



# THE COUNTY OF FRESNO

RECOMMENDED BUDGET | FISCAL YEAR 2020-21



# County of Fresno

## 2020-21 Recommended Budget

### Table of Contents

Message from the CAO .....	1
Fresno County Vision, Mission, and Guiding Principles .....	8
Fresno County Board of Supervisors .....	9
Fresno County Organizational Chart.....	11
Fresno County Governmental Structure .....	12
Budget at a Glance .....	14
Fresno County Highlights .....	18
Fresno County Profile .....	25
Fresno County Budget Construction & Legal.....	35
Fresno County Budget Timeline.....	37
Summary of Funds.....	38
Recommended Permanent Staffing .....	39
Financing of Net County Cost.....	40
Recommended Budget Control Summary .....	41

### **General Fund 0001**

<b>Agricultural Commissioner - Sealer of Weights and Measures (Org 4010) .....</b>	<b>48</b>
<b>Assessor (Org 0420) .....</b>	<b>54</b>
<b>Auditor-Controller/Treasurer-Tax Collector (Org 0410) .....</b>	<b>60</b>
<b>Behavioral Health-Public Guardian (Org 5630).....</b>	<b>66</b>
<b>Board of Supervisors (Org 0110) .....</b>	<b>74</b>
<b>Child Support Services (Org 5110) .....</b>	<b>80</b>
<b>County Administrative Office (Org 0120).....</b>	<b>86</b>
Alternate Indigent Defense (Org 2875) .....	92
CAO Disaster Org-CARES (Org 3663) .....	96
Countywide Revenues (Org 0415) .....	100
Contingencies, General Reserves, and Designations (Org 8210) .....	104
Court Ancillary Services (Org 2838) .....	108
Grand Jury (Org 2870).....	112
Interest and Miscellaneous Expenditures (Org 2540) .....	116
<b>County Clerk-Elections (Org 2850) .....</b>	<b>124</b>
<b>County Counsel (Org 0710) .....</b>	<b>130</b>
<b>District Attorney (Org 2860).....</b>	<b>136</b>
District Attorney-Grants (Org 2862).....	142
<b>Human Resources (Org 1010) .....</b>	<b>148</b>
<b>Internal Services Department</b>	
Purchasing (Org 0440).....	154
<b>Librarian (Org 7515) .....</b>	<b>158</b>
<b>Probation (Org 3430) .....</b>	<b>162</b>
Probation-Grants (Org 3432) .....	170
Probation – Juvenile Justice Campus (Org 3440) .....	176
<b>Public Defender (Org 2880).....</b>	<b>182</b>



# County of Fresno

## 2020-21 Recommended Budget

### Table of Contents

<b>Public Health (Org 5620)</b> .....	<b>188</b>
County Medical Services (Org 5240) .....	196
<b>Public Works and Planning (Org 4360)</b> .....	<b>200</b>
Support Services (Org 4365) .....	206
Transit Services (Org 4700).....	212
Grants (Org 5512) .....	216
Community Development Block Grant (Org 7205) .....	222
Parks and Grounds (Org 7910) .....	228
<b>Sheriff - Coroner - Public Administrator (Org 3111)</b> .....	<b>232</b>
<b>Social Services (Org 5610)</b> .....	<b>242</b>
Aid to Adoptions (Org 6415) .....	250
Aid to Refugees (Org 6615).....	254
CalWORKs (Org 6310) .....	258
Dependent Children-Foster Care (Org 6410) .....	262
General Relief (Org 6645) .....	266
In-Home Supportive Services (Org 6420).....	270
In-Home Supportive Services-Public Authority (Org 5611) .....	274
Veterans Service Office (Org 7110) .....	278
 <b><u>Capital Projects (Fund 0400)</u></b>	
Juvenile Justice Campus (Org 8830).....	282
West Annex Jail (Orgs 8845-8849).....	286
Jail Improvements (Org 8852) .....	292
Sheriff's Area 2 Substation (Org 8853).....	296
District Attorney Building (Org 8854).....	300
Animal Control Facility (8855).....	304
EMS Communication Center (Org 8858).....	308
Sierra Facility Improvements (Org 8859) .....	312
Hall of Records Improvements (Org 8861) .....	316
Clovis Library (Org 8863) .....	320
Reedley Library (Org 8865).....	324
Parks (Org 8867).....	328
Capital Projects - Limited Budgeted Appropriations .....	332
 <b><u>Debt Service Fund (Fund 0300)</u></b>	
Debt Service (Orgs 0301 and 0302) .....	334
 <b><u>Internal Service Funds</u></b>	
<b><u>Human Resources</u></b>	
Fund 1060 - Risk Management (Org 8925).....	340
 <b><u>Internal Services Department</u></b>	
Fund 1000 - Fleet Services (Orgs 8910 and 8911) .....	346
Fund 1020 - Information Technology Services (Orgs 8905 and 8908).....	352



# County of Fresno

## 2020-21 Recommended Budget

### [Table of Contents](#)

<b>Fund 1030 - PeopleSoft Operations (Org 8933)</b> .....	<b>360</b>
<b>Fund 1035 - Security Services (Org 8970)</b> .....	<b>366</b>
<b>Fund 1045 - Facility Services (Org 8935)</b> .....	<b>372</b>
 <b><u>Enterprise Funds</u></b>	
<b><u>Public Works and Planning</u></b>	
<b>Fund 0701 - Resources (Org 9015)</b> .....	<b>378</b>
<b><u>Disposal Sites</u></b>	
<b>Disposal Sites (Orgs 9020, 9026, and 9028)</b> .....	<b>384</b>
<b><u>Public Works and Planning</u></b>	
<b>Fund 0801 - Special Districts - Administration (Org 9140)</b> .....	<b>390</b>
 <b><u>Special Revenue Funds</u></b>	
<b><u>Assessor-Recorder (Fund 0035)</u></b>	
Recorder (Org 1048) .....	394
<b><u>County Administrative Office (Fund 0271)</u></b>	
Local Revenue Fund 2011 – 2011 Realignment (Various Orgs) .....	400
<b><u>Library (Fund 0107)</u></b>	
Library (Org 7511) .....	410
Library Grants (Org 7517) .....	416
Library Book Fund (Org 7521) .....	420
Library Capital Improvements (Org 7530) .....	424
<b><u>Public Health (Fund 0130)</u></b>	
Emergency Medical Services (Org 5244) .....	428
<b><u>Public Works and Planning (Fund 0010)</u></b>	
Road Fund (Org 4510) .....	432
<b><u>Public Works and Planning (Fund 0115)</u></b>	
Fish and Game Propagation (Org 4350) .....	440
<b><u>Public Works and Planning (Fund 0120)</u></b>	
Off-Highway License (Org 7920) .....	444
<b>Special Revenue Funds with Limited Appropriations</b> .....	<b>448</b>
<b>Special Revenue Funds with No Appropriations</b> .....	<b>462</b>
<b>Glossary</b> .....	<b>472</b>



“The FY 2020-21 Recommended Budget is a bare bone, current service level budget with no increases to employee salaries, or recommended allocations to Capital Projects and General Reserves due to the economic downturn as a result of the COVID-19 public health emergency.”

Dear Board of Supervisors Members:

It is my pleasure and distinct honor to submit the Fresno County Fiscal Year (FY) 2020-21 Recommended Budget for your Board’s review, modification, and adoption. Unlike the last three fiscal year budgets, the FY 2020-21 Recommended Budget is a bare bone, current service level budget due to the severe economic downturn brought about by the Novel Coronavirus (COVID-19) public health emergency. It is balanced and utilizes conservative revenue estimates. It does not include negotiated salary increases and has no recommended increases to general reserves and capital needs. The budget proposal utilizes excess fund balance and monies previously allocated for future capital needs to buy time in hope the economy recovers from the initial deep spike experienced in March and April of this year. Ultimately, this budget is a fiscally responsible proposal that reflects the County’s initial fiscal response to the COVID-19 caused recession by utilizing one-time monies to sustain current staffing and service levels.

In mid to late February this year, the Public Health Department soft opened a Department Operating Center (DOC) focusing on the County’s Public Health response. In the middle of March, the County of Fresno proclaimed and ratified a local and Public Health emergency and the State of California issued a “Stay at home” order on March 19, 2020. On March 16, 2020 the County stood up its own Emergency Operations Center (EOC). Since that time, the County has been in full-blown pandemic emergency response mode to address continuity of government services along with greatly expanding telework for its employees.

Public Health’s initial response was to deploy over a hundred of its own employees to help with various aspects of the emergency including but not limited to the call center, medical investigations, contact tracing, DOC staffing, etc. In addition, numerous employees were transferred from other departments to help with this effort. Some of these employees continue to help with the pandemic response in functions such as contact tracing and medical investigations.

On March 27, 2020, the president signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES Act, the largest rescue package in our nation’s history, provides

over \$2 trillion dollars to assist both private and public employers, citizens, schools, and other businesses with the COVID-19 pandemic response. The Act included \$150 billion for state and local governments with populations over 500,000. The County of Fresno was allocated \$81.6 million directly from the Federal Government and an additional \$16.2 million from the State of California for a total of \$97.8 million in CARES Act funding. Through July 2020, the County has incurred \$28.3 million in COVID-19 response costs.

The FY 2020-21 Recommended Budget document is the fifth year we have used the new format to communicate our financial plan for the upcoming fiscal year. The format improves the overall clarity of the budget and usefulness to you, the governing board, and to County residents. This year's Recommended Budget includes a section focusing on some but not all department highlights from FY 2019-20. Because the budget is rather technical in nature, a glossary of important terms is included to add coherence to some of the terminology used in the budget document. The fund organization and presentation are consistent with last year's presentation and listed by fund type beginning with the General Fund followed by the Capital Projects Fund, Debt Service Fund, Internal Service Funds, Enterprise Funds and finally the Special Revenue Funds.

Due to the economic downturn and the impact to the County of Fresno's finances, this year's budget does not allow Departments to carryover their unspent appropriations associated with Net County Cost (NCC) savings from FY 2019-20.

This is the third fiscal year in which the County has closed its fiscal year-end books to better conform to its financial reporting model. The use of encumbrances was discontinued, and the year-end process was extended to mid to late July in order to allow departments to pay current year expenses against the FY 2019-20 budget and to accrue their estimated charges incurred but not expended as of June 30, 2020. The new process also changes how revenue accruals are generated and accounted for by Departments by aligning them with the financial reporting process to mirror budgetary actions to actual activity reflected in the County's Comprehensive Annual Financial Report (CAFR). The change was necessary to modernize how the County does its financial books and more importantly, increase departmental responsibility in the



management of their accrued revenues and to align it to the CAFR. The CAO's office worked closely with the Auditor-Controller/Treasurer-Tax Collector (A-C/T-TC) and departments to make sure revenue and expenditure accruals were properly done in accordance with actual and expected activity.

Ultimately, the FY 2020-21 Recommended Budget is the County's fiscal response to the economic impact of the COVID-19. As noted, this budget utilizes excess fund balance and reallocates monies directed for future and current capital projects to buy time and hope the economy turns around close to its pre COVID-19 level. The goal is to not use General Reserves and maintain the gains made in the Salary and Benefit arena for our employees while continuing to provide superior County services.

**GENERAL FUND BUDGET TO ACTUAL ESTIMATED RESULTS FOR FY 2019-20**

The FY 2019-20 Adopted Budget included the third and final year of aggressive Salary and Benefit increases for our employees in order to improve competitiveness with our neighboring agencies. The budget also included the second of a two-year plan to increase staffing levels in the Public Defender Office to provide necessary coverage for caseloads in the local Superior Court. Finally, the budget contained an \$8 million increase to General Reserves, \$19.9 million towards various Capital Projects and included the rollover of a \$10 million Budget Mitigation Reserve to help the County address future financial challenges.

We project the General Fund to finish FY 2019-20 in positive financial shape with a budgetary carryover fund balance of \$35.6 million due to greater than budgeted countywide revenues, and projected unused appropriations. The COVID-19 recession reduced local Bradley Burns sales taxes and negatively impacted property tax collections thereby preventing the A-C/T-TC from distributing \$4 million in Teeter revenues to the General Fund at the end of the fiscal year. The carryover fund balance includes the remaining portion of the Budget Mitigation Reserve of \$9 million established in the FY 2019-20 budget. As a result, the General Fund has sufficient carryover fund balance to cover its structural required fund balance of \$8.9 million and the FY 2019-20 operating imbalance of \$6.3 million.

**FY 2020-21 RECOMMENDED BUDGET**

The FY 2020-21 Recommended Budget for all funds total \$3.9 billion, an increase of \$258.5 million, or 7% when compared to the FY 2019-20 Adopted Budget. The budget supports a workforce of 8,101 positions and reflects a net increase of 48 positions.

<b>Fund</b>	<b>FY 2019-20 Adopted</b>	<b>FY 2020-21 Recommended</b>	<b>Difference</b>
General Fund	\$1,871,758,009	\$2,007,940,927	\$136,182,918
Special Revenue Funds	\$1,322,352,680	\$1,435,342,815	\$112,990,135
Capital Projects	\$134,292,722	\$98,315,439	(\$35,977,283)
Enterprise Funds	\$49,242,730	\$50,928,166	\$1,685,436
Internal Service Funds	\$253,332,569	\$293,473,214	\$40,140,645
Debt Service	\$37,266,927	\$40,759,500	\$3,492,573
<b>Totals All Funds</b>	<b>\$3,668,245,637</b>	<b>\$3,926,760,061</b>	<b>\$258,514,424</b>

<b>Authorized Staffing</b>	<b>FY 2019-20 Adopted</b>	<b>FY 2020-21 Recommended</b>	<b>Net Change</b>
<b>Total All Funds</b>	<b>8,053</b>	<b>8,101</b>	<b>48</b>

The Recommended Budget provides funding for mandated and essential services, County programs, infrastructure and capital needs for projects already in the planning stage, equipment maintenance and replacement, and maintaining a contingency fund; and adheres to the County Budget Act, County Administrative Regulations, and the County’s financial policies.

## GENERAL FUND

The General Fund Budget, which encompasses the majority of County operations, totals \$2.0 billion, an increase of \$136.2 million, or 7% over the FY 2019-20 Adopted Budget. The increase is due predominately to the creation of a COVID-19 budget unit in the amount of \$81.7 million to track COVID-19 costs incurred and reimbursed by CARES Act monies in the General Fund.

Countywide estimated revenues total \$303.9 million, an \$11.6 million (4%) increase over last year based on the recent property tax roll assessment. The revenue estimate for Secured Property Taxes and Motor Vehicle in Lieu of Property Taxes reflects approximately 2% of the assessed value increase of 5.6%. These two important revenues types are indexed directly to assessed value growth and encompass 79% of the County's countywide revenues. This is important because countywide revenue growth pays for ongoing structural budgetary increases such as salary adjustments and the addition of positions not paid for with third-party subvented dollars. By budgeting a portion of the assessed value growth for FY 2020-21, this leaves approximately 3.6% of the growth to fall to fund balance at the end of the year and will be available to offset ongoing appropriations in FY 2021-22.

The COVID-19 public health emergency brought about a historic negative impact to the nation and state economies. Because the County is dependent on assessed value growth and related Secured Property Taxes and Motor Vehicle in Lieu of Property Taxes, the County's countywide taxes are not expected to be overly impacted by the economic downturn at this time. However, department revenues will not be so lucky. The estimated reduction of department revenues is outlined below:

- \$16 million Proposition 172, (Prop 172)
- \$7 million (AB 109)
- \$7.2 million (DSS 1991 and 2011 Realignment)
- \$3.5 million (DBH 1991 and 2011 Realignment)

The FY 2020-21 Recommended Budget utilizes excess fund balance to make up for the projected loss of Proposition 172 revenues to the departments of the Sheriff, Probation and District Attorney. The budget allocates to the departments their proportional share of the projected shortfall to the FY 2019-20 budget level. If Prop 172 revenues come in higher than the projected shortfall, the excess will be available to use in the FY 2021-22 budget if needed. AB 109, and 1991 and 2011 realignment revenue shortfalls will be managed by the affected departments during FY 2020-21.

The FY 2020-21 Recommended Budget does not include negotiated Salary increases, and recommended allocations to General Reserves and to Capital needs. This budget includes \$7.9 million in total one-time appropriations for the following:

- \$2.7 million for negotiated increases in IHSS wages
- \$1 million for a property tax audit payment to the State (first year of a 3-year payback)
- \$1 million for Quentin Hall Settlement ADA improvements
- \$1 million for remaining department moves associated with the DA Rowell project
- \$150,000 for ADA plan costs

The remaining portion of one-time appropriations is recommended to cover carryover NCC for Departments and funding a General Fund Contingency of \$1 million.

In addition to the State and local economies, of significant concern is the growth in ongoing operating costs, referred to as Net County Cost, exceeding the growth in countywide revenues. As noted above, the FY 2019-20 Adopted Budget included a General Fund \$6.3 million operating imbalance. The imbalance is expected to grow to \$12.2 million in the FY 2020-21 Recommended Budget. This imbalance is a combination of several factors including a large increase in expected retirement costs due to the expiration of a 15-year Pension Obligation Bonds credit which expired last fiscal year. The remaining portion is due to the appropriations tail of the Public Defender's two-year staffing augmentation plan, large increases in Workers Compensation and Liability insurance premiums for the Sheriff's Office and normal promotions and step increases for our employees. This is significant because the FY 2020-21 Recommended Budget does not include negotiated increases in salaries for the County's workforce. With an operating imbalance of \$12.2 million, the County will not be able to provide Salary and Benefit increases until they reduce the operating imbalance to a manageable level in the years to come.

As noted earlier, the County's FY 2020-21 Recommended Budget utilizes a growth factor of 2% of assessed value in countywide revenues to accommodate a portion of the growth in operational costs. What this means is essentially the County will start its FY 2021-22 budget \$12.2 million short before it considers the impact of proposed negotiations, retirement increases, and annual established increases such as jail medical, alternate indigent defense and the County's agreement with CalFire.

## **THE FOLLOWING ARE SOME HIGHLIGHTS OF THIS YEAR'S RECOMMENDED BUDGET:**

### **Capital Projects**

As noted above, there are no additional/new monies set aside for the County's capital needs in the FY 2020-21 Recommended Budget. However, there is a lot of activity expected to take place in FY 2020-21. The District Attorney is expected to consolidate her staff in the Rowell building in October 2020. The Internal Services Department will exercise an option to purchase the Pontiac building in December 2020. The new Emergency Medical Services (EMS) building is expected to be completed and operational by the end of the calendar year. Once the new EMS building is occupied, the Sheriff's Office will move its dispatch area from the main Sheriff Headquarters to the current EMS dispatch building at the County's Hamilton yard. The Sheriff's new West Annex Jail is expected to be completed in May 2021. Finally, the Animal Control Facility and the Sheriff Area 2 Substation projects are expected to break ground and be substantially completed by the end of the fiscal year.

The Department of Social Services (DSS) Public Building No. 1 will open in October 2020. The building will consolidate most of the counters in the Fresno-Clovis metropolitan area to one location and accommodate 750 staff. This is the second of four buildings ready for usage out at the County's DSS Clovis Campus.

### **Stable General Reserves**

In FY 2016-17, your Board approved a County of Fresno Fund Balance Policy. The goal set forth in this policy was to reach a General Reserve Fund Balance of one-twelfth of annual expenditures. Although this budget doesn't allocate monies to the reserve, the balance is \$54 million going into

FY 2020-21. One of the County's primary goals in the next few years is to get through the COVID-19 economic downturn without having to use these reserves.

