



Suspension of Competition Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.
VMS offers many services including: Individual therapy, couples counseling, family therapy, pre-placement sessions, parent coaching, along with trainings and seminars.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
VMS Family Counseling Services, Professional Corporation
Victoria Sanders, LMFT 52610
Licensed Marriage and Family Therapist CEO
2350 W. Shaw Ave. Suite 116
Fresno, CA 93711
559-573-4194
vmscounselingservices@gmail.com
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
The agreement is for five consecutive years, which includes a three-year base contract and two optional one-year extensions for \$270,000. The annual maximum is \$54,000.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
Fresno County Sheriff's Office has been using VMS since 2015 and have received no complaints from staff and/or employees. We have an established relationship with Victoria Smith Sanders (licensed marriage and family therapist). We are confident Sanders and her practice understand the unique stressors associated with the law enforcement community. The Sheriff's Office wants this vendor for the continuity of care with current patients.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$1,000 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
Employees in the law enforcement profession are often placed in the most stressful incidents known to both the public and private sector. These particular incidents have been known to impact an employee's mental and physical health. Whenever possible, we seek to provide our employees with safe and effective resources to foster a healthy and constructive working and/or personal environment.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
No other vendors were contacted due to the continuity of care with current patients from VMS. The Sheriff's Office wants to keep the care with current patients consistent from VMS as they understand the unique stressors associated with law enforcement. We have an established relationship with VMS since July 2015 as it was executed with a Purchasing Agreement through a Request for Quotation (RFQ) to provide professional services to Sheriff's Office personnel and their families.

joe.smith 5/20/2020 11:54:14 AM

Lieutenant

Requested By:

Title

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

Ryan.Hushaw 5/20/2020 12:32:08 PM

Department Head Signature

