

BOARD BYLAWSConflict of Interest

Conflict of Interest Code of the Central Unified School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

~~Each person holding a "Designated Position" shown below~~ Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer ~~and/or, if so required, with the district's code reviewing body.~~ The District's filing officer shall make the statements available for public review and inspection.

APPENDIX

Designated Positions

<u>Designated Position</u>	<u>Disclosure Category</u>
Assistant Superintendents	1
Purchasing Agent	1
Directors/Administrators	2
Principals	2
Assistant Principals	2
Operational Services Director	2
Maintenance/Operations/Grounds Supervisors	2

Disclosures for Consultants

~~Consultants are designated employees who must disclose financial interests if so determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.~~

~~A consultant is an individual who, pursuant to a contract with the District, makes a governmental decision whether to: (2 CCR 18701)~~

~~1. Approve a rate, rule, or regulation~~

~~2. Adopt or enforce a law~~

- ~~3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement~~
- ~~4. Authorize the District to enter into, modify, or renew a contract that requires District approval~~
- ~~5. Grant District approval to a contract that requires District approval and in which the District is a party, or to the specifications for such a contract~~
- ~~6. Grant District approval to a plan, design, report, study, or similar item~~
- ~~7. Adopt or grant District approval of District policies, standards, or guidelines~~

~~A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's conflict of interest code. (2 CCR 18701)~~

Disclosure Categories

1. Category 1: A person ~~whose position is~~ designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. Category 2: A person ~~whose position is~~ designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

~~INFORMATIONAL NOTE~~ 3. Full Disclosure: Because it has been determined that the district's

Board members and/or Superintendent ~~are "public officials who"~~ manage public investments," ~~each shall file a Statement of Economic Interest/Form 700~~ they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200 ~~rather than under this code, and shall disclose:~~

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Position and Disclosure Category

Governing Board Members	Full Disclosure
Superintendent of Schools	Full Disclosure
Assistant/Associate Superintendent	1
Purchasing Agent	1
Director/Administrator	2
Principal	2
Assistant/Vice Principal	2
Maintenance and Operations Director	2
Program Coordinator	2
Project Specialist	2
Maintenance/Operations/Grounds Supervisor	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval

5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

Full Disclosure Category

District Board Members and the Superintendent shall file their Form 700s electronically via "eDisclosure" with the Fresno County Board of Supervisors when possible, or, if not possible, file an original, signed copy with the District's Filing Officer, who shall make and retain a copy of each for 7 years in the district's files and forward the originals to the Clerk to the Fresno County Board of Supervisors.

Disclosure Categories 1 and 2 and Consultants

Designated positions in Categories 1 and 2, and Consultants shall file an original, signed Form 700s with the District's Filing Officer, who shall keep the forms on file in the district's files for 7 years.

Exhibit approved: 4/10/84

Exhibit revised: 9/8/98; 11/27/06; 11/27/07; 10/7/08; 10/9/12; 4/8/14; 1/24/17 pending approval

Conflict of Interest Code of the Central Unified School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. Category 2: A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the

district.

- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Position and Disclosure Category

Governing Board Members	Full Disclosure
Superintendent of Schools	Full Disclosure
Assistant/Associate Superintendent	1
Purchasing Agent	1
Director/Administrator	2
Principal	2
Assistant/Vice Principal	2
Maintenance and Operations Director	2
Program Coordinator	2
Project Specialist	2
Maintenance/Operations/Grounds Supervisor	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

Full Disclosure Category

District Board Members and the Superintendent shall file their Form 700s electronically via "eDisclosure" with the Fresno County Board of Supervisors when possible, or, if not possible, file an original, signed copy with the District's Filing Officer, who shall make and retain a copy of each for 7 years in the district's files and forward the originals to the Clerk to the Fresno County Board of Supervisors.

Disclosure Categories 1 and 2 and Consultants

Designated positions in Categories 1 and 2, and Consultants shall file an original, signed Form 700s with the District's Filing Officer, who shall keep the forms on file in the district's files for 7 years.

Exhibit approved: 4/10/84

Exhibit revised: 9/8/98; 11/27/06; 11/27/07; 10/7/08; 10/9/12; 4/8/14; 1/24/17

**CONFLICT OF INTEREST CODE FOR
MID VALLEY WATER DISTRICT**
(As amended on December 21, 2016)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the conflict-of-interest code of the **Mid Valley Water District** ("**District**").

Individuals holding designated positions shall file their statements with the **District**, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the Manager and board members, the **District** shall make and retain a copy and forward the original of these statements to the Clerk to the Fresno County Board of Supervisors.

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the **District** are hereby superseded.

