

AGREEMENT

THIS AGREEMENT is made and entered into this 5th day of June 2018, by and between the COUNTY OF FRESNO, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY", and **FRESNO COUNTY SUPERINTENDENT OF SCHOOLS.**, a Political Subdivision of the State of California, whose address is 1111 Van Ness Avenue, Fresno, CA, 93721, hereinafter referred to as "CONTRACTOR".

WITNESSETH:

WHEREAS, COUNTY, through its Department of Behavioral Health (DBH), is looking to expand mental health treatment and prevention and early intervention services for children and youth at school, home, and community locations in Fresno County; and

WHEREAS, COUNTY, through its DBH, Mental Health Services Act (MHSA), Community Service and Supports (CSS) and Prevention and Early Intervention (PEI) component, and through input from the community stakeholder process, recognizes the need to provide school based mental health treatment and PEI for both metropolitan and rural areas to children and youth enrolled in school grades Kindergarten through High School, as specified in this Agreement and as part of Fresno County's approved State CSS and PEI Plans, to provide services related to mental well-being; and

WHEREAS, COUNTY, through its DBH, Mental Health Services Act (MHSA), Prevention and Early Intervention (PEI) component, recognizes the need to provide Prevention and Early Intervention School Based Programs (PEISBP) Kindergarten through Twelfth Grade, as specified in this Agreement and as part of Fresno County's approved State PEI Plan, to help reduce stigma and discrimination against mental illness and provide services related to mental well-being and mental health services; and

WHEREAS, children/youth with Serious Emotional Disturbance (SED) who also experience co-occurring mental health and alcohol/substance use disorders and/or discipline issues will be included among those served; and

WHEREAS, CONTRACTOR's school districts are public schools districts which also coordinate their own mental health services within the jurisdictional boundaries specific to each school district; and

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1 WHEREAS, CONTRACTOR has similar goals of COUNTY to expand mental health treatment
2 and prevention and early intervention services for it students and families across the County of Fresno,
3 and to provide integrated student supports through a collaboration with the COUNTY's DBH; and

4 WHEREAS, COUNTY, through its DBH, is a Mental Health Plan (MHP), as defined in Title 9 of
5 the California Code of Regulations (C.C.R.), Section 1810.226; and

6 WHEREAS, CONTRACTOR is qualified, has the staffing, facilities, support services and is
7 willing to provide said expanded mental health services at school, home and community locations
8 throughout Fresno County, pursuant to the terms and conditions of this Agreement.

9 NOW, THEREFORE, in consideration of their mutual covenants and conditions, the parties
10 hereto agree as follows:

11 **1. SERVICES**

12 A. CONTRACTOR shall perform all services and fulfill all responsibilities as set forth
13 in Exhibit A-1, Exhibit A-2, and Exhibit A-3, "Specialty Mental Health Services Scope of Work, Prevention
14 and Early Intervention Services Scope of Work," Continuum of Care Vision and Strategies, all attached
15 hereto and by this reference incorporated herein and made part of this Agreement.

16 B. CONTRACTOR shall align programs, services, and practices with the vision,
17 mission, and guiding principles of the County of Fresno, Department of Behavioral Health (DBH), as
18 further described in Exhibit B, "Fresno County Department of Behavioral Health Guiding Principles of
19 Care Delivery", attached hereto and by this reference incorporated herein and made part of this
20 Agreement.

21 C. CONTRACTOR shall send to County's DBH upon execution of this Agreement, a
22 detailed plan ensuring clinically appropriate leadership and supervision of their clinical program.
23 Recruitment and retaining clinical leadership with the clinical competencies to oversee services based on
24 the level of care and program design presented herein shall be included in this plan. A description and
25 monitoring of this plan shall be provided to the COUNTY's DBH.

26 D. CONTRACTOR shall establish and maintain Medi-Cal certification, medi-cal site
27 certification, or become certified within ninety (90) days of the effective date of this Agreement through
28 the COUNTY to provide reimbursable services to Medi-Cal eligible clients. In addition, CONTRACTOR

1 shall work with the COUNTY's DBH Managed Care Division for credentialing of staff. CONTRACTOR
2 shall be required to become Medi-Cal certified prior to providing services to Medi-Cal eligible clients and
3 seeking reimbursement in COUNTY's billing system. CONTRACTOR shall not be reimbursed by
4 COUNTY for any Medi-Cal services rendered prior to certification.

5 E. CONTRACTOR shall also provide tracking tools and measurements for access,
6 effectiveness, efficiency, and client satisfaction indicators as required by the Commission on
7 Accreditation of Rehabilitation Facilities (CARF) standards and as further detailed in Exhibits A-1 and A-
8 2, Scope of Work.

9 F. CONTRACTOR shall participate in utilizing and integrating the Reaching
10 Recovery tools and outcomes as applicable to CONTRACTOR and as directed by the COUNTY's DBH.

11 G. It is acknowledged by all parties hereto that COUNTY's DBH Contracts Division
12 unit shall monitor this program operated by CONTRACTOR, in accordance with Section Fourteen (14) of
13 this Agreement.

14 H. CONTRACTOR shall participate in monthly, or as needed, workgroup meetings
15 consisting of staff from COUNTY's DBH to discuss service requirements, data reporting, training,
16 policies and procedures, overall program operations and any problems or foreseeable problems that
17 may arise. CONTRACTOR shall also participate in other COUNTY meetings, such as but not limited to
18 QI meetings, provider meetings, Behavioral Health Board meetings, etc.

19 I. CONTRACTOR shall maintain requirements as an organizational provider
20 throughout the term of this Agreement, as described in Section Seventeen (17) of this Agreement. If for
21 any reason, this status is not maintained, COUNTY may terminate this Agreement pursuant to Section
22 Three (3) of this Agreement.

23 J. CONTRACTOR agrees that prior to, and while providing services under the
24 terms and conditions of this Agreement, CONTRACTOR shall have staff hired and in place for program
25 services and operations or COUNTY may, in addition to other remedies it may have, suspend referrals
26 or terminate this Agreement, in accordance with Section Three (3) of this Agreement.

27 K. It is acknowledged by all parties hereto that the ramp up period shall commence
28 on July 1, 2018 and continue through December 2018. Each subsequent fiscal year and subsequent

1 geographical location/hubs shall also have start up periods as further identified in the budget sheets
2 (Exhibit C). Due to the timing of staff hires, staff trainings completed, and other program related
3 factors, the dates of the ramp up period and initial operational period may be adjusted as needed with
4 the written approval of COUNTY's DBH Director, or designee. Budgets amounts shall be prorated
5 accordingly from the start up budgets to operational budgets, without going over the annual contract
6 maximum.

7 L. It is acknowledged by all parties hereto that CONTRACTOR's service school
8 sites shall be as identified in Exhibit A-4, attached hereto and incorporated herein by reference and
9 made part of this Agreement. Any change/addition/deletion to CONTRACTOR(S) location of the
10 service sites may be made only upon thirty (30) days advance written notification to COUNTY's DBH
11 Director and upon written approval from COUNTY's DBH Director, or designee.

12 M. CONTRACTOR may maintain its records in COUNTY's Electronic Health Record
13 (EHR) system (Avatar) in accordance with Exhibit E, "Documentation Standards for Client Records,"
14 attached hereto and incorporated herein by reference and made part of this Agreement, beginning July
15 1, 2018. The client record shall begin with registration and intake and include client authorizations,
16 assessments, plans of care, and progress notes, as well as other documents as approved by the
17 County's DBH. COUNTY shall be allowed to review records of services provided, including the goals
18 and objectives of the treatment plan, and how the therapy provided is achieving the
19 goals and objectives. If CONTRACTOR determines to maintain its records in AVATAR, it shall provide
20 COUNTY's DBH Director, or designee, with a 30-day notice. If at any time CONTRACTOR chooses
21 not to maintain its records in AVATAR, it shall provide COUNTY'S DBH Director, or designee, with a
22 30-day notice and CONTRACTOR will be responsible for obtaining its own system, at its own cost, for
23 Electronic Health Records management. Disclaimer - COUNTY makes no warranty or representation
24 that information entered into the COUNTY's EHR system by CONTRACTOR will be accurate, adequate
25 or satisfactory for CONTRACTOR's own purposes or that any information in CONTRACTOR's
26 possession or control, or transmitted or received by CONTRACTOR, is or will be secure from
27 unauthorized access, viewing, use, disclosure, or breach. CONTRACTOR is solely responsible for
28 client information entered by CONTRACTOR into the COUNTY's EHR system. CONTRACTOR agrees

1 that all Private Health Information (PHI) maintained by CONTRACTOR in COUNTY's EHR system will
2 be maintained in conformance with all HIPAA laws, as stated in Section Nineteen (19), "Health
3 Insurance Portability and Accountability Act.

4 N. It is mutually agreed by all parties to this Agreement, that the program funded
5 under this Agreement shall be identified and subsequently named/branded through the review and
6 approval of the Director, Department of Behavioral Health or designee. All print or media materials,
7 including program branding and program references shall be reviewed and approved by the Director,
8 Department of Behavioral Health or designee. The program funded under this Agreement shall be
9 identified as a County of Fresno, Department of Behavioral Health funded program, and operated by
10 the CONTRACTOR under the terms and conditions of this Agreement.

11 **2. TERM**

12 The term of this Agreement shall be for a period of three (3) years, commencing on the
13 1st day of July, 2018 through and including June 30, 2021. This Agreement may be extended for two
14 (2) additional consecutive twelve (12) month periods upon written approval of both parties no later than
15 thirty (30) days prior to the first day of the next twelve (12) month extension period. The COUNTY's
16 DBH Director, or designee, is authorized to execute such written approval on behalf of COUNTY based
17 on CONTRACTOR's satisfactory performance.

18 **3. TERMINATION**

19 A. Non-Allocation of Funds - The terms of this Agreement, and the services to be
20 provided thereunder, are contingent on the approval of funds by the appropriating government agency.
21 Should sufficient funds not be allocated, the services provided may be modified, or this Agreement
22 terminated at any time by giving CONTRACTOR sixty (60) days advance written notice.

23 B. Breach of Contract - COUNTY may immediately suspend or terminate this
24 Agreement in whole or in part, where in the determination of COUNTY there is:

- 25 1) An illegal or improper use of funds;
- 26 2) A failure to comply with any term of this Agreement;
- 27 3) A substantially incorrect or incomplete report submitted to COUNTY;
- 28 4) Improperly performed service.

1 In no event shall any payment by COUNTY constitute a waiver by COUNTY of
2 any breach of this Agreement or any default which may then exist on the part of CONTRACTOR.
3 Neither shall such payment impair or prejudice any remedy available to COUNTY with respect to the
4 breach or default. COUNTY shall have the right to demand of CONTRACTOR the repayment to
5 COUNTY of any funds disbursed to CONTRACTOR under this Agreement, which in the judgment of
6 COUNTY were not expended in accordance with the terms of this Agreement. CONTRACTOR shall
7 promptly refund any such funds upon demand, or at COUNTY's option, such repayment shall be
8 deducted from future payments owing to CONTRACTOR under this Agreement.

9 C. Without Cause - Under circumstances other than those set forth above, this
10 Agreement may be terminated by CONTRACTOR or COUNTY or COUNTY's DBH Director, or
11 designee, upon the giving of thirty (30) days advance written notice prior to close of the current
12 Agreement term.

13 **4. COMPENSATION**

14 COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to receive
15 compensation in accordance with the Budgets set forth in Exhibit C, attached hereto and by this
16 reference incorporated herein and made part of this Agreement.

17 A. Maximum Contract Amount

18 The maximum amount for the ramp up period (July 1, 2018 through December
19 31, 2018,) shall not exceed Two Million, Fifty-Seven Thousand, One Hundred Ninety-Three and No/100
20 Dollars (\$2,057,193.00).

21 The maximum amount for the initial operational period of January 1, 2018
22 through June 30, 2019 shall not exceed Five Million, Seven Hundred-Fifty Thousand, Eight Hundred
23 Ninety-Three and No/100 Dollars (\$5,750,893.00).

24 The maximum amount for the period of July 1, 2019 through June 30, 2020 shall
25 not exceed Seventeen Million, One Hundred Sixty-Eight and No/100 Dollars (\$17,000,168.00).

26 The maximum amount for the period of July 1, 2020 through June 30, 2021 shall
27 not exceed Twenty-Two Million, Five Hundred Seventy-Nine Thousand, Six hundred and No/100
28 Dollars (\$22,579,600.00).

1 The maximum amount for the period of July 1, 2021 through June 30, 2022 shall
2 not exceed Twenty-Eight Million, Four Hundred Seventy-Five Thousand, Six Hundred Sixty-Four and
3 No/100 Dollars (\$28,475,664.00).

4 The maximum amount for the period of July 1, 2022 through June 30, 2023 shall
5 not exceed Thirty-Five Million, Three Hundred Forty-Seven Thousand, Four Hundred Fifty-Nine and
6 No/100 Dollars (\$35,347,459.00).

7 In no event shall the maximum contract amount for all the services provided by
8 the CONTRACTOR to COUNTY under the terms and conditions of this Agreement be in excess of One
9 Hundred Eleven Million, Two Hundred Ten Thousand, Nine Hundred Seventy-Seven and No/100
10 Dollars (\$111,210,977.00) during the entire term of this Agreement. Funding amounts by fiscal year for
11 specialty mental health services and prevention and early intervention services are further detailed
12 below:

13 Specialty Mental Health Services:

<u>Fiscal Year</u>	<u>Total Contract</u>	<u>MHSA Ramp</u>	<u>CSS</u>	<u>Medi-cal FFP</u>
2018-19	\$6,220,264	\$2,057,193	\$1,248,879	\$2,914,192
2019-20	\$13,709,938	\$787,930	\$3,757,205	\$9,164,804
2020-21	\$18,227,020	\$667,271	\$5,227,637	\$12,332,112
2021-22	\$23,027,015	\$709,834	\$6,924,876	\$15,392,304
2022-23	\$28,567,809	\$646,147	\$8,753,716	\$19,167,946

20 Maximum Compensation All Five (5) Years: \$89,752,046

21 Prevention and Early Intervention Services:

<u>Fiscal Year</u>	<u>Contract Maximum (MHSA PEI Funds)</u>
2018-19	\$1,587,822
2019-20	\$3,290,230
2020-21	\$4,352,581
2021-22	\$5,448,649
2022-23	\$6,779,650

28 Maximum Compensation All Five (5) Years: \$21,458,932

1 B. If CONTRACTOR fails to generate the Medi-Cal revenue and/or client fee
2 reimbursement amounts set forth in Exhibit C, the COUNTY shall not be obligated to pay the difference
3 between these estimated amounts and the actual amounts generated.

4 It is further understood by COUNTY and CONTRACTOR that any Medi-Cal
5 revenue and/or client fee reimbursements above the amounts stated herein will be used to directly offset
6 the COUNTY's contribution of COUNTY funds identified in Exhibit C. The offset of funds will also be
7 clearly identified in monthly invoices received from CONTRACTOR as further described in Section Five
8 (5) of this Agreement.

9 Travel shall be reimbursed based on actual expenditures and mileage
10 reimbursement shall be at CONTRACTOR's adopted rate per mile, not to exceed the Federal Internal
11 Revenue Services (IRS) published rate.

12 Payment shall be made upon certification or other proof satisfactory to COUNTY's
13 DBH that services have actually been performed by CONTRACTOR as specified in this Agreement.

14 C. It is understood that all expenses incidental to CONTRACTOR's performance of
15 services under this Agreement shall be borne by CONTRACTOR. If CONTRACTOR fails to comply with
16 any provision of this Agreement, COUNTY shall be relieved of its obligation for further compensation.

17 D. Payments shall be made by COUNTY to CONTRACTOR in arrears, for services
18 provided during the preceding month, within forty-five (45) days after the date of receipt and approval by
19 COUNTY of the monthly invoicing as described in Section Five (5) herein. Payments shall be made
20 after receipt and verification of actual expenditures incurred by CONTRACTOR for monthly program
21 costs, as identified in the budget narratives and budgets identified in Exhibit C, in the performance of this
22 Agreement and shall be documented to COUNTY on a monthly basis by the tenth (10th) of the month
23 following the month of said expenditures. The parties acknowledge that the CONTRACTOR will be
24 performing hiring, training, credentialing of staff, configuring facilities and office space, and obtaining site
25 certification from the COUNTY's Mental Health Plan (Mental Health Plan).

26 E. Yearly budget (s) beginning for FY 2019-20 to be provided herein shall be
27 submitted for review for each subsequent term of the Agreement to COUNTY's DBH Director or
28 designee for approval. Said budget(s) shall be submitted for review and requires the approval of

1 COUNTY's DBH Director or designee prior to March 1st of each term of this Agreement. If said
2 budget is not received by the March 1st due date, the current budget will remain at the then current
3 funding level. The compensation amount of said approved budget(s) shall not exceed the maximum
4 compensation of the current Agreement term.

5 F. COUNTY shall not be obligated to make any payments under this Agreement if
6 the request for payment is received by COUNTY more than sixty (60) days after this Agreement has
7 terminated or expired.

8 All final invoices and/or any final budget modification requests shall be submitted
9 by CONTRACTOR within sixty (60) days following the final month of service for which payment is
10 claimed. No action shall be taken by COUNTY on claims submitted beyond the sixty (60) day closeout
11 period. Any compensation which is not expended by CONTRACTOR pursuant to the terms and
12 conditions of this Agreement shall automatically revert to COUNTY.

13 G. The services provided by CONTRACTOR under this Agreement are funded in
14 whole or in part by the State of California. In the event that funding for these services is delayed by the
15 State Controller, COUNTY may defer payments to CONTRACTOR. The amount of the deferred
16 payment shall not exceed the amount of funding delayed by the State Controller to the COUNTY. The
17 period of time of the deferral by COUNTY shall not exceed the period of time of the State Controller's
18 delay of payment to COUNTY plus forty-five (45) days.

19 H. CONTRACTOR shall be held financially liable for any and all future
20 disallowances/audit exceptions due to CONTRACTOR's deficiency discovered through the State audit
21 process and COUNTY utilization review during the course of this Agreement. At COUNTY's election,
22 the disallowed amount will be remitted within forty-five (45) days to COUNTY upon notification or shall
23 be withheld from subsequent payments to CONTRACTOR. CONTRACTOR shall not receive
24 reimbursement for any units of services rendered that are disallowed or denied by the Fresno County
25 Mental Health Plan (Mental Health Plan) utilization review process or through the State of California
26 DHCS cost report audit settlement process for Medi-Cal eligible clients.

27 I. It is understood by CONTRACTOR and COUNTY that this Agreement is funded
28 with mental health funds to serve in part, individuals with SED, many of whom have co-occurring

1 disorders. It is further understood by CONTRACTOR and COUNTY that funds shall be used to support
2 appropriately integrated services for co-occurring disorders in the target population, and that integrated
3 services can be documented in crisis assessments, interventions, and progress notes documenting
4 linkages.

5 **5. INVOICING**

6 A. CONTRACTOR shall invoice COUNTY in arrears by the tenth (10th) day of each
7 month for the prior month's actual services rendered to DBHInvoices@co.fresno.ca.us. A separate
8 invoice shall be submitted for the start-up budget/costs. After CONTRACTOR renders service to
9 clients, CONTRACTOR will invoice COUNTY for payment, certify the expenditure, and submit
10 electronic claiming data into COUNTY's electronic information system for all clients, including those
11 eligible for Medi-Cal as well as those that are not eligible for Medi-Cal, including contracted cost per
12 unit and actual cost per unit. COUNTY must pay CONTRACTOR before submitting a claim to DHCS
13 for Federal reimbursement for Medi-Cal eligible clients.

14 B. CONTRACTOR shall submit to the COUNTY by the tenth (10th) of each month a
15 detailed general ledger (GL), itemizing costs incurred in the previous month. Failure to submit GL
16 reports and supporting documentation, including cost invoices and receipts as required by the
17 COUNTY, shall be deemed sufficient cause for COUNTY to withhold payments until there is
18 compliance, as further described in Section Five (5) herein.

19 C. If CONTRACTOR chooses to utilize the COUNTY's electronic health record
20 system (currently AVATAR, the preferred EHR system by DBH) method as their own full electronic health
21 records system, COUNTY's DBH shall invoice CONTRACTOR in arrears by the fifth (5th) day of each
22 month for the prior month's hosting fee for access to the COUNTY's electronic information system in
23 accordance with the fee schedule as set forth in Exhibit D, "Electronic Health Records Software Charges"
24 attached hereto and incorporated herein by this reference and made part of this Agreement. COUNTY
25 shall invoice CONTRACTOR annually for the annual maintenance and licensing fee for access to the
26 COUNTY's electronic information system in accordance with the fee schedule as set forth in Exhibit D.
27 COUNTY shall invoice CONTRACTOR annually for the Reaching Recovery fee, as applicable, for access
28 to the COUNTY's electronic information system in accordance with the fee schedule as set forth in

1 Exhibit D. CONTRACTOR shall provide payment for these expenditures to COUNTY's Fresno County
2 Department of Behavioral Health, Accounts Receivable, P.O. Box 712, Fresno, CA 93717-0712,
3 Attention: Business Office, within forty-five (45) days after the date of receipt by CONTRACTOR of the
4 invoicing provided by COUNTY.

5 D. At the discretion of COUNTY's DBH Director, or designee, if an invoice is
6 incorrect or is otherwise not in proper form or substance, COUNTY's DBH Director, or designee, shall
7 have the right to withhold payment as to only that portion of the invoice that is incorrect or improper
8 after five (5) days prior notice to CONTRACTOR. CONTRACTOR agrees to continue to provide
9 services for a period of ninety (90) days after notification of an incorrect or improper invoice. If after the
10 ninety (90) day period, the invoice(s) is still not corrected to COUNTY DBH's satisfaction, COUNTY's
11 DBH Director, or designee, may elect to terminate this Agreement, pursuant to the termination
12 provisions stated in Section Three (3) of this Agreement. In addition, for invoices received sixty (60)
13 days after the expiration of each term of this Agreement or termination of this Agreement, at the
14 discretion of COUNTY's DBH Director, or designee, COUNTY's DBH shall have the right to deny
15 payment of any invoices received.

16 E. Monthly invoices shall include a client roster, identifying volume reported by
17 payer group clients served (including third party payer of services) by month and year-to-date, including
18 percentages.

19 F. CONTRACTOR shall submit monthly invoices and general ledgers that itemize
20 the line item charges for monthly program costs (per applicable budget, as identified in Exhibit C),
21 including the cost per unit calculation based on clients served within that month, and excluding
22 unallowable costs. Unallowable costs such as lobbying or political donations must be deducted from
23 the monthly invoice reimbursements. The invoices and general ledgers will serve as tracking tools to
24 determine if CONTRACTOR's program costs are in accordance with its budgeted cost, and cost per
25 unit negotiated by service modes compared to actual cost per unit, as set forth in Exhibit C. The actual
26 cost per unit will be based upon total costs and total units of service. It will also serve for the COUNTY
27 to certify the public funds expended for purposes of claiming Federal and State reimbursement for the
28 cost of Medi-Cal services and activities.

1 G. CONTRACTOR will remit annually within ninety (90) days from June 30, a
2 schedule to provide the required information on published charges for all authorized direct specialty
3 mental health services. The published charge listing will serve as a source document to determine the
4 CONTRACTOR's usual and customary charge prevalent in the public mental health sector that is used
5 to bill the general public, insurers or other non-Medi-Cal third party payers during the course of
6 business operations.

7 H. CONTRACTOR shall submit monthly staffing reports that identify all direct
8 service and support staff, applicable licensure/certifications, ethnicity and language detail of staff, and
9 actual time of hours (FTE) worked to be used as a tracking tool to determine if CONTRACTOR's
10 program is staffed according to the services provided under this Agreement. Monthly staffing reports
11 shall indicate if staff licenses are valid and current.

12 I. CONTRACTOR must maintain such financial records for a period of ten
13 (10) years or until any dispute, audit or inspection is resolved, whichever is later. CONTRACTOR will
14 be responsible for any disallowances related to inadequate documentation.

15 J. CONTRACTOR is responsible for collection and managing data in a
16 manner to be determined by State of California DHCS and the COUNTY's Mental Health Plan in
17 accordance with applicable rules and regulations. COUNTY's electronic billing system is a critical
18 source of information for purposes of monitoring service volume and obtaining reimbursement.
19 CONTRACTOR must attend COUNTY's DBH's Business Office training on equipment reporting for
20 assets, intangible and sensitive minor assets, COUNTY's electronic information system; and related
21 cost reporting.

22 K. CONTRACTOR shall submit service data into COUNTY's electronic information
23 system within ten (10) calendar days from the date services were rendered. Federal and State
24 reimbursement for Medi-Cal specialty mental health services is based on public expenditures certified
25 by the CONTRACTOR.

26 L. CONTRACTOR must provide all necessary data to allow the COUNTY to bill
27 Medi-Cal, and any other third-party source, for services and meet State and Federal reporting
28 requirements. The necessary data can be provided by a variety of means, including but not limited to:

1) direct data entry into COUNTY's electronic information system (currently AVATAR); 2) providing an electronic file compatible with COUNTY's electronic information system; or 3) integration between COUNTY's electronic information system and CONTRACTOR's information system(s).

M. If a client has dual coverage, such as other health coverage (OHC) or Federal Medicare, the CONTRACTOR will be responsible for billing the carrier and obtaining a payment/denial or have validation of claiming with no response ninety (90) days after the claim was mailed before the service can be entered into the COUNTY's electronic information system. CONTRACTOR must report all third party collections for Medicare, third party or client pay or private pay in each monthly invoice and in the annual cost report that is required to be submitted. A copy of explanation of benefits or CMS 1500 form is required as documentation. CONTRACTOR must report all revenue collected from OHC, third-party, client-pay or private-pay in each monthly invoice and in the cost report that is required to be submitted. CONTRACTOR shall submit monthly invoices for reimbursement that equal the amount due CONTRACTOR less any funding sources not eligible for Federal and State reimbursement. CONTRACTOR must comply with all laws and regulations governing the Federal Medicare program, including, but not limited to: 1) the requirement of the Medicare Act, 42 U.S.C. section 1395 et seq; and 2) the regulation and rules promulgated by the Federal Centers for Medicare and Medicaid Services as they relate to participation, coverage and claiming reimbursement. CONTRACTOR will be responsible for compliance as of the effective date of each Federal, State or local law or regulation specified.

N. Data entry shall be the responsibility of the CONTRACTOR. The direct specialty mental health services data must be reconciled by the CONTRACTOR to the monthly invoices submitted for payment. COUNTY shall monitor the volume of services and cost of services entered into the COUNTY's electronic information system. Any and all audit exceptions resulting from the provision and reporting of specialty mental health services by CONTRACTOR shall be the sole responsibility of the CONTRACTOR. CONTRACTOR will comply with all applicable policies, procedures, directives and guidelines regarding the use of COUNTY's electronic information system. If CONTRACTOR elects to use their own Electronic Health Record (EHR) system, the EHR must have CCHIT certification for Security Access Control, Audit and Authentication. CONTRACTOR's billers in the EHR system will

1 need to sign an Electronic Signature Certification (ESR).

2 O. Medi-Cal Certification and Mental Health Plan Compliance

3 CONTRACTOR will establish and maintain Medi-Cal certification or become
4 certified (as required by the COUNTY's Mental Health Plan) within ninety (90) days of the execution of
5 this Agreement for all sites/facilities that will provide specialty mental health billable services under this
6 Agreement through COUNTY to provide reimbursable services to Medi-Cal eligible clients. In addition,
7 CONTRACTOR shall work with the COUNTY's DBH to execute the process if not currently certified by
8 COUNTY for credentialing of staff. During this process, the CONTRACTOR will obtain a legal entity
9 number established by the State of California DHCS, as this is a requirement for maintaining Mental
10 Health Plan organizational provider status throughout the term of this Agreement. CONTRACTOR will
11 be required to become Medi-Cal certified prior to providing direct specialty mental health services to
12 Medi-Cal eligible clients and seeking reimbursement from the COUNTY for costs associated with direct
13 specialty mental health services. CONTRACTOR will not be reimbursed by COUNTY for any direct
14 specialty mental health services rendered prior to certification.

15 CONTRACTOR shall provide specialty mental health services in accordance with
16 the COUNTY's Mental Health Plan. CONTRACTOR must comply with the "Fresno County Mental
17 Health Plan Compliance Program and Code of Conduct" set forth in Exhibit F, attached hereto and
18 incorporated herein by reference and made part of this Agreement.

19 CONTRACTOR may provide direct specialty mental health services using
20 unlicensed staff as long as the individual is approved as a provider by the Mental Health Plan, is
21 supervised by licensed staff, works within his/her scope and only delivers allowable direct specialty
22 mental health services. It is understood that each service is subject to audit for compliance with Federal
23 and State regulations, and that COUNTY may be making payments in advance of said review. In the
24 event that a service is disapproved, COUNTY may, at its sole discretion, withhold compensation or set
25 off from other payments due the amount of said disapproved services. CONTRACTOR shall be
26 responsible for audit exceptions to ineligible dates of services or incorrect application of utilization
27 review requirements.

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1 **6. INDEPENDENT CONTRACTOR**

2 In performance of the work, duties, and obligations assumed by CONTRACTOR under
3 this Agreement, it is mutually understood and agreed that CONTRACTOR, including any and all of
4 CONTRACTOR's officers, agents, and employees will at all times be acting and performing as an
5 independent contractor, and shall act in an independent capacity and not as an officer, agent, servant,
6 employee, joint venturer, partner, or associate of COUNTY. Furthermore, COUNTY shall have no right
7 to control or supervise or direct the manner or method by which CONTRACTOR shall perform its work
8 and function. However, COUNTY shall retain the right to administer this Agreement so as to verify that
9 CONTRACTOR is performing its obligations in accordance with the terms and conditions thereof.
10 CONTRACTOR and COUNTY shall comply with all applicable provisions of law and the rules and
11 regulations, if any, of governmental authorities having jurisdiction over matters which are directly or
12 indirectly the subject of this Agreement.

13 Because of its status as an independent contractor, CONTRACTOR shall have
14 absolutely no right to employment rights and benefits available to COUNTY employees.
15 CONTRACTOR shall be solely liable and responsible for providing to, or on behalf of, its employees all
16 legally-required employee benefits. In addition, CONTRACTOR shall be solely responsible and save
17 COUNTY harmless from all matters relating to payment of CONTRACTOR's employees, including
18 compliance with Social Security, withholding, and all other regulations governing such matters. It is
19 acknowledged that during the term of this Agreement, CONTRACTOR may be providing services to
20 others unrelated to COUNTY or to this Agreement.

21 **7. MODIFICATION**

22 Any matters of this Agreement may be modified from time to time by the written consent
23 of all the parties without, in any way, affecting the remainder.

24 Notwithstanding the above, minor changes to services, staffing, and responsibilities of
25 the CONTRACTOR , as needed, and changes to accommodate changes in the laws relating to mental
26 health treatment, as set forth in Exhibit A-1 and A-2, may be made with the signed written approval of
27 COUNTY's DBH Director, or designee, and CONTRACTOR through an amendment approved by
28 COUNTY's Counsel and the COUNTY's Auditor-Controller/Treasurer-Tax Collector's Office.

1 Changes to line items and expense category (i.e. Salary and Benefits,
2 Facilities/Equipment. Operating, Financial Services, Special Expenses, Fixed Assets, etc.) subtotals in
3 the budgets, as set forth in Exhibit C that do not exceed ten percent (10%) of the maximum
4 compensation payable to the CONTRACTOR, and changes to the volume of units of services/types of
5 service units, and changes to the service rates to be provided, as set forth in Exhibit C, and movement
6 of funds between each program budget that do not exceed ten percent (10%) of the maximum
7 compensation payable to the CONTRACTOR, and the earlier/later start up of various programs as
8 identified in Exhibits A-1 and A-2 and Exhibits C, may be made with the written approval of COUNTY's
9 DBH Director, or designee, and CONTRACTOR. Changes to the line items and expense category
10 subtotals in the budgets, as set forth in Exhibit C, that exceed ten percent (10%) of the maximum
11 compensation payable to the CONTRACTOR and movement of funds between each program budgets
12 that exceed ten percent (10%) of the maximum compensation payable to the CONTRACTOR, may be
13 made with the signed written approval of COUNTY's DBH Director, or designee, and CONTRACTOR
14 through an amendment approved by COUNTY's Counsel and COUNTY's Auditor-Controller/Treasurer-
15 Tax Collector's Office.

16 Said modifications shall not result in any change to the annual maximum compensation
17 amount payable to CONTRACTOR, as stated in this Agreement.

18 COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to receive
19 compensation for annual administrative costs which are justifiable and reasonable, not to exceed a
20 maximum of fifteen percent (15%) of the total actual expenditures of each fiscal year.

21 **8. ADDITIONS/DELETIONS OF SCHOOLS**

22 COUNTY's DBH Director, or designee, reserves the right at any time during the term of
23 this Agreement to add CONTRACTOR schools to Exhibit A-4 attached hereto. These same provisions
24 shall apply to the deletion of any CONTRACTOR schools contained in Exhibit A-4 attached hereto,
25 except that deletions shall be by mutual written agreement between COUNTY's DBH Director and
26 CONTRACTOR to be deleted or shall be in accordance with the provisions of Section Four (4) of this
27 Agreement.

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1 In addition, specific schools within each CONTRACTOR school district to receive mental
2 health services are as listed in Exhibit A-4 attached hereto. The addition or deletion of specific
3 schools shall require written approval of COUNTY's DBH Director, or designee.

4 **9. NON-ASSIGNMENT**

5 No party shall assign, transfer or subcontract this Agreement nor their rights or duties
6 under this Agreement without the prior written consent of COUNTY.

7 **10. HOLD-HARMLESS**

8 CONTRACTOR agrees to indemnify, save, hold harmless, and at COUNTY's request,
9 defend COUNTY, its officers, agents and employees from any and all costs and expenses, including,
10 without limitation, costs and fees of litigation, damages, liabilities, claims and losses occurring or
11 resulting to COUNTY in connection with the performance, or failure to perform, by CONTRACTOR, its
12 officers, agents or employees under this Agreement, and from any and all costs and expenses,
13 including attorney fees and court costs, damages, liabilities, claims and losses occurring or resulting to
14 any person, firm or corporation who may be injured or damaged by the performance, or failure to
15 perform, of CONTRACTOR, their officers, agents or employees under this Agreement.

16 CONTRACTOR agrees to indemnify COUNTY for Federal and/or State of California
17 audit exceptions resulting from noncompliance herein on the part of CONTRACTOR.

18 **11. INSURANCE**

19 Without limiting COUNTY's right to obtain indemnification from CONTRACTOR or any
20 third parties, CONTRACTOR, at its sole expense, shall maintain in full force and affect the following
21 insurance policies throughout the term of this Agreement:

22 A. Commercial General Liability (CGL) or a Policy of Self Insurance

23 Commercial General Liability Insurance or a Policy of Self Insurance with limits of
24 not less than Two Million Dollars (\$2,000,000) per occurrence and an annual
25 aggregate of Five Million Dollars (\$5,000,000). This policy shall be issued on a
26 per occurrence basis. COUNTY may require specific coverage including
27 completed operations, product liability, contractual liability, Explosion, Collapse,
28 and Underground (XCU), fire legal liability or any other liability insurance deemed
necessary because of the nature of the Agreement.

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1 B. Automobile Liability

2 Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto),
3 or if CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with
4 limits for bodily injury of not less than One Million Dollars (\$1,000,000) per
5 accident for bodily injury and property damage. Coverage should include owned,
6 non-owned, and hired vehicles used in connection with this Agreement.

7 C. Real and Property Insurance

8 CONTRACTOR shall maintain a policy of insurance for all risk personal property
9 coverage which shall be endorsed naming the County of Fresno as an additional
10 loss payee. The personal property coverage shall be in an amount that will cover
11 the total of the COUNTY purchase and owned property, at a minimum, as
12 discussed in Section Twenty (21) of this Agreement.

13 All Risk Property Insurance

14 CONTRACTOR will provide property coverage for the full replacement value of
15 the COUNTY's personal property in possession of CONTRACTOR and/or used
16 in the execution of this Agreement. COUNTY will be identified on an appropriate
17 certificate of insurance as the certificate holder and will be named as an
18 Additional Loss Payee on the Property Insurance Policy.

19 D. Professional Liability

20 If CONTRACTOR employs licensed professional staff (e.g., Ph.D., R.N.,
21 L.C.S.W., M.F.T.) in providing services, Professional Liability Insurance with
22 limits of not less than One Million Dollars (\$1,000,000) per occurrence, Three
23 Million Dollars (\$3,000,000) annual aggregate. CONTRACTOR agrees that it
24 shall maintain, at its sole expense, in full force and effect for a period of three (3)
25 years following the termination of this Agreement, one or more policies of
26 professional liability insurance with limits of coverage as specified herein.

27 E. Child Abuse/Molestation and Social Services Coverage

28 CONTRACTOR shall have either separate policies or an umbrella policy with
endorsements covering Child Abuse/Molestation and Social Services Liability
coverage or have a specific endorsement on their General Commercial liability
policy covering Child Abuse/Molestation and Social Services Liability. The policy
limits for these policies shall be One Million Dollars (\$1,000,000) per occurrence
with a Two Million Dollars (\$2,000,000) annual aggregate. The policies are to be
on a per occurrence basis.

F. Worker's Compensation

A policy of Worker's Compensation Insurance as may be required by the
California Labor Code.

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1 G. Cyber Liability

2 Insurance appropriate to the CONTRACTOR's profession, with limits not less
3 than Two Million Dollars (\$2,000,000) per occurrence or claim, Two Million
4 Dollars (\$2,000,000) aggregate. Coverage shall be sufficiently broad to respond
5 to the duties and obligations as is undertaken by CONTRACTOR in this
6 agreement and shall include, but not be limited to, claims involving infringement
7 of intellectual property, including but not limited to infringement of copyright,
8 trademark, trade dress, invasion of privacy violations, information theft, damage
to or destruction of electronic information, release of private information,
alteration of electronic information, extortion and network security. The policy
shall provide coverage for breach response costs as well as regulatory fines and
penalties as well as credit monitoring expenses with limits sufficient to respond to
these obligations.

9 CONTRACTOR shall obtain endorsements to the Commercial General Liability
10 insurance naming the County of Fresno, its officers, agents, and employees, individually and
11 collectively, as additional insured, but only insofar as the operations under this Agreement are
12 concerned. Such coverage for additional insured shall apply as primary insurance and any other
13 insurance, or self-insurance, maintained by COUNTY, its officers, agents and employees shall be
14 excess only and not contributing with insurance provided under CONTRACTOR's policies herein. This
15 insurance shall not be cancelled or changed without a minimum of thirty (30) days advance written
16 notice given to COUNTY. If the CONTRACTOR maintains broader coverage and/or higher limits than
17 the minimums shown above, the COUNTY requires and shall be entitled to the broader coverage
18 and/or higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of
19 the specified minimum limits of insurance and coverage shall be available to the COUNTY.

20 Within thirty (30) days from the date CONTRACTOR signs this Agreement,
21 CONTRACTOR shall provide certificates of insurance and endorsements as stated above for all of the
22 foregoing policies, as required herein, to the County of Fresno, Department of Behavioral Health, 3133
23 N. Millbrook Ave, Fresno, California, 93703, Attention: Contracts Division, stating that such insurance
24 coverages have been obtained and are in full force; that the County of Fresno, its officers, agents and
25 employees will not be responsible for any premiums on the policies; that such Commercial General
26 Liability insurance names the County of Fresno, its officers, agents and employees, individually and
27 collectively, as additional insured, but only insofar as the operations under this Agreement are
28 concerned; that such coverage for additional insured shall apply as primary insurance and any other

1 insurance, or self-insurance, maintained by COUNTY, its officers, agents and employees, shall be
2 excess only and not contributing with insurance provided under CONTRACTOR's policies herein; and
3 that this insurance shall not be cancelled or changed without a minimum of thirty (30) days advance,
4 written notice given to COUNTY.

5 In the event CONTRACTOR fails to keep in effect at all times insurance coverage as
6 herein provided, COUNTY may, in addition to other remedies it may have, suspend or terminate this
7 Agreement upon the occurrence of such event.

8 All policies shall be with admitted insurers licensed to do business in the State of
9 California. Insurance purchased shall be from companies possessing a current A.M. Best, Inc. rating of
10 A FSC VII or better.

11 **12. LICENSES/CERTIFICATES**

12 Throughout each term of this Agreement, CONTRACTOR and CONTRACTOR's staff
13 shall maintain all necessary licenses, permits, approvals, certificates, waivers and exemptions
14 necessary for the provision of the services hereunder and required by the laws and regulations of the
15 United States of America, State of California, the County of Fresno, and any other applicable
16 governmental agencies. CONTRACTOR shall notify COUNTY immediately in writing of its inability to
17 obtain or maintain such licenses, permits, approvals, certificates, waivers and exemptions irrespective
18 of the pendency of any appeal related thereto. Additionally, CONTRACTOR and CONTRACTOR's
19 staff shall comply with all applicable laws, rules or regulations, as may now exist or be hereafter
20 changed. CONTRACTOR shall provide COUNTY DBH, monthly staffing reports indicating staff licenses
21 are valid and current.

22 **13. RECORDS**

23 CONTRACTOR shall maintain records in accordance with Exhibit E, "Documentation
24 Standards for Client Records", as referenced in Section One (1) of this Agreement. During site visits,
25 COUNTY shall be allowed to review records of services provided, including the goals and objectives of
26 the treatment plan, and how the therapy provided is achieving the goals and objectives. All medical
27 records shall be maintained for a minimum of ten (10) years from the date of the end of this Agreement.

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1 **14. REPORTS**

2 A. Outcome Reports

3 CONTRACTOR shall submit to COUNTY’s DBH service outcome reports as
4 requested by COUNTY’s DBH. Outcome reports and outcome requirements are subject to change at
5 COUNTY’s DBH discretion. Outcome reports are further referenced in Exhibits A-1 and A-2.

6 B. Additional Reports

7 Monthly Reports - CONTRACTOR shall submit to COUNTY's DBH by the tenth
8 (10th) of each month all monthly activity and budget reports for the preceding month. CONTRACTOR
9 shall also furnish to COUNTY such statements, records, reports, data, and other information as
10 COUNTY’s DBH may request pertaining to matters covered by this Agreement. In the event that
11 CONTRACTOR fails to provide such reports or other information required hereunder, it shall be
12 deemed sufficient cause for COUNTY to withhold monthly payments until there is compliance. In
13 addition, CONTRACTOR shall provide written notification and explanation to COUNTY within five (5)
14 days of any funds received from another source to conduct the same services covered by this
15 Agreement.

16 Quarterly Report Progress Reports - CONTRACTOR shall complete Quarterly
17 Report Progress updates showing the total number of clients served versus the target number of clients
18 to be seen each quarter according to State DHCS Mental Health regulations in accordance with
19 "Quarterly Progress Goals and Report". All quarterly reporting is to be submitted to the DBH's
20 Contracted Services Unit within thirty (30) days of quarter ending for review by COUNTY's Contracted
21 Services unit.

22 C. Cost Report

23 CONTRACTOR agrees to submit a complete and accurate detailed cost report to
24 the COUNTY’s DBH on an annual basis for each fiscal year ending June 30th in the format prescribed
25 by the State DHCS for the purposes of Short Doyle Medi-Cal reimbursements and total costs for
26 programs. The cost report will be the source document for several phases of settlement with the State
27 DHCS for the purposes of Short Doyle Medi-Cal reimbursement. CONTRACTOR shall report costs
28 under their approved legal entity number established during the Medi-Cal certification process. The

1 information provided applies to CONTRACTOR for program related costs for services rendered to
2 Medi-Cal and non Medi-Cal clients. The CONTRACTOR will remit a schedule to provide the required
3 information on published charges for all authorized services. The report will serve as a source
4 document to determine the CONTRACTOR's usual and customary charge prevalent in the public
5 mental health sector that is used to bill the general public, insurers or other non-Medi-Cal third party
6 payors during the course of business operations. CONTRACTOR must report all collections for Medi-
7 Cal/Medicare services and collections. The CONTRACTOR shall also submit with the cost report a
8 copy of the CONTRACTOR's general ledger that supports revenues and expenditures and reconciled
9 detailed report of reported total units of services rendered under this Agreement to the units of services
10 reported by CONTRACTOR to COUNTY'S electronic information system.

11 Each fiscal year ending June 30, CONTRACTOR shall remit a hard copy of their
12 annual cost report with a signed cover letter and requested support documents to County of Fresno,
13 Attention: DBH Cost Report Team, PO BOX 45003, Fresno CA 93718. In addition, CONTRACTOR
14 shall remit an electronic copy or any inquiries to DBHcostreportteam@co.fresno.ca.us. COUNTY shall
15 provide instructions of the cost report, cost report training, State DHCS cost report template
16 worksheets, and deadlines to submit the cost reports as determined by the State each fiscal year.

17 All Cost Reports must be prepared in accordance with General Accepted
18 Accounting Principles (GAAP) and Welfare and Institutions Code §§ 5651(a)(4), 5664(a), 5705(b)(3)
19 and 5718(c). Unallowable costs such as lobbying or political donations must be deducted on the cost
20 report and monthly invoice reimbursements.

21 If the CONTRACTOR does not submit the cost report by the deadline, including
22 any extension period granted by the COUNTY, the COUNTY may withhold payments of pending
23 invoicing under compensation until the cost report has been submitted and clears COUNTY desk audit
24 for completeness.

