

Erica Pan, MD, MPH
Director and State Public Health Officer

Gavin Newsom
Governor

April 25, 2025

TO: MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH)
DIRECTORS/CALIFORNIA HOME VISITING PROGRAM (CHVP) DIRECTORS,
COORDINATORS, OR DESIGNEES

RE: CHVP AGREEMENT FUNDING APPLICATION (AFA) ANNOUNCEMENT FOR
STATE FISCAL YEAR (SFY) 2025-2026

This letter announces the SFY 2025-2026 AFA process that provides allocation and contract funding updates for the California Department of Public Health, Maternal, Child and Adolescent Health (CDPH/MCAH) Division's California Home Visiting Programs.

SFY 2025-2026 funding for CHVP programs are as follows:

Maternal, Infant, and Early Childhood Home Visiting (MIECHV)

- Agreement number: CHVP 25-XX

State General Fund Evidence Based Home Visiting (SGF EBHV)

- Agreement number: CHVP SGF EBHV 25-XX

State General Fund Innovation Project (SGF INNV 1.0)

- Agreement number: CHVP SGF INNV 25-XX

State General Fund Innovation Project (SGF INNV 2.0)

- Agreement number: CHVP SGF INNV 25**b**-XX

Title XIX (TXIX) Funding (if applicable) – There is no cap on the amount you may request, so long as the agency has the State General Funds and/or available agency funds to match TXIX. Additionally, the agency's spending plan shall reflect the agency's ability to spend all of the TXIX amount requested. Fi\$Cal requirements impose a March 31st deadline for all budget revisions (BR) containing a change (either an increase or decrease) in TXIX funding. This aligns with the Division's requirement to submit all BRs by March 31st of the Fiscal Year. Note: BR requests will not be accepted until after a Q2 invoice has been submitted.

Please note:

CHVP funding allocations cannot be combined but may be braided. Please reach out to your [Program Consultant \(PC\)](#) for more information.

A new Scope of Work (SOW) and budget template will be provided for each initiative (i.e., MIECHV, SGF EBHV, INNV 1.0, and INNV 2.0) on an annual basis. Please reach out to your PC and [Contract Liaison \(CL\)](#) if you have questions.

AFA Timeline/Important Dates:

| | |
|-------------------------------|---|
| Friday, April 25, 2025 | <p>Release of CHVP SFY 25-26 AFA Notification</p> <p>The AFA package is included in this email.</p> <p>Follow the guidelines set forth on the AFA Checklist regarding what is or is not <i>required</i> for submission.</p> <p>Please only complete the budget template and SOW applicable to your County's funding streams (i.e. counties with MIECHV and INNV 1.0 funding will only complete the MIECHV and INNV budget template and the MIECHV and INNV 1.0 SOW).</p> |
| Friday, May 2, 2025 | <p>Last Day to Register for your AFA Development Support and Budget Training Meeting – Optional meetings can be scheduled for technical assistance necessary to complete local agency budgets. Please reach out to your CL and PC via email to request a meeting.</p> <p><i>**If a meeting is requested, Local CHVP Program and Fiscal representatives with decision making authority are required to attend.**</i></p> <p>CHVP AFA budget meetings will be offered via TEAMS.</p> |

| | |
|---|--|
| | Meetings will be scheduled on a first-come, first-served basis between: May 5, 2025 and May 16, 2025 |
| Monday, May 5, 2025 - Friday, May 16, 2025 | CHVP Development Support and Budget Training Meetings (Optional) |
| Friday, May 23, 2025 | AFA Packages Due back to CDPH/CHVP |
| Monday, May 26, 2025 | CHVP CL/PC AFA Package Review and Approval process begins |

AFA Submission:

Packages are due via email to MCAHFINACT@cdph.ca.gov by Friday, May 23, 2025. Please refer to the AFA Checklist instructions for guidance on how to submit your AFA package. If you have any questions about the AFA process please contact your [CL and PC](#) as soon as possible.

Agencies that opt-in to claiming TXIX ***and are utilizing a Medi-Cal Percentage (MCP) other than base*** must submit a signed justification letter, which provides the rationale for the intended MCP. This letter must be on county letterhead and include your justification in claiming each of the various MCPs that are being requested on your budget. Please note, the letter will not replace the MCP justification area for personnel on the budget template. We have provided an example letter for your reference titled “Bean County” letter. Agencies will be authorized via email to invoice for services after their AFA packages are approved and an approval letter is in place.

We recommend that all LHJs review the [Fiscal Administration Policy and Procedure Manual](#) prior to building and submitting their SFY 25-26 AFAs, as it contains the current fiscal policies. Older versions should not be referenced.

LHJs will be notified via email when their AFA package is approved. At that time, they will be permitted to invoice for services retroactively to July 1, 2025, if applicable.

Invoice Submission:

All invoices and supporting documentation must be submitted via email to the MCAH invoice box: MCAHInvoices@cdph.ca.gov. To ensure appropriate processing, please use the following invoice naming convention for the signed invoice PDF and Excel files, as well as the subject line of the email:

Agreement Number (space) LHJ Name (space) Fiscal Year (space) Invoice Quarter Number

Example: CHVP SGF EBHV 25-01 Alameda SFY25-26 Q1

Invoice submission must include:

- Signed cover letter noting invoice amount, invoice period, remit to address, and any personnel changes
- Signed invoice
- Excel version of the invoice
- Signed and completed TXIX Cover Sheet (if applicable)
- Signed and completed TXIX Attestation form (if applicable)
- TXIX time studies (if applicable)

Invoice Submission Timeline:

| Pay Period | Duration | Due Date |
|------------|--------------------|---------------------------|
| Quarter 1 | July – September | November 15 th |
| Quarter 2 | October – December | February 15 th |
| Quarter 3 | January – March | May 15 th |
| Quarter 4 | April – June | August 15 th |

MCAH Partners

April 25, 2025

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Thank you for your assistance and timely submission of your AFA package. If you have any questions or concerns, please contact your [Contract Liaison and Program Consultant](#).

Sincerely,

A handwritten signature in black ink, appearing to read 'Sydney Armendariz', with a long horizontal flourish extending to the right.

Sydney Armendariz, Director
Maternal Child and Adolescent Health Division
Center for Family Health
California Department of Public Health

**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) DIVISION**

FUNDING AGREEMENT PERIOD FY 2025-2026

AGENCY INFORMATION FORM

Agencies are required to submit an electronic and signed copy (original signatures only) of this form along with their Annual AFA Package.

Agencies are **required to submit updated information when updates occur** during the fiscal year. Updated submissions do not require certification signatures.

Any program related information being sent from the CDPH MCAH Division will be directed to all Program Directors.

AGENCY IDENTIFICATION INFORMATION

Please select the agreement or contract number for each of the applicable programs

MIECHV CHVP 25-10

SGF EBHV CHVP SGF EBHV 25-10

SGF INNV 1.0 N/A

SGF INNV 2.0 N/A

Update Effective Date *(only required when submitting updates)* _____

Federal Employer ID#: _____

FISCAL ID#: _____

Complete Official Agency Name: County of Fresno

Business Office Address: 1221 Fulton Street, Fresno, CA 93721

Agency Phone: (559) 600-3330

Agency Fax: (559) 455-4705

Agency Website: www.fcdph.org

AGREEMENT FUNDING APPLICATION POLICY COMPLIANCE AND CERTIFICATION


Update Effective Date (only required when submitting updates) _____

The undersigned hereby affirms that the statements contained in the Agreement Funding Application (AFA) are true and complete to the best of the applicant's knowledge.

I certify that these Maternal, Child and Adolescent Health (MCAH) programs will comply with all applicable provisions of Article 1, Chapter 1, Part 2, Division 106 of the Health, and Safety code (commencing with section 123225), Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000 and 142), and any applicable rules or regulations promulgated by CDPH pursuant to this article and these Chapters. I further certify that all MCAH related programs will comply with the most current MCAH Policies and Procedures Manual, including but not limited to, Administration, Federal Financial Participation (FFP) Section. I further certify that the MCAH related programs will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. section 1396 et seq.). I further agree that the MCAH related programs may be subject to all sanctions, or other remedies applicable, if the MCAH related programs violate any of the above laws, regulations, and policies with which it has certified it will comply.