## **ACKNOWLEDGEMENTS**

It takes a lot of hard work, time, and dedication to complete a budget of this size and complexity for the County of Fresno. I would like to take this opportunity to thank the Department Heads for their collective cooperation during this budget process. In particular, I want to give special thanks to my office staff: Jeannie Figueroa, Debbie Paolinelli, Sonia De La Rosa, Samantha Buck, Ron Alexander, Yussel Zalapa, Raul Guerra, Jordan Scott, Natalie Ortiz and Elizabeth Vecchio for their hard work. Without their long hours and dedication, the completion of the budget process would not have been possible. I would also like to thank the Auditor-Controller/Treasurer-Tax Collector and his staff, the Human Resources Director and his staff, and the Internal Services Department Director and his staff, for their hard work and assistance in this process.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jean M. Rousseau". The signature is fluid and cursive, with a large initial "J" and "R".

Jean M. Rousseau, CPA  
County Administrative Officer

# Fresno County Vision, Mission, and Guiding Principles

## **VISION**

Working together for a quality of life for all.

## **MISSION**

To provide excellent public services to our diverse community.

## **GUIDING PRINCIPLES**

### ▪ **STEWARDSHIP**

We will lead and follow as stewards of our region, caring responsibly for our community assets. We will work together to achieve the greatest, long-term benefit for the community as a whole.

### ▪ **BOUNDARY CROSSING AND COLLABORATION**

We are willing to cross political, social, ethnic and economic boundaries and partner with others to achieve community outcomes. We will lead “beyond the walls” to create an inclusive, cohesive community through partnership and collaboration.

### ▪ **COMMITMENT TO OUTCOMES**

We are willing to take responsibility for tasks and achieving specified outcomes. We are committed to staying involved until the tasks are completed.

### ▪ **“ART OF THE POSSIBLE” THINKING**

We believe that anything is possible in the Fresno Region. We will envision “success without limitations” and then backward map a specific, attainable strategy for achieving that vision.

### ▪ **POWER PARITY**

We respect all persons and recognize that there are diverse viewpoints. Positional power will not determine a strategy or preferred outcome, merit will. Viewpoints from diverse constituencies will be proactively sought to ensure the best possible outcomes for the community.

### ▪ **ASSET-BASED APPROACH**

We are focused on using a strengths-based, asset-oriented approach to people and issues. We believe that positive change occurs when we appreciate value and invest in what is best in our people and community.

### ▪ **RESPECTING DIVERSITY**

Respecting and embracing ethnic and cultural diversity. We acknowledge the rich cultural and ethnic communities of our region. We will actively include all communities in our decision-making process and will embrace their inclusion in key positions and committees in our County.

# Fresno County Board of Supervisors



**Sal Quintero**  
District 3  
Central Fresno  
County

**Nathan Magsig**  
District 5  
Eastern Fresno  
County

**Ernest "Buddy"  
Mendes  
Chairman**  
District 4  
Southern Fresno  
County

**Steve Brandau  
Vice Chairman**  
District 2  
Northern Central  
Area of Fresno  
County

**Brian Pacheco**  
District 1  
West Side of Fresno  
County

## Court House Park

Courthouse Park, located in Downtown Fresno, is the site of the Fresno County Courthouse and has been a site of community activity since the 1870s. Courthouse Park is home to many memorials and is host to many events. The park is connected to Fulton District and Eaton Plaza by the Mariposa pedestrian mall.

*Photo: Jordan Scott*



## Fresno County Board of Supervisors

The Board of Supervisors consists of five supervisors elected individually by five separate districts. Each Board Member is elected to a four-year term. Each supervisor must reside in the district that he/she represents. The Board of Supervisors sets the County's priorities and adopts the County's annual budget. The Board appoints the County Administrative Officer (CAO) and County Counsel.



**District 4- Ernest "Buddy" Mendes**  
**Chairman**  
Location: Southern Fresno County

Representing the cities of Coalinga, Fowler, Huron, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma, as well as the communities and areas of Burrel, Caruthers, Del Rey, Five Points, Lanare, Laton, Malaga, Raisin City, and Riverdale



**District 1-Brian Pacheco**  
Location: West Side of Fresno County

Representing the cities of Firebaugh, Kerman, Mendota, and San Joaquin, as well as the communities and areas of Biola, Cantua Creek, Easton, Five Points, Helm, Herndon, Highway City, Mercey Hot Springs, Rolinda, Three Rocks, Tranquillity, and the west side of the City of Fresno.



**District 2-Steve Brandau**  
**Vice-Chairman**  
Location: Northern Central Area of Fresno County

Representing the cities of Fresno and Clovis and the communities and areas of Fig Garden, Fashion Fair, Fresno State University, Manchester, Pinedale, River Park, San Joaquin River and Bluff, and Woodward Park.



**District 3-Sal Quintero**  
Location: Central Fresno County

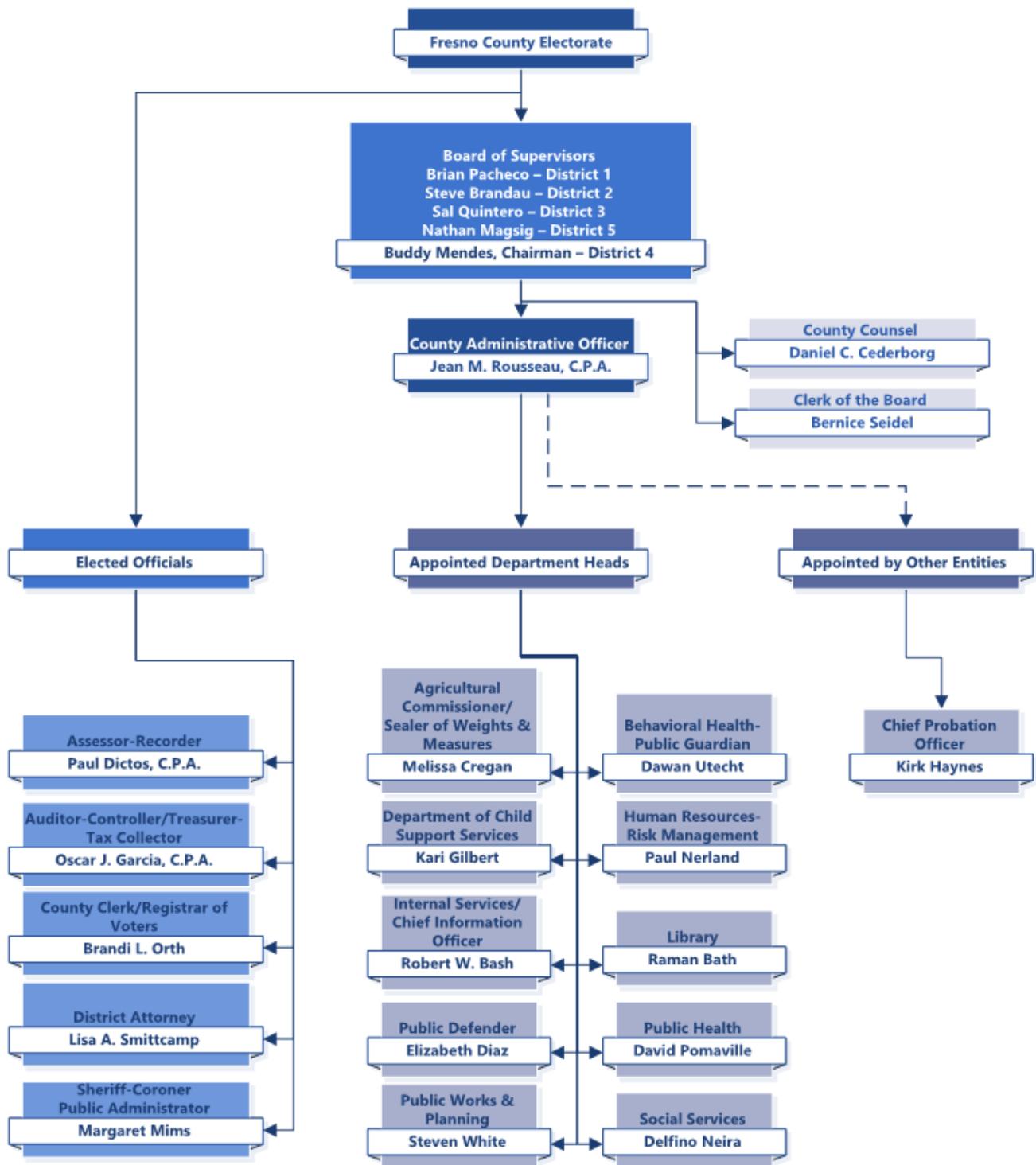
Representing the city of Fresno and the communities and areas of Calwa, Mayfair, portions of Malaga, and Tower District



**District 5-Nathan Magsig**  
Location: Eastern Fresno County

Representing the cities of Clovis, Fresno and Sanger, as well as the communities and areas of Auberry, Big Creek, Centerville, Dunlap, Friant, Hume, Huntington Lake, Millerton, Minkler, Pinehurst, Prather, Shaver Lake, Squaw Valley, Sunnyside, Tarpey Village, Tollhouse and Wonder Valley.

# Fresno County Organizational Chart

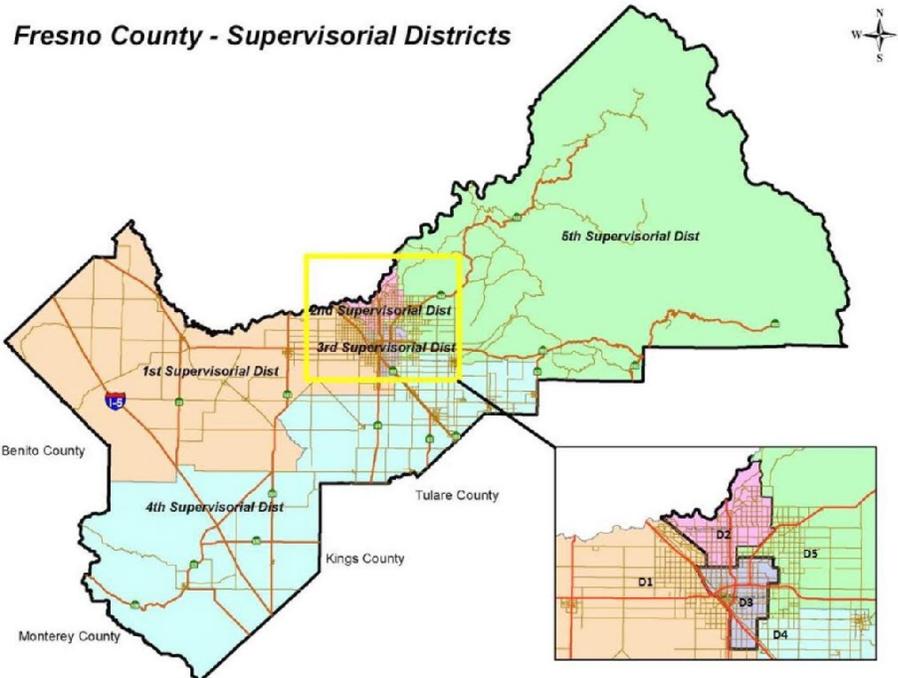


# Fresno County Governmental Structure

The County of Fresno is one of 58 counties in the State of California. The basic provisions for the government are contained in the California Constitution, the California Government Code and the Charter of the County of Fresno. Fresno is one of 14 charter counties in California.

Fresno County consists of the following elected officials:

- A five member Board of Supervisors elected separately by each individual supervisorial district.
- A countywide elected Auditor-Controller/Treasurer-Tax Collector, Assessor-Recorder, County Clerk, District Attorney, and Sheriff-Coroner-Public Administrator.



## Huntington Boulevard

Huntington Boulevard, located on the east side of Fresno original grid, is the heart of one of Fresno's most architecturally distinct neighborhoods. Grand homes, in a variety of styles, stand side-by-side with more modest bungalows, all facing onto a wide boulevard divided by a grassy median. The Boulevard is the center of the "Alta Vista Tract" which was first platted in 1911. The street was marketed to Fresno's leading citizens and has been a preferred residence for business, education, and political leaders for the last 100 years.

<http://historicfresno.org/districts/huntington/index.htm>



## Fresno County Services

Although cities are primarily charged with providing city services to residents within the city boundaries, some services to all city and unincorporated residents are provided by the County. Some of these countywide services as well as services provided to only the unincorporated areas are as follows.

The County provides the following services to all residents of the County:

<p><b>Justice Services</b></p> <ul style="list-style-type: none"> <li>• Criminal prosecution by the District Attorney</li> <li>• Defense of indigent defendants</li> <li>• Operations of County jails</li> <li>• Operations of juvenile detention facilities</li> <li>• Probationary supervision of adults and juveniles</li> <li>• Coroner and forensic services</li> <li>• Investigations of local governments through the Grand Jury</li> </ul>	<p><b>Human Services</b></p> <ul style="list-style-type: none"> <li>• Public assistance programs</li> <li>• Mental health services</li> <li>• Public health services</li> <li>• Child protection services</li> <li>• Environmental quality services</li> <li>• Child support services</li> <li>• Veteran assistance</li> </ul>
<p><b>Land Use and Development</b></p> <ul style="list-style-type: none"> <li>• Agricultural protection and consumer assurances</li> <li>• Assurance in weight, counts and measures</li> <li>• Oversight and operation of landfills</li> </ul>	<p><b>Administrative Services</b></p> <ul style="list-style-type: none"> <li>• Tax assessment</li> <li>• Tax collection and distribution</li> <li>• Elections</li> <li>• Recording and retrieval of vital statistics</li> <li>• Library services</li> </ul>

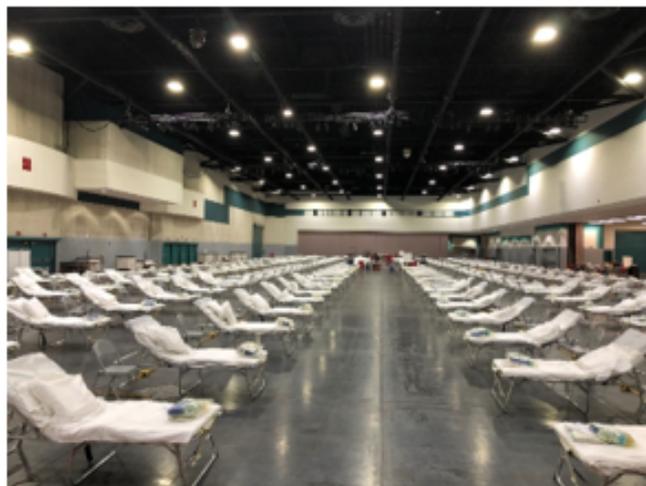
Services provided to residents in the unincorporated areas of the County:

- Law enforcement services
- Building permit processing and enforcement
- Maintenance of county roads, bridges and traffic signals
- Construction and maintenance of water and sewer projects
- Construction and maintenance of curbs and gutters
- Maintenance and operation of County parks
- Animal Control

### Alternative Care Site

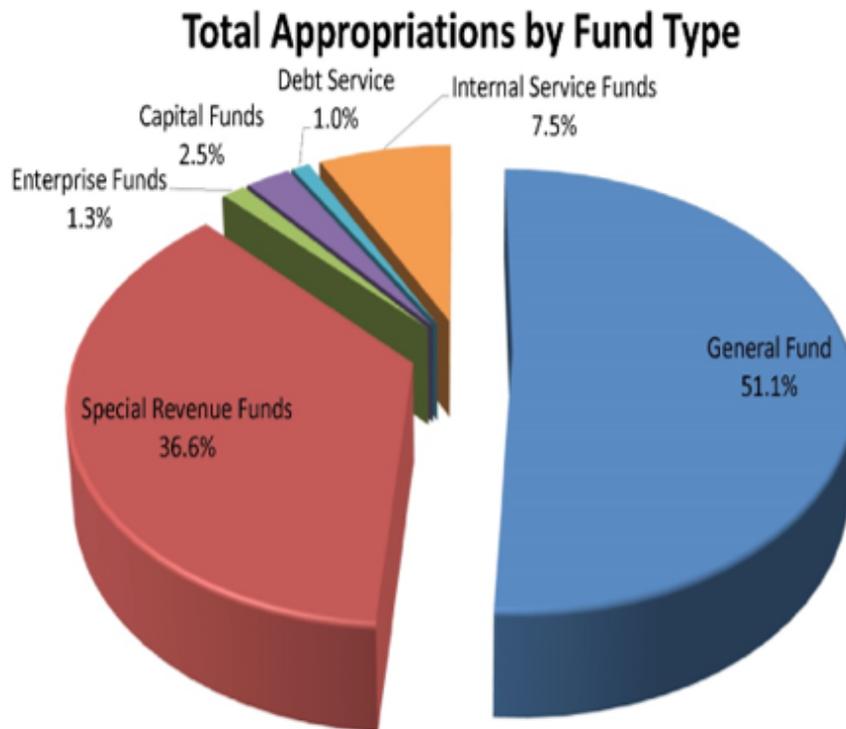
In collaboration, the County of Fresno, City of Fresno, the 144<sup>th</sup> Fighter Wing, and our local healthcare community introduced a 250-bed "Federal Medical Asset" that has been established at the Exhibit Hall to serve as an "Alternative Care Site" to treat non-COVID19 patients and help alleviate strain on local hospitals during the ongoing COVID19 pandemic.