25 D. Settlements with State Department of Health Care Services (DHCS)

26 During the term of this Agreement and thereafter, COUNTY and CONTRACTOR
27 agree to settle dollar amounts disallowed or settled in accordance with DHCS audit settlement findings
28 related to the reimbursement provided under this Agreement. CONTRACTOR will participate in the

1 several phases of settlements between COUNTY/CONTRACTOR and State DHCS. The phases of
2 initial cost reporting for settlement according to State reconciliation of records for paid Medi-Cal
3 services and audit settlement are: State DHCS audit 1) initial cost reporting - after an internal review by
4 COUNTY, the COUNTY files the cost report with State DHCS on behalf of the CONTRACTOR's legal
5 entity for the fiscal year; 2) Settlement –State reconciliation of records for paid Medi-Cal services,
6 approximately 18 to 36 months following the State close of the fiscal year, State DHCS will send notice
7 for any settlement under this provision to the COUNTY; 3) Audit Settlement-State DHCS audit. After
8 final reconciliation and settlement, DHCS may conduct a review of medical records, cost report along
9 with support documents submitted to COUNTY in initial submission to determine accuracy and may
10 disallow costs and/or units of services reported on the CONTRACTOR's legal entity cost report.
11 COUNTY may choose to appeal and therefore reserves the right to defer payback settlement with
12 CONTRACTOR until resolution of the appeal. State DHCS Audits will follow Federal Medicaid
13 procedures for managing overpayments. If at the end of the Audit Settlement, the COUNTY determines
14 that it overpaid the CONTRACTOR, it will require the CONTRACTOR to repay the Medi-Cal related
15 overpayment back to the COUNTY.

16 Funds owed to COUNTY will be due within forty-five (45) days of notification by
17 the COUNTY, or COUNTY shall withhold future payments until all excess funds have been recouped by
18 means of an offset against any payments then or thereafter owing to COUNTY under this or any other
19 Agreement between the COUNTY and CONTRACTOR.

20 **15. MONITORING**

21 CONTRACTOR agrees to extend to COUNTY's staff, COUNTY's DBH Director and the
22 State DHCS, or their designees, the right to review and monitor records, programs or procedures, at
23 any time, in regard to clients, as well as the overall operation of CONTRACTOR's programs, in order to
24 ensure compliance with the terms and conditions of this Agreement.

25 **16. REFERENCES TO LAWS AND RULES**

26 In the event any law, regulation, or policy referred to in this Agreement is amended
27 during the term thereof, the parties hereto agree to comply with the amended provision as of the
28 effective date of such amendment.

1 **17. COMPLIANCE WITH MENTAL HEALTH PLAN COMPLIANCE PROGRAM, CODE OF**
2 **CONDUCT AND ETHICS**

3 CONTRACTOR agrees to comply with the COUNTY's Contractor Code of Conduct and
4 Ethics and the COUNTY's Compliance Program in accordance with Exhibit F, attached hereto and
5 incorporated herein by reference and made part of this Agreement. Within thirty (30) days of entering
6 into this Agreement with the COUNTY, CONTRACTOR shall have all of CONTRACTOR's employees,
7 agents and subcontractors providing services under this Agreement certify in writing, that he or she has
8 received, read, understood, and shall abide by the Contractor Code of Conduct and Ethics.

9 CONTRACTOR shall ensure that within thirty (30) days of hire, all new employees, agents and
10 subcontractors providing services under this Agreement shall certify in writing that he or she has
11 received, read, understood, and shall abide by the Contractor Code of Conduct and Ethics.

12 CONTRACTOR understands that the promotion of and adherence to the Code of Conduct is an
13 element in evaluating the performance of CONTRACTOR and its employees, agents and
14 subcontractors. Within thirty (30) days of entering into this Agreement, and annually thereafter, all
15 employees, agents and subcontractors providing services under this Agreement shall complete general
16 compliance training and appropriate employees, agents and subcontractors shall complete
17 documentation and billing or billing/reimbursement training. All new employees, agents and
18 subcontractors shall attend the appropriate training within thirty (30) days of hire. Each individual who
19 is required to attend training shall certify in writing that he or she has received the required training.

20 The certification shall specify the type of training received and the date received. The certification shall
21 be provided to the COUNTY's Compliance Officer at 3133 N. Millbrook, Fresno, California 93703.

22 CONTRACTOR agrees to reimburse COUNTY for the entire cost of any penalty imposed upon
23 COUNTY by the Federal Government as a result of CONTRACTOR's violation of the terms of this
24 Agreement.

25 **18. COMPLIANCE WITH STATE MENTAL HEALTH REQUIREMENTS**

26 CONTRACTOR recognizes that COUNTY operates its mental health programs
27 under an agreement with the State of California DHCS, and that under said agreement the State
28 imposes certain requirements on COUNTY and its subcontractors. CONTRACTOR shall adhere to all

1 State requirements, including those identified in Exhibit G "State Mental Health Requirements", attached
2 hereto and by this reference incorporated herein and made part of this Agreement. CONTRACTOR
3 shall also file an incident report for all incidents involving clients/consumers, following the Protocol and
4 using the Worksheet identified in Exhibit H, attached hereto and by this reference incorporated herein
5 and made part of this Agreement.

6 **19. COMPLIANCE WITH STATE MEDI-CAL REQUIREMENTS ORGANIZATIONAL**
7 **PROVIDER STANDARDS/CLIENT GRIEVANCE PROCESS/CONTRACTOR RESOLUTION AND**
8 **APPEALS PROCESS**

9 CONTRACTOR shall be required to maintain organizational provider certification by
10 Fresno County. CONTRACTOR must meet Medi-Cal organization provider standards as listed in
11 Exhibit I, "Medi-Cal Organizational Provider Standards", attached hereto and incorporated herein and
12 made part of this Agreement. It is acknowledged that all references to Organizational Provider and/or
13 Provider in Exhibit I shall refer to CONTRACTOR. In addition, CONTRACTOR shall inform every client
14 of their rights under the client grievance process and CONTRACTOR resolution process in COUNTY's
15 Mental Health Plan as described in Exhibit J, attached hereto and by this reference incorporated herein
16 and made part of this Agreement. CONTRACTOR shall also file an incident report for all incidents
17 involving clients, following the Protocol and using the Worksheet identified in Exhibit H, attached hereto
18 as identified in Section Eighteen (18) herein, or a protocol and worksheet presented by CONTRACTOR
19 that is accepted by COUNTY's DBH Director, or designee.

20 **20. CONFIDENTIALITY**

21 All services performed by CONTRACTOR under this Agreement shall be in strict
22 conformance with all applicable Federal, State of California and/or local laws and regulations relating to
23 confidentiality.

24 **21. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT**

25 COUNTY and CONTRACTOR each consider and represent themselves as covered
26 entities as defined by the U.S. Health Insurance Portability and Accountability Act of 1996, Public Law
27 104-191 (HIPAA) and agree to use and disclose Protected Health Information (PHI) as required by law.

28 COUNTY and CONTRACTOR acknowledge that the exchange of PHI between them is

1 only for treatment, payment, and health care operations.

2 COUNTY and CONTRACTOR intend to protect the privacy and provide for the security
3 of PHI pursuant to the Agreement in compliance with HIPAA, the Health Information Technology for
4 Economic and Clinical Health Act, Public Law 111-005 (HITECH), and regulations promulgated
5 thereunder by the U.S. Department of Health and Human Services (HIPAA Regulations) and other
6 applicable laws.

7 As part of the HIPAA Regulations, the Privacy Rule and the Security Rule require
8 CONTRACTOR to enter into a contract containing specific requirements prior to the disclosure of PHI,
9 as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(e) and 164.504€ of the Code of
10 Federal Regulations.

11 **22. DATA SECURITY**

12 For the purpose of preventing the potential loss, misappropriation or inadvertent access,
13 viewing, use or disclosure of COUNTY data including sensitive or personal client information; abuse of
14 COUNTY resources; and/or disruption to COUNTY operations, individuals and/or agencies that enter
15 into a contractual relationship with the COUNTY for the purpose of providing services under this
16 Agreement must employ adequate data security measures to protect the confidential information
17 provided to CONTRACTOR by the COUNTY, including but not limited to the following:

18 A. CONTRACTOR-Owned Mobile, Wireless, or Handheld Devices

19 CONTRACTOR may not connect to COUNTY networks via personally-owned
20 mobile, wireless or handheld devices, unless the following conditions are met:

- 21 1) CONTRACTOR has received authorization by COUNTY for telecommuting
22 purposes;
- 23 2) Current virus protection software is in place;
- 24 3) Mobile device has the remote wipe feature enabled/ and
- 25 4) A secure connection is used.

26 B. CONTRACTOR-Owned Computers or Computer Peripherals

27 CONTRACTOR may not bring CONTRACTOR-owned computers or computer
28 peripherals into the COUNTY for use without prior authorization from the COUNTY's Chief Information

1 Officer, and/or designee(s), including but not limited to mobile storage devices. If data is approved to
2 be transferred, data must be stored on a secure server approved by the COUNTY and transferred by
3 means of a Virtual Private Network (VPN) connection, or another type of secure connection. Said data
4 must be encrypted.

5 C. COUNTY-Owned Computer Equipment

6 CONTRACTOR may not use COUNTY computers or computer peripherals on
7 non-COUNTY premises without prior authorization from the COUNTY's Chief Information Officer,
8 and/or designee(s).

9 D. CONTRACTOR may not store COUNTY's private, confidential or sensitive data
10 on any hard-disk drive, portable storage device, or remote storage installation unless encrypted.

11 E. CONTRACTOR shall be responsible to employ strict controls to ensure the
12 integrity and security of COUNTY's confidential information and to prevent unauthorized access,
13 viewing, use or disclosure of data maintained in computer files, program documentation, data
14 processing systems, data files and data processing equipment which stores or processes COUNTY
15 data internally and externally.

16 F. Confidential client information transmitted to one party by the other by means of
17 electronic transmissions must be encrypted according to Advanced Encryption Standards (AES) of 128
18 BIT or higher. Additionally, a password or pass phrase must be utilized.

19 G. CONTRACTOR is responsible to immediately notify COUNTY of any violations,
20 breaches or potential breaches of security related to COUNTY's confidential information, data
21 maintained in computer files, program documentation, data processing systems, data files and data
22 processing equipment which stores or processes COUNTY data internally or externally.

23 H. COUNTY shall provide oversight to CONTRACTOR's response to all incidents
24 arising from a possible breach of security related to COUNTY's confidential client information provided
25 to CONTRACTOR. CONTRACTOR will be responsible to issue any notification to affected individuals
26 as required by law or as deemed necessary by COUNTY in its sole discretion. CONTRACTOR will be
27 responsible for all costs incurred as a result of providing the required notification.

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1 **23. PROPERTY OF COUNTY**

2 A. COUNTY and CONTRACTOR recognizes that fixed assets are tangible and
3 intangible property obtained or controlled under COUNTY’s Mental Health Plan for use in operational
4 capacity and will benefit COUNTY for a period more than one year. Depreciation of the qualified items
5 will be on a straight-line basis.

6 For COUNTY purposes, fixed assets must fulfill three (2) qualifications:

- 7 1. Asset must have life span of over one (1) year.
8 2. The asset is not a repair part
9 3. The asset must be valued at or greater than the capitalization thresholds
10 for the asset type

Asset type	Threshold
• land	\$0
• buildings and improvements	\$100,000
• infrastructure	\$100,000
• be tangible	\$5,000
o equipment	
o vehicles	
• or intangible asset	\$100,000
o Internally generated software	
o Purchased software	
o Easements	
o Patents	
• and capital lease	\$5,000

11 Qualified fixed asset equipment is to be reported and approved by COUNTY. If it
12 is approved and identified as an asset it will be tagged with a COUNTY program number. A Fixed
13 asset log, attached hereto as Exhibit K and Exhibit K-1, incorporated herein and made part of this
14 Agreement, will be maintained by COUNTY’s Asset Management System and annually inventoried until
15 the asset is fully depreciated. During the terms of this Agreement, CONTRACTOR’s fixed assets may
16 be inventoried in comparison to COUNTY’s DBH Asset Inventory System.

17 B. Certain purchases less than Five Thousand and No/100 Dollars (\$5,000.00) but
18 more than One Thousand and No/100 Dollars (\$1,000.00), with over one (1) year life span, and are
19 mobile and high risk of theft or loss are sensitive assets. Such sensitive items are not limited to
20 computers, copiers, televisions, cameras and other sensitive items as determined by COUNTY’s DBH

1 Director or designee. CONTRACTOR shall maintain a tracking system on the items and are not
2 required to be capitalize or depreciated. The items are subject to annual inventory for compliance.

3 C. Assets shall be retained by COUNTY, as COUNTY property, in the event this
4 Agreement is terminated or upon expiration of this Agreement. CONTRACTOR agrees to participate in
5 an annual inventory of all COUNTY fixed and inventoried assets. Upon termination or expiration of this
6 Agreement CONTRACTOR shall be physically present when fixed and inventoried assets are returned
7 to COUNTY possession. CONTRACTOR is responsible for returning to COUNTY all COUNTY owned
8 undepreciated fixed and inventoried assets, or the monetary value of said assets if unable to produce
9 the assets at the expiration or termination of this Agreement.

10 CONTRACTOR further agrees to the following:

11 1. To maintain all items of equipment in good working order and condition,
12 normal wear and tear is expected;

13 2. To label all items of equipment with COUNTY assigned program number,
14 to perform periodic inventories as required by COUNTY and to maintain an inventory list showing
15 where and how the equipment is being used, in accordance with procedures developed by COUNTY.
16 All such lists shall be submitted to COUNTY within ten (10) days of any request therefore; and

17 3. To report in writing to COUNTY immediately after discovery, the lost or
18 theft of any items of equipment. For stolen items, the local law enforcement agency must be contacted
19 and a copy of the police report submitted to COUNTY.

20 D. The purchase of any equipment by CONTRACTOR with funds provided
21 hereunder shall require the prior written approval of COUNTY's DBH Director or designee, shall fulfill
22 the provisions of this Agreement as appropriate, and must be directly related to CONTRACTOR's
23 services or activity under the terms of this Agreement. COUNTY's DBH may refuse reimbursement for
24 any costs resulting from equipment purchased, which are incurred by CONTRACTOR, if prior written
25 approval has not been obtained from the COUNTY's DBH Director or designee.

26 E. CONTRACTOR must obtain prior written approval from COUNTY's DBH
27 whenever there is any modification or change in the use of any property acquired or improved, in whole
28 or in part, using funds under this Agreement. If any real or personal property acquired or improved with

1 said funds identified herein is sold and/or is utilized by CONTRACTOR for a use which does not qualify
2 under this Agreement, CONTRACTOR shall reimburse COUNTY in an amount equal to the current fair
3 market value of the property, less any portion thereof attributable to expenditures of funds not provided
4 under this Agreement. These requirements shall continue in effect for the life of the property. In the
5 event this Agreement expires, or terminates, the requirements for this Section shall remain in effect for
6 activities or property funded with said funds, unless action is taken by the State government to relieve
7 COUNTY of these obligations.

8 **24. NON-DISCRIMINATION**

9 During the performance of this Agreement, CONTRACTOR and its subcontractors shall
10 not deny the contract's benefits to any person on the basis of race, religious creed, color, national
11 origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital
12 status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran
13 status, nor shall they discriminate unlawfully against any employee or applicant for employment
14 because of race, religious creed, color, national origin, ancestry, physical disability, mental disability,
15 medical condition, genetic information, marital status, sex, gender, gender identity, gender expression,
16 age, sexual orientation, or military and veteran status. CONTRACTOR shall insure that the evaluation
17 and treatment of employees and applicants for employment are free of such discrimination.

18 CONTRACTOR and subcontractors shall comply with the provisions of the Fair Employment and
19 Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit.
20 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government
21 Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state
22 agency to implement such article. Contractor shall permit access by representatives of the Department
23 of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time
24 during the normal business hours, but in no case less than 24 hours' notice, to such of its books,
25 records, accounts, and all other sources of information and its facilities as said Department or Agency
26 shall require to ascertain compliance with this clause. CONTRACTOR and its subcontractors shall
27 give written notice of their obligations under this clause to labor organizations with which they have a
28 collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.) CONTRACTOR shall

1 include the Non-Discrimination and compliance provisions of this clause in all subcontracts to perform
2 work under the Agreement.

3 **25. CULTURAL COMPETENCY**

4 As related to Cultural and Linguistic Competence, CONTRACTOR shall comply with:

5 A. Title 6 of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, and 45 C.F.R.
6 Part 80) and Executive Order 12250 of 1979 which prohibits recipients of federal financial assistance
7 from discriminating against persons based on race, color, national origin, sex, disability or religion. This
8 is interpreted to mean that a limited English proficient (LEP) individual is entitled to equal access and
9 participation in federally funded programs through the provision of comprehensive and quality bilingual
10 services.

11 B. Policies and procedures for ensuring access and appropriate use of trained
12 interpreters and material translation services for all LEP consumers, including, but not limited to,
13 assessing the cultural and linguistic needs of its consumers, training of staff on the policies and
14 procedures, and monitoring its language assistance program. The CONTRACTOR's procedures must
15 include ensuring compliance of any sub-contracted providers with these requirements.

16 C. CONTRACTOR shall not use minors as interpreters.

17 D. CONTRACTOR shall provide and pay for interpreting and translation services to
18 persons participating in CONTRACTOR's services who have limited or no English language
19 proficiency, including services to persons who are deaf or blind. Interpreter and translation services
20 shall be provided as necessary to allow such participants meaningful access to the programs, services
21 and benefits provided by CONTRACTOR. Interpreter and translation services, including translation of
22 CONTRACTOR's "vital documents" (those documents that contain information that is critical for
23 accessing CONTRACTOR's services or are required by law) shall be provided to participants at no cost
24 to the participant. CONTRACTOR shall ensure that any employees, agents, subcontractors, or
25 partners who interpret or translate for a program participant, or who directly communicate with a
26 program participant in a language other than English, demonstrate proficiency in the participant's
27 language and can effectively communicate any specialized terms and concepts peculiar to
28 CONTRACTOR's services.

1 E. In compliance with the State mandated Culturally and Linguistically Appropriate
2 Services standards as published by the Office of Minority Health, CONTRACTOR must submit to
3 COUNTY for approval, within sixty (60) days from date of contract execution, CONTRACTOR's plan to
4 address all fifteen national cultural competency standards as set forth in the "National Standards on
5 Culturally and Linguistically Appropriate Services (CLAS)"
6 (<http://minorityhealth.hhs.gov/assets/pdf/checked/finalreport.pdf>). COUNTY's annual on-site review of
7 CONTRACTOR shall include collection of documentation to ensure all national standards are
8 implemented. As the national competency standards are updated, CONTRACTOR's plan must be
9 updated accordingly. Cultural competency training for CONTRACTOR staff should be substantively
10 integrated into health professions education and training at all levels, both academic and functional,
11 including core curriculum, professional licensure, and continuing professional development programs.
12 CONTRACTOR on a monthly basis shall provide COUNTY DBH a monthly monitoring tool/report that
13 shows all CONTRACTOR staff cultural competency trainings completed.

14 F. CONTRACTOR shall be responsible for conducting an annual cultural
15 competency self-assessment and provide the results of said self-assessment to the COUNTY'S DBH.
16 The annual cultural competency self-assessment instruments shall be reviewed by the COUNTY and
17 revised as necessary to meet the approval of the COUNTY.

18 G. CONTRACTOR shall attend the County's Cultural Diversity Committee monthly
19 meetings, maintain its own cultural competence oversight committee, and develop a cultural
20 competency plan to address and evaluate cultural competency issues

21 **26. AMERICANS WITH DISABILITIES ACT**

22 CONTRACTOR agrees to ensure that deliverables developed and produced, pursuant
23 to this Agreement shall comply with the accessibility requirements of Section 508 of the Rehabilitation
24 Act and the Americans with Disabilities Act of 1973 as amended (29 U.S.C. § 794 (d)), and regulations
25 implementing that Act as set forth in Part 1194 of Title 36 of the Code of Federal Regulations. In 1998,
26 Congress amended the Rehabilitation Act of 1973 to require Federal agencies to make their electronic
27 and information technology (EIT) accessible to people with disabilities. California Government Code
28 section 11135 codifies section 508 of the Act requiring accessibility of electronic and information

1 technology.

2 **27. TAX EQUITY AND FISCAL RESPONSIBILITY ACT**

3 To the extent necessary to prevent disallowance of reimbursement under section
4 1861(v)(1) (I) of the Social Security Act, (42 U.S.C. § 1395x, subd. (v)(1)[I]), until the expiration of four
5 (4) years after the furnishing of services under this Agreement, CONTRACTOR shall make available,
6 upon written request to the Secretary of the United States Department of Health and Human Services,
7 or upon request to the Comptroller General of the United States General Accounting Office, or any of
8 their duly authorized representatives, a copy of this Agreement and such books, documents, and
9 records as are necessary to certify the nature and extent of the costs of these services provided by
10 CONTRACTOR under this Agreement. CONTRACTOR further agrees that in the event
11 CONTRACTOR carries out any of its duties under this Agreement through a subcontract, with a value
12 or cost of Ten Thousand and No/100 Dollars (\$10,000.00) or more over a twelve (12) month period,
13 with a related organization, such Agreement shall contain a clause to the effect that until the expiration
14 of four (4) years after the furnishing of such services pursuant to such subcontract, the related
15 organizations shall make available, upon written request to the Secretary of the United States
16 Department of Health and Human Services, or upon request to the Comptroller General of the United
17 States General Accounting Office, or any of their duly authorized representatives, a copy of such
18 subcontract and such books, documents, and records of such organization as are necessary to verify
19 the nature and extent of such costs.

20 **28. SINGLE AUDIT CLAUSE**

21 A. If CONTRACTOR expends Seven Hundred Fifty Thousand and No/100 Dollars
22 (\$750,000.00) or more in Federal and Federal flow-through monies, CONTRACTOR agrees to conduct
23 an annual audit in accordance with the requirements of the Single Audit Standards as set forth in Office
24 of Management and Budget (OMB) 2 CFR 200. CONTRACTOR shall submit said audit and
25 management letter to COUNTY. The audit must include a statement of findings or a statement that
26 there were no findings. If there were negative findings, CONTRACTOR must include a corrective
27 action plan signed by an authorized individual. CONTRACTOR agrees to take action to correct any
28 material non-compliance or weakness found as a result of such audit. Such audit shall be delivered to

1 COUNTY's DBH Business Office, for review within nine (9) months of the end of any fiscal year in
2 which funds were expended and/or received for the program. Failure to perform the requisite audit
3 functions as required by this Agreement may result in COUNTY performing the necessary audit tasks,
4 or at COUNTY's option, contracting with a public accountant to perform said audit, or, may result in the
5 inability of COUNTY to enter into future agreements with CONTRACTOR. All audit costs related to this
6 Agreement are the sole responsibility of CONTRACTOR.

7 B. A single audit report is not applicable if CONTRACTOR's Federal contracts do not
8 exceed the Seven Hundred Fifty Thousand Dollars (\$750,000.00) requirement or CONTRACTOR's
9 only funding is through Drug related Medi-Cal. If a single audit is not applicable, a program audit must
10 be performed and a program audit report with management letter shall be submitted by CONTRACTOR
11 to COUNTY as a minimum requirement to attest to CONTRACTOR's solvency. Said audit report shall
12 be delivered to COUNTY's DBH Business Office, for review no later than nine (9) months after the
13 close of the fiscal year in which the funds supplied through this Agreement are expended. Failure to
14 comply with this Act may result in COUNTY performing the necessary audit tasks or contracting with a
15 qualified accountant to perform said audit. All audit costs related to this Agreement are the sole
16 responsibility of CONTRACTOR who agrees to take corrective action to eliminate any material
17 noncompliance or weakness found as a result of such audit. Audit work performed by COUNTY under
18 this paragraph shall be billed to the CONTRACTOR at COUNTY cost, as determined by COUNTY's
19 Auditor-Controller/Treasurer-Tax Collector.

20 C. CONTRACTOR shall make available all records and accounts for inspection by
21 COUNTY, the State of California, if applicable, the Comptroller General of the United States, the
22 Federal Grantor Agency, or any of their duly authorized representatives, at all reasonable times for a
23 period of at least three (3) years following final payment under this Agreement or the closure of all other
24 pending matters, whichever is later.

25 **29. ASSURANCES**

26 In entering into this Agreement, CONTRACTOR certifies that it, nor any of its officers,
27 are not currently excluded, suspended, debarred, or otherwise ineligible to participate in the Federal
28 Health Care Programs: that it, nor any of its officers, have not been convicted of a criminal offense

1 related to the provision of health care items or services; nor has it, or any of its officers, been reinstated
2 to participate in the Federal Health Care Programs after a period of exclusion, suspension, debarment,
3 or ineligibility. If COUNTY learns, subsequent to entering into a contract, that CONTRACTOR is
4 ineligible on these grounds, COUNTY will remove CONTRACTOR from responsibility for, or
5 involvement with, COUNTY's business operations related to the Federal Health Care Programs and
6 shall remove such CONTRACTOR from any position in which CONTRACTOR's compensation, or the
7 items or services rendered, ordered or prescribed by CONTRACTOR may be paid in whole or part,
8 directly or indirectly, by Federal Health Care Programs or otherwise with Federal Funds at least until
9 such time as CONTRACTOR is reinstated into participation in the Federal Health Care Programs.

10 A. If COUNTY has notice that CONTRACTOR, or its officers, has been charged
11 with a criminal offense related to any Federal Health Care Program, or is proposed for exclusion during
12 the term of any contract, CONTRACTOR and COUNTY shall take all appropriate actions to ensure the
13 accuracy of any claims submitted to any Federal Health Care Program. At its discretion given such
14 circumstances, COUNTY may request that CONTRACTOR cease providing services until resolution of
15 the charges or the proposed exclusion.

16 B. CONTRACTOR agrees that all potential new employees of CONTRACTOR or
17 subcontractors of CONTRACTOR who, in each case, are expected to perform professional services
18 under this Agreement, will be queried as to whether (1) they are now or ever have been excluded,
19 suspended, debarred, or otherwise ineligible to participate in the Federal Health Care Programs; (2)
20 they have been convicted of a criminal offense related to the provision of health care items or services;
21 and or (3) they have been reinstated to participate in the Federal Health Care Programs after a period
22 of exclusion, suspension, debarment, or ineligibility.

23 1. In the event the potential employee or subcontractor informs
24 CONTRACTOR that he or she is excluded, suspended, debarred or otherwise ineligible, or has been
25 convicted of a criminal offense relating to the provision of health care services, and CONTRACTOR
26 hires or engages such potential employee or subcontractor, CONTRACTOR will ensure that said
27 employee or subcontractor does no work, either directly or indirectly relating to services provided to
28 COUNTY.

1 2. Notwithstanding the above, COUNTY at its discretion may terminate this
2 Agreement in accordance with Section Three (3) of this Agreement, or require adequate assurance (as
3 defined by COUNTY) that no excluded, suspended or otherwise ineligible employee or subcontractor of
4 CONTRACTOR will perform work, either directly or indirectly, relating to services provided to COUNTY.
5 Such demand for adequate assurance shall be effective upon a time frame to be determined by
6 COUNTY to protect the interests of COUNTY consumers.

7 C. CONTRACTOR shall verify (by asking the applicable employees and
8 subcontractors) that all current employees and existing subcontractors who, in each case, are expected
9 to perform professional services under this Agreement (1) are not currently excluded, suspended,
10 debarred, or otherwise ineligible to participate in the Federal Health Care Programs; (2) have not been
11 convicted of a criminal offense related to the provision of health care items or services; and (3) have not
12 been reinstated to participation in the Federal Health Care Program after a period of exclusion,
13 suspension, debarment, or ineligibility. In the event any existing employee or subcontractor informs
14 CONTRACTOR that he or she is excluded, suspended, debarred or otherwise ineligible to participate in
15 the Federal Health Care Programs, or has been convicted of a criminal offense relating to the provision
16 of health care services, CONTRACTOR will ensure that said employee or subcontractor does no work,
17 either direct or indirect, relating to services provided to COUNTY.

18 1. CONTRACTOR agrees to notify COUNTY immediately during the term of
19 this Agreement whenever CONTRACTOR learns that an employee or subcontractor who, in each case,
20 is providing professional services under this Agreement is excluded, suspended, debarred or otherwise
21 ineligible to participate in the Federal Health Care Programs, or is convicted of a criminal offense
22 relating to the provision of health care services.

23 2. Notwithstanding the above, COUNTY at its discretion may terminate this
24 Agreement in accordance with Section Three (3) of this Agreement, or require adequate assurance (as
25 defined by COUNTY) that no excluded, suspended or otherwise ineligible employee or subcontractor of
26 CONTRACTOR will perform work, either directly or indirectly, relating to services provided to COUNTY.
27 Such demand for adequate assurance shall be effective upon a time frame to be determined by
28 COUNTY to protect the interests of COUNTY consumers.

1 D. CONTRACTOR agrees to cooperate fully with any reasonable requests for
2 information from COUNTY, which may be necessary to complete any internal or external audits relating
3 to CONTRACTOR's compliance with the provisions of this Section.

4 E. CONTRACTOR agrees to reimburse COUNTY for the entire cost of any penalty
5 imposed upon COUNTY by the Federal Government as a result of CONTRACTOR'S violation of
6 CONTRACTOR'S obligations as described in this Section.

7 **30. PUBLICITY PROHIBITION**

8 None of the funds, materials, property or services provided directly or indirectly under
9 this Agreement shall be used for CONTRACTOR's advertising, fundraising, or publicity (*i.e.*, purchasing
10 of tickets/tables, silent auction donations, etc.) for the purpose of self-promotion. Notwithstanding the
11 above, publicity of the services described in Section One (1) of this Agreement shall be allowed as
12 necessary to raise public awareness about the availability of such specific services when approved in
13 advance by COUNTY's DBH Director or designee and at a cost to be provided in Exhibit C, for such
14 items as written/printed materials, the use of media (*i.e.*, radio, television, newspapers) and any other
15 related expense(s).

16 **31. COMPLAINTS**

17 CONTRACTOR shall log complaints and the disposition of all complaints from a client or
18 a client's family. CONTRACTOR shall provide a copy of the detailed complaint log entries concerning
19 COUNTY-sponsored clients to COUNTY at monthly intervals by the tenth (10th) day of the following
20 month, in a format that is mutually agreed upon. In addition, CONTRACTOR shall provide details and
21 attach documentation of each complaint with the log. CONTRACTOR shall post signs informing clients
22 of their right to file a complaint or grievance. CONTRACTOR shall notify COUNTY of all incidents
23 reportable to State licensing bodies that affect COUNTY clients within twenty-four (24) hours of receipt
24 of a complaint.

25 Within ten (10) days after each incident or complaint affecting COUNTY-sponsored
26 clients, CONTRACTOR shall provide COUNTY with information relevant to the complaint, investigative
27 details of the complaint, the complaint and CONTRACTOR's disposition of, or corrective action taken to
28 resolve the complaint. In addition, CONTRACTOR shall inform every client of their rights as set forth in

1 Exhibit J. CONTRACTOR shall file an incident report for all incidents involving clients, following the
2 protocol and using the worksheet identified in Exhibit H.

3 **32. DISCLOSURE OF OWNERSHIP AND/OR CONTROL INTEREST INFORMATION**

4 This provision is only applicable if CONTRACTOR is a disclosing entity, fiscal agent, or
5 managed care entity as defined in Code of Federal Regulations (C.F.R), Title 42 § 455.101 455.104,
6 and 455.106(a)(1),(2).

7 In accordance with C.F.R., Title 42 §§ 455.101, 455.104, 455.105 and 455.106(a)(1),(2),
8 the following information must be disclosed by CONTRACTOR by completing Exhibit L, "Disclosure of
9 Ownership and Control Interest Statement", attached hereto and by this reference incorporated herein
10 and made part of this Agreement. CONTRACTOR shall submit this form to the COUNTY's DBH within
11 thirty (30) days of the effective date of this Agreement. Additionally, CONTRACTOR shall report any
12 changes to this information within thirty-five (35) days of occurrence by completing Exhibit L,
13 "Disclosure of Ownership and Control Interest Statement." CONTRACTOR is required to submit a set
14 of fingerprints for any person with a five percent (5%) or greater direct or indirect ownership interest in
15 CONTRACTOR. COUNTY may terminate this Agreement where any person with a five percent (5%)
16 or greater direct or indirect ownership interest in the CONTRACTOR and did not submit timely and
17 accurate information and cooperate with any screening method required in CFR, Title 42, Section
18 455.416. Submissions shall be scanned pdf copies and are to be sent via email to
19 DBHAdministration@co.fresno.ca.us, Attention: Contracts Administration. COUNTY may deny
20 enrollment or terminate this Agreement where any person with a five percent (5%) or greater direct or
21 indirect ownership interest in CONTRACTOR has been convicted of a criminal offense related to that
22 person's involvement with the Medicare, Medicaid, or Title XXI program in the last ten (10) years.

23 **33. DISCLOSURE – CRIMINAL HISTORY AND CIVIL ACTIONS**

24 CONTRACTOR is required to disclose if any of the following conditions apply to them,
25 their owners, officers, corporate managers and partners (hereinafter collectively referred to as
26 "CONTRACTOR"):

27 A. Within the three (3) year period preceding the Agreement award, they have been
28 convicted of, or had a civil judgment rendered against them for:

- 1 1. Fraud or a criminal offense in connection with obtaining, attempting to
2 obtain, or performing a public (federal, state, or local) transaction or
3 contract under a public transaction;
- 4 2. Violation of a federal or state antitrust statute;
- 5 3. Embezzlement, theft, forgery, bribery, falsification, or destruction of records;
6 or
- 7 4. False statements or receipt of stolen property.

8 B. Within a three (3) year period preceding their Agreement award, they have had
9 a public transaction (federal, state, or local) terminated for cause or default.

10 Disclosure of the above information will not automatically eliminate
11 CONTRACTOR from further business consideration. The information will be considered as part of
12 the determination of whether to continue and/or renew this Agreement and any additional information
13 or explanation that a CONTRACTOR elects to submit with the disclosed information will be
14 considered. If it is later determined that the CONTRACTOR failed to disclose required information,
15 any contract awarded to such CONTRACTOR may be immediately voided and terminated for
16 material failure to comply with the terms and conditions of the award.

17 CONTRACTOR must sign a "Certification Regarding Debarment, Suspension,
18 and Other Responsibility Matters- Primary Covered Transactions" in the form set forth in Exhibit M,
19 attached hereto and by this reference incorporated herein and made part of this Agreement.
20 Additionally, CONTRACTOR must immediately advise the COUNTY's DBH in writing if, during the term
21 of this Agreement: (1) CONTRACTOR becomes suspended, debarred, excluded or ineligible for
22 participation in federal or state funded programs or from receiving federal funds as listed in the
23 excluded parties' list system (<http://www.epls.gov>); or (2) any of the above listed conditions become
24 applicable to CONTRACTOR. CONTRACTOR shall indemnify, defend and hold the COUNTY
25 harmless for any loss or damage resulting from a conviction, debarment, exclusion, ineligibility or other
26 matter listed in the signed Certification Regarding Debarment, Suspension, and Other Responsibility
27 Matters.

28 ///

1 **34. DISCLOSURE OF SELF-DEALING TRANSACTIONS**

2 This provision is only applicable if the CONTRACTOR is operating as a corporation (a
3 for-profit or non-profit corporation) or if during the term of this Agreement, the CONTRACTOR changes
4 its status to operate as a corporation.

5 Members of the CONTRACTOR’s Board of Directors shall disclose any self-dealing
6 transactions that they are a party to while CONTRACTOR is providing goods or performing services
7 under this Agreement. A self-dealing transaction shall mean a transaction to which the CONTRACTOR
8 is a party and in which one or more of its directors has a material financial interest. Members of the
9 Board of Directors shall disclose any self-dealing transactions that they are a party to by completing
10 and signing a “Self-Dealing Transaction Disclosure Form”, attached hereto as Exhibit N and
11 incorporated herein by reference and made part of this Agreement, and submitting it to the COUNTY
12 prior to commencing with the self-dealing transaction or immediately thereafter.

13 **35. SUBCONTRACTS**

14 CONTRACTOR shall obtain written approval from COUNTY’s DBH Director, or
15 designee, before subcontracting any of the services delivered under this Agreement. COUNTY’s DBH
16 Director, or designee, retains the right to approve or reject any request for subcontracting services.
17 Any transferee, assignee, or subcontractor will be subject to all applicable provisions of this Agreement,
18 and all applicable State and Federal regulations. CONTRACTOR shall be held primarily responsible by
19 COUNTY for the performance of any transferee, assignee, or subcontractor unless otherwise expressly
20 agreed to in writing by COUNTY’s DBH Director, or designee. The use of subcontractors by
21 CONTRACTOR shall not entitle CONTRACTOR to any additional compensation that is provided for
22 under this Agreement.

23 **36. AUDITS AND INSPECTIONS**

24 The CONTRACTOR shall at any time during business hours, and as often as the
25 COUNTY may deem necessary, make available to the COUNTY for examination all of its records and
26 data with respect to the matters covered by this Agreement. The CONTRACTOR shall, upon request
27 by the COUNTY, permit the COUNTY to audit and inspect all such records and data necessary to
28 ensure CONTRACTOR’s compliance with the terms of this Agreement.

1 If this Agreement exceeds Ten Thousand and No/100 Dollars (\$10,000.00),
2 CONTRACTOR shall be subject to the examination and audit of the State Auditor General for a period
3 of three (3) years after final payment under contract (California Government Code section 8546.7).

4 **37. NOTICES**

5 The persons having authority to give and receive notices under this Agreement and their
6 addresses include the following:

7 COUNTY

8 Director, Fresno County
9 Department of Behavioral Health
3133 N. Millbrook Ave
10 Fresno, CA 93702

CONTRACTOR

Superintendent
Fresno County Superintendent of Schools
1111 Van Ness Avenue
Fresno, CA, 93712

11 Any and all notices between COUNTY and CONTRACTOR provided for or permitted
12 under this Agreement or by law shall be in writing and shall be deemed duly served when personally
13 delivered to one of the parties, or in lieu of such personal service, when deposited in the United States
14 Mail, postage prepaid, addressed to such party.

15 **38. GOVERNING LAW**

16 Venue for any action arising out of or related to the Agreement shall only be in Fresno
17 County, California.

18 The rights and obligations of the parties and all interpretation and performance of this
19 Agreement shall be governed in all respects by the laws of the State of California.

20 **39. SUPERSEDE**

21 This Agreement shall supersede in its entirety and render null and void the Agreement
22 between the parties for the services identified in COUNTY Agreement No. 15-209, effective upon
23 execution of this Agreement.

24 **40. ENTIRE AGREEMENT**

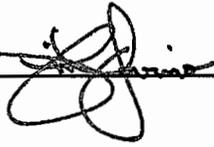
25 This Agreement, including all Exhibits, constitutes the entire agreement between
26 CONTRACTOR and COUNTY with respect to the subject matter hereof and supersedes all previous
27 agreement negotiations, proposals, commitments, writings, advertisements, publications, and
28 understandings of any nature whatsoever unless expressly included in this Agreement.

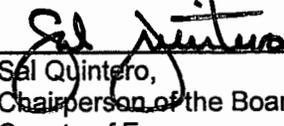
1 IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and
2 year first hereinabove written.

3
4 **CONTRACTOR:**

5 **FRESNO COUNTY SUPERINTENDENT
6 OF SCHOOLS**

COUNTY OF FRESNO

7 By:  _____

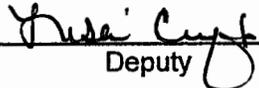
8 By:  _____
9 Sal Quintero,
10 Chairperson of the Board of Supervisors of the
11 County of Fresno

12 Print Name: Jim Yovino, Superintendent

13 Date: 6/5/2018

14 Title: _____
15 Fresno County Superintendent of Schools
16 or Authorized Designee

17 **ATTEST:**
18 Bernice E. Seidel,
19 Clerk of the Board of Supervisors
20 County of Fresno, State of California

21 By:  _____
22 Deputy

23 Date: 6/5/2018

24 Mailing Address:
25 Fresno County Superintendent of Schools
26 1111 Van Ness Avenue
27 Fresno, CA, 93711
28 Contact/Phone: Jim Yovino, Superintendent/559-265-3010, ext 3210

FOR ACCOUNTING USE ONLY:
Fund/Subclass: 0001/10000
Account/Program: 7295/0
Organization/Cost Centers: 56304324/4325

FY 2018-19 \$7,808,086, FY 2019-20 \$17,000,168, FY 2020-21 \$22,579,600
FY 2021-22 \$28,475,664, FY 2022-23 \$35,347,459

**School and Community Based
Specialty Mental Health Treatment Services to Children/Youth**

Scope of Work

ORGANIZATION: Fresno County Superintendent of Schools

ADDRESS: 1111 Van Ness Avenue, Fresno, CA, 93712

SERVICES: **School Aged Specialty Mental Health Treatment Services for Ages 0-22**

PROGRAM NAME: All 4 Youth

CONTRACT TERM: July 1, 2018 - June 30, 2021
with options for two (2) additional twelve (12) month periods

CONTRACT SITES: See Exhibit A-4

CONTRACT AMOUNT:	Fiscal Year	Total Contract	MHSA Ramp	CSS	Medi-cal FFP
	2018-19	\$6,220,264	\$2,057,193	\$1,248,879	\$2,914,192
	2019-20	\$13,709,938	\$787,930	\$3,757,205	\$9,164,804
	2020-21	\$18,227,020	\$667,271	\$5,227,637	\$12,332,112
	2021-22	\$23,027,015	\$709,834	\$6,924,876	\$15,392,304
	2022-23	\$28,567,809	\$646,147	\$8,753,716	\$19,167,946

Maximum Compensation All Five (5) Years: \$89,752,046

TELEPHONE: (559) 265-3010

CONTACT PERSON: Jim Yovino, Superintendent of Schools

I. SCHEDULE OF SERVICES:

Monday through Friday 7:00 AM to 7:00 PM. Public posted hours may differ (7:00 AM to 4:00 PM school hours, but services provided at site after 4:00 PM). Operational hours will be flexible to meet needs of families. Saturday and/or Sunday by appointment or as needed. Access to school sites during summer as needed. Services during summer provided in-home as needed.

II. TARGET POPULATION:

CONTRACTOR shall provide specialty mental health medically necessary treatment services to youth, ages 0-22, with serious emotional disturbance (SED) and their families.

These youth are characterized by having difficulty with social/emotional/behaviors, and such difficulties are impacting their ability to cope with the school and/or home environment. These characteristics may be impacting their relationships with others, their ability to make progress at school and their overall health and well-being.

Target population: Medi-Cal beneficiaries with SED

Referral Sources: Referrals from school staff, County of Fresno, Department of Behavioral Health (DBH) staff, self-referral, family member, community member, school employee or any agency member in the community.

The target population shall include youth who are at-risk of involvement, or are currently involved in the juvenile justice system, and have significant family conflict. Additionally, services shall be provided to clients/families in rural/metro areas; clients/families that have no or limited means of payment for services; clients/families who have traditionally been reluctant to seek services from traditional mental health settings; and clients/families who are in danger of homelessness, hospitalizations, out of home placements, and/or emergency room visits.

III. PROJECT DESCRIPTION:

CONTRACTOR shall provide one integrated system of behavioral health services and shall reduce barriers to access. Services shall be readily accessible in a continuum of care. CONTRACTOR shall effectively provide access to the full continuum of behavioral health services for all children and families of Fresno County and institute a vision where all children's behavioral health needs are met and all children and families will have access to a seamless system that promotes a positive healthy environment in which to live and learn and to provide access for all children.

CONTRACTOR shall provide a full array of specialty mental health outpatient treatment services, including intensive case management, Intensive Care Coordination (ICC), Intensive Home Based Services (IHBS), rehabilitation, collateral, mental health therapy services, group therapy, crisis services, medication support services, outreach and advocacy services.

CONTRACTOR shall provide specialty mental health services pursuant to and in accordance with the COUNTY's Managed Care Fresno County Mental Health Plan (FCMHP) Organizational Provider Manual, the FCMHP Clinical Documentation and Billing Manual, and in accordance with the Medicaid Managed care (MMC) Final Rule regulations, all referenced herein, and accessible via the following website: <http://www.co.fresno.ca.us/departments/behavioral-health/managed-care>. CONTRACTOR shall adhere to all of the documents and requirements as stated in the above manuals and regulations.

It is the expectation of the COUNTY that CONTRACTOR provide timely access to services that meet the State of California standards for care guidelines. Network adequacy standards for access to services and time and distance requirements under the Managed Care Final Rule must be adhered to. CONTRACTOR shall provide services in accordance with State of California MHSUDS Info Notice No. 18-011. Services can be delivered in the school, home, community, or other community-based settings. Telehealth, mobile services, and co-location in natural supports and gathering places for the intended population are additional options.

It is hereby recognized that CONTRACTOR shall provide mental health services (non-urgent services) within ten (10) business days from first request/referral of services to first appointment. CONTRACTOR shall provide psychiatry services within fifteen (15) business days from first request/referral to first appointment. CONTRACTOR shall provide urgent services within 48 hours or as soon as needed based on each client's needs. In addition, the location of services shall be within 45 miles or 75 minutes from the beneficiary /client's place of residence.

CONTRACTOR shall track timeliness of services to clients and provide a monthly report showing the monitoring or tracking tool that captures this data. COUNTY and CONTRACTOR shall meet to go over this monitoring tool on a monthly basis as needed. COUNTY shall take corrective action if there is a failure to comply by CONTRACTOR with the above timely access standards.

CONTRACTOR shall be expected to develop strategies to mitigate lengthy client wait lists should service demand exceed program capacity. This would include the provision of services during non-traditional hours of operation and weekends as noted in Exhibits A-1 and A-2, Scope of Work. CONTRACTOR agrees to comply with any and all changes in the State of California, Federal, and/or County guidelines and regulations as may occur during the term of this Agreement.

CONTRACTOR shall provide Intensive Care Coordination (ICC) and Intensive Home Based Services (IHBS) services to clients/beneficiaries under age 21 who are eligible for the full scope of Medi-Cal services and meet the medical necessity criteria for specialty mental health services as required by State of California guidelines for services to children and youth. ICC and IHBS services shall be provided in accordance with State of California MHSUDS Information Notice No.16-004. Services shall be coordinated, comprehensive, and community-based for children and youth with more intensive needs and client shall receive ICC and IHBS in their own home or in the most homelike setting appropriate to their needs.