Official authorized to commit the Agency to a CHVP Agreement

Name (Print): Ernest Buddy Mendes Title: Chairman of the Board of Supervisors

Original Signature:  Date: 12/9/25

Original Signature of MCAH Director

Name (Print): Ge Vue Title: MCAH Director

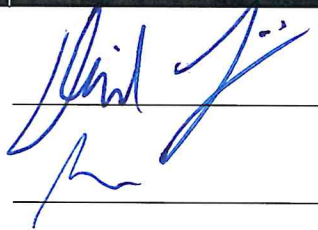



Original Signature:  Date: 5/14/25

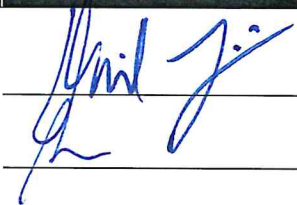
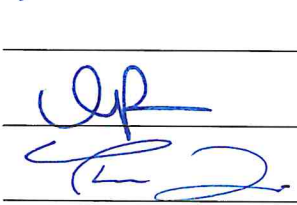
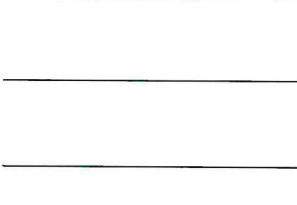

☐ CHECK BOX if remittance address is the same as above

NO

Has Remittance Address changed from previous Fiscal Year? If YES: Complete CDPH9083 (Item 13 on AFA Checklist)

| REMITTANCE ADDRESS | |
|---|-------------------------------------|
| ALL PAYMENTS FROM CDPH TO THE CONTRACTOR SHALL BE SENT TO THE FOLLOWING ADDRESS | |
| Contractor: | County of Fresno |
| Attention: "Cashier" | Division Manager |
| Address: | PO BOX 11867, Fresno, CA 93775-1867 |
| Contact Number: | (559) 600-6438 |
| Email: | dphboap@fresnocountyca.gov |
| <p>Either party may make changes to the information above by giving written notice to the other party.</p> <p>Said changes shall not require an amendment to this agreement but will require a new STD204 Payee Data Record or CDPH9083 Government Agency Taxpayer Form.</p> <p>Always include this remittance address on your invoice.</p> | |

| MIECHV | | | | AUTHORIZED TO SIGN? | | | | |
|--------------------------------------|--------------|-----------|---|---------------------|------------|---|----------------|------------------------------|
| Contact | First Name | Last Name | Title | Budgets | Invoices | IF YES SELECTED, SIGN | Phone | Email Address |
| AGENCY EXECUTIVE DIRECTOR | David | Luchini | Public Health Director | YES | YES |  | (559) 600-3200 | dluchini@fresnocountyca.gov |
| MCAH DIRECTOR | Ge | Vue | MCAH Director Division Manager | YES | YES |  | (559) 600-6340 | gevue@fresnocountyca.gov |
| PROJECT COORDINATOR | Jennifer | Day | Supervising Public Health Nurse | NO | NO | | (559) 600-5225 | jday@fresnocountyca.gov |
| FISCAL OFFICER | Irene | Parada | Division Manager | YES | YES |  | (559) 600-6438 | iparada@fresnocountyca.gov |
| FISCAL CONTACT | Chashua | Lor | Senior Staff Analyst | YES | YES |  | (559) 600-6961 | chlor@fresnocountyca.gov |
| CLERK OF THE BOARD or | Bernice | Seidel | Clerk of the Board of Supervisors | NO | NO | | (559) 600-1601 | bseidel@fresnocountyca.gov |
| CHAIR BOARD OF SUPERVISORS | Ernest Buddy | Mendes | Chairman of the Board of Supervisors of the County of | NO | NO | | (559) 600-4000 | district4@fresnocountyca.gov |
| OFFICIAL AUTHORIZED TO COMMIT AGENCY | Ernest Buddy | Mendes | Chairman of the Board of Supervisors of the County of | NO | NO | | (559) 600-4000 | district4@fresnocountyca.gov |
| ADDITIONAL CONTACTS | | | | | | | | |
| | | | | Select Yes | Select Yes | | | |
| | | | | Select Yes | Select Yes | | | |

| SGF EBHV | | | | AUTHORIZED TO SIGN? | | | | |
|--------------------------------------|--------------|-----------|--|---------------------|------------|--|----------------|------------------------------|
| Contact | First Name | Last Name | Title | Budgets | Invoices | IF YES SELECTED, SIGN | Phone | Email Address |
| AGENCY EXECUTIVE DIRECTOR | David | Luchini | Public Health Director | YES | YES |  | (559) 600-3200 | dluchini@fresnocountyca.gov |
| MCAH DIRECTOR | Ge | Vue | MCAH Director Division Manager | YES | YES |  | (559) 600-6340 | gevue@fresnocountyca.gov |
| PROJECT COORDINATOR | Jennifer | Day | Supervising Public Health Nurse | NO | NO | | (559) 600-5225 | jday@fresnocountyca.gov |
| FISCAL OFFICER | Irene | Parada | Division Manager | YES | YES |  | (559) 600-6438 | iparada@fresnocountyca.gov |
| FISCAL CONTACT | Chashua | Lor | Senior Staff Analyst | YES | YES |  | (559) 600-6961 | chlor@fresnocountyca.gov |
| CLERK OF THE BOARD or | Bernice | Seidel | Clerk of the Board of Supervisors | NO | NO | | (559) 600-1601 | bseidel@fresnocountyca.gov |
| CHAIR BOARD OF SUPERVISORS | Ernest Buddy | Mendes | Chairman of the Board of Supervisors of the County of Fresno | NO | NO | | (559) 600-4000 | district4@fresnocountyca.gov |
| OFFICIAL AUTHORIZED TO COMMIT AGENCY | Ernest Buddy | Mendes | Chairman of the Board of Supervisors of the County of Fresno | NO | NO | | (559) 600-4000 | district4@fresnocountyca.gov |
| ADDITIONAL CONTACTS | | | | | | | | |
| | | | | Select Yes | Select Yes | | | |
| | | | | Select Yes | Select Yes | | | |

ORIGINAL

BUDGET SUMMARY

FISCAL YEAR

2025-26

BUDGET

ORIGINAL

BUDGET STATUS

ACTIVE

BUDGET BALANCE

0.00

Version 7.0 - 150 Quarterly 4.1.25

| | | | | | | | | | | |
|----------|---|-----|---------------|-------------------|---------------|------|-------------------------------|------|---------------------------|---------|
| Program: | California Home Visiting Program (MIECHV) | | | UNMATCHED FUNDING | | | NON-ENHANCED MATCHING (50/50) | | ENHANCED MATCHING (75/25) | |
| Agency: | CHVP 25-10 FRESNO | | | CHVP - MIECHV | | | CHVP-Only NE | | CHVP-Only E | |
| SubK: | | | | AGENCY FUNDS | | | | | | |
| | (1) | (2) | (3) | (6) | (7) | (10) | (11) | (14) | (15) | |
| | TOTAL FUNDING | % | CHVP - MIECHV | % | Agency Funds* | % | Combined Fed/Agency* | % | Combined Fed/Agency* | #VALUE! |
| | ALLOCATION(S) → | | | 895,429.00 | | | | | | |

| EXPENSE CATEGORY | | | | | | | | | |
|----------------------------|--------------|---------|------------|-------|------|-------|------|-------|------|
| (I) PERSONNEL | 775,483.57 | | 775,483.57 | | 0.00 | | 0.00 | | 0.00 |
| (II) OPERATING EXPENSES | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| (III) CAPITAL EXPENDITURES | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| (IV) OTHER COSTS | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| (V) INDIRECT COSTS | 119,945.43 | | 119,945.43 | | 0.00 | | 0.00 | | 0.00 |
| BUDGET TOTALS* | 895,429.00 | 100.00% | 895,429.00 | 0.00% | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| | BALANCE(S) → | | 0.00 | | | | | | |

TOTAL CHVP - MIECHV
TOTAL TITLE XIX
TOTAL AGENCY FUNDS

| | | | | | | |
|------------|---|------------|-------|------|-------|------|
| 895,429.00 | → | 895,429.00 | | | | |
| 0.00 | → | | [50%] | 0.00 | [75%] | 0.00 |
| 0.00 | → | | [50%] | 0.00 | [25%] | 0.00 |

\$

895,429.00

Maximum Amount Payable from State and Federal resources

WE CERTIFY THAT THIS BUDGET HAS BEEN CONSTRUCTED IN COMPLIANCE WITH ALL MCAH ADMINISTRATIVE AND PROGRAM POLICIES.