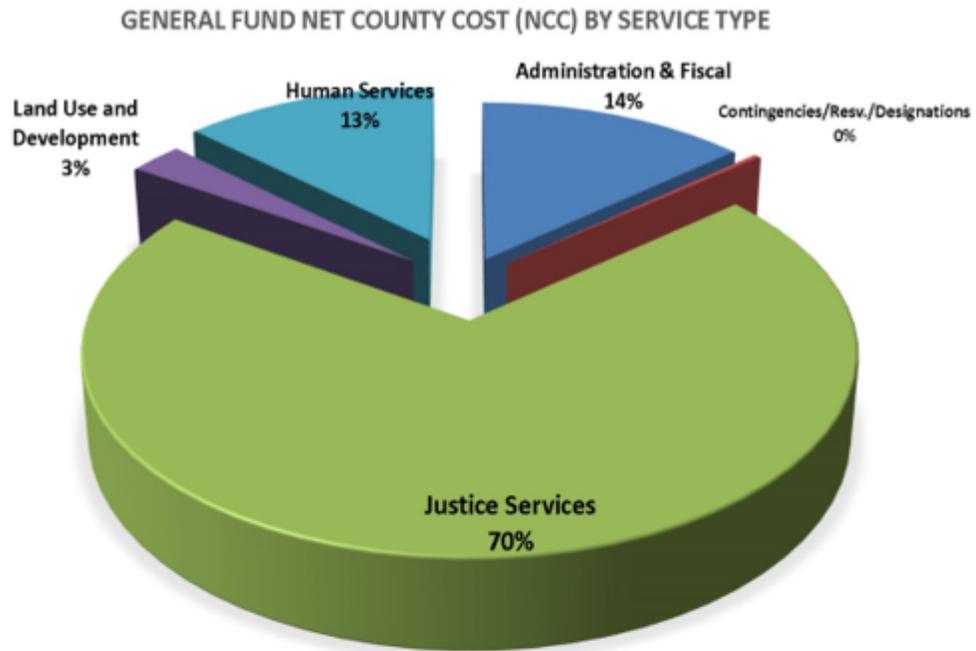
Photo taken by Jordan Scott



## Fresno County Budget at a Glance

Fund Type	Appropriations in Millions
General Fund	\$2,007.9
Special Revenue Funds	1,435.3
Enterprise Funds	50.9
Capital Funds	98.3
Debt Service	40.8
Internal Service Funds	293.5
<b>Total</b>	<b>\$3,926.7</b>





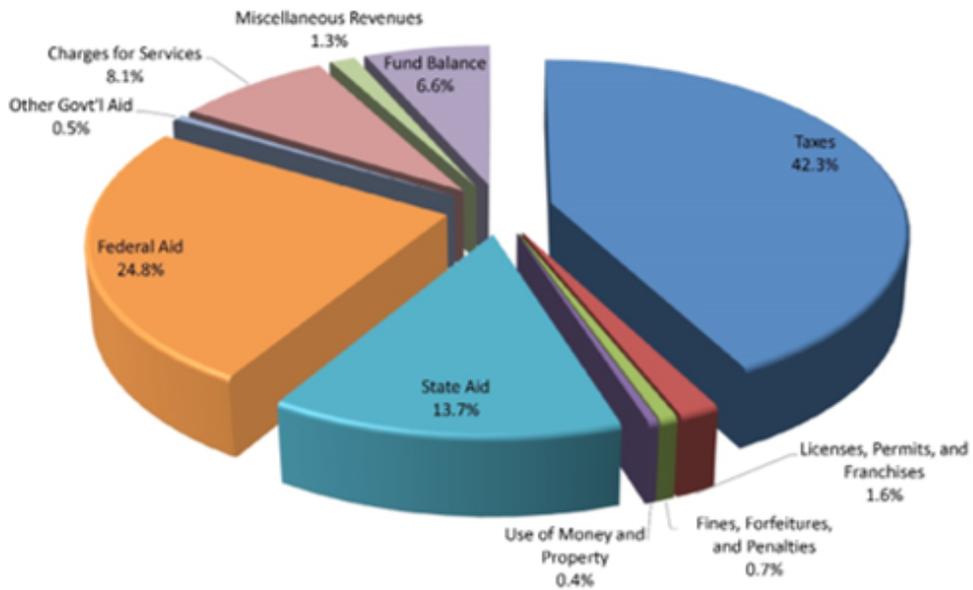
Service Type	NCC in Millions
Administration & Fiscal	\$47.4
Contingencies/Resv./Designations	\$1.0
Justice Services	\$245.3
Land Use and Development	\$9.5
Human Services	\$45.4
<b>Total</b>	<b>\$348.6</b>

**Fresno County General Fund Sources**

Financing Source	Financing in Millions
Taxes	\$287.2
Licenses, Permits, and Franchises	10.7
Fines, Forfeitures, and Penalties	4.7
Use of Money and Property	2.9
State Aid	92.9
Federal Aid	168.6
Other Gov't Aid	3.5
Charges for Services	54.8
Miscellaneous Revenues	8.7
Fund Balance	44.6
<b>Total</b>	<b>\$678.6</b>

\* Financing Sources exclude Intrafund Revenues and Operating Transfers In

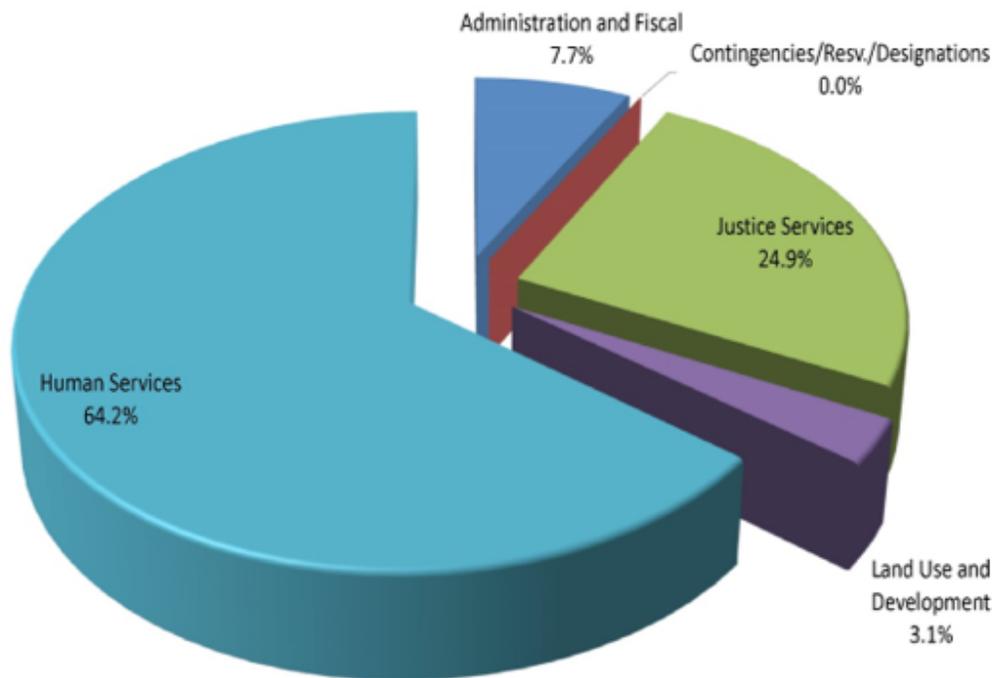
**General Fund Financing Sources**



**Fresno County General Fund Appropriations by Service Type**

Service Type	Budget in Millions
Administration and Fiscal	\$155.6
Contingencies/Resv./Designations	1.0
Justice Services	500.8
Land Use and Development	62.5
Human Services	1,288.1
<b>Total</b>	<b>\$2,008.0</b>

**General Fund Appropriations by Service Type**



## The Department of the County Clerk/Registrar of Voters-New Vote Centers

With the approval of the Fresno County Board of Supervisors, the County Clerk/Registrar of Voters implemented the Voter's Choice Act (VCA) and deployed a new voting system. Under the VCA model, the County transitioned from 268 precinct locations to 53 vote centers countywide. As opposed to traditional precincts, which were only open for one day, vote centers are open from 4 to 10 days prior to the election. Vote Centers provide same day registration and voters may cast the correct ballot at any vote center in the County without the necessity of using a provisional ballot. Six hundred and four Election Workers received a multi-class, ten-hour training program (up from a single two-hour class previously) before reporting to work at a Vote Center.



Under the VCA all active registered voters receive vote-by-mail ballots that can be returned at a Ballot Drop Box, mailed by prepaid return envelope, or delivered to a Vote Center. There were 199,118 ballots cast in March 2020; 86.68% of those ballots were cast by mail ballot, the highest vote-by-mail participation in Fresno County history. Ballots returned at one of the 43 drop boxes totaled 37,798.

The new voting equipment system triples the previous level of accessible in-person voting opportunities for people with disabilities, and ballot on demand printing allows Fresno County to ensure that every voter may receive their proper ballot at any vote center in the County. Additionally, the new system provides real time voter feedback in which voters are notified of omissions or overvotes. Finally, the new voting system allows Fresno County to implement electronic rosters at all Vote Centers, improving security, speed, and communication when interacting with voters. The new voting system was first used during the November 2019 Uniform District Election. Purchase and deployment of the new system has been largely funded by State and Federal grant dollars including Proposition 41 funding.

The Department stands as one of the few County Clerks in the State of California that has continually provided service to the public without interruption during the COVID-19 Public Health Emergency. Creative improvements have been implemented to protect staff and customers. To reduce lobby overcrowding, the Department has implemented a new online appointment system which has created a more convenient and predictable experience for customers. The Department has also protected staff and customers by installing plexiglass barriers, using personal protective equipment, reducing group sizes for wedding ceremonies, more frequent cleaning of public spaces, and encouraging social distancing. The County Clerk has successfully adapted to changing conditions to continuously provide essential services to the public. The Department continues to monitor changing conditions to meet customer needs while protecting staff.

### **Auditor-Controller/Treasurer-Tax Collector Essential Employees**

The employees with the Department of the Auditor-Controller/Treasurer-Tax Collector (ACTTC) have been working diligently from the office to ensure that County operations continue during the COVID-19 Public Health Emergency. The ACTTC has provided employees and customers a safe environment by installing plexiglass at every public facing window, providing hand sanitizer for those exchanging cash or public documents, allowing hand washing every half hour, placing tape on the floor to maintain safe social distancing, and requiring all employees to wear face masks since April 6, 2020.

The numerous functions within the Department that influence County operations are:

- Processing payroll on a bi-weekly basis for over 7,000 employees
- Processing vendor payments of County obligations
- Collection of Property Taxes
- Apportionment of Property Taxes to Schools, Cities, and Special Districts
- Investments of funds deposited in the County Treasury

In addition, the ACTTC is tracking the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds and collecting all supporting documentation required. This includes the administration of the Helping Underserved Businesses (HUB) Grant checks for small businesses approved by the County Board of Supervisors.

Despite these difficult and changeling times, ACTTC employees have been able to pull together and carryout the necessary functions of the Department.

### **The Department of Child Support Services (DCSS) Increased Child Support Collections**

In FY 2019-20, the Fresno County Department of Child Support Services (DCSS) continued to rank within the top three counties for cost effectiveness. Continuing to evolve and remain current with technology, as a program, has continued to be a goal of DCSS employees. Over the course of the last budget year, DCSS employees worked closely with the courts and the State to enhance e-filing as well as electronic signatures of legal documents. This has allowed for efficiencies as well as a reduced the footprint for the Department. As a result of the e-filing process, approximately 95% of all DCSS legal documents are now electronically filed and customers and DCSS staff can sign stipulated child support agreements electronically. The Department continued to enhance their program's technological abilities by adopting the usage of court check-in kiosks. This has helped streamline the check-in process with the goal of improving the court experience and efficiencies. Lastly, the Department approved a new system that allows staff to communicate with customers via texting. This has reduced the need for phone calls and on-site interviews and allows DCSS staff yet another avenue to quickly engage in conversation with customers.

The Department of the Agricultural Commissioner-Sealer of Weights and Measures

The country and the world depend on Fresno County’s agriculture, so protecting the health and safety of Fresno County’s agricultural workforce is critical to ensuring business can continue under any circumstance. As we navigate the COVID-19 Public Health Emergency, the Fresno County Department of Agricultural Commissioner-Sealer of Weights and Measures has made great efforts to help keep our local farming communities safe and businesses operating. These efforts include the successful distribution of more than 800,000 disposable face coverings and 50,000 N95 respirators to our Ag businesses and employees with additional distributions expected in the coming months as the needs arise. The success of Fresno County agriculture begins with safety, and the Department is proud to provide continued support to our workers on the front lines during these challenging times.



## Homeless Services

The development and implementation of the County's community wide COVID-19 Homeless Response (Response) was launched by the Director of the Department of Behavioral Health and the County Administrative Office in March 2020. The goal was to safeguard the health of the County's homeless population by getting as many individuals off the street and into shelter as possible.

California Homeless Coordinating and Financing Council (HCFC) COVID-19 Emergency Homelessness Funding Grant (Senate Bill 89, Statutes of 2020) allocations were provided to the Fresno Madera Continuum of Care (FMCoC), City of Fresno, and County of Fresno in March 2020; later braided for the Response. Today, the Response is primarily funded with a blend of HCFC, Federal Emergency Solutions Grant – CV and Community Development Block Grant - CV (Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136) allocations.

The Response has provided the following:

- Over 450 beds consisting of non-congregate units, a small congregate configuration, hotel rooms, and travel trailers deployed by the California Office of Emergency Services. Hotel rooms are utilized as emergency shelter for victims/survivors of domestic violence and for individuals experiencing homelessness that are pending test results, confirmed COVID positive, and/or isolated due to continued symptoms.
- Outreach Teams that canvass metro and rural areas daily, providing engagement services at encampments and distributing clothing, food, shoes, blankets, bus passes, hygiene kits etc. while addressing barriers such as transportation, pet care, property storage, etc.
- Hand washing and sanitizer stations placed throughout the County.

The Response works closely with the Department of Public Health and the Public Health Officer. Shelter providers screen staff and clients daily and have scheduled disinfection cleaning. Personal protective equipment is provided. Algorithms were developed on how to care for individuals who become symptomatic or are confirmed positive in the context of our Response and in the context of our overall community response. Providers have direct contact with medical providers and telemedicine, behavioral health referrals and surveillance testing are available. Homeless Strategy Calls are held weekly to plan, develop, and revise the Response with the continued goal of safeguarding the health of those in our community.

As of March 15, 2020, the preparations made in conjunction with shelter and service providers have allowed the County to respond to community spread challenges. These systems have been beneficial to those served and partnering agencies including hospitals, law enforcement agencies, health centers and others.

### Homeless Services – Department of Social Services

This past year, the Department of Social Services experienced continued growth in services to combat homelessness. In partnership with the Fresno Madera Continuum of Care (FMCoC), \$5.2 million was received through the Homeless Housing, Assistance and Prevention Program to expand local homeless services capacity and will provide ongoing support for existing triage (emergency shelter) programs, bridge emergency housing, shelter diversion services, and rapid rehousing (rental assistance) for adults and youth ages 18-24. The Department was also awarded funding for the new Bringing Families Home Program, which aids families experiencing or at risk of homelessness by coordinating housing support and intensive case management with Child Welfare family reunification and maintenance support.

In addition to these new programs, the Department will continue the Housing and Disability Advocacy Program (HDAP), which provides housing and disability benefits advocacy to homeless incapacitated clients; the Home Safe Program, which provides case management and short-term financial assistance to Adult Protective Services clients at risk of becoming homeless; the CalWORKs Housing Support Program, which provides case management, housing and financial assistance, and housing search and placement assistance to CalWORKs families; and administer Emergency Solutions Grants received on behalf of the County and the FMCoC from the Department of Housing and

Urban Development and the California Department of Housing and Community Development, respectively, to provide a broad range of homeless services across the continuum.

The Department has also undertaken efforts to mitigate the spread of Coronavirus amongst the vulnerable homeless population. In partnership with the City of Fresno and the FMCoC, \$6.5 million dollars was received from the State and Federal governments to implement Covid-19 prevention and containment efforts including the expansion of emergency shelter and isolation shelter capacity, wrap services for COVID-19 exposed individuals, and sanitization services and supplies.

## The Department of Social Services (DSS)

### In-Home Supportive Services Outreach

In-Home Supportive Services Program social workers completed 3,823 outreach phone calls to vulnerable IHSS seniors who may need additional support during the COVID-19 emergency. Outreach efforts were prioritized to reach the most at-risk, such as people 80 years of age and older, who are living alone and do not have an active provider. Social workers provided information and connection to available resources as needed to support these recipients. Social workers also conducted assessments for recipients due to changes in the recipient's condition or circumstances that resulted in increased authorized hours, which may have been needed due to a loss of alternative resources due to COVID-19 impacts.

### DSS PASS

In 2017, the Department was awarded a Process and Technology Improvement Grant (PTIG) by the United States Department of Agriculture. In FY 2019-20, the Department implemented DSS PASS (Personal Access to Social Services), a web portal that allows clients to access their case information 24 hours a day from a mobile device or computer. DSS PASS successfully launched in December 2019. Throughout the month it gained traction and by the end of the month almost 400 accounts were created, and 6000 clients had accessed the website. In March 2020, the Governor proclaimed a State of Emergency in California. Guidance was issued on existing policies and flexibilities granted to ensure the safety of our clients and staff. With these flexibilities the Department focused on available online services to ensure the ability to continue to assist clients as well as meet timelines. DSS PASS was one of these online services that saw a dramatic increase in usage. After March 16, 2020, there was a 72% increase in accounts created, 116% increase in the site's usage and 111% increase in documents submitted through the Online Document Submission Module.

Clients can use the system as a guest or by registering for an account to have full access to the portal. Clients can access the following modules once they are registered:

- Income Grant Verification
- Online Document Submission
- Client case Information and Status
- EBT/BIC Replacement
- Client Appointment Scheduling

Clients who choose not to register for DSS PASS, can still submit documents, access the EBT/BIC replacement module and view the Community Resources tab.

**Self-Scanning Kiosk**

The Department of Social Services implemented a self-service kiosk which allows Clients to scan documents and receive a printed receipt with thumbnails of each document scanned. Clients can self-scan under the three threshold languages; English, Spanish, and Hmong, and be identified by their case number or by swiping their EBT card, and then validate by entering their social security number or date of birth.

The self-service kiosk was first piloted at the Fairgrounds Building in 2017, and then rolled out to all lobbies later that year. From 2017 to 2020, there has been a 322% increase in the monthly average use from 5,096 to 16,424 per month.

**The Department of Human Resources - An Award-Winning Team**

We truly have an award-winning team in Human Resources at the County of Fresno! Congratulations to our Employee Benefits team for being recognized for the National Aspire Award received from National Association of Counties (NACo) and our Board of Supervisors for the special recognition. Human Resources received a national ASPIRE Award that was presented at the NACo Annual Conference in Las Vegas in July 2019. The award honored innovative leadership in promoting County employee retirement savings. The committee was impressed with the County's "Save Today Campaign". Human Resources Employee Benefits team, in collaboration with Nationwide Retirement Services implemented new processes, created easier enrollment, produced creative marketing ideas and increased participation from 36% in January of 2015 to over 54% in June of 2019!



**County Administrative Office (CAO) & Human Resources – The Leadership Challenge**

County Department Heads, Assistant Department Heads, Deputy Directors and the CAO participated in the "Leadership Challenge" Training coordinated by Human Resources and supported by our CAO. The two-day seminar included the completion of a Leadership Practices Inventory, a 360-degree feedback instrument that resulted in personalized feedback on the characteristics of leadership in the training. Human Resources Staff Development and Training team conducted similar training for County leaders.



## The Department of the Assessor-Recorder

For the last two fiscal years, the Fresno County Assessor's Office was successful in obtaining funds from the State Supplementation for County Assessors' Program (SSCAP). In FY 2019-20 the Department was awarded \$750,000 with 50% matching funds from the Department. The Department was able to generate a return of \$15 of tax revenue for every State dollar spent. The Assessor's overtime metrics show that utilizing approximately \$500,000 of SSCAP funds translates to an increase in assessed value of over \$755,000,000 that may not otherwise have been recognized timely. The major beneficiaries of these efforts are the public schools, community colleges, municipalities and the County of Fresno.

## The Sheriff's Department

### **MS-13 Gang Investigation**

The Fresno County Sheriff's Office as part of a multi-agency operation, was involved in the arrest of 25 individuals associated with Mara Salvatrucha (MS-13) on Federal and State charges. They were arrested in connection with their gang activities, including assault with a dangerous weapon in aid of racketeering and conspiracy to distribute and possess with intent to distribute controlled substances. Additionally, two federal indictments were unsealed: one charging two MS-13 gang members with kidnapping and murder in aid of racketeering and another charging three MS-13 gang members with conspiracy and assault with a dangerous weapon in aid of racketeering. The investigation leading to the arrests began after reports that MS-13 had established a presence in Fresno County. The investigation, "Operation Blue Inferno", centered in and around the City of Mendota, a Central Valley town 35 miles west of Fresno. Investigators found evidence of broad criminal activity, including murder, assault, firearms possession and drug trafficking activity.

MS-13 is a brutal transnational criminal organization that has wreaked havoc in communities across the United States. Dismantling MS-13 and other violent gangs that terrorize our streets is a top priority of the Fresno County Sheriff's Office. This investigation had a strong impact not only here in Fresno County, but across the State and country as we were able to provide information and leads to law enforcement in Los Angeles, Nevada, Texas, New York, and elsewhere to help prevent and solve serious crimes, including murder. We continue working with our Federal and State law enforcement partners to keep gangs like this out of our communities in Fresno County.

### **Jail COVID-19 Outbreak**

Fresno County Sheriff's Office staff, starting with its Captains, Administrative Services Director, Lieutenants, Sergeants, Civilian staff and especially its dedicated Correctional Officers, have diligently and courageously managed the spread of the COVID-19 within the jail facilities. A very well coordinated set of protocols and procedures in cooperation with Wellpath, the jail medical provider, has resulted in a decreasing number of positive inmates, a low hospitalization rate, and no fatalities. In spite of the large number of Correctional Officers who contracted COVID-19 from the inmates, the remaining staff have risen to the challenge and continued to work under very difficult and stressful conditions. This focus and dedication has been a vital part in reducing positive COVID-19 cases in the Jail.