The State of California, Department of Health Care Services (DHCS) has selected the Pediatric Symptom Checklist (PSC-35) and the California Child and Adolescents Needs and Strengths (CANS 50) tools to measure child and youth functioning, as intended by Welfare and Institutions Code Section 14707.5. CONTRACTOR shall provide services and utilize the PSC-35 and CANS 50 outcomes measurement tools in accordance with State of California MHSUDS Info Notice No. 17-052. The PSC-35 is a psychosocial screening tool designed to facilitate the recognition of cognitive, emotional, and behavioral problems so appropriate interventions can be initiated as early as possible. Parents/caregivers will complete PSC-35 (parent/caregiver version) for children and youth, ages 4 up to age 18. The CANS 50 is a structured assessment used for identifying youth and family actionable needs and useful strengths. It provides a framework for developing and communicating about a shared vision and uses youth and family information to inform planning, support decisions, and monitor outcomes. CONTRACTOR shall complete the CANS 50 through a collaborative process which includes children and youth ages 6 up to age 17, and their caregivers (at a minimum). These functional assessment tools need to be completed at the beginning of treatment, every six months following the first administration, and at the end of treatment.

The determination of which services and supports are to be provided to each client/family shall be made on the basis of the individual services and supports plan, or plan of care, which is created by the client/family and the CONTRACTOR staff.

An individual services and supports plan is a plan developed to identify the client's goals and describe the array of services and supports necessary to advance these goals based on the client's needs and preferences and, when appropriate, the needs and preferences of the client's family.

The concepts of wellness and recovery shall be embedded in this program through all interventions that will focus on the strengths of the family and work toward the goal of enhancing those strengths and self-sufficiency.

CONTRACTOR shall provide services that will encourage clients and families to achieve wellness and recovery. As clients and families advance in the program they will be able to reach a level of wellness and recovery that should allow them to successfully discharge from the program or move to a lower level of service. CONTRACTOR shall make appropriate decisions that allow it to efficiently serve enrolled clients and families and those that are on a waiting list for services.

Number of Clients to be Seen:

CONTRACTOR shall provide services to the following number (minimum number) of clients per year:

Year 1: 750 clients will be served

Year 2: 1680 clients will be served

Year 3: 2460 clients will be served

Year 4: 3240 clients will be served

Year 5: 4020 clients will be served

Staffing:

CONTRACTOR's staffing is identified in CONTRACTOR's budget and budget narratives in Exhibit C. CONTRACTOR staff providing clinical direct behavioral health services will be required to have the appropriate licensure or be internship/unlicensed/associates designated supervised by licensed staff.

The Behavioral Health Program Supervisor and Behavioral Health Clinician Supervisor are high-level leadership positions that will be required to have the necessary licensure, excellent clinical competencies, extensive knowledge of the Medi-Cal billing system and auditing requirements, and knowledge and experience of the educational system.

Cultural brokers and family partner will also be hired with lived experience in each of CONTRACTOR's sites/hub. Services to be provided at school sites, at child's home, or other community settings.

Service Locations (Refer to Exhibit A-4 for school listings and sites):

FY 2018-2019-Phase 1

Hub locations:

Corporate office: 2440 Tulare St. Civic Center Square Suite 200 Fresno, CA 93721

Mendota Hub (address TBD): Satellite offices in Firebaugh, Golden Plains, Kerman

Population Hub - Birth to 5 years of age utilizing CONTRACTOR's mobile health unit, corporate hub, community opportunities and in the home.

FY 2019-2020-Phase 2 - in strategically placed geographic areas within Fresno County. Location of Hub will occur in the South/Central Fresno County area and the districts located in the area include: Washington, Selma, Fowler, Laton, Washington Colony, Orange Center, Fresno, Pacific Union, Caruthers, Clay, Kingsburg High, Kingsburg Elementary, Alvina, Monroe, and Parlier, Laton, Raisin City, West Park.

FY 2020-2021-Phase 3 - in strategically placed geographic areas within Fresno County. Location of the Hub will occur in the North side of Fresno County and the districts located in this area include: Central, Fresno, Clovis, and Sierra, Big Creek, and Pine Ridge.

FY 2021-2022-Phase 4 - in strategically placed geographic areas within Fresno County. Location of the Hub will occur in the East side of Fresno County area and the districts located in this area include: Kings Canyon, Sanger, and Sierra.

FY 2022-2023-Phase 5 - in strategically placed geographic areas within Fresno County. Location of the Hub will occur in the Southern part of Fresno County area and the districts in this area include: Coalinga-Huron, Westside Elementary, and Burrel, Riverdale.

Clinicians can be assigned to satellite sites not yet connected to a Hub location in the existing region throughout the duration of this agreement.

Clinicians and other mental health staff located at a specific site or hub may serve students/clients in other hubs/locations and other areas in the community as needed. Students/clients located in a specific location/hub may access services in other sites/hubs as needed. CONTRACTOR shall work with COUNTY's DBH Director, or designee to ensure a smooth and efficient continuum of care for all students/clients. CONTRACTOR shall work collaboratively with COUNTY's DBH and the DBH's network of providers to ensure students/clients receive all needed linkages and services in a seamless manner.

Hubs shall be strategically situated to provide coverage in all areas of Fresno County by Phase 5 and to include coverage in the Fresno Metro area (Fresno Unified, Central Unified, Washington Unified), Clovis, the southwest area (Coalinga, Westside, Laton etc.) the eastern side of the county (including Dunlap, Pine Ridge, Kings Canyon, Parlier etc.) the west side (Mendota, Firebaugh, Kerman, Tranquility etc.) and the south central (Selma, Monroe, Alvina, etc.)

Hub locations, start up periods, and school satellite sites may be adjusted during the term of this agreement by the written approval of the COUNTY's DBH Director, or designee, and CONTRACTOR.

Any new schools or sites may be added or deleted or further adjusted throughout the duration of this Agreement with the written approval of the COUNTY's DBH Director, or designee, and CONTRACTOR. Services may be located at the school site, community based or be provided in the in home.

MHSA – CCS Funds

Since part of the funding for this specialty mental health treatment services scope of work is based on MHSA Community Services and Support Funds (CSS) funding, CONTRACTOR shall follow all requirements of a CSS program under the Mental Health Services Act (MHSA) as defined in the current MHSA CSS Regulations.

CONTRACTOR shall collect all data and fulfill all reporting requirements as specified in the applicable MHSA CSS regulations related to the program type, strategies, and standards indicated above or as indicated in MHSA regulations. CONTRACTOR shall will work with COUNTY to ensure data, outcomes, and reports are included in all required MHSA reports, plans, and updates.

Current MHSA Regulations can be found at the following website:

<http://mhsoac.ca.gov/laws-and-regulations>

CONTRACTOR shall understand all MHSA CSS regulations to ensure they have the organizational capacity to record, track, and report all required elements.

CONTRACTOR shall participate in monthly, or as needed, workgroup meetings consisting of staff from COUNTY's DBH to discuss MHSA requirements, data reporting, training, policies and procedures, overall program operations and any problems or foreseeable problems that may arise.

Under MHSA CSS funding, the target population must meet requirements for SMI/SED diagnosis; and must address reduction of specific ethnic disparities.

The target population will include individuals who are not currently served and who meet one or more of the following criteria:

- At risk of homelessness – such as youth aging out of foster care or persons coming out of jail
- Involved in the criminal justice system – Jail/JJC (including families with child protection issues)
- Frequent users of hospital and emergency room services or are so underserved that they are at risk of:
 - Homelessness – such as persons living in institutions or nursing homes
 - Institutionalization

Diagnoses that serve as criteria for inclusion in the target population will be based on definitions found in 5600.3 California Welfare and Institutions code defining severe mental disorder. The operational definition of “diagnosis” for programs serving the chronically homeless may also include: co-occurring disorders, personality disorders, general anxiety/mood disorders, and Post Traumatic Stress Disorder).

The Five (5) Core MHSA Concepts to be embedded in each program consist of:

Concept 1: Recovery/resiliency orientation:

Programs shall embody the values of recovery and resiliency (i.e., hope, personal responsibility, self-advocacy, choice, respect) and the program principles of recovery and resiliency, including:

- Client-driven goal setting and Individualized Services and Supports Plans
- Providers are allies to the client’s recovery process.
- A harm-reduction approach to substance abuse that encourages recovery and abstinence but does not penalize consumers or withdraw help from them if they are using.
- A built in understanding and expectation of setbacks as part of recovery.
- Links to a range of services that are part of the consumers “pathway to wellness” (i.e., employment, health care, peer support, housing, medications, food and clothing)

Concept 2: Cultural Competence Orientation: The program’s structure, staffing and service delivery values will reflect the cultural values and orientation of the program’s target populations.

The program will embody principals of cultural competence including:

- Diverse staff, representative of the primary ethnic groups to be reached through the program
- Staff trained regarding common access barriers for racial and ethnic groups targeted (including the impact of housing discrimination)
- Links to community-based organizations that share the healing beliefs and practices of ethnic communities served by the Program.

CONTRACTOR’s program must also be able to deal with gender and sexual orientation diversity. Training in sensitivity to gender and sexuality issues is a key component for staff on the Team.

Concept 3: Community Collaboration: Collaborations ensure that community resources are made available to enrollees. These collaborations include subcontracts between the CONTRACTOR and other agencies, memoranda of understanding with community non-profits and businesses regarding providing services to clients, and informal relationships built between CONTRACTOR staff and community stakeholders that result in improved access and decreased discrimination.

Concept 4: Client/Family Driven program: Integrated Services and Supports Plan (ISSP) is used by adult clients and families of children and youth to identify their needs and preferences which lead to the services and supports that will be most effective for them. Providers work in full partnership with clients to develop these ISSPs. Their needs and preferences drive the policy and financing decisions that affect them.

Concept 5: Integrated Service Experience: Programs were incorporated into the MHSA to ensure that these dollars funded “integrated service experiences.” This means that services are “seamless” to clients and that clients do not have to negotiate multiple agencies and funding sources to get critical needs met and to move towards recovery and develop resiliency. Services are delivered, or at a minimum, coordinated through a single agency or a system of care. The integrated service experience centers on the individual/family, uses a strength-based approach, and includes multi-agency programs and joint planning to best address the individual/family’s needs using the full range of community-based treatment, case management, and interagency system components required by children/transition age youth/adults/older adults.

IV. Cultural Competency:

A. CONTRACTOR shall provide the following as it relates to cultural competency services:

1. CONTRACTOR shall recruit and hire staff that have demonstrated experience working with the Latino, African American, Southeast Asian, Native American, Punjabi, and other minority populations and have knowledge about the culture of these targeted groups as well as other diverse communities.
2. CONTRACTOR’s staff shall attend annual trainings on cultural competency, awareness, and diversity as provided by CONTRACTOR. CONTRACTOR’s staff shall be appropriately trained in providing services in a culturally sensitive manner.
3. CONTRACTOR’s staff shall attend civil rights training as provided by CONTRACTOR.
4. CONTRACTOR shall hire bilingual staff. At a minimum, CONTRACTOR shall hire staff competent in Spanish and Hmong as these are the identified threshold languages in Fresno County.
5. CONTRACTOR shall secure the services of trained translators/interpreters as may be necessary. Translators/interpreters may prove invaluable for languages such as Cambodian, Russian, Arabic, Armenian, Punjabi, and others. Translators/interpreters shall be appropriately trained in providing services in a culturally sensitive manner.
6. CONTRACTOR shall provide services by placing importance on traditional values, beliefs and family histories. Cultural values and traditions offer special strengths in treating clients and this should help guide health care messages and wellness and recovery plans.
7. CONTRACTOR shall provide services within the most relevant and meaningful cultural, gender-sensitive, and age-appropriate context for the target population.
8. CONTRACTOR shall develop plans to continually engage targeted populations.

9. CONTRACTOR shall recruit and hire client/family members. Regarding the recruitment of client/family members, the CONTRACTOR will be able to consult with the COUNTY DBH.
10. CONTRACTOR shall distribute literature/informational brochures in appropriate languages and request feedback as to how access to care could be improved for these culturally diverse communities.
11. CONTRACTOR shall conduct an annual cultural competency self-assessment and provide the results of said self-assessment to the COUNTY. The annual cultural competency self-assessment instruments shall be reviewed by the COUNTY and revised as necessary to meet the approval of the COUNTY. The CONTRACTOR can create their own cultural competency self-assessment tools or utilize instruments to be provided by COUNTY.
12. CONTRACTOR shall provide services throughout Fresno County in the community and home as needed, to increase the frequency of clients obtaining needed services as some children/families are reluctant to seek services at school sites.
13. CONTRACTOR shall promote system of care accountability for performance outcomes which enable children and their families to live independently, work, maintain community supports, stay in good health, and avoid substance abuse and incarceration.
14. CONTRACTOR shall develop individual services and supports plans which are flexible and open to meet the unique needs of the targeted populations.
15. CONTRACTOR shall provide family support and the creation of family partnerships utilizing peer support for families and parenting support.
16. CONTRACTOR shall establish culturally specific multidisciplinary treatment teams responsible for assuring and providing needed services.
17. CONTRACTOR shall provide parenting groups that are conducted in the preferred language of the participant client/families.
18. CONTRACTOR's staff will be trained to keep an open mind and maintain non-judgmental interaction with clients/families.
19. CONTRACTOR, when developing program services and service delivery approaches, shall seek to hire and train staff and community stakeholders (i.e., consumers, family members, etc.) that are providing services to consumers and families on appropriate methods and approaches to delivering gender and age specific services.
20. CONTRACTOR's hiring and contracting practices shall be based on local data and reflect the needs of the population to be served.
21. CONTRACTOR shall attend the COUNTY's Cultural Diversity Committee monthly meetings, maintain its own cultural competence oversight committee, and develop a cultural competency plan to address and evaluate cultural competency issues.
22. COUNTY shall provide technical assistance and demographic data to CONTRACTOR in relation to cultural competency planning.
23. CONTRACTOR shall train staff on best practice for utilizing interpreters to ensure effective communication with monolingual consumers and families to assist in the delivery of culturally/linguistically appropriate services.

V. COUNTY RESPONSIBILITIES:

COUNTY shall:

1. Provide oversight, through its DBH Director, or designee, and collaborate with CONTRACTOR and other COUNTY Departments and community agencies to help achieve State program goals and outcomes. In addition to contract monitoring of program(s), oversight includes, but not limited to, coordination with the State Department of Health Care Services in regard to program administration and outcomes.
2. Assist the CONTRACTOR in making linkages with the total behavioral health system. This will be accomplished through regularly scheduled meetings as well as formal and informal consultation.
3. Participate in evaluating the progress of the overall program and the efficiency of collaboration with CONTRACTOR's staff and will be available to the CONTRACTOR for ongoing consultation.
4. Gather outcome information from CONTRACTOR throughout each term of this Agreement. COUNTY DBH staff shall notify the CONTRACTOR when its participation is required. The performance outcome measurement process will not be limited to survey instruments but will also include, as appropriate, client and staff interviews, chart reviews, and other methods of obtaining required information.
5. Assist the CONTRACTOR's efforts towards cultural and linguistic competency by providing the following to CONTRACTOR:
 - a. Technical assistance and training regarding cultural competency requirements.
 - b. Mandatory cultural competency training for CONTRACTOR personnel, at minimum once per year.
 - c. Technical assistance for translating information into COUNTY's threshold languages (Spanish and Hmong). Translation services and costs associated will be the responsibility of the CONTRACTOR.
6. Convene a routine collaborative governing leadership meeting between CONTRACTOR and COUNTY designed to maintain the overarching goals and objectives of the requirements of this Agreement.

VI. Performance Outcome Measures

CONTRACTOR shall be required to submit measureable outcomes on an annual basis, as identified in the COUNTY DBH's *Policy and Procedure Guide (PPG) 1.2.7 Performance Outcomes Measures, attached hereto and referenced herein as Exhibit A-5*, attached hereto and incorporated herein by reference and made part of this Agreement. Performance outcome measures must be approved by the COUNTY's DBH and satisfy all State and local mandates. The Department will provide technical assistance and support in defining measureable outcomes. Performance outcome measures shall be mutually agreed upon by CONTRACTOR and COUNTY's DBH Director, or designee, within ninety (90) days of the Agreement start date. All performance indicators will reflect the four (4) domains identified by the Commission Accreditation of Rehabilitation Facilities (CARF).

The domains are *Effectiveness, Efficiency, Access, and Satisfaction*. These are defined and listed below.

The COUNTY's DBH collects data about the characteristics of the persons served and measures service delivery performance indicators in each of the following CARF Domains: At minimum, one (1) performance indicator will be identified for each of the four (4) CARF domains listed below.

1. **Effectiveness:** A performance dimension that assesses the degree to which an intervention or services have achieved the desired outcome/result/quality of care through measuring change over time. The results achieved and outcomes observed are for persons served.

Examples of indicators include: Persons get a job with benefits, or receive supports needed to live in the community, increased function, activities, or participation, and improvement of health, employment/earnings, or plan of care goal attainment.

2. **Efficiency:** Relationship between results and resources used, such as time, money, and staff. The demonstration of the relationship between results and the resources used to achieve them. A performance dimension addressing the relationship between the outputs/results and the resources used to deliver the service.

Examples of indicators include: Direct staff cost per person served, amount of time it takes to achieve an outcome, gain in scores per days of service, service hours per person achieving some positive outcome, total budget (actual cost) per person served, length of stay and direct service hours of clinical and medical staff.

3. **Access:** Organizations' capacity to provide services of those who desire or need services. Barriers or lack thereof for persons obtaining services. The ability of clients to receive the right service at the right time. A performance dimension addressing the degree to which a person needing services is able to access those services.

Examples of indicators include: Timeliness of program entry (From 1st request for service to 1st service), ongoing wait times/wait lists, minimizing barriers to getting services, and no-show/cancellation rates.

4. **Satisfaction:** Satisfaction Measures are usually orientated towards consumers, family, staff, and stakeholders. The degree to which clients, the COUNTY and other stakeholders are satisfied with services. A performance dimension that describes reports or ratings from persons served about services received from an organization.

Examples of indicators include: opinion of persons served or other key stakeholders in regards to access, process, or outcome of services received, Consumer and/or Treatment Perception Survey.

A. Data Collection

1. Data collection and evaluation methods may include, but are not limited to, staff, participant, and family interviews; and case file reviews.
2. CONTRACTOR shall also conduct consumer satisfaction surveys to see if there is a strong correlation of the efficacy of the evidence-based program with specific ethnicities and languages as well as to identify gaps in meeting cultural needs of clients/families, if any.

3. CONTRACTOR shall ensure all program clients/families participate in the semi-annual State Consumer Perception Survey (CPS) survey. CPS's will be distributed to all active clients/families to fill out and return to CONTRACTOR.
4. CONTRACTOR shall collect data regarding the ethnicity and language of each client/family receiving services as well as directing staff to follow-up with the culturally diverse clients/families for suggestions on how to improve the programs and also how to help make the programs more culturally relevant.
5. CONTRACTOR shall maintain all client data in permanent electronic case records. CONTRACTOR shall have established policies and procedures for data collection and client confidentiality.

B. Performance Goals

CONTRACTOR's performance shall also be evaluated according to its scope of work goals and effectiveness indicator's.

Other goals that CONTRACTOR shall be evaluated on by COUNTY DBH utilizing the following performance outcomes:

<u>Goal/Objective 1:</u>	Increase the delivery of mental health treatment services to unserved and underserved clients and families with limited or no means of payment.
<u>Goal/Objective 2:</u>	Identify and build upon individual and family strengths and assets to help parents and children develop new skills to enhance family cohesion.
<u>Outcome 2:</u>	Clients will gain skills to reduce family conflict and the ability to identify familial strengths.
<u>Outcome 3:</u>	Clients will gain self-confidence, increased ability to handle anger and manage difficult situations, and experience improved individual functioning.
<u>Outcome Indicator 3A:</u>	85% of the clients that participate in the program will report functional improvement measured by CANS (Child/Adolescent Needs and Strengths) scores.
<u>Outcome Indicator 3B:</u>	50% of students/clients that are identified with behavioral health problems will report a decrease in behavioral health symptoms between the start of program and end of program.
<u>Outcome Indicator 3C:</u>	50% of the clients that are part of the program will report a decrease in inpatient mental health crisis visits between start of program and end of program.
<u>Outcome Indicator 3D:</u>	50% of the clients that complete the program will report a decrease in recidivism into the Juvenile Justice System between start of program and end of program.

<u>Outcome Indicator 3E:</u>	85% of the clients participating in the program that are diagnosed with mental health disorders, e.g., conduct disorder, oppositional defiant disorder, disruptive behavior disorder, etc., when they begin the program will report improvement after successfully completing the program.
<u>Outcome Indicator 4:</u>	At a minimum, 80% percent of clients/families will report their satisfaction with program services on the CONTRACTOR's consumer satisfaction surveys, and the semi-annual State POQI survey.

C. Reports

1. CONTRACTOR shall prepare an evaluation report annually and submit to the COUNTY's DBH, and make said reports available to partnering and interested local agencies and organizations such as the project collaborators, other community agencies and mental health treatment providers. Each annual evaluation report will include the following information: demographics of the target population served, services provided to each participant, number of hospitalization, enrollment in school, results of data analysis compared to planned process, output and outcome measures, barriers to program implementation and measures taken to overcome those barriers, accomplishments of program participants, lessons learned, and the final result of any and all satisfactory survey(s).
2. CONTRACTOR shall be expected to comply with all contract monitoring and compliance protocols, procedures, data collection methods, and reporting requirements conducted by the COUNTY.
3. Additional reports/outcomes may also be requested by the COUNTY's DBH, based on among other things, identification of client/family specific needs as well as State required reports/outcomes as needed.

**School and Community Based
Prevention and Early Intervention (PEI) Services to Children/Youth**

Scope of Work

ORGANIZATION: Fresno County Superintendent of Schools

ADDRESS: 1111 Van Ness Avenue, Fresno, CA, 93712

SERVICES: **PEI School Aged Prevention and Early Intervention Services – Including Positive Behavioral Intervention and Supports (PBIS) Services for Ages 0-22**

PROGRAM NAME: All 4 Youth - PEI

CONTRACT TERM: July 1, 2018 - June 30, 2021
with options for two (2) additional twelve (12) month periods

CONTRACT SITES: See Exhibit A-4

CONTRACT AMOUNT:

<u>Fiscal Year</u>	<u>Contract Maximum (PEI Funds)</u>
2018-19	\$1,587,822
2019-20	\$3,290,230
2020-21	\$4,352,581
2021-22	\$5,448,649
2022-23	\$6,779,650

Maximum Compensation All Five (5) Years: \$21,458,932

TELEPHONE: (559) 265-3010

CONTACT PERSON: Jim Yovino, Superintendent of Schools

I. SCHEDULE OF SERVICES:

Monday through Friday 7:00 AM to 7:00 PM. Public posted hours may differ (7:00 AM to 4:00 PM school hours, but services provided at site after 4:00 PM). Operational hours will be flexible to meet needs of families. Saturday and/or Sunday by appointment or as needed. Access to school sites during summer as needed. Services during summer provided in-home as needed.

II. TARGET POPULATION:

PEI programs will take place in a school setting, a preschool setting and in the home throughout Fresno County. In particular, programs in the schools and preschools will be a mixture of school-wide, classroom, and non-classroom or non-instructional settings. Professionals involved in various aspects of these programs will include school administrators, teachers, and school psychologist/therapist, rehabilitation specialists in addition to personnel from outside the particular school, including CONTRACTOR's behavioral health staff.

III. PROJECT DESCRIPTION:

Since the inception of the MHSA Positive Behavior Interventions and Supports (PBIS) program implementation in 2011, 138 schools have been trained in PBIS through the three (3) year training and coaching cycle. The adoption of a PBIS framework within the schools has had a positive effect on decreasing problem behaviors, increasing school attendance, increasing social-emotional supports in schools and improving school climate. The original PBIS scope of work was designed to achieve these goals within the school setting. This revised PEI/PBIS scope of work will address: 1. Expansion of the PBIS training to include trauma-informed practices in the current PBIS schools and provide PBIS training for preschools; 2. Integration of mental health staff into the school-wide system; and 3. The need for an access point to triage at-risk children and families in order to link to services in the community in a timely manner.

This project proposes to enhance the existing PBIS framework by providing an additional one (1) year training cycle to support schools with integrating trauma-informed practices, suicide prevention practices and effectively incorporating mental health staff within the school system and culture.

This project further proposes to provide a two (2) year training cycle to preschools within Fresno County on PBIS in order to incorporate the PBIS framework into preschool settings.

The intent of this project is to provide funds for positive behavioral supports and mental health prevention and early intervention services in a school, preschool, community and home setting to children and youth, ages 0 to 22. The purpose of the PEI component is to prevent mental illness and reduce the long-term adverse impact on individuals and their families and reduce the impact of untreated mental illness. Prevention in mental health involves reducing risk factors or stressors, building protective factors and skills and increasing support. Prevention promotes positive cognitive, social and emotional development and encourages a state of well-being that allows the individual to function well in challenging circumstances.

In general, school based PEI programs will incorporate a positive behavioral PEI services reflecting an Evidence Based Program (EBP) which must include a three-tiered integrated approach emphasizing primary preventions, secondary preventions, and linking to tertiary interventions (specialized/individualized systems for youth at risk of school failure, severe emotional and behavioral problems, abuse, neglect, trauma resulting from co-occurring substance use disorder, and/or risk of juvenile justice involvement).

PEI programs will also incorporate programs to support perinatal and early childhood wellness and prevention strategies to address the needs of youth ages 0 to 5 years old to increase school readiness and prevent mental illness. This structure is designed to mitigate school failure, juvenile justice involvement and mental health crisis by addressing poor social skills and behavior problems that are in the early stages and thus affect the child's overall mental well-being.

The First Tier, Prevention – focuses on prevention which deters the development of new cases of problem behavior by focusing on all youth, parents and staff, across all settings (school-wide, classroom, and non-instructional settings). This primary tier will be designed to increase awareness of warning signs and risk factors for potential mental health and behavioral issues. It will create positive school social cultures and home environments that promote social and academic success and thus building protective factors in the child to deal with social and emotional challenges. (See Exhibit A-3)

The Second Tier, Early Intervention – focuses on reducing the number of existing cases of problem behaviors, including emotional and behavioral problems, by establishing efficient and rapid responses to problem behavior and emotional distress. The Secondary tier prevention is more specialized group system for students with at risk behaviors and warning signs of mental illness. This

group setting will assist children and youth with improving behavioral and social skills and increase coping strategies at home, school and other environments. Within the Secondary tier, an early identification screening system will be implemented by a mental health clinician or a properly trained school staff to allow for early delivery of timely intervention supports and programs to children, schools, and their families. (See Exhibit A-3)

The Third Tier, Intervention – known as the tertiary tier is the stage at which MHSA Community Services and Supports (CSS) interventions and intensive individualized supports are made available through CONTRACTOR and COUNTY DBH Behavioral Health Partnership. Children and youth requiring more intensive services will be assessed for appropriate services. (See Exhibit A-3)

Prevention and Early Intervention – MHSA

Since part of the funding for this PEI scope of work is based on MHSA PEI funding, the CONTRACTOR shall follow all requirements of a PEI program under the Mental Health Services Act (MHSA) as defined in the current MHSA PEI Regulations.

Prevention

Prevention in mental health involves reducing risk factors or stressors, building protective factors and skills and increasing support. Prevention promotes positive cognitive, social and emotional development and encourages a state of well-being that allows the individual to function well in challenging circumstances.

Early Intervention

Early Intervention is directed toward individuals and families for whom a short-duration (up to one year), relatively low-intensity intervention is appropriate to measurably improve a mental health problem or concern very early in its manifestation, thereby avoiding the need for more extensive mental health treatment or services; or to prevent a mental health problem from getting worse.

An early intervention program, as defined by MHSA PEI regulations, designed to utilize the following strategies:

- Be designed and implemented to help create Access and Linkage to Treatment
- Be designed, implemented, and promoted in ways that Improve Timely Access to Mental Health Services for Individuals and/or Families from Underserved Populations
- Be designed, implemented, and promoted using Strategies that are Non-Stigmatizing and Non-Discriminatory

This program will use an effective method likely to bring about intended outcomes, based on one of the following standards, or a combination of the following standards (as defined by current MHSA PEI regulations):

- Evidence-based practice standard
- Promising practice standard
- Community and or practice-based evidence standard

CONTRACTOR shall collect all data and fulfill all reporting requirements as specified in the applicable MHSA PEI regulations related to the program type, strategies, and standards indicated

above or as indicated in MHSA regulations. CONTRACTOR shall will work with COUNTY to ensure data, outcomes, and reports are included in all required MHSA reports, plans, and updates.

Current MHSA Regulations can be found at the following website:

<http://mhsoac.ca.gov/laws-and-regulations>

CONTRACTOR shall understand all MHSA PEI regulations to ensure they have the organizational capacity to record, track, and report all required elements.

Number of Clients to be Seen:

CONTRACTOR shall provide services to the following number (minimum number) of clients per year:

Year 1: 750 clients will be served

Year 2: 1680 clients will be served

Year 3: 2460 clients will be served

Year 4: 3240 clients will be served

Year 5: 4020 clients will be served

IV. Staffing:

Proposed staffing is reflected in the budget Exhibits (Exhibit C) and will include:

- Trainer of trauma-informed PBIS and preschool PBIS
- Trauma-informed/preschool PBIS consultant
- PBIS Coaches
- Behavioral Health Clinicians
- Intensive Behavior Intervention Specialists

V. Service Start Dates:

FY 2018-19: Complete final year of current PBIS Program & prepare for trauma-informed and preschool trainings

FY 2019-20: Train approximately ten (10) preschool cohorts and twenty (20) school cohorts

FY 2020-21: Train approximately ten (10) preschool cohorts and twenty (20) school cohorts

FY 2021-22: Train approximately ten (10) preschool cohorts and twenty (20) school cohorts

FY 2022-23: Train approximately ten (10) preschool cohorts and twenty (20) school cohorts

School sites are listed in Exhibit A-4.

Hub locations, start up periods, and school satellite sites may be adjusted during the term of this agreement by the written approval of the COUNTY's DBH Director, or designee, and CONTRACTOR.

Clinicians and other mental health staff located at a specific site or hub may serve students/clients in other hubs/locations and other areas in the community as needed. Students/clients located in a specific location/hub may access services in other sites/hubs as needed. CONTRACTOR shall work with COUNTY's DBH Director, or designee, to ensure a smooth and efficient continuum of care for all students/clients

Any new schools or sites may be added throughout the duration of the contract with the written approval of the COUNTY's Director DBH, or designee, and Contractor. Services may be located at the school site, community based or in home based services.

VI. Cultural Competency:

A. CONTRACTOR shall provide the following as it relates to cultural competency services:

1. CONTRACTOR shall recruit and hire staff that have demonstrated experience working with the Latino, African American, Southeast Asian, Native American, Punjabi, and other minority populations and have knowledge about the culture of these targeted groups as well as other diverse communities.
2. CONTRACTOR's staff shall attend annual trainings on cultural competency, awareness, and diversity as provided by CONTRACTOR. CONTRACTOR's staff shall be appropriately trained in providing services in a culturally sensitive manner.
3. CONTRACTOR's staff shall attend civil rights training as provided by CONTRACTOR.
4. CONTRACTOR shall hire bilingual staff. At a minimum, CONTRACTOR shall hire staff competent in Spanish and Hmong as these are the identified threshold languages in Fresno County.
5. CONTRACTOR shall secure the services of trained translators/interpreters as may be necessary. Translators/interpreters may prove invaluable for languages such as Cambodian, Russian, Arabic, Armenian, Punjabi, and others. Translators/interpreters shall be appropriately trained in providing services in a culturally sensitive manner.
6. CONTRACTOR shall provide services by placing importance on traditional values, beliefs and family histories. Cultural values and traditions offer special strengths in treating clients and this should help guide health care messages and wellness and recovery plans.
7. CONTRACTOR shall provide services within the most relevant and meaningful cultural, gender-sensitive, and age-appropriate context for the target population.
8. CONTRACTOR shall develop plans to continually engage targeted populations.
9. CONTRACTOR shall recruit and hire client/family members. Regarding the recruitment of client/family members, the CONTRACTOR will be able to consult with the COUNTY DBH.
10. CONTRACTOR shall distribute literature/informational brochures in appropriate languages and request feedback as to how access to care could be improved for these culturally diverse communities.

11. CONTRACTOR shall conduct an annual cultural competency self-assessment and provide the results of said self-assessment to the COUNTY. The annual cultural competency self-assessment instruments shall be reviewed by the COUNTY and revised as necessary to meet the approval of the COUNTY. The CONTRACTOR can create their own cultural competency self-assessment tools or utilize instruments to be provided by COUNTY.
12. CONTRACTOR shall provide services throughout Fresno County in the community and home as needed, to increase the frequency of clients obtaining needed services as some children/families are reluctant to seek services at school sites.
13. CONTRACTOR shall promote system of care accountability for performance outcomes which enable children and their families to live independently, work, maintain community supports, stay in good health, and avoid substance abuse and incarceration.
14. CONTRACTOR shall develop individual services and supports plans which are flexible and open to meet the unique needs of the targeted populations.
15. CONTRACTOR shall provide family support and the creation of family partnerships utilizing peer support for families and parenting support.
16. CONTRACTOR shall establish culturally specific multidisciplinary treatment teams responsible for assuring and providing needed services.
17. CONTRACTOR shall provide parenting groups that are conducted in the preferred language of the participant client/families.
18. CONTRACTOR's staff will be trained to keep an open mind and maintain non-judgmental interaction with clients/families.
19. CONTRACTOR, when developing program services and service delivery approaches, shall seek to hire and train staff and community stakeholders (i.e., consumers, family members, etc.) that are providing services to consumers and families on appropriate methods and approaches to delivering gender and age specific services.
20. CONTRACTOR's hiring and contracting practices shall be based on local data and reflect the needs of the population to be served.
21. CONTRACTOR shall attend the COUNTY's Cultural Diversity Committee monthly meetings, maintain its own cultural competence oversight committee, and develop a cultural competency plan to address and evaluate cultural competency issues.
22. COUNTY shall provide technical assistance and demographic data to CONTRACTOR in relation to cultural competency planning.
23. CONTRACTOR shall train staff on best practice for utilizing interpreters to ensure effective communication with monolingual consumers and families to assist in the delivery of culturally/linguistically appropriate services.

VII. COLLABORATION:

Through the PEI/PBIS site-based teams, local needs will be based on objective data. When the data utilized by the PEI/PBIS teams indicates student and families may require more intensive supports, the team will establish a coordinated seamless procedure for comprehensive service delivery through

CONTRACTOR's specialty mental health treatment services as well as other existing local resources. School staff is sometimes the first to identify barriers within the students' families. All too often, the social and emotional barriers experienced by the family may affect the student's ability to access education and quality mental health services. When the data indicates the need for intensive mental health supports for the student and/or family, the PEI/PBIS team will be able to integrate representatives from CONTRACTOR's specialty mental health treatment services as well as outside private and public providers who are working closely with the family/student to create a person-centered action plan. Fresno County MHSAs programs such as the Kings View Youth Empowerment Centers and the Uplift Family Youth ACT programs are a few examples of local community supports that can integrate within the teaming process as needed. CONTRACTOR is expected to understand the process of navigating and connecting to public and private behavioral health providers and various student/client insurance providers. CONTRACTOR shall work collaboratively with COUNTY's DBH and the DBH's network of providers to ensure students/clients receive all needed linkages and services in a seamless manner.

VIII. COUNTY RESPONSIBILITIES:

A. COUNTY shall:

1. Provide oversight, through its DBH Director, or designee, and collaborate with CONTRACTOR and other COUNTY Departments and community agencies to help achieve State program goals and outcomes. In addition to contract monitoring of program(s), oversight includes, but not limited to, coordination with the State Department of Health Care Services in regard to program administration and outcomes.
2. Assist the CONTRACTOR in making linkages with the total mental health system. This will be accomplished through regularly scheduled meetings as well as formal and informal consultation.
3. Participate in evaluating the progress of the overall program and the efficiency of collaboration with CONTRACTOR's staff and will be available to the CONTRACTOR for ongoing consultation.
4. Gather outcome information from CONTRACTOR throughout each term of this Agreement. COUNTY DBH staff shall notify the CONTRACTOR when its participation is required. The performance outcome measurement process will not be limited to survey instruments but will also include, as appropriate, client and staff interviews, chart reviews, and other methods of obtaining required information.
5. Assist the CONTRACTOR's efforts towards cultural and linguistic competency by providing the following to CONTRACTOR:
 - a. Technical assistance and training regarding cultural competency requirements.
 - b. Mandatory cultural competency training for CONTRACTOR personnel, at minimum once per year.
 - c. Technical assistance for translating information into COUNTY's threshold languages (Spanish and Hmong). Translation services and costs associated will be the responsibility of the CONTRACTOR.
6. Convene a routine collaborative governing leadership meeting between CONTRACTOR and COUNTY designed to maintain the overarching goals and objectives of the requirements of this Agreement.

IX. Performance Outcome Measures

CONTRACTOR shall be required to submit measureable outcomes on an annual basis, as identified in the COUNTY DBH's *Policy and Procedure Guide (PPG) 1.2.7 Performance Outcomes Measures, attached hereto and referenced herein as Exhibit A-5*. Performance outcomes measures must be approved by the Department and satisfy all State and local mandates. The Department will provide technical assistance and support in defining measureable outcomes. Performance outcome measures shall be mutually agreed upon by CONTRACTOR and COUNTY's DBH Director, or designee, within ninety (90) days of the Agreement start date. All performance indicators will reflect the four (4) domains identified by the Commission Accreditation of Rehabilitation Facilities (CARF).

The domains are *Effectiveness, Efficiency, Access, and Satisfaction*. These are defined and listed below.

The COUNTY's DBH collects data about the characteristics of the persons served and measures service delivery performance indicators in each of the following CARF Domains: At minimum, one (1) performance indicator will be identified for each of the four (4) CARF domains listed below.

1. **Effectiveness:** A performance dimension that assesses the degree to which an intervention or services have achieved the desired outcome/result/quality of care through measuring change over time. The results achieved and outcomes observed are for persons served.

Examples of indicators include: Persons get a job with benefits, or receive supports needed to live in the community, increased function, activities, or participation, and improvement of health, employment/earnings, or plan of care goal attainment.

Reduction in disciplinary interactions. Indicators - referrals, suspensions. Achievement of treatment goals. Data sources: attendance, disciplinary data, GPA, PSC-35.

2. **Efficiency:** Relationship between results and resources used, such as time, money, and staff. The demonstration of the relationship between results and the resources used to achieve them. A performance dimension addressing the relationship between the outputs/results and the resources used to deliver the service.

Examples of indicators include: Direct staff cost per person served, amount of time it takes to achieve an outcome, gain in scores per days of service, service hours per person achieving some positive outcome, total budget (actual cost) per person served, length of stay and direct service hours of clinical and medical staff. Training modalities. Penetration rates.

3. **Access:** Organizations' capacity to provide services of those who desire or need services. Barriers or lack thereof for persons obtaining services. The ability of clients to receive the right service at the right time. A performance dimension addressing the degree to which a person needing services is able to access those services.

Examples of indicators include: Timeliness of program entry (From 1st request for service to 1st service), ongoing wait times/wait lists, minimizing barriers to getting services, and no-show/cancellation rates.

4. **Satisfaction:** Satisfaction Measures are usually orientated towards consumers, family, staff, and stakeholders. The degree to which clients, the County and other stakeholders are satisfied

with services. A performance dimension that describes reports or ratings from persons served about services received from an organization.

Examples of indicators include: opinion of persons served or other key stakeholders in regards to access, process, or outcome of services received, Consumer and/or Treatment Perception Survey. Consumer Perception Survey Pre and Post survey data for sub components.

A. Data Collection

1. Data collection and evaluation methods may include, but are not limited to, staff, participant, and family interviews; and case file reviews.
2. CONTRACTOR shall also conduct consumer satisfaction surveys to see if there is a strong correlation of the efficacy of the evidence-based program with specific ethnicities and languages as well as to identify gaps in meeting cultural needs of clients/families, if any.
3. CONTRACTOR shall ensure all program clients/families participate in the semi-annual State Consumer Perception Survey (CPS) survey. CPS's will be distributed to all active clients/families to fill out and return to CONTRACTOR.
4. CONTRACTOR shall collect data regarding the ethnicity and language of each client/family receiving services as well as directing staff to follow-up with the culturally diverse clients/families for suggestions on how to improve the programs and also how to help make the programs more culturally relevant.
5. CONTRACTOR shall maintain all client data in permanent electronic case records. CONTRACTOR shall have established policies and procedures for data collection and client confidentiality.

B. Goals and Outcomes:

CONTRACTOR's performance will also be evaluated by COUNTY DBH utilizing the following performance outcomes:

Individual:

- Increase number of school staff that are trained in recognition of early indicators of mental illness and how to refer students for screening and intervention
- Decrease number of preschool suspensions & expulsions
- Reduction in symptoms
- Increase knowledge of risk, warning signs and protective factors
- Enhanced resilience
- Ensure cultural and linguistic competent services are provided to students of different cultures and ethnicities

- Increase in mental health awareness, early-age attachment, social support, and academic achievement
- Student increase in attendance and Grade Point Averages as well as increase in overall satisfaction of the program for students and Parents/caregivers
- Student increase in mental well-being and self-report of positive environment
- Reduction in bullying and aggressive behaviors
- Reduction in 5150 referrals
- Reduction in discriminatory/prejudicial activities in the school
- Reduction in suspensions, expulsions, and detentions

System/Program/Community:

- Prevent development of new cases of problem behavior by focusing on all students and staff
- Efficient and rapid responses to problem behavior
- Successful integration of behavioral health staff into the school culture and system
- Provide emotional, and behavioral supports for youth
- Improve PEI supports for children and youth
- Increase access to mental health services for underserved and un-served children
- Increase competency with preschool staff with supporting social/emotional/behavioral needs of youth
- Increased EBP's for youth ages birth to 5

Proposed Methods/Measures of Success:

- Survey or focus groups to measure change in knowledge/attitudes about mental illness and when/how to refer
- Records of students progress on individualized goals
- Consumer satisfaction surveys that assess client/family satisfaction and improvement in presenting problems
- Quantitative analysis of identified referrals, frequency of contact, and associated reduction in suspension/expulsion

Outcomes will be reviewed for input and are approved by the COUNTY's DBH Outcome Committee. The purpose is to ensure a comprehensive system wide approach to the evaluation of programs through and effective outcome reporting process.

Through the COUNTY/CONTRACTOR Behavioral Health partnership, mental health clinicians and other staff will provide services within the school and local community settings to support prevention and intervention activities. CONTRACTOR staff will further collaborate with community based organizations to ensure that families and children ages 0-22 are linked with appropriate services to support youth and family needs beyond those that exist within the school setting.

C. Reports

1. CONTRACTOR shall prepare an evaluation report annually and submit to the COUNTY's DBH, and make said reports available to partnering and interested local agencies and organizations such as the project collaborators, other community agencies and mental health treatment providers. Each annual evaluation report will include the following information: demographics of the target population served, services provided to each participant, , enrollment in school, results of data analysis compared to planned process, output and outcome measures, barriers to program implementation and measures taken to overcome those barriers, accomplishments of program participants, lessons learned, and the final result of any and all satisfactory survey(s).
2. CONTRACTOR shall be expected to comply with all contract monitoring and compliance protocols, procedures, data collection methods, and reporting requirements conducted by the COUNTY.
3. Additional reports/outcomes may also be requested by the COUNTY's DBH, based on among other things, identification of client/family specific needs as well as State required reports/outcomes as needed.

Behavioral Health Partnership

Fresno County Superintendent of Schools and Department of Behavioral Health are partnering to address social, emotional and behavioral needs of youth in all schools across Fresno County. Through this collaboration, together we can provide access to all students who need services. Behavioral health services are for all youth ages Birth to 22 ranging in frequency and intensity depending upon the individual needs. This collaboration will be expanded to include other community agencies in the future. In this service delivery model mental health clinicians will serve as team members within a school-wide multi-tiered system of support that address the mental health needs of all youth. Services and supports will be delivered at the school site, in the community and in the home where appropriate. Training and education for school staff, caregivers and students will be provided. Care coordination, risk assessment and suicide prevention will be embedded throughout this system of care so that all children in rural and urban areas have access to mental health support within their community. All agency services will be integrated into the schools to create a network of providers and service to reach all students. This collaborative model will provide students and caregivers with one seamless system of care that will remove barriers and increase access to a positive healthy environment in which youth can live and learn. Being prepared to learn is as important as the learning.