MCAH/PROJECT DIRECTOR'S SIGNATURE

DATE

AGENCY FISCAL AGENT'S SIGNATURE

DATE

* These amounts contain local revenue submitted for information and matching purposes. MCAH does not reimburse Agency contributions.

| STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT | | | CHVP - MIECHV | AGENCY FUNDS | CHVP-Cnty NE | CHVP-Cnty E |
|--|------------|--|---------------|--------------|--------------|-------------|
| PCA Codes | | | 53128 | | 53162 | 53163 |
| (I) PERSONNEL | | | 775,483.57 | | 0.00 | 0.00 |
| (II) OPERATING EXPENSES | | | 0.00 | | 0.00 | 0.00 |
| (III) CAPITAL EXPENSES | | | 0.00 | | 0.00 | 0.00 |
| (IV) OTHER COSTS | | | 0.00 | | 0.00 | 0.00 |
| (V) INDIRECT COSTS | | | 119,945.43 | | 0.00 | 0.00 |
| Totals for PCA Codes | 895,429.00 | | 895,429.00 | | 0.00 | 0.00 |

| | | | | | | | | | | | | | | | |
|--------------------------------|----------|---|--|--|--|-------------------|-----|---------------|-----|-------------------------------|------|---------------------------|--------------------|----------------------|-----------------|
| Program: | | California Home Visiting Program (MIECHV) | | | | UNMATCHED FUNDING | | | | NON-ENHANCED MATCHING (50/50) | | ENHANCED MATCHING (75/25) | | | |
| Agency: | | CHVP 25-10 FRESNO | | | | | | | | | | | | | |
| SubK: | | | | | | CHVP - MIECHV | | AGENCY FUNDS | | CHVP-Only NE | | CHVP-Only E | | | |
| | | | | | | (1) | (2) | (3) | (6) | (7) | (10) | (11) | (14) | (15) | |
| | | | | | | TOTAL FUNDING | % | CHVP - MIECHV | % | Agency Funds* | % | Combined Fed/Agency* | % | Combined Fed/Agency* | |
| (II) OPERATING EXPENSES DETAIL | | | | | | | | | | | | % TRAVEL NON-ENH MATCH | % TRAVEL ENH MATCH | % PERSONNEL MATCH | |
| | | | | | | | | | | | | 0.00% | 0.00% | 0.00% | |
| TOTAL OPERATING EXPENSES | | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | Match Available |
| | TRAVEL | | | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| | TRAINING | | | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 1 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 2 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 3 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 4 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 5 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 6 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 7 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 8 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 9 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 10 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 11 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 12 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 13 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 14 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |
| 15 | | | | | | | | 0.00 | | 0.00 | | 0.00 | | | |

| | | | | | | | | | | | | |
|----------|---|--|--|-------------------|-----|---------------|-----|-------------------------------|------|---------------------------|------|----------------------|
| Program: | California Home Visiting Program (MIECHV) | | | UNMATCHED FUNDING | | | | NON-ENHANCED MATCHING (50/50) | | ENHANCED MATCHING (75/25) | | |
| Agency: | CHVP 25-10 FRESNO | | | | | | | | | | | |
| SubK: | | | | CHVP - MIECHV | | AGENCY FUNDS | | CHVP-Cnty NE | | CHVP-Cnty E | | |
| | | | | (1) | (2) | (3) | (6) | (7) | (10) | (11) | (14) | (15) |
| | | | | TOTAL FUNDING | % | CHVP - MIECHV | % | Agency Funds* | % | Combined Fed/Agency* | % | Combined Fed/Agency* |

(I) PERSONNEL DETAIL

| TOTAL PERSONNEL COSTS | | | | | 775,483.57 | | 775,483.57 | | 0.00 | | 0.00 | | 0.00 | | |
|-----------------------|-------------------------------------|--|---------|------------------|-------------|------------|------------|------------|------|------|------|------|------|-------------------------|------------------------|
| FRINGE BENEFIT RATE | | | | | 70.36% | 320,270.57 | | 320,270.57 | | 0.00 | | 0.00 | | 0.00 | |
| TOTAL WAGES | | | | | 455,213.00 | | 455,213.00 | | 0.00 | | 0.00 | | 0.00 | | |
| | | | | | | | | | | | | | | J-Pers MCF Per Staff | Staff Traveling (X) |
| | | | | | | | | | | | | | | | |
| | FULL NAME (First Name Last Name) | TITLE OR CLASSIFICATION (No Acronyms) | % FTE | ANNUAL SALARY | TOTAL WAGES | | | | | | | | | | |
| 1 | Ge Vue | MCAH Director/Division Manager (in-kind) | 15.00% | 0.00 | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 82.70% | X |
| 2 | Jennifer Day | Supervising Public Health Nurse | 35.00% | 162,768.84 | 56,969.00 | 100.00% | 56,969.00 | | 0.00 | | 0.00 | | 0.00 | 82.70% | X |
| 3 | Sunshine Harder | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 100.00% | 132,748.00 | | 0.00 | | 0.00 | | 0.00 | 82.70% | X |
| 4 | Cindy Deisher | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 100.00% | 132,748.00 | | 0.00 | | 0.00 | | 0.00 | 82.70% | X |
| 5 | Shelley Teske | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 100.00% | 132,748.00 | | 0.00 | | 0.00 | | 0.00 | 82.70% | X |
| 6 | Yolanda Garza | Office Assistant II (in-kind) | 100.00% | 0.00 | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 82.70% | X |
| 7 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 8 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 9 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 10 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 11 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 12 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 13 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 14 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 15 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 16 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 17 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 18 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 19 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 20 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 21 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 22 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 23 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 24 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 25 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 26 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 27 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 28 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 29 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 30 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 31 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 32 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 33 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 34 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 35 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 36 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 37 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 38 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 39 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 40 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 41 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |
| 42 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00% | |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

The purpose of this Scope of Work (SOW) is to provide guidance and outline requirements for implementing early childhood home visiting services in the California Department of Public Health/California Home Visiting Program (CDPH/CHVP) funded by the federal Maternal, Infant, and Early Childhood Home Visiting (MIECHV) grant. CHVP MIECHV-funded local health jurisdictions (LHJs) may implement Healthy Families America (HFA) and/or Nurse-Family Partnership (NFP) evidence-based home visiting (EBHV) programs with fidelity to the model and in accordance with federal MIECHV and State requirements to achieve positive outcomes. The SOW includes the following goals:

1. Provide leadership and structure to implement CHVP in funded LHJs
2. Integrate the home visiting program into the local early childhood system
3. Monitor federal benchmark measures to demonstrate improvement in maternal and early childhood health

