



Board Agenda Item 29

DATE: May 26, 2020

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner-Public Administrator
Lisa A. Smittcamp, District Attorney
Kirk Haynes, Chief Probation Officer

SUBJECT: First Amendment to Agreement with ECN Polygraph and Investigations Incorporated

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute First Amendment to Agreement No. 16-009 with ECN Polygraph and Investigations Incorporated to provide polygraph testing services for the Sheriff's Office, Probation Department, and the District Attorney's Office, effective upon execution with no change in term of January 15, 2016 through January 14, 2021 and increasing the maximum by \$100,000 to a total of \$375,000.

There is no additional Net County Cost associated with the recommended action. This proposed First Amendment will allow the Sheriff's Office, Probation Department and District Attorney's Office to continue to screen pre-employment candidates as part of required background investigations as a condition of employment. This item is countywide.

ALTERNATIVE ACTION(S):

There is no viable alternative action. Two vendors responded to the original Request for Quotation (RFQ) for polygraph testing services in 2015: Advanced Polygraph Services and ECN Polygraph and Investigations. Advanced Polygraph has declined the last optional agreement extension leaving ECN Polygraph to provide the remainder of services.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. The recommended amendment will increase the maximum compensation amount by \$100,000 to a total of \$375,000 to allow the uninterrupted continuation of polygraph services. The increase was calculated based on usage projections for each department. Funding for each participating department for these services is included in the FY 2019-20 Adopted Budgets for the Sheriff-Coroner-Public Administrator's Org 3111, Probation's Org 3430, and the District Attorney's Org 2860. Funding for the remaining term of the agreement will be included in each department's future budget request.

DISCUSSION:

The Sheriff's Office, District Attorney's Office and Probation Department currently utilize vendors for polygraph testing services. On September 11, 2015, a RFQ was released for polygraph testing services. On September 25, 2015 two proposals were received for this service from ECN Polygraph and Investigations and Advanced Polygraph Services; both vendors were recommended for award. On January

12, 2016 the Board approved agreements with both vendors establishing agreements for this service consistent with County policy. The original term for the agreements was effective January 15, 2016 through January 14, 2021 including two optional one year extensions. The recommended Amendment to Agreement No. 16-009 with ECN Polygraph Investigations Incorporated is now needed as Advanced Polygraph Services has declined to renew the optional term extension leaving ECN Polygraph and Investigations to provide the remainder of services.

The Sheriff's Office and Probation Department require a polygraph of all potential new employees (sworn and non-sworn) as part of the background investigation. The District Attorney's Office requires a polygraph for all peace officer positions. Approval of the recommended action will allow for the continuation of polygraph services without disruption.

REFERENCE MATERIAL:

BAI #16, January 12, 2016

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - First Amendment to Agreement No. 16-009

CAO ANALYST:

Yussel Zalapa