

AMENDMENT I TO AGREEMENT

THIS AMENDMENT, hereinafter referred to as "Amendment I", is made and entered into this 28th day of April, 2020, by and between COUNTY OF FRESNO, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY", and San Diego State University Research Foundation, a California non-profit organization, whose address is 5250 Campanile Dr, San Diego, CA 92182, hereinafter referred to as "CONTRACTOR" (collectively as "parties").

WHEREAS, the parties entered into that certain Agreement, identified as COUNTY Agreement No. 20-071, effective February 25, 2020, for community planning process around Transition Aged Youth (TAY) Innovation Programs utilizing the Human-Centered Design Thinking model; and

WHEREAS, the parties desire to amend the Agreement regarding changes as stated below and restate the Agreement in its entirety.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows:

1. That in the existing COUNTY Agreement No. 20-071, all text in reference to "Exhibit A" shall be replaced with the text "Revised Exhibit A-1". Revised Exhibit A-1 is attached hereto and incorporated herein by this reference.

2. That in the existing COUNTY Agreement No. 20-071, all text in reference to "Exhibit C" shall be replaced with the text "Revised Exhibit C-1". Revised Exhibit C-1 is attached hereto and incorporated herein by this reference.

3. That existing COUNTY Agreement No. 20-071, Section Two (2), shall be revised by adding the following at Page Two (2), Line Five (5) after "(June, 2020).":

"This Agreement shall be extended for an additional twelve (12) month period beginning July 1, 2020 through June 30, 2021."

4. That existing COUNTY Agreement No. 20-071, Page Three (3), beginning with Paragraph Two (2), Line Nine (9), with the word "The" and ending on Line Thirteen (13), with the word "CONTRACTOR" be deleted and the following inserted in its place:

The maximum amount payable to CONTRACTOR for the period effective upon execution through June 30, 2021 shall not exceed Ninety-Two Thousand, One and No/100 Dollars

1 (\$92,001.00). In no event shall services performed under this Agreement be in excess of Ninety-Two
2 Thousand, One and No/100 Dollars (\$92,001.00). It is understood that all expenses incidental to
3 CONTRACTOR's performance of services under this Agreement shall be borne by CONTRACTOR.

4 5. COUNTY and CONTRACTOR agree that this Amendment I is sufficient to amend the
5 Agreement; and that upon execution of this Amendment I, the Agreement and Amendment I together
6 shall be considered the Agreement.

7 The Agreement, as hereby amended, is ratified and continued. All provisions, terms,
8 covenants, conditions and promises contained in the Agreement and not amended herein shall remain
9 in full force and effect.

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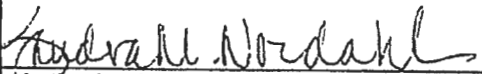
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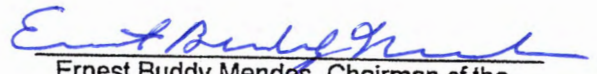
EXECUTED AND EFFECTIVE as of the date first above set forth.

CONTRACTOR:

COUNTY OF FRESNO

San Diego State University
Research Foundation





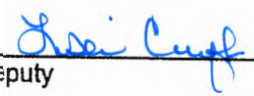
(Authorized Signature)
Sandra M. Nordahl, CRA
Director, Sponsored Research Contacting and
Compliance

Ernest Buddy Mendes, Chairman of the
Board of Supervisors of the County of
Fresno

Print Name & Title
5250 Campanile Drive
San Diego, CA 92182-1934

Mailing Address

ATTEST:
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

By: 
Deputy

FOR ACCOUNTING USE ONLY:

ORG No.: 56304792
Account No.: 7295/0
Fund/Subclass: 0001/10000

SUMMARY OF SERVICES

ORGANIZATION: San Diego State University Research Foundation

PROGRAM NAME: Transition Aged Youth (TAY) Human Centered Design Thinking

SERVICE: Community Planning Process Around Transition Aged Youth

OFFICE ADDRESS: 5250 Campanile Dr, San Diego, CA 92182

OFFICE TELEPHONE: (619) 594-2458

CONTACT: Steve Hornberger, Director – Social Policy Institute

CONTRACT PERIOD: Effective Upon Execution – December 31, 2020

AMOUNT: \$92,001

A. SUMMARY OF SERVICES

Human-centered design, also referenced as design thinking, is the application of a design process that includes the participation of the end user. Steps in human-centered design are sometimes labelled Empathy, Define, Ideate, Prototype, and Test (EDIPT). The process has been developed in business and technology and is being adapted for social services in several academic and technological institutions.