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

Goals, Objectives, Activities and Deliverables for July 1, 2025 – June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|---|--|--|
| # | Objective | Activities | Deliverables |
| 1.1 | The LHJ Maternal, Child, and Adolescent Health (MCAH) Director or designee will provide effective leadership and oversight of CHVP ¹ | <p>(a) Provide leadership and oversight on all matters related to the development, implementation, operation, administration, and reporting for local implementation of home visiting programs following CDPH/CHVP policies and procedures (P&P) and EBHV model requirements</p> <p>(b) Attend quarterly CHVP Director calls</p> <p>(c) Participate in ongoing CAB meetings, other local community groups, site visits, meetings, and conferences as directed by CDPH/CHVP</p> | <p>Submission of:</p> <ul style="list-style-type: none"> Progress Reports CAB meeting materials Staffing Reports <p>Participation in:</p> <ul style="list-style-type: none"> Quarterly CHVP Director calls Virtual and/or in-person site visits every two years² |
| 1.2 | The LHJ will implement home visiting services, and conduct at least 75% of all home visits in person, using culturally responsive practices to ensure that all interactions, interventions, and service deliveries effectively meet the diverse needs of the communities served | <p>(a) Review the MCAH Title V Needs Assessment to determine the community's equity needs</p> <p>(b) Participate in opportunities designed to enhance cultural sensitivity through webinars, trainings, and/or conferences</p> | <p>Submission of:</p> <ul style="list-style-type: none"> Progress Reports Staffing Reports Staff training logs Collect and submit Priority Population Data (NFP only) |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|-----------|--|--|
| # | Objective | Activities | Deliverables |
| | | <p>(c) Provide culturally responsive services that address the identified cultural needs of families (e.g. literacy levels, disabilities, military families, grandparents, tradition, etc.)</p> <p>(d) Provide documents in the family's preferred language, when feasible</p> <p>(e) Provide translation services when needed</p> <p>(f) Documents should be written in no more than an eighth grade reading level and use plain language</p> <p>(g) Recruit and hire staff that reflect the community served and/or speak the language of program participants, when possible</p> <p>(h) Prioritize populations identified by the Health Resources and Services Administration (HRSA) MIECHV program as high-risk populations³</p> <p>(i) Conduct at least 75% of all home visits in person</p> | <ul style="list-style-type: none"> Data showing that at least 75% of home visits were conducted in-person |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|--|---|--|
| # | Objective | Activities | Deliverables |
| 1.3 | The LHJ will hire, train, and retain staff to comply with selected home visiting model requirements and CDPH/CHVP P&Ps | <p>(a) Participate in model required trainings related to screening tools, health assessments, reflective supervision, data collection tools, and software</p> <p>(b) Maintain full staffing capacity to serve families in the home visiting program and adhere to model requirements</p> <p>(c) All staff will sign a confidentiality agreement at the time of hire and annually thereafter</p> <p>(d) All staff directly serving families will complete mandated reporter training and comply with all mandated reporter requirements</p> | <p>Submission of:</p> <ul style="list-style-type: none"> • Progress Reports • Staffing Reports • Training plans • Training logs • Confirmation of a signed county confidentiality agreement for each applicable staff member |
| 1.4 | The LHJ will ensure the home visiting program reaches and maintains contracted caseload capacity (CC) | <p>(a) Develop and sustain relationships with appropriate agencies to obtain home visiting participant referrals</p> <p>(b) Develop a referral triage process for incoming home visiting participants to ensure families are connected to the program that best meets their needs</p> | <p>Submission of</p> <ul style="list-style-type: none"> • Progress Reports • Outreach activity logs or plan • Referral triage plans outlining referral process (flow chart, narrative, etc.) |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|---|--|--|
| # | Objective | Activities | Deliverables |
| | | (c) Ensure newly enrolled participants provide informed consent and sign a <i>CHVP Participant Consent Form</i> at enrollment (d) Develop and utilize a P&P on reaching out to disengaged families in accordance with CDPH/CHVP P&P 100-50 | <ul style="list-style-type: none"> Confirmation of signed <i>CHVP Participant Consent Form</i> for each enrolled participant Data on participant enrollment and accurate funding information entered into the data system in a timely manner |
| 1.5 | The LHJ will provide oversight and leadership to ensure selected home visiting model fidelity and quality assurance | (a) Implement evidence-based home visiting model requirements in accordance with the selected model(s) fidelity standards (b) Monitor subcontracted agencies to ensure model fidelity standards are met (if applicable) (c) LHJs interested in implementing a model-approved enhancement must obtain written approval from CDPH/CHVP prior to implementation | Submission of: <ul style="list-style-type: none"> Model developer agreement, accreditation, and/or affiliation documentation |
| 1.6 | The LHJ will develop and implement home visiting P&Ps and follow all applicable MCAH and CDPH/CHVP P&Ps | (a) Develop and conduct an annual review of local P&Ps related to home visiting and update as needed | Submission of: <ul style="list-style-type: none"> Progress Reports |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|--|---|--|
| # | Objective | Activities | Deliverables |
| | | (a) Conduct an annual review of, and ensure compliance with, the CDPH/CHVP P&Ps (b) Conduct an annual review of, and ensure compliance with, the <i>Local MCAH Programs Policies and Procedures</i> (c) Conduct an annual review of, and ensure compliance with, the <i>MCAH Fiscal Administration P&P Manual</i> | <ul style="list-style-type: none"> Updated LHJ P&Ps related to home visiting Annual confirmation of review of CDPH/CHVP P&Ps, <i>Local MCAH Program Policies and Procedures</i>, and the <i>MCAH Fiscal Administration Policy & Procedure Manual</i> |
| 1.7 | The LHJ will participate in TA meetings and conduct Continuous Quality Improvement (CQI) projects and activities to support program implementation and improvement goals | (a) Participate in quality improvement activities as directed by CDPH/CHVP (b) Attend all meetings and site visits, including but not limited to: <ul style="list-style-type: none"> Individual TA meetings Model TA meeting All LHJ TA meeting Ad hoc TA meetings | Submission of: <ul style="list-style-type: none"> Progress Reports CQI monitoring reports, data, and other requested information Participation in: <ul style="list-style-type: none"> Individual and group TA meetings CQI meetings and Learning Collaborative presentations |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|-----------|--|--------------|
| # | Objective | Activities | Deliverables |
| | | <ul style="list-style-type: none"> In-person or virtual site visit as scheduled by CDPH/CHVP <p>(c) Use data to inform and improve program activities</p> | |

¹The MCAH Director or their designee is required to devote a minimum of 0.05 full-time equivalent (FTE) and a maximum of 0.15 FTE to CHVP oversight, fostering partnerships and collaboration within the LHJ, and directing the local CHVP community advisory board (CAB). The percentage FTE dedicated to CHVP budgets should be deducted from the local MCAH budget to ensure the LHJ does not exceed the MCAH Director FTE requirements as outlined in the *Local MCAH Programs Policies and Procedures*. If an MCAH Director cannot meet the requirements of the CHVP SOWs, they can identify a designee, as outlined in the *Local MCAH Programs Policy and Procedures*. In this situation, the designee, who may be identified as an MCAH Coordinator or other position, can act as the responsible party for CHVP, and should be designated as such on the CHVP budget justification.

²If a LHJ establishes a subcontractor to deliver home visiting services, a LHJ representative (ideally the MCAH Director) must be present during all scheduled group and individual technical assistance (TA) meetings, virtual or in-person visits, and be involved in all programmatic, data, contract, and fiscal communications with CDPH/CHVP. This requirement ensures that the LHJ maintains oversight and direct involvement in all aspects of the contracted services, guaranteeing alignment with CDPH/CHVP standards and expectations. Additionally, no more than 10% of the allocation should be spent on administrative oversight of a subcontractor.

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

³As required by the MIECHV Statute, the following populations must be prioritized for services under the MIECHV program:

- Low-income eligible families
- Eligible families with pregnant women who have not attained age 21
- Eligible families that have a history of child abuse or neglect or have had interactions with child welfare services
- Eligible families that have a history of substance use disorders or are in need of substance use disorder treatment
- Eligible families that have users of tobacco products in the home
- Eligible families that have or have children with low student achievement
- Eligible families with children with developmental delays or disabilities
- Eligible families that include individuals who are serving or formerly served in the Armed Forces, including such families that have members of the Armed Forces who have had multiple deployments outside of the United States

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 2: Integrate CHVP into the local early childhood system | | | |
|--|---|---|---|
| # | Objective | Activities | Deliverables |
| 2.1 | The LHJ will collaborate with local early childhood system partners to ensure a continuum of services for families | <p>(a) Maintain a CAB that includes local early childhood system partners and meets at least quarterly to establish appropriate linkages to referral and service systems to benefit participating families</p> <p>(b) Meet and work with other local early childhood system and community partners to coordinate services to participating families</p> <p>(c) Develop and implement a transition plan for families according to model guidance and in accordance with CDPH/CHVP P&P 200-40</p> | <p>Submission of:</p> <ul style="list-style-type: none"> Progress Report including CAB meeting materials and Memoranda of Understanding (MOUs) and/or other written agreements |
| 2.2 | The LHJ will pursue, develop, and maintain relationships with local service agencies and referral resources to facilitate participant recruitment | <p>(a) Develop and maintain MOUs and/or other written agreements (e.g., letters of support) with community agencies and service providers</p> | <p>Submission of:</p> <ul style="list-style-type: none"> Progress Report including CAB meeting materials, MOUs, and/or other written agreements Outreach materials Outreach activity logs or plan |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 3: Monitor federal benchmark measures to show improvement in maternal and childhood health | | | |
|---|--|---|--|
| # | Objective | Activities | Deliverables |
| 3.1 | The LHJ will collect and submit all information required for HRSA/MIECHV reporting | (a) Complete all model-issued forms and assessment tools as defined by CDPH/CHVP and model-issued data collection manual(s) (b) Collect and enter federally required priority population data for all participants into the designated data system (c) Submit a complete and accurate quarterly staffing report on time | Submission of data to meet MIECHV quarterly (Form 4) and annual (Form 1 and Form 2) performance reporting: <ul style="list-style-type: none"> • Timely and accurate data on participant demographics, service utilization, and performance measures, according to, and with fidelity to, the selected home visiting model guidelines and CHVP requirements • Model required Participant enrollment and funding information • Staffing Reports via SharePoint • Priority Population data via SharePoint (NFP only) |
| 3.2 | The LHJ will maintain clean and compliant data | (a) Accurately collect and submit participant data using selected home visiting model and CHVP required documents | <ul style="list-style-type: none"> • Demonstrated compliance with data related policies and program quality measures |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
 July 1, 2025- June 30, 2026