## Fresno County Profile

Fresno County was formed on April 19, 1856 just 5 ½ years after California became the 31<sup>st</sup> State in the Union and was originally formed from parts of Mariposa, Merced and Tulare counties. The County functions under a Charter adopted in 1933, including subsequent amendments.

When the first Europeans arrived, the Yokuts tribe was settled on the valley floor and in the foothills along the San Joaquin and Kings Rivers. Along the upper reaches of these rivers lived the Monache.

The first European exploration was by the Spaniards in the early 1800's, in search of possible sites for an inland chain of missions. Other early expeditions were by fur trappers.

Fresno County experienced four stages of development. First the mining period, which extended into the early 1860's; then the livestock raising period, to about 1874; general farming, which received its impetus from the advent of the railroad in 1870; and finally after many years of bitter controversy over the use of water, the transition to irrigated orchards, vineyards and row crops.

The urban areas of Fresno County began as small agricultural centers that grew proportionately with the expansion of agribusiness in the central San Joaquin Valley. Initially, towns, and later cities, were located along the early stage routes and the Southern Pacific Railroad right-of-way, followed much later by the development of State Route 99. The size of communities varies dramatically. The Fresno/Clovis metropolitan area, one of the most populous in the State with over 600,000 residents, is the center of business, education, and cultural activities in the county. At the other end of the spectrum are numerous rural villages with just a few hundred year-round residents.

The County is located near the center of California's San Joaquin Valley which, together with the Sacramento Valley to the north, form the Great Central Valley, one of the distinct physical regions of the State. The Coast Range foothills, which form the County's western boundary, reach a height over 4,000 feet near Coalinga while some peaks along the crest of the Sierra Nevada, the County's eastern boundary, exceed 14,000 feet. The Valley floor in between is fifty to sixty miles wide and has an elevation near the City of Fresno of about 325 feet. The County is comprised of 6,011 square miles making it the 6<sup>th</sup> largest county in California.

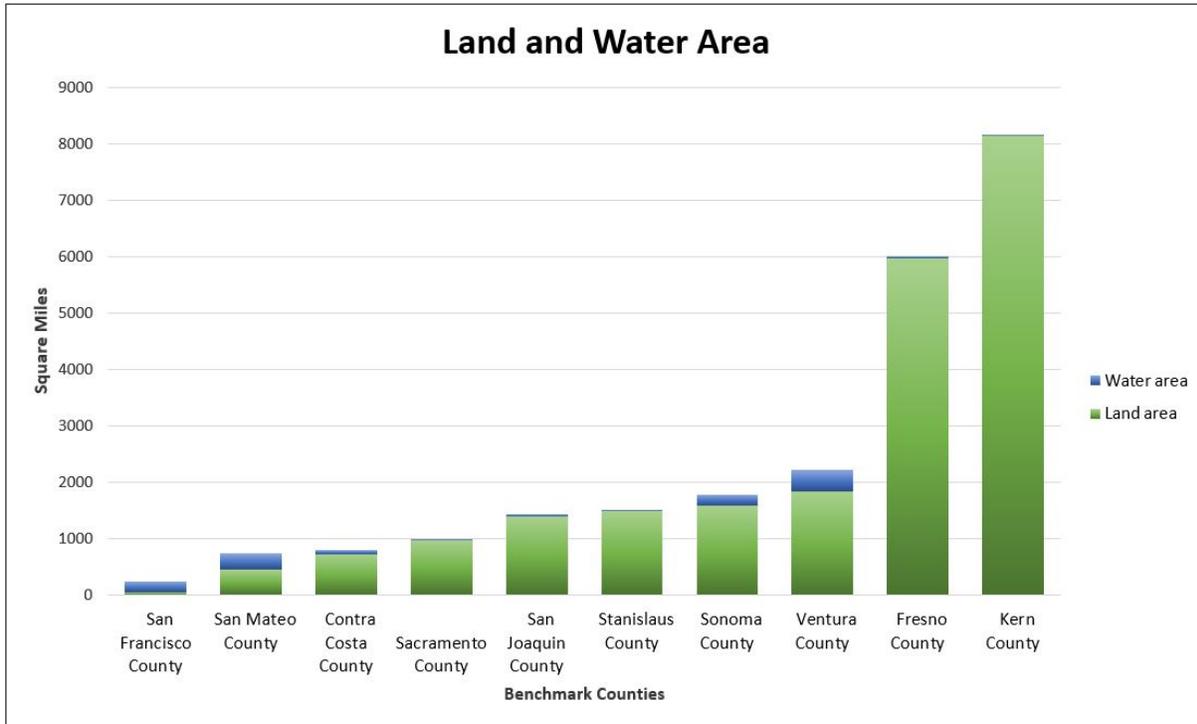


Photo: Jordan Scott

Rich soil, irrigation, and the hard work of farmers who came from all over the world combine to make Fresno County one of the richest and most productive agricultural counties in the world

## Land and Water Area

Among ten benchmark California counties with estimated population ranges of 500,000 to 1,500,000, Fresno County ranks second in total land area. With a very low fresh water-to-land ratio, water supplies continue to be a challenge for the County.



Source: 2010 Census

## County Population

Fresno County is one of the largest, fastest growing, and most diverse counties in the State of California. According to the State of California Department of Finance as of January 2020, the County’s population estimate was 1,023,358 which was a 0.8% increase over the January 2019 estimate and a 10% increase over 2010 estimates. Fresno County is the 10<sup>th</sup> most populous County in the State.

COUNTY	2010	2019	2020	Annual Growth
Sacramento	1,418,788	1,541,301	1,555,365	0.9%
Contra Costa	1,049,025	1,150,621	1,153,561	0.3%
<b>Fresno</b>	<b>930,450</b>	<b>1,015,195</b>	<b>1,023,358</b>	<b>0.8%</b>
Kern	839,631	908,405	917,553	1.0%
San Francisco	805,235	891,021	897,806	0.8%
Ventura	823,318	846,050	842,886	-0.4%
San Mateo	718,451	774,231	773,244	-0.1%
San Joaquin	685,306	765,556	773,632	1.1%
Stanislaus	514,453	554,018	557,709	0.7%
Sonoma	483,878	496,947	492,980	-0.8%

Source: California Department of Finance

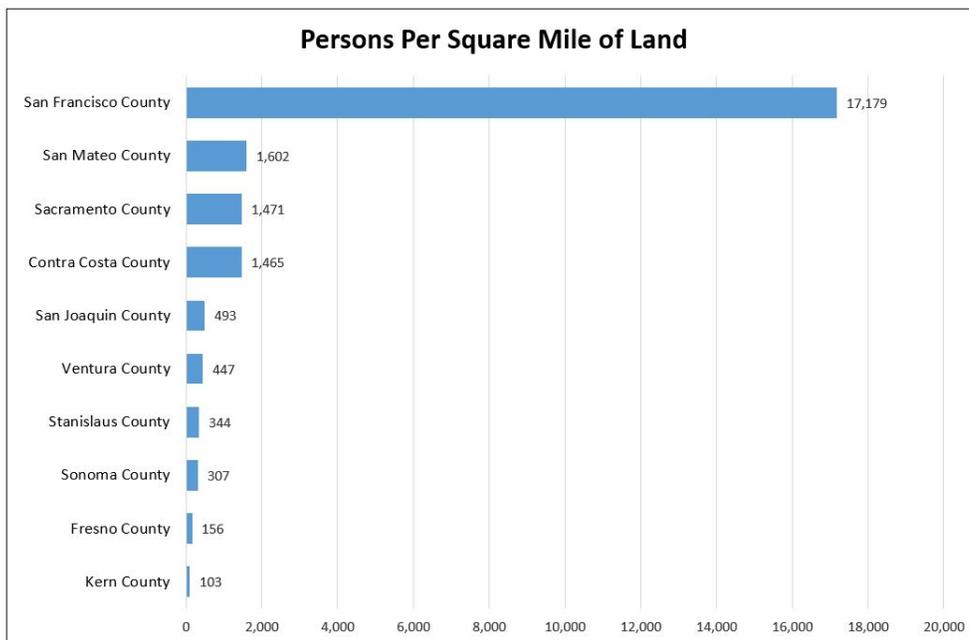
## Growth by City

Fresno County is comprised of 15 incorporated cities. Most of these cities, along with the unincorporated areas, have experienced steady growth, similar to that of the County as a whole.

City	2010	2019	2020	Annual Growth
Clovis	95,631	116,609	119,175	2.2%
Coalinga	18,087	16,944	17,199	1.5%
Firebaugh	7,549	7,980	7,981	0.0%
Fowler	5,570	6,220	6,454	3.8%
Fresno	494,665	542,012	545,769	0.7%
Huron	6,754	7,302	7,299	0.0%
Kerman	13,544	15,767	15,950	1.2%
Kingsburg	11,382	12,551	12,883	2.6%
Mendota	11,014	12,278	12,514	1.9%
Orange Cove	9,078	9,460	9,456	0.0%
Parlier	14,494	15,658	15,890	1.5%
Reedley	24,194	25,873	25,917	0.2%
Sanger	24,270	27,005	27,185	0.7%
San Joaquin	4,001	4,144	4,142	0.0%
Selma	23,219	24,402	24,436	0.1%
Unincorporated	166,998	170,990	171,108	0.1%
Incorporated	763,452	844,205	852,250	0.2%
<b>Total</b>	<b>930,450</b>	<b>1,015,195</b>	<b>1,023,358</b>	<b>0.8%</b>

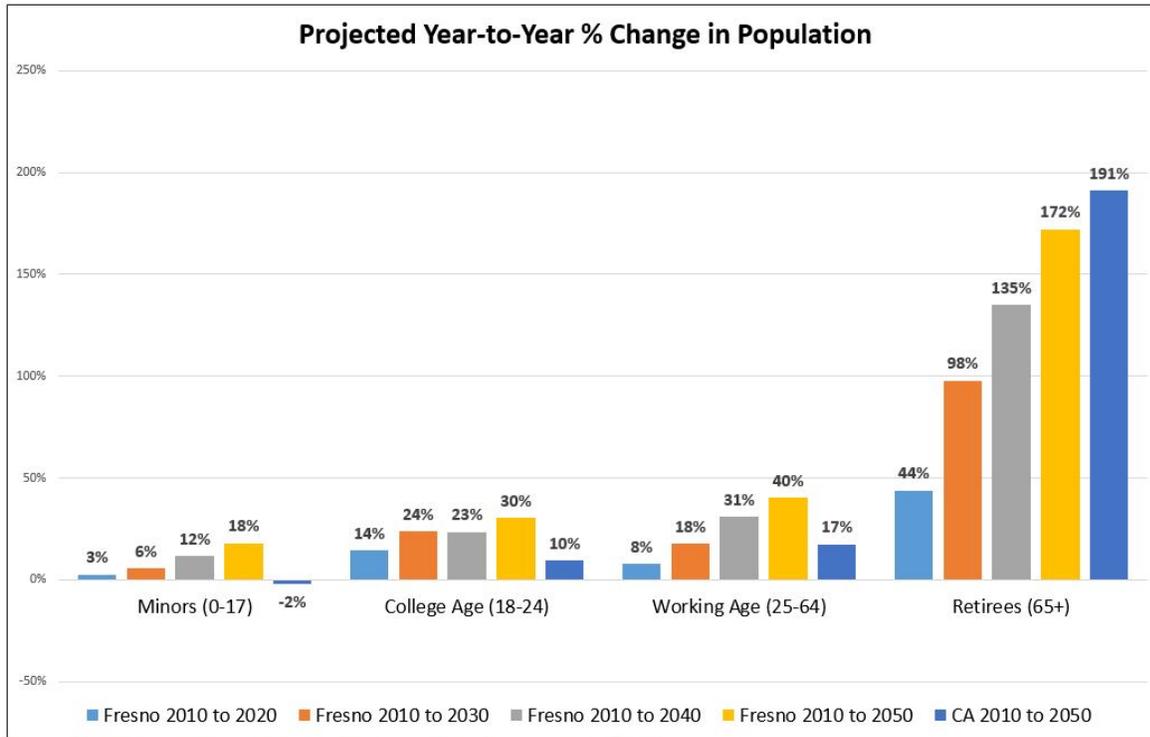
Source: California Department of Finance

Fresno County population density is relatively low, compared to benchmark Counties with similar population size.



Source: 2010 Census

# Demographics



Source: State of California, Dept of Finance, State and County Population Projections, 2010 Census Benchmark

The chart above shows the projected changes in population segments for Fresno County. Projecting forward to 2050, the fastest growing population will be retirees aged 65 and over. This will increase demand for healthcare services for an aging population. This is similar to the Statewide projections of population growth for California. However, Fresno’s population under 65 years of age projects to have much higher growth than at the state level. By the year 2050, Fresno County’s population of people under 65 years of age will comprise 45% of the overall population while California’s same age demographic will make up 75% of the overall population.

## Fresno Chaffee Zoo

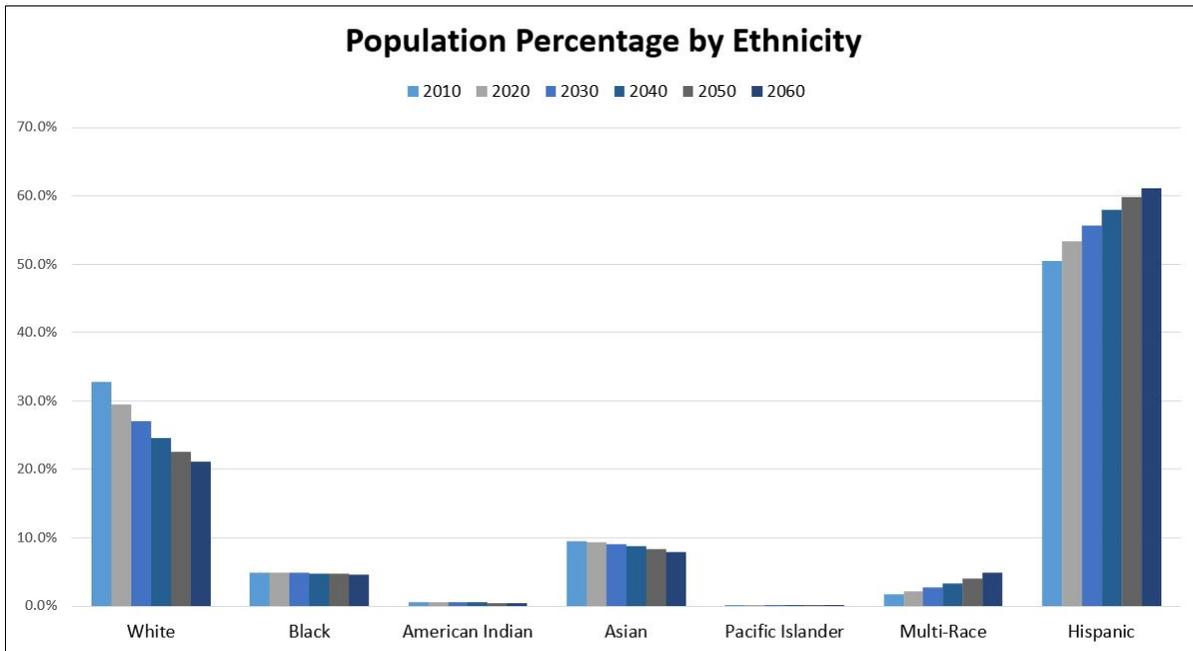
The Fresno Chaffee Zoo is Celebrating 90 years! Occupying 39 acres in Roeding Park, the zoo houses over 190 species in attractions such as African Adventure, a new, state-of-the-art 13-acre expansion for lions, African elephants, cheetahs, white rhinos, and a giraffe feeding station with 360-degree views of the savanna. It even includes a dine-in restaurant to view these amazing sights. The Zoo board recently approved the next project: Kingdoms of Asia. Once complete, this \$38 million project will house orangutans, tigers, sloth bears, Indian rhinos, and Komodo dragons within exhibits that emulate their natural habitats. The Zoo attracts attendees from around the world and is a jewel of Fresno County.



Photo: Raul Guerra

# Demographics

Fresno County is a culturally diverse County. One-half of the residents are Hispanic or Latino.



Source: California Department of Finance, Demographic Projections

## Percent of Population Below Poverty Level

The US Census Bureau poverty data states that 21.3% of the County’s entire population is below the poverty level with 29.3% of children under the age of 18 under the poverty level. These percentages are more than the prior year where 21.1% of the entire population and 28.3% of children under 18 were below the poverty level.

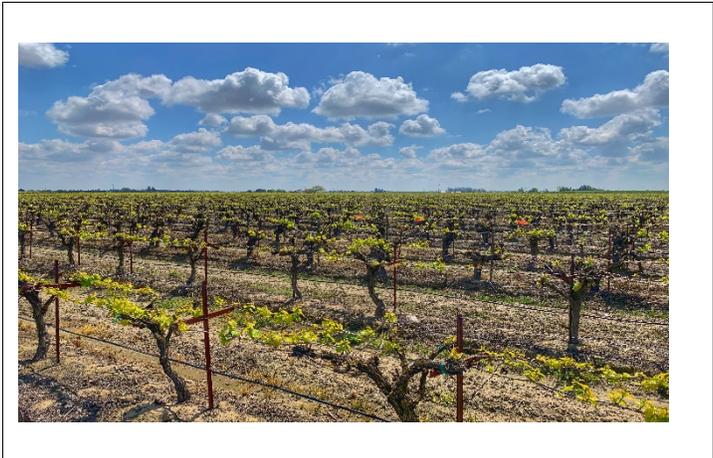
The poverty statistics provide an important measure of the County’s economic condition. Higher poverty levels result in a larger strain on public assistance programs and resources.