Universal: Crisis and Acute Care Services

Prevention	Peri-natal wellness Mental Health First Aide Parent training/support Screening & Triage for crisis Mental health awareness Mindfulness	Bully prevention & awareness education Suicide awareness education Suicide prevention training Positive Behavioral Intervention & Supports (PBIS) Universal Screening
Early Intervention	Mid-level assessment Parent training/support Pediatric consultation Agency linkage	Student Assistance Program (SAP) Group counseling Special Friends Behavior consultation/support
Intervention	Assessment (to identify underlying issues such as Depression, Anxiety, etc..) Therapy (Counseling, play therapy, Parent-Child Interaction Therapy (PCIT), Functional Family Therapy, Evidenced-based trauma-informed treatment, substance abuse treatment, Eating Disorder treatment)	Medication management Collateral Case Management (Agency linkage) Treatment Planning & Development Psychiatric/Pediatric consultation Rehabilitation Family Behavioral Health Court Behavior intervention
Intensive Intervention	(Reflects higher frequency & duration of service) Care Coordination (managing placement & transition between placements: non-public schools, hospital) Case Management (Agency linkage) Residential monitoring Medication management	Psychiatric/pediatric consultation Intensive Outpatient services Behavior Intervention classrooms Therapeutic Behavior Services (TBS) Wraparound Services Residential assessment

SCHOOL DIRECTORY

DISTRICT NAME	SCHOOL NAME	ADDRESS	CITY	ZIP CODE	GRADES SERVED
Alvina Elementary					
	Alvina Elementary	295 W. Saginaw	Caruthers	93609	K-8
Big Creek Elementary					
	Big Creek Elementary	55190 Point Road	Big Creek	93605	K-8
Burrell Union Elementary					
	Burrell Union Elementary	16704 S. Jameson Avenue	Riverdale	93656	K-8
Caruthers Unified					
	Caruthers Elementary	13369 S. Quince Street	Caruthers	93609	K-8
	Caruthers High School	2580 W. Tahoe	Caruthers	93609	9th -12
	MARC Continuation Adult	2580 W. Tahoe	Caruthers	93609	
Central Unified					
	Biola- Pershing	4885 N. Biola Avenue	Fresno	93723	K-6
	Harvest	6514 W. Gettysburg	Fresno	93723	K-6
	Herndon Barstow	6265 N. Grantland	Fresno	93723	K-6
	Houghton Kearney	8905 W. Kearney	Fresno	93706	K-8
	Liddell	5455 W. Alluvial	Fresno	93722	K-6
	Madison	330 S. Brawley	Fresno	93706	K-6
	McKinley	4444 W. McKinley	Fresno	93722	K-6
	Polk	2195 N. Polk	Fresno	93722	K-6
	River Bluff	6150 W. Palo Alto	Fresno	93722	K-6
	Roosevelt	2600 N. Garfield	Fresno	93723	K-6
	Saroyan	5650 W. Escalon	Fresno	93722	K-6
	Steinbeck	3550 N. Milburn	Fresno	93722	K-6
	Teague	4725 N. Polk	Fresno	93722	K-6
	Tilley, Hanh Phan	2280 N. Valentine	Fresno	93722	K-6
	El Capitan	4443 W. Weldon	Fresno	93722	7th -8
	Glacier Point	4055 N. Bryan	Fresno	93723	7th -8
	Rio Vista	6240 W. Palo Alto	Fresno	93722	7th -8
	Central High East	3535 N. Cornelia	Fresno	93722	9th -12
	Central High West	2045 N. Dickenson	Fresno	93723	9th -12
	Central Unified Adult (C.L.A.S.S.)	2698 N. Brawley	Fresno	93722	
	Central Unified Alternative (Ind. Study)	2698 N. Brawley	Fresno	93722	
	Pathway Community Day School	11 S. Tielman	Fresno	93706	
	Pershing Continuation	855 W. Nielsen	Fresno	93706	
Clay Joint Elementary					
	Clay Joint Elementary	12449 S. Smith	Kingsburg	93631	K-8
Clovis Unified					
	Boris	7071 E. Clinton	Fresno	93737	K-6

SCHOOL DIRECTORY

	Bud Rank	3650 Powers Avenue	Clovis	93619	K-6
	Cedarwood	2851 Palo alto	Clovis	93611	K-6
	Century	965 N. Sunnyside	Clovis	93611	K-6
	Clovis	1100 Armstrong	Clovis	93611	K-6
	Cole	615 W. Stuart	Clovis	93612	K-6
	Copper Hills	1881 E. Plymouth Way	Fresno	93720	K-6
	Dry Creek	1273 N. Armstrong	Clovis	93611	K-6
	Fancher Creek	5978 E.Tulare	Fresno	93727	K-6
	Fort Washington	960 E. Teague	Fresno	93727	K-6
	Freedom	2955 Gettysburg	Clovis	93611	K-6
	Fugman	10825 N. Cedar	Fresno	93730	K-6
	Garfield	1315 N. Peach	Clovis	93611	K-6
	Gettysburg	2100 Gettysburg	Clovis	93611	K-6
	Jefferson	1880 Fowler	Clovis	93611	K-6
	Liberty	1250 E. Liberty Hill Drive	Fresno	93720	K-6
	Lincoln	774 E. Alluvial	Fresno	93720	K-6
	Maple Creek	2025 E. Teague	Fresno	93720	K-6
	Mickey Cox	2191 Sierra	Clovis	93611	K-6
	Miramonte	1590 Bellaire	Clovis	93611	K-6
	Mountain View	2002 E. Alluvial	Fresno	93720	K-6
	Nelson	1336 W. Spruce	Pinedale	93650	K-6
	Oraze	3468 N. Armstrong	Fresno	93727	K-6
	Pinedale	7171 N. Sugar Pine	Pinedale	93650	K-6
	Regan	8300 E. Ashlan Avenue	Clovis	93619	K-6
	Red Bank	1454 Locan Avenue	Clovis	93611	K-6
	Riverview	2491 E. Behymer	Fresno	93730	K-6
	Sierra Vista	510 Barstow	Clovis	93612	K-6
	Tarpey	2700 Minnewawa	Clovis	93612	K-6
	Temperance-Kutner	1448 N. Armstrong	Fresno	93727	K-6
	Valley Oak	465 E Champlain	Fresno	93730	K-6
	Weldon	150 DeWitt	Clovis	93612	K-6
	Woods	700 Teague Avenue	Clovis	93619	K-6
	Alta Sierra Intermediate	380 W. Teague	Clovis	93611	7th -8
	Clark Intermediate	902 Fifth Street	Clovis	93612	7th -8
	Granite Ridge	2770 E. International Avenue	Fresno	93730	7th -8
	Kastner Intermediate	7676 N. First Street	Fresno	93720	7th -8
	Reyburn Intermediate	4300 N. Dewolf	Clovis	93611	7th -8
	Buchanan	465 E Champlain	Fresno	93730	9th -12
	CART	150 DeWitt	Clovis	93612	9th -12
	Clovis East	4343 N. Leonard	Clovis	93611	9th -12

SCHOOL DIRECTORY

	Clovis High	1055 Fowler	Clovis	93611	9th -12
	Clovis North	2770 E. International	Fresno	93730	9th -12
	Clovis West	1070 E. Teague	Fresno	93720	9th -12
	Clovis Adult Education	1452 David E. Cook Way	Clovis	93611	
	Clovis Community Day Elementary	1715 David E. Cook Way	Clovis	93611	
	Clovis Community Day Secondary	1715 David E. Cook Way	Clovis	93611	
	Enterprise High School	1655 David E. Cook Way	Clovis	93611	
	Gateway	1550 Herndon	Clovis	93611	
Coalinga - Huron Unified					
	Henry F. Bishop	1501 Sunset Ave.	Coalinga	93210	K-1
	Annie E. Cheney Kindergarten	149 Adams Street	Coalinga	93210	K
	Nell Dawson	1303 Sunset Ave.	Coalinga	93210	2nd - 3
	Huron	12th and N Streets	Huron	93234	K-5
	Sunset	958 Sunset Ave	Coalinga	93210	4th -5
	Coalinga Middle	265 Cambridge Ave.	Coalinga	93210	6th -8
	Huron Middle	16875 4th Street	Huron	93234	6th -8
	Coalinga High	750 Van Ness Ave.	Coalinga	93210	9th -12
	Cambridge High Continuation	516 Baker St.	Coalinga	93210	
	Chestnut High Continuation	16673 Palmer Ave.	Huron	93234	
	Community Day School	275 Cambridge Ave.	Coalinga	93210	
Firebaugh-Las Deltas Unified					
	Hazel M. Bailey	1691 Q Street	Firebaugh	93622	K-3
	Arthur E. Mills Intermediate	1191 P Street	Firebaugh	93622	4th-5
	Firebaugh Middle	1600 16th Street	Firebaugh	93622	6th-8
	Firebaugh High	1976 Morris Kyle Drive	Firebaugh	93622	9th-12
	El Puente High Continuation	1666 Saipan	Firebaugh	93622	
	Firebaugh Adult Education	1976 Morris Kyle Drive	Firebaugh	93622	
	Firebaugh Community Day	1976 Morris Kyle Drive	Firebaugh	93622	
Fowler Unified					
	James W. Marshall	142 N. Armstrong Avenue	Fowler	93625	K-2
	John C. Fremont	306 E. Tuolumne Street	Fowler	93625	3rd -5
	Malaga	3910 S. Ward	Fresno	93725	K-5
	John Sutter	701 E. Walter Avenue	Fowler	93625	6th -8
	Fowler High	701 E. Main Street	Fowler	93625	9th -12
	Fowler Academy Continuation	975 E. Adams Avenue	Fowler	93625	
	Fowler Academy Community Day	975 E. Adams Avenue	Fowler	93625	
Fresno Unified					
	Adams	2117 W. McKinley	Fresno	93728	K-6
	Anthony	1542 E. Webster	Fresno	93728	K-6
	Ayer	5272 E. Lowe	Fresno	93727	K-6

SCHOOL DIRECTORY

Aynesworh	4765 E. Burns	Fresno	93727	K-6
Bakman	588 N. Helm	Fresno	93727	K-6
Balderas	4625 E. Florence	Fresno	93725	K-6
Birney	3034 E. Cornell	Fresno	93703	K-6
Bullard Project Talent	4950 N. Harrison	Fresno	93704	K-8
Burroughs	166 N. Sierra Vista	Fresno	93702	K-6
Calwa	4303 E. Jensen	Fresno	93725	K-6
Centennial	3803 E. Saginaw Way	Fresno	93726	K-6
Columbia	1025 S. trinity	Fresno	93706	K-6
Del Mar	4122 N. Del Mar	Fresno	93704	K-6
Easterby	5211 E. Tulare	Fresno	93727	K-6
Eaton	1451 E. Sierra	Fresno	93710	K-6
Ericson	4774 E. Yale	Fresno	93703	K-6
Ewing	4873 E. Olive	Fresno	93727	K-6
Figarden	6235 M. Brawley	Fresno	93722	K-6
Forkner	7120 N. Valentine	Fresno	93711	K-6
Fremont	1005 W. Weldon	Fresno	93705	K-6
Gibson	1266 W. Barstow	Fresno	93705	K-6
Greenberg	5081 E. Lane	Fresno	93727	K-6
Hamilton	102 E. Clinton	Fresno	93704	K-6
Heaton	1533 N. San Pablo	Fresno	93728	K-6
Hidalgo	3550 E. Thomas	Fresno	93702	K-6
Holland	676 N. Fresno	Fresno	93726	K-6
Homan	1602 W. Harvard	Fresno	93705	K-6
Jackson	3750 E. Platt	Fresno	93702	K-6
Jefferson	202 N. Mariposa	Fresno	93701	K-6
King	1001 E. Florence	Fresno	93706	K-6
Kirk	2000 E. Belgravia	Fresno	93706	K-6
Kratt	650 W. Sierra	Fresno	93704	K-6
Lane	4730 E. Lane	Fresno	93702	K-6
Lawless	5255 N. Reese	Fresno	93722	K-6
Leavenworth	4420 E. Thomas	Fresno	93702	K-6
Lincoln	651 "B" Street	Fresno	93706	K-6
Lowell	171 N. Poplar	Fresno	93701	K-6
Malloch	2251 W. Morris	Fresno	93705	K-6
Manchester GATE	2307 e. Dakota	Fresno	93726	K-6
Mayfair	3305 E. Home	Fresno	93703	K-6
McCardle	577 E. Sierra	Fresno	93710	K-6
Muir	109 E. Dennett	Fresno	93728	K-6
Norseman	4636 E. Weldon	Fresno	93703	K-6

SCHOOL DIRECTORY

Olmos	550 S. Garden	Fresno	93727	K-6
Powers-Ginsberg	110 E. Swift	Fresno	93704	K-6
Pyle	4140 N. Augusta	Fresno	93726	K-6
Robinson	555 E. Browning	Fresno	93710	K-6
Roeding	1225 W. Dakota	Fresno	93705	K-6
Rowell	3460 E. McKenzie	Fresno	93702	K-6
Slater	4472 E. Emerson	Fresno	93705	K-6
Starr	1780 W. Sierra Avenue	Fresno	93705	K-6
Storey	5250 E. Church	Fresno	93725	K-6
Sunset	1755 S. Crystal	Fresno	93706	K-6
Thomas	4444 N. Millbrook	Fresno	93726	K-6
Turner	5218 E. Clay	Fresno	93727	K-6
Vang Pao	5090 E. Church	Fresno	93725	K-6
Viking	4251 N. Winery	Fresno	93726	K-6
Vinland	4666 N. Maple	Fresno	93726	K-6
Webster	930 N. Augusta	Fresno	93701	K-6
Williams	525 W. Saginaw	Fresno	93705	K-6
Wilson	2131 W. Ashlan	Fresno	93705	K-6
Winchell	3722 E. Lowe	Fresno	93702	K-6
Wishon	3857 E. Harvard	Fresno	93703	K-6
Wolters	5174 N. First	Fresno	93710	K-6
Yokomi	2323 E. McKenzie	Fresno	93701	K-6
Ahwahnee	1127 E. Escalon	Fresno	93710	7th -8
Baird	5500 N. Moroa	Fresno	93704	7th -8
Computech	555 E. Belgravia	Fresno	93706	7th -8
Cooper	2277 W. Bellaire Way	Fresno	93705	7th -8
Fort Miller	1302 Dakota	Fresno	93704	7th -8
Gaston	1100 E. Church	Fresno	93706	7th -8
Hamilton	102 E. Clinton	Fresno	93704	7th -8
Kings Canyon	5117 E. Tulare	Fresno	93727	7th -8
Scandinavian	3232 N. Sierra Vista	Fresno	93726	7th -8
Sequoia	4050 E. Hamilton	Fresno	93702	7th -8
Tehipite	630 N. Augusta	Fresno	93701	7th -8
Tenaya	1239 W. Mesa	Fresno	93711	7th -8
Terronez	2300 S. Willow	Fresno	93725	7th -8
Tioga	3232 E. Fairmont	Fresno	93726	7th -8
Wawona	45254 N. Thorne	Fresno	93705	7th -8
Yosemite	1292 N. Ninth	Fresno	93703	7th -8
Bullard	5445 N. Palm	Fresno	93704	9th -12
CART	2555 Clovis Ave.	Clovis	93612	9th -12

SCHOOL DIRECTORY

	Duncan Polytechnical	4330 E. Garland	Fresno	93726	9th -12
	Edison	540 E. California	Fresno	93706	9th -12
	Fresno	1839 Echo Avenue	Fresno	93704	9th -12
	Hoover	5550 N. First Street	Fresno	93710	9th -12
	McLane	2727 N. Cedar	Fresno	93703	9th -12
	Phillip J Patino School of Entrepreneurship	2000 E. Cambridge Avenue	Fresno	93703	9th -12
	Roosevelt	4250 E. Tulare	Fresno	93702	9th -12
	Sunnyside	1019 S. Peach	Fresno	93727	9th -12
	Cambridge Continuation	1001 Chestnut	Fresno	93721	
	Cesar E. Chavez Adult Education Center	2500 Stanislaus	Fresno	93721	
	Design Science High School	2004 E. Cambridge Avenue	Fresno	93703	
	DeWolf Continuation	2021 N. Clark	Fresno	93703	
	J. E. Young	822 N. Abby	Fresno	93701	
	Phoenix Elementary Academy	3335 N. Authur	Fresno	93705	
	Phoenix Secondary Academy	2445 W. Dakota	Fresno	93705	
Golden Plains Unified					
	Cantua	29288 W. Clarkson Ave.	Cantua	93608	K-8
	Helm	13883 S. Lassen	Helm	93627	K-8
	San Joaquin	8535 S. 9th Street	San Joaquin	93660	K-3
	Tranquility	6116 S. Daniels	Tranquillity	93668	K-8
	Tranquillity High	6052 S. Juanche	Tranquillity	93668	9th-12
	Alternative Education	13883 S. Lassen Ave.	Helm	93627	
Kerman Unified					
	Kerman-Floyd	14655 W. F Street	Kerman	93630	TK-6
	Sun Empire	2649 N. Modoc	Kerman	93630	TK-6
	Liberty	16001 W. E Street	Kerman	93630	TK-6
	Goldenrod	445 S. Goldenrod Ave.	Kerman	93630	TK-6
	Kerman Middle	601 S. First Street	Kerman	93630	7th-8
	Kerman High	205 S. First Street	Kerman	93630	9th-12
	Enterprise High	15405 W. Sunset Ave.	Kerman	93630	
Kings Canyon Unified					
	Alta	21771 E. Parlier Avenue	Reedley	93654	TK-5
	A. L. Conner	222 Fourth Street	Orange Cove	93646	Pre, K-5
	Dunlap	39667 Dunlap Road	Dunlap	93621	Pre, TK-8
	Great Western	5051 S. Frankwood Avenue	Reedley	93654	K-5
	Jefferson	1037 E. Duff Avenue	Reedley	93654	Pre, TK-5
	Lincoln	374 E. North Avenue	Reedley	93654	TK-5
	McCord	333 Center Street	Orange Cove	93646	Pre, K-5
	Riverview	8662 S. Lac Jac	Parlier	93648	K-8
	Sheridan	1001 9th Street	Orange Cove	93646	TK-5

SCHOOL DIRECTORY

	Silas Bartsch	2225 E. North Avenue	Reedley	93654	K-8
	T. L. Reed	1400 Frankwood	Reedley	93654	K-8
	Washington	1250 "K" Street	Reedley	93654	Pre, K-5
	Citrus	1400 Anchor	Orange Cove	93646	6th -8
	General Grant	360 N. East Avenue	Reedley	93654	6th -8
	Navelencia	22620 Wahtoke Avenue	Reedley	93654	6th -8
	Dunlap Leadership Academy	39500 Dunlap road	Dunlap	93621	9th-12
	Orange Cove High	1700 Anchor Avenue	Orange Cove	93646	9th-12
	Reedley High	740 W. North Avenue	Reedley	93654	9th-12
	Reedley Middle College High School	995 N. Reed Avenue	Reedley	93654	9th-12
	Kings Canyon Adult	740 W. North Avenue	Reedley	93654	
	Kings Canyon High Continuation	10026 S. Crawford Avenue	Dinuba	93618	
	Mountain View School/Independent Study	877 E. North Avenue	Reedley	93654	
Kingsburg Elementary Charter School District					
	Central Valley Home School	1776 6th Avenue Drive	Kingsburg	93631	K-8
	Island Community Day School	1776 6th Avenue Drive	Kingsburg	93631	4th-8
	Lincoln	1900 Mariposa Avenue	Kingsburg	93631	2nd-3
	Reagan	1180 Diane Avenue	Kingsburg	93631	4th-6
	Roosevelt	1185 10th Street	Kingsburg	93631	1st
	Washington	1501 Ellis Street	Kingsburg	93631	K
	Rafer Johnson Jr. High	1300 Stroud Avenue	Kingsburg	93631	7th-8
Kingsburg Joint Union High					
	Kingsburg High School	1900 18th Avenue	Kingsburg	93631	9th-12
	Kingsburg Adult School	2311 Sierra Street	Kingsburg	93631	
Laton Unified					
	Laton Elementary/Conejo	6065 Latonia	Laton	93242	K-8
	Laton High	6449 DeWoody Street	Laton	93242	9th-12
Mendota Unified					
	Washington	1599 5th Street	Mendota	93640	Pre-2
	McCabe	250 S. Derrick Avenue	Mendota	93640	2nd-6
	Mendota	605 Bass Avenue	Mendota	93640	K-6
	Mendota Jr. High	1258 Belmont Avenue	Mendota	93640	7th-8
	Mendota High	1993 Belmont Avenue	Mendota	93640	9th-12
Monroe Elementary					
	Monroe Elementary	11842 S. Chestnut Avenue	Fresno	93725	K-8
Orange Center Elementary					
	Orange Center Elementary	3530 S. Cherry Avenue	Fresno	93706	Pre, TK-8
Pacific Union Elementary					
	Pacific Union Elementary	2065 E. Bowles Avenue	Fresno	93725	K-8

SCHOOL DIRECTORY

Parlier Unified					
	S. Ben Benavidez	13900 Tuolumne Street	Parlier	93648	K-6
	Mathew J. Brletic	601 3rd Street	Parlier	93648	K-6
	Cesar E. Chavez	500 Tuolumne Street	Parlier	93648	K-6
	John C. Martinez	13174 E. Parlier	Parlier	93648	K-6
	Parlier Junior High	1200 E. Parlier	Parlier	93648	7th -8
	Parlier High	603 Third Street	Parlier	93648	9th-12
	San Joaquin Valley Continuation School	900 Newmark Avenue	Parlier	93648	
Pine Ridge Elementary					
	Pine Ridge Elementary	45828 Auberry Road	Auberry	93602	K-8
Raisin City Elementary					
	Raisin City Elementary	6425 W. Bowles Avenue	Raisin City	93652	Pre-8
Riverdale Unified					
	Central Valley Preschool	21320 S. Feland	Riverdale	93656	Pre
	Fipps Primary	21320 S. Feland	Riverdale	93656	K-3
	Riverdale Elementary	3700 Stathem Street	Riverdale	93656	4th-8
	Riverdale High	3086 W. Mt. Whitney	Riverdale	93656	9th-12
Sanger Unified					
	Del Rey Preschool	10620 Morro Street	Del Rey	93616	Pre
	Jefferson Preschool	1110 Tucker Street	Sanger	93657	Pre
	Lincoln Preschool	1700 14th Street	Sanger	93657	Pre
	Wilson Preschool	504 Faller	Sanger	93657	Pre
	Centerville	48 S. Smith Avenue	Sanger	93657	K-6
	Del Rey	10620 Morro Street	Del Rey	93616	K-6
	Fairmont	3095 N. Greenwood Avenue	Sanger	93657	K-8
	Jackson	1810 Third Street	Sanger	93657	K-5
	Lincoln	1700 14th Street	Sanger	93657	K-5
	Lone Star	2617 S. Fowler	Fresno	93725	K-6
	Madison	2324 Cherry Street	Sanger	93657	K-5
	Reagan	1586 S. Indianola Avenue	Sanger	93657	K-5
	Sequoia	1820 S. Armstrong Avenue	Fresno	93727	K-6
	John S. Wash	6350 E. Lane	Fresno	93727	K-6
	Wilson	610 Faller	Sanger	93657	K-5
	Washington Academic	1705 Tenth Street	Sanger	93657	6th-8
	Sanger High	1045 Bethel Avenue	Sanger	93657	9th -12
	Community Day School	818 "L" Street	Sanger	93657	7th-12
	Education Center	1801 7th Street	Sanger	93657	
	Sanger Adult Education	1045 Bethel Avenue	Sanger	93657	
	Taft High (Ind. Study)	1801 7th Street	Sanger	93657	
Selma Unified					

SCHOOL DIRECTORY

	James A. Garfield	2535 "B" Street	Selma	93662	K-6
	Indianola	11524 E. Dinuba	Selma	93662	K-6
	Andrew Jackson	2220 Huntsman	Selma	93662	K-6
	Theodore Roosevelt	1802 Floral Avenue	Selma	93662	K-6
	Terry	12906 S. Fowler	Selma	93662	K-6
	George Washington	1420 2nd Street	Selma	93662	K-6
	Eric White	2001 Mitchell	Selma	93662	K-6
	Woodrow Wilson	1325 Stillman	Selma	93662	K-6
	Abraham Lincoln	1239 Nelson Blvd	Selma	93662	7th-8
	Selma High	3125 Wright Street	Selma	93662	9th-12
	Heartland Alternative/Selma Adult School	2269 Sylvia Street	Selma	93662	
	Selma Adult School Facilitators	3125 Wright Street	Selma	93662	
Sierra Unified					
	Foothill Elementary	29147 Auberry Road	Prather	93651	K-6
	Lodge Pole	33467 Lodge Road	Tollhouse	93667	K-8
	Pole Corral	65265 Hall Meadow	Shaver Lake	93664	K-8
	Sierra Junior High	33326 Lodge Road	Tollhouse	93667	7th-8
	Sierra High	33326 Lodge Road	Tollhouse	93667	9th-12
	Black Mountain Adult Education	33461 Lodge Road	Tollhouse	93667	
	Oak Meadow Community Day School	33411 Lodge Road	Tollhouse	93667	
	Sandy Bluffs Alternative Education	33280 Lodge Road	Tollhouse	93667	
Washington Colony Elementary					
	Washington Colony Elementary	130 E. Lincoln	Fresno	93706	K-8
Washington Unified					
	West Fresno Preschool	888 S. Ivy	Fresno	93706	Pre
	American Union Elementary	2801 W. Adams Avenue	Fresno	93706	K-8
	West Fresno Elementary	2910 S. Ivy Avenue	Fresno	93706	K-5
	West Fresno Middle School	2888 S. Ivy Avenue	Fresno	93706	6th-8
	Washington Union High School	6041 S. Elm Avenue	Fresno	93706	9th-12
	Easton High Continuation	5865 S. Clara	Fresno	93706	
	Easton Community Day School	5865 S. Clara	Fresno	93706	
	ELM High School Independent Study	5865 S. Clara	Fresno	93706	
West Park Elementary					
	West Park Elementary	2695 S. Valentine	Fresno	93706	K-12
Westside Elementary					
	Westside Elementary	19191 W. Excelsior	Five Points	93624	Pre, K-8

SCHOOL DIRECTORY

SCHOOL DIRECTORY

SCHOOL DISTRICT	SCHOOL NAME	ADDRESS	CITY	ZIP CODE	GRADES SERVED
Mendota					
	Washington	1599 5th Street	Mendota	93640	Pre-2
	McCabe	250 S. Derrick Ave.	Mendota	93640	2nd-6
	Mendota	605 Bass Ave.	Mendota	93640	K-6
	Mendota Jr High	1258 Belmont Ave.	Mendota	93640	7th-8
	Mendota High	1993 Belmont	Mendota	93640	9th-12
Golden Plains					
	Cantua	29288 W. Clarkson Ave.	Cantua	93608	K-8
	Helm	13883 S. Lassen	Helm	93627	K-8
	San Joaquin	8535 S. 9th Street	San Joaquin	93660	K-3
	Tranquillity	6116 S. Daniels	Tranquillity	93668	K-8
	Tranquillity High	6052 S. Juanche	Tranquillity	93668	9th-12
	Alternative Education	13883 S. Lassen Ave.	Helm	93627	
Kerman					
	Kerman-Floyd	14655 W. F Steet	Kerman	93630	TK-6
	Sun Empire	2649 N. Modoc	Kerman	93630	TK-6
	Liberty	16001 W. E Steet	Kerman	93630	TK-6
	Goldenrod	445 S. Goldenrod Ave.	Kerman	93630	TK-6
	Kerman Middle	601 S. First Street	Kerman	93630	7th-8
	Kerman High	205 S. First Street	Kerman	93630	9th-12
	Enterprise High	15405 W. Sunset Ave.	Kerman	93630	
Firebaugh-Las Deltas					
	Hazel M. Bailey	1691 Q. Street	Firebaugh	93622	K-3
	Arthur E. Mills Intermediate	1191 P. Street	Firebaugh	93622	4th-5
	Firebaugh Middle	1600 16th Street	Firebaugh	93622	6th-8
	Firebaugh High	1976 Morris Kyle Drive	Firebaugh	93622	9th-12
	El Puente High Continuation	1666 Saipan	Firebaugh	93622	
	Firebaugh Adult Education	1976 Morris Kyle Drive	Firebaugh	93622	
	Firebaugh Community Day	1976 Morris Kyle Drive	Firebaugh	93622	
PRESCHOOLS					
	Washington Elementary	1599 5th Street	Mendota	93640	

MIGRANT HEAD START				
	Biola	5022 Madera Avenue	Kerman	93630
	Firebaugh	1777 Thomas Conboy	Firebaugh	93622
	Mendota	435 Sorenson	Mendota	93640
HEADSTARTS				
CANTUA	Cantua Elementary School	29228 W. Clarkson Avenue	Cantua Creek	93608
SAN JOAQUIN	San Joaquin Elementary School	8535 S. Ninth	San Joaquin	93660

SCHOOL DIRECTORY

SCHOOL DISTRICT	SCHOOL NAME	ADDRESS	CITY	ZIP CODE	GRADES SERVED
Mendota					
	Washington	1599 5th Street	Mendota	93640	Pre-2
	McCabe	250 S. Derrick Ave.	Mendota	93640	2nd-6
	Mendota	605 Bass Ave.	Mendota	93640	K-6
	Mendota Jr High	1258 Belmont Ave.	Mendota	93640	7th-8
	Mendota High	1993 Belmont	Mendota	93640	9th-12
Golden Plains					
	Cantua	29288 W. Clarkson Ave.	Cantua	93608	K-8
	Helm	13883 S. Lassen	Helm	93627	K-8
	San Joaquin	8535 S. 9th Street	San Joaquin	93660	K-3
	Tranquillity	6116 S. Daniels	Tranquillity	93668	K-8
	Tranquillity High	6052 S. Juanche	Tranquillity	93668	9th-12
	Alternative Education	13883 S. Lassen Ave.	Helm	93627	
Kerman					
	Kerman-Floyd	14655 W. F Steet	Kerman	93630	TK-6
	Sun Empire	2649 N. Modoc	Kerman	93630	TK-6
	Liberty	16001 W. E Steet	Kerman	93630	TK-6
	Goldenrod	445 S. Goldenrod Ave.	Kerman	93630	TK-6
	Kerman Middle	601 S. First Street	Kerman	93630	7th-8
	Kerman High	205 S. First Street	Kerman	93630	9th-12
	Enterprise High	15405 W. Sunset Ave.	Kerman	93630	
Firebaugh-Las Deltas					
	Hazel M. Bailey	1691 Q. Street	Firebaugh	93622	K-3
	Arthur E. Mills Intermediate	1191 P. Street	Firebaugh	93622	4th-5
	Firebaugh Middle	1600 16th Street	Firebaugh	93622	6th-8
	Firebaugh High	1976 Morris Kyle Drive	Firebaugh	93622	9th-12
	El Puente High Continuation	1666 Saipan	Firebaugh	93622	
	Firebaugh Adult Education	1976 Morris Kyle Drive	Firebaugh	93622	
End of Phase 1	Firebaugh Community Day	1976 Morris Kyle Drive	Firebaugh	93622	
Fresno Unified					
	Adams	2117 W. McKinley	Fresno	93728	K-6

	Anthony	1542 E. Webster	Fresno	93728	K-6
	Ayer	5272 E. Lowe	Fresno	93727	K-6
	Aynesworh	4765 E. Burns	Fresno	93727	K-6
	Bakman	588 N. Helm	Fresno	93727	K-6
	Balderas	4625 E. Florence	Fresno	93725	K-6
	Birney	3034 E. Cornell	Fresno	93703	K-6
	Bullard Project Talent	4950 N. Harrison	Fresno	93704	K-8
	Burroughs	166 N. Sierra Vista	Fresno	93702	K-6
	Calwa	4303 E. Jensen	Fresno	93725	K-6
	Centennial	3803 E. Saginaw Way	Fresno	93726	K-6
	Columbia	1025 S. trinity	Fresno	93706	K-6
	Del Mar	4122 N. Del Mar	Fresno	93704	K-6
	Easterby	5211 E. Tulare	Fresno	93727	K-6
	Eaton	1451 E. Sierra	Fresno	93710	K-6
	Ericson	4774 E. Yale	Fresno	93703	K-6
	Ewing	4873 E. Olive	Fresno	93727	K-6
	Figarden	6235 M. Brawley	Fresno	93722	K-6
	Forkner	7120 N. Valentine	Fresno	93711	K-6
	Fremont	1005 W. Weldon	Fresno	93705	K-6
	Gibson	1266 W. Barstow	Fresno	93705	K-6
	Greenberg	5081 E. Lane	Fresno	93727	K-6
	Hamilton	102 E. Clinton	Fresno	93704	K-6
	Heaton	1533 N. San Pablo	Fresno	93728	K-6
	Hidalgo	3550 E. Thomas	Fresno	93702	K-6
	Holland	676 N. Fresno	Fresno	93726	K-6
	Homan	1602 W. Harvard	Fresno	93705	K-6
	Jackson	3750 E. Platt	Fresno	93702	K-6
	Jefferson	202 N. Mariposa	Fresno	93701	K-6
	King	1001 E. Florence	Fresno	93706	K-6
	Kirk	2000 E. Belgravia	Fresno	93706	K-6
	Kratt	650 W. Sierra	Fresno	93704	K-6
	Lane	4730 E. Lane	Fresno	93702	K-6
	Lawless	5255 N. Reese	Fresno	93722	K-6

	Leavenworth	4420 E. Thomas	Fresno	93702	K-6
	Lincoln	651 "B" Street	Fresno	93706	K-6
	Lowell	171 N. Poplar	Fresno	93701	K-6
	Malloch	2251 W. Morris	Fresno	93705	K-6
	Manchester GATE	2307 e. Dakota	Fresno	93726	K-6
	Mayfair	3305 E. Home	Fresno	93703	K-6
	McCardle	577 E. Sierra	Fresno	93710	K-6
	Muir	109 E. Dennett	Fresno	93728	K-6
	Norseman	4636 E. Weldon	Fresno	93703	K-6
	Olmos	550 S. Garden	Fresno	93727	K-6
	Powers-Ginsberg	110 E. Swift	Fresno	93704	K-6
	Pyle	4140 N. Augusta	Fresno	93726	K-6
	Robinson	555 E. Browning	Fresno	93710	K-6
	Roeding	1225 W. Dakota	Fresno	93705	K-6
	Rowell	3460 E. McKenzie	Fresno	93702	K-6
	Slater	4472 E. Emerson	Fresno	93705	K-6
	Starr	1780 W. Sierra Avenue	Fresno	93705	K-6
	Storey	5250 E. Church	Fresno	93725	K-6
	Sunset	1755 S. Crystal	Fresno	93706	K-6
	Thomas	4444 N. Millbrook	Fresno	93726	K-6
	Turner	5218 E. Clay	Fresno	93727	K-6
	Vang Pao	5090 E. Church	Fresno	93725	K-6
	Viking	4251 N. Winery	Fresno	93726	K-6
	Vinland	4666 N. Maple	Fresno	93726	K-6
	Webster	930 N. Augusta	Fresno	93701	K-6
	Williams	525 W. Saginaw	Fresno	93705	K-6
	Wilson	2131 W. Ashlan	Fresno	93705	K-6
	Winchell	3722 E. Lowe	Fresno	93702	K-6
	Wishon	3857 E. Harvard	Fresno	93703	K-6
	Wolters	5174 N. First	Fresno	93710	K-6
	Yokomi	2323 E. McKenzie	Fresno	93701	K-6
	Ahwahnee	1127 E. Escalon	Fresno	93710	7th -8
	Baird	5500 N. Moroa	Fresno	93704	7th -8

	Computech	555 E. Belgravia	Fresno	93706	7th -8
	Cooper	2277 W. Bellaire Way	Fresno	93705	7th -8
	Fort Miller	1302 Dakota	Fresno	93704	7th -8
	Gaston	1100 E. Church	Fresno	93706	7th -8
	Hamilton	102 E. Clinton	Fresno	93704	7th -8
	Kings Canyon	5117 E. Tulare	Fresno	93727	7th -8
	Scandinavian	3232 N. Sierra Vista	Fresno	93726	7th -8
	Sequoia	4050 E. Hamilton	Fresno	93702	7th -8
	Tehipite	630 N. Augusta	Fresno	93701	7th -8
	Tenaya	1239 W. Mesa	Fresno	93711	7th -8
	Terronez	2300 S. Willow	Fresno	93725	7th -8
	Tioga	3232 E. Fairmont	Fresno	93726	7th -8
	Wawona	45254 N. Thorne	Fresno	93705	7th -8
	Yosemite	1292 N. Ninth	Fresno	93703	7th -8
	Bullard	5445 N. Palm	Fresno	93704	9th -12
	CART	2555 Clovis Ave.	Clovis	93612	9th -12
	Duncan Polytechnical	4330 E. Garland	Fresno	93726	9th -12
	Edison	540 E. California	Fresno	93706	9th -12
	Fresno	1839 Echo Avenue	Fresno	93704	9th -12
	Hoover	5550 N. First Street	Fresno	93710	9th -12
	McLane	2727 N. Cedar	Fresno	93703	9th -12
	Phillip J Patino School of Ent	2000 E. Cambridge Avenue	Fresno	93703	9th -12
	Roosevelt	4250 E. Tulare	Fresno	93702	9th -12
	Sunnyside	1019 S. Peach	Fresno	93727	9th -12
	Cambridge Continuation	1001 Chestnut	Fresno	93721	
	Cesar E. Chavez Adult Educat	2500 Stanislaus	Fresno	93721	
	Design Science High School	2004 E. Cambridge Avenue	Fresno	93703	
	DeWolf Continuation	2021 N. Clark	Fresno	93703	
	J. E. Young	822 N. Abby	Fresno	93701	
	Phoenix Elementary Academ	3335 N. Authur	Fresno	93705	
	Phoenix Secondary Academy	2445 W. Dakota	Fresno	93705	
	Washington Colony Elementary				

	Washington Colony Element	130 E. Lincoln	Fresno	93706	K-8
Washington Unified					
	West Fresno Preschool	888 S. Ivy	Fresno	93706	Pre
	American Union Elementary	2801 W. Adams Avenue	Fresno	93706	K-8
	West Fresno Elementary	2910 S. Ivy Avenue	Fresno	93706	K-5
	West Fresno Middle School	2888 S. Ivy Avenue	Fresno	93706	6th-8
	Washington Union High Scho	6041 S. Elm Avenue	Fresno	93706	9th-12
	Easton High Continuation	5865 S. Clara	Fresno	93706	
	Easton Community Day Scho	5865 S. Clara	Fresno	93706	
	ELM High School Independen	5865 S. Clara	Fresno	93706	
West Park Elementary					
	West Park Elementary	2695 S. Valentine	Fresno	93706	K-12
Selma Unified					
	James A. Garfield	2535 "B" Street	Selma	93662	K-6
	Indianola	11524 E. Dinuba	Selma	93662	K-6
	Andrew Jackson	2220 Huntsman	Selma	93662	K-6
	Theodore Roosevelt	1802 Floral Avenue	Selma	93662	K-6
	Terry	12906 S. Fowler	Selma	93662	K-6
	George Washington	1420 2nd Street	Selma	93662	K-6
	Eric White	2001 Mitchell	Selma	93662	K-6
	Woodrow Wilson	1325 Stillman	Selma	93662	K-6
	Abraham Lincoln	1239 Nelson Blvd	Selma	93662	7th-8
	Selma High	3125 Wright Street	Selma	93662	9th-12
	Heartland Alternative/Selma	2269 Sylvia Street	Selma	93662	
	Selma Adult School Facilitatc	3125 Wright Street	Selma	93662	
Fowler Unified					
	James W. Marshall	142 N. Armstrong Avenue	Fowler	93625	K-2
	John C. Fremont	306 E. Tuolumne Street	Fowler	93625	3rd -5
	Malaga	3910 S. Ward	Fresno	93725	K-5
	John Sutter	701 E. Walter Avenue	Fowler	93625	6th -8
	Fowler High	701 E. Main Street	Fowler	93625	9th -12
	Fowler Academy Continuatic	975 E. Adams Avenue	Fowler	93625	

	Fowler Academy Community	975 E. Adams Avenue	Fowler	93625	
Kingsburg Elementary Charter School District					
	Central Valley Home School	1776 6th Avenue Drive	Kingsburg	93631	K-8
	Island Community Day School	1776 6th Avenue Drive	Kingsburg	93631	4th-8
	Lincoln	1900 Mariposa Avenue	Kingsburg	93631	2nd-3
	Reagan	1180 Diane Avenue	Kingsburg	93631	4th-6
	Roosevelt	1185 10th Street	Kingsburg	93631	1st
	Washington	1501 Ellis Street	Kingsburg	93631	K
	Rafer Johnson Jr. High	1300 Stroud Avenue	Kingsburg	93631	7th-8
Kingsburg Joint Union High					
	Kingsburg High School	1900 18th Avenue	Kingsburg	93631	9th-12
	Kingsburg Adult School	2311 Sierra Street	Kingsburg	93631	
Laton Unified					
	Laton Elementary/Conejo	6065 Latonia	Laton	93242	K-8
	Laton High	6449 DeWoody Street	Laton	93242	9th-12
Alvina Elementary					
	Alvina Elementary	295 W. Saginaw	Caruthers	93609	K-8
Caruthers Unified					
	Caruthers Elementary	13369 S. Quince Street	Caruthers	93609	K-8
	Caruthers High School	2580 W. Tahoe	Caruthers	93609	9th -12
	MARC Continuation Adult	2580 W. Tahoe	Caruthers	93609	
Monroe Elementary					
	Monroe Elementary	11842 S. Chestnut Avenue	Fresno	93725	K-8
Orange Center Elementary					
	Orange Center Elementary	3530 S. Cherry Avenue	Fresno	93706	Pre, TK-8
Pacific Union Elementary					
	Pacific Union Elementary	2065 E. Bowles Avenue	Fresno	93725	K-8
Parlier Unified					
	S. Ben Benavidez	13900 Tuolumne Street	Parlier	93648	K-6
	Mathew J. Brletic	601 3rd Street	Parlier	93648	K-6
	Cesar E. Chavez	500 Tuolumne Street	Parlier	93648	K-6
	John C. Martinez	13174 E. Parlier	Parlier	93648	K-6

	Parlier Junior High	1200 E. Parlier	Parlier	93648	7th -8
	Parlier High	603 Third Street	Parlier	93648	9th-12
	San Joaquin Valley Continua	900 Newmark Avenue	Parlier	93648	
Raisin City Elementary					
	Raisin City Elementary	6425 W. Bowles Avenue	Raisin City	93652	Pre-8

HEADSTARTS					
Laton Unified	Laton Unified Early Learning	6045 E. Mt. Whitney	Laton	93242	
Orange Center	Orange Center Elementary	3530 S. Cherry Avenue	Fresno	93706	
Raisin City Elementary	Raisin City Elementary	6425 W. Bowles Avenue	Raisin City	93652	
Washington Unified	West Fresno Preschool	888 S. Ivy	Fresno	93706	
AREA II	Ted C. Wills Community Cent	770 N. San Pablo	Fresno	93728	
BROOKS	Brooks	1504 N. Weber	Fresno	93728	
DAKOTA CIRCLE	Dakota Circle	4156 E. Dakota Avenue	Fresno	93726	
ESTELLE DAILEY	Community United Church o	5550 N. Fresno St	Fresno	93710	
MADISON	Madison Elementary School	388 S. Brawley	Fresno	93706	
MAPLE VISTA	Sierra Vista United Methodis	4609 E. Illinois	Fresno	93702	
MOLLY NEVAREZ	Central Community Church	4710 N. Polk Avenue	Fresno	93722	
MOSQUEDA	Mosqueda Community Cente	4676 E. Butler	Fresno	93702	
RAMACHER	RaMacher Educational Comp	710 N. Hughes	Fresno	93728	
ROMAIN	Romain Neighborhood Cente	745 N. First Street	Fresno	93702	
SEQUOIA	First Congregational Church	2121 N. Van Ness	Fresno	93704	
YOSEMITE	Fresno Iglesia Del Nazareno	4718 E. Yale	Fresno	93703	
KINGSCANYON	Kings Canyon	4995 E. Balch	Fresno	93727	
CEDARWOOD	El Encino Baptist Church	2063 S. Cedar	Fresno	93702	
CARUTHERS	Caruthers Elementry School	2420 W. Clemenceau Avenu	Caruthers	93609	
FRANKLIN	Franklin Head Sart	1189 Martin Street	Fresno	93706	
LA COLONIA	La Colonia Community Cente	8770 S. Mendocino	Parlier	93648	
ROOSEVELT	Roosevelt Elementary Schoo	1701 Alton Street Ste. A	Selma	93662	
SEQUOIA	First Congregational Church	2121 N. Van Ness	Fresno	93704	
WASHINGTON	Washington Elementary Schd	1420 Second Street	Selma	93662	
WILSON	Wilson Elementary School	1325 Stillman	Selma	93662	

MIGRANT HEADSTART				
	Parlier	900 Newmark Avenue	Parlier	93648
	Selma	12898 S. Fowler Avenue	Selma	93662

Phase includes Phase 1

SCHOOL DIRECTORY

SCHOOL DISTRICT	SCHOOL NAME	ADDRESS	CITY	ZIP CODE	GRADES SERVED
Mendota					
	Washington	1599 5th Street	Mendota	93640	Pre-2
	McCabe	250 S. Derrick Ave.	Mendota	93640	2nd-6
	Mendota	605 Bass Ave.	Mendota	93640	K-6
	Mendota Jr High	1258 Belmont Ave.	Mendota	93640	7th-8
	Mendota High	1993 Belmont	Mendota	93640	9th-12
Golden Plains					
	Cantua	29288 W. Clarkson Ave.	Cantua	93608	K-8
	Helm	13883 S. Lassen	Helm	93627	K-8
	San Joaquin	8535 S. 9th Street	San Joaquin	93660	K-3
	Tranquillity	6116 S. Daniels	Tranquillity	93668	K-8
	Tranquillity High	6052 S. Juanche	Tranquillity	93668	9th-12
	Alternative Education	13883 S. Lassen Ave.	Helm	93627	
Kerman					
	Kerman-Floyd	14655 W. F Steet	Kerman	93630	TK-6
	Sun Empire	2649 N. Modoc	Kerman	93630	TK-6
	Liberty	16001 W. E Steet	Kerman	93630	TK-6
	Goldenrod	445 S. Goldenrod Ave.	Kerman	93630	TK-6
	Kerman Middle	601 S. First Street	Kerman	93630	7th-8
	Kerman High	205 S. First Street	Kerman	93630	9th-12
	Enterprise High	15405 W. Sunset Ave.	Kerman	93630	
Firebaugh-Las Deltas					
	Hazel M. Bailey	1691 Q. Street	Firebaugh	93622	K-3
	Arthur E. Mills Intermediate	1191 P. Street	Firebaugh	93622	4th-5
	Firebaugh Middle	1600 16th Street	Firebaugh	93622	6th-8
	Firebaugh High	1976 Morris Kyle Drive	Firebaugh	93622	9th-12
	El Puente High Continuation	1666 Saipan	Firebaugh	93622	
	Firebaugh Adult Education	1976 Morris Kyle Drive	Firebaugh	93622	
END OF PHASE1	Firebaugh Community Day	1976 Morris Kyle Drive	Firebaugh	93622	
Fresno Unified					
	Adams	2117 W. McKinley	Fresno	93728	K-6