Using strategy elements of human-centered design, the Contractor shall guide a community engagement process to develop project proposals for the Innovation component of the Mental Health Services Act (MHSA) program in Fresno County. The process will create meaningful engagement with stakeholders and yield an outline for at least one viable Innovation proposal (possibly more) developed by youth for youth, which will be subject to local and state approval prior to implementation. Proposal outlines will conform with County of Fresno Department of Behavioral Health (DBH) guidelines and MHSA regulations for Innovation programs. The process shall include in-person gatherings of DBH stakeholders and ongoing communication among stakeholders throughout the process.

B. TARGET POPULATION

The Contractor shall promote and advertise the INN Meetings to encourage attendance of Transition Age Youth (TAY) ages 16 to 25 years of age. This project is limited to TAY residing in Fresno County. Contractor shall promote, organize, and facilitate at least three in person meetings, geographically balanced among two groups. Meetings shall include a mix of both day and evening access. Additional

focus groups or digital meetings shall be held, as needed, to support a successful human-centered design.

C. LOCATION AND HOURS OF OPERATION

Contractor shall work with Fresno County DBH to determine the location and times at which the focus groups will be held. Meetings should be located to allow unobstructed public access. Smaller meetings may be held via teleconference or other digital means.

D. CONTRACTOR'S RESPONSIBILITIES

The Contractor shall provide Human-Centered Design model implementation described herein to accomplish the following:

1. In consultation with DBH and its stakeholders, design, implement, facilitate, and evaluate a human-centered design process with the goal of providing innovative ideas that are desirable, feasible and viable.
2. Assure that the process is in alignment with elements of human-centered design thinking.
3. In consultation with DBH, secure necessary sites and venues for INN community engagement meetings in Fresno County.
 - a. The Contractor shall obtain facility agreements and any other necessary paperwork to reserve site locations. The INN meeting sites shall:
 - i. Accommodate sufficient numbers of stakeholders to achieve the design goals in a comfortable and appropriate venue.
 - ii. Be free in cost to participants.
 - iii. Have American Disability Act (ADA) accessibility.
 - iv. Have accessibility to public transportation (e.g., bus stops and trolley lines).
 - v. Have adequate, free parking capacity with good lighting.
 - vi. Have adequate bathroom facilities that are handicap accessible.
 - b. Smaller focus groups venues shall be appropriate and have sufficient size and access for the particular population group targeted.
 - c. For meetings held via digital means, the Contractor shall secure and be responsible for providing a stable, accessible platform.
4. The human-centered design process will take place at community engagement meetings and may include communication among participants between meetings. Subsequent references to the process herein will identify community engagement meetings as "INN meetings."
5. Develop promotional materials and promote the meetings among DBH stakeholders. Promotional materials should be made available for individuals who have visual impairments. The promotional materials/ activities shall include, but not limited to:
 - a. Creating flyers, purchasing media buys (e.g. social media ads, radio, and any other appropriate media sources) and signage.

- b. Distributing flyers countywide and specifically promoting activities in communities of the target populations.
- c. Flyers and other promotional materials should be translated into the threshold languages of English, Hmong and Spanish, if needed.
- d. Use of the BeHealth.Today website.
6. Secure and coordinate catering services for the INN meetings.
7. Secure and coordinate language translation services and equipment if needed.
8. Develop and/or identify the mechanism by which the data shall be collected and entered into a database.
9. Design Satisfaction Surveys that will be administered to participants at the conclusion of each INN meeting.
10. Provide a report summarizing the analysis and outcomes of the INN meetings and human-centered design process, including an outline for each Innovation project developed. The outline shall include a draft summary of the proposed project, including purpose, objectives, measurements of success, innovative elements, and implementation steps.
11. Include in the summary report a toolkit for replication of the Human-Centered Design method used during the process.
12. Contractor shall implement the Human-Centered Design model and process with two (2) community groups.
13. The Contractor shall provide four (4) group sessions to engage the two (2) target community groups in the Human-Centered Design model. Two sessions will be provided for each group.

E. REPORTS

1. Contractor will work with DBH to develop a report outline.
2. Final reports should capture INN/PEI required demographics per regulations.

F. OUTCOMES/DATA TRACKING

The Contractor shall establish a registration website to track the number of participants attending each site location. The registration site shall support individuals who have visual impairments. The registration site shall include, but not limited to the following questions:

1. Name
2. Current Identified Gender
3. Gender Assigned at Birth
4. Age
5. Do you need translation services, what language?
6. Do you need American Sign Language interpreting services?
7. Job Title
8. Company/Organization/School
9. Email Address
10. Group you represent

G. COUNTY's RESPONSIBILITIES

1. DBH staff will participate in meetings with CONTRACTOR to discuss program and/or contractual issues. DBH will be responsible for coordination of these meetings.
2. DBH shall assist with the recruitment of TAY to register for the HCDT process.
3. DBH will coordinate with Contractor on potential dates, times and any other factors in selecting meeting venues.