APPENDIX A

CONFLICT OF INTEREST CODE MID VALLEY WATER DISTRICT DESIGNATED POSITIONS

Under provisions of the Political Reform Act, designated employees shall file statements of economic interests. Listed below are the designated employees for the Mid Valley Water District and the corresponding disclosure category:

<u>Designated Position</u>	<u>Disclosure Category</u>
Board of Directors	2 & 3
General Manager (if any)	2 & 3
Manager-Engineer (if any)	2 & 3
Assessor/Collector	2 & 3
Treasurer	2 & 3
Consultants (including counsel)	2 & 3, unless General Manager or Manager-Engineer determines in writing that another disclosure category applies*

*The General Manager or Manager-Engineer (whichever is then in place) may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus does not fall in to the “Full Disclosure” category. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The determination of the General Manager or Manager-Engineer is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008.)

**APPENDIX B
CONFLICT OF INTEREST CODE
MID VALLEY WATER DISTRICT
DISCLOSURE CATEGORIES**

Individuals holding designated positions must report their interests according to their assigned disclosure category(ies).

Disclosure Category 1

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

Disclosure Category 2

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.

Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the agency during the previous two years, or have a claim pending.

Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources of the type to request an entitlement to use agency property or facilities, including, but not limited to:

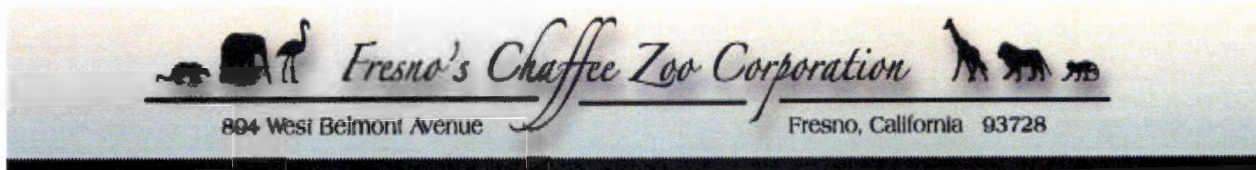
- a license
- utility permit
- station vendor permit.

Public Officials Who Manage Public Investments

It has been determined that positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. These positions are listed for informational purposes only:

- Board Members
- Alternate Board Members
- Executive Director
- Chief Financial Officer
- Consultants involved in the investment of public funds

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.



**FRESNO'S CHAFFEE ZOO CORPORATION
CONFLICTS OF INTEREST CODE**

1. TERMS OF CONFLICT OF INTEREST CODE

Pursuant to the Political Reform Act, Government Code sections 81000, et seq., Fresno's Chaffee Zoo Corporation ("ZooCorp") adopts and promulgates this conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, section 18730 that contains the terms of a standard conflict of interest code. Section 18730 is amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice hearings. The Fair Political Practices Commission urges organizations to incorporate section 18730 as their standard conflicts of interest code.

ZooCorp hereby adopts the terms of this standard conflict of interest code. Section 18730 and any amendments to it that are duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This code also includes the Appendix, which shall be that document, as may be amended by the Board of Directors, in which employees are designated and disclosure categories are set forth.

2. FILING AND RETENTION OF STATEMENTS

All designated employees and members of the Board of Directors shall file required Statements of Economic Interests (FPPC Form 700) with the office of the Chief Executive Officer / Zoo Director of ZooCorp. The Chief Executive Officer / Zoo Director shall retain and make available to the public all statements filed by designated employees. For statements filed by members of the Board of Directors, the Chief Executive Officer / Zoo Director shall retain a copy of the statements and forward originals to the Fresno County Board of Supervisors.

APPENDIX A TO CONFLICT OF INTEREST CODE

CATEGORY 1

Persons occupying the following positions are designated employees in Category 1:

- Members of the Board of Directors
- Chief Executive Officer / Zoo Director
- Chief Operations Officer / Deputy Director
- Chief Financial Officer
- Chief Development Officer
- Construction Manager

Designated persons in this category must report:

- a) Interests in real property located within a two mile radius of the Fresno Chaffee Zoo such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b) Investments or positions in any business entity that provide services, supplies, materials, machinery or equipment to ZooCorp.
- c) Income:
 - 1) From sources that are engaged in the acquisition or disposal of real property within a two mile radius of the Fresno Chaffee Zoo; ;
 - 2) That is derived from vendors, contractors or subcontractors that provide services, supplies, materials, machinery or equipment to ZooCorp; or Including, loans, gifts or honoraria of \$250 or more from vendors, contractors or subcontractors that provide services, supplies, materials, machinery or equipment to ZooCorp.