City	Poverty - All Ages	Poverty - Under 18
<b>Fresno</b>	<b>21.3%</b>	<b>29.3%</b>
Kern	20.5%	26.5%
Sacramento	14.3%	20.6%
San Joaquin	15.5%	20.5%
Stanislaus	14.3%	20.3%
San Francisco	10.1%	11.1%
Sonoma	9.9%	10.5%
Ventura	9.1%	12.3%
Contra Costa	7.8%	8.0%
San Mateo	7.8%	6.4%

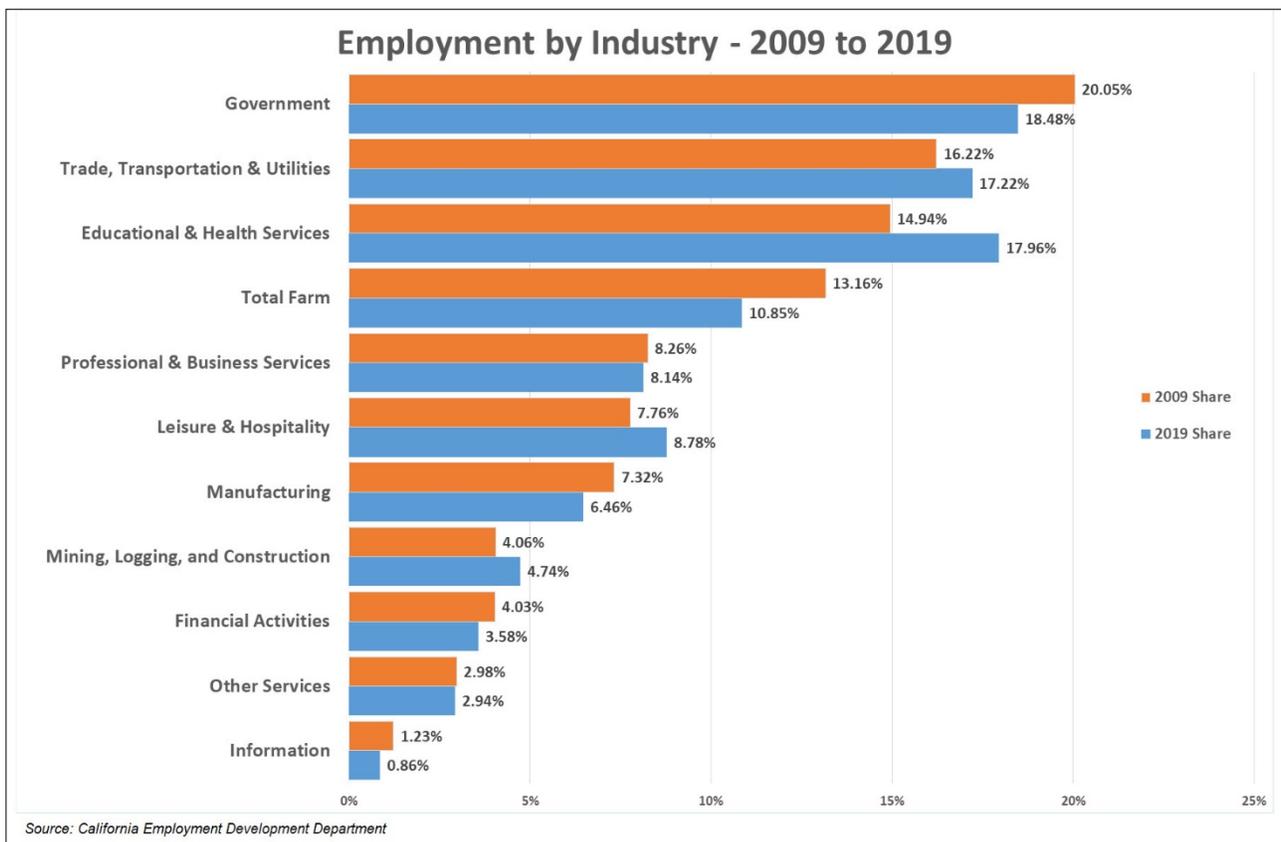
Source: U.S Census Bureau, Small Area Income and Poverty Estimates

# General Economy

In 2009, government was the leading employment industry in Fresno County, at 20% of all civilian employment. Ten years later, that still holds true. However, several industries saw significant shifts in their share of total employment:

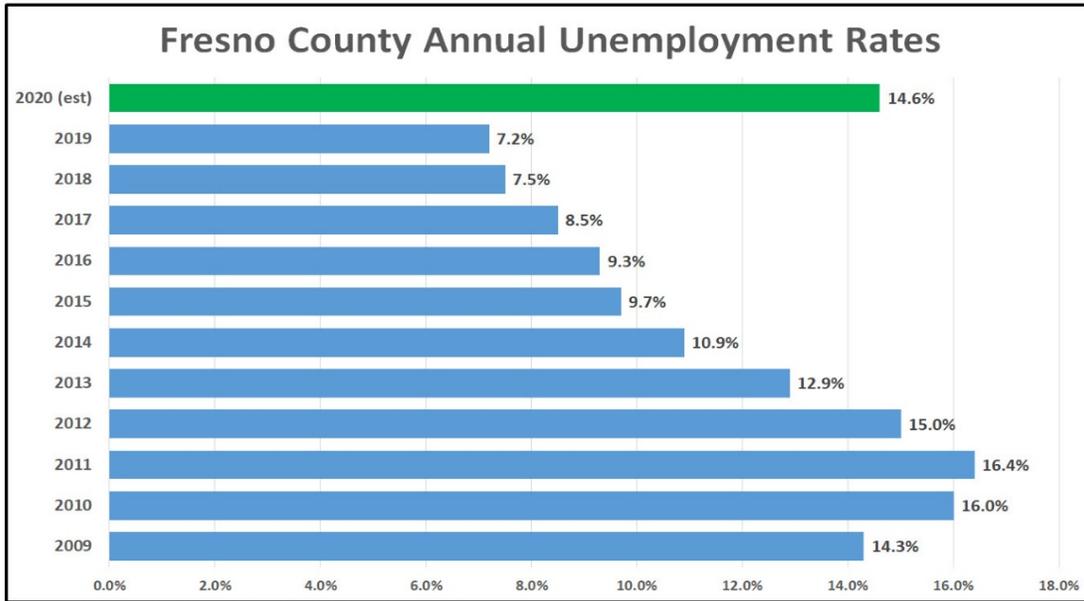


- The share of Educational & Health Services increased from 14.94% to 17.96%. Health Services mostly drive this shift because of an aging population and higher healthcare needs.
- Farm employment, as a percent of the employed labor force, has decreased from 13.16% to 10.85%. This signals a slight shift for Fresno County’s local economy that has a high agrarian share, most likely due to water shortages.
- Leisure and Hospitality increased from 7.76% to 8.78%. This is most likely due to a favorable increase in general economic health. The current COVID-19 Public Health Emergency will most likely reverse the trend in this category.



## General Economy

2020 will most likely end the consecutive years of unemployment under 10 percent in Fresno County due to the ongoing COVID-19 related Public Health Emergency. The estimated unemployment rate has increased by 7.4% from 2019.



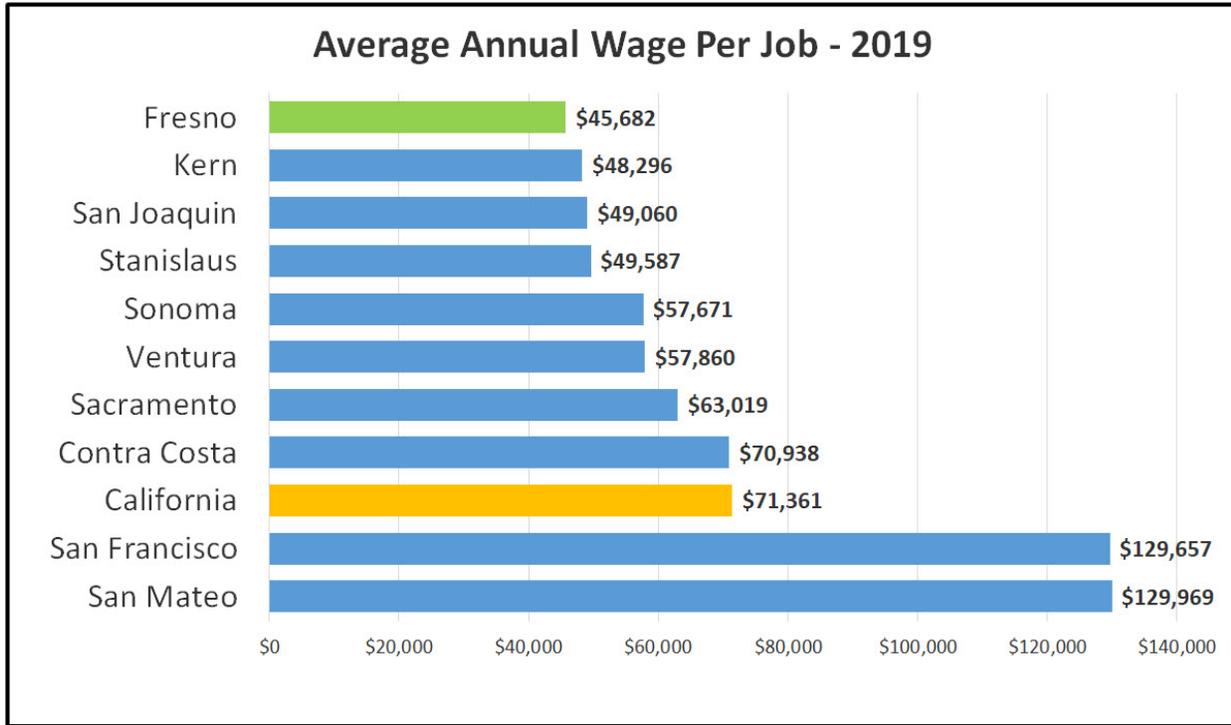
Source: California Employment Development Department

The Fresno County's unemployment and poverty rates are considerably higher than the rest of the state. Agriculture is the bedrock of the Valley's economy and the pride of its people. Valley growers make up the heart of the States \$50 billion-a-year agricultural industry and are among the leaders nationwide in the production of almonds, grapes, dairy products and more. However, it remains to be seen how the Covid-19 Public Health Emergency will change the Valley's complexion and outlook for the future. COVID-19 continues to put considerable pressure on agriculture.



# General Economy

Fresno County’s average annual wage per job, at \$45,682 ranks as the lowest amongst other benchmark counties. This is about two-thirds of the State average wage per job of \$71,361.



Source: Bureau of Labor Statistics, National Occupational Employment and Wage Estimates

## Winton Park

Winton Park is on the Kings River near the Trimmer Springs – Piedra Road intersection approximately 26 miles east of Fresno. Winton Park was originally developed in 1954 for public recreation by the Fresno County Sportsmen’s Club with a lease through the Bureau of Land Management. A portion of Winton Park was once adjacent to the Piedra branch and rail yard of the Atchison, Topeka & Santa Fe Railroad. Winton Park was acquired by the County of Fresno on December 12, 1961.

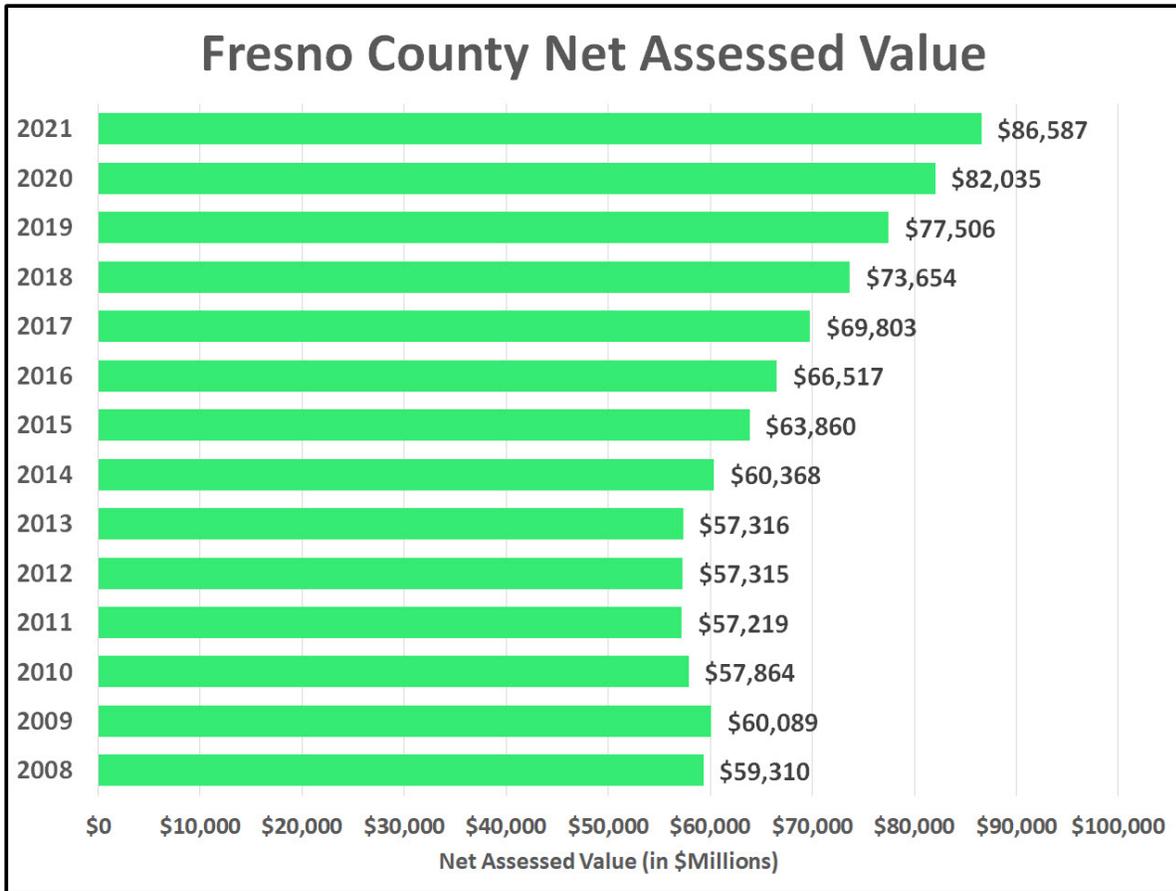
[co.fresno.ca.us](http://co.fresno.ca.us)



## Secured County Assessed Values and Growth

Secured Property Taxes and Property Tax In-Lieu of Vehicle License Fees (VLF) are the largest source of General Fund revenues. These taxes are determined on the assessed value of real and personal property within the County. The chart below is a 14-year history of property tax values in the County of Fresno.

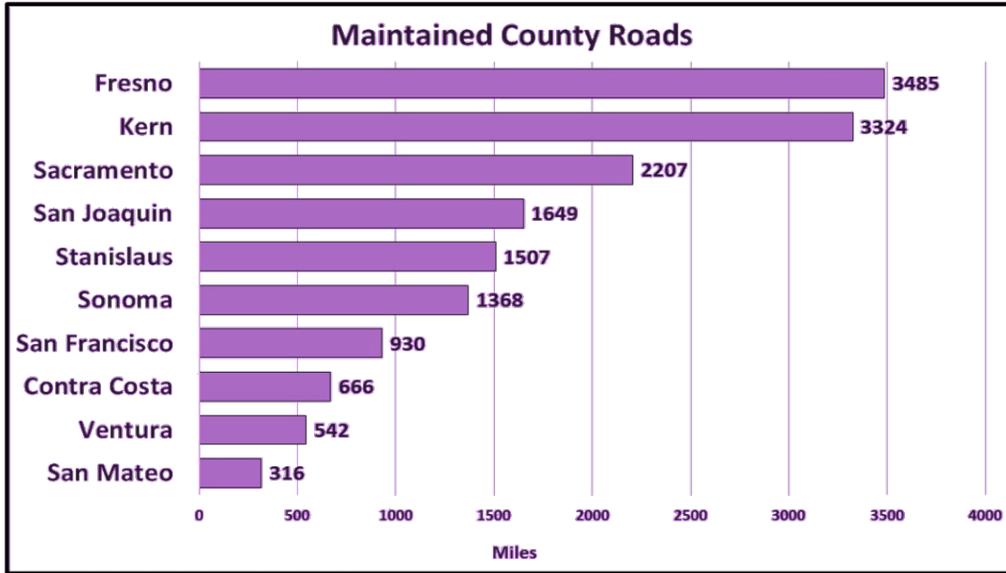
The 2020-21 Preliminary Net Assessment Roll of \$86.6 billion increased \$4.5 billion or 5.55% over the prior year’s roll value. This increase is approximately the same as last year’s increase of \$4.5 billion (5.5%). 2014 marked the first year since 2008 in which the County realized significant increases in value. Fresno County’s Net Assessed Value has seen steady 4% to 5% growth over the last eight years.



Source: County of Fresno Assessor

## Maintained County Roads

Fresno County has more maintained county roads than any other county in the State of California. There are 6,955 miles of total maintained public roads and 3,485 miles of these roads are County maintained roads.



Source: California State Controllers Office

### Forestiere Underground Gardens

In the early 1900s, Sicilian immigrant, citrus grower and visionary Baldassare Forestiere began turning what was useless farmland into a vast network of rooms, tunnels and courtyards as a subterranean escape from the sweltering Central Valley summer heat. Using only shovels, picks and other hand tools, Baldassare was inspired to excavate for forty years, going as deep as 25 feet underground and spanning over 10 acres. He grew fruit trees and grapevines underground – many of which are still thriving today!

The Forestiere Underground Gardens were designated a California registered historical landmark in 1979.

[www.undergroundgardens.com](http://www.undergroundgardens.com)



# Fresno County Budget Construction & Legal

## Basis of Accounting

The budget is prepared each year for all governmental funds and proprietary funds. Governmental funds that are budgeted include the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Fund. Proprietary funds include Enterprise Funds and Internal Service Funds.

### Governmental Funds

The budget is prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Expenditures are controlled at the object level within each budget unit of the County except for capital assets, which are controlled at the sub-object level.

### Proprietary Funds

The Board of Supervisors approves the proprietary fund budgets that are prepared using the economic resources measurement focus and the accrual basis of accounting. These funds collect fees and revenues generally to cover the cost of the goods and services they provide, their accounting and budgeting basis are closer to private sector models.

## Budget Structure

The State Controller’s Office, pursuant to Government Code, sections 29002, 30200 and 53065, dictates the organization and structure of County budgets in order to ensure consistency and comparability of data. For most of the departments and programs reported in this document, the Recommended Budget includes the most recent prior fiscal years’ activities for comparison. The schedules in the front of the document are existing schedules recapping the budget by functional categories across all funds. Individual fund recap schedules are added to increase clarity and to orient the document on a fund basis as opposed to functional categories as required by the State Controller. Consequently, the document is organized by fund type starting with the General Fund followed by the Capital Projects Fund, Debt Services Fund, Internal Service Funds, Enterprise Funds and the Special Revenue Funds.

The budget summary table provides information by appropriation object level and revenue sources. The appropriation object levels are the departmental expenditures. The Salaries and Benefits appropriation object level is a composite of all employee costs including Extra-Help and overtime netted with Salary Savings. The Services and Supplies appropriation object level represents all operational costs such as office supplies and professional services; it also includes the charges for the Internal Service Funds for facilities, custodial, fleet, and other internal services. Capital Assets appropriation object level is for any asset purchase of \$5,000 or more. The Other Financial Uses appropriation object level is used for operating transfers from one fund to another. The revenue sources are categorized primarily as follows: taxes; licenses, permits, and franchise fees; revenue from use of money (interest earnings); intergovernmental revenue (State and Federal); charges for services; other financing sources; miscellaneous revenue and interfund revenue.

## Budget Modification

State Law permits modifications to the adopted budget during the year. Any amendments or transfers of appropriations between object levels (sub-object level for capital assets) within the same budget unit, or between budget units or funds must be authorized by the County Administrative Office and approved by the Board of Supervisors. There are two options for requesting midyear budget adjustments:

### Budget Modifications that Increase Appropriations

Budget modifications are generally made due to unforeseen and program-specific changes. In compliance with Government Code, section 29130, increases in appropriations require a four-fifths vote of approval by the Board of Supervisors after the budget is adopted.

Changes that result in additional appropriations can be placed on the Board of Supervisors regular agenda. These Items are reviewed by the Auditor-Controller and the County Administrator.

**Transfers Between a Single Budget Unit**

Pursuant to Government Code, section 29092, the County Administrative Officer is authorized to approve transfers and revisions of appropriations within a single budget unit as deemed necessary and appropriate. Currently, County Policy allows the County Administrative Officer to approve transfers within a single budget unit that total \$200,000 or less.