| Goal 3: Monitor federal benchmark measures to show improvement in maternal and childhood health | | | |
|---|-----------|--|---|
| # | Objective | Activities | Deliverables |
| | | (b) Ensure all data handling complies with CDPH/CHVP’s security policies, including necessary encryption, access controls, and regular data system user account audits (c) Ensure accuracy and completeness of data input into designated data systems using data quality reports and monitoring (d) NFP LHJs will coordinate data system requirements with the NFP National Service Office (e) HFA LHJs will coordinate with the CDPH/CHVP data team to establish buildout/modification in Efforts to Outcomes (ETO) data system and will comply with all <i>CHVP HFA Data Collection Manual</i> requirements (f) Collect and enter participant data into designated data systems within seven working days, or as required by the selected home visiting model | <ul style="list-style-type: none"> • Evidence of data cleaning on a monthly or quarterly basis using the CDPH/CHVP data cleaning schedule • Participate in regular TA meetings and site visits with CDPH/CHVP staff |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 3: Monitor federal benchmark measures to show improvement in maternal and childhood health | | | |
|---|-----------|---|--------------|
| # | Objective | Activities | Deliverables |
| | | (g) Provide and/or coordinate with data collection system owners to provide monthly enrollment and other requested reports to CDPH/CHVP as needed (h) Correct data entry errors and strive to reduce missing data as directed by the CDPH/CHVP data team as needed | |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Monitoring Mechanism | Due Date |
|--|---|
| All reports and documentation must be submitted via SharePoint, unless otherwise directed by CHVP | |
| Staffing Report | <ul style="list-style-type: none"> • July 15, 2025 (for SFY 2024-2025) • October 15, 2025 • January 15, 2026 • April 15, 2026 |
| Progress Report deliverables and updates: <ul style="list-style-type: none"> • CAB roster, minutes, and agendas • MOUs or other written agreements with community agencies and service providers • Outreach materials • Outreach activity logs or plan • Training plans and logs • Policies and Procedures • Referral triage plan • Confirmation of signed CDPH/CHVP Participant Consent Forms • Confirmation of signed confidentiality agreements for all direct staff • Confirmation of completed mandated reporter training • Model Developer agreement, accreditation, and/or affiliation documentation | <ul style="list-style-type: none"> • July 15, 2025 • January 15, 2026 |
| Priority Population data via SharePoint <ul style="list-style-type: none"> • NFP only • Participant data collection is continuous | <ul style="list-style-type: none"> • July 15, 2025 (FFY 2024-2025 to date) • October 15, 2025 (Final FFY 2024-2025) • January 15, 2026 (FFY 2025-26 to date) |

California Home Visiting Program
Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
Scope of Work
July 1, 2025- June 30, 2026

| Monitoring Mechanism | Due Date |
|--|--|
| All reports and documentation must be submitted via SharePoint, unless otherwise directed by CHVP | |
| • Update data on SharePoint quarterly | • April 15, 2026 (FFY 2025-26 to date) |
| CQI Learning Collaboratives, monitoring reports, data, and information | Upon request |
| Individual TA meetings | Semi-annually (TBD) |
| Model TA meetings | Annually (TBD) |
| All LHJ meeting | Annually (TBD) |
| Site visits | Biennially (TBD) |

NOTE: If compliance standards are not met in a timely manner, CDPH/CHVP may require the local agency to participate in an Extra Support Plan (ESP) process, and/or may temporarily withhold cash payment pending correction of the deficiency; disallowing all or part of the cost of the activity or action out of compliance; wholly or partly suspending or terminating the award; or withholding further awards.

Ge Vue
MCAH Director Name


MCAH Director Signature

6/26/25
Date

ORIGINAL

BUDGET SUMMARY

FISCAL YEAR
2025-26

BUDGET
ORIGINAL

BUDGET STATUS
ACTIVE

BUDGET BALANCE
0.00

Version 7.0 - 150 Quarterly 4.1.25

| | | | | | | | | | | | | | | |
|-----------------|---|-------------------|-----|--------------|---------|----------------------------------|-----|-----------------------|------|------------------------------|------|-----------------------|------|-------------------------|
| Program: | California Home Visiting Program (EBHV) | UNMATCHED FUNDING | | | | NON-ENHANCED MATCHING (50/50) | | | | ENHANCED MATCHING (75/25) | | | | |
| Agency: | CHVP 25-10 FRESNO | | | | | | | | | | | | | |
| SubK: | | CHVP - EBHV | | AGENCY FUNDS | | CHVP-SGF-NE | | CHVP-Cnty NE | | CHVP-SGF-E | | CHVP-Cnty E | | |
| | | (1) | (2) | (3) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
| | | TOTAL FUNDING | % | CHVP - EBHV | % | Agency Funds* | % | Combined Fed/State | % | Combined Fed/Agency* | % | Combined Fed/State | % | Combined Fed/Agency* |
| ALLOCATION(S) → | | | | 1,726,516.00 | #VALUE! | | | | | | | | | |

| EXPENSE CATEGORY | (1) | (2) | (3) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
|----------------------------|--------------|------------|------------|-------|------|--------|--------------|-------|------|--------|------------|-------|------|
| (I) PERSONNEL | 2,714,032.82 | | 716,810.71 | | 0.00 | | 1,343,180.67 | | 0.00 | | 654,041.44 | | 0.00 |
| (II) OPERATING EXPENSES | 221,401.32 | | 54,012.40 | | 0.00 | | 167,388.92 | | 0.00 | | 0.00 | | 0.00 |
| (III) CAPITAL EXPENDITURES | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| (IV) OTHER COSTS | 10,500.00 | | 2,558.85 | | 0.00 | | 7,941.15 | | 0.00 | | 0.00 | | 0.00 |
| (V) INDIRECT COSTS | 48,047.33 | | 12,689.30 | | 0.00 | | 35,358.03 | | 0.00 | | 0.00 | | 0.00 |
| BUDGET TOTALS* | 2,993,981.47 | 26.26% | 786,071.26 | 0.00% | 0.00 | 51.90% | 1,553,868.77 | 0.00% | 0.00 | 21.85% | 654,041.44 | 0.00% | 0.00 |
| | | BALANCE(S) | | 0.00 | | | | | | | | | |

TOTAL CHVP - EBHV
TOTAL TITLE XIX
TOTAL AGENCY FUNDS

| | | | | | | | | | |
|--------------|---|------------|------|-------|------------|-------|-------|------------|-------|
| 1,726,516.00 | → | 786,071.26 | | [50%] | 776,934.38 | | [25%] | 163,510.36 | |
| 1,267,465.47 | → | | | [50%] | 776,934.39 | [50%] | | 490,531.08 | [75%] |
| 0.00 | → | | 0.00 | | | [50%] | | 0.00 | [25%] |

\$

2,993,981.47

Maximum Amount Payable from State and Federal resources

WE CERTIFY THAT THIS BUDGET HAS BEEN CONSTRUCTED IN COMPLIANCE WITH ALL MCAH ADMINISTRATIVE AND PROGRAM POLICIES.

MCAH/PROJECT DIRECTOR'S SIGNATURE

DATE

AGENCY FISCAL AGENT'S SIGNATURE

DATE

* These amounts contain local revenue submitted for information and matching purposes. MCAH does not reimburse Agency contributions.

| STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT | | CHVP - EBHV | AGENCY FUNDS | CHVP-SGF-NE | CHVP-Cnty NE | CHVP-SGF-E | CHVP-Cnty E |
|--|--------------|-------------|--------------|--------------|--------------|------------|-------------|
| PCA Codes | | 51023 | | 51021 | 53165 | 51022 | 53164 |
| (I) PERSONNEL | | 716,810.71 | | 1,343,180.67 | 0.00 | 654,041.44 | 0.00 |
| (II) OPERATING EXPENSES | | 54,012.40 | | 167,388.92 | 0.00 | 0.00 | 0.00 |
| (III) CAPITAL EXPENSES | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| (IV) OTHER COSTS | | 2,558.85 | | 7,941.15 | 0.00 | 0.00 | 0.00 |
| (V) INDIRECT COSTS | | 12,689.30 | | 35,358.03 | 0.00 | 0.00 | 0.00 |
| Totals for PCA Codes | 2,993,981.47 | 786,071.26 | | 1,553,868.77 | 0.00 | 654,041.44 | 0.00 |

