



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
The Department of Social Services is seeking rapid rehousing services to be provided to homeless households in the community. The agency must be a participating member of the Fresno Madera Continuum of Care (FMCoC) and have the ability to provide a dollar for dollar match.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Vendor: Turning Point of Central California, Inc. (TPOCC)
Address: 1638 L Street, Fresno, CA 93710
Contact: Jody Ketcheside, Deputy Regional Director
Phone: 559-233-2663
Email: jketcheside@tpocc.org
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
There is a single eight-month term from April 28, 2020 to December 31, 2020 with a cost of \$89,305.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
An RFP was issued in August 2018, however, there was a minimum threshold for Rapid Rehousing services that needed to be met for all of the funding to be available. As the minimum was not met, TPOCC agreed to provide additional Rapid Rehousing services to allow the remaining funding to be made available for the community. Additionally, TPOCC has previous experience providing the same services for the County of Fresno.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
Without the additional Rapid Rehousing services, a total of \$179,252 for homeless services would not be available for use within the community. Additionally, if 100% of the available funds are not utilized, the County will lose access to future California Department of Housing and Community Development Emergency Solutions Grant allocations.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
RFP #19-011 was released and the bids received did not meet the minimum 40% rapid rehousing threshold for the entire funding amount.

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Requested By:

Staff Analyst

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

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Department Head Signature

[\[Sign\]](#) Double click!

Purchasing Manager Signature