**Calendar Year 2020 Budget Timeline**

<b>Early April</b>	ISF Rates are submitted to ACTTC for approval
<b>April</b>	Budget timeline and instructions are provided to County Departments via Budget email
<b>April</b>	Departmental Salaries and Benefits data and calculations are provided to departments
<b>April</b>	New Position Requests made by County Departments to the County Administrative Office
<b>Early May</b>	California Revised Budget is released
<b>Early May</b>	Net County Cost (NCC) allocations are provided to Departments by the County Administrative Office
<b>May</b>	Salary and Benefit Certifications are signed and approved by County Departments
<b>May</b>	Budget Module is open for County Department submissions
<b>Early June</b>	MSF rates approved by the Board of Supervisors
<b>June</b>	Fiscal Year 2020-21 Recommended Budget, for July 1 to September Adoption, is approved
<b>June</b>	Budget data, documents and narratives are due to the County Administrative Office from County Departments
<b>July</b>	Budget data, documents and narratives are revised by County Departments at the direction of the County Administrative Office
<b>Late July</b>	Budget Module is closed for County Department submissions
<b>August</b>	Budget documents and data are finalized by the County Administrative Office
<b>September 4th</b>	Final Recommended Budget filed with the Clerk of the Board of Supervisors and made available to the public
<b>September 14th</b>	Public Budget Hearings begin and Fiscal Year 2020-21 Budget is adopted by the Board of Supervisors

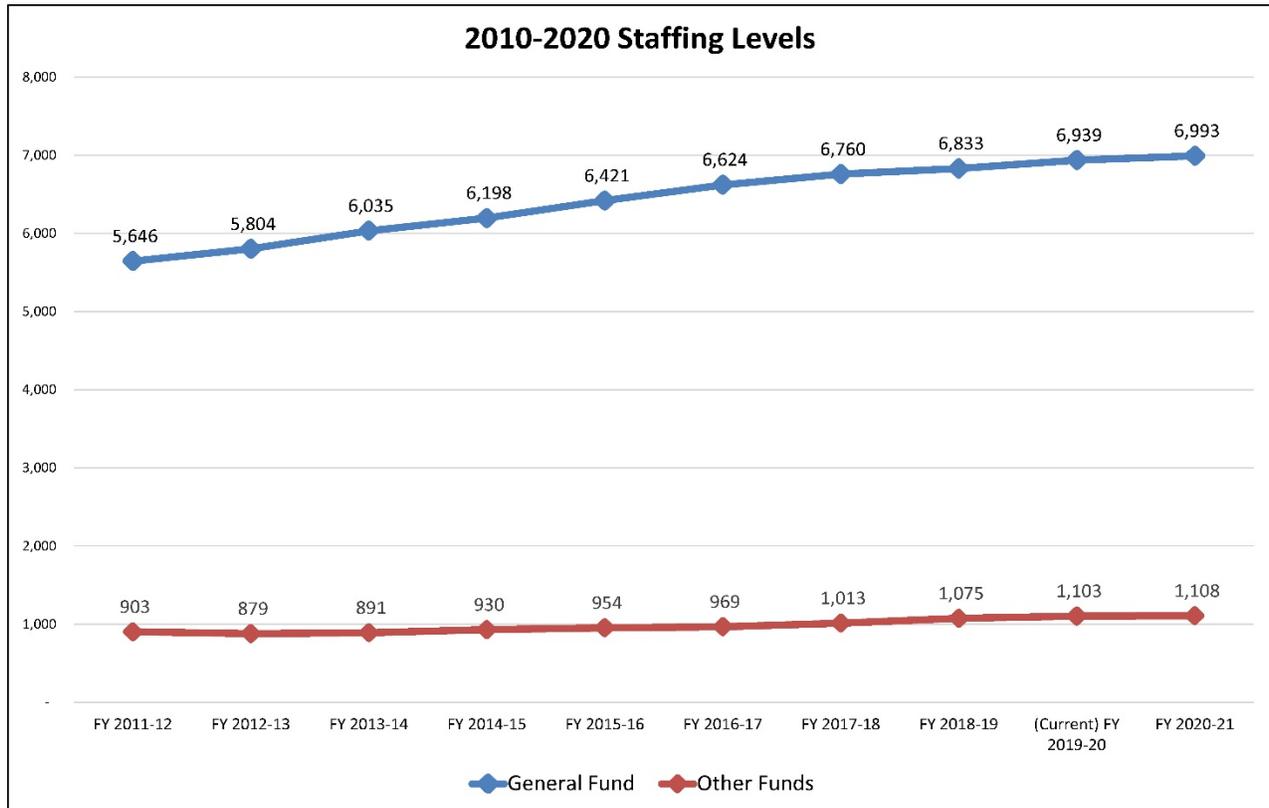
**SUMMARY OF FUNDS  
RECOMMENDED**

<u>REQUIREMENTS</u>	<u>2019-20 Adopted</u>	<u>2020-21 Recommended</u>	<u>Increase/ (Decrease)</u>	
<u>General Fund</u>				
Administration and Fiscal	\$ 98,964,359	\$ 155,576,837	\$ 56,612,478	57.2%
Contingencies/Resv./Designations	39,000,000	1,000,000	(38,000,000)	-97.4%
Justice Services	482,190,470	500,751,175	18,560,705	3.8%
Land Use and Development	62,675,053	62,531,420	(143,633)	-0.2%
Human Services	1,188,928,127	1,288,081,495	99,153,368	8.3%
<b>TOTAL GENERAL FUND</b>	<b>\$ 1,871,758,009</b>	<b>\$ 2,007,940,927</b>	<b>\$ 136,182,918</b>	<b>7.3%</b>
<u>Other Funds</u>				
Capital Projects	\$ 134,292,722	\$ 98,315,439	(35,977,283)	-26.8%
Debt Service	37,266,927	40,759,500	3,492,573	9.4%
Enterprise Funds	49,242,730	50,928,166	1,685,436	3.4%
Internal Service Funds	253,332,569	293,473,214	40,140,645	15.8%
Special Revenue Funds	1,322,352,680	1,435,342,815	112,990,135	8.5%
<b>TOTAL OTHER FUNDS</b>	<b>\$ 1,796,487,628</b>	<b>\$ 1,918,819,134</b>	<b>\$ 122,331,506</b>	<b>6.8%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,668,245,637</b>	<b>\$ 3,926,760,061</b>	<b>\$ 258,514,424</b>	<b>7.0%</b>
<u>AVAILABLE FINANCING</u>				
<u>Revenues</u>				
Taxes	\$ 316,399,942	\$ 324,316,936	\$ 7,916,994	2.5%
Licenses, Permits, and Franchises	11,360,913	11,333,671	(27,242)	-0.2%
Fines, Forfeitures, and Penalties	10,527,314	10,007,069	(520,245)	-4.9%
Use of Money and Property	8,181,965	8,236,252	54,287	0.7%
State Aid	834,629,834	816,458,491	(18,171,343)	-2.2%
Federal Aid	483,725,790	523,233,196	39,507,406	8.2%
Other Govt'l Aid	9,628,134	8,633,064	(995,070)	-10.3%
Charges for Services	316,083,263	354,226,627	38,143,364	12.1%
Miscellaneous Revenues	20,562,590	23,188,801	2,626,211	12.8%
Other Financing Sources	1,268,597,661	1,410,276,296	141,678,635	11.2%
Intrafund Revenues	32,314,211	33,026,257	712,046	2.2%
<b>TOTAL REVENUES</b>	<b>\$ 3,312,011,617</b>	<b>\$ 3,522,936,660</b>	<b>\$ 210,925,043</b>	<b>6.4%</b>
<u>Fund Balance</u>				
General Fund	\$ 83,037,440	\$ 44,641,051	(38,396,389)	-46.2%
Other Funds	273,196,580	359,182,350	85,985,770	31.5%
<b>TOTAL FUND BALANCE</b>	<b>\$ 356,234,020</b>	<b>\$ 403,823,401</b>	<b>\$ 47,589,381</b>	<b>13.4%</b>
<b>TOTAL FINANCING</b>	<b>\$ 3,668,245,637</b>	<b>\$ 3,926,760,061</b>	<b>\$ 258,514,424</b>	<b>7.0%</b>

Recommended Permanent Staffing

**RECOMMENDED PERMANENT STAFFING**

	ADOPTED 2019-20	RECOMMENDED 2020-21	INCREASE/ (DECREASE)	
<b>GENERAL FUND</b>				
Administration & Fiscal Services	347	347	0	0%
Justice Services	2,618	2,579	(39)	-1%
Land Use & Development Services	241	239	(2)	-1%
Human Services	3,770	3,828	58	2%
<b>TOTAL GENERAL FUND</b>	<b>6,976</b>	<b>6,993</b>	<b>17</b>	<b>0%</b>
<b>OTHER FUNDS</b>				
Road/Disposal Funds	305	308	3	1%
Library Funds	325	325	-	0%
Recorder Fund	26	26	0	0%
Internal Services Funds	421	449	28	7%
<b>TOTAL OTHER FUNDS</b>	<b>1,077</b>	<b>1,108</b>	<b>31</b>	<b>3%</b>
<b>TOTAL ALL FUNDS</b>	<b>8,053</b>	<b>8,101</b>	<b>48</b>	<b>1%</b>



<b>FINANCING OF NET COUNTY COST (NCC) BY SYSTEM IN MILLIONS RECOMMENDED</b>					
<b>SOURCES</b>	<b>2019-20 ADOPTED NCC</b>	<b>2020-21 RECOMMENDED NCC</b>	<b>INCREASE/ (DECREASE)</b>		
<b>COUNTYWIDE REVENUES</b>					
COUNTYWIDE REVENUE	\$ 292.3	\$ 303.9	\$ 11.6	4%	
REALIGNMENT VLF	0.0	0.0	0.0	0%	
<b>TOTAL COUNTYWIDE REVENUES</b>	<b>\$ 292.3</b>	<b>\$ 303.9</b>	<b>\$ 11.6</b>	<b>4%</b>	
<b>FUND BALANCE/RESERVES/DESIGNATIONS</b>					
FUND BALANCE	\$ 83.0	\$ 44.6	\$ (38.4)	(46%)	
ANNUAL LEAVE DESIGNATION DRAW	0.0	0.0	0.0	0%	
RELEASE OF ENCUMBRANCES	0.0	0.0	0.0	0%	
<b>TOTAL FUND BALANCE/RESERVES/DESIG.</b>	<b>\$ 83.0</b>	<b>\$ 44.6</b>	<b>\$ (38.4)</b>	<b>(46%)</b>	
<b>TOTAL GENERAL FUND SOURCES TO FINANCE NET COUNTY COST</b>	<b>\$ 375.3</b>	<b>\$ 348.6</b>	<b>\$ (26.7)</b>	<b>(7%)</b>	
<b>DISTRIBUTION</b>					
ADMINISTRATION & FISCAL	\$ 65.8	\$ 47.4	\$ (18.4)	(28%)	
CONTINGENCIES/RESV./DESIGNATIONS	39.0	1.0	(38.0)	(97%)	
JUSTICE SERVICES	216.7	245.3	28.6	13%	
LAND USE & DEVELOPMENT	9.6	9.5	(0.1)	(1%)	
HUMAN SERVICES SYSTEM	44.2	45.4	1.2	3%	
<b>TOTAL DISTRIBUTION OF NET COUNTY COST</b>	<b>\$ 375.3</b>	<b>\$ 348.6</b>	<b>\$ (26.7)</b>	<b>(7%)</b>	
<b>PROPOSITION 172 BUDGETING AS DEPARTMENTAL REVENUE</b>					
	<b>ADOPTED FY 2019-20</b>	<b>*RECOMMENDED FY 2020-21</b>			
Prop 172 Total Estimated	<u>\$76,100,784</u>	<u>\$60,880,628</u>			
Sheriff	64% \$48,704,502	\$38,963,602			
District Attorney	11% \$8,371,086	\$6,696,869			
Probation	25% \$19,025,196	\$15,220,157			
<b>PROPOSITION 172 REVENUES ARE BUDGETED AT A 20% DECREASE FROM FY 2019-20 ADOPTED AMOUNTS</b>					
*As agreed upon by the Justice agencies (Sheriff, District Attorney, and Probation), the Auditor-Controller/Treasurer-Tax Collector, and the County Administrative Office.					

Recommended Budget Control Summary

GENERAL FUND			RECOMMENDED		
Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	0110	Board of Supervisors	4,334,768	42,180	4,292,588
0001	0120	County Administrative Office	2,524,801	533,360	1,991,441
0001	0410	Auditor-Controller/Treasurer-Tax Collector	13,774,346	6,582,038	7,192,308
0001	0420	Assessor	13,331,239	4,348,775	8,982,464
0001	0440	Purchasing	1,430,358	709,637	720,721
0001	0710	County Counsel	6,776,551	3,883,064	2,893,487
0001	1010	Human Resources	5,514,412	2,973,208	2,541,204
0001	2540	Miscellaneous and Interest Expenditures	14,109,829	645,000	13,464,829
0001	2838	Court Ancillary Services	17,559,905	5,027,402	12,532,503
0001	2850	County Clerk - Elections	11,687,013	6,750,944	4,936,069
0001	2860	District Attorney	40,797,881	11,276,547	29,521,334
0001	2862	District Attorney - Grants	10,908,500	8,124,574	2,783,926
0001	2870	Grand Jury	70,000	-	70,000
0001	2875	Alternate Indigent Defense	6,071,509	308,455	5,763,054
0001	2880	Public Defender	25,125,006	3,912,987	21,212,019
0001	3111	Sheriff-Coroner	271,568,601	133,225,471	138,343,130
0001	3430	Probation	53,007,616	37,761,886	15,245,730
0001	3432	Probation - Grants	4,466,217	4,384,657	81,560
0001	3440	Probation - Juvenile Justice Campus	43,075,294	23,371,093	19,704,201
0001	3663	CAO Disaster Org (Cares Act)	81,695,399	81,695,399	-
0001	4010	Agriculture	15,445,875	11,466,534	3,979,341
0001	4360	Public Works and Planning	15,214,906	11,960,602	3,254,304
0001	4365	Public Works and Planning-Support Services	4,358,911	4,358,911	-
0001	4700	Public Works and Planning-Transit Services	3,308,000	3,308,000	-
0001	5110	Child Support Services	28,100,646	28,100,646	-
0001	5240	County Medical Services	11,709,752	350,000	11,359,752
0001	5512	Public Works - Grants	10,602,946	10,602,946	-
0001	5610	Social Services	408,629,980	403,891,328	4,738,652
0001	5611	In-Home Supportive Services-Public Authority	2,465,294	2,360,686	104,608
0001	5620	Public Health	97,032,273	95,116,331	1,915,942
0001	5630	Behavioral Health	371,512,463	370,903,055	609,408
0001	6310	CalWORKs	182,024,284	180,460,986	1,563,298
0001	6410	Dependent Children - Foster Care	85,172,916	79,321,869	5,851,047
0001	6415	Aid to Adoptions	41,964,864	38,077,139	3,887,725
0001	6420	In-Home Supportive Services	76,993,820	68,936,546	8,057,274
0001	6615	Aid to Refugees	1,252,020	1,252,020	-
0001	6645	General Relief	8,310,829	1,151,414	7,159,415
0001	7110	Veterans Services Office	1,013,000	845,000	168,000
0001	7205	Community Development Block Grant	9,833,667	9,833,667	-
0001	7515	Librarian	398,121	-	398,121
0001	7910	Parks and Grounds	3,767,115	1,513,456	2,253,659
<b>Subtotal General Fund</b>			<b>2,006,940,927</b>	<b>1,659,367,813</b>	<b>347,573,114</b>

Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	8210	Contingencies	1,000,000	-	1,000,000
<b>Subtotal General Fund Reserves and Designations</b>			<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>
<b>General Fund Total</b>			<b>2,007,940,927</b>	<b>1,659,367,813</b>	<b>348,573,114</b>

0001	0415	Countywide Revenues to Finance NCC	-	303,932,063	(303,932,063)
		Fund Balance to Finance NCC	-	44,641,051	(44,641,051)
<b>Total Financing for NCC</b>			<b>-</b>	<b>348,573,114</b>	<b>(348,573,114)</b>

<b>Total Budget FY 2020/21</b>	<b>2,007,940,927</b>	<b>2,007,940,927</b>	<b>-</b>
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OTHER FUNDS			RECOMMENDED		
CAPITAL PROJECTS			Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0400	8830	Juvenile Justice Campus	601,502	-	(601,502)
0400	8845	State SB 1022 (WAJ)	20,058,145	20,058,145	-
0400	8846	Leasehold Improvements (WAJ)	5,071,626	-	(5,071,626)
0400	8847	Central Plant/Tunnel (WAJ)	505,464	500,000	(5,464)
0400	8848	Intangibles (WAJ)	311,000	-	(311,000)
0400	8849	Non-Capitalized Expenditures (WAJ)	750,000	-	(750,000)
0400	8852	Jail Improvements	6,200,033	1,100,000	(5,100,033)
0400	8853	Sheriff Substation	17,505,545	3,659,356	(13,846,189)
0400	8854	District Attorney Building	4,041,924	-	(4,041,924)
0400	8855	Animal Control Facility	7,609,877	-	(7,609,877)
0400	8857	Ag Projects	6,000,000	-	(6,000,000)
0400	8858	EMS Communications Center	3,384,108	3,188,822	(195,286)
0400	8859	Sierra Facility Improvements	556,307	556,307	-
0400	8861	Hall of Records Improvements	984,456	-	(984,456)
0400	8863	Clovis Regional Library	15,000,000	15,000,000	-
0400	8865	Reedley Branch Library	7,790,000	7,790,000	-
0400	8867	Capital Projects Parks	1,945,452	-	(1,945,452)
0400	8868	Central Branch Library	-	-	-
<b>Capital Projects</b>			<b>98,315,439</b>	<b>51,852,630</b>	<b>(46,462,809)</b>

DEBT SERVICE			Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0300	0301	Lease Revenue Bonds	5,499,500	3,565,500	(1,934,000)
0300	0302	Pension Obligation Bonds	35,260,000	35,255,000	(5,000)
<b>Debt Service</b>			<b>40,759,500</b>	<b>38,820,500</b>	<b>(1,939,000)</b>

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
<b>ENTERPRISE FUNDS</b>					
0700	9026	American Avenue Disposal Site	37,817,433	14,794,123	(23,023,310)
0701	9015	Resources	8,586,173	6,444,978	(2,141,195)
0710	9028	Coalinga Disposal Site	325,194	150,000	(175,194)
0720	9020	Southeast Regional Disposal	562,381	426,937	(135,444)
0801	9140	Special Districts Administration	3,636,985	3,740,428	103,443
<b>Enterprise Fund Subtotal</b>			<b>50,928,166</b>	<b>25,556,466</b>	<b>(25,371,700)</b>

<b>INTERNAL SERVICE FUNDS</b>					
1000	8910/11	Fleet Services	14,341,575	19,204,588	4,863,013
1020	8905/08	Information Technology ISF/Equipment	70,726,630	65,246,630	(5,480,000)
1030	8933	PeopleSoft Operations	3,824,065	3,124,065	(700,000)
1035	8970	Security	9,102,012	9,102,012	-
1045	8935	Facility Services	49,822,081	49,822,081	-
1060	8925	Risk Management	145,656,851	140,411,132	(5,245,719)
<b>Internal Service Fund Subtotal</b>			<b>293,473,214</b>	<b>286,910,508</b>	<b>(6,562,706)</b>

<b>SPECIAL REVENUE FUNDS</b>					
0009	3451	Community Recidivism Reduction Grant	1,000	-	(1,000)
0010	4510	Road Fund	91,532,797	77,757,803	(13,774,994)
0021	1020	Criminal Justice Temp Construction	1,526,953	1,526,953	-
0025	1030	Tax Collector Delinquent Cost	-	-	-
0026	1031	Disaster Claiming	81,695,399	16,438,000	(65,257,399)
0035	1040	Assessor AB-818	20,000	73,000	53,000
0035	1041	SSN Truncation	50,000	8,000	(42,000)
0035	1042	Micrographics Storage Fund	95,000	12,000	(83,000)
0035	1043	ERDS (Electronic Recording)	125,000	183,000	58,000
0035	1044	Record Documents System	9,341,661	1,120,000	(8,221,661)
0035	1045	Security Paper	20,000	19,000	(1,000)
0035	1046	Vital & Health Statistics Fee	280,000	126,000	(154,000)
0035	1047	SCAPAP Grant	-	250	250
0035	1048	Recorder - Base Recorder Fees	13,144,657	13,144,657	-
0035	1049	SSCAP	150,000	765,000	615,000
0040	1050	CSS Local Prudent Reserve	-	1,694,641	1,694,641
0040	1051	Community Services Support Fund	79,924,110	44,181,232	(35,742,878)
0040	1052	Prevention and Early Intervention Fund	16,874,077	11,057,433	(5,816,644)
0040	1053	Mental Health Services Act	13,485,144	2,906,660	(10,578,484)
0040	1054	PEI Prudent Reserve	1,694,641	-	(1,694,641)
0040	1055	Capital Facilities	5,201,929	-	(5,201,929)
0040	1056	Education and Training	1,830,564	1,500,000	(330,564)
0040	1058	SMI Housing Allocation	576,894	-	(576,894)
0040	1059	No Place Like Home	151,497	-	(151,497)
0041	1060	Prop 36	-	-	-
0041	1061	Alcohol Abuse Ed & Prev-SB920	90,701	64,690	(26,011)
0041	1062	Alcoholism Rehab-Statham Funds	2,625,435	1,554,535	(1,070,900)
0041	1063	Alcohol Assessment	2,585,736	1,267,172	(1,318,564)
0041	1064	Drug Medi-Cal County Admin	-	-	-
0041	1065	SAPT Block Grant (Federal)	2,106,188	-	(2,106,188)
0041	1066	DUI / PC 1000	2,279,056	174,342	(2,104,714)
0041	1067	Restricted-Sub Abuse Local Assis	861,951	12,894	(849,057)
0041	1068	SB 82 Prog Funding- Sub Abuse	491,416	10,139	(481,277)
0041	1069	SD & EPSDT Advance	6,847,762	-	(6,847,762)
0041	1070	SB 82 Rural Triage	277,423	-	(277,423)
0041	1071	Whole Person Care	894,377	-	(894,377)
0050	1080	Election Fees	231,703	231,703	-
0050	1081	Vital & Hlth Statistics Fee	-	12,000	12,000