| | | | | | | | | | | | | | | | | | |
|--|----------------------------------|---|--------|-----------|-------------|-------------------|---------------|------------------------|--------------------|-------------------------------|----------------------|--------------------|--------------------|---------------------------|----------------------|-------------------|-----------------|
| Program: | | California Home Visiting Program (EBHV) | | | | UNMATCHED FUNDING | | | | NON-ENHANCED MATCHING (50/50) | | | | ENHANCED MATCHING (75/25) | | | |
| Agency: | | CHVP 25-10 FRESNO | | | | CHVP - EBHV | | AGENCY FUNDS | | CHVP-SGF-NE | | CHVP-Cnty NE | | CHVP-SGF-E | | CHVP-Cnty E | |
| SubK: | | | | | | (2) | (3) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
| | | (1) | | (2) | (3) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | | |
| | | TOTAL FUNDING | | % | CHVP - EBHV | % | Agency Funds* | % | Combined Fed/State | % | Combined Fed/Agency* | % | Combined Fed/State | % | Combined Fed/Agency* | | |
| (II) OPERATING EXPENSES DETAIL | | | | | | | | | | | | | | | | | |
| | | | | | | | | % TRAVEL NON-ENH MATCH | | | | % TRAVEL ENH MATCH | | | | % PERSONNEL MATCH | |
| | | | | | | | | 57.96% | | | | 17.55% | | | | 75.63% | |
| TOTAL OPERATING EXPENSES | | 221,401.32 | | 54,012.40 | | 0.00 | | 167,388.92 | | 0.00 | | 0.00 | 0.00 | | 0.00 | | Match Available |
| TRAVEL | | 4,215.00 | 25.72% | 1,084.10 | | 0.00 | | 74.28% | 3,130.90 | | 0.00 | | 0.00 | | 0.00 | | 1.23% |
| TRAINING | | 6,099.00 | 24.37% | 1,486.33 | | 0.00 | | 75.63% | 4,612.67 | | 0.00 | | 0.00 | | 0.00 | | 0.00% |
| 1 | Office Supplies | 4,500.00 | 24.37% | 1,096.65 | | 0.00 | | 75.63% | 3,403.35 | | 0.00 | | | | | | 0.00% |
| 2 | Postage | 339.00 | 24.37% | 82.61 | | 0.00 | | 75.63% | 256.39 | | 0.00 | | | | | | 0.00% |
| 3 | Printing (Duplication) | 417.00 | 24.37% | 101.62 | | 0.00 | | 75.63% | 315.38 | | 0.00 | | | | | | 0.00% |
| 4 | Communication | 84,152.00 | 24.37% | 20,507.84 | | 0.00 | | 75.63% | 63,644.16 | | 0.00 | | | | | | 0.00% |
| 5 | Facilities | 59,611.00 | 24.37% | 14,527.20 | | 0.00 | | 75.63% | 45,083.80 | | 0.00 | | | | | | 0.00% |
| 6 | Utilities | 15,108.32 | 24.37% | 3,681.90 | | 0.00 | | 75.63% | 11,426.42 | | 0.00 | | | | | | 0.00% |
| 7 | Securities | 14,254.00 | 24.37% | 3,473.70 | | 0.00 | | 75.63% | 10,780.30 | | 0.00 | | | | | | 0.00% |
| 8 | HFA Affiliation | 6,750.00 | 24.37% | 1,644.98 | | 0.00 | | 75.63% | 5,105.03 | | 0.00 | | | | | | 0.00% |
| 9 | NFP Affiliation | 25,956.00 | 24.37% | 6,325.48 | | 0.00 | | 75.63% | 19,630.52 | | 0.00 | | | | | | 0.00% |
| 10 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 11 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 12 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 13 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 14 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 15 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| ** Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 5), and/or Agency (Col. 7) funds. | | | | | | | | | | | | | | | | | |
| (III) CAPITAL EXPENDITURE DETAIL | | | | | | | | | | | | | | | | | |
| TOTAL CAPITAL EXPENDITURES | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | | | | |
| (IV) OTHER COSTS DETAIL | | | | | | | | | | | | | | | | | |
| TOTAL OTHER COSTS | | 10,500.00 | | 2,558.85 | | 0.00 | | 7,941.15 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 75.63% |
| SUBCONTRACTS | | | | | | | | | | | | | | | | | |
| 1 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 2 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 3 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 4 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 5 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 6 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0 | | 0 | |
| 7 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0 | | 0 | |
| 8 | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0 | | 0 | |
| OTHER CHARGES | | | | | | | | | | | | | | | | | |
| 1 | Behavior Motivational Materials | 10,000.00 | 24.37% | 2,437.00 | | 0.00 | | 75.63% | 7,563.00 | | 0.00 | | | | | | Match Available |
| 2 | Client Refreshment | 500.00 | 24.37% | 121.85 | | 0.00 | | 75.63% | 378.15 | | 0.00 | | | | | | 0.00% |
| 3 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 4 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 5 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 6 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 7 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| 8 | | | | 0.00 | | 0.00 | | | 0.00 | | 0.00 | | | | | | |
| (V) INDIRECT COSTS DETAIL | | | | | | | | | | | | | | | | | |
| TOTAL INDIRECT COSTS | | 48,047.33 | | 12,689.30 | | 0.00 | | 35,358.03 | | 0.00 | | | | | | | |
| 1.77% | of Total Wages + Fringe Benefits | 48,047.33 | 26.41% | 12,689.30 | | 0.00 | | 73.59% | 35,358.03 | | 0.00 | | | | | | |

| | | | | | | | | | | | | | | | | | | |
|----------|---|--|--|--|--|-------------------|-----|--------------|-----|-------------------------------|-----|--------------------|------|---------------------------|------|--------------------|------|----------------------|
| Program: | California Home Visiting Program (EBHV) | | | | | UNMATCHED FUNDING | | | | NON-ENHANCED MATCHING (50/50) | | | | ENHANCED MATCHING (75/25) | | | | |
| Agency: | CHVP 25-10 FRESNO | | | | | | | | | | | | | | | | | |
| SubK: | | | | | | CHVP - EBHV | | AGENCY FUNDS | | CHVP-SGF-NE | | CHVP-Cnty NE | | CHVP-SGF-E | | CHVP-Cnty E | | |
| | | | | | | (1) | (2) | (3) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
| | | | | | | TOTAL FUNDING | % | CHVP - EBHV | % | Agency Funds* | % | Combined Fed/State | % | Combined Fed/Agency* | % | Combined Fed/State | % | Combined Fed/Agency* |

(I) PERSONNEL DETAIL

| TOTAL PERSONNEL COSTS | | | | | | 2,714,032.82 | 716,810.71 | 0.00 | 1,343,180.67 | 0.00 | 654,041.44 | 0.00 | | | | | | |
|-----------------------|-------------------------------------|--|---------|------------------|-------------|--------------|--------------|------------|--------------|------------|------------|------------|-------------------------|------------------------|-----------|------|--------|---|
| FRINGE BENEFIT RATE | | | | | | 73.24% | 1,147,416.82 | 303,047.43 | 0.00 | 567,859.05 | 0.00 | 276,510.34 | 0.00 | | | | | |
| TOTAL WAGES | | | | | | 1,566,616.00 | 413,763.28 | 0.00 | 775,321.62 | 0.00 | 377,531.09 | 0.00 | | | | | | |
| | FULL NAME (First Name Last Name) | TITLE OR CLASSIFICATION (No Acronyms) | % FTE | ANNUAL SALARY | TOTAL WAGES | | | | | | | | J-Pera MCF Per Staff | Staff Traveling (X) | | | | |
| 1 | Ge Vue | MCAH Director/Division Manager | 15.00% | 177,803.00 | 26,670.00 | 35.27% | 9,406.51 | | 0.00 | 54.73% | 14,596.49 | | 0.00 | 10.00% | 2,667.00 | 0.00 | 82.70% | x |
| 2 | Jennifer Day | Supervising Public Health Nurse | 65.00% | 162,768.84 | 105,800.00 | 17.30% | 18,303.40 | | 0.00 | 51.59% | 54,582.22 | | 0.00 | 31.11% | 32,914.38 | 0.00 | 94.40% | x |
| 3 | Lorraine Hardy | Supervising Public Health Nurse | 85.00% | 162,768.84 | 138,354.00 | 17.30% | 23,935.24 | | 0.00 | 51.59% | 71,376.83 | | 0.00 | 31.11% | 43,041.93 | 0.00 | 94.40% | x |
| 4 | Lupe Wade | Public Health Nurse II | 100.00% | 128,882.00 | 128,882.00 | 32.21% | 41,512.89 | | 0.00 | 35.49% | 45,740.22 | | 0.00 | 32.30% | 41,628.89 | 0.00 | 94.40% | x |
| 5 | Eileen Murry | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 32.21% | 42,758.13 | | 0.00 | 35.49% | 47,112.27 | | 0.00 | 32.30% | 42,877.60 | 0.00 | 94.40% | x |
| 6 | Elizabeth Solorio | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 32.21% | 42,758.13 | | 0.00 | 35.49% | 47,112.27 | | 0.00 | 32.30% | 42,877.60 | 0.00 | 94.40% | x |
| 7 | Rosa Ybarra-Gonzalez | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 32.21% | 42,758.13 | | 0.00 | 35.49% | 47,112.27 | | 0.00 | 32.30% | 42,877.60 | 0.00 | 94.40% | x |
| 8 | Melanie Deto | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 26.66% | 35,390.62 | | 0.00 | 32.33% | 42,917.43 | | 0.00 | 41.01% | 54,439.95 | 0.00 | 94.40% | x |
| 9 | Bridget Ballesteros | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 31.60% | 41,948.37 | | 0.00 | 41.51% | 55,103.69 | | 0.00 | 26.89% | 35,695.94 | 0.00 | 94.40% | x |
| 10 | Rachel Nevarez | Public Health Nurse II | 100.00% | 132,748.46 | 132,748.00 | 38.35% | 50,908.86 | | 0.00 | 32.64% | 43,328.95 | | 0.00 | 29.01% | 38,510.19 | 0.00 | 94.40% | x |
| 11 | Ah Vang | Health Educator | 100.00% | 81,277.30 | 81,277.00 | 17.30% | 14,060.92 | | 0.00 | 82.70% | 67,216.08 | | 0.00 | | 0.00 | 0.00 | 82.70% | x |
| 12 | Ana Carbajal | Health Education Specialist | 100.00% | 61,885.00 | 61,885.00 | 17.30% | 10,706.11 | | 0.00 | 82.70% | 51,178.90 | | 0.00 | | 0.00 | 0.00 | 82.70% | x |
| 13 | Nang Thao | Health Education Assistant | 100.00% | 56,853.94 | 56,854.00 | 17.30% | 9,835.74 | | 0.00 | 82.70% | 47,018.26 | | 0.00 | | 0.00 | 0.00 | 82.70% | x |
| 14 | Vacant | Health Education Assistant | 100.00% | 43,264.00 | 43,264.00 | 17.30% | 7,484.67 | | 0.00 | 82.70% | 35,779.33 | | 0.00 | | 0.00 | 0.00 | 82.70% | x |
| 15 | Vacant | Health Education Assistant | 100.00% | 43,264.00 | 43,264.00 | 17.30% | 7,484.67 | | 0.00 | 82.70% | 35,779.33 | | 0.00 | | 0.00 | 0.00 | 82.70% | x |
| 16 | Yolanda Garza | Office Assistant II | 100.00% | 52,791.00 | 52,791.00 | 17.30% | 9,132.84 | | 0.00 | 82.70% | 43,658.16 | | 0.00 | | 0.00 | 0.00 | 82.70% | x |
| 17 | Christina Wyrick | Program Technician II | 50.00% | 62,174.00 | 31,087.00 | 17.30% | 5,378.05 | | 0.00 | 82.70% | 25,708.95 | | 0.00 | | 0.00 | 0.00 | 82.70% | x |
| 18 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 19 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 20 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 21 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 22 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 23 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 24 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 25 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 26 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 27 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 28 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 29 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 30 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 31 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 32 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 33 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 34 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 35 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 36 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 37 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 38 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 39 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 40 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 41 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 42 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 43 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 44 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 45 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 46 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 47 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 48 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 49 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 50 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 51 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 52 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 53 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |
| 54 | | | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00% | |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