	Anthony	1542 E. Webster	Fresno	93728	K-6
	Ayer	5272 E. Lowe	Fresno	93727	K-6
	Aynesworh	4765 E. Burns	Fresno	93727	K-6
	Bakman	588 N. Helm	Fresno	93727	K-6
	Balderas	4625 E. Florence	Fresno	93725	K-6
	Birney	3034 E. Cornell	Fresno	93703	K-6
	Bullard Project Talent	4950 N. Harrison	Fresno	93704	K-8
	Burroughs	166 N. Sierra Vista	Fresno	93702	K-6
	Calwa	4303 E. Jensen	Fresno	93725	K-6
	Centennial	3803 E. Saginaw Way	Fresno	93726	K-6
	Columbia	1025 S. trinity	Fresno	93706	K-6
	Del Mar	4122 N. Del Mar	Fresno	93704	K-6
	Easterby	5211 E. Tulare	Fresno	93727	K-6
	Eaton	1451 E. Sierra	Fresno	93710	K-6
	Ericson	4774 E. Yale	Fresno	93703	K-6
	Ewing	4873 E. Olive	Fresno	93727	K-6
	Figarden	6235 M. Brawley	Fresno	93722	K-6
	Forkner	7120 N. Valentine	Fresno	93711	K-6
	Fremont	1005 W. Weldon	Fresno	93705	K-6
	Gibson	1266 W. Barstow	Fresno	93705	K-6
	Greenberg	5081 E. Lane	Fresno	93727	K-6
	Hamilton	102 E. Clinton	Fresno	93704	K-6
	Heaton	1533 N. San Pablo	Fresno	93728	K-6
	Hidalgo	3550 E. Thomas	Fresno	93702	K-6
	Holland	676 N. Fresno	Fresno	93726	K-6
	Homan	1602 W. Harvard	Fresno	93705	K-6
	Jackson	3750 E. Platt	Fresno	93702	K-6
	Jefferson	202 N. Mariposa	Fresno	93701	K-6
	King	1001 E. Florence	Fresno	93706	K-6
	Kirk	2000 E. Belgravia	Fresno	93706	K-6
	Kratt	650 W. Sierra	Fresno	93704	K-6
	Lane	4730 E. Lane	Fresno	93702	K-6
	Lawless	5255 N. Reese	Fresno	93722	K-6

	Leavenworth	4420 E. Thomas	Fresno	93702	K-6
	Lincoln	651 "B" Street	Fresno	93706	K-6
	Lowell	171 N. Poplar	Fresno	93701	K-6
	Malloch	2251 W. Morris	Fresno	93705	K-6
	Manchester GATE	2307 e. Dakota	Fresno	93726	K-6
	Mayfair	3305 E. Home	Fresno	93703	K-6
	McCardle	577 E. Sierra	Fresno	93710	K-6
	Muir	109 E. Dennett	Fresno	93728	K-6
	Norseman	4636 E. Weldon	Fresno	93703	K-6
	Olmos	550 S. Garden	Fresno	93727	K-6
	Powers-Ginsberg	110 E. Swift	Fresno	93704	K-6
	Pyle	4140 N. Augusta	Fresno	93726	K-6
	Robinson	555 E. Browning	Fresno	93710	K-6
	Roeding	1225 W. Dakota	Fresno	93705	K-6
	Rowell	3460 E. McKenzie	Fresno	93702	K-6
	Slater	4472 E. Emerson	Fresno	93705	K-6
	Starr	1780 W. Sierra Avenue	Fresno	93705	K-6
	Storey	5250 E. Church	Fresno	93725	K-6
	Sunset	1755 S. Crystal	Fresno	93706	K-6
	Thomas	4444 N. Millbrook	Fresno	93726	K-6
	Turner	5218 E. Clay	Fresno	93727	K-6
	Vang Pao	5090 E. Church	Fresno	93725	K-6
	Viking	4251 N. Winery	Fresno	93726	K-6
	Vinland	4666 N. Maple	Fresno	93726	K-6
	Webster	930 N. Augusta	Fresno	93701	K-6
	Williams	525 W. Saginaw	Fresno	93705	K-6
	Wilson	2131 W. Ashlan	Fresno	93705	K-6
	Winchell	3722 E. Lowe	Fresno	93702	K-6
	Wishon	3857 E. Harvard	Fresno	93703	K-6
	Wolters	5174 N. First	Fresno	93710	K-6
	Yokomi	2323 E. McKenzie	Fresno	93701	K-6
	Ahwahnee	1127 E. Escalon	Fresno	93710	7th -8
	Baird	5500 N. Moroa	Fresno	93704	7th -8

	Computech	555 E. Belgravia	Fresno	93706	7th -8
	Cooper	2277 W. Bellaire Way	Fresno	93705	7th -8
	Fort Miller	1302 Dakota	Fresno	93704	7th -8
	Gaston	1100 E. Church	Fresno	93706	7th -8
	Hamilton	102 E. Clinton	Fresno	93704	7th -8
	Kings Canyon	5117 E. Tulare	Fresno	93727	7th -8
	Scandinavian	3232 N. Sierra Vista	Fresno	93726	7th -8
	Sequoia	4050 E. Hamilton	Fresno	93702	7th -8
	Tehipite	630 N. Augusta	Fresno	93701	7th -8
	Tenaya	1239 W. Mesa	Fresno	93711	7th -8
	Terronez	2300 S. Willow	Fresno	93725	7th -8
	Tioga	3232 E. Fairmont	Fresno	93726	7th -8
	Wawona	45254 N. Thorne	Fresno	93705	7th -8
	Yosemite	1292 N. Ninth	Fresno	93703	7th -8
	Bullard	5445 N. Palm	Fresno	93704	9th -12
	CART	2555 Clovis Ave.	Clovis	93612	9th -12
	Duncan Polytechnical	4330 E. Garland	Fresno	93726	9th -12
	Edison	540 E. California	Fresno	93706	9th -12
	Fresno	1839 Echo Avenue	Fresno	93704	9th -12
	Hoover	5550 N. First Street	Fresno	93710	9th -12
	McLane	2727 N. Cedar	Fresno	93703	9th -12
	Phillip J Patino School of Ent	2000 E. Cambridge Avenue	Fresno	93703	9th -12
	Roosevelt	4250 E. Tulare	Fresno	93702	9th -12
	Sunnyside	1019 S. Peach	Fresno	93727	9th -12
	Cambridge Continuation	1001 Chestnut	Fresno	93721	
	Cesar E. Chavez Adult Educat	2500 Stanislaus	Fresno	93721	
	Design Science High School	2004 E. Cambridge Avenue	Fresno	93703	
	DeWolf Continuation	2021 N. Clark	Fresno	93703	
	J. E. Young	822 N. Abby	Fresno	93701	
	Phoenix Elementary Academ	3335 N. Authur	Fresno	93705	
	Phoenix Secondary Academy	2445 W. Dakota	Fresno	93705	
Washington Colony Elementary					

	Washington Colony Element	130 E. Lincoln	Fresno	93706	K-8
Washington Unified					
	West Fresno Preschool	888 S. Ivy	Fresno	93706	Pre
	American Union Elementary	2801 W. Adams Avenue	Fresno	93706	K-8
	West Fresno Elementary	2910 S. Ivy Avenue	Fresno	93706	K-5
	West Fresno Middle School	2888 S. Ivy Avenue	Fresno	93706	6th-8
	Washington Union High Scho	6041 S. Elm Avenue	Fresno	93706	9th-12
	Easton High Continuation	5865 S. Clara	Fresno	93706	
	Easton Community Day Scho	5865 S. Clara	Fresno	93706	
	ELM High School Independen	5865 S. Clara	Fresno	93706	
West Park Elementary					
	West Park Elementary	2695 S. Valentine	Fresno	93706	K-12
Selma Unified					
	James A. Garfield	2535 "B" Street	Selma	93662	K-6
	Indianola	11524 E. Dinuba	Selma	93662	K-6
	Andrew Jackson	2220 Huntsman	Selma	93662	K-6
	Theodore Roosevelt	1802 Floral Avenue	Selma	93662	K-6
	Terry	12906 S. Fowler	Selma	93662	K-6
	George Washington	1420 2nd Street	Selma	93662	K-6
	Eric White	2001 Mitchell	Selma	93662	K-6
	Woodrow Wilson	1325 Stillman	Selma	93662	K-6
	Abraham Lincoln	1239 Nelson Blvd	Selma	93662	7th-8
	Selma High	3125 Wright Street	Selma	93662	9th-12
	Heartland Alternative/Selma	2269 Sylvia Street	Selma	93662	
	Selma Adult School Facilitatc	3125 Wright Street	Selma	93662	
Fowler Unified					
	James W. Marshall	142 N. Armstrong Avenue	Fowler	93625	K-2
	John C. Fremont	306 E. Tuolumne Street	Fowler	93625	3rd -5
	Malaga	3910 S. Ward	Fresno	93725	K-5
	John Sutter	701 E. Walter Avenue	Fowler	93625	6th -8
	Fowler High	701 E. Main Street	Fowler	93625	9th -12
	Fowler Academy Continuatic	975 E. Adams Avenue	Fowler	93625	

	Fowler Academy Communit	975 E. Adams Avenue	Fowler	93625	
Kingsburg Elementary Charter School District					
	Central Valley Home School	1776 6th Avenue Drive	Kingsburg	93631	K-8
	Island Community Day Schoo	1776 6th Avenue Drive	Kingsburg	93631	4th-8
	Lincoln	1900 Mariposa Avenue	Kingsburg	93631	2nd-3
	Reagan	1180 Diane Avenue	Kingsburg	93631	4th-6
	Roosevelt	1185 10th Street	Kingsburg	93631	1st
	Washington	1501 Ellis Street	Kingsburg	93631	K
	Rafer Johnson Jr. High	1300 Stroud Avenue	Kingsburg	93631	7th-8
Kingsburg Joint Union High					
	Kingsburg High School	1900 18th Avenue	Kingsburg	93631	9th-12
	Kingsburg Adult School	2311 Sierra Street	Kingsburg	93631	
Laton Unified					
	Laton Elementary/Conejo	6065 Latonia	Laton	93242	K-8
	Laton High	6449 DeWoody Street	Laton	93242	9th-12
Alvina Elementary					
	Alvina Elementary	295 W. Saginaw	Caruthers	93609	K-8
Caruthers Unified					
	Caruthers Elementary	13369 S. Quince Street	Caruthers	93609	K-8
	Caruthers High School	2580 W. Tahoe	Caruthers	93609	9th -12
	MARC Continuation Adult	2580 W. Tahoe	Caruthers	93609	
Monroe Elementary					
	Monroe Elementary	11842 S. Chestnut Avenue	Fresno	93725	K-8
Orange Center Elementary					
	Orange Center Elementary	3530 S. Cherry Avenue	Fresno	93706	Pre, TK-8
Pacific Union Elementary					
	Pacific Union Elementary	2065 E. Bowles Avenue	Fresno	93725	K-8
Parlier Unified					
	S. Ben Benavidez	13900 Tuolumne Street	Parlier	93648	K-6
	Mathew J. Brletic	601 3rd Street	Parlier	93648	K-6
	Cesar E. Chavez	500 Tuolumne Street	Parlier	93648	K-6
	John C. Martinez	13174 E. Parlier	Parlier	93648	K-6

	Parlier Junior High	1200 E. Parlier	Parlier	93648	7th -8
	Parlier High	603 Third Street	Parlier	93648	9th-12
	San Joaquin Valley Continua	900 Newmark Avenue	Parlier	93648	
Raisin City Elementary					
End of Phase 2	Raisin City Elementary	6425 W. Bowles Avenue	Raisin City	93652	Pre-8
Clovis Unified					
	Boris	7071 E. Clinton	Fresno	93737	K-6
	Bud Rank	3650 Powers Avenue	Clovis	93619	K-6
	Cedarwood	2851 Palo alto	Clovis	93611	K-6
	Century	965 N. Sunnyside	Clovis	93611	K-6
	Clovis	1100 Armstrong	Clovis	93611	K-6
	Cole	615 W. Stuart	Clovis	93612	K-6
	Copper Hills	1881 E. Plymouth Way	Fresno	93720	K-6
	Dry Creek	1273 N. Armstrong	Clovis	93611	K-6
	Fancher Creek	5978 E. Tulare	Fresno	93727	K-6
	Fort Washington	960 E. Teague	Fresno	93727	K-6
	Freedom	2955 Gettysburg	Clovis	93611	K-6
	Fugman	10825 N. Cedar	Fresno	93730	K-6
	Garfield	1315 N. Peach	Clovis	93611	K-6
	Gettysburg	2100 Gettysburg	Clovis	93611	K-6
	Jefferson	1880 Fowler	Clovis	93611	K-6
	Liberty	1250 E. Liberty Hill Drive	Fresno	93720	K-6
	Lincoln	774 E. Alluvial	Fresno	93720	K-6
	Maple Creek	2025 E. Teague	Fresno	93720	K-6
	Mickey Cox	2191 Sierra	Clovis	93611	K-6
	Miramonte	1590 Bellaire	Clovis	93611	K-6
	Mountain View	2002 E. Alluvial	Fresno	93720	K-6
	Nelson	1336 W. Spruce	Pinedale	93650	K-6
	Oraze	3468 N. Armstrong	Fresno	93727	K-6
	Pinedale	7171 N. Sugar Pine	Pinedale	93650	K-6
	Regan	8300 E. Ashlan Avenue	Clovis	93619	K-6
	Red Bank	1454 Locan Avenue	Clovis	93611	K-6

	Riverview	2491 E. Behymer	Fresno	93730	K-6
	Sierra Vista	510 Barstow	Clovis	93612	K-6
	Tarpey	2700 Minnewawa	Clovis	93612	K-6
	Temperance-Kutner	1448 N. Armstrong	Fresno	93727	K-6
	Valley Oak	465 E Champlain	Fresno	93730	K-6
	Weldon	150 DeWitt	Clovis	93612	K-6
	Woods	700 Teague Avenue	Clovis	93619	K-6
	Alta Sierra Intermediate	380 W. Teague	Clovis	93611	7th -8
	Clark Intermediate	902 Fifth Street	Clovis	93612	7th -8
	Granite Ridge	2770 E. International Avenue	Fresno	93730	7th -8
	Kastner Intermediate	7676 N. First Street	Fresno	93720	7th -8
	Reyburn Intermediate	4300 N. Dewolf	Clovis	93611	7th -8
	Buchanan	465 E Champlain	Fresno	93730	9th -12
	CART	150 DeWitt	Clovis	93612	9th -12
	Clovis East	4343 N. Leonard	Clovis	93611	9th -12
	Clovis High	1055 Fowler	Clovis	93611	9th -12
	Clovis North	2770 E. International	Fresno	93730	9th -12
	Clovis West	1070 E. Teague	Fresno	93720	9th -12
	Clovis Adult Education	1452 David E. Cook Way	Clovis	93611	
	Clovis Community Day Elementary	1715 David E. Cook Way	Clovis	93611	
	Clovis Community Day Secondary	1715 David E. Cook Way	Clovis	93611	
	Enterprise High School	1655 David E. Cook Way	Clovis	93611	
	Gateway	1550 Herndon	Clovis	93611	
Central Unified					
	Biola- Pershing	4885 N. Biola Avenue	Fresno	93723	K-6
	Harvest	6514 W. Gettysburg	Fresno	93723	K-6
	Herndon Barstow	6265 N. Grantland	Fresno	93723	K-6
	Houghton Kearney	8905 W. Kearney	Fresno	93706	K-8
	Liddell	5455 W. Alluvial	Fresno	93722	K-6
	Madison	330 S. Brawley	Fresno	93706	K-6
	McKinley	4444 W. McKinley	Fresno	93722	K-6
	Polk	2195 N. Polk	Fresno	93722	K-6

	River Bluff	6150 W. Palo Alto	Fresno	93722	K-6
	Roosevelt	2600 N. Garfield	Fresno	93723	K-6
	Saroyan	5650 W. Escalon	Fresno	93722	K-6
	Steinbeck	3550 N. Milburn	Fresno	93722	K-6
	Teague	4725 N. Polk	Fresno	93722	K-6
	Tilley, Hanh Phan	2280 N. Valentine	Fresno	93722	K-6
	El Capitan	4443 W. Weldon	Fresno	93722	7th -8
	Glacier Point	4055 N. Bryan	Fresno	93723	7th -8
	Rio Vista	6240 W. Palo Alto	Fresno	93722	7th -8
	Central High East	3535 N. Cornelia	Fresno	93722	9th -12
	Central High West	2045 N. Dickenson	Fresno	93723	9th -12
	Central Unified Adult (C.L.A.S)	2698 N. Brawley	Fresno	93722	
	Central Unified Alternative (I	2698 N. Brawley	Fresno	93722	
	Pathway Community Day Sch	11 S. Tielman	Fresno	93706	
	Pershing Continuation	855 W. Nielsen	Fresno	93706	
Big Creek Elementary					
	Big Creek Elementary	55190 Point Road	Big Creek	93605	K-8
Pine Ridge Elementary					
	Pine Ridge Elementary	45828 Auberry Road	Auberry	93602	K-8
Sierra Unified					
	Foothill Elementary	29147 Auberry Road	Prather	93651	K-6
	Lodge Pole	33467 Lodge Road	Tollhouse	93667	K-8
	Pole Corral	65265 Hall Meadow	Shaver Lake	93664	K-8
	Sierra Junior High	33326 Lodge Road	Tollhouse	93667	7th-8
	Sierra High	33326 Lodge Road	Tollhouse	93667	9th-12
	Black Mountain Adult Educat	33461 Lodge Road	Tollhouse	93667	
	Oak Meadow Community Da	33411 Lodge Road	Tollhouse	93667	
	Sandy Bluffs Alternative Edu	33280 Lodge Road	Tollhouse	93667	

PRE-SCHOOLS					
Central Unified	Biola Pershing Elementary Sch	4885 N. Biola	Fresno	93723	

	Hendon-Barstow Elementary	6265 N. Grantland	Fresno	93723
	Madison Elementary School	330 S. Brawley Avenueq	Fresno	93706
	Teague Elementary School	4725 N. Polk	Fresno	93722
	Roosevelt Elementary Schoo	2600 N. Garfield Avenue	Fresno	93723
Clovis Unified	Boris	7071 E. Clinton	Fresno	93737
	Buchananan	465 E Champlain	Fresno	93730
	Century	965 N. Sunnyside	Clovis	93611
	Clovis	1100 Armstrong	Clovis	93611
	Cole	615 W. Stuart	Clovis	93612
	Copper Hills	1881 E. Plymouth Way	Fresno	93720
	Francher Creek	5978 E.Tulare	Fresno	93727
	Freedom	2955 Gettysburg	Clovis	93611
	Gettysburg	2100 Gettysburg	Clovis	93611
	Jefferson	1880 Fowler	Clovis	93611
	Lincoln	774 E. Alluvial	Fresno	93720
	Maple Creek	2025 E. Teague	Fresno	93720
	Mickey Cox	2191 Sierra	Clovis	93611
	Miramonte	1590 Bellaire	Clovis	93611
	Mountain View	2002 E. Alluvial	Fresno	93720
	Nelson	1336 W. Spruce	Pinedale	93650
	Oraze	3468 N. Armstrong	Fresno	93727
	Pinedale	7171 N. Sugar Pine	Pinedale	93650
	Reagan	8300 E. Ashlan Avenue	Clovis	93619
	Red Bank	1454 Locan Avenue	Clovis	93611
	Riverview	2491 E. Behymer	Fresno	93730
	Sierra Vista	510 Barstow	Clovis	93612
	Tarpey	2700 Minnewawa	Clovis	93612
	TK	1448 N. Armstrong	Fresno	93727
	Valley Oak	465 E. Champlain	Fresno	93730
	Weldon	150 DeWitt	Clovis	93612
HEADSTARTS				
CLOVIS	Sierra Vista Elementary Scho	510 Barstow	Clovis	93612
COLLEGE COMMUNITY	College Community Church	2529 Willow Avenue	Clovis	93612

PINEDALE	Pinedale Elementary School	7171 N. Sugarpine	Pinedale	93650
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Phase 3 include Phase 1 & 2

SCHOOL DIRECTORY

SCHOOL DISTRICT	SCHOOL NAME	ADDRESS	CITY	ZIP CODE	GRADES SERVED
Mendota					
	Washington	1599 5th Street	Mendota	93640	Pre-2
	McCabe	250 S. Derrick Ave.	Mendota	93640	2nd-6
	Mendota	605 Bass Ave.	Mendota	93640	K-6
	Mendota Jr High	1258 Belmont Ave.	Mendota	93640	7th-8
	Mendota High	1993 Belmont	Mendota	93640	9th-12
Golden Plains					
	Cantua	29288 W. Clarkson Ave.	Cantua	93608	K-8
	Helm	13883 S. Lassen	Helm	93627	K-8
	San Joaquin	8535 S. 9th Street	San Joaquin	93660	K-3
	Tranquillity	6116 S. Daniels	Tranquillity	93668	K-8
	Tranquillity High	6052 S. Juanche	Tranquillity	93668	9th-12
	Alternative Education	13883 S. Lassen Ave.	Helm	93627	
Kerman					
	Kerman-Floyd	14655 W. F Steet	Kerman	93630	TK-6
	Sun Empire	2649 N. Modoc	Kerman	93630	TK-6
	Liberty	16001 W. E Steet	Kerman	93630	TK-6
	Goldenrod	445 S. Goldenrod Ave.	Kerman	93630	TK-6
	Kerman Middle	601 S. First Street	Kerman	93630	7th-8
	Kerman High	205 S. First Street	Kerman	93630	9th-12
	Enterprise High	15405 W. Sunset Ave.	Kerman	93630	
Firebaugh-Las Deltas					
	Hazel M. Bailey	1691 Q. Street	Firebaugh	93622	K-3
	Arthur E. Mills Intermediate	1191 P. Street	Firebaugh	93622	4th-5
	Firebaugh Middle	1600 16th Street	Firebaugh	93622	6th-8
	Firebaugh High	1976 Morris Kyle Drive	Firebaugh	93622	9th-12
	El Puente High Continuation	1666 Saipan	Firebaugh	93622	
	Firebaugh Adult Education	1976 Morris Kyle Drive	Firebaugh	93622	
	Firebaugh Community Day	1976 Morris Kyle Drive	Firebaugh	93622	
Fresno Unified					
	Adams	2117 W. McKinley	Fresno	93728	K-6

	Anthony	1542 E. Webster	Fresno	93728	K-6
	Ayer	5272 E. Lowe	Fresno	93727	K-6
	Aynesworh	4765 E. Burns	Fresno	93727	K-6
	Bakman	588 N. Helm	Fresno	93727	K-6
	Balderas	4625 E. Florence	Fresno	93725	K-6
	Birney	3034 E. Cornell	Fresno	93703	K-6
	Bullard Project Talent	4950 N. Harrison	Fresno	93704	K-8
	Burroughs	166 N. Sierra Vista	Fresno	93702	K-6
	Calwa	4303 E. Jensen	Fresno	93725	K-6
	Centennial	3803 E. Saginaw Way	Fresno	93726	K-6
	Columbia	1025 S. trinity	Fresno	93706	K-6
	Del Mar	4122 N. Del Mar	Fresno	93704	K-6
	Easterby	5211 E. Tulare	Fresno	93727	K-6
	Eaton	1451 E. Sierra	Fresno	93710	K-6
	Ericson	4774 E. Yale	Fresno	93703	K-6
	Ewing	4873 E. Olive	Fresno	93727	K-6
	Figarden	6235 M. Brawley	Fresno	93722	K-6
	Forkner	7120 N. Valentine	Fresno	93711	K-6
	Fremont	1005 W. Weldon	Fresno	93705	K-6
	Gibson	1266 W. Barstow	Fresno	93705	K-6
	Greenberg	5081 E. Lane	Fresno	93727	K-6
	Hamilton	102 E. Clinton	Fresno	93704	K-6
	Heaton	1533 N. San Pablo	Fresno	93728	K-6
	Hidalgo	3550 E. Thomas	Fresno	93702	K-6
	Holland	676 N. Fresno	Fresno	93726	K-6
	Homan	1602 W. Harvard	Fresno	93705	K-6
	Jackson	3750 E. Platt	Fresno	93702	K-6
	Jefferson	202 N. Mariposa	Fresno	93701	K-6
	King	1001 E. Florence	Fresno	93706	K-6
	Kirk	2000 E. Belgravia	Fresno	93706	K-6
	Kratt	650 W. Sierra	Fresno	93704	K-6
	Lane	4730 E. Lane	Fresno	93702	K-6
	Lawless	5255 N. Reese	Fresno	93722	K-6

	Leavenworth	4420 E. Thomas	Fresno	93702	K-6
	Lincoln	651 "B" Street	Fresno	93706	K-6
	Lowell	171 N. Poplar	Fresno	93701	K-6
	Malloch	2251 W. Morris	Fresno	93705	K-6
	Manchester GATE	2307 e. Dakota	Fresno	93726	K-6
	Mayfair	3305 E. Home	Fresno	93703	K-6
	McCardle	577 E. Sierra	Fresno	93710	K-6
	Muir	109 E. Dennett	Fresno	93728	K-6
	Norseman	4636 E. Weldon	Fresno	93703	K-6
	Olmos	550 S. Garden	Fresno	93727	K-6
	Powers-Ginsberg	110 E. Swift	Fresno	93704	K-6
	Pyle	4140 N. Augusta	Fresno	93726	K-6
	Robinson	555 E. Browning	Fresno	93710	K-6
	Roeding	1225 W. Dakota	Fresno	93705	K-6
	Rowell	3460 E. McKenzie	Fresno	93702	K-6
	Slater	4472 E. Emerson	Fresno	93705	K-6
	Starr	1780 W. Sierra Avenue	Fresno	93705	K-6
	Storey	5250 E. Church	Fresno	93725	K-6
	Sunset	1755 S. Crystal	Fresno	93706	K-6
	Thomas	4444 N. Millbrook	Fresno	93726	K-6
	Turner	5218 E. Clay	Fresno	93727	K-6
	Vang Pao	5090 E. Church	Fresno	93725	K-6
	Viking	4251 N. Winery	Fresno	93726	K-6
	Vinland	4666 N. Maple	Fresno	93726	K-6
	Webster	930 N. Augusta	Fresno	93701	K-6
	Williams	525 W. Saginaw	Fresno	93705	K-6
	Wilson	2131 W. Ashlan	Fresno	93705	K-6
	Winchell	3722 E. Lowe	Fresno	93702	K-6
	Wishon	3857 E. Harvard	Fresno	93703	K-6
	Wolters	5174 N. First	Fresno	93710	K-6
	Yokomi	2323 E. McKenzie	Fresno	93701	K-6
	Ahwahnee	1127 E. Escalon	Fresno	93710	7th -8
	Baird	5500 N. Moroa	Fresno	93704	7th -8

	Computech	555 E. Belgravia	Fresno	93706	7th -8
	Cooper	2277 W. Bellaire Way	Fresno	93705	7th -8
	Fort Miller	1302 Dakota	Fresno	93704	7th -8
	Gaston	1100 E. Church	Fresno	93706	7th -8
	Hamilton	102 E. Clinton	Fresno	93704	7th -8
	Kings Canyon	5117 E. Tulare	Fresno	93727	7th -8
	Scandinavian	3232 N. Sierra Vista	Fresno	93726	7th -8
	Sequoia	4050 E. Hamilton	Fresno	93702	7th -8
	Tehipite	630 N. Augusta	Fresno	93701	7th -8
	Tenaya	1239 W. Mesa	Fresno	93711	7th -8
	Terronez	2300 S. Willow	Fresno	93725	7th -8
	Tioga	3232 E. Fairmont	Fresno	93726	7th -8
	Wawona	45254 N. Thorne	Fresno	93705	7th -8
	Yosemite	1292 N. Ninth	Fresno	93703	7th -8
	Bullard	5445 N. Palm	Fresno	93704	9th -12
	CART	2555 Clovis Ave.	Clovis	93612	9th -12
	Duncan Polytechnical	4330 E. Garland	Fresno	93726	9th -12
	Edison	540 E. California	Fresno	93706	9th -12
	Fresno	1839 Echo Avenue	Fresno	93704	9th -12
	Hoover	5550 N. First Street	Fresno	93710	9th -12
	McLane	2727 N. Cedar	Fresno	93703	9th -12
	Phillip J Patino School of Ent	2000 E. Cambridge Avenue	Fresno	93703	9th -12
	Roosevelt	4250 E. Tulare	Fresno	93702	9th -12
	Sunnyside	1019 S. Peach	Fresno	93727	9th -12
	Cambridge Continuation	1001 Chestnut	Fresno	93721	
	Cesar E. Chavez Adult Educat	2500 Stanislaus	Fresno	93721	
	Design Science High School	2004 E. Cambridge Avenue	Fresno	93703	
	DeWolf Continuation	2021 N. Clark	Fresno	93703	
	J. E. Young	822 N. Abby	Fresno	93701	
	Phoenix Elementary Academ	3335 N. Authur	Fresno	93705	
	Phoenix Secondary Academy	2445 W. Dakota	Fresno	93705	
	Washington Colony Elementary				

	Washington Colony Element	130 E. Lincoln	Fresno	93706	K-8
Washington Unified					
	West Fresno Preschool	888 S. Ivy	Fresno	93706	Pre
	American Union Elementary	2801 W. Adams Avenue	Fresno	93706	K-8
	West Fresno Elementary	2910 S. Ivy Avenue	Fresno	93706	K-5
	West Fresno Middle School	2888 S. Ivy Avenue	Fresno	93706	6th-8
	Washington Union High Scho	6041 S. Elm Avenue	Fresno	93706	9th-12
	Easton High Continuation	5865 S. Clara	Fresno	93706	
	Easton Community Day Scho	5865 S. Clara	Fresno	93706	
	ELM High School Independen	5865 S. Clara	Fresno	93706	
West Park Elementary					
	West Park Elementary	2695 S. Valentine	Fresno	93706	K-12
Selma Unified					
	James A. Garfield	2535 "B" Street	Selma	93662	K-6
	Indianola	11524 E. Dinuba	Selma	93662	K-6
	Andrew Jackson	2220 Huntsman	Selma	93662	K-6
	Theodore Roosevelt	1802 Floral Avenue	Selma	93662	K-6
	Terry	12906 S. Fowler	Selma	93662	K-6
	George Washington	1420 2nd Street	Selma	93662	K-6
	Eric White	2001 Mitchell	Selma	93662	K-6
	Woodrow Wilson	1325 Stillman	Selma	93662	K-6
	Abraham Lincoln	1239 Nelson Blvd	Selma	93662	7th-8
	Selma High	3125 Wright Street	Selma	93662	9th-12
	Heartland Alternative/Selma	2269 Sylvia Street	Selma	93662	
	Selma Adult School Facilitat	3125 Wright Street	Selma	93662	
Fowler Unified					
	James W. Marshall	142 N. Armstrong Avenue	Fowler	93625	K-2
	John C. Fremont	306 E. Tuolumne Street	Fowler	93625	3rd -5
	Malaga	3910 S. Ward	Fresno	93725	K-5
	John Sutter	701 E. Walter Avenue	Fowler	93625	6th -8
	Fowler High	701 E. Main Street	Fowler	93625	9th -12
	Fowler Academy Continuatic	975 E. Adams Avenue	Fowler	93625	

	Fowler Academy Communit	975 E. Adams Avenue	Fowler	93625	
Kingsburg Elementary Charter School District					
	Central Valley Home School	1776 6th Avenue Drive	Kingsburg	93631	K-8
	Island Community Day Schoo	1776 6th Avenue Drive	Kingsburg	93631	4th-8
	Lincoln	1900 Mariposa Avenue	Kingsburg	93631	2nd-3
	Reagan	1180 Diane Avenue	Kingsburg	93631	4th-6
	Roosevelt	1185 10th Street	Kingsburg	93631	1st
	Washington	1501 Ellis Street	Kingsburg	93631	K
	Rafer Johnson Jr. High	1300 Stroud Avenue	Kingsburg	93631	7th-8
Kingsburg Joint Union High					
	Kingsburg High School	1900 18th Avenue	Kingsburg	93631	9th-12
	Kingsburg Adult School	2311 Sierra Street	Kingsburg	93631	
Laton Unified					
	Laton Elementary/Conejo	6065 Latonia	Laton	93242	K-8
	Laton High	6449 DeWoody Street	Laton	93242	9th-12
Alvina Elementary					
	Alvina Elementary	295 W. Saginaw	Caruthers	93609	K-8
Caruthers Unified					
	Caruthers Elementary	13369 S. Quince Street	Caruthers	93609	K-8
	Caruthers High School	2580 W. Tahoe	Caruthers	93609	9th -12
	MARC Continuation Adult	2580 W. Tahoe	Caruthers	93609	
Monroe Elementary					
	Monroe Elementary	11842 S. Chestnut Avenue	Fresno	93725	K-8
Orange Center Elementary					
	Orange Center Elementary	3530 S. Cherry Avenue	Fresno	93706	Pre, TK-8
Pacific Union Elementary					
	Pacific Union Elementary	2065 E. Bowles Avenue	Fresno	93725	K-8
Parlier Unified					
	S. Ben Benavidez	13900 Tuolumne Street	Parlier	93648	K-6
	Mathew J. Brletic	601 3rd Street	Parlier	93648	K-6
	Cesar E. Chavez	500 Tuolumne Street	Parlier	93648	K-6
	John C. Martinez	13174 E. Parlier	Parlier	93648	K-6

	Parlier Junior High	1200 E. Parlier	Parlier	93648	7th -8
	Parlier High	603 Third Street	Parlier	93648	9th-12
	San Joaquin Valley Continua	900 Newmark Avenue	Parlier	93648	
Raisin City Elementary					
	Raisin City Elementary	6425 W. Bowles Avenue	Raisin City	93652	Pre-8
Clovis Unified					
	Boris	7071 E. Clinton	Fresno	93737	K-6
	Bud Rank	3650 Powers Avenue	Clovis	93619	K-6
	Cedarwood	2851 Palo alto	Clovis	93611	K-6
	Century	965 N. Sunnyside	Clovis	93611	K-6
	Clovis	1100 Armstrong	Clovis	93611	K-6
	Cole	615 W. Stuart	Clovis	93612	K-6
	Copper Hills	1881 E. Plymouth Way	Fresno	93720	K-6
	Dry Creek	1273 N. Armstrong	Clovis	93611	K-6
	Fancher Creek	5978 E.Tulare	Fresno	93727	K-6
	Fort Washington	960 E. Teague	Fresno	93727	K-6
	Freedom	2955 Gettysburg	Clovis	93611	K-6
	Fugman	10825 N. Cedar	Fresno	93730	K-6
	Garfield	1315 N. Peach	Clovis	93611	K-6
	Gettysburg	2100 Gettysburg	Clovis	93611	K-6
	Jefferson	1880 Fowler	Clovis	93611	K-6
	Liberty	1250 E. Liberty Hill Drive	Fresno	93720	K-6
	Lincoln	774 E. Alluvial	Fresno	93720	K-6
	Maple Creek	2025 E. Teague	Fresno	93720	K-6
	Mickey Cox	2191 Sierra	Clovis	93611	K-6
	Miramonte	1590 Bellaire	Clovis	93611	K-6
	Mountain View	2002 E. Alluvial	Fresno	93720	K-6
	Nelson	1336 W. Spruce	Pinedale	93650	K-6
	Oraze	3468 N. Armstrong	Fresno	93727	K-6
	Pinedale	7171 N. Sugar Pine	Pinedale	93650	K-6
	Regan	8300 E. Ashlan Avenue	Clovis	93619	K-6
	Red Bank	1454 Locan Avenue	Clovis	93611	K-6

	Riverview	2491 E. Behymer	Fresno	93730	K-6
	Sierra Vista	510 Barstow	Clovis	93612	K-6
	Tarpey	2700 Minnewawa	Clovis	93612	K-6
	Temperance-Kutner	1448 N. Armstrong	Fresno	93727	K-6
	Valley Oak	465 E Champlain	Fresno	93730	K-6
	Weldon	150 DeWitt	Clovis	93612	K-6
	Woods	700 Teague Avenue	Clovis	93619	K-6
	Alta Sierra Intermediate	380 W. Teague	Clovis	93611	7th -8
	Clark Intermediate	902 Fifth Street	Clovis	93612	7th -8
	Granite Ridge	2770 E. International Avenue	Fresno	93730	7th -8
	Kastner Intermediate	7676 N. First Street	Fresno	93720	7th -8
	Reyburn Intermediate	4300 N. Dewolf	Clovis	93611	7th -8
	Buchanan	465 E Champlain	Fresno	93730	9th -12
	CART	150 DeWitt	Clovis	93612	9th -12
	Clovis East	4343 N. Leonard	Clovis	93611	9th -12
	Clovis High	1055 Fowler	Clovis	93611	9th -12
	Clovis North	2770 E. International	Fresno	93730	9th -12
	Clovis West	1070 E. Teague	Fresno	93720	9th -12
	Clovis Adult Education	1452 David E. Cook Way	Clovis	93611	
	Clovis Community Day Elementary	1715 David E. Cook Way	Clovis	93611	
	Clovis Community Day Secondary	1715 David E. Cook Way	Clovis	93611	
	Enterprise High School	1655 David E. Cook Way	Clovis	93611	
	Gateway	1550 Herndon	Clovis	93611	
Central Unified					
	Biola- Pershing	4885 N. Biola Avenue	Fresno	93723	K-6
	Harvest	6514 W. Gettysburg	Fresno	93723	K-6
	Herndon Barstow	6265 N. Grantland	Fresno	93723	K-6
	Houghton Kearney	8905 W. Kearney	Fresno	93706	K-8
	Liddell	5455 W. Alluvial	Fresno	93722	K-6
	Madison	330 S. Brawley	Fresno	93706	K-6
	McKinley	4444 W. McKinley	Fresno	93722	K-6
	Polk	2195 N. Polk	Fresno	93722	K-6

	River Bluff	6150 W. Palo Alto	Fresno	93722	K-6
	Roosevelt	2600 N. Garfield	Fresno	93723	K-6
	Saroyan	5650 W. Escalon	Fresno	93722	K-6
	Steinbeck	3550 N. Milburn	Fresno	93722	K-6
	Teague	4725 N. Polk	Fresno	93722	K-6
	Tilley, Hanh Phan	2280 N. Valentine	Fresno	93722	K-6
	El Capitan	4443 W. Weldon	Fresno	93722	7th -8
	Glacier Point	4055 N. Bryan	Fresno	93723	7th -8
	Rio Vista	6240 W. Palo Alto	Fresno	93722	7th -8
	Central High East	3535 N. Cornelia	Fresno	93722	9th -12
	Central High West	2045 N. Dickenson	Fresno	93723	9th -12
	Central Unified Adult (C.L.A.S)	2698 N. Brawley	Fresno	93722	
	Central Unified Alternative (I	2698 N. Brawley	Fresno	93722	
	Pathway Community Day Sch	11 S. Tielman	Fresno	93706	
	Pershing Continuation	855 W. Nielsen	Fresno	93706	
	Big Creek Elementary				
	Big Creek Elementary	55190 Point Road	Big Creek	93605	K-8
	Pine Ridge Elementary				
	Pine Ridge Elementary	45828 Auberry Road	Auberry	93602	K-8
	Sierra Unified				
	Foothill Elementary	29147 Auberry Road	Prather	93651	K-6
	Lodge Pole	33467 Lodge Road	Tollhouse	93667	K-8
	Pole Corral	65265 Hall Meadow	Shaver Lake	93664	K-8
	Sierra Junior High	33326 Lodge Road	Tollhouse	93667	7th-8
	Sierra High	33326 Lodge Road	Tollhouse	93667	9th-12
	Black Mountain Adult Educat	33461 Lodge Road	Tollhouse	93667	
	Oak Meadow Community Da	33411 Lodge Road	Tollhouse	93667	
	Sandy Bluffs Alternative Edu	33280 Lodge Road	Tollhouse	93667	
	Kings Canyon Unified				
	Alta	21771 E. Parlier Avenue	Reedley	93654	TK-5
	A. L. Conner	222 Fourth Street	Orange Cove	93646	Pre, K-5
	Dunlap	39667 Dunlap Road	Dunlap	93621	Pre, TK-8

	Great Western	5051 S. Frankwood Avenue	Reedley	93654	K-5
	Jefferson	1037 E. Duff Avenue	Reedley	93654	Pre, TK-5
	Lincoln	374 E. North Avenue	Reedley	93654	TK-5
	McCord	333 Center Street	Orange Cove	93646	Pre, K-5
	Riverview	8662 S. Lac Jac	Parlier	93648	K-8
	Sheridan	1001 9th Street	Orange Cove	93646	TK-5
	Silas Bartsch	2225 E. North Avenue	Reedley	93654	K-8
	T. L. Reed	1400 Frankwood	Reedley	93654	K-8
	Washington	1250 "K" Street	Reedley	93654	Pre, K-5
	Citrus	1400 Anchor	Orange Cove	93646	6th -8
	General Grant	360 N. East Avenue	Reedley	93654	6th -8
	Navelencia	22620 Wahtoke Avenue	Reedley	93654	6th -8
	Dunlap Leadership Academy	39500 Dunlap road	Dunlap	93621	9th-12
	Orange Cove High	1700 Anchor Avenue	Orange Cove	93646	9th-12
	Reedley High	740 W. North Avenue	Reedley	93654	9th-12
	Reedley Middle College High	995 N. Reed Avenue	Reedley	93654	9th-12
	Kings Canyon Adult	740 W. North Avenue	Reedley	93654	
	Kings Canyon High Continuat	10026 S. Crawford Avenue	Dinuba	93618	
	Mountain View School/Indep	877 E. North Avenue	Reedley	93654	
Sanger Unified					
	Del Rey Preschool	10620 Morro Street	Del Rey	93616	Pre
	Jefferson Preschool	1110 Tucker Street	Sanger	93657	Pre
	Lincoln Preschool	1700 14th Street	Sanger	93657	Pre
	Wilson Preschool	504 Faller	Sanger	93657	Pre
	Centerville	48 S. Smith Avenue	Sanger	93657	K-6
	Del Rey	10620 Morro Street	Del Rey	93616	K-6
	Fairmont	3095 N. Greenwood Avenue	Sanger	93657	K-8
	Jackson	1810 Third Street	Sanger	93657	K-5
	Lincoln	1700 14th Street	Sanger	93657	K-5
	Lone Star	2617 S. Fowler	Fresno	93725	K-6
	Madison	2324 Cherry Street	Sanger	93657	K-5
	Reagan	1586 S. Indianola Avenue	Sanger	93657	K-5

	Sequoia	1820 S. Armstrong Avenue	Fresno	93727	K-6
	John S. Wash	6350 E. Lane	Fresno	93727	K-6
	Wilson	610 Faller	Sanger	93657	K-5
	Washington Academic	1705 Tenth Street	Sanger	93657	6th-8
	Sanger High	1045 Bethel Avenue	Sanger	93657	9th -12
	Community Day School	818 "L" Street	Sanger	93657	7th-12
	Education Center	1801 7th Street	Sanger	93657	
	Sanger Adult Education	1045 Bethel Avenue	Sanger	93657	
End of Phase 4	Taft High (Ind. Study)	1801 7th Street	Sanger	93657	
Coalinga - Huron Unified					
	Henry F. Bishop	1501 Sunset Ave.	Coalinga	93210	K-1
	Annie E. Cheney Kindergarte	149 Adams Street	Coalinga	93210	K
	Nell Dawson	1303 Sunset Ave.	Coalinga	93210	2nd - 3
	Huron	12th and N Streets	Huron	93234	K-5
	Sunset	958 Sunset Ave	Coalinga	93210	4th -5
	Coalinga Middle	265 Cambridge Ave.	Coalinga	93210	6th -8
	Huron Middle	16875 4th Street	Huron	93234	6th -8
	Coalinga High	750 Van Ness Ave.	Coalinga	93210	9th -12
	Cambridge High Continuatio	516 Baker St.	Coalinga	93210	
	Chestnut High Continuation	16673 Palmer Ave.	Huron	93234	
	Community Day School	275 Cambridge Ave.	Coalinga	93210	
Westside Elementary					
	Westside Elementary	19191 W. Excelsior	Five Points	93624	Pre, K-8
Burrell Union Elementary					
	Burrell Union Elementary	16704 S. Jameson Avenue	Riverdale	93656	K-8
Riverdale Unified					
	Central Valley Preschool	21320 S. Feland	Riverdale	93656	Pre
	Fipps Primary	21320 S. Feland	Riverdale	93656	K-3
	Riverdale Elementary	3700 Stathem Street	Riverdale	93656	4th-8
	Riverdale High	3086 W. Mt. Whitney	Riverdale	93656	9th-12
PRESCHOOLS					
Westside Elementary	Westside Elementary	19191 W. Excelsior	Five Points	93624	

Riverdale	Central Valley Preschool	21320 S. Feland	Riverdale	93656
HEADSTARTS				
HURON	Huron Elementary School	16641 Palmer Street	Huron	93234
MIGRANT HEADSTART				
	Five Points	18849 W. Excelsior Road	Five Points	93624
	Huron	16901 Toronado	Huron	93234

