



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
On October 17, 2018, a City of Fresno water main broke outside the Brix-Mercer Building. The flood caused water damage on multiple floors. It also submerged the mechanical systems in the building, rendering the entire building inhabitable. County staff were then required to evacuate the building immediately. Most of the 300-400 displaced County employees have been relocated to various County owned and County leased facilities.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each. Multiple vendors as needed.
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Current projections are estimated at \$6,000,000.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
The flood caused extensive water damage on multiple floors, submerging the mechanical systems in the building which made them inoperable, and in effect rendering the entire building inhabitable.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - ☒ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - ☐ When the contract is with a federal, state, or local governmental agency.
 - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
 - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The County does not have the resources or staff to quickly remediate a large scale emergency such as the flooding incident at the Brix-Mercer Building.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
The County carries insurance coverage that limits the out-of-pocket deductibles to a range of \$5,000 to \$25,000 depending on the determination of which coverage is applicable. The vendors that are utilized must meet the insurance carriers expectations and have approved work rates or the County may not be fully reimbursed.

rbash 11/1/2018 7:57:13 AM

Requested By:

Title

[\[Sign\]](#) Double click!

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

rbash 11/1/2018 7:57:16 AM

Department Head Signature

[\[Sign\]](#) Double click!

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Purchasing Manager Signature

[\[Sign\]](#) Double click!