The purpose of this scope of work (SOW) is to provide guidance and outline requirements for implementing early childhood home visiting services in the California Department of Public Health/California Home Visiting Program (CDPH/CHVP) funded by California State General Funds (SGF). CHVP SGF-funded local health jurisdictions (LHJs) may implement Healthy Families America (HFA), Nurse-Family Partnership (NFP), Parents as Teachers (PAT), Family Connects International (FCI), and/or Home Instruction for Parents of Preschool Youngsters (HIPPPY) evidence-based home visiting (EBHV) programs with fidelity to the model and in accordance with State requirements to achieve positive outcomes. The SOW includes the following goals:

1. Provide leadership and structure to implement CHVP in funded LHJs
2. Integrate the home visiting program into the local early childhood system
3. Collect, enter, and report on all required participant data
4. Provide extra support for staff and families served by Local MCAH home visiting programs through Special Support Activities

Note: *LHJs may spend up to 20% of the SGF EBHV allocation on Special Support Activities, as outlined in Goal 4, below*

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

Goals, Objectives, Activities, and Deliverables for July 1, 2025 – June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|---|--|---|
| # | Objective | Activities | Deliverables |
| 1.1 | The LHJ Maternal, Child, and Adolescent Health (MCAH) Director or designee will provide effective leadership and oversight of CHVP ¹ | <p>(a) Provide leadership and oversight on all matters related to the development, implementation, operation, administration, and reporting for local implementation of home visiting programs following CDPH/CHVP policies and procedures (P&P) and EBHV model requirements</p> <p>(b) Attend quarterly CHVP Director calls</p> <p>(c) Participate in ongoing CAB Meetings, other local community groups, site visits, meetings, and conferences as directed by CDPH/CHVP</p> | <p>Submission of:</p> <ul style="list-style-type: none"> Progress Reports CAB meeting materials Staffing Reports <p>Participation in:</p> <ul style="list-style-type: none"> Quarterly CHVP Director calls Virtual and/or in-person site visits ² |
| 1.2 | The LHJ will implement home visiting services using culturally responsive practices to ensure that all interactions, interventions, and service deliveries effectively meet the diverse needs of the communities served | <p>(a) Review the MCAH Title V Needs Assessment to determine the community's equity needs</p> <p>(b) Participate in opportunities designed to enhance cultural sensitivity through webinars, trainings, and/or conferences</p> | <p>Submission of:</p> <ul style="list-style-type: none"> Progress Reports Staffing Reports Staff training logs Collect and submit Priority Population Data (NFP only) |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
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July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|--|---|--|
| # | Objective | Activities | Deliverables |
| | | (c) Provide culturally responsive services that address the identified cultural needs of families (e.g., literacy levels, disabilities, military families, grandparents, tradition, etc.) (d) Provide documents in the family's preferred language, when feasible (e) Provide translation services when needed (f) Documents should be written in no more than an eighth grade reading level and use plain language (g) Recruit and hire staff that reflect the community served and/or speak the language of program participants, when possible | |
| 1.3 | The LHJ will hire, train, and retain staff to comply with selected home visiting model requirements and CDPH/CHVP P&Ps | (a) Participate in model required trainings related to screening tools, health assessments, reflective supervision, data collection tools, and software | Submission of: <ul style="list-style-type: none"> Progress Reports Staffing Reports Training plans |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|---|---|---|
| # | Objective | Activities | Deliverables |
| | | (b) Maintain full staffing capacity to serve families in the home visiting program and adhere to model requirements (c) All staff will sign a confidentiality agreement at the time of hire and annually thereafter (d) All staff directly serving families will complete mandated reporter training and comply with all mandated reporter requirements | <ul style="list-style-type: none"> • Training logs • Confirmation of a signed county confidentiality agreement for each applicable staff member |
| 1.4 | The LHJ will ensure the home visiting program reaches and maintains contracted caseload capacity (CC) | (a) Develop and sustain relationships with appropriate agencies to obtain home visiting participant referrals (b) Develop a referral triage process for incoming home visiting participants to ensure families are connected to the program that best meets their needs | Submission of: <ul style="list-style-type: none"> • Progress Reports • Outreach activity logs or plan • Referral triage plans outlining referral process (flow chart, narrative, etc.) • Confirmation of signed <i>CHVP Participant Consent Form</i> for each enrolled participant |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|---|--|---|
| # | Objective | Activities | Deliverables |
| | | (c) Ensure newly enrolled participants provide informed consent and sign a <i>CHVP Participant Consent Form</i> at enrollment (d) Develop and utilize a P&P on reaching out to disengaged families in accordance with CDPH/CHVP P&P 100-50 | <ul style="list-style-type: none"> Data on participant enrollment and accurate funding information entered into the data system in a timely manner |
| 1.5 | The LHJ will provide oversight and leadership to ensure selected home visiting model fidelity and quality assurance | (a) Implement evidence-based home visiting model requirements in accordance with the selected model(s) fidelity standards (b) Monitor subcontracted agencies to ensure model fidelity standards are met (if applicable) (c) LHJs interested in implementing a model-approved enhancement must obtain written approval from CDPH/CHVP prior to implementation | Submission of: <ul style="list-style-type: none"> Model developer agreement, accreditation, affiliation, and/or endorsement documentation |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|--|--|--|
| # | Objective | Activities | Deliverables |
| 1.6 | The LHJ will develop and implement home visiting P&Ps and follow all applicable MCAH and CDPH/CHVP P&Ps | (a) Develop and conduct an annual review of local P&Ps related to home visiting and update as needed (b) Conduct an annual review of, and ensure compliance with, CDPH/CHVP P&Ps (c) Conduct an annual review of, and ensure compliance with, the <i>Local MCAH Programs Policies and Procedure</i> . (d) Conduct an annual review of, and ensure compliance with, the <i>MCAH Fiscal Administration P&P Manual</i> | Submission of: <ul style="list-style-type: none"> Progress Reports Updated LHJ P&Ps related to home visiting Annual confirmation of review of local and CDPH/CHVP P&Ps, <i>Local MCAH Program Policies and Procedures</i>, and the <i>MCAH Fiscal Administration Policy & Procedure Manual</i> |
| 1.7 | The LHJ will participate in TA meetings and conduct Continuous Quality Improvement (CQI) projects and activities to support program implementation and improvement goals | (a) Participate in voluntary CQI projects and activities in collaboration with CDPH/CHVP (b) Attend all meetings and site visits, included but not limited to: <ul style="list-style-type: none"> Individual TA meetings Model TA meeting | Submission of: <ul style="list-style-type: none"> Progress Reports CQI information as requested Participation in: <ul style="list-style-type: none"> Individual and group TA meetings CQI meetings as applicable |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
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| Goal 1: Provide leadership and structure to implement CHVP in the LHJ | | | |
|---|-----------|--|--------------|
| # | Objective | Activities | Deliverables |
| | | <ul style="list-style-type: none"> All LHJ TA meeting Ad hoc TA meetings In-person or virtual site visit as scheduled by CDPH/CHVP <p>(c) Use data to inform and improve program activities</p> | |

¹ The MCAH Director or their designee is required to devote a minimum of 0.05 full-time equivalent (FTE) and a maximum of 0.15 FTE to CHVP oversight, fostering partnerships and collaboration within the LHJ, and directing the local CHVP community advisory board (CAB). The percentage FTE dedicated to CHVP budgets should be deducted from the local MCAH budget to ensure the LHJ does not exceed the MCAH Director FTE requirements as outlined in the *Local MCAH Programs Policies and Procedures*. If an MCAH Director cannot meet the requirements of the CHVP SOWs, they can identify a designee, as outlined in the *Local MCAH Programs Policy and Procedures*. In this situation, the designee, who may be identified as an MCAH Coordinator or other position, can act as the responsible party for CHVP, and should be designated as such in the CHVP budget justification.

