



Board Agenda Item 28

DATE: October 21, 2025

TO: Board of Supervisors

SUBMITTED BY: John Zaroni, Sheriff-Coroner-Public Administrator

SUBJECT: Incarcerated Person's Welfare Trust Fund Annual Report

RECOMMENDED ACTION(S):

Accept annual report of expenditures from the Incarcerated Person's Welfare Trust Fund for FY 2024-25.

The Sheriff Office has responsibility for the maintenance of the Incarcerated Person's Welfare Fund (IPWF). Revenue for the fund is derived from the sale of commissary items to incarcerated persons, commissions from pay telephones used by the incarcerated persons and interest earned on the fund balance. Penal Code section 4025 requires that an itemized report of IPWF expenditures be submitted annually to the Board of Supervisors. This item is countywide.

ALTERNATIVE ACTION(S):

There is no viable alternative action.

FISCAL IMPACT:

There is no Net County Cost associated with the recommended action. During FY 2024-25, the IPWF generated revenue in the amount of \$3,464,143 and expenditures equaled \$3,975,882 Available fund cash balance as of June 30, 2025, was \$15,611,123 as shown in Attachment A.

DISCUSSION:

The IPWF money earned through commissions on Incarcerated Person's telephone calls, Incarcerated Person's purchase of commissary items and interest earned by the IPWF balance is expended by the Sheriff primarily for the benefit, education, and welfare of the Incarcerated Person's and may be expended for the maintenance of County jail facilities. Maintenance of County jail facilities may include, but is not limited to, the salary and benefits of personnel used in the programs to benefit the Incarcerated Person's. This includes, but is not limited to, education, drug and alcohol treatment, library services, accounting, and other programs deemed appropriate by the Sheriff. The Incarcerated Person's welfare funds cannot be used to pay required County expenses of confining Incarcerated Person's in a local detention system, such as meals, clothing, housing, or medical services or expenses. However, Incarcerated Person's welfare funds may be used to augment those required County expenses as determined by the Sheriff to be in the best interest of the Incarcerated Person's. IPWF funded programs help prepare the Incarcerated Person's for reentry to society. The IPWF funds the Sheriff's Incarcerated Person's Labor Crews. One crew performs graffiti abatement, trains Incarcerated Person's in the use of the painting equipment and provides a measure of restorative justice to the community.

Programs benefitting Incarcerated Persons and funded by the IPWF include:

Educational Tablets
Alcoholics Anonymous
Narcotics Anonymous
Celebrate Recovery (12-step faith-based recovery program)
High School Equivalency (HiSet)
English as a Second Language (ESL)
Adult Basic Education (ABE)
Computer Basics
Life Changing and Bible Studies Program
Religious Services
Parenting
Healthy Relationships
Anger Management
Coping Skills
Linkage to Community Programs and Resources
Transition and Reentry Services and Referrals
Law Library and Recreational Reading Materials
Recreational Games, Puzzles and Equipment
Sewing and Quilting
Legal Research System and Supplies
Sheriff's Inmate Labor Work Crews graffiti abatement
Strengths and needs based assessments.

An audit of the IPWF for FY 2024-25 will be conducted in January 2026. The final report will be submitted and filed with the Audit Committee in February 2026.

REFERENCE MATERIAL:

BAI #25, September 24, 2024
BAI #32, September 19, 2023
BAI #22, September 20, 2022

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment A

CAO ANALYST:

Fine Nai