Phase 5 Includes 1-4

PRESCHOOL/HEADSTART SITES

HEADSTARTS	SCHOOL NAME	ADDRESS	CITY	ZIP CODE
AREA II	Ted C. Wills Community Center	770 N. San Pablo	Fresno	93728
BROOKS	Brooks	1504 N. Weber	Fresno	93728
CANTUA	Cantua Elementary School	29228 W. Clarkson Avenue	Cantua Creek	93608
CARUTHERS	Caruthers Elementry School	2420 W. Clemenceau Avenue	Caruthers	93609
CEDARWOOD	El Encino Baptist Church	2063 S. Cedar	Fresno	93702
CITRUS	A. L. Conner Elementry School	112 4th Street	Orange Cove	93646
CLOVIS	Sierra Vista Elementary School	510 Barstow	Clovis	93612
COLLEGE COMMUNITY	College Community Church	2529 Willow Avenue	Clovis	93612
DAKOTA CIRCLE	Dakota Circle	4156 E. Dakota Avenue	Fresno	93726
ESTELLE DAILEY	Community United Church of Christ	5550 N. Fresno St	Fresno	93710
FRANKLIN	Franklin Head Sart	1189 Martin Street	Fresno	93706
HURON	Huron Elementary School	16641 Palmer Street	Huron	93234
IVY	Mary Ella Brown Community Center	1350 E. Annadale	Fresno	93706
JEFFERSON	Jefferson Elementary School	1240 E. Washington Street	Reedley	93654
KINGSCANYON	Kings Canyon	4995 E. Balch	Fresno	93727
LA COLONIA	La Colonia Community Center	8770 S. Mendocino	Parlier	93648
MADISON	Madison Elementary School	388 S. Brawley	Fresno	93706
MAPLE VISTA	Sierra Vista United Methodist	4609 E. Illinois	Fresno	93702
MOLLY NEVAREZ	Central Community Church	4710 N. Polk Avenue	Fresno	93722
MOSQUEDA	Mosqueda Community Center	4676 E. Butler	Fresno	93702
PINEDALE	Pinedale Elementary School	7171 N. Sugarpine	Pinedale	93650
RAMACHER	RaMacher Educational Complex	710 N. Hughes	Fresno	93728
REEDLEY	Reedley	144 S. Sunset	Reedley	93654
ROMAIN	Romain Neighborhood Center	745 N. First Street	Fresno	93702
ROOSEVELT	Roosevelt Elementary School	1701 Alton Street Ste. A	Selma	93662
SAN JOAQUIN	San Joaquin Elementary School	8535 S. Ninth	San Joaquin	93660
SANGER	Inglesia La Roca	3037 S. Orchid	Sanger	93657
SEQUOIA	First Congregational Church	2121 N. Van Ness	Fresno	93704
WASHINGTON	Washington Elementary School	1420 Second Street	Selma	93662

WILSON	Wilson Elementary School	1325 Stillman	Selma	93662
YOSEMITE	Fresno Iglesia Del Nazareno	4718 E. Yale	Fresno	93703
MIGRANT HEAD STARTS	Fresno Migrant & Seasonal Head Start			
	Biola	5022 Madera Avenue	Kerman	93630
	Firebaugh	1777 Thomas Conboy	Firebaugh	93622
	Five Points	18849 W. Excelsior Road	Five Points	93624
	Huron	16901 Toronado	Huron	93234
	Mendota	435 Sorenson	Mendota	93640
	Orange Cove	315 Adams Street	Orange Cove	93646
	Parlier	900 Newmark Avenue	Parlier	93648
	Orange Cove	315 Adams Street	Orange Cove	93646
	Selma	12898 S. Fowler Avenue	Selma	93662
PRESCHOOLS				
Central Unified	Biola Pershing Elementary School	4885 N. Biola	Fresno	93723
	Hendon-Barstow Elementary School	6265 N. Grantland	Fresno	93723
	Madison Elementary School	330 S. Brawley Avenueq	Fresno	93706
	Teague Elementary School	4725 N. Polk	Fresno	93722
	Roosevelt Elementary School	2600 N. Garfield Avenue	Fresno	93723
Clovis Unified	Boris	7071 E. Clinton	Fresno	93737
	Buchananan	465 E Champlain	Fresno	93730
	Century	965 N. Sunnyside	Clovis	93611
	Clovis	1100 Armstrong	Clovis	93611
	Cole	615 W. Stuart	Clovis	93612
	Copper Hills	1881 E. Plymouth Way	Fresno	93720
	Francher Creek	5978 E.Tulare	Fresno	93727
	Freedom	2955 Gettysburg	Clovis	93611
	Gettysburg	2100 Gettysburg	Clovis	93611
	Jefferson	1880 Fowler	Clovis	93611
	Lincoln	774 E. Alluvial	Fresno	93720
	Maple Creek	2025 E. Teague	Fresno	93720

	Mickey Cox	2191 Sierra	Clovis	93611
	Miramonte	1590 Bellaire	Clovis	93611
	Mountain View	2002 E. Alluvial	Fresno	93720
	Nelson	1336 W. Spruce	Pinedale	93650
	Oraze	3468 N. Armstrong	Fresno	93727
	Pinedale	7171 N. Sugar Pine	Pinedale	93650
	Reagan	8300 E. Ashlan Avenue	Clovis	93619
	Red Bank	1454 Locan Avenue	Clovis	93611
	Riverview	2491 E. Behymer	Fresno	93730
	Sierra Vista	510 Barstow	Clovis	93612
	Tarpey	2700 Minnewawa	Clovis	93612
	TK	1448 N. Armstrong	Fresno	93727
	Valley Oak	465 E. Champlain	Fresno	93730
	Weldon	150 DeWitt	Clovis	93612
Fowler	Fowler Early Education Center	142 N. Armstrong	Fowler	93625
Kings Canyon Unified	A.L. Conner	222 Fourth Street	Orange Cove	93646
	Dunlap	39667 Dunlap road	Dunlap	93621
	Jefferson	1037 E. Duff Avenue	Reedley	93654
	McCord	333 Center Street	Orange Cove	93646
	Washington	1250"K" Street	Reedley	93654
Laton Unified	Laton Unified Early Learning Center	6045 E. Mt. Whitney	Laton	93242
Orange Center	Orange Center Elementary	3530 S. Cherry Avenue	Fresno	93706
Mendota Unified	Washington Elementary	1599 5th Street	Mendota	93640
Raisin City Elementary	Raisin City Elementary	6425 W. Bowles Avenue	Raisin City	93652
Riverdale	Central Valley Preschool	21320 S. Feland	Riverdale	93656
Sanger Unified	Del Rey Preschool	10620 Morro Street	Del Rey	93616
	Jefferson Preschool	1110 tucker Street	Sanger	93657
	Lincoln Preschool	1700 14th Street	Sanger	93657
	Wilson Preschool	504 Faller	Sanger	93657
Washington Unified	West Fresno Preschool	888 S. Ivy	Fresno	93706
Westside Elementary	Westside Elementary	19191 W. Excelsior	Five Points	93624
Charter Schools	Edison-Bethune Charter Academy (K-6)	1616 S. Fruit	Fresno	93706

	University High School	2611 E. Matoiian M/S UH 134	Fresno	93740
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Department of Behavioral Health Policy and Procedure Guide

PPG 1.2.7

Section: Administration

Effective Date: 05/30/2017

Revised Date: 05/30/2017

Policy Title: Performance Outcome Measures

Approved by: Dawan Utecht (Director of Behavioral Health), Francisco Escobedo (Sr. Staff Analyst - QA), Kannika Toonnachat (Division Manager - Technology and Quality Management)

POLICY:

It is the policy of Fresno County Department of Behavioral Health and the Fresno County Mental Health Plan (FCMHP) to ensure procedures for developing performance measures which accurately reflect vital areas of performance and provide for systematic, ongoing collection and analysis of valid and reliable data. Data collection is not intended to be an additional task for FCMHP programs/providers but rather embedded within the various non-treatment, treatment and clinical documentation.

PURPOSE:

To determine the effectiveness and efficiency of services provided by measuring performance outcomes/results achieved by the persons served during service delivery or following service completion, delivery of service, and of the individuals' satisfaction. This is a vital management tool used to clarify goals, document the efforts toward achieving those goals, and thus measure the benefit the service delivery to the persons served. Performance measurement selection is part of the planning and developing process design of the program. Performance measurement is the ongoing monitoring and reporting of progress towards pre-established objectives/goals.

REFERENCE:

California Code of Regulations, Title 9, Chapter 11, Section 1810.380(a)(1): State Oversight

DHCS Service, Administrative and Operational Requirements

Mental Health Services Act (MHSA), California Code of Regulations, Title 9, Section 3320, 3200.050, and 3200.120

Commission on Accreditation of Rehabilitation Facilities (CARF)

DEFINITIONS:

1. **Indicator:** Qualitative or quantitative measure(s) that tell if the outcomes have been accomplished. Indicators evaluate key performance in relation to objectives. It indicates what the program is accomplishing and if the anticipated results are being achieved.

MISSION STATEMENT

The Department of Behavioral Health is dedicated to supporting the wellness of individuals, families and communities in Fresno County who are affected by, or are at risk of, mental illness and/or substance use disorders through cultivation of strengths toward promoting recovery in the least restrictive environment.

Template Review Date 3/28/16



Department of Behavioral Health Policy and Procedure Guide

Section: Administration

Effective Date: 05/30/2017

PPG 1.2.7

Policy Title: Performance Outcome Measures

2. **Intervention:** A systematic plan of action consciously adapted in an attempt to address and reduce the causes of failure or need to improve upon system.
3. **Fresno County Mental Health Plan (FCMHP):** Fresno County's contract with the State Department of Health and Human Services that allows for the provision of specialty mental health services. Services may be delivered by county-operated programs, contracted organizational, or group providers.
4. **Objective (Goal):** Intended results or the impact of learning, programs, or activities.
5. **Outcomes:** Specific results or changes achieved as a consequence of the program or intervention. Outcomes are connected to the objectives/goals identified by the program or intervention.

PROCEDURE:

- I. Each FCMHP program/provider shall engage in measurement of outcomes in order to generate reliable and valid data on the effectiveness and efficiency of programs or interventions. Programs/providers will establish/select objectives (goals), decide on a methodology and timeline for the collection of data, and use an appropriate data collection tool. This occurs during the program planning and development process. Outcomes should be in alignment with the program/provider goals.
- II. Outcomes should be measurable, obtainable, clear, accurately reflect the expected result, and include specific time frames. Once the measures have been selected, it is necessary to design a way to gather the information. For each service delivery performance indicator, FCMHP program/provider shall determine: to whom the indicator will be applied; who is responsible for collecting the data; the tool from which data will be collected; and a performance target based on an industry benchmark, or a benchmark set by the program/provider.
- III. Performance measures are subject to review and approval by FCMHP Administration.
- IV. Performance measurement is the ongoing monitoring and reporting of progress towards pre-established objectives/goals. Annually, each FCMHP program/provider must measure service delivery performance in each of the areas/domains listed below. Dependent on the program/provider service deliverables, exceptions must be approved by the FCMHP Administration.



Department of Behavioral Health Policy and Procedure Guide

Section: Administration

Effective Date: 05/30/2017

PPG 1.2.7

Policy Title: Performance Outcome Measures

- a. Effectiveness of services – How well programs performed and the results achieved. Effectiveness measures address the quality of care through measuring change over time. Examples include but are not limited to: reduction of hospitalization, reduction of symptoms, employment and housing status, and reduction of recidivism rate and incidence of relapse.
 - b. Efficiency of services – The relationship between the outcomes and the resources used. Examples include but are not limited to: service delivery cost per service unit, length of stay, and direct service hours of clinical and medical staff.
 - c. Services access – Changes or improvements in the program/provider's capacity and timeliness to provide services to those who request them. Examples include but are not limited to: wait/length of time from first request/referral to first service or subsequent appointment, convenience of service hours and locations, number of clients served by program capacity, and no-show and cancellation rates.
 - d. Satisfaction and feedback from persons served and stakeholders– Changes or increased positive/negative feedback regarding the experiences of the persons served and others (families, referral sources, payors/guarantors, etc.). Satisfaction measures are usually oriented toward clients, family members, personnel, the community, and funding sources. Examples include but are not limited to: did the organization/program focus on the recovery of the person served, were grievances or concerns addressed, overall feelings of satisfaction, and satisfaction with physical facilities, fees, access, service effectiveness, and efficiency.
- V. Each FCMHP program/provider shall use the following templates to document the defined goals, intervention(s), specific indicators, and outcomes.
1. FCMHP Outcome Report template (see Attachment A)
 2. FCMHP Outcome Analysis template (see Attachment C)

FRESNO COUNTY MENTAL HEALTH PLAN

OUTCOMES REPORT- Attachment A

PROGRAM INFORMATION:

Program Title: Click here to enter text.
Program Description: Click here to enter text.

Provider: Click here to enter text.
MHP Work Plan: Choose an item.
 Choose an item.
 Choose an item.

Age Group Served 1: ADULT
Age Group Served 2: Choose an item.
Funding Source 1: Choose an item.
Funding Source 2: Choose an item.

Dates Of Operation: Click here to enter text.
Reporting Period: Choose an item.
Funding Source 3: Choose an item.
Other Funding: Click here to enter text.

FISCAL INFORMATION:

Program Budget Amount: Click here to enter text.
Number of Unique Clients Served During Time Period: 0
Number of Services Rendered During Time Period: Click here to enter text.
Actual Cost Per Client: 0

Program Actual Amount: 0

CONTRACT INFORMATION:

Program Type:
Contract Term: Click here to enter text.

Type of Program:
For Other: Click here to enter text.
Renewal Date: Click here to enter text.

Level of Care Information Age 18 & Over: Choose an item.

Level of Care Information Age 0- 17: Choose an item.

TARGET POPULATION INFORMATION:

Target Population: Click here to enter text.

FRESNO COUNTY MENTAL HEALTH PLAN

OUTCOMES REPORT- Attachment A

CORE CONCEPTS:

- **Community collaboration:** individuals, families, agencies, and businesses work together to accomplish a shared vision.
- **Cultural competence:** adopting behaviors, attitudes and policies that enable providers to work effectively in cross-cultural situations.
- **Individual/Family-Driven, Wellness/Recovery/Resiliency-Focused Services:** adult clients and families of children and youth identify needs and preferences that result in the most effective services and supports.
- **Access to underserved communities:** Historically unserved and underserved communities are those groups that either have documented low levels of access and/or use of mental health services, face barriers to participation in the policy making process in public mental health, have low rates of insurance coverage for mental health care, and/or have been identified as priorities for mental health services.
- **Integrated service experiences:** services for clients and families are seamless. Clients and families do not have to negotiate with multiple agencies and funding sources to meet their needs.

Please select core concepts embedded in services/ program:

(May select more than one)

Choose an item.

Choose an item.

Choose an item.

Choose an item.

Please describe how the selected concept (s) embedded :

Click here to enter text.

PROGRAM OUTCOME & GOALS

- **Must include each of these areas/domains:** (1) Effectiveness, (2) Efficiency, (3) Access, (4) Satisfaction & Feedback Of Persons Served & Stakeholder
- **Include the following components for documenting each goal:** (1) Indicator, (2) Who Applied, (3) Time of Measure, (4) Data Source, (5) Target Goal Expectancy

Click here to enter text.

DEPARTMENT RECOMMENDATION(S):

Click here to enter text.

FRESNO COUNTY MENTAL HEALTH PLAN

Outcomes Analysis

Attachment C

Name of Program:

[Click here to enter text.](#)

What is the Program/Contract Goals?

[Click here to enter text.](#)

Program Type: _____

Type of Program: [Other, please specify below](#)

Other: [Click here to enter text.](#)

CLINICAL INFORMATION:

Does the Program Utilize Any of the Following? *(May select more than one)*

[Evidence Informed Practice](#)

[Best Practice](#)

[Evidence Based Practice](#)

Other: [Click here to enter text.](#)

Please Describe: [Click here to enter text.](#)

OUTCOMES

What Outcome Measures Are Being Used? [Click here to enter text.](#)

What Outcome Measures/Functional Variables Could Be Added to Better Explain the Program's Effectiveness? [Click here to enter text.](#)

Describe the Program's *analysis* (i.e. have the program/contract goals been met? Number served, waiting list, wait times, budget to volume, etc.): [Click here to enter text.](#)

What Barriers Prevent the Program from Achieving Better Outcomes? [Click here to enter text.](#)

What Changes to the Program Would You Recommend to Improve the outcomes ? [Click here to enter text.](#)

For Committee Use Only:

Recommendations: **do include a conclusion and a to-do list with action items**

[Click here to enter text.](#)

DBH VISION:

Health and well-being for our community.

DBH MISSION:

The Department of Behavioral Health is dedicated to supporting the wellness of individuals, families and communities in Fresno County who are affected by, or are at risk of, mental illness and/or substance use disorders through cultivation of strengths toward promoting recovery in the least restrictive environment.

DBH GOALS:

Quadruple Aim

- Deliver quality care
- Maximize resources while focusing on efficiency
- Provide an excellent care experience
- Promote workforce well-being

GUIDING PRINCIPLES OF CARE DELIVERY:

The DBH 11 principles of care delivery define and guide a system that strives for excellence in the provision of behavioral health services where the values of wellness, resiliency, and recovery are central to the development of programs, services, and workforce. The principles provide the clinical framework that influences decision-making on all aspects of care delivery including program design and implementation, service delivery, training of the workforce, allocation of resources, and measurement of outcomes.

1. Principle One - Timely Access & Integrated Services

- Individuals and families are connected with services in a manner that is streamlined, effective, and seamless
- Collaborative care coordination occurs across agencies, plans for care are integrated, and whole person care considers all life domains such as health, education, employment, housing, and spirituality
- Barriers to access and treatment are identified and addressed
- Excellent customer service ensures individuals and families are transitioned from one point of care to another without disruption of care

2. Principle Two - Strengths-based

- Positive change occurs within the context of genuine trusting relationships
- Individuals, families, and communities are resourceful and resilient in the way they solve problems
- Hope and optimism is created through identification of, and focus on, the unique abilities of individuals and families

3. Principle Three - Person-driven and Family-driven

- Self-determination and self-direction are the foundations for recovery
- Individuals and families optimize their autonomy and independence by leading the process, including the identification of strengths, needs, and preferences
- Providers contribute clinical expertise, provide options, and support individuals and families in informed decision making, developing goals and objectives, and identifying pathways to recovery
- Individuals and families partner with their provider in determining the services and supports that would be most effective and helpful and they exercise choice in the services and supports they receive

4. Principle Four - Inclusive of Natural Supports

- The person served identifies and defines family and other natural supports to be included in care
- Individuals and families speak for themselves
- Natural support systems are vital to successful recovery and the maintaining of ongoing wellness; these supports include personal associations and relationships typically developed in the community that enhance a person's quality of life
- Providers assist individuals and families in developing and utilizing natural supports.

5. Principle Five - Clinical Significance and Evidence Based Practices (EBP)

- Services are effective, resulting in a noticeable change in daily life that is measurable.
- Clinical practice is informed by best available research evidence, best clinical expertise, and client values and preferences
- Other clinically significant interventions such as innovative, promising, and emerging practices are embraced

6. Principle Six - Culturally Responsive

- Values, traditions, and beliefs specific to an individual's or family's culture(s) are valued and referenced in the path of wellness, resilience, and recovery
- Services are culturally grounded, congruent, and personalized to reflect the unique cultural experience of each individual and family
- Providers exhibit the highest level of cultural humility and sensitivity to the self-identified culture(s) of the person or family served in striving to achieve the greatest competency in care delivery

7. Principle Seven - Trauma-informed and Trauma-responsive

- The widespread impacts of all types of trauma are recognized and the various potential paths for recovery from trauma are understood

- Signs and symptoms of trauma in individuals, families, staff, and others are recognized and persons receive trauma-informed responses
- Physical, psychological and emotional safety for individuals, families, and providers is emphasized

8. Principle Eight - Co-occurring Capable

- Services are reflective of whole-person care; providers understand the influence of bio-psycho-social factors and the interactions between physical health, mental health, and substance use disorders
- Treatment of substance use disorders and mental health disorders are integrated; a provider or team may deliver treatment for mental health and substance use disorders at the same time

9. Principle Nine - Stages of Change, Motivation, and Harm Reduction

- Interventions are motivation-based and adapted to the client's stage of change
- Progression through stages of change are supported through positive working relationships and alliances that are motivating
- Providers support individuals and families to develop strategies aimed at reducing negative outcomes of substance misuse through a harm reduction approach
- Each individual defines their own recovery and recovers at their own pace when provided with sufficient time and support

10. Principle Ten - Continuous Quality Improvement and Outcomes-Driven

- Individual and program outcomes are collected and evaluated for quality and efficacy
- Strategies are implemented to achieve a system of continuous quality improvement and improved performance outcomes
- Providers participate in ongoing professional development activities needed for proficiency in practice and implementation of treatment models

11. Principle Eleven - Health and Wellness Promotion, Illness and Harm Prevention, and Stigma Reduction

- The rights of all people are respected
- Behavioral health is recognized as integral to individual and community well-being
- Promotion of health and wellness is interwoven throughout all aspects of DBH services
- Specific strategies to prevent illness and harm are implemented at the individual, family, program, and community levels
- Stigma is actively reduced by promoting awareness, accountability, and positive change in attitudes, beliefs, practices, and policies within all systems
- The vision of health and well-being for our community is continually addressed through collaborations between providers, individuals, families, and community members

**BEHAVIORAL HEALTH CONTRACT
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FY 2018-2019**

Budget Categories - Line Item Description (Must be itemized)	PEI Budget			CSS Budget			Ramp-Up CSS Budget			Total Proposed Budget						
	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total				
PERSONNEL SALARIES:																
0001 Director	0.20		\$24,387	\$24,387	0.40		\$48,776	\$48,776	0.40		\$48,776	\$48,776	1.00		\$121,939	\$121,939
0002 Administrative Assistant	0.17		\$10,712	\$10,712	0.40		\$25,708	\$25,708	0.27		\$17,139	\$17,139	0.83		\$53,559	\$53,559
0003 Behavioral Health Program Supervisor	0.17		\$19,805	\$19,805	0.40		\$47,531	\$47,531	0.27		\$31,688	\$31,688	0.83		\$99,024	\$99,024
0004 Program Assistant	0.33		\$17,833	\$17,833	0.80		\$42,797	\$42,797	0.53		\$28,532	\$28,532	1.67		\$89,162	\$89,162
0005 Behavioral Health Clinician Supervisor	0.17		\$17,412	\$17,412	0.40		\$41,789	\$41,789	0.27		\$27,859	\$27,859	0.83		\$87,060	\$87,060
0006 Behavioral Health Clinician (II)	1.33		\$124,076	\$124,076	4.00		\$372,226	\$372,226	1.33		\$124,076	\$124,076	6.67		\$620,378	\$620,378
0007 Behavioral Health Clinician (I)	2.93		\$245,221	\$245,221	8.80		\$735,663	\$735,663	2.93		\$245,220	\$245,220	14.67		\$1,226,104	\$1,226,104
0008 Psychologist	0.00		\$0	\$0	1.00		\$101,869	\$101,869	0.17		\$16,978	\$16,978	1.17		\$118,847	\$118,847
0009 Intensive Behavior Intrv Spec	1.33		\$79,986	\$79,986	4.00		\$239,960	\$239,960	1.33		\$79,986	\$79,986	6.67		\$399,932	\$399,932
0010 Office Assistant	0.17		\$7,374	\$7,374	0.40		\$17,697	\$17,697	0.13		\$5,899	\$5,899	0.70		\$30,970	\$30,970
0011 Department Automation Specialist	0.15		\$9,249	\$9,249	0.40		\$24,664	\$24,664	0.20		\$12,332	\$12,332	0.75		\$46,245	\$46,245
0012 Accountant	0.20		\$14,148	\$14,148	0.40		\$28,296	\$28,296	0.40		\$28,296	\$28,296	1.00		\$70,740	\$70,740
0013 Accounting Technician	0.12		\$6,136	\$6,136	0.40		\$21,039	\$21,039	0.13		\$7,013	\$7,013	0.65		\$34,188	\$34,188
0016 Nurse	0.00		\$0	\$0	1.00		\$94,060	\$94,060	0.33		\$31,354	\$31,354	1.33		\$125,414	\$125,414
0017 Psychiatrist	0.00		\$0	\$0	0.75		\$159,658	\$159,658	0.00		\$0	\$0	0.75		\$159,658	\$159,658
0020 Financial Officer	0.00		\$0	\$0	0.00		\$0	\$0	0.25		\$31,583	\$31,583	0.25		\$31,583	\$31,583
0021 Program Manager II	0.50		\$56,147	\$56,147	0.50		\$56,147	\$56,147	0.50		\$56,147	\$56,147	1.50		\$168,441	\$168,441
0022 PBIS Coaches	0.80		\$74,445	\$74,445	0.00		\$0	\$0	0.00		\$0	\$0	0.80		\$74,445	\$74,445
0023 Administrator	0.04		\$6,140	\$6,140	0.08		\$12,281	\$12,281	0.08		\$12,281	\$12,281	0.20		\$30,702	\$30,702
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SALARY TOTAL	8.61	\$0	\$713,071	\$713,071	24.13	\$0	\$2,070,161	\$2,070,161	9.53	\$0	\$805,159	\$805,159	42.27	\$0	\$3,588,391	\$3,588,391
PAYROLL TAXES:																
0030 OASDI			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
0031 FICA/MEDICARE			\$47,948	\$47,948			\$142,322	\$142,322			\$50,419	\$50,419			\$240,690	\$240,690
0032 SUI			\$357	\$357			\$1,035	\$1,035			\$403	\$403			\$1,794	\$1,794
PAYROLL TAX TOTAL		\$0	\$48,305	\$48,305		\$0	\$143,357	\$143,357		\$0	\$50,822	\$50,822		\$0	\$242,484	\$242,484
EMPLOYEE BENEFITS:																
0040 Retirement			\$132,492	\$132,492			\$384,931	\$384,931			\$148,392	\$148,392			\$665,814	\$665,814
0041 Workers Compensation			\$15,474	\$15,474			\$44,923	\$44,923			\$17,472	\$17,472			\$77,868	\$77,868
0042 Health Insurance (medical, vision, life, dental)			\$121,721	\$121,721			\$342,086	\$342,086			\$134,993	\$134,993			\$598,800	\$598,800
EMPLOYEE BENEFITS TOTAL		\$0	\$269,687	\$269,687		\$0	\$771,939	\$771,939		\$0	\$300,856	\$300,856		\$0	\$1,342,482	\$1,342,482
SALARY & BENEFITS GRAND TOTAL				\$1,031,063				\$2,985,457				\$1,156,837			\$5,173,357	\$5,173,357
FACILITIES/EQUIPMENT EXPENSES:																
1010 Rent/Lease Building			\$105,600	\$105,600			\$211,200	\$211,200			\$211,200	\$211,200			\$528,000	\$528,000
1011 Rent/Lease Equipment			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1012 Utilities			\$30,240	\$30,240			\$60,480	\$60,480			\$60,480	\$60,480			\$151,200	\$151,200
1013 Building Maintenance			\$9,120	\$9,120			\$18,240	\$18,240			\$18,240	\$18,240			\$45,600	\$45,600
1014 Equipment purchase			\$0	\$0			\$12,500	\$12,500			\$4,167	\$4,167			\$16,667	\$16,667
FACILITY/EQUIPMENT TOTAL			\$144,960	\$144,960			\$302,420	\$302,420			\$294,087	\$294,087			\$741,467	\$741,467
OPERATING EXPENSES:																
1060 Telephone			\$11,740	\$11,740			\$24,130	\$24,130			\$24,380	\$24,380			\$60,250	\$60,250
1061 Answering Service			\$0	\$0			\$5,000	\$5,000			\$0	\$0			\$5,000	\$5,000
1062 Postage			\$600	\$600			\$1,200	\$1,200			\$1,500	\$1,500			\$3,300	\$3,300
1063 Printing/Reproduction			\$15,849	\$15,849			\$32,576	\$32,576			\$65,826	\$65,826			\$114,251	\$114,251
1064 Publications			\$500	\$500			\$375	\$375			\$125	\$125			\$1,000	\$1,000
1065 Legal Notices/Advertising			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1066 Office Supplies & Equipment			\$51,852	\$51,852			\$15,000	\$15,000			\$86,143	\$86,143			\$152,994	\$152,994
1067 Household Supplies			\$450	\$450			\$1,200	\$1,200			\$600	\$600			\$2,250	\$2,250
1068 Food			\$4,500	\$4,500			\$0	\$0			\$0	\$0			\$4,500	\$4,500
1069 Program Supplies - Therapeutic			\$11,250	\$11,250			\$7,500	\$7,500			\$3,750	\$3,750			\$22,500	\$22,500
1070 Program Supplies - Medical			\$11,250	\$11,250			\$7,500	\$7,500			\$3,750	\$3,750			\$22,500	\$22,500
1071 Transportation of Clients			\$0	\$0			\$10,800	\$10,800			\$0	\$0			\$21,600	\$21,600
1072 Staff Mileage/vehicle maintenance			\$51,500	\$51,500			\$102,500	\$102,500			\$0	\$0			\$154,000	\$154,000
1073 Staff Travel (Out of County)			\$0	\$0			\$0	\$0			\$39,618	\$39,618			\$39,618	\$39,618
1074 Staff Training/Registration			\$13,120	\$13,120			\$9,840	\$9,840			\$4,920	\$4,920			\$27,880	\$27,880
1075 Lodging			\$7,500	\$7,500			\$7,500	\$7,500			\$3,750	\$3,750			\$18,750	\$18,750
1076 Other - Parking			\$1,500	\$1,500			\$750	\$750			\$250	\$250			\$2,500	\$2,500
1077 Other - Recruitment			\$1,500	\$1,500			\$750	\$750			\$73,140	\$73,140			\$75,390	\$75,390
1078 Other - Licenses			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
OPERATING EXPENSES TOTAL			\$193,911	\$193,911			\$226,621	\$226,621			\$307,751	\$307,751			\$728,282	\$728,282
FINANCIAL SERVICES EXPENSES:																
1080 Accounting/Bookkeeping			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1081 External Audit			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1082 Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1083 Administrative Overhead			\$207,389	\$207,389			\$543,573	\$543,573			\$268,517	\$268,517			\$1,019,479	\$1,019,479
1084 Payroll Services			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1085 Professional Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FINANCIAL SERVICES TOTAL			\$207,389	\$207,389			\$543,573	\$543,573			\$268,517	\$268,517			\$1,019,479	\$1,019,479
SPECIAL EXPENSES (Consultant/Etc.):																
1090 Consultant (network & data management)			\$10,500	\$10,500			\$0	\$0			\$0	\$0			\$10,500	\$10,500
1090.1 Legal Fees			\$0	\$0			\$60,000	\$60,000			\$0	\$0			\$60,000	\$60,000
1091 Translation Services			\$0	\$0			\$45,000	\$45,000			\$30,000	\$30,000			\$75,000	\$75,000
1092 Medication Supports			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SPECIAL EXPENSES TOTAL			\$10,500	\$10,500			\$105,000	\$105,000			\$30,000	\$30,000			\$145,500	\$145,500
FIXED ASSETS:																
1190 Computers & Software			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1191 Furniture & Fixtures			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1192 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1193 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FIXED ASSETS TOTAL			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
NON MEDI-CAL CLIENT SUPPORT EXPENSES:																
2000 Client Housing Support Expenditures (SFC 70)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
2001 Client Housing Operating Expenditures (SFC 71)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
2002.1 Clothing, Food & Hygiene (SFC 72)			\$0	\$0			\$0	\$0			\$0	\$0				

Behavioral Health Contract Budget Narrative FY 2018-2019

PROGRAM EXPENSES

Personnel Salaries, Payroll Taxes & Employee Benefits – Line Items 0001-0042

0001 through 0042: These amounts reflect staff that are needed to perform the duties of specialty mental health services and related activities. Full-time equivalent (FTE) is provided for each position. *Note that many positions in FY 2018-19 begin after the year begins, thereby reducing their total FTE and their total annual cost for this year. Below is a list of staff, their FTE, and the month the employee(s) starts in FY 2018-19:*

Month 1

0.20 FTE Administrator at \$153,501 per FTE
 1.00 FTE Director at \$121,939 per FTE
 1.00 FTE Accountant at \$70,741 per FTE
 1.50 FTE Financial Officer \$126,330 per FTE
 1.50 FTE Program Manager II \$112,295 per FTE
 0.80 PBIS Coaches \$93,057 per FTE
 1.00 FTE Program Assistant \$53,497 per FTE

Month 3

Staff

1.00 FTE Behavioral Health Program Supervisor \$118,828 per FTE
 1.00 FTE Administrative Assistant \$53,497 per FTE
 1.00 FTE Behavioral Health Clinician Supervisor \$104,472 per FTE

Month 4

1.00 FTE Department Automation Specialist \$61,659 per FTE
 2.00 FTE Program Assistant \$53,497 per FTE

Month 5

10.00 FTE Behavioral Health Clinician II \$93,057 per FTE
 22.00 FTE Behavioral Health Clinician I \$83,598 per FTE
 10.00 FTE Intensive Behavior Intervention Specialist \$59,990 per FTE
 1.00 FTE Office Assistant \$44,245 per FTE
 1.00 FTE Accounting Technician \$52,597 per FTE
 2.00 FTE Nurse \$94,061 per FTE

Month 6

2.00 FTE School Psychologists \$101,870 per FTE

After 6 month ramp-up
 Tele-psychiatrist

These staff include: 1.00 Director at \$121,939 per FTE, 0.83 Administrative Assistant at \$64,271 per FTE, 0.83 Behavioral Health Program Supervisor at \$118,828 per FTE, 1.67 Program Assistants at \$53,497 per FTE, 0.83 Behavioral Health Clinical Supervisor at \$104,472 per FTE, 6.67 Behavioral Health Clinicians II at \$93,057 per FTE, 14.67 Behavioral Health Clinicians I at \$83,598 per FTE, 1.17 Psychologists at \$101,870 per FTE, 6.67 Intensive Behavior Intervention Specialists at \$59,990 per FTE, 0.70 Office Assistant at \$44,245 per FTE, 0.75 Department Automation Specialist at \$61,659 per FTE, 1.00 Accountant at \$70,741 per FTE, 0.65 Accounting Technician at \$52,597 per FTE, 1.33 Nurses at \$94,061 per FTE, 0.75 Psychiatrist at \$212,876 per FTE, 0.25 Financial Officer at \$126,332 per FTE, 1.50 Program Managers at \$112,295 per FTE, 0.80 PBIS Coaches at \$93,057 per FTE, and 0.20 Administrator at \$153,501 per FTE. (\$3,588,391)

PAYROLL TAXES will be paid in a like manner as other employees of the Fresno County Superintendent of Schools. (\$242,484)

EMPLOYEE BENEFITS will be paid in a like manner as other employees of the Fresno County Superintendent of Schools (\$1,342,482)

Facilities/Equipment Expenses – Line Items 1010-1014

Facilities and Equipment expenses include rent or lease of buildings and equipment, utilities, building maintenance and equipment purchases.

1010 (Rent/Lease Building): This line item reflects 20,000 square feet office space and Hub costs. The estimated amount is \$2.20 per square foot per month. (\$528,000)

1012 (Utilities): This includes cost for utilities such as PG&E, water/garbage, etc. (\$151,200)

1013 (Building Maintenance): This includes building maintenance, security, and janitorial services and damages to any of the building if caused by a client. (\$45,600)

1014 (Equipment purchase): This reflects the cost of purchasing desks, couches, both stationary and portable tables, chairs, bookcases, file cabinets, shredder, trash cans, shelves, cell and landline phones, and other usual and customary office equipment. (\$16,667)

Operating Expenses – Line Items 1060-1080

Operating costs include the following: communications including cell phones monthly charges for program use, postage, lease of copier equipment, printing and reproduction costs due to subscriptions, office supplies, client food, program supplies, staff mileage, vehicle leases, insurance, gas, oil & tire, office maintenance, staff education and per diem when attending trainings, licenses, taxes, building security.

1060 (Telephone): Cell phones and landline use. (\$60,250)

1061 (Answering Service): After-hours answering service. (\$5,000)

1062 (Postage): Postage in order to provide documents through mail service to schools and community agencies relating to Specialty Mental Health. (\$3,300)

1063 (Printing/Reproduction): Training materials provided for team trainings, therapy documents, case notes, flyers, brochures, etc. A proportionate share of the copier lease will be charged to this line. The estimate is calculated at \$6.00 per person per day at 225 days. Marketing and Infographics for brochures will be included in Ramp-Up. (\$114,251)

1064 (Publications): Includes expenses for the publication of notices & reports. (\$1,000)

1066 (Office Supplies & Equipment): Reflects office supplies that are generally used, such as laptops, printers, desktops, iPad, scissors, tape, staplers, power strips, hole-punch, cutting board, business cards, envelopes, paper clips, pencil sharpeners, wastebaskets, etc. (\$152,994)

1067 (Household Supplies): Reflects cleaning supplies such as microfiber cloths, Windex, Clorox wipes, dish-soap, sponges, hand sanitizer, Kleenex, etc. (\$2,250)

1068 (Food): Reflects costs of providing food and beverages such as soft drinks and water for trainings as well as for clients as needed such as granola bars and water. (\$4,500)

1069 (Program Supplies-Therapeutic): Reflects costs for toys, assessment instruments, protocols, crayons, play barn, etc. (\$22,500)

1070 (Program Supplies-Medical): Reflects costs for gloves, vision and hearing supplies/equipment, first aid supplies, AED device, etc. (\$22,500)

1071 (Transportation of Clients): Reflects cost of leasing three (3) vehicles to transport clients to and from Hubs. The estimated cost is based upon \$600 per month per vehicle. (\$21,600)

1072 (Staff mileage and vehicle maintenance): Cost of staff mileage reimbursement per year for traveling to schools, Hubs, parent homes or in the community (i.e. McDonalds) in order to provide services. Transportation of clients to and from appointments, if needed. Mileage will be reimbursed at the IRS established rate. The estimated cost is based upon \$5,000 per FTE that is expected to travel, such as Behavioral Health Clinicians. (\$154,000)

1073 (Staff Travel-Out of County): Trainings that are Evidence-based practices (EBP) may be subject to out of town travel. (\$39,618)

1074 (Staff Training and Release Time): The cost is to assist the schools in releasing staff and teachers in order to participate in the training. Trainings will include the following: Trauma-informed CBT, Child Psychotherapy, Positive Discipline, NCI, etc. (\$27,880)

1075 (Lodging): Trainings that are EBP and necessitate lodging. (\$18,750)

1076 (Parking Validation): Cost reflects validation for parking for parents, PBIS coaches, or teachers for each Hub. (\$2,500)

1077 (Recruitment): Reflects cost to recruit staff. (\$75,390)

Financial Services Expenses – Line Items 1080-1085

1083 (Administrative Overhead @ 15%): Indirect costs are those costs of general management that are agency-wide. General management costs consist of expenditures for administrative activities necessary for the general operation of the County Office of Education (e.g., accounting, budgeting, payroll preparation, personnel management, purchasing, and centralized data processing). The standardized method to recover indirect costs from programs without having to time-account for the general administrative support provided to each program is referred to as the indirect cost rate process. The indirect cost rate process in California is based on the California Department of Education's (CDE's) federally approved indirect cost plan for K-12 Local Education Agency's (LEAs), which includes county offices of education. California's plan includes specific guideline on indirect cost components, including the indirect cost pool, base costs, and the carry-forward adjustment. The United States Department of Education has approved the fixed-with-carry-forward restricted rate methodology for calculating indirect cost rates for California LEAs. CDE has been delegated authority to calculate and approve indirect cost rates annually for LEAs. (\$1,019,479)

Special Expenses – Line Items 1090-1201

1090 (Consultation – network & data management): This budget is for MOUs for Districts, training (i.e. HIPAA, FERPA). Assisting with providing training for staff specifically related to providing mental health services in schools. Also, help with the telemedicine treatments. (\$10,500)

1090.1 (Legal Fees): This budget is for professional legal fees in the area of HIPAA, FERPA related to Specialty Mental Health and Schools and Behavioral Health Positions; training for staff that is specifically related to Mental Health Services in our Schools; MOUs between FCSS, Mental Health and our districts, Psychiatry and pediatrician - Telemedicine Agreements. (\$60,000)

1091 (Translation Services): Translation services will be provided as needed through an outside contractor. We do have several languages spoken by our staff; however, we may need translator for languages that are not spoken by staff, such as Hmong, Punjabi, or a client who is deaf. (\$75,000)

Total Program Expense: \$7,808,085

**BEHAVIORAL HEALTH CONTRACT
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FY 2019-2020**

Budget Categories - Line Item Description (Must be itemized)	PEI Budget			CSS Budget			Ramp-Up CSS Budget			Total Proposed Budget						
	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total				
PERSONNEL SALARIES:																
0001 Director	0.20		\$26,351	\$26,351	0.80		\$105,405	\$105,405	0.00		\$0	\$0	1.00		\$131,756	\$131,756
0002 Administrative Assistant	0.20		\$13,234	\$13,234	0.80		\$52,937	\$52,937	0.00		\$0	\$0	1.00		\$66,171	\$66,171
0003 Behavioral Health Program Supervisor	0.40		\$49,411	\$49,411	1.60		\$197,642	\$197,642	0.00		\$0	\$0	2.00		\$247,053	\$247,053
0004 Program Assistant	0.60		\$33,376	\$33,376	2.40		\$133,504	\$133,504	0.00		\$0	\$0	3.00		\$166,880	\$166,880
0005 Behavioral Health Clinician Supervisor	0.40		\$43,024	\$43,024	1.47		\$157,749	\$157,749	0.13		\$14,340	\$14,340	2.00		\$215,113	\$215,113
0006 Behavioral Health Clinician (II)	2.60		\$249,089	\$249,089	10.13		\$970,807	\$970,807	0.27		\$25,548	\$25,548	13.00		\$1,245,444	\$1,245,444
0007 Behavioral Health Clinician (I)	4.80		\$413,092	\$413,092	18.80		\$1,617,946	\$1,617,946	0.40		\$34,424	\$34,424	24.00		\$2,065,462	\$2,065,462
0008 Psychologist	0.00		\$0	\$0	2.00		\$209,762	\$209,762	0.00		\$0	\$0	2.00		\$209,762	\$209,762
0009 Intensive Behavior Intrv Spec	8.00		\$494,256	\$494,256	28.00		\$1,729,896	\$1,729,896	4.00		\$247,128	\$247,128	40.00		\$2,471,280	\$2,471,280
0010 Office Assistant	0.60		\$27,612	\$27,612	2.40		\$110,447	\$110,447	0.00		\$0	\$0	3.00		\$138,059	\$138,059
0011 Department Automation Specialist	0.20		\$12,824	\$12,824	0.80		\$51,297	\$51,297	0.00		\$0	\$0	1.00		\$64,121	\$64,121
0012 Accountant	0.20		\$14,712	\$14,712	0.80		\$58,848	\$58,848	0.00		\$0	\$0	1.00		\$73,560	\$73,560
0013 Accounting Technician	0.20		\$10,946	\$10,946	0.80		\$43,781	\$43,781	0.00		\$0	\$0	1.00		\$54,727	\$54,727
0016 Nurse	0.00		\$0	\$0	2.83		\$274,426	\$274,426	0.17		\$16,142	\$16,142	3.00		\$290,568	\$290,568
0017 Psychiatrist	0.00		\$0	\$0	1.50		\$328,800	\$328,800	0.00		\$0	\$0	1.50		\$328,800	\$328,800
0020 Financial Officer	0.00		\$0	\$0	1.00		\$130,087	\$130,087	0.00		\$0	\$0	1.00		\$130,087	\$130,087
0021 Program Manager II	0.50		\$58,366	\$58,366	1.00		\$116,732	\$116,732	0.00		\$0	\$0	1.50		\$175,098	\$175,098
0022 PBIS Coaches	0.80		\$76,642	\$76,642	0.00		\$0	\$0	0.00		\$0	\$0	0.80		\$76,642	\$76,642
0023 Administrator	0.04		\$6,323	\$6,323	0.16		\$25,290	\$25,290	0.00		\$0	\$0	0.20		\$31,613	\$31,613
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SALARY TOTAL	19.74	\$0	\$1,529,258	\$1,529,258	77.29	\$0	\$6,315,356	\$6,315,356	4.97	\$0	\$337,582	\$337,582	102.00	\$0	\$8,182,196	\$8,182,196
PAYROLL TAXES:																
0030 OASDI			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
0031 FICA/MEDICARE			\$108,290	\$108,290			\$438,516	\$438,516			\$24,824	\$24,824			\$571,620	\$571,620
0032 SUI			\$765	\$765			\$3,158	\$3,158			\$169	\$169			\$4,091	\$4,091
PAYROLL TAX TOTAL		\$0	\$109,045	\$109,045		\$0	\$441,674	\$441,674		\$0	\$24,993	\$24,993		\$0	\$575,712	\$575,712
EMPLOYEE BENEFITS:																
0040 Retirement			\$327,166	\$327,166			\$1,344,468	\$1,344,468			\$73,006	\$73,006			\$1,744,640	\$1,744,640
0041 Workers Compensation			\$33,185	\$33,185			\$137,043	\$137,043			\$7,326	\$7,326			\$177,554	\$177,554
0042 Health Insurance (medical, vision, life, dental)			\$293,113	\$293,113			\$1,150,602	\$1,150,602			\$73,585	\$73,585			\$1,517,300	\$1,517,300
EMPLOYEE BENEFITS TOTAL		\$0	\$653,464	\$653,464		\$0	\$2,632,113	\$2,632,113		\$0	\$153,916	\$153,916		\$0	\$3,439,494	\$3,439,494
SALARY & BENEFITS GRAND TOTAL				\$2,291,767			\$9,389,143	\$9,389,143			\$516,491	\$516,491			\$12,197,401	\$12,197,401
FACILITIES/EQUIPMENT EXPENSES:																
1010 Rent/Lease Building			\$105,600	\$105,600			\$598,400	\$598,400			\$35,200	\$35,200			\$739,200	\$739,200
1011 Rent/Lease Equipment			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1012 Utilities			\$30,240	\$30,240			\$171,360	\$171,360			\$10,080	\$10,080			\$211,680	\$211,680
1013 Building Maintenance			\$9,120	\$9,120			\$51,680	\$51,680			\$3,040	\$3,040			\$63,840	\$63,840
1014 Equipment purchase			\$0	\$0			\$45,833	\$45,833			\$4,167	\$4,167			\$50,000	\$50,000
FACILITY/EQUIPMENT TOTAL			\$144,960	\$144,960			\$867,273	\$867,273			\$52,487	\$52,487			\$1,064,720	\$1,064,720
OPERATING EXPENSES:																
1060 Telephone			\$19,740	\$19,740			\$77,293	\$77,293			\$4,967	\$4,967			\$102,000	\$102,000
1061 Answering Service			\$0	\$0			\$10,000	\$10,000			\$0	\$0			\$10,000	\$10,000
1062 Postage			\$1,000	\$1,000			\$3,733	\$3,733			\$333	\$333			\$5,067	\$5,067
1063 Printing/Reproduction			\$26,649	\$26,649			\$104,346	\$104,346			\$13,410	\$13,410			\$144,405	\$144,405
1064 Publications			\$1,250	\$1,250			\$1,167	\$1,167			\$83	\$83			\$2,500	\$2,500
1065 Legal Notices/Advertising			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1066 Office Supplies & Equipment			\$104,622	\$104,622			\$46,667	\$46,667			\$26,323	\$26,323			\$177,612	\$177,612
1067 Household Supplies			\$1,000	\$1,000			\$3,733	\$3,733			\$267	\$267			\$5,000	\$5,000
1068 Food			\$15,000	\$15,000			\$0	\$0			\$0	\$0			\$15,000	\$15,000
1069 Program Supplies - Therapeutic			\$25,000	\$25,000			\$23,333	\$23,333			\$1,667	\$1,667			\$50,000	\$50,000
1070 Program Supplies - Medical			\$25,000	\$25,000			\$23,333	\$23,333			\$1,667	\$1,667			\$50,000	\$50,000
1071 Transportation of Clients			\$36,000	\$36,000			\$33,600	\$33,600			\$2,400	\$2,400			\$72,000	\$72,000
1072 Staff Mileage/vehicle maintenance			\$88,500	\$88,500			\$333,167	\$333,167			\$0	\$0			\$421,667	\$421,667
1073 Staff Travel (Out of County)			\$0	\$0			\$0	\$0			\$16,142	\$16,142			\$16,142	\$16,142
1074 Staff Training/Registration			\$32,800	\$32,800			\$30,613	\$30,613			\$2,187	\$2,187			\$65,600	\$65,600
1075 Lodging			\$25,000	\$25,000			\$23,333	\$23,333			\$1,667	\$1,667			\$50,000	\$50,000
1076 Other - Parking			\$2,500	\$2,500			\$2,333	\$2,333			\$167	\$167			\$5,000	\$5,000
1077 Other - Recruitment			\$2,500	\$2,500			\$2,333	\$2,333			\$14,900	\$14,900			\$19,733	\$19,733
1078 Other - Licenses			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
OPERATING EXPENSES TOTAL			\$406,561	\$406,561			\$718,986	\$718,986			\$86,178	\$86,178			\$1,211,725	\$1,211,725
FINANCIAL SERVICES EXPENSES:																
1080 Accounting/Bookkeeping			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1081 External Audit			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1082 Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1083 Administrative Overhead			\$429,442	\$429,442			\$1,686,606	\$1,686,606			\$102,773	\$102,773			\$2,218,822	\$2,218,822
1084 Payroll Services			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1085 Professional Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FINANCIAL SERVICES TOTAL			\$429,442	\$429,442			\$1,686,606	\$1,686,606			\$102,773	\$102,773			\$2,218,822	\$2,218,822
SPECIAL EXPENSES (Consultant/Etc.):																
1090 Consultant (network & data management)			\$17,500	\$17,500			\$0	\$0			\$0	\$0			\$17,500	\$17,500
1090.1 Legal Fees			\$0	\$0			\$120,000	\$120,000			\$0	\$0			\$120,000	\$120,000
1091 Translation Services			\$0	\$0			\$140,000	\$140,000			\$30,000	\$30,000			\$170,000	\$170,000
1092 Medication Supports			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SPECIAL EXPENSES TOTAL			\$17,500	\$17,500			\$260,000	\$260,000			\$30,000	\$30,000			\$307,500	\$307,500
FIXED ASSETS:																
1190 Computers & Software			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1191 Furniture & Fixtures			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1192 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1193 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FIXED ASSETS TOTAL			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
NON MEDI-CAL CLIENT SUPPORT EXPENSES:																
2000 Client Housing Support Expenditures (SFC 70)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
2001 Client Housing Operating Expenditures (SFC 71)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
2002.1 Clothing, Food & Hygiene (SFC 72																

Behavioral Health Contract Budget Narrative FY 2019-2020

PROGRAM EXPENSES

Personnel Salaries, Payroll Taxes & Employee Benefits – Line Items 0001-0042

0001 through 0042: These amounts reflect staff that are needed to perform the duties of specialty mental health services and related activities. Full-time equivalent (FTE) is provided for each position.