² If a LHJ establishes a subcontractor to deliver home visiting services, a LHJ representative (ideally the MCAH Director) must be present during all scheduled group and individual technical assistance (TA) meetings, virtual or in-person visits, and be involved in all programmatic, data, contract, and fiscal communications with CDPH/CHVP. This requirement ensures that the LHJ maintains oversight and

California Home Visiting Program
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direct involvement in all aspects of the contracted services, guaranteeing alignment with CDPH/CHVP standards and expectations. Additionally, no more than 10% of the allocation should be spent on administrative oversight of a subcontractor.

| Goal 2: Integrate the home visiting program into the local early childhood system | | | |
|---|--|---|--|
| # | Objective | Activities | Deliverables |
| 2.1 | The LHJ will collaborate with local early childhood system partners to ensure a continuum of services for families | <p>(a) Maintain a CAB that includes local early childhood system partners and meets at least quarterly to establish appropriate linkages to referral and service systems to benefit participating families</p> <p>(b) Meet and work with other local early childhood system and community partners to coordinate services to participating families</p> <p>(c) Develop and implement a transition plan for families according to model guidance and in accordance with CDPH/CHVP P&P 200-40</p> | <p>Submission of:</p> <ul style="list-style-type: none"> Progress Report including CAB meeting materials and Memoranda of Understanding (MOUs) and/or other written agreements |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
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| | | | |
|-----|---|--|--|
| 2.2 | The LHJ will pursue, develop, and maintain relationships with local service agencies and referral resources to facilitate participant recruitment | (a) Develop and maintain MOUs and/or other written agreements (e.g., letters of support) with community agencies and service providers | Submission of: <ul style="list-style-type: none"> Progress Report including CAB meeting materials, MOUs, and/or other written agreements Outreach materials Outreach activity logs or plan |
|-----|---|--|--|

| Goal 3: Collect, enter, and report on all required participant data | | | |
|---|--|---|--|
| # | Objective | Activities | Deliverables |
| 3.1 | The LHJ will maintain clean and compliant data | (a) Accurately collect and submit participant data using selected home visiting model and CDPH/CHVP-required documents, as applicable (b) Ensure all data handling complies with CDPH/CHVP's security policies, including necessary encryption, access controls, and regular data system user account audits | <ul style="list-style-type: none"> Submission of timely and accurate data on participant demographics, service utilization, and performance measures according to, and with fidelity to, the selected home visiting model guidelines and CDPH/CHVP requirements |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 3: Collect, enter, and report on all required participant data | | | |
|---|-----------|--|---|
| # | Objective | Activities | Deliverables |
| | | <p>(c) Ensure accuracy and completeness of data input into designated data systems using data quality reports and monitoring</p> <p>(d) NFP LHJs will coordinate data system requirements with the NFP National Service Office</p> <p>(e) HFA LHJs will coordinate with the CDPH/CHVP data team to establish buildout/modification in Efforts to Outcomes (ETO) data system and will comply with all <i>CHVP HFA Data Collection Manual</i> requirements</p> <p>(f) PAT LHJs will coordinate data system requirements with the PAT National Office for use of the Visit Tracker Web data system</p> <p>(g) Collect and enter participant data into designated data systems within seven working days, or as required by the selected home visiting model</p> | <ul style="list-style-type: none"> Participation in regular TA meetings and site visits with CDPH/CHVP staff |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 3: Collect, enter, and report on all required participant data | | | |
|---|-----------|--|--------------|
| # | Objective | Activities | Deliverables |
| | | (h) Correct data entry errors and strive to reduce missing data as directed by the CDPH/CHVP data team as needed (i) HIPPPY and FCI LHJs will provide and/or coordinate with data collection system owners to provide monthly enrollment and other requested reports to CDPH/CHVP as needed | |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Goal 4 (if applicable): Provide extra support for staff and families served by Local MCAH home visiting programs through Special Support Activities | | | |
|---|--|---|--|
| # | Objective | Activity | Deliverable |
| 4.1 | The LHJ will use Special Support funds for allowable activities as reflected in their budget | <p>LHJs can spend up to 20% of their SGF EBHV allocation on approved Special Support Activities per the <i>CHVP Special Support Activity Reference Guide</i></p> <p>Special Support Activity categories include:</p> <ul style="list-style-type: none"> (a) Additional Staff Costs (b) Training (c) Technology (d) Family Support Materials | <p>Submission of:</p> <p><i>Special Support Activity Report</i> per the <i>CHVP Special Support Activity Reporting Guide</i></p> |
| 4.2 | LHJ leadership will maintain clean and compliant Special Support Activity data, per CDPH/CHVP guidelines | (a) Collect, maintain, and report use of SGF EBHV funds for Special Support as outlined in <i>CHVP Special Support Activity Reference Guide</i> and the <i>CHVP Special Support Activity Reporting Guide</i> | <p>Submission of:</p> <ul style="list-style-type: none"> • <i>Special Support Activity Report</i> • Additional documentation upon request |

California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Monitoring Mechanism | Due Date |
|---|---|
| All reports and documentation must be submitted via SharePoint, unless otherwise directed by CHVP | |
| Staffing Reports | <ul style="list-style-type: none"> • July 15, 2025 (for SFY 2024-2025) • October 15, 2025 • January 15, 2026 • April 15, 2026 |
| Progress Report, deliverables, and updates: <ul style="list-style-type: none"> • CAB Roster, Minutes, and Agendas • MOUs or other written agreements with community agencies and service providers • Outreach materials • Outreach activity logs or plan • Training plans and logs • Policies and Procedures • Referral Triage Plan • Confirmation of signed CDPH/CHVP Participant Consent Forms • Confirmation of signed confidentiality agreements for all direct staff • Model Developer agreement, accreditation, endorsement, and/or affiliation documentation | <ul style="list-style-type: none"> • July 15, 2025 (for SFY 2024-25) • January 15, 2026 |
| Special Support Activity Report (if applicable) | <ul style="list-style-type: none"> • July 15, 2025 (for SFY 2024-25) |

Contract #/LHJ Name: CHVP SGF EBHV 25-10 County of Fresno
California Home Visiting Program – SGF EBHV



California Home Visiting Program
State General Fund (SGF) Evidence-Based Home Visiting (EBHV)
Scope of Work
July 1, 2025- June 30, 2026

| Monitoring Mechanism | Due Date |
|--|--|
| All reports and documentation must be submitted via SharePoint, unless otherwise directed by CHVP | |
| Priority Population Survey (NFP only) | <ul style="list-style-type: none">July 15, 2025 (for SFY 2024-25)January 15, 2026 (SFY 2025-26 to date) |
| CQI monitoring reports, data, and information | Upon Request |
| Individual TA meetings | Semi-annually (TBD) |
| Model TA meetings | Annually (TBD) |
| All LHJ TA meeting | Annually (TBD) |
| Site Visit | TBD |

NOTE: If compliance standards are not met in a timely manner, CDPH/CHVP may require the local agency to participate in an Extra Support Plan (ESP) process, and/or may temporarily withhold cash payment pending correction of the deficiency; disallowing all or part of the cost of the activity or action out of compliance; wholly or partly suspending or terminating the award; or withholding further awards.

Gre Vue
MCAH Director Name

[Signature]
MCAH Director Signature

6/24/25
Date

Agreement Between the County of Fresno and the California Department of Public Health

Allocation Name: California Home Visiting Program – Maternal, Infant, and Early Childhood Home Visiting (MIECHV) and California Home Visiting Program – State General Funds (SGF) – Evidence-Based Home Visiting (EBHV)

Fund/Subclass: 0001/10000

Organization: 56201718, 56201750

Revenue Account #: 4380, 3530