



Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

The Department of Social Services (DSS) is seeking a local Child Care Resource and Referral (R&R) agency to provide child care navigator services to families eligible for the Emergency Child Care Bridge Program for Foster Children (Bridge Program) and trauma-informed training and coaching to child care providers. The child care navigator will work with care providers of children involved in the Child Welfare System to obtain appropriate child care and assist with developing a plan for long-term child care based on the family's unique needs. Trauma-informed training and coaching will be provided to child care providers to assist them in meeting the needs of children in foster care.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

Gayle Duffy
Executive Director
Central Valley Children's Services Network
1911 N. Helm Ave
Fresno, CA 93727
gayled@cvcsn.org

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The total cost of the acquisition (child care navigator and training components) is \$771,759 over the cumulative term of the agreement and \$257,253 over each one (1) year potential renewal term. The initial term of the agreement for these services will be effective November 1, 2018 through June 30, 2019 and will include two (2) optional one (1) year renewals.

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.

As a requirement for DSS to participate in the Emergency Child Care Bridge program, the State of California, Department of Social Services (CDSS) requires DSS to contract with the county's local State designated R&R for the provision of the solicited services. The R&R for Fresno County is Central Valley Children's Services Network (CVCSN), and as such, they are the sole vendor that can provide child care navigator services and trauma-informed training and coaching.

5. Explain why the unique qualities and/or capabilities described above are essential to your department.

DSS will participate in the CDSS's Bridge program, which will expand foster care placement opportunities for children placed into protective custody, through the provision of time-limited child care subsidy support. Child care is a significant barrier to the placement of foster children with working families. Trauma-informed training will help child care providers understand the trauma that foster children face, and how to support their needs.

6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.

CVCSN is the only State designated R&R agency in Fresno County capable of providing the requested services. As CDSS specifically requires contracting with the local R&R, there are no other vendors eligible to provide this service in Fresno County.

cheyang 8/28/2018 2:07:39 PM

Requested By:

Staff Analyst

Title

[\[✕ Sign\]](#) Double click!

I approve this request to sole source for the service(s) and/or product(s) identified herein.

dneira 8/29/2018 9:13:18 AM

Department Head Signature

[\[✕ Sign\]](#) Double click!

gcornuelle 9/7/2018 11:20:08 AM

Purchasing Manager Signature

[\[✕ Sign\]](#) Double click!