Budget Summary
Community Planning Process Around Transition Aged Youth
San Diego State University Research Foundation - Social Policy Institute
Effective Upon Execution - June 30, 2021

Budget Categories - Line Item Description (Must be itemized)	FTE %	Total Proposed Budget		
		Admin.	Direct	Total
PERSONNEL SALARIES:				
0001 Director	0.14		\$7,850	\$7,850
0002 Chief Program Officer	0.24		\$15,443	\$15,443
0003 Evaluation Coordinator	0.18		\$4,221	\$4,221
SALARY TOTAL	0.56	\$0	\$27,514	\$27,514
PAYROLL TAXES AND EMPLOYEE BENEFITS				
0030 OASDI, FICA/MEDICARE, SUI, Retirement, Workers Compensation, and Health Insurance				\$6,101
PAYROLL TAXES AND EMPLOYEE BENEFITS TOTAL		\$0	\$0	\$6,101
SALARY & BENEFITS GRAND TOTAL				\$33,615

FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				\$506
FACILITY/EQUIPMENT TOTAL				\$506
OPERATING EXPENSES:				
1060 Telephone				\$250
1063 Printing/Reproduction				\$250
1073 Staff Travel (Out of County)				\$3,500
OPERATING EXPENSES TOTAL				\$4,000

FINANCIAL SERVICES EXPENSES:				
1083 Administrative Overhead				\$18,880
FINANCIAL SERVICES TOTAL				\$18,880

SPECIAL EXPENSES (Consultant/Etc.):				
1090 Subcontractor (Kevin Popovic - Human Center Design Thinking)				\$20,000
1091 Subcontractor (Community Health Improvement Partners)				\$15,000
SPECIAL EXPENSES TOTAL				\$35,000
TOTAL PROGRAM EXPENSES				\$92,001

Budget Summary
Community Planning Process Around Transition Aged Youth
San Diego State University Research Foundation - Social Policy Institute
Effective Upon Execution - June 30, 2021
BUDGET NARRATIVE - EXPENSES

PROGRAM EXPENSES

Personnel Salaries, Payroll Taxes & Employee Benefits - Line Items 0001- 0042

0001 One (1) Social Policy Institute Director

Project Lead on the project, responsible for completion of all tasks, liaison to the San Diego State University Research Foundation, Fresno County Department of Behavioral Health and the program team, as well as one of the coaches for the testing phase.

\$7,850

0002 One (1) Social Policy Institute Chief Program Officer

Lead for developing Fresno specific materials, co-facilitator for the two Fresno TAY groups and one of the coaches for the testing phase and the lead on the final report.

\$15,443

0003 One (1) Social Policy Institute Evaluation Coordinator

Evaluator for the project, collecting and analyzing the data and preparing the final report.

\$4,221

0030 Payroll Taxes and Employee Benefits

OASDI, FICA/MEDICARE, SUI, Retirement, Workers Compensation, and Health Insurance will be paid in a like manner as other employees of San Diego State University.

\$6,101

Facilities/Equipment Expenses – Line Items 1010-1014

1010 Rent expense is all inclusive and includes space, utilities and housekeeping.

Total Estimate for the contract Period: \$506

Operating Expenses - Line Items 1060-1077

1060 Telephone/Cell Phone

Covers all telephone/cell phone costs for duties performed under this contract.

Total Estimate for the contract Period: \$250

1063 Printing/Reproduction

Printing to cover the costs of printing materials for the HCDDT workshop, presentations and final report(s).

Total Estimate for the contract Period: \$250

1073 Staff Travel (Out of County)

At least two staff will make an estimated three trips to Fresno to conduct the HCDDT design workshop and follow up presentations. Cost will cover airfare, hotel and per diem expenses.

Total Estimate for the contract Period: \$3500

Financial Services Expenses – Line Items 1080-1085

1083 Administrative Overhead

Indirect costs are those costs of general management that are agency-wide. General management costs consist of expenditures for administrative activities necessary for the general operation of San Diego State University (e.g., accounting, budgeting, payroll preparation, personnel management, purchasing, and centralized data processing).

Total Estimate for the contract Period: \$18,880

Special Expenses – Line Items 1090-1092

1090 Subcontractor (Kevin Popovic - Human Center Design Thinking)

Kevin is co-developer of the SPI HCDDT approach and will be the lead facilitator of the Fresno TAY programs and one of the coaches for the implementation testing phase. Kevin will also update the BeHealth.Today website with the Fresno information and projects.

Total Estimate for the contract Period: \$20,000

1091 Subcontractor (Community Health Improvement Partners)

CHIP will be used to engage hard to reach populations, such as behavioral health service consumers, family members, unserved, and underserved populations by disseminating session and workshop invitations and follow up to key community organizations, stakeholders, individuals and community members in an accessible, culturally proficient manner. The budget includes staff time as well as all materials and refreshments for the programs.

Total Estimate for the contract Period: \$15,000

TOTAL PROGRAM EXPENSE: \$92,001