



Suspension of Competition Acquisition Request

[\[Email Me\]](#)
Double click!

1. Fully describe the product(s) and/or service(s) being requested.
Healthcare staffing services to be provided by qualified occupational therapists (OT) and physical therapists (PT) licensed in the state of California. Contracted staff to provide OT and PT services to children receiving therapy services at the County's Medical Therapy Units (MTUs).
 2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Delta Healthcare Providers - Reygen Wentz; rwentz@deltahcp.com; (800) 521-5060; 3100 Olympus Blvd. Suite 500, Dallas, TX, 75019
 3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Max compensation for the current Master Agreement No. 24-335 is \$4,286,875. There will be no increase to the current contracted amount with the addition of Delta Healthcare Providers to the Master Agreement as a contracted vendor.
 4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
On March 24, 2024, the Department issued RFSQ No. 24-053 to solicit vendors for these services. Unfortunately, Delta did not respond to the RFSQ. The Board of Supervisors approved the Master Agreement with seven vendors on June 18, 2024. The Department has been in ongoing contact with the seven vendors to fill the desperately needed OT position to address the current OT waitlist. At this time, the current contracted vendors have not been able to refer any staff to fill the vacant OT position.

Delta Healthcare Providers was a contracted provider under the previous Master Agreement No. 19-292 which ended June 30, 2024. Prior to the contract expiration, Delta had submitted documentation and references as proof of their qualifications affirming capability to provide necessary OT and PT staffing services. Delta has also confirmed immediate availability of an OT for the MTU.
 5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
 6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The MTP is a specialty program within CCS that provides medically necessary outpatient occupational therapy, physical therapy, and medical therapy conference services for children ranging in age from 0 to 21 with disabilities and special needs conditions, generally due to neurological or musculoskeletal disorders. The services are provided on-site at MTUs located at three county public elementary schools. Currently, 691 eligible children receive services at the MTUs; services are provided by County staff and contracted providers. There is a waitlist of 290 children needing OT services. Unfortunately, the Department has been unsuccessful in filling its OT vacancy through an open and continuous recruitment for County staff or through regular contact with the current seven contracted healthcare staffing vendors.
 7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
-

DPH has requested referrals for OT staff from the seven vendors currently contracted under Master Agreement No. 24-335 but has not received any referrals. Delta was a vendor for two years under the previous contract for these services and was successful in finding a qualified pediatric OT with relevant experience working with children with disabilities and special needs conditions. Since the current contract has been executed, Delta has reached out to the Department consistently, expressing a desire to be added to the Master Agreement and reiterating that they have a local OT available to fill our vacancy. Adding Delta as a vendor at this juncture would allow us to place an additional OT at the MTUs to address the needs of the 290 children on the OT waitlist.

pvasquez 10/31/2024 2:09:35 PM

[\[✕ Sign\]](#) Double click!

Requested By:

Title

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

dluchini 11/4/2024 1:12:52 PM

[\[✕ Sign\]](#) Double click!

Department Head Signature

rblackburn 11/13/2024 8:14:03 AM

[\[✕ Sign\]](#) Double click!

Purchasing Manager Signature