APPENDIX B TO CONFLICT OF INTEREST CODE

CATEGORY 2

Persons occupying the following positions are designated employees in Category 2:

- Facilities Manager
- Veterinarian
- Marketing Manager
- Events Manager
- Safety and Security Manager
- Education Curator
- General Curator
- HR Manager
- Visitor Services Manager

Designated persons in this category must report investments, income or positions with vendors, contractors or subcontractors that supply services, supplies, materials, machinery or equipment to ZooCorp. Designated persons must also report loans, gifts or honoraria of \$250 or more from vendors, contractors or subcontractors that provide services, supplies, materials, machinery or equipment to ZooCorp.

**FRESNO'S CHAFFEE ZOO CORPORATION
CONFLICTS OF INTEREST CODE**

1. TERMS OF CONFLICT OF INTEREST CODE

Pursuant to the Political Reform Act, Government Code sections 81000, et seq., Fresno's Chaffee Zoo Corporation ("ZooCorp") adopts and promulgates this conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, section 18730 that contains the terms of a standard conflict of interest code. Section 18730 is amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice hearings. The Fair Political Practices Commission urges organizations to incorporate section 18730 as their standard conflicts of interest code.

ZooCorp hereby adopts the terms of this standard conflict of interest code. Section 18730 and any amendments to it that are duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This code also includes the Appendix, which shall be that document, as may be amended by the Board of Directors, in which employees are designated and disclosure categories are set forth.

2. FILING AND RETENTION OF STATEMENTS

All designated employees and members of the Board of Directors shall file required Statements of Economic Interests (FPPC Form 700) with the office of the Chief Executive Officer / Zoo Director of ZooCorp. The Chief Executive Officer / Zoo Director shall retain and make available to the public all statements filed by designated employees. For statements filed by members of the Board of Directors, the Chief Executive Officer / Zoo Director shall retain a copy of the statements and forward originals to the Fresno County Board of Supervisors.



APPENDIX A TO CONFLICT OF INTEREST CODE

CATEGORY 1

Persons occupying the following positions are designated employees in Category 1:

- Members of the Board of Directors
- Chief Executive Officer / Zoo Director
- Chief Financial Officer
- Chief Development Officer
- Construction Manager

Designated persons in this category must report:

- a) Interests in real property located within a two mile radius of the Fresno Chaffee Zoo such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b) Investments or positions in any business entity that provide services, supplies, materials, machinery or equipment to ZooCorp.
- c) Income:
 - 1) From sources that are engaged in the acquisition or disposal of real property within a two mile radius of the Fresno Chaffee Zoo; ;
 - 2) That is derived from vendors, contractors or subcontractors that provide services, supplies, materials, machinery or equipment to ZooCorp; or Including, loans, gifts or honoraria of \$250 or more from vendors, contractors or subcontractors that provide services, supplies, materials, machinery or equipment to ZooCorp.

APPENDIX B TO CONFLICT OF INTEREST CODE

CATEGORY 2

Persons occupying the following positions are designated employees in Category 2:

- Facilities Manager
- Veterinarian
- Marketing Manager
- Events Manager
- Safety and Security Manager
- Education Curator
- General Curator
- HR Manager
- Visitor Services Manager

Designated persons in this category must report investments, income or positions with vendors, contractors or subcontractors that supply services, supplies, materials, machinery or equipment to ZooCorp. Designated persons must also report loans, gifts or honoraria of \$250 or more from vendors, contractors or subcontractors that provide services, supplies, materials, machinery or equipment to ZooCorp.

CONFLICT OF INTEREST

Conflict of Interest Code of the Parlier Unified School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's ~~filing officer~~ and/or, if so required, with the district's code reviewing body. The district shall make and retain a copy and forward the original Form 700s for the Superintendent and the Governing Board members to the Clerk to the County Board of Supervisors. The district's ~~filing officer~~ shall make the statements available for public view and inspection.

APPENDIX Disclosure

Categories

1. **Category 1:** A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. **Category 2:** A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of the category, a principal's department is his/her entire school.

CONFLICT OF INTEREST (continued)**Designated Positions**

<u>Designated Position</u>	Disclosure Category
Governing Board Members	1
Superintendent of Schools	1
Assistant Superintendent	1
Chief Business Officer	1
Director	2
Principal	2
Learning Director	2
Maintenance and Operations Director	2
Program Coordinator	2
Project Specialist	2
Supervisor	2
Student Support Services	2
Executive Assistant to Supt./Board	2
Consultants	2

Disclosure of Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR **18700.3**)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke **any** permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract

CONFLICT OF INTEREST (continued)

6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR **18704, subsections (a) and (b)**, or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR **18700.3**)

CONFLICT OF INTEREST

Conflict of Interest Code of the Parlier Unified School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district and/or, if so required, with the district's code reviewing body. The district shall make and retain a copy and forward the original Form 700s for the Superintendent and the Governing Board members to the Clerk to the County Board of Supervisors. The district shall make the statements available for public view and inspection.

