



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Master Agreement for Inpatient Psychiatric Hospital for person with high acuity needs and require immediate inpatient services.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
BHC Heritage Oaks Hospital - Martin Guterrez, 4250 Auburn Blvd, Sacramento, CA 95841, 916 288-0420, Martin.Gutierrez@uhsinc.com
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Term Maximum \$1,580,000
FY 2023-24 \$720,000
FY 2024-2025 \$860,000
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
Inpatient Psychiatric Hospitals are a unique level of care for Mental Services. BHC Heritage Oaks Hospital is licensed to provide inpatient services to persons with high acuity needs. Fresno County persons served are referred to this type of facility by Emergency Departments (ED) and other crisis mental health service facilities.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
Inpatient Psychiatric Hospital Services are essential to DBH because persons with high acuity mental health needs are increasing. Fresno County residents benefit from DBH having this agreement with BHC Heritage Oaks Hospital to ensure there are beds available if a person is in crisis and has high acuity mental health needs.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
The vendor above is one of the hospitals that ED and crisis mental health service facilities refer persons served who are in need of this level of care. DBH's Managed Care Division receives invoices for any hospital in which Fresno County persons served are referred. DBH utilizes Purchasing Agreements for non-contracted hospitals until the spending authority is depleted. Once the hospital has used half of the allotted spending authority, Managed Care notifies Contracted Services to begin contract negotiation with the hospital. Managed Care notification is not necessary in some situations. DBH will contract with any inpatient psychiatric hospital if approved by the DBH Director and agrees to the terms of the agreement. One to one agreements are created if required by hospitals that will not contract otherwise. Contract terms remain the same in these situations.

bhernandez 5/18/2023 12:01:33 PM

Requested By:

Staff Analyst

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

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Department Head Signature

[\[Sign\]](#) Double click!

Purchasing Manager Signature