Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

   The Department of Social Services is seeking a service to provide an internet reporting system derived from the Child Welfare Services/Case Management System (CWS/CMS). CWS/CMS is a required State-wide computer system that automates the case management, services planning, and information gathering functions of Child Welfare Services. Social Workers are required to enter all contacts with children and families in CWS/CMS.

   CWS/CMS provides program reports, however, the reports do not contain information that can be utilized by management that is specific to County of Fresno children/cases. The Department is seeking an internet reporting system that will analyze CWS/CMS data and convert it into user friendly information and reports that align with federal and state outcomes. The information will be utilized at all levels of the Department to communicate and reinforce expectations, prioritize work, and identify service gaps.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

   National Council on Crime and Deliquency
   Attn: Efram Teweldebrahan
   520 3rd Street, Suite 101,
   Oakland, CA 94607
   (800) 306-6223 | (510) 874-5520(direct)
   Email: ETeweldebrahan@nccdglobal.org

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

   Term 1 - $75,845
   Term 2 - $75,845
   Term 3 - $75,845
   Renewal Term 1 - $83,429.50
   Renewal Term 2 - $83,429.50

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.

   SafeMeasures is the only system which accesses CWS/CMS and can provide daily data extracts at the child/family specific case level. SafeMeasures provides the Department with real time, case specific information on children and families. Child Welfare supervisors are able to review real time case information on their staff's caseload. This type of data analysis is otherwise unavailable to the Department.

5. Explain why the unique qualities and/or capabilities described above are essential to your department.

   The Department utilizes SafeMeasures to ensure service expectations are met and children receive needed services in a timely manner. Supervisors and line staff are able to verify family/children contacts made on cases on a real time basis to ensure required time frames for intervention are met. In addition, key indicators tied to required federal outcome measures are also available through SafeMeasures which allows Department managers to monitor the progress toward the required measures.

6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.

NCCD is the only vendor authorized to access the State-wide CWS/CMS database which provides real time case specific reports. A DSS Analyst contacted the California Department of Social Service Office of Systems Integration, which is responsible for the implementattion of CWS/CMS, to inquire what vendors are authorized to access CWS/CMS information. Staff confirmed that only three vendors (NCCD, U.C. Berkeley and Sphere Intstitute) are allowed access to CWS/CMS information. The U.C. Berkeley Center for Social Services Research provides aggregate quarterly reports which is not case specific and not in real time. The Sphere Institute utilizes CWS/CMS information to provide a safety and risk assessment system which does not provide real time case specific information which may be utilized by the Department.

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Requested By: Title

I approve this request to sole source for the service(s) and/or product(s) identified herein.

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Department Head Signature

gcornuelle 5/18/2020 10:50:05 AM   [⊠ Sign] Double click!
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Purchasing Manager Signature