These staff include: 1.00 Director at \$131,756 per FTE, 1.00 Administrative Assistant at \$66,171 per FTE, 2.00 Behavioral Health Program Supervisor at \$123,526 per FTE, 3.00 Program Assistants at \$55,626 per FTE, 2.00 Behavioral Health Clinical Supervisor at \$107,556 per FTE, 13.00 Behavioral Health Clinicians II at \$95,803 per FTE, 24.00 Behavioral Health Clinicians I at \$86,061 per FTE, 2.00 Psychologists at \$104,881 per FTE, 40.00 Intensive Behavior Intervention Specialists at \$61,782 per FTE, 3.00 Office Assistant at \$46,020 per FTE, 1.00 Department Automation Specialist at \$64,122 per FTE, 1.00 Accountant at \$73,560 per FTE, 1.00 Accounting Technician at \$54,726 per FTE, 3.00 Nurses at \$96,856 per FTE, 1.50 Psychiatrist at \$219,200 per FTE, 1.00 Financial Officer at \$130,087 per FTE, 1.50 Program Managers at \$116,732 per FTE, 0.80 PBIS Coaches at \$95,803 per FTE, and 0.20 Administrator at \$158,061 per FTE. (\$8,182,196)

PAYROLL TAXES will be paid in a like manner as other employees of the Fresno County Superintendent of Schools. (\$575,712)

EMPLOYEE BENEFITS will be paid in a like manner as other employees of the Fresno County Superintendent of Schools (\$3,439,494)

Facilities/Equipment Expenses – Line Items 1010-1014

Facilities and Equipment expenses include rent or lease of buildings and equipment, utilities, building maintenance and equipment purchases.

1010 (Rent/Lease Building): This line item reflects 28,000 square feet of office space and Hub costs. The estimated amount is \$2.20 per square foot per month. (\$739,200)

1012 (Utilities): This includes cost for utilities such as PG&E, water/garbage, etc. (\$211,680)

1013 (Building Maintenance): This includes building maintenance, security, and janitorial services and damages to any of the building if caused by a client. (\$63,840)

1014 (Equipment purchase): This reflects the cost of purchasing desks, couches, both stationary and portable tables, chairs, bookcases, file cabinets, shredder, trash cans, shelves, cell and landline phones, and other usual and customary office equipment. (\$50,000)

Operating Expenses – Line Items 1060-1080

Operating costs include the following: communications including cell phones monthly charges for program use, postage, lease of copier equipment, printing and reproduction costs due to subscriptions, office supplies, client food, program supplies, staff mileage, vehicle leases, insurance, gas, oil & tire, office maintenance, staff education and per diem when attending trainings, licenses, taxes, building security.

1060 (Telephone): Cell phones and landline use. (\$102,000)

1061 (Answering Service): After-hours answering service. (\$10,000)

1062 (Postage): Postage in order to provide documents through mail service to schools and community agencies relating to Specialty Mental Health. (\$5,067)

1063 (Printing/Reproduction): Training materials provided for team trainings, therapy documents, case notes, flyers, brochures, etc. A proportionate share of the copier lease will be charged to this line. The estimate is calculated at \$6.00 per person per day at 225 days. Marketing and Infographics for brochures will be included in Ramp-Up. (\$144,405)

1064 (Publications): Includes expenses for the publication of notices & reports. (\$2,500)

1066 (Office Supplies & Equipment): Reflects office supplies that are generally used, such as laptops, printers, desktops, iPad, scissors, tape, staplers, power strips, hole-punch, cutting board, business cards, envelopes, paper clips, pencil sharpeners, wastebaskets, etc. (\$177,612)

1067 (Household Supplies): Reflects cleaning supplies such as microfiber cloths, Windex, Clorox wipes, dish-soap, sponges, hand sanitizer, Kleenex, etc. (\$5,000)

1068 (Food): Reflects costs of providing food and beverages such as soft drinks and water for trainings as well as for clients as needed such as granola bars and water. (\$15,000)

1069 (Program Supplies-Therapeutic): Reflects costs for toys, assessment instruments, protocols, crayons, play barn, etc. (\$50,000)

1070 (Program Supplies-Medical): Reflects costs for gloves, vision and hearing supplies/equipment, first aid supplies, AED device, etc. (\$50,000)

1071 (Transportation of Clients): Reflects cost of leasing ten (10) vehicles to transport clients to and from Hubs. The estimated cost is based upon \$600 per month per vehicle. (\$72,000)

1072 (Staff mileage and vehicle maintenance): Cost of staff mileage reimbursement per year for traveling to schools, Hubs, parent homes or in the community (i.e. McDonalds) in order to provide services. Transportation of clients to and from appointments, if needed. Mileage will be reimbursed at the IRS established rate. The estimated cost is based upon \$5,000 per FTE that is expected to travel, such as Behavioral Health Clinicians. (\$421,667)

1073 (Staff Travel-Out of County): Trainings that are Evidence-based practices (EBP) may be subject to out of town travel. (\$16,142)

1074 (Staff Training and Release Time): The cost is to assist the schools in releasing staff and teachers in order to participate in the training. Trainings will include the following: Trauma-informed CBT, Child Psychotherapy, Positive Discipline, NCI, etc. (\$65,600)

1075 (Lodging): Trainings that are EBP and necessitate lodging. (\$50,000)

1076 (Parking Validation): Cost reflects validation for parking for parents, PBIS coaches, or teachers needing to attend training at the downtown location. (\$5,000)

1077 (Recruitment): Reflects cost to recruit staff. (\$19,733)

Financial Services Expenses – Line Items 1080-1085

1083 (Administrative Overhead @ 15%): Indirect costs are those costs of general management that are agency-wide. General management costs consist of expenditures for administrative activities necessary for the general operation of the County Office of Education (e.g., accounting, budgeting, payroll preparation, personnel management, purchasing, and centralized data processing). The standardized method to recover indirect costs from programs without having to time-account for the general administrative support provided to each program is referred to as the indirect cost rate process. The indirect cost rate process in California is based on the California Department of Education's (CDE's) federally approved indirect cost plan for K-12 Local Education Agency's (LEAs), which includes county offices of education. California's plan includes specific guideline on indirect cost components, including the indirect cost pool, base costs, and the carry-forward adjustment. The United States Department of Education has approved the fixed-with-carry-forward restricted rate methodology for calculating indirect cost rates for California LEAs. CDE has been delegated authority to calculate and approve indirect cost rates annually for LEAs. (\$2,218,822)

Special Expenses – Line Items 1090-1201

1090 (Consultation – network & data management): This budget is for MOUs for Districts, training (i.e. HIPAA, FERPA). Assisting with providing training for staff specifically related to providing mental health services in schools. Also, help with the telemedicine treatments. (\$17,500)

1090.1 (Legal Fees): This budget is for professional legal fees in the area of HIPAA, FERPA related to Specialty Mental Health and Schools and Behavioral Health Positions; training for staff that is specifically related to Mental Health Services in our Schools; MOUs between FCSS, Mental Health and our districts, Psychiatry and pediatrician - Telemedicine Agreements. (\$120,000)

1091 (Translation Services): Translation services will be provided as needed through an outside contractor. We do have several languages spoken by our staff; however, we may need translator for languages that are not spoken by staff, such as Hmong, Punjabi, or a client who is deaf. (\$170,000)

Total Program Expense: \$17,000,168

**BEHAVIORAL HEALTH CONTRACT
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FY 2020-2021**

Budget Categories - Line Item Description (Must be itemized)	PEI Budget			CSS Budget			Ramp-Up CSS Budget			Total Proposed Budget						
	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total				
PERSONNEL SALARIES:																
0001 Director	0.20		\$28,474	\$28,474	0.80		\$113,897	\$113,897	0.00		\$0	\$0	1.00		\$142,371	\$142,371
0002 Administrative Assistant	0.20		\$13,627	\$13,627	0.80		\$54,507	\$54,507	0.00		\$0	\$0	1.00		\$68,134	\$68,134
0003 Behavioral Health Program Supervisor	0.40		\$50,874	\$50,874	1.60		\$203,499	\$203,499	0.00		\$0	\$0	2.00		\$254,373	\$254,373
0004 Program Assistant	0.80		\$45,804	\$45,804	3.20		\$183,217	\$183,217	0.00		\$0	\$0	4.00		\$229,021	\$229,021
0005 Behavioral Health Clinician Supervisor	0.60		\$66,444	\$66,444	2.27		\$251,001	\$251,001	0.13		\$14,764	\$14,764	3.00		\$332,209	\$332,209
0006 Behavioral Health Clinician (II)	3.00		\$295,896	\$295,896	11.73		\$1,157,288	\$1,157,288	0.27		\$26,302	\$26,302	15.00		\$1,479,486	\$1,479,486
0007 Behavioral Health Clinician (I)	5.60		\$496,147	\$496,147	21.87		\$1,937,336	\$1,937,336	0.53		\$47,252	\$47,252	28.00		\$2,480,735	\$2,480,735
0008 Psychologist	0.00		\$0	\$0	2.00		\$215,965	\$215,965	0.00		\$0	\$0	2.00		\$215,965	\$215,965
0009 Intensive Behavior Intrv Spec	12.00		\$763,656	\$763,656	45.33		\$2,884,922	\$2,884,922	2.67		\$169,702	\$169,702	60.00		\$3,818,280	\$3,818,280
0010 Office Assistant	0.80		\$37,918	\$37,918	3.20		\$151,672	\$151,672	0.00		\$0	\$0	4.00		\$189,590	\$189,590
0011 Department Automation Specialist	0.20		\$13,209	\$13,209	0.80		\$52,835	\$52,835	0.00		\$0	\$0	1.00		\$66,044	\$66,044
0012 Accountant	0.40		\$30,310	\$30,310	1.60		\$121,237	\$121,237	0.00		\$0	\$0	2.00		\$151,547	\$151,547
0013 Accounting Technician	0.20		\$11,271	\$11,271	0.80		\$45,084	\$45,084	0.00		\$0	\$0	1.00		\$56,355	\$56,355
0016 Nurse	0.00		\$0	\$0	3.83		\$382,314	\$382,314	0.17		\$16,622	\$16,622	4.00		\$398,936	\$398,936
0017 Psychiatrist	0.00		\$0	\$0	1.50		\$338,569	\$338,569	0.00		\$0	\$0	1.50		\$338,569	\$338,569
0020 Financial Officer	0.00		\$0	\$0	1.00		\$133,966	\$133,966	0.00		\$0	\$0	1.00		\$133,966	\$133,966
0021 Program Manager II	0.50		\$60,094	\$60,094	1.00		\$120,189	\$120,189	0.00		\$0	\$0	1.50		\$180,283	\$180,283
0022 PBIS Coaches	0.80		\$78,906	\$78,906	0.00		\$0	\$0	0.00		\$0	\$0	0.80		\$78,906	\$78,906
0023 Administrator	0.04		\$6,607	\$6,607	0.16		\$26,425	\$26,425	0.00		\$0	\$0	0.20		\$33,032	\$33,032
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SALARY TOTAL	25.74	\$0	\$1,999,237	\$1,999,237	103.49	\$0	\$8,373,923	\$8,373,923	3.77	\$0	\$274,642	\$274,642	133.00	\$0	\$10,647,802	\$10,647,802
PAYROLL TAXES:																
0030 OASDI			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
0031 FICA/MEDICARE			\$143,896	\$143,896			\$588,133	\$588,133			\$19,980	\$19,980			\$751,999	\$751,999
0032 SUI			\$1,000	\$1,000			\$4,187	\$4,187			\$137	\$137			\$5,324	\$5,324
PAYROLL TAX TOTAL		\$0	\$144,896	\$144,896		\$0	\$592,320	\$592,320		\$0	\$20,117	\$20,117		\$0	\$757,323	\$757,323
EMPLOYEE BENEFITS:																
0040 Retirement			\$480,125	\$480,125			\$1,997,694	\$1,997,694			\$66,249	\$66,249			\$2,544,068	\$2,544,068
0041 Workers Compensation			\$43,383	\$43,383			\$181,714	\$181,714			\$5,960	\$5,960			\$231,057	\$231,057
0042 Health Insurance (medical, vision, life, dental)			\$401,198	\$401,198			\$1,616,765	\$1,616,765			\$58,737	\$58,737			\$2,076,700	\$2,076,700
EMPLOYEE BENEFITS TOTAL		\$0	\$924,707	\$924,707		\$0	\$3,796,174	\$3,796,174		\$0	\$130,945	\$130,945		\$0	\$4,851,826	\$4,851,826
SALARY & BENEFITS GRAND TOTAL				\$3,068,830			\$12,762,417	\$12,762,417			\$425,704	\$425,704			\$16,256,951	\$16,256,951
FACILITIES/EQUIPMENT EXPENSES:																
1010 Rent/Lease Building			\$105,600	\$105,600			\$809,600	\$809,600			\$35,200	\$35,200			\$950,400	\$950,400
1011 Rent/Lease Equipment			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1012 Utilities			\$30,240	\$30,240			\$231,840	\$231,840			\$10,080	\$10,080			\$272,160	\$272,160
1013 Building Maintenance			\$9,120	\$9,120			\$69,920	\$69,920			\$3,040	\$3,040			\$82,080	\$82,080
1014 Equipment purchase			\$0	\$0			\$91,667	\$91,667			\$8,333	\$8,333			\$100,000	\$100,000
FACILITY/EQUIPMENT TOTAL			\$144,960	\$144,960			\$1,203,027	\$1,203,027			\$56,653	\$56,653			\$1,404,640	\$1,404,640
OPERATING EXPENSES:																
1060 Telephone			\$25,740	\$25,740			\$103,493	\$103,493			\$3,767	\$3,767			\$133,000	\$133,000
1061 Answering Service			\$0	\$0			\$10,000	\$10,000			\$0	\$0			\$10,000	\$10,000
1062 Postage			\$1,400	\$1,400			\$5,333	\$5,333			\$333	\$333			\$7,067	\$7,067
1063 Printing/Reproduction			\$34,749	\$34,749			\$139,716	\$139,716			\$10,170	\$10,170			\$184,635	\$184,635
1064 Publications			\$1,750	\$1,750			\$1,667	\$1,667			\$83	\$83			\$3,500	\$3,500
1065 Legal Notices/Advertising			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1066 Office Supplies & Equipment			\$136,422	\$136,422			\$66,667	\$66,667			\$19,963	\$19,963			\$223,052	\$223,052
1067 Household Supplies			\$1,400	\$1,400			\$5,333	\$5,333			\$267	\$267			\$7,000	\$7,000
1068 Food			\$21,000	\$21,000			\$0	\$0			\$0	\$0			\$21,000	\$21,000
1069 Program Supplies - Therapeutic			\$35,000	\$35,000			\$33,333	\$33,333			\$1,667	\$1,667			\$70,000	\$70,000
1070 Program Supplies - Medical			\$35,000	\$35,000			\$33,333	\$33,333			\$1,667	\$1,667			\$70,000	\$70,000
1071 Transportation of Clients			\$50,400	\$50,400			\$48,000	\$48,000			\$2,400	\$2,400			\$100,800	\$100,800
1072 Staff Mileage/vehicle maintenance			\$115,500	\$115,500			\$452,167	\$452,167			\$0	\$0			\$567,667	\$567,667
1073 Staff Travel (Out of County)			\$0	\$0			\$0	\$0			\$12,242	\$12,242			\$12,242	\$12,242
1074 Staff Training/Registration			\$45,920	\$45,920			\$43,733	\$43,733			\$2,187	\$2,187			\$91,840	\$91,840
1075 Lodging			\$35,000	\$35,000			\$33,333	\$33,333			\$1,667	\$1,667			\$70,000	\$70,000
1076 Other - Parking			\$3,500	\$3,500			\$3,333	\$3,333			\$167	\$167			\$7,000	\$7,000
1077 Other - Recruitment			\$3,500	\$3,500			\$3,333	\$3,333			\$11,300	\$11,300			\$18,133	\$18,133
1078 Other - Licenses			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
OPERATING EXPENSES TOTAL			\$546,281	\$546,281			\$982,776	\$982,776			\$67,878	\$67,878			\$1,596,935	\$1,596,935
FINANCIAL SERVICES EXPENSES:																
1080 Accounting/Bookkeeping			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1081 External Audit			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1082 Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1083 Administrative Overhead			\$568,010	\$568,010			\$2,291,529	\$2,291,529			\$87,035	\$87,035			\$2,946,574	\$2,946,574
1084 Payroll Services			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1085 Professional Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FINANCIAL SERVICES TOTAL			\$568,010	\$568,010			\$2,291,529	\$2,291,529			\$87,035	\$87,035			\$2,946,574	\$2,946,574
SPECIAL EXPENSES (Consultant/Etc.):																
1090 Consultant (network & data management)			\$24,500	\$24,500			\$0	\$0			\$0	\$0			\$24,500	\$24,500
1090.1 Legal Fees			\$0	\$0			\$120,000	\$120,000			\$0	\$0			\$120,000	\$120,000
1091 Translation Services			\$0	\$0			\$200,000	\$200,000			\$30,000	\$30,000			\$230,000	\$230,000
1092 Medication Supports			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SPECIAL EXPENSES TOTAL			\$24,500	\$24,500			\$320,000	\$320,000			\$30,000	\$30,000			\$374,500	\$374,500
FIXED ASSETS:																
1190 Computers & Software			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1191 Furniture & Fixtures			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1192 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1193 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FIXED ASSETS TOTAL			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
NON MEDI-CAL CLIENT SUPPORT EXPENSES:																
2000 Client Housing Support Expenditures (SFC 70)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
2001 Client Housing Operating Expenditures (SFC 71)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0

Behavioral Health Contract Budget Narrative FY 2020-2021

PROGRAM EXPENSES

Personnel Salaries, Payroll Taxes & Employee Benefits – Line Items 0001-0042

0001 through 0042: These amounts reflect staff that are needed to perform the duties of specialty mental health services and related activities. Full-time equivalent (FTE) is provided for each position.

These staff include: 1.00 Director at \$142,372 per FTE, 1.00 Administrative Assistant at \$68,134 per FTE, 2.00 Behavioral Health Program Supervisor at \$127,187 per FTE, 4.00 Program Assistants at \$57,255 per FTE, 3.00 Behavioral Health Clinical Supervisor at \$110,736 per FTE, 15.00 Behavioral Health Clinicians II at \$98,632 per FTE, 28.00 Behavioral Health Clinicians I at \$88,598 per FTE, 2.00 Psychologists at \$107,982 per FTE, 60.00 Intensive Behavior Intervention Specialists at \$63,638 per FTE, 4.00 Office Assistant at \$47,398 per FTE, 1.00 Department Automation Specialist at \$66,043 per FTE, 2.00 Accountant at \$75,774 per FTE, 1.00 Accounting Technician at \$56,355 per FTE, 4.00 Nurses at \$99,734 per FTE, 1.50 Psychiatrist at \$225,713 per FTE, 1.00 Financial Officer at \$133,965 per FTE, 1.50 Program Managers at \$120,189 per FTE, 0.80 PBIS Coaches at \$98,633 per FTE, and 0.20 Administrator at \$165,153 per FTE. (\$10,647,802)

PAYROLL TAXES will be paid in a like manner as other employees of the Fresno County Superintendent of Schools. (\$757,323)

EMPLOYEE BENEFITS will be paid in a like manner as other employees of the Fresno County Superintendent of Schools (\$4,851,826)

Facilities/Equipment Expenses – Line Items 1010-1014

Facilities and Equipment expenses include rent or lease of buildings and equipment, utilities, building maintenance and equipment purchases.

1010 (Rent/Lease Building): This line item reflects 36,000 square feet of office space and Hub costs. The estimated amount is \$2.20 per square foot per month. (\$950,400)

1012 (Utilities): This includes cost for utilities such as PG&E, water/garbage, etc. (\$272,160)

1013 (Building Maintenance): This includes building maintenance, security, and janitorial services and damages to any of the building if caused by a client. (\$82,080)

1014 (Equipment purchase): This reflects the cost of purchasing desks, couches, both stationary and portable tables, chairs, bookcases, file cabinets, shredder, trash cans, shelves, cell and landline phones, and other usual and customary office equipment. (\$100,000)

Operating Expenses – Line Items 1060-1080

Operating costs include the following: communications including cell phones monthly charges for program use, postage, lease of copier equipment, printing and reproduction costs due to subscriptions, office supplies, client food, program supplies, staff mileage, vehicle leases, insurance, gas, oil & tire, office maintenance, staff education and per diem when attending trainings, licenses, taxes, building security.

1060 (Telephone): Cell phones and landline use. (\$133,000)

1061 (Answering Service): After-hours answering service. (\$10,000)

1062 (Postage): Postage in order to provide documents through mail service to schools and community agencies relating to Specialty Mental Health. (\$7,067)

1063 (Printing/Reproduction): Training materials provided for team trainings, therapy documents, case notes, flyers, brochures, etc. A proportionate share of the copier lease will be charged to this line. The estimate is calculated at \$6.00 per person per day at 225 days. Marketing and Infographics for brochures will be included in Ramp-Up. (\$184,635)

1064 (Publications): Includes expenses for the publication of notices & reports. (\$3,500)

1066 (Office Supplies & Equipment): Reflects office supplies that are generally used, such as laptops, printers, desktops, iPad, scissors, tape, staplers, power strips, hole-punch, cutting board, business cards, envelopes, paper clips, pencil sharpeners, wastebaskets, etc. (\$223,052)

1067 (Household Supplies): Reflects cleaning supplies such as microfiber cloths, Windex, Clorox wipes, dish-soap, sponges, hand sanitizer, Kleenex, etc. (\$7,000)

1068 (Food): Reflects costs of providing food and beverages such as soft drinks and water for trainings as well as for clients as needed such as granola bars and water. (\$21,000)

1069 (Program Supplies-Therapeutic): Reflects costs for toys, assessment instruments, protocols, crayons, play barn, etc. (\$70,000)

1070 (Program Supplies-Medical): Reflects costs for gloves, vision and hearing supplies/equipment, first aid supplies, AED device, etc. (\$70,000)

1071 (Transportation of Clients): Reflects cost of leasing fourteen (14) vehicles to transport clients to and from Hubs. The estimated cost is based upon \$600 per month per vehicle. (\$100,800)

1072 (Staff mileage and vehicle maintenance): Cost of staff mileage reimbursement per year for traveling to schools, Hubs, parent homes or in the community (i.e. McDonalds) in order to provide services. Transportation of clients to and from appointments, if needed. Mileage will be reimbursed at the IRS established rate. The estimated cost is based upon \$5,000 per FTE that is expected to travel, such as Behavioral Health Clinicians. (\$567,667)

1073 (Staff Travel-Out of County): Trainings that are Evidence-based practices (EBP) may be subject to out of town travel. (\$12,242)

1074 (Staff Training and Release Time): The cost is to assist the schools in releasing staff and teachers in order to participate in the training. Trainings will include the following: Trauma-informed CBT, Child Psychotherapy, Positive Discipline, NCI, etc. (\$91,840)

1075 (Lodging): Trainings that are EBP and necessitate lodging. (\$70,000)

1076 (Parking Validation): Cost reflects validation for parking for parents, PBIS coaches, or teachers needing to attend training at the downtown location. (\$7,000)

1077 (Recruitment): Reflects cost to recruit staff. (\$18,133)

Financial Services Expenses – Line Items 1080-1085

1083 (Administrative Overhead @ 15%): Indirect costs are those costs of general management that are agency-wide. General management costs consist of expenditures for administrative activities necessary for the general operation of the County Office of Education (e.g., accounting, budgeting, payroll preparation, personnel management, purchasing, and centralized data processing). The standardized method to recover indirect costs from programs without having to time-account for the general administrative support provided to each program is referred to as the indirect cost rate process. The indirect cost rate process in California is based on the California Department of Education's (CDE's) federally approved indirect cost plan for K-12 Local Education Agency's (LEAs), which includes county offices of education. California's plan includes specific guideline on indirect cost components, including the indirect cost pool, base costs, and the carry-forward adjustment. The United States Department of Education has approved the fixed-with-carry-forward restricted rate methodology for calculating indirect cost rates for California LEAs. CDE has been delegated authority to calculate and approve indirect cost rates annually for LEAs. (\$2,946,574)

Special Expenses – Line Items 1090-1201

1090 (Consultation – network & data management): This budget is for MOUs for Districts, training (i.e. HIPAA, FERPA). Assisting with providing training for staff specifically related to providing mental health services in schools. Also, help with the telemedicine treatments. (\$24,500)

1090.1 (Legal Fees): This budget is for professional legal fees in the area of HIPAA, FERPA related to Specialty Mental Health and Schools and Behavioral Health Positions; training for staff that is specifically related to Mental Health Services in our Schools; MOUs between FCSS, Mental Health and our districts, Psychiatry and pediatrician - Telemedicine Agreements. (\$120,000)

1091 (Translation Services): Translation services will be provided as needed through an outside contractor. We do have several languages spoken by our staff; however, we may need translator for languages that are not spoken by staff, such as Hmong, Punjabi, or a client who is deaf. (\$230,000)

Total Program Expense: \$22,579,600

**BEHAVIORAL HEALTH CONTRACT
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FY 2021-2022**

Budget Categories -				PEI Budget				CSS Budget				Ramp-Up CSS Budget				Total Proposed Budget			
Line Item Description (Must be itemized)	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total			
PERSONNEL SALARIES:																			
0001 Director	0.20		\$30,770	\$30,770	0.80		\$123,083	\$123,083	0.00		\$0	\$0	1.00		\$153,853	\$153,853			
0002 Administrative Assistant	0.20		\$14,032	\$14,032	0.80		\$56,127	\$56,127	0.00		\$0	\$0	1.00		\$70,159	\$70,159			
0003 Behavioral Health Program Supervisor	0.40		\$52,383	\$52,383	1.60		\$209,533	\$209,533	0.00		\$0	\$0	2.00		\$261,916	\$261,916			
0004 Program Assistant	1.00		\$58,946	\$58,946	4.00		\$235,786	\$235,786	0.00		\$0	\$0	5.00		\$294,732	\$294,732			
0005 Behavioral Health Clinician Supervisor	0.80		\$91,208	\$91,208	3.07		\$349,638	\$349,638	0.13		\$15,202	\$15,202	4.00		\$456,048	\$456,048			
0006 Behavioral Health Clinician (II)	3.60		\$365,566	\$365,566	14.13		\$1,435,190	\$1,435,190	0.27		\$27,080	\$27,080	18.00		\$1,827,836	\$1,827,836			
0007 Behavioral Health Clinician (I)	6.00		\$547,263	\$547,263	23.47		\$2,140,411	\$2,140,411	0.53		\$48,646	\$48,646	30.00		\$2,736,320	\$2,736,320			
0008 Psychologist	0.00		\$0	\$0	2.00		\$222,354	\$222,354	0.00		\$0	\$0	2.00		\$222,354	\$222,354			
0009 Intensive Behavior Intrv Spec	16.00		\$1,048,672	\$1,048,672	61.33		\$4,019,910	\$4,019,910	2.67		\$174,778	\$174,778	80.00		\$5,243,360	\$5,243,360			
0010 Office Assistant	0.80		\$39,054	\$39,054	3.20		\$156,216	\$156,216	0.00		\$0	\$0	4.00		\$195,270	\$195,270			
0011 Department Automation Specialist	0.40		\$27,211	\$27,211	1.60		\$108,843	\$108,843	0.00		\$0	\$0	2.00		\$136,054	\$136,054			
0012 Accountant	0.60		\$46,817	\$46,817	2.40		\$187,269	\$187,269	0.00		\$0	\$0	3.00		\$234,086	\$234,086			
0013 Accounting Technician	0.40		\$23,219	\$23,219	1.60		\$92,875	\$92,875	0.00		\$0	\$0	2.00		\$116,094	\$116,094			
0016 Nurse	0.00		\$0	\$0	4.83		\$496,382	\$496,382	0.17		\$17,116	\$17,116	5.00		\$513,498	\$513,498			
0017 Psychiatrist	0.00		\$0	\$0	1.92		\$445,474	\$445,474	0.08		\$19,368	\$19,368	2.00		\$464,842	\$464,842			
0020 Financial Officer	0.00		\$0	\$0	1.00		\$137,953	\$137,953	0.00		\$0	\$0	1.00		\$137,953	\$137,953			
0021 Program Manager II	0.50		\$61,874	\$61,874	1.00		\$123,749	\$123,749	0.00		\$0	\$0	1.50		\$185,623	\$185,623			
0022 PBIS Coaches	0.80		\$81,238	\$81,238	0.00		\$0	\$0	0.00		\$0	\$0	0.80		\$81,238	\$81,238			
0023 Administrator	0.04		\$6,803	\$6,803	0.16		\$27,210	\$27,210	0.00		\$0	\$0	0.20		\$34,013	\$34,013			
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
SALARY TOTAL	31.74	\$0	\$2,495,056	\$2,495,056	128.91	\$0	\$10,568,003	\$10,568,003	3.85	\$0	\$302,190	\$302,190	164.50	\$0	\$13,365,249	\$13,365,249			
PAYROLL TAXES:																			
0030 OASDI			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
0031 FICA/MEDICARE			\$181,459	\$181,459			\$747,695	\$747,695			\$22,056	\$22,056			\$951,209	\$951,209			
0032 SUI			\$1,247	\$1,247			\$5,284	\$5,284			\$151	\$151			\$6,683	\$6,683			
PAYROLL TAX TOTAL		\$0	\$182,706	\$182,706		\$0	\$752,979	\$752,979		\$0	\$22,207	\$22,207		\$0	\$957,892	\$957,892			
EMPLOYEE BENEFITS:																			
0040 Retirement			\$626,065	\$626,065			\$2,629,355	\$2,629,355			\$75,891	\$75,891			\$3,331,311	\$3,331,311			
0041 Workers Compensation			\$54,143	\$54,143			\$229,326	\$229,326			\$6,558	\$6,558			\$290,026	\$290,026			
0042 Health Insurance (medical, vision, life, dental)			\$518,243	\$518,243			\$2,109,449	\$2,109,449			\$62,933	\$62,933			\$2,690,625	\$2,690,625			
EMPLOYEE BENEFITS TOTAL		\$0	\$1,198,451	\$1,198,451		\$0	\$4,968,130	\$4,968,130		\$0	\$145,381	\$145,381		\$0	\$6,311,962	\$6,311,962			
SALARY & BENEFITS GRAND TOTAL				\$3,876,213				\$16,289,112				\$469,778			\$20,635,103	\$20,635,103			
FACILITIES/EQUIPMENT EXPENSES:																			
1010 Rent/Lease Building			\$105,600	\$105,600			\$1,020,800	\$1,020,800			\$35,200	\$35,200			\$1,161,600	\$1,161,600			
1011 Rent/Lease Equipment			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1012 Utilities			\$30,240	\$30,240			\$292,320	\$292,320			\$10,080	\$10,080			\$332,640	\$332,640			
1013 Building Maintenance			\$9,120	\$9,120			\$88,160	\$88,160			\$3,040	\$3,040			\$100,320	\$100,320			
1014 Equipment purchase			\$0	\$0			\$100,000	\$100,000			\$0	\$0			\$100,000	\$100,000			
FACILITY/EQUIPMENT TOTAL			\$144,960	\$144,960			\$1,501,280	\$1,501,280			\$48,320	\$48,320			\$1,694,560	\$1,694,560			
OPERATING EXPENSES:																			
1060 Telephone			\$31,740	\$31,740			\$128,910	\$128,910			\$3,850	\$3,850			\$164,500	\$164,500			
1061 Answering Service			\$0	\$0			\$10,000	\$10,000			\$0	\$0			\$10,000	\$10,000			
1062 Postage			\$1,800	\$1,800			\$6,933	\$6,933			\$333	\$333			\$9,067	\$9,067			
1063 Printing/Reproduction			\$42,849	\$42,849			\$174,029	\$174,029			\$10,395	\$10,395			\$227,273	\$227,273			
1064 Publications			\$2,250	\$2,250			\$2,167	\$2,167			\$83	\$83			\$4,500	\$4,500			
1065 Legal Notices/Advertising			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1066 Office Supplies & Equipment			\$168,222	\$168,222			\$86,667	\$86,667			\$20,405	\$20,405			\$275,294	\$275,294			
1067 Household Supplies			\$1,800	\$1,800			\$6,933	\$6,933			\$267	\$267			\$9,000	\$9,000			
1068 Food			\$27,000	\$27,000			\$0	\$0			\$0	\$0			\$27,000	\$27,000			
1069 Program Supplies - Therapeutic			\$45,000	\$45,000			\$43,333	\$43,333			\$1,667	\$1,667			\$90,000	\$90,000			
1070 Program Supplies - Medical			\$45,000	\$45,000			\$43,333	\$43,333			\$1,667	\$1,667			\$90,000	\$90,000			
1071 Transportation of Clients			\$64,800	\$64,800			\$62,400	\$62,400			\$2,400	\$2,400			\$129,600	\$129,600			
1072 Staff Mileage/vehicle maintenance			\$141,500	\$141,500			\$561,167	\$561,167			\$0	\$0			\$702,667	\$702,667			
1073 Staff Travel (Out of County)			\$0	\$0			\$0	\$0			\$12,513	\$12,513			\$12,513	\$12,513			
1074 Staff Training/Registration			\$59,040	\$59,040			\$56,853	\$56,853			\$2,187	\$2,187			\$118,080	\$118,080			
1075 Lodging			\$45,000	\$45,000			\$43,333	\$43,333			\$1,667	\$1,667			\$90,000	\$90,000			
1076 Other - Parking			\$4,500	\$4,500			\$4,333	\$4,333			\$167	\$167			\$9,000	\$9,000			
1077 Other - Recruitment			\$4,500	\$4,500			\$4,333	\$4,333			\$11,550	\$11,550			\$20,383	\$20,383			
1078 Other - Licenses			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
OPERATING EXPENSES TOTAL			\$685,001	\$685,001			\$1,234,725	\$1,234,725			\$69,149	\$69,149			\$1,988,875	\$1,988,875			
FINANCIAL SERVICES EXPENSES:																			
1080 Accounting/Bookkeeping			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1081 External Audit			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1082 Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1083 Administrative Overhead			\$710,975	\$710,975			\$2,912,064	\$2,912,064			\$92,587	\$92,587			\$3,715,626	\$3,715,626			
1084 Payroll Services			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1085 Professional Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
FINANCIAL SERVICES TOTAL			\$710,975	\$710,975			\$2,912,064	\$2,912,064			\$92,587	\$92,587			\$3,715,626	\$3,715,626			
SPECIAL EXPENSES (Consultant/Etc.):																			
1090 Consultant (network & data management)			\$31,500	\$31,500			\$0	\$0			\$0	\$0			\$31,500	\$31,500			
1090.1 Legal Fees			\$0	\$0			\$120,000	\$120,000			\$0	\$0			\$120,000	\$120,000			
1091 Translation Services			\$0	\$0			\$260,000	\$260,000			\$30,000	\$30,000			\$290,000	\$290,000			
1092 Medication Supports			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
SPECIAL EXPENSES TOTAL			\$31,500	\$31,500			\$380,000	\$380,000			\$30,000	\$30,000			\$441,500	\$441,500			
FIXED ASSETS:																			
1190 Computers & Software			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1191 Furniture & Fixtures			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1192 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
1193 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
FIXED ASSETS TOTAL			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
NON MEDI-CAL CLIENT SUPPORT EXPENSES:																			
2000 Client Housing Support Expenditures (SFC 70)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0			
2001 Client Housing Operating Expenditures (SFC 71)			\$0	\$0			\$0	\$0											

Behavioral Health Contract Budget Narrative FY 2021-2022

PROGRAM EXPENSES

Personnel Salaries, Payroll Taxes & Employee Benefits – Line Items 0001-0042

0001 through 0042: These amounts reflect staff that are needed to perform the duties of specialty mental health services and related activities. Full-time equivalent (FTE) is provided for each position.

These staff include: 1.00 Director at \$153,853 per FTE, 1.00 Administrative Assistant at \$70,159 per FTE, 2.00 Behavioral Health Program Supervisor at \$130,958 per FTE, 5.00 Program Assistants at \$58,946 per FTE, 4.00 Behavioral Health Clinical Supervisor at \$114,012 per FTE, 18.00 Behavioral Health Clinicians II at \$101,546 per FTE, 30.00 Behavioral Health Clinicians I at \$91,211 per FTE, 2.00 Psychologists at \$111,177 per FTE, 80.00 Intensive Behavior Intervention Specialists at \$65,542 per FTE, 4.00 Office Assistant at \$48,817 per FTE, 2.00 Department Automation Specialist at \$68,027 per FTE, 3.00 Accountant at \$78,029 per FTE, 2.00 Accounting Technician at \$58,046 per FTE, 5.00 Nurses at \$102,700 per FTE, 2.00 Psychiatrist at \$232,421 per FTE, 1.00 Financial Officer at \$137,953 per FTE, 1.50 Program Managers at \$123,749 per FTE, 0.80 PBIS Coaches at \$101,546 per FTE, and 0.20 Administrator at \$170,063 per FTE. (\$13,365,249)

PAYROLL TAXES will be paid in a like manner as other employees of the Fresno County Superintendent of Schools. (\$957,892)

EMPLOYEE BENEFITS will be paid in a like manner as other employees of the Fresno County Superintendent of Schools (\$6,311,962)

Facilities/Equipment Expenses – Line Items 1010-1014

Facilities and Equipment expenses include rent or lease of buildings and equipment, utilities, building maintenance and equipment purchases.

1010 (Rent/Lease Building): This line item reflects 44,000 square feet of office space and Hub costs. The estimated amount is \$2.20 per square foot per month. (\$1,161,600)

1012 (Utilities): This includes cost for utilities such as PG&E, water/garbage, etc. (\$332,640)

1013 (Building Maintenance): This includes building maintenance, security, and janitorial services and damages to any of the building if caused by a client. (\$100,320)

1014 (Equipment purchase): This reflects the cost of purchasing desks, couches, both stationary and portable tables, chairs, bookcases, file cabinets, shredder, trash cans, shelves, cell and landline phones, and other usual and customary office equipment. (\$100,000)

Operating Expenses – Line Items 1060-1080

Operating costs include the following: communications including cell phones monthly charges for program use, postage, lease of copier equipment, printing and reproduction costs due to subscriptions, office supplies, client food, program supplies, staff mileage, vehicle leases, insurance, gas, oil & tire, office maintenance, staff education and per diem when attending trainings, licenses, taxes, building security.