APPENDIX Disclosure

Categories

1. **Category 1:** A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. **Category 2:** A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of the category, a principal's department is his/her entire school.

CONFLICT OF INTEREST (continued)**Designated Positions**

<u>Designated Position</u>	Disclosure Category
Governing Board Members	1
Superintendent of Schools	1
Assistant Superintendent	1
Chief Business Officer	1
Director	2
Principal	2
Learning Director	2
Maintenance and Operations Director	2
Program Coordinator	2
Project Specialist	2
Supervisor	2
Student Support Services	2
Executive Assistant to Supt./Board	2
Consultants	2

Disclosure of Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract

CONFLICT OF INTEREST (continued)

6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

CONFLICT OF INTEREST CODE FOR

Widren Water District(As amended on _____, ~~2012~~2016)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the conflict-of-interest code of the **Widren Water District (District)**.

Individuals holding designated positions shall file their statements with the **District**, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the general ~~manager-filing-officer~~ and board members, the **District** shall make and retain a copy and forward the original of these statements to the Clerk to the Fresno County Board of Supervisors.

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.

APPENDIX A

CONFLICT OF INTEREST CODE WIDREN WATER DISTRICT DESIGNATED POSITIONS

Under provisions of the Political Reform Act, designated employees shall file statements of economic interests. Listed below are the designated employees for Widren Water District and the corresponding disclosure category:

<u>Designated Position</u>	<u>Disclosure Category</u>
Board of Directors	Full Disclosure <u>1, 2, 3, 4</u>
General Manager	Full Disclosure <u>1, 2, 3, 4</u>
Consultants (including counsel)	Full Disclosure, unless General Manager determines in writing that another disclosure category applies*

*Consultants (including counsel) shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus does not fall in to the “Full Disclosure” category is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008.)

**APPENDIX B
CONFLICT OF INTEREST CODE
WIDREN WATER DISTRICT
DISCLOSURE CATEGORIES**

Category 1: Interests in real property in the State of California as well as investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide real estate services (e.g. consulting, appraisal, development, construction) of the type used by the District.

Category 2: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the District.

Category 3: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources of the type related to maintenance, or planning and engineering project. Sources include engineering and environmental consulting firms, water and soil testing companies, products and services contractors, mechanical vendors, farmers, and their agents.

Category 4: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that filed a claim, or have a claim pending, against the District during the previous two years.

Full Disclosure

~~All interests in real property in the State of California, as well as investments, business positions and sources of income, including gifts, loans and travel payments.~~

Full Disclosure (excluding interests in real property)

~~All investments, business positions and sources of income, including gifts, loans and travel payments.~~

Interests in Real Property

~~All interests in real property in the State of California.~~

General Contracting

All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

~~NOTE: The types of real property, investments, business positions and sources of income, including gifts, loans and travel payments, to be reported include, without limitation, those relating to: motor vehicles, specialty vehicles and parts therefor; construction and building materials; petroleum products; pipes, valves, fittings, pumps, meters, and similar items; safety equipment and facilities; farming; electrical generating equipment and supplies; agricultural equipment and supplies; well drilling equipment and supplies; chemicals; engineering services; computer hardware and software; water quality testing; real property; real estate sales and development; private water companies; office equipment and supplies; employment agencies and temporary help agencies; accounting firms; law firms; title companies; soil test, compaction, grading and similar services; channel construction, maintenance and improvement equipment or services; insurance companies; public utilities; audit agreements and contracts; EPA agreements and research; and banks and financial institutions.~~

CONFLICT OF INTEREST CODE FOR

Widren Water District

(As amended on _____, 2016)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the conflict-of-interest code of the **Widren Water District (District)**.

Individuals holding designated positions shall file their statements with the **District**, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the general manager and board members, the **District** shall make and retain a copy and forward the original of these statements to the Clerk to the Fresno County Board of Supervisors.

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.

APPENDIX A

CONFLICT OF INTEREST CODE WIDREN WATER DISTRICT DESIGNATED POSITIONS

Under provisions of the Political Reform Act, designated employees shall file statements of economic interests. Listed below are the designated employees for Widren Water District and the corresponding disclosure category:

<u>Designated Position</u>	<u>Disclosure Category</u>
Board of Directors	1, 2, 3, 4
General Manager	1, 2, 3, 4
Consultants (including counsel)	*

*Consultants (including counsel) shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008.)

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WIDREN WATER DISTRICT
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Category 4: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that filed a claim, or have a claim pending, against the District during the previous two years.