



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Specialized municipal litigation or advisory matters.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
BEST BEST & KRIEGER, LLP
Contact: John Holloway, partner.
300 South Grand Ave., 25th Floor, Los Angeles, CA 90071.
(213) 617-7495.
john.holloway@bbklaw.com
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
The maximum compensation payable: \$250,000.00 for the Initial Term (July 8, 2025 - June 30, 2026); and \$250,000.00 for the Extension Term (July 1, 2026 - June 30, 2027). The maximum compensation payable is five \$500,000.00 for the entire term of the Agreement, including the Initial Term and the Extension Term.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
See #5 below:special legal counsel.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
☐ When the contract is with a federal, state, or local governmental agency.
☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.
☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
☒ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
☐ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The law firm has a wide range of municipal legal practitioners, and is capable of quickly staffing County requests for specialized municipal litigation or advisory matters.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
The hiring of special legal counsel is expressly exempt from competitive bidding under the Board's AP 34.

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Requested By:

Interim County Counsel [\[Sign\]](#) Double click!

Title

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

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Department Head Signature

[\[Sign\]](#) Double click!