1060 (Telephone): Cell phones and landline use. (\$164,500)

1061 (Answering Service): After-hours answering service. (\$10,000)

1062 (Postage): Postage in order to provide documents through mail service to schools and community agencies relating to Specialty Mental Health. (\$9,067)

1063 (Printing/Reproduction): Training materials provided for team trainings, therapy documents, case notes, flyers, brochures, etc. A proportionate share of the copier lease will be charged to this line. The estimate is calculated at \$6.00 per person per day at 225 days. Marketing and Infographics for brochures will be included in Ramp-Up. (\$227,273)

1064 (Publications): Includes expenses for the publication of notices & reports. (\$4,500)

1066 (Office Supplies & Equipment): Reflects office supplies that are generally used, such as laptops, printers, desktops, iPad, scissors, tape, staplers, power strips, hole-punch, cutting board, business cards, envelopes, paper clips, pencil sharpeners, wastebaskets, etc. (\$275,294)

1067 (Household Supplies): Reflects cleaning supplies such as microfiber cloths, Windex, Clorox wipes, dish-soap, sponges, hand sanitizer, Kleenex, etc. (\$9,000)

1068 (Food): Reflects costs of providing food and beverages such as soft drinks and water for trainings as well as for clients as needed such as granola bars and water. (\$27,000)

1069 (Program Supplies-Therapeutic): Reflects costs for toys, assessment instruments, protocols, crayons, play barn, etc. (\$90,000)

1070 (Program Supplies-Medical): Reflects costs for gloves, vision and hearing supplies/equipment, first aid supplies, AED device, etc. (\$90,000)

1071 (Transportation of Clients): Reflects of leasing eighteen (18) vehicles to transport clients to and from Hubs. The estimated cost is based upon \$600 per month per vehicle. (\$129,600)

1072 (Staff mileage and vehicle maintenance): Cost of staff mileage reimbursement per year for traveling to schools, Hubs, parent homes or in the community (i.e. McDonalds) in order to provide services. Transportation of clients to and from appointments, if needed. Mileage will be reimbursed at the IRS established rate. The estimated cost is based upon \$5,000 per FTE that is expected to travel, such as Behavioral Health Clinicians. (\$702,667)

1073 (Staff Travel-Out of County): Trainings that are Evidence-based practices (EBP) may be subject to out of town travel. (\$12,513)

1074 (Staff Training and Release Time): The cost is to assist the schools in releasing staff and teachers in order to participate in the training. Trainings will include the following: Trauma-informed CBT, Child Psychotherapy, Positive Discipline, NCI, etc. (\$118,080)

1075 (Lodging): Trainings that are EBP and necessitate lodging. (\$90,000)

1076 (Parking Validation): Cost reflects validation for parking for parents, PBIS coaches, or teachers needing to attend training at the downtown location. (\$9,000)

1077 (Recruitment): Reflects cost to recruit staff. (\$20,383)

Financial Services Expenses – Line Items 1080-1085

1083 (Administrative Overhead @ 15%): Indirect costs are those costs of general management that are agency-wide. General management costs consist of expenditures for administrative activities necessary for the general operation of the County Office of Education (e.g., accounting, budgeting, payroll preparation, personnel management, purchasing, and centralized data processing). The standardized method to recover indirect costs from programs without having to time-account for the general administrative support provided to each program is referred to as the indirect cost rate process. The indirect cost rate process in California is based on the California Department of Education's (CDE's) federally approved indirect cost plan for K-12 Local Education Agency's (LEAs), which includes county offices of education. California's plan includes specific guideline on indirect cost components, including the indirect cost pool, base costs, and the carry-forward adjustment. The United States Department of Education has approved the fixed-with-carry-forward restricted rate methodology for calculating indirect cost rates for California LEAs. CDE has been delegated authority to calculate and approve indirect cost rates annually for LEAs. (\$3,715,626)

Special Expenses – Line Items 1090-1201

1090 (Consultation – network & data management): This budget is for MOUs for Districts, training (i.e. HIPAA, FERPA). Assisting with providing training for staff specifically related to providing mental health services in schools. Also, help with the telemedicine treatments. (\$31,500)

1090.1 (Legal Fees): This budget is for professional legal fees in the area of HIPAA, FERPA related to Specialty Mental Health and Schools and Behavioral Health Positions; training for staff that is specifically related to Mental Health Services in our Schools; MOUs between FCSS, Mental Health and our districts, Psychiatry and pediatrician - Telemedicine Agreements. (\$120,000)

1091 (Translation Services): Translation services will be provided as needed through an outside contractor. We do have several languages spoken by our staff; however, we may need translator for languages that are not spoken by staff, such as Hmong, Punjabi, or a client who is deaf. (\$290,000)

Total Program Expense: \$28,475,664

**BEHAVIORAL HEALTH CONTRACT
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FY 2022-2023**

Budget Categories - Line Item Description (Must be itemized)	PEI Budget			CSS Budget			Ramp-Up CSS Budget			Total Proposed Budget						
	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total	FTE %	Admin.	Direct	Total				
PERSONNEL SALARIES:																
0001 Director	0.20		\$31,684	\$31,684	0.80		\$126,739	\$126,739	0.00		\$0	\$0	1.00		\$158,423	\$158,423
0002 Administrative Assistant	0.20		\$14,450	\$14,450	0.80		\$57,797	\$57,797	0.00		\$0	\$0	1.00		\$72,247	\$72,247
0003 Behavioral Health Program Supervisor	0.40		\$53,936	\$53,936	1.60		\$215,746	\$215,746	0.00		\$0	\$0	2.00		\$269,682	\$269,682
0004 Program Assistant	1.20		\$72,840	\$72,840	4.80		\$291,361	\$291,361	0.00		\$0	\$0	6.00		\$364,201	\$364,201
0005 Behavioral Health Clinician Supervisor	1.00		\$117,381	\$117,381	3.87		\$453,887	\$453,887	0.13		\$15,652	\$15,652	5.00		\$586,920	\$586,920
0006 Behavioral Health Clinician (II)	5.00		\$522,743	\$522,743	19.73		\$2,063,077	\$2,063,077	0.27		\$27,880	\$27,880	25.00		\$2,613,700	\$2,613,700
0007 Behavioral Health Clinician (I)	7.00		\$657,315	\$657,315	27.73		\$2,604,214	\$2,604,214	0.27		\$25,040	\$25,040	35.00		\$3,286,569	\$3,286,569
0008 Psychologist	0.00		\$0	\$0	2.00		\$228,934	\$228,934	0.00		\$0	\$0	2.00		\$228,934	\$228,934
0009 Intensive Behavior Intrv Spec	20.00		\$1,350,200	\$1,350,200	77.33		\$5,220,774	\$5,220,774	2.67		\$180,026	\$180,026	100.00		\$6,751,000	\$6,751,000
0010 Office Assistant	0.80		\$40,223	\$40,223	3.20		\$160,893	\$160,893	0.00		\$0	\$0	4.00		\$201,116	\$201,116
0011 Department Automation Specialist	0.40		\$28,021	\$28,021	1.60		\$112,084	\$112,084	0.00		\$0	\$0	2.00		\$140,105	\$140,105
0012 Accountant	0.60		\$48,220	\$48,220	2.40		\$192,881	\$192,881	0.00		\$0	\$0	3.00		\$241,101	\$241,101
0013 Accounting Technician	0.40		\$23,920	\$23,920	1.60		\$95,680	\$95,680	0.00		\$0	\$0	2.00		\$119,600	\$119,600
0016 Nurse	0.00		\$0	\$0	5.83		\$616,897	\$616,897	0.17		\$17,626	\$17,626	6.00		\$634,523	\$634,523
0017 Psychiatrist	0.00		\$0	\$0	2.00		\$478,662	\$478,662	0.00		\$0	\$0	2.00		\$478,662	\$478,662
0020 Financial Officer	0.00		\$0	\$0	1.00		\$142,061	\$142,061	0.00		\$0	\$0	1.00		\$142,061	\$142,061
0021 Program Manager II	0.50		\$63,709	\$63,709	1.00		\$127,417	\$127,417	0.00		\$0	\$0	1.50		\$191,126	\$191,126
0022 PBIS Coaches	0.80		\$83,639	\$83,639	0.00		\$0	\$0	0.00		\$0	\$0	0.80		\$83,639	\$83,639
0023 Administrator	0.04		\$7,005	\$7,005	0.16		\$28,019	\$28,019	0.00		\$0	\$0	0.20		\$35,024	\$35,024
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SALARY TOTAL	38.54	\$0	\$3,115,286	\$3,115,286	157.46	\$0	\$13,217,123	\$13,217,123	3.50	\$0	\$266,224	\$266,224	199.50	\$0	\$16,598,633	\$16,598,633
PAYROLL TAXES:																
0030 OASDI			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
0031 FICA/MEDICARE			\$228,627	\$228,627			\$941,991	\$941,991			\$19,273	\$19,273			\$1,189,891	\$1,189,891
0032 SUI			\$1,558	\$1,558			\$6,609	\$6,609			\$133	\$133			\$8,299	\$8,299
PAYROLL TAX TOTAL		\$0	\$230,184	\$230,184		\$0	\$948,600	\$948,600		\$0	\$19,406	\$19,406		\$0	\$1,198,190	\$1,198,190
EMPLOYEE BENEFITS:																
0040 Retirement			\$803,525	\$803,525			\$3,376,842	\$3,376,842			\$68,528	\$68,528			\$4,248,895	\$4,248,895
0041 Workers Compensation			\$67,602	\$67,602			\$286,812	\$286,812			\$5,777	\$5,777			\$360,190	\$360,190
0042 Health Insurance (medical, vision, life, dental)			\$658,168	\$658,168			\$2,694,632	\$2,694,632			\$59,800	\$59,800			\$3,412,600	\$3,412,600
EMPLOYEE BENEFITS TOTAL		\$0	\$1,529,295	\$1,529,295		\$0	\$6,358,285	\$6,358,285		\$0	\$134,105	\$134,105		\$0	\$8,021,685	\$8,021,685
SALARY & BENEFITS GRAND TOTAL				\$4,874,765				\$20,524,008				\$419,735			\$25,818,508	\$25,818,508
FACILITIES/EQUIPMENT EXPENSES:																
1010 Rent/Lease Building			\$105,600	\$105,600			\$1,232,000	\$1,232,000			\$35,200	\$35,200			\$1,372,800	\$1,372,800
1011 Rent/Lease Equipment			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1012 Utilities			\$30,240	\$30,240			\$352,800	\$352,800			\$10,080	\$10,080			\$393,120	\$393,120
1013 Building Maintenance			\$9,120	\$9,120			\$106,400	\$106,400			\$3,040	\$3,040			\$118,560	\$118,560
1014 Equipment purchase			\$0	\$0			\$100,000	\$100,000			\$0	\$0			\$100,000	\$100,000
FACILITY/EQUIPMENT TOTAL			\$144,960	\$144,960			\$1,791,200	\$1,791,200			\$48,320	\$48,320			\$1,984,480	\$1,984,480
OPERATING EXPENSES:																
1060 Telephone			\$38,540	\$38,540			\$157,460	\$157,460			\$3,500	\$3,500			\$199,500	\$199,500
1061 Answering Service			\$0	\$0			\$10,000	\$10,000			\$0	\$0			\$10,000	\$10,000
1062 Postage			\$2,200	\$2,200			\$8,533	\$8,533			\$333	\$333			\$11,067	\$11,067
1063 Printing/Reproduction			\$52,029	\$52,029			\$212,571	\$212,571			\$9,450	\$9,450			\$274,050	\$274,050
1064 Publications			\$2,750	\$2,750			\$2,667	\$2,667			\$83	\$83			\$5,500	\$5,500
1065 Legal Notices/Advertising			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1066 Office Supplies & Equipment			\$204,262	\$204,262			\$106,667	\$106,667			\$18,550	\$18,550			\$329,479	\$329,479
1067 Household Supplies			\$2,200	\$2,200			\$8,533	\$8,533			\$267	\$267			\$11,000	\$11,000
1068 Food			\$33,000	\$33,000			\$0	\$0			\$0	\$0			\$33,000	\$33,000
1069 Program Supplies - Therapeutic			\$55,000	\$55,000			\$53,333	\$53,333			\$1,667	\$1,667			\$110,000	\$110,000
1070 Program Supplies - Medical			\$55,000	\$55,000			\$53,333	\$53,333			\$1,667	\$1,667			\$110,000	\$110,000
1071 Transportation of Clients			\$79,200	\$79,200			\$76,800	\$76,800			\$2,400	\$2,400			\$158,400	\$158,400
1072 Staff Mileage/vehicle maintenance			\$174,500	\$174,500			\$699,500	\$699,500			\$0	\$0			\$874,000	\$874,000
1073 Staff Travel (Out of County)			\$0	\$0			\$0	\$0			\$11,375	\$11,375			\$11,375	\$11,375
1074 Staff Training/Registration			\$72,160	\$72,160			\$69,973	\$69,973			\$2,187	\$2,187			\$144,320	\$144,320
1075 Lodging			\$55,000	\$55,000			\$53,333	\$53,333			\$1,667	\$1,667			\$110,000	\$110,000
1076 Other - Parking			\$5,500	\$5,500			\$5,333	\$5,333			\$167	\$167			\$11,000	\$11,000
1077 Other - Recruitment			\$5,500	\$5,500			\$5,333	\$5,333			\$10,500	\$10,500			\$21,333	\$21,333
1078 Other - Licenses			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
OPERATING EXPENSES TOTAL			\$836,841	\$836,841			\$1,523,371	\$1,523,371			\$63,812	\$63,812			\$2,424,024	\$2,424,024
FINANCIAL SERVICES EXPENSES:																
1080 Accounting/Bookkeeping			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1081 External Audit			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1082 Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1083 Administrative Overhead			\$884,584	\$884,584			\$3,643,083	\$3,643,083			\$84,280	\$84,280			\$4,611,947	\$4,611,947
1084 Payroll Services			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1085 Professional Liability Insurance			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FINANCIAL SERVICES TOTAL			\$884,584	\$884,584			\$3,643,083	\$3,643,083			\$84,280	\$84,280			\$4,611,947	\$4,611,947
SPECIAL EXPENSES (Consultant/Etc.):																
1090 Consultant (network & data management)			\$38,500	\$38,500			\$0	\$0			\$0	\$0			\$38,500	\$38,500
1090.1 Legal Fees			\$0	\$0			\$120,000	\$120,000			\$0	\$0			\$120,000	\$120,000
1091 Translation Services			\$0	\$0			\$320,000	\$320,000			\$30,000	\$30,000			\$350,000	\$350,000
1092 Medication Supports			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
SPECIAL EXPENSES TOTAL			\$38,500	\$38,500			\$440,000	\$440,000			\$30,000	\$30,000			\$508,500	\$508,500
FIXED ASSETS:																
1190 Computers & Software			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1191 Furniture & Fixtures			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1192 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
1193 Other - (Identify)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
FIXED ASSETS TOTAL			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
NON MEDI-CAL CLIENT SUPPORT EXPENSES:																
2000 Client Housing Support Expenditures (SFC 70)			\$0	\$0			\$0	\$0			\$0	\$0			\$0	\$0
2001 Client Housing Operating Expenditures (SFC 71)			\$0	\$0			\$0	\$0			\$0	\$0	</			

Behavioral Health Contract Budget Narrative FY 2022-2023

PROGRAM EXPENSES

Personnel Salaries, Payroll Taxes & Employee Benefits – Line Items 0001-0042

0001 through 0042: These amounts reflect staff that are needed to perform the duties of specialty mental health services and related activities. Full-time equivalent (FTE) is provided for each position.

These staff include the following: 1.00 Director at \$158,423 per FTE, 1.00 Administrative Assistant at \$72,247 per FTE, 2.00 Behavioral Health Program Supervisor at \$134,842 per FTE, 6.00 Program Assistants at \$60,700 per FTE, 5.00 Behavioral Health Clinical Supervisor at \$117,384 per FTE, 25.00 Behavioral Health Clinicians II at \$104,548 per FTE, 35.00 Behavioral Health Clinicians I at \$93,902 per FTE, 2.00 Psychologists at \$114,467 per FTE, 100.00 Intensive Behavior Intervention Specialists at \$67,510 per FTE, 4.00 Office Assistant at \$50,279 per FTE, 2.00 Department Automation Specialist at \$70,052 per FTE, 3.00 Accountant at \$80,367 per FTE, 2.00 Accounting Technician at \$59,800 per FTE, 6.00 Nurses at \$105,754 per FTE, 2.00 Psychiatrist at \$239,331 per FTE, 1.00 Financial Officer at \$142,062 per FTE, 1.50 Program Managers at \$127,417 per FTE, 0.80 PBIS Coaches at \$104,548 per FTE, and 0.20 Administrator at \$175,120 per FTE. (\$16,598,633)

PAYROLL TAXES will be paid in a like manner as other employees of the Fresno County Superintendent of Schools. (\$1,198,190)

EMPLOYEE BENEFITS will be paid in a like manner as other employees of the Fresno County Superintendent of Schools (\$8,021,685)

Facilities/Equipment Expenses – Line Items 1010-1014

Facilities and Equipment expenses include rent or lease of buildings and equipment, utilities, building maintenance and equipment purchases.

1010 (Rent/Lease Building): This line item reflects 52,000 square feet of office space and Hub costs. The estimated amount is \$2.20 per square foot per month. (\$1,372,800)

1012 (Utilities): This includes cost for utilities such as PG&E, water/garbage, etc. (\$393,120)

1013 (Building Maintenance): This includes building maintenance, security, and janitorial services and damages to any of the building if caused by a client. (\$118,560)

1014 (Equipment purchase): This reflects the cost of purchasing desks, couches, both stationary and portable tables, chairs, bookcases, file cabinets, shredder, trash cans, shelves, cell and landline phones, and other usual and customary office equipment. (\$100,000)

Operating Expenses – Line Items 1060-1080

Operating costs include the following: communications including cell phones monthly charges for program use, postage, lease of copier equipment, printing and reproduction costs due to subscriptions, office supplies, client food, program supplies, staff mileage, vehicle leases, insurance, gas, oil & tire, office maintenance, staff education and per diem when attending trainings, licenses, taxes, building security.

1060 (Telephone): Cell phones and landline use. (\$199,500)

1061 (Answering Service): After-hours answering service. (\$10,000)

1062 (Postage): Postage in order to provide documents through mail service to schools and community agencies relating to Specialty Mental Health. (\$11,067)

1063 (Printing/Reproduction): Training materials provided for team trainings, therapy documents, case notes, flyers, brochures, etc. A proportionate share of the copier lease will be charged to this line. The estimate is calculated at \$6.00 per person per day at 225 days. Marketing and Infographics for brochures will be included in Ramp-Up. (\$274,050)

1064 (Publications): Includes expenses for the publication of notices & reports. (\$5,500)

1066 (Office Supplies & Equipment): Reflects office supplies that are generally used, such as laptops, printers, desktops, iPad, scissors, tape, staplers, power strips, hole-punch, cutting board, business cards, envelopes, paper clips, pencil sharpeners, wastebaskets, etc. (\$329,479)

1067 (Household Supplies): Reflects cleaning supplies such as microfiber cloths, Windex, Clorox wipes, dish-soap, sponges, hand sanitizer, Kleenex, etc. (\$11,000)

1068 (Food): Reflects costs of providing food and beverages such as soft drinks and water for trainings as well as for clients as needed such as granola bars and water. (\$33,000)

1069 (Program Supplies-Therapeutic): Reflects costs for toys, assessment instruments, protocols, crayons, play barn, etc. (\$110,000)

1070 (Program Supplies-Medical): Reflects costs for gloves, vision and hearing supplies/equipment, first aid supplies, AED device, etc. (\$110,000)

1071 (Transportation of Clients): Reflects cost of leasing twenty-two (22) vehicles to transport clients to and from Hubs. The estimated cost is based upon \$600 per month per vehicle. (\$158,400)

1072 (Staff mileage and vehicle maintenance): Cost of staff mileage reimbursement per year for traveling to schools, Hubs, parent homes or in the community (i.e. McDonalds) in order to provide services. Transportation of clients to and from appointments, if needed. Mileage will be reimbursed at the IRS established rate. The estimated cost is based upon \$5,000 per FTE that is expected to travel, such as Behavioral Health Clinicians. (\$874,000)

1073 (Staff Travel-Out of County): Trainings that are Evidence-based practices (EBP) may be subject to out of town travel. (\$11,375)

1074 (Staff Training and Release Time): The cost is to assist the schools in releasing staff and teachers in order to participate in the training. Trainings will include the following: Trauma-informed CBT, Child Psychotherapy, Positive Discipline, NCI, etc. (\$144,320)

1075 (Lodging): Trainings that are EBP and necessitate lodging. (\$110,000)

1076 (Parking Validation): Cost reflects validation for parking for parents, PBIS coaches, or teachers needing to attend training at the downtown location. (\$11,000)

1077 (Recruitment): Reflects cost to recruit staff. (\$21,333)

Financial Services Expenses – Line Items 1080-1085

1083 (Administrative Overhead @ 15%): Indirect costs are those costs of general management that are agency-wide. General management costs consist of expenditures for administrative activities necessary for the general operation of the County Office of Education (e.g., accounting, budgeting, payroll preparation, personnel management, purchasing, and centralized data processing). The standardized method to recover indirect costs from programs without having to time-account for the general administrative support provided to each program is referred to as the indirect cost rate process. The indirect cost rate process in California is based on the California Department of Education's (CDE's) federally approved indirect cost plan for K-12 Local Education Agency's (LEAs), which includes county offices of education. California's plan includes specific guideline on indirect cost components, including the indirect cost pool, base costs, and the carry-forward adjustment. The United States Department of Education has approved the fixed-with-carry-forward restricted rate methodology for calculating indirect cost rates for California LEAs. CDE has been delegated authority to calculate and approve indirect cost rates annually for LEAs. (\$4,611,947)

Special Expenses – Line Items 1090-1201

1090 (Consultation – network & data management): This budget is for MOUs for Districts, training (i.e. HIPAA, FERPA). Assisting with providing training for staff specifically related to providing mental health services in schools. Also, help with the telemedicine treatments. (\$38,500)

1090.1 (Legal Fees): This budget is for professional legal fees in the area of HIPAA, FERPA related to Specialty Mental Health and Schools and Behavioral Health Positions; training for staff that is specifically related to Mental Health Services in our Schools; MOUs between FCSS, Mental Health and our districts, Psychiatry and pediatrician - Telemedicine Agreements. (\$120,000)

1091 (Translation Services): Translation services will be provided as needed through an outside contractor. We do have several languages spoken by our staff; however, we may need translator for languages that are not spoken by staff, such as Hmong, Punjabi, or a client who is deaf. (\$350,000)

Total Program Expense: \$35,347,459

Electronic Health Record Software Charges

CONTRACTOR understand that COUNTY utilizes NetSmart’s Avatar for its Electronic Health Records Management. CONTRACTOR agree to reimburse COUNTY for all user license fees for accessing NetSmart’s Avatar, as set forth below.

Description	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Fee Per User/License				
NetSmart Avatar Monthly Hosting Service (per active user per month)	\$ 37.00	\$ 37.00	\$ 37.00	\$ 37.00	\$ 37.00
NetSmart Avatar User Maintenance (per active user per month)	\$ 14.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ 14.00
NetSmart Avatar User Hosting Perceptive (per active user per month)	\$ 4.66	\$ 4.66	\$ 4.66	\$ 4.66	\$ 4.66
NetSmart Avatar Annual Maintenance/License* (per named license per year)	\$ 249.95	\$ 249.95	\$ 249.95	\$ 249.95	\$ 249.95
OrderConnect License¹ (per named license per year)	\$ 1,278.00	\$ 1,278.00	\$ 1,278.00	\$ 1,278.00	\$ 1,278.00
Reaching Recovery (per named user per year)	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00

Rates and types of services stated above are subject to change throughout the term of the Agreement, with the approval of the Department of Behavioral Health Director or designee and CONTRACTOR. Should CONTRACTOR choose not to utilize NetSmart’s Avatar for its Electronic Health Records management, CONTRACTOR(S) will be responsible for obtaining its own system for Electronic Health Records management.

*Annual Maintenance increases by 3% each FY on July 1st.

¹Includes 100 faxed pages per month. An additional fee of \$0.20 per faxed page will apply thereafter.

Documentation Standards For Client Records

The documentation standards are described below under key topics related to client care. All standards must be addressed in the client record; however, there is no requirement that the record have a specific document or section addressing these topics. All medical records shall be maintained for a minimum of 10 years from the date of the end of the Agreement.

A. Assessments

1. The following areas will be included as appropriate as a part of a comprehensive client record.

- Relevant physical health conditions reported by the client will be prominently identified and updated as appropriate.
- Presenting problems and relevant conditions affecting the client's physical health and mental health status will be documented, for example: living situation, daily activities, and social support.
- Documentation will describe client's strengths in achieving client plan goals.
- Special status situations that present a risk to clients or others will be prominently documented and updated as appropriate.
- Documentations will include medications that have been described by mental health plan physicians, dosage of each medication, dates of initial prescriptions and refills, and documentations of informed consent for medications.
- Client self report of allergies and adverse reactions to medications, or lack of known allergies/sensitivities will be clearly documented.
- A mental health history will be documented, including: previous treatment dates, providers, therapeutic interventions and responses, sources of clinical data, relevant family information and relevant results of relevant lab tests and consultations reports.
- For children and adolescents, pre-natal and perinatal events and complete developmental history will be documented.
- Documentations will include past and present use of tobacco, alcohol, and caffeine, as well as illicit, prescribed and over-the-counter drugs.
- A relevant mental status examination will be documented.
- A DSM-5 diagnosis, or a diagnosis from the most current ICD, will be documented, consistent with the presenting problems, history mental status evaluation and/or other assessment data.

2. Timeliness/Frequency Standard for Assessment

- An assessment will be completed at intake and updated as needed to document changes in the client's condition.
- Client conditions will be assessed at least annually and, in most cases, at more frequent intervals.

B. Client Plans

1. Client plans will:

- have specific observable and/or specific quantifiable goals

- identify the proposed type(s) of intervention
- have a proposed duration of intervention(s)
- be signed (or electronic equivalent) by:
 - the person providing the service(s), or
 - a person representing a team or program providing services, or
 - a person representing the MHP providing services
 - when the client plan is used to establish that the services are provided under the direction of an approved category of staff, and if the below staff are not the approved category,
 - a physician
 - a licensed/ “waivered” psychologist
 - a licensed/ “associate” social worker
 - a licensed/ registered/marriage and family therapist or
 - a registered nurse
- In addition,
 - client plans will be consistent with the diagnosis, and the focus of intervention will be consistent with the client plan goals, and there will be documentation of the client’s participation in and agreement with the plan. Examples of the documentation include, but are not limited to, reference to the client’s participation and agreement in the body of the plan, client signature on the plan, or a description of the client’s participation and agreement in progress notes.
 - client signature on the plan will be used as the means by which the CONTRACTOR(S) documents the participation of the client
 - when the client’s signature is required on the client plan and the client refuses or is unavailable for signature, the client plan will include a written explanation of the refusal or unavailability.
- The CONTRACTOR(S) will give a copy of the client plan to the client on request.

2. Timeliness/Frequency of Client Plan:

- Will be updated at least annually
- The CONTRACTOR(S) will establish standards for timeliness and frequency for the individual elements of the client plan described in item 1.

C. Progress Notes

1. Items that must be contained in the client record related to the client’s progress in treatment include:

- The client record will provide timely documentation of relevant aspects of client care
- Mental health staff/practitioners will use client records to document client encounters, including relevant clinical decisions and interventions
- All entries in the client record will include the signature of the person providing the service (or electronic equivalent); the person’s professional degree, licensure or job title; and the relevant identification number, if applicable
- All entries will include the date services were provided
- The record will be legible
- The client record will document follow-up care, or as appropriate, a discharge summary

2. Timeliness/Frequency of Progress Notes:

Progress notes shall be documented at the frequency by type of service indicated below:

A. Every Service Contact

- Mental Health Services
- Medication Support Services
- Crisis Intervention

FRESNO COUNTY MENTAL HEALTH COMPLIANCE PROGRAM
CONTRACTOR CODE OF CONDUCT AND ETHICS

Fresno County is firmly committed to full compliance with all applicable laws, regulations, rules and guidelines that apply to the provision and payment of mental health services. Mental health contractors and the manner in which they conduct themselves are a vital part of this commitment.

Fresno County has established this Contractor Code of Conduct and Ethics with which contractor and its employees, associates, and subcontractors shall comply. Contractor shall require its employees, associates, and subcontractors to attend a compliance training that will be provided by Fresno County. After completion of this training, each contractor, contractor's employee, associate, and subcontractor must sign the Contractor Acknowledgment and Agreement form and return this form to the Compliance officer or designee.

Contractor and its employees and subcontractor shall:

1. Comply with all applicable laws, regulations, rules or guidelines when providing and billing for mental health services.
2. Conduct themselves honestly, fairly, courteously and with a high degree of integrity in their professional dealing related to their contract with the County and avoid any conduct that could reasonably be expected to reflect adversely upon the integrity of the County.
3. Treat County employees, consumers, and other mental health contractors fairly and with respect.
4. NOT engage in any activity in violation of the County's Compliance Program, nor engage in any other conduct which violates any applicable law, regulation, rule or guideline
5. Take precautions to ensure that claims are prepared and submitted accurately, timely and are consistent with all applicable laws, regulations, rules or guidelines.
6. Ensure that no false, fraudulent, inaccurate or fictitious claims for payment or reimbursement of any kind are submitted.
7. Bill only for eligible services actually rendered and fully documented. Use billing codes that accurately describe the services provided.

8. Act promptly to investigate and correct problems if errors in claims or billing are discovered.
9. Promptly report to the Compliance Officer any suspected violation(s) of this Code of Conduct and Ethics by County employees or other mental health contractors, or report any activity that they believe may violate the standards of the Compliance Program, or any other applicable law, regulation, rule or guideline. Fresno County prohibits retaliation against any person making a report. Any person engaging in any form of retaliation will be subject to disciplinary or other appropriate action by the County. Contractor may report anonymously.
10. Consult with the Compliance Officer if you have any questions or are uncertain of any Compliance Program standard or any other applicable law, regulation, rule or guideline.
11. Immediately notify the Compliance Officer if they become or may become an Ineligible person and therefore excluded from participation in the Federal Health Care Programs.

Fresno County Mental Health Compliance Program

Contractor Acknowledgment and Agreement

I hereby acknowledge that I have received, read and understand the Contractor Code of Conduct and Ethics. I hereby acknowledge that I have received training and information on the Fresno County Mental Health Compliance Program and understand the contents thereof. I further agree to abide by the Contractor Code of Conduct and Ethics, and all Compliance Program requirements as they apply to my responsibilities as a mental health contractor for Fresno County.

I understand and accept my responsibilities under this Agreement. I further understand that any violation of the Contractor Code of Conduct and Ethics or the Compliance Program is a violation of County policy and may also be a violation of applicable laws, regulations, rules or guidelines. I further understand that violation of the Contractor Code of Conduct and Ethics or the Compliance Program may result in termination of my agreement with Fresno County. I further understand that Fresno County will report me to the appropriate Federal or State agency.

For Individual Providers

Name (print): _____

Discipline: Psychiatrist Psychologist LCSW LMFT

Other: _____

Signature : _____ Date : ___/___/___

For Group or Organizational Providers

Group/Org. Name (print): _____

Employee Name (print): _____

Discipline: Psychiatrist Psychologist LCSW LMFT

Other: _____

Job Title (if different from Discipline): _____

Signature: _____ Date: ___/___/___

STATE MENTAL HEALTH REQUIREMENTS

1. CONTROL REQUIREMENTS

The COUNTY and its subcontractors shall provide services in accordance with all applicable Federal and State statutes and regulations.

2. PROFESSIONAL LICENSURE

All (professional level) persons employed by the COUNTY Mental Health Program (directly or through contract) providing Short-Doyle/Medi-Cal services have met applicable professional licensure requirements pursuant to Business and Professions and Welfare and Institutions Codes.

3. CONFIDENTIALITY

CONTRACTOR shall conform to and COUNTY shall monitor compliance with all State of California and Federal statutes and regulations regarding confidentiality, including but not limited to confidentiality of information requirements at 42, Code of Federal Regulations sections 2.1 *et seq*; California Welfare and Institutions Code, sections 14100.2, 11977, 11812, 5328; Division 10.5 and 10.6 of the California Health and Safety Code; Title 22, California Code of Regulations, section 51009; and Division 1, Part 2.6, Chapters 1-7 of the California Civil Code.

4. NON-DISCRIMINATION

A. Eligibility for Services

CONTRACTOR shall prepare and make available to COUNTY and to the public all eligibility requirements to participate in the program plan set forth in the Agreement. No person shall, because of ethnic group identification, age, gender, color, disability, medical condition, national origin, race, ancestry, marital status, religion, religious creed, political belief or sexual preference be excluded from participation, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal or State of California assistance.

B. Employment Opportunity

CONTRACTOR shall comply with COUNTY policy, and the Equal Employment Opportunity Commission guidelines, which forbids discrimination against any person on the grounds of race, color, national origin, sex, religion, age, disability status, or sexual preference in employment practices. Such practices include retirement, recruitment advertising, hiring, layoff, termination, upgrading, demotion, transfer, rates of pay or other forms of compensation, use of facilities, and other terms and conditions of employment.

C. Suspension of Compensation
If an allegation of discrimination occurs, COUNTY may withhold all further funds, until CONTRACTOR can show clear and convincing evidence to the satisfaction of COUNTY that funds provided under this Agreement were not used in connection with the alleged discrimination.

D. Nepotism
Except by consent of COUNTY's Department of Behavioral Health Director, or designee, no person shall be employed by CONTRACTOR who is related by blood or marriage to, or who is a member of the Board of Directors or an officer of CONTRACTOR.

5. PATIENTS' RIGHTS

CONTRACTOR shall comply with applicable laws and regulations, including but not limited to, laws, regulations, and State policies relating to patients' rights.

STATE CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the non-discrimination program requirements. (Gov. Code § 12990 (a-f) and CCR, Title 2, Section 111 02) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs;
- and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

9. INSPECTION and Audit of Records and access to Facilities.

The State, CMS, the Office of the Inspector General, the Comptroller General, and their designees may, at any time, inspect and audit any records or documents of CONTRACTOR or its subcontractors, and may, at any time, inspect the premises, physical facilities, and equipment where Medicaid-related activities or work is conducted.

The right to audit under this section exists for 10 years from the final date of the contract period or from the date of completion of any audit, whichever is later.

Federal database checks. Consistent with the requirements at § 455.436 of this chapter, the State must confirm the identity and determine the exclusion status of CONTRACTOR, any subcontractor, as well as any person with an ownership or control interest, or who is an agent or managing employee of CONTRACTOR through routine checks of Federal databases. This includes the Social Security Administration's Death Master File, the National Plan and Provider Enumeration System (NPPES), the List of Excluded Individuals/Entities (LEIE), the System for Award Management (SAM), and any other databases as the State or Secretary may prescribe. These databases must be consulted upon contracting and no less frequently than monthly thereafter. If the State finds a party that is excluded, it must promptly notify the CONTRACTOR and take action consistent with § 438.610(c).

The State must ensure that CONTRACTOR with which the State contracts under this part is not located outside of the United States and that no claims paid by a CONTRACTOR to a network provider, out-of-network provider, subcontractor or financial institution located outside of the U.S. are considered in the development of actuarially sound capitation rates.

FRESNO COUNTY MENTAL HEALTH PLAN

INCIDENT REPORTING

PROTOCOL FOR COMPLETION OF INCIDENT REPORT

- The Incident Report must be completed for all incidents involving clients. The staff person who becomes aware of the incident completes this form, and the supervisor co-signs it.
- When more than one client is involved in an incident, a separate form must be completed for each client.

Where the forms should be sent - within 24 hours from the time of the incident

- Incident Report should be sent to:

Managed Care Division Manager
Fresno County Mental Health Plan
P.O. Box 45003
Fresno, CA 93718-9886

INCIDENT REPORT WORKSHEET

When did this happen? _____ Where did this happen? _____
(date/time)

Name/DMH # _____

1. Background information of the incident:

2. Method of investigation: (chart review, face-to-face interview, etc.)

Who was affected? (If other than consumer) _____

List key people involved. (witnesses, visitors, physicians, employees) _____

3. Preliminary findings: How did it happen? Sequence of events. Be specific. If attachments are needed write comments on an 8 1/2 sheet of paper and attach to worksheet.

Outcome severity:	<i>Nonexistent</i>	<input type="checkbox"/>	<i>inconsequential</i>	<input type="checkbox"/>	<i>consequential</i>	<input type="checkbox"/>	<i>death</i>	<input type="checkbox"/>	<i>not applicable</i>	<input type="checkbox"/>	<i>unknown</i>	<input type="checkbox"/>
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4. Response: a) corrective action, b) Plan of Action, c) other

Completed by (print name) _____
Completed by (signature) _____ Date completed _____
Reviewed by Supervisor (print name) _____

Supervisor
Signature

Date

Medi-Cal Provider Standards

1. The Medi-Cal Provider possesses the necessary license to operate, if applicable, and any required certification.
2. The space owned, leased or operated by the Provider and used for services or staff meets local fire codes.
3. The physical plant of any site owned, leased, or operated by the Provider and used for services or staff is clean, sanitary and in good repair.
4. The Medi-Cal Provider maintains client records in a manner that meets applicable state and federal standards.
5. The Medi-Cal Provider has staffing adequate to allow the County to claim federal financial participation for the services the Provider delivers to beneficiaries, as described in Division 1, Chapter 11, Subchapter 4 of Title 9, CCR, when applicable.
6. The Medi-Cal Provider that provides or stores medications, the Provider stores and dispenses medications in compliance with all pertinent state and federal standards. In particular:
 - A. All drugs obtained by prescription are labeled in compliance with federal and state laws. Prescription labels are altered only by persons legally authorized to do so.
 - B. Drugs intended for external use only or food stuffs are stored separately from drugs for internal use.
 - C. All drugs are stored at proper temperatures, room temperature drugs at 59-86 degrees F and refrigerated drugs at 36-46 degrees F.
 - D. Drugs are stored in a locked area with access limited to those medical personnel authorized to prescribe, dispense or administer medication.
 - E. Drugs are not retained after the expiration date. IM multi-dose vials are dated and initialed when opened.
 - F. A drug log is maintained to ensure the Provider disposes of expired, contaminated, deteriorated and abandoned drugs in a manner consistent with state and federal laws.
 - G. Policies and procedures are in place for dispensing, administering and storing medications.
7. The Medi-Cal Provider that provides day treatment intensive or day rehabilitation, the Provider must have a written description of the day treatment intensive and/or day treatment rehabilitation program that complies with State Department of Health Care

Services' day treatment requirements. The COUNTY shall review the Provider's written program description for compliance with the State Department of Health Care Services' day treatment requirements.

8. The COUNTY may accept the host county's site certification and reserves the right to conduct an on-site certification review at least every three (3) years. The COUNTY may also conduct additional certification reviews when:
 - A. The Provider makes major staffing changes.
 - B. The Provider makes organizational and/or corporate structure changes (example: conversion from a non-profit status).
 - C. The Provider adds day treatment or medication support services when medications shall be administered or dispensed from the Provider site.
 - D. There are significant changes in the physical plant of the Provider site (some physical plant changes could require a new fire clearance).
 - E. There is change of ownership or location.
 - F. There are complaints against the Provider.
 - G. There are unusual events, accidents, or injuries requiring medical treatment for clients, staff or members of the community.

Fresno County Mental Health Plan

Grievances

Fresno County Mental Health Plan (MHP) provides beneficiaries with a grievance and appeal process and an expedited appeal process to resolve grievances and disputes at the earliest and the lowest possible level.

Title 9 of the California Code of Regulations requires that the MHP and its fee-for-service providers give verbal and written information to Medi-Cal beneficiaries regarding the following:

- How to access specialty mental health services
- How to file a grievance about services
- How to file for a State Fair Hearing

The MHP has developed a Consumer Guide, a beneficiary rights poster, a grievance form, an appeal form, and Request for Change of Provider Form. All of these beneficiary materials must be posted in prominent locations where Medi-Cal beneficiaries receive outpatient specialty mental health services, including the waiting rooms of providers' offices of service.

Please note that all fee-for-service providers and contract agencies are required to give their clients copies of all current beneficiary information annually at the time their treatment plans are updated and at intake.

Beneficiaries have the right to use the grievance and/or appeal process without any penalty, change in mental health services, or any form of retaliation. All Medi-Cal beneficiaries can file an appeal or state hearing.

Grievances and appeals forms and self addressed envelopes must be available for beneficiaries to pick up at all provider sites without having to make a verbal or written request. Forms can be sent to the following address:

Fresno County Mental Health Plan
P.O. Box 45003
Fresno, CA 93718-9886
(800) 654-3937 (for more information)
(559) 488-3055 (TTY)

Provider Problem Resolution and Appeals Process

The MHP uses a simple, informal procedure in identifying and resolving provider concerns and problems regarding payment authorization issues, other complaints and concerns.

Informal provider problem resolution process – the provider may first speak to a Provider Relations Specialist (PRS) regarding his or her complaint or concern.

The PRS will attempt to settle the complaint or concern with the provider. If the attempt is unsuccessful and the provider chooses to forego the informal grievance process, the provider will be advised to file a written complaint to the MHP address (listed above).

Formal provider appeal process – the provider has the right to access the provider appeal process at any time before, during, or after the provider problem resolution process has begun, when the complaint concerns a denied or modified request for MHP payment authorization, or the process or payment of a provider’s claim to the MHP.

Payment authorization issues – the provider may appeal a denied or modified request for payment authorization or a dispute with the MHP regarding the processing or payment of a provider’s claim to the MHP. The written appeal must be submitted to the MHP within 90 calendar days of the date of the receipt of the non-approval of payment.

The MHP shall have 60 calendar days from its receipt of the appeal to inform the provider in writing of the decision, including a statement of the reasons for the decision that addresses each issue raised by the provider, and any action required by the provider to implement the decision.

If the appeal concerns a denial or modification of payment authorization request, the MHP utilizes a Managed Care staff who was not involved in the initial denial or modification decision to determine the appeal decision.

If the Managed Care staff reverses the appealed decision, the provider will be asked to submit a revised request for payment within 30 calendar days of receipt of the decision

Other complaints – if there are other issues or complaints, which are not related to payment authorization issues, providers are encouraged to send a letter of complaint to the MHP. The provider will receive a written response from the MHP within 60 calendar days of receipt of the complaint. The decision rendered by the MHP is final.

FIXED ASSET AND SENSITIVE ITEM TRACKING

Field Number	Field Description	Instruction or Comments	Required or Conditional
Header	Vendor	Indicate the legal name of the agency contracted to provide services.	Required
Header	Program	Indicate the title of the project as described in the contract with the County.	Required
Header	Contract #	Indicate the assigned County contract number. If not known, County staff can provide.	Required
Header	Contact Person	Indicate the first and last name of the primary agency contact for the contract.	Required
Header	Contact #	Indicate the most appropriate telephone number of the primary agency contact for the contract.	Required
Header	Date Prepared	Indicate the most current date that the tracking form was completed by the vendor.	Required
a	Item	Identify the item by providing a commonly recognized description of the item.	Required
b	Make/Brand	Identify the company that manufactured the item.	Required
c	Model	Identify the model number for the item, if applicable.	Conditional
d	Serial #	Identify the serial number for the item, if applicable.	Conditional
e	Fixed Asset	Mark the box with an "X" if the cost of the item is \$5,000 or more to indicate that the item is a fixed asset.	Conditional
f	Sensitive Item	Mark the box with an "X" if the item meets the criteria of a sensitive item as defined by the County.	Conditional
g	Date Requested	Indicate the date that the agency submitted a request to the County to purchase the item.	Required
h	Date Approved	Indicate the date that the County approved the request to purchase the item.	Required
i	Purchase Date	Indicate the date the agency purchased the item.	Required
j	Location	Indicate the physical location of the item	Required
k	Condition	Indicate the general condition of the item (New, Good, Worn, Bad).	Required
l	Fresno County Inventory Number	Indicate the FR # provided by the County for the item.	Conditional
m	Cost	Indicate the total purchase price of the item including sales tax and other costs, such as shipping.	Required

DISCLOSURE OF OWNERSHIP AND CONTROL INTEREST STATEMENT

I. Identifying Information

Name of entity		D/B/A		
Address (number, street)		City	State	ZIP code
CLIA number	Taxpayer ID number (EIN)	Telephone number ()		

II. Answer the following questions by checking "Yes" or "No." If any of the questions are answered "Yes," list names and addresses of individuals or corporations under "Remarks" on page 2. Identify each item number to be continued.

- | | YES | NO |
|---|--------------------------|--------------------------|
| A. Are there any individuals or organizations having a direct or indirect ownership or control interest of five percent or more in the institution, organizations, or agency that have been convicted of a criminal offense related to the involvement of such persons or organizations in any of the programs established by Titles XVIII, XIX, or XX? | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Are there any directors, officers, agents, or managing employees of the institution, agency, or organization who have ever been convicted of a criminal offense related to their involvement in such programs established by Titles XVIII, XIX, or XX? | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Are there any individuals currently employed by the institution, agency, or organization in a managerial, accounting, auditing, or similar capacity who were employed by the institution's, organization's, or agency's fiscal intermediary or carrier within the previous 12 months? (Title XVIII providers only) | <input type="checkbox"/> | <input type="checkbox"/> |

III. A. List names, addresses for individuals, or the EIN for organizations having direct or indirect ownership or a controlling interest in the entity. (See instructions for definition of ownership and controlling interest.) List any additional names and addresses under "Remarks" on page 2. If more than one individual is reported and any of these persons are related to each other, this must be reported under "Remarks."

NAME	ADDRESS	EIN

B. Type of entity: Sole proprietorship Partnership Corporation
 Unincorporated Associations Other (specify) _____

C. If the disclosing entity is a corporation, list names, addresses of the directors, and EINs for corporations under "Remarks."

D. Are any owners of the disclosing entity also owners of other Medicare/Medicaid facilities? (Example: sole proprietor, partnership, or members of Board of Directors) If yes, list names, addresses of individuals, and provider numbers.

NAME	ADDRESS	PROVIDER NUMBER

YES NO

IV. A. Has there been a change in ownership or control within the last year?
If yes, give date. _____

B. Do you anticipate any change of ownership or control within the year?.....
If yes, when? _____

C. Do you anticipate filing for bankruptcy within the year?.....
If yes, when? _____

V. Is the facility operated by a management company or leased in whole or part by another organization?.....
If yes, give date of change in operations. _____

VI. Has there been a change in Administrator, Director of Nursing, or Medical Director within the last year?.....

VII. A. Is this facility chain affiliated?
(If yes, list name, address of corporation, and EIN.)

Name		EIN	
Address (number, name)	City	State	ZIP code

B. If the answer to question VII.A. is NO, was the facility ever affiliated with a chain?
(If yes, list name, address of corporation, and EIN.)

Name		EIN	
Address (number, name)	City	State	ZIP code

Whoever knowingly and willfully makes or causes to be made a false statement or representation of this statement, may be prosecuted under applicable federal or state laws. In addition, knowingly and willfully failing to fully and accurately disclose the information requested may result in denial of a request to participate or where the entity already participates, a termination of its agreement or contract with the agency, as appropriate.

Name of authorized representative (typed)	Title
Signature	Date

Remarks

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS--PRIMARY COVERED TRANSACTIONS**

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

CERTIFICATION

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it, its owners, officers, corporate managers and partners:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____

(Printed Name & Title)

Date: _____

(Name of Agency or Company)

SELF-DEALING TRANSACTION DISCLOSURE FORM

In order to conduct business with the County of Fresno (hereinafter referred to as "County"), members of a contractor's board of directors (hereinafter referred to as "County Contractor"), must disclose any self-dealing transactions that they are a party to while providing goods, performing services, or both for the County. A self-dealing transaction is defined below:

"A self-dealing transaction means a transaction to which the corporation is a party and in which one or more of its directors has a material financial interest"

The definition above will be utilized for purposes of completing this disclosure form.

INSTRUCTIONS

- (1) Enter board member's name, job title (if applicable), and date this disclosure is being made.
- (2) Enter the board member's company/agency name and address.
- (3) Describe in detail the nature of the self-dealing transaction that is being disclosed to the County. At a minimum, include a description of the following:
 - a. The name of the agency/company with which the corporation has the transaction; and
 - b. The nature of the material financial interest in the Corporation's transaction that the board member has.
- (4) Describe in detail why the self-dealing transaction is appropriate based on applicable provisions of the Corporations Code.
- (5) Form must be signed by the board member that is involved in the self-dealing transaction described in Sections (3) and (4).

(1) Company Board Member Information:			
Name:		Date:	
Job Title:			
(2) Company/Agency Name and Address:			
(3) Disclosure (Please describe the nature of the self-dealing transaction you are a party to)			
(4) Explain why this self-dealing transaction is consistent with the requirements of Corporations Code 5233 (a)			
(5) Authorized Signature			
Signature:		Date:	