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0055	1090	Admin & EDP Rev	27,969,716	27,969,716	-
0060	1100	Proposition 64 Trust	1,219,316	1,219,316	-
0060	1102	Disability and Healthcare Ins. Fraud	183,653	183,653	-
0060	1103	RE Fraud Fund	1,068,198	720,000	(348,198)
0060	1104	DOI Auto Ins Fraud Program	405,405	405,405	-
0060	1107	DOI Workers Comp Fraud Prog	1,336,549	1,336,549	-
0060	1108	ID Theft Fund	121,332	121,332	-
0060	1111	Federal Asset Forfeiture	50,000	50,000	-
0065	1120	Welfare Advnce Fund	481,298,977	481,298,977	-
0065	1121	Childrens Fund	246,000	246,000	-
0065	1123	Domestic Violence	149,835	149,835	-
0065	1124	Children's Direct Donations	1,381	7	(1,374)
0065	1125	Welfare Trust (5810Trst)	201,044	51,940	(149,104)
0065	1128	SB 163 Project Fund	8,914,081	6,590,004	(2,324,077)
0065	1129	Walter S. Johnson Grant Fund	32,384	161	(32,223)
0065	1130	SB163-AAP	175,901	333,261	157,360
0065	1131	Intensive Services Foster Care Fund	1,364,327	733,560	(630,767)
0065	1132	Homeless Services Fund	4,588,960	35,783	(4,553,177)
0065	1133	Housing and Disability Advocacy	708	1,005	297
0065	1134	California Census 2020	763,950	3,801	(760,149)
0065	1135	Emergency Homelessness COVID-19	1,308,131	3,270	(1,304,861)
0075	1140	Victims Emergency	3,000	1,500	(1,500)
0075	1141	Domestic ViolencePrevent	-	250	250
0075	1142	Federal Asset Forfeiture	-	500	500
0075	1143	Juvenile Special Deposit	85,984	90,000	4,016
0075	1144	Second Strike PRCS Funds	1,093,928	700,000	(393,928)
0080	1150	VRIP	145,768	102,355	(43,413)
0080	1151	Contingency Fines & Penalties	1,653,000	70,433	(1,582,567)
0080	1152	Health Special Deposit Fund	2,156,896	72,239	(2,084,657)
0080	1153	Tobacco Prevention Program	-	153,513	153,513
0080	1154	Enviromental Health Service	134,438	134,733	295
0080	1155	Dairy Surcharge	233,289	234,791	1,502
0080	1156	Integrated Waste Mgmt	28,438	28,556	118
0080	1157	Enviromental Health Surcharges	340,201	341,507	1,306
0080	1158	Solid Waste Enfrce Tipping Fee	822,435	537,233	(285,202)
0080	1159	Local PublicHlth Preparedness	1,156,666	1,196,144	39,478
0080	1160	Hospital Preparedness Program	358,398	360,000	1,602
0080	1161	Aids Education PC 1463-23	50,000	2,180	(47,820)
0080	1162	CUPA Fines	513,519	51,704	(461,815)
0080	1163	ChildRestraint/BicycleHelmet	52,000	52,707	707
0080	1164	Tobacco Prop 56	1,394,935	1,408,386	13,451
0080	1165	Perinatal Equity Nurising	595,644	534,674	(60,970)
0085	1179	NEWHA Program	537,852	-	(537,852)
0085	1180	Used Oil Rec Block Grant	81,055	-	(81,055)
0085	1181	Used Oil Contract Revenue	73,576	-	(73,576)
0085	1183	Building Inspectors Clearing	300,000	-	(300,000)
0085	1184	Building & Safety Inspectors Clearing	100,000	-	(100,000)
0085	1186	P&RM-Spec Studies Deposit	700,000	-	(700,000)
0085	1187	Water Mgmt&Planning Fund	7,500	-	(7,500)
0085	1188	Admin Fines - Code Enforcement	50,000	-	(50,000)
0085	1191	County Parks Donations	-	-	-
0085	1192	Hmong War Memorial Mnmnt	1,000	-	(1,000)
0086	1202	Home Investment Fund	983,895	983,895	-
0086	1203	Housing Presvtn Prog	100,600	-	(100,600)
0086	1204	CalHome Reuse Account	452,000	-	(452,000)
0086	1205	Neighborhood Stabilization	10,100	-	(10,100)
0088	1301	Friant/North Fork Traffic Signal	-	-	-
0088	1304	Friant/Willow To North Fork Rd	-	-	-
0088	1305	Friant/Corridor Entrance To Willow	-	-	-
0088	1310	Dewolf/Shaw Intersection	-	-	-

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0088	1351	Friant Road Buggto North Fork	-	-	-
0088	1356	Central Bethelto Academy	-	-	-
0088	1357	Central Academyto Newmark	-	-	-
0088	1360	Central SR99 SBOff Ramp	-	-	-
0088	1363	Friant/Millbrook TrfcSgnal	-	-	-
0095	1452	Sheriff-CA St Corr Train	390,000	251,229	(138,771)
0095	1454	Debtor Assessment Fee	68,421	68,421	-
0095	1455	Sheriff Automted GC 26731	815,470	815,470	-
0095	1456	Local Law Enforcmnt Block	127,754	78,514	(49,240)
0095	1457	Search & Rescue Fund	80,000	80,000	-
0095	1459	Federal Asset Forfeiture	43,638	-	(43,638)
0095	1462	FMTF HIDTA Assest Forfeiture	22,000	-	(22,000)
0095	1465	Indigent Burial Trust Fund	35,000	-	(35,000)
0095	1466	Federal Asset Forfeiture	135,000	-	(135,000)
0095	1467	HIDTA Asset Forfeiture-Dept of Treasury	128,000	-	(128,000)
0096	1500	Inmate Welfare Fund	4,213,983	4,297,786	83,803
0107	7511	Library - Measure B	32,233,490	28,858,233	(3,375,257)
0107	7517	Library - Grants	480	-	(480)
0107	7521	Library Book Fund	392,859	62,800	(330,059)
0107	7530	Library - Measure B Capital Projects	25,199,000	-	(25,199,000)
0115	4350	Fish and Game Propagation	5,946	2,635	(3,311)
0120	7920	Off-Highway License	131	11,800	11,669
0130	5244	Emergency Medical Services	782,076	782,076	-
0135	5243	Health & Welfare Trust Fund	38,511,605	28,806,914	(9,704,691)
0135	5245	1991 Realignment-Behavioral Health	34,724,558	31,807,046	(2,917,512)
0135	5246	1991 Realignment-Social Services	96,370,535	81,617,302	(14,753,233)
0135	5247	1991 Realignment-CAIWORKs MOE	51,950,616	49,941,480	(2,009,136)
0135	5248	1991 Realignment-Family Support	47,808,458	46,997,815	(810,643)
0271	2861	Rural Crime/MAGEC	888,535	768,535	(120,000)
0271	2866	District Attorney Revocation	500,000	536,056	36,056
0271	2867	C.O.P.S. - District Attorney	365,000	281,316	(83,684)
0271	2881	Public Defender	500,000	583,000	83,000
0271	3117	Trail Court Security	17,700,000	17,700,000	-
0271	3118	Booking Fees/Cal-MMET	2,890,500	2,890,500	-
0271	3119	C.O.P.S. - Sheriff	907,500	907,500	-
0271	3433	County Probation/Juvenile Camps	7,715,095	6,633,691	(1,081,404)
0271	3434	Youthful Offender Block Grant	6,103,451	4,800,000	(1,303,451)
0271	3435	Juvenile Reentry Grant	275,808	700,000	424,192
0271	3436	Local Community Corrections	47,900,681	40,000,000	(7,900,681)
0271	3437	Juvenile Justice Crime Prevention Act (JJCPA)	3,781,517	3,200,000	(581,517)
0271	3438	Local Innovation Subaccount	286,000	-	(286,000)
0271	3439	AB109 Planning Grant	106,334	200,000	93,666
0271	5632	Drug Court	3,751,634	1,087,974	(2,663,660)
0271	5633	Non-Drug Medi-Cal	409,803	137,664	(272,139)
0271	5634	Drug Medi-Cal	24,011,893	9,818,925	(14,192,968)
0271	5636	Mental Health (Managed Care)	22,963,002	11,819,256	(11,143,746)
0271	5637	Mental Health (EPSTD)	17,459,080	16,109,070	(1,350,010)
0271	6210	Health and Human Services	57,099,133	57,099,133	-
0275	3450	SB 678 - Performance Incentive Funding Program	3,059,793	2,392,560	(667,233)
<b>Special Revenue Fund Subtotal</b>			<b>1,435,342,815</b>	<b>1,156,496,680</b>	<b>(278,846,135)</b>
<b>Total Recommended Budget</b>			<b>3,926,760,061</b>	<b>3,522,936,660</b>	<b>(403,823,401)</b>
<b>General Fund Balance</b>				<b>44,641,051</b>	<b>(44,641,051)</b>
<b>Other Funds Balance</b>				<b>359,182,350</b>	<b>(359,182,350)</b>
			<b>3,926,760,061</b>	<b>3,926,760,061</b>	





Agricultural Commissioner - Sealer of Weights and Measures (Org 4010)

**Agricultural Commissioner - Sealer of Weights and Measures  
BUDGET 4010  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 10,141,938	\$ 11,115,503	\$ 11,644,291	\$ 528,788	5%
Services and Supplies	2,721,693	3,667,040	3,776,584	109,544	3%
Other Financing Uses	238,505	-	-	-	0%
Capital Assets	98,739	-	25,000	25,000	100%
Total Appropriations	<u>\$ 13,200,875</u>	<u>\$ 14,782,543</u>	<u>\$ 15,445,875</u>	<u>\$ 663,332</u>	4%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 675,770	\$ 650,000	\$ 625,000	\$ (25,000)	-4%
Fines, Forfeitures & Penalties	20,000	15,500	15,500	-	0%
Intergovernment Revenues - St	5,585,449	6,014,041	6,394,362	380,321	6%
Intergovernment Rev-Federal	1,611,896	1,956,585	1,883,872	(72,713)	-4%
Charges For Services	1,844,469	2,259,800	2,350,800	91,000	4%
Miscellaneous Revenues	198,960	192,000	191,500	(500)	0%
Intrafund Revenue	45,989	7,500	5,500	(2,000)	-27%
Total Revenues	<u>\$ 9,982,533</u>	<u>\$ 11,095,426</u>	<u>\$ 11,466,534</u>	<u>\$ 371,108</u>	3%
<b><u>Net County Cost</u></b>	<b>\$ 3,218,342</b>	<b>\$ 3,687,117</b>	<b>\$ 3,979,341</b>	<b>\$ 292,224</b>	<b>8%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	95	95	95	-	

## **AGRICULTURAL COMMISSIONER - SEALER OF WEIGHTS AND MEASURES – 4010**

### **FUNCTION**

The Department of the Agricultural Commissioner – Sealer of Weights and Measures' function is to promote Fresno County agriculture, foster public confidence by assuring a fair and equitable marketplace, protect environmental quality through the sound application of pesticide and worker safety regulations, preserve agricultural land use for future generations and minimize the pest risk pathways of exotic and harmful pests. Program responsibilities and activities include:

- Pest Detection – Monitoring urbanized and crop areas for quarantine pests with traps and surveys;
- Pest Eradication – Treating and eliminating unwanted quarantine pests of significance as they occur in the urban and agricultural setting;
- Pest Management-Control – Limiting and controlling the spread of pests of significance, including weeds, vertebrate pests, and insects;
- Pest Exclusion-Plant Quarantine – Inspecting incoming and outgoing pathways of pest introduction, including export certification and high risk pest exclusion facilities;
- Pesticide Use Enforcement and Apiary – Enforcing regulations covering agricultural and structural use of pesticides and apiaries;
- Nursery and Seed Inspection – Inspecting nursery stock to be used for farm planting and retail nursery stock and enforcing seed law regulations;
- Fruit and Vegetable Quality Control – Inspecting fruits and vegetables for compliance with State and Federal standards;
- County Weed and Rodent Control – Providing service to other County departments for weed and rodent control; and
- Weights and Measures – Ensuring the public gets what they paid for through the enforcement of national and State standards for weighing, measuring, and transaction devices.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$15,445,875 represents a 4% (\$663,332) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$11,466,534 represents a 3% (\$371,109) increase over the FY 2019-20 Adopted Budget. The Net County Cost allocation represents an 8% (\$292,224) increase over the FY 2019-20. Staffing is recommended at 95 positions, the same as the current staffing level. No Salary Savings are included in the FY 2020-21 Recommended Budget.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Increase the Department's visibility and direct impact it has on the public and agricultural industry.

- **Performance Metrics:**

- Grow social media presence.
- Create Crop Report Plus to quantify and highlight the positive impact of agriculture on the Fresno County economy.

- **Goal:** Support the agricultural industry in response to the COVID-19 pandemic.

- **Performance Metrics:**

- Distribute N95 respirators and face coverings to the agricultural sector.
- Housing for the Harvest – Cooperation with State and local partners to coordinate isolation housing for farmworkers.
- Perform outreach to the agricultural sector.

**FY 2019-20**

- **Goal:** Improve communication and outreach to the public.
- **Outcome(s)/Result(s):** During FY 2019-20, the Department provided continuing education seminars to pesticide applicators and agricultural employers. The Department also started work to redesign the public access website and set up a Twitter account. Due to the delays caused by the COVID-19 Public Health Emergency (COVID-19), the Department did not achieve its goal of developing a strategic plan but will continue working with the selected vendor to complete this task during FY 2020-21.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$11,644,291 represents a 5% (\$528,788) increase over the FY 2019-20 Adopted Budget primarily due to increased retirement contribution rates and the elimination of the Salary Savings used in FY 2020-21.

Recommended funding includes:

- Account 6400 Retirement Contributions recommended at \$3,682,387 represents an 11% (\$370,766) increase over the FY 2019-20 Adopted Budget due to increases in retirement contribution rates.

### **Services and Supplies**

- Services and Supplies recommended at \$3,776,584 represent a 3% (\$109,544) increase over the FY 2019-20 Adopted Budget due to increases in liability insurance rates, additional appropriations allocated to weed killer purchases, and increased rates and service levels provided by the Internal Services Department for facility operation and data processing. These increases are partially offset by decreases in office expense, professional and specialized services, computer service software, and transportation and travel services.

Recommended funding includes:

- Account 7011 Agricultural-Weed Killer recommended at \$481,495 represents a 46% (\$150,877) increase from the FY 2019-20 Adopted Budget due to an increase in projected service levels in the County Weed Program.
- Account 7101 Liability Insurance recommended at \$256,916 represents a 29% (\$57,871) increase over the FY 2019-20 Adopted Budget due to an increase in liability cases over the last few years.

- Account 7295 Professional and Specialized Services recommended at \$225,000 represents a 32% (\$106,726) decrease over the FY 2019-20 Adopted Budget due to the elimination of one-time spending allocated last year for website redesign and other IT-related projects.
- Account 7296 Data Processing Services recommended at \$619,500 represents an 18% (\$94,710) increase over the FY 2019-20 Adopted Budget due to an increase in service levels and rates.
- Account 7345 Facility Operation and Maintenance recommended at \$276,713 represents a 24% (\$52,952) increase over the FY 2019-20 Adopted Budget due to an increase in rates.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$11,466,534 and represent a 3% (\$371,108) increase over the FY 2019-20 Adopted Budget, which is primarily due to an increase in Intergovernmental Revenue - State and Charges for Services and a decrease in Intergovernmental Revenue - Federal.

**AGRICULTURAL COMMISSIONER - SEALER OF WEIGHTS AND MEASURES - 4010**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1698	Agricultural/Standards Investigator	2495	2	2	\$ 158,149
1699	Supervising Agricultural/Standards Specialist	2495	14	14	1,103,397
1700	Agricultural/Standards Specialist III	2169	22	22	1,442,362
1701	Agricultural/Standards Specialist II	1931	10	10	577,725
1702	Agricultural/Standards Specialist I	1744	15	15	734,147
1703	Agricultural/Standards Specialist Trainee	1455	2	2	77,465
1704	Agricultural Field Aide	979	8	8	237,484
1710	Agricultural Technician	1217	3	3	110,017
1769	Deputy Agricultural Commissioner/Sealer	D	3	3	304,879
1770	Entomologist	2495	1	1	79,075
2213	Business Analyst I	1774	1	1	56,236
2345	Agricultural Business Manager	E	1	1	92,189
3070	Supervising Office Assistant	1574	1	1	45,173
3080	Office Assistant III	1215	3	3	113,621
3125	Office Assistant I	969	1	1	28,155
3166	Executive Secretary - Confidential	1707	1	1	45,620
3260	Account Clerk III	1429	2	2	92,189
3621	Program Technician II	1666	2	2	105,537
3623	Program Technician II - Confidential	1666	1	1	52,769
0213	Assistant Agricultural Commissioner/Sealer	C	1	1	113,776
8005	Agricultural Commissioner/Sealer	B	1	1	143,210
<b>Subtotal</b>			<b>95</b>	<b>95</b>	<b>\$ 5,713,175</b>
	Auto Allowance				7,800
	Bilingual Skill Pay				6,500
	Salary Savings (0%)				-
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,727,475</b>



**Assessor  
BUDGET 0420  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 10,387,454	\$ 11,277,859	\$ 10,956,566	\$ (321,293)	-3%
Services and Supplies	2,232,863	2,627,455	2,374,673	(252,782)	-10%
Other Financing Uses	182,763	635,000	-	(635,000)	-100%
<b>Total Appropriations</b>	<b>\$ 12,803,080</b>	<b>\$ 14,540,314</b>	<b>\$ 13,331,239</b>	<b>\$ (1,209,075)</b>	<b>-8%</b>
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 222	\$ -	\$ -	\$ -	0%
Charges For Services	3,437,858	3,218,806	3,243,601	24,795	1%
Miscellaneous Revenues	294,425	325,000	325,000	-	0%
Other Financing Sources	1,630,387	2,611,871	780,174	(1,831,697)	-70%
Intrafund Revenue	40,861	-	-	-	0%
<b>Total Revenues</b>	<b>\$ 5,403,753</b>	<b>\$ 6,155,677</b>	<b>\$ 4,348,775</b>	<b>\$ (1,806,902)</b>	<b>-29%</b>
<b><u>Net County Cost</u></b>	<b>\$ 7,399,327</b>	<b>\$ 8,384,637</b>	<b>\$ 8,982,464</b>	<b>\$ 597,827</b>	<b>7%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	99	99	100	1	

## **ASSESSOR – 0420**

### **FUNCTION**

The Assessor's Division of the Assessor-Recorder's Office has a constitutional responsibility for the annual assessment of all taxable property in the County, with the exception of State assessed property. This Office certifies an annual assessment roll upon which all local governmental units rely for revenue generated from property taxes. The Assessor also determines eligibility for certain classes of exemptions permitted by State law. Since 1983, the Assessor has been responsible for supplemental assessments of properties as prescribed by Senate Bill (SB) 813 (Chapter 498, Statutes of 1983). The efficient and complete operation of the Assessor's Office is critical to the funding of State and local agencies. All functions of the Assessor are mandated.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$13,331,239 represents an 8% (\$1,209,075) decrease from the FY 2019-20 Adopted Budget due to the termination of the Megabyte property tax system agreement on December 23, 2019. Revenues recommended at \$4,348,775 represent a 29% (\$1,806,902) decrease from the FY 2019-20 Adopted Budget as the offsetting operating transfer in for the implementation of the new property system is not needed at this time. Staffing is recommended at 100 positions, which is an increase of one position over the FY 2019-20 Adopted Budget. Recommended salaries include a 10% Salary Savings (\$622,363), with related benefit savings of \$547,060.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** The Assessor is making the replacement of the existing COBOL Legacy Property Tax System (PTS) a number one priority. The Assessor will migrate the PTS to a modern language, which includes benefits such as the elimination of a lengthy and laborious learning process, unavoidable delays and downtime present in the existing PTS.
- **Performance Metric:** Identify vendors who can provide the service to migrate the PTS to a modern language and complete the request for proposal process and contract negotiations by June 2021.

##### **FY 2019-20**

- **Goal:** The Assessor will continue working on full implementation of the Megabyte PTS in FY 2019-20.
- **Outcome(s)/Result(s):** The contract with Megabyte Systems, Inc. was terminated on December 23, 2019 as the Megabyte PTS did not meet the needs of Assessor's office.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$10,956,566 represent a 3% (\$321,293) decrease from the FY 2019-20 Adopted Budget primarily due to reduction of \$600,000 in overtime during the year.

Recommended funding includes:

- Account 6300 Overtime recommended at \$200,000 represents a 75% (\$600,000) decrease from the FY 2019-20 Adopted Budget due to the decreased need for overtime.
- Account 6400 Retirement Contribution recommended at \$3,695,004 represents a 10% (\$341,443) increase over the FY 2019-20 Adopted Budget due to an increase in retirement contribution rates.

### **Services and Supplies**

- Services and Supplies recommended at \$2,374,673 represent a 10% (\$252,782) decrease from the FY 2019-20 Adopted Budget primarily due to the termination of the Megabyte property tax system agreement on December 23, 2019.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$138,150 represents a 97% (\$68,050) increase over the FY 2019-20 Adopted Budget primarily due to costs associated with the new vendor contract for property tax document mailing and processing services.
- Account 7296 Data Processing Services recommended at \$1,641,205 represents a 15% (\$278,528) decrease from the FY 2019-20 Adopted Budget primarily due to the termination of the Megabyte property tax system agreement on December 23, 2019.

### **Other Financing Uses**

- Account 7910 Operating Transfers Out recommended at \$0 represents a 100% (\$635,000) decrease from the FY 2019-20 Adopted Budget primarily due to the termination of the Megabyte property tax system agreement on December 23, 2019.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$4,348,775 and represent a 29% (\$1,806,902) decrease from the FY 2019-20 Adopted Budget as the offsetting operating transfer in revenues for the implementation of the new property system is not needed at this time.
- Account 5957 Operating Transfer In recommended at \$780,174 represents a 70% (\$1,831,697) decrease from the FY 2019-20 Adopted Budget due to budgeting PTS migration costs later during FY 2020-21.

## **PENDING FACTORS**

The Property Tax Administration Program (PTAP) fund balance, which is the funding source for the Assessor's property tax system costs, continues to decrease. Depletion of these funds is expected within the next couple of fiscal years.

**ASSESSOR - 0420**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0015	Assessor-Recorder	ELECTED	1	1	\$ 157,383
0217	Assistant Assessor-Recorder	C	1	1	123,531
1005	Appraiser II	1924	9	9	529,492
1007	Auditor - Appraiser I	1667	1	1	47,968
1010	Appraiser I	1667	2	2	93,643
1012	Auditor - Appraiser II	1924	1	1	55,358
1013	Auditor - Appraiser III	2268	6	6	428,171
1016	Appraiser III	2268	20	20	1,408,231
1017	Chief Appraiser	D	1	1	113,917
1025	Senior Appraiser	2772	5	5	459,979
1030	Senior Auditor - Appraiser	2772	1	1	89,802
1038	Chief Auditor - Appraiser	D	1	1	113,917
1040	Special Properties Appraiser	2610	1	1	82,815
1042	Assessment Technician I	1577	5	5	286,046
1043	Assessment Technician II	1788	4	4	221,624
1044	Assessment Technician III	1934	3	3	178,434
1045	Supervising Assessment Technician	2300	1	1	69,499
1103	Supervising Cadastral Technician	2219	1	1	76,442
1124	Cadastral Technician I	1519	2	2	81,829
1157	Cadastral Technician II	1723	2	2	103,701
2234	Information Technology Manager	E	0	1	98,904
2376	Assessor-Recorder Business Manager	E	1	1	92,290
3070	Supervising Office Assistant	1621	2	2	93,061
3080	Office Assistant III	1215	6	6	232,449
3110	Office Assistant II	1090	5	5	150,935
3125	Office Assistant I	969	5	5	140,901
3166	Executive Secretary - Confidential	1707	1	1	54,098
3620	Program Technician I	1489	3	3	130,644
3621	Program Technician II	1666	3	3	158,867
3625	Supervising Program Technician	1844	1	1	57,507
3706	Information Technology Analyst III	2255	3	3	198,056
3707	Information Technology Analyst IV	2688	1	1	85,269
<b>Subtotal</b>			<b>99</b>	<b>100</b>	<b>\$ 6,214,763</b>
	Bilingual Skill Pay				600
	Auto Allowance				6,156
	Remuneration				2,114
	Salary Savings (10%)				(622,363)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,601,270</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2234	Information Technology Manager	E	1	\$ 186,557
	Cost of Positions Recommended to Add		1	\$ 186,557





**Auditor-Controller/Treasurer-Tax Collector  
BUDGET 0410  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 8,241,509	\$ 10,090,181	\$ 9,931,858	\$ (158,323)	-2%
Services and Supplies	3,400,500	5,348,957	3,842,488	(1,506,469)	-28%
Total Appropriations	<u>\$ 11,642,009</u>	<u>\$ 15,439,138</u>	<u>\$ 13,774,346</u>	<u>\$ (1,664,792)</u>	-11%
<b><u>Revenues</u></b>					
Taxes	\$ 73,028	\$ 417,000	\$ 265,000	\$ (152,000)	-36%
Licenses, Permits & Franchises	-	4,245	2,787	(1,458)	-34%
Fines, Forfeitures & Penalties	1,243,286	1,750,190	701,000	(1,049,190)	-60%
Rev From Use of Money & Prop	34,426	28,000	10,750	(17,250)	-62%
Intergovernment Revenues - St	35,627	26,000	28,000	2,000	8%
Charges For Services	3,719,095	4,170,702	3,978,500	(192,202)	-5%
Miscellaneous Revenues	173,309	139,042	139,301	259	0%
Other Financing Sources	1,301,109	1,319,112	262,200	(1,056,912)	-80%
Intrafund Revenue	825,746	1,204,950	1,194,500	(10,450)	-1%
Total Revenues	<u>\$ 7,405,626</u>	<u>\$ 9,059,241</u>	<u>\$ 6,582,038</u>	<u>\$ (2,477,203)</u>	-27%
<b><u>Net County Cost</u></b>	<b>\$ 4,236,383</b>	<b>\$ 6,379,897</b>	<b>\$ 7,192,308</b>	<b>\$ 812,411</b>	<b>13%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	106	106	106	-	

## **AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – 0410**

### **FUNCTION**

The Auditor-Controller/Treasurer-Tax Collector's (ACTTC) mission is to promote public trust by providing exemplary accounting and financial services to our public, business, and governmental customers.

The ACTTC has two primary operations, separating the accounting, auditing and general ledger functions from the cash handling and portfolio management functions, and revenue collection efforts.

There are three accounting divisions, Financial Reporting and Audits (FR&A), General Accounting (GA), and Special Accounting (SA). The FR&A Division prepares the County's audited financial statements, State Controller financial reports, State court fines reports, and other financial reports. This Division is responsible for the compliance, reporting, and payments associated with the County's bond indebtedness. Additionally, this Division performs audits of internal departments and funds, special financial analysis projects, and accounting for various Joint Powers Agreements (JPAs), special funds and districts. The GA Division is responsible for the centralized accounting functions including accounts payable, budget, general ledger, and payroll. The payroll unit processes the County's payroll on a bi-weekly basis. The SA Division functions include rate reviews of the Internal Service Funds, Master Schedule of Fees, Indirect Cost Rate Proposals (ICRP), and State Mandates (SB 90). In addition, the SA Division provides all accounting supporting the property tax apportionment process, cost accounting, and special check issuance.

There are also three divisions dedicated to cash handling, portfolio management, and revenue collection functions. The Treasurer Division performs central finance operations including banking operations, cash management, and portfolio management. The Tax Collector Division provides for centralized property tax billing and information. The Revenue Collections Division functions as the centralized collection point of the County's delinquent receivables.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$13,774,346 represent an 11% (\$1,664,792) decrease from the FY 2019-20 Adopted Budget. Revenues recommended at \$6,582,038 represent a 27% (\$2,477,203) decrease from the FY 2019-20 Adopted Budget. Net County Cost (NCC) recommended at \$7,192,308 represents a 13% (\$812,411) increase from the FY 2019-20 Adopted Budget. Salary Savings of 6% (\$341,341) was used in calculating Regular Salaries with related benefit savings of \$287,162. Staffing is recommended at 106 positions, the same as the current staffing level.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Increase the Automated Clearing House (ACH) participants by expanding our outreach to County vendors.
- **Performance Metric:** Increase the number of participants by 10%.

##### **FY 2019-20**

- **Goal:** Develop and issue a cash manual to improve the County's internal controls over cash handling.

- **Outcome(s)/Result(s):** The ACTTC worked in conjunction with County Counsel to finalize the cash manual. On July 19, 2019 the Board of Supervisors adopted the cash manual.
- **Goal:** Fully implement the new Megabyte Property Tax System (MPTS) which will replace our current property tax system that operates on a mainframe.
- **Outcome(s)/Result(s):** This goal was not implemented as the County decided to not continue with Megabyte for the new property tax system.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

During this next fiscal year, ACTTC will be performing a cost analysis of individual collections to determine the feasibility of the continuance of the Revenue Collections Division. This is a result of significant reductions of revenue within the Division and the need for more NCC to cover the Division's expenditures.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$9,931,858 represent a 2% (\$158,323) decrease from the FY 2019-20 Adopted Budget primarily due to a higher number of entry level positions being filled and a decrease in Workers' Compensation and Health Insurance contributions. The decrease was partially offset by Retirement contribution rate increases.

### **Services and Supplies**

- Services and Supplies recommended at \$3,842,488 represent a 28% (\$1,506,469) decrease from the FY 2019-20 Adopted Budget primarily due to decreases in Data Processing Direct, Professional and Specialized Services, and Data Processing Services.

Recommended funding includes:

- Account 7268 Postage recommended at \$335,200 represents a 24% (\$104,300) decrease from the FY 2019-20 Adopted Budget due to a decrease in postage needs in the Revenue Reimbursement Division and revised estimates in the Tax Collector Division.
- Account 7288 Data Processing Direct recommended at \$478,000 represents a 68% (\$1,037,770) decrease from the FY 2019-20 Adopted Budget primarily due to not implementing the Megabyte Property Tax System.
- Account 7295 Professional and Specialized Services recommended at \$854,075 represents a 16% (\$159,950) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in consulting services and office remodeling projects.
- Account 7345 Facility Operation and Maintenance recommended at \$307,856 represents a 21% (\$80,864) decrease from the FY 2019-20 Adopted Budget due to a decrease in current rates.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$6,582,038 and represent a 27% (\$2,477,203) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Fines, Forfeitures and Penalties and Operating Transfer In.

Recommended funding includes:

- Fines, Forfeitures and Penalties represent a 60% (\$1,049,190) decrease from the FY 2019-20 Adopted Budget due to the reduction of revenue related to the decrease in juvenile maintenance fines included in court order debt.
- Operating Transfer In represents an 80% (\$1,056,912) decrease from the FY 2019-20 Adopted Budget due to not implementing the Megabyte Property Tax System.

**AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - 0410****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0010	Auditor-Controller/Treasurer-Tax Collector	ELECTED	1	1	\$ 169,803
1777	Collections Representative III	1442	4	3	145,289
1779	Collections Representative II	1282	1	0	-
1780	Collections Representative I	1131	2	4	124,150
1782	Collections Supervisor	1835	1	1	50,102
1783	Tax Collections Supervisor	1844	2	2	101,698
2209	Executive Assistant	2166	1	1	59,131
2293	Staff Analyst	2403	1	1	51,855
2302	Deputy Auditor-Controller	C	1	1	123,657
2303	Deputy Treasurer-Tax Collector	C	1	1	123,657
2307	Investment Officer	D	1	1	114,766
3127	Payroll Technician I - Confidential	1367	5	3	116,265
3128	Payroll Technician II - Confidential	1633	3	5	234,459
3203	Account Clerk I	1127	16	17	532,002
3205	Account Clerk II	1237	7	13	456,957
3210	Accountant I	1752	16	7	339,205
3215	Accountant II	2005	6	13	727,822
3225	Accounting & Financial Division Chief	D	6	6	674,712
3226	Accounting & Financial Manager	E	5	5	458,039
3240	Supervising Account Clerk II	1649	4	4	201,363
3243	Accountant Trainee	1628	2	2	87,016
3255	Senior Accountant	2343	7	4	277,016
3260	Account Clerk III	1387	5	3	143,054
3262	Supervising Accountant	2603	1	1	75,544
3620	Program Technician I	1460	7	7	286,643
<b>Subtotal</b>			<b>106</b>	<b>106</b>	<b>\$ 5,674,205</b>
	Bilingual Skill Pay				6,525
	Auto Allowance				6,156
	Remuneration				2,114
	Salary Savings (6%)				(341,341)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,347,659</b>



**Behavioral Health - Public Guardian  
BUDGET 5630  
General Fund**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	49,538,337	\$ 72,702,306	\$ 82,442,907	\$ 9,740,601	13%
Services and Supplies	174,458,104	282,653,692	288,865,356	6,211,664	2%
Other Charges	21,181	53,000	53,000	-	0%
Other Financing Uses	5,754,506	3,401,076	151,200	(3,249,876)	-96%
Capital Assets	-	8,498	-	(8,498)	-100%
Total Appropriations	<u>229,772,128</u>	\$ <u>358,818,572</u>	\$ <u>371,512,463</u>	\$ <u>12,693,891</u>	4%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	-	\$ 8,000	\$ 8,000	\$ -	0%
Intergovernment Revenues - St	3,100,715	-	-	-	0%
Intergovernment Rev-Federal	60,655,062	100,498,235	115,560,043	15,061,808	15%
Charges For Services	(3,528,274)	572,281	565,641	(6,640)	-1%
Miscellaneous Revenues	1,810,048	2,032,789	2,029,078	(3,711)	0%
Other Financing Sources	153,064,387	241,787,777	238,959,267	(2,828,510)	-1%
Intrafund Revenue	<u>16,552,035</u>	<u>13,310,082</u>	<u>13,781,026</u>	<u>470,944</u>	4%
Total Revenues	<u>231,653,973</u>	\$ <u>358,209,164</u>	\$ <u>370,903,055</u>	\$ <u>12,693,891</u>	4%
<b><u>Net County Cost</u></b>	<b>(1,881,845)</b>	\$ <b>609,408</b>	\$ <b>609,408</b>	\$ <b>-</b>	0%
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	641	742	747	5	

## **BEHAVIORAL HEALTH - PUBLIC GUARDIAN – 5630**

### **FUNCTION**

The Department of Behavioral Health – Public Guardian, in partnership with our diverse community, is dedicated to providing quality, culturally responsive, behavioral health services to promote wellness, recovery, and resiliency for individuals and families in our community.

The Department is designated by the State of California as the Mental Health Plan (MHP) provider under a 1915(b) Managed Care Waiver with the Federal Government. As the MHP, the Department provides or arranges for the provision of medically necessary specialty mental health services for persons who are indigent and persons covered by Medi-Cal. The Department provides both specialty mental health and Substance Use Disorder (SUD) services through County-operated and contracted programs, with the vast majority of services provided through contracted programs.

Federal Medicaid regulations mandate a Compliance Plan, Compliance Officer, and Compliance Committee in order to prevent, detect, and report fraud. The Compliance program performs and monitors compliance audits and reviews; develops and coordinates compliance risk assessments; provides and coordinates training and education; and, investigates and reports issues of possible non-compliance.

The Public Guardian’s Office, through California Probate Code, Section 2920, and Welfare and Institutions Code, Section 5351, is mandated to manage the personal and estate affairs of those determined incompetent by the Superior Court. The Office protects those individuals from fraud or undue influence in their estates from loss, waste, or misappropriation.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$371,512,463 represents a 4% (\$12,693,891) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$370,903,055 represent a 4% (\$12,693,891) increase over the FY 2019-20 Adopted Budget. Net County Cost recommended at \$609,408 represents no change from the FY 2019-20 Adopted Budget and supports the services of the Public Guardian’s Office that are not reimbursable through third party funding. Staffing is recommended at 747 positions, an increase of 5 positions over the current level.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Implement one new project funded through MHSA Innovation funding with approval of the California Mental Health Services Act (MHSA) Innovation funding and approval of the California Mental Health Services Oversight and Accountability Commission (MHSOAC).
- **Performance Metric:** After receiving approval from the MHSOAC, successfully implement one of the programs through a contracted partnership.

##### **FY 2019-20**

- **Goal:** Successfully implement one of three new projects, as described in the Significant Program Changes section, funded through Mental Health Services Act (MHSA) Innovation funding with approval of the California MHSOAC.
- **Outcome(s)/Result(s):** On May 28, 2020, the Department submitted three Innovations plans to the MHSOAC for approval. All three plans were approved. A competitive RFP process was completed for The Lodge in April 2020, for which RH Community Builders was the successful

bidder. Implementation of the project was delayed by the COVID-19 Public Health Emergency (COVID-19), but contract negotiations have been initiated. A Suspension of Competition was obtained for both Project Ridewell and Handle With Care Plus+. Implementation of these projects was also delayed by the COVID-19 emergency, but coordination activities are ongoing.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

- In March 2020, the COVID-19 pandemic resulted in the temporary suspension of face-to-face services. The Department successfully pivoted to telehealth/telephone services, being able to maintain volume of services delivered and persons served for mental health services. The Department was able to quickly develop and implement a warmline in order to meet the emotional needs of individuals within the community impacted by COVID-19.
- In FY 2019-20, the Department continued to implement the Full-Service Partnership Evaluation, the Psychiatric Advanced Directive, and the Community Program Planning Process Innovation projects that were approved in FY 2018-19. The Department also received approval for three new Innovation Plans in FY 2019-20, for a total of \$6.2 million in Innovation funding. These projects include The Lodge, Handle with Care Plus+, and Project Ridewell. The projects will be implemented over the next three fiscal years.
- The Department expanded the Crisis Intervention Team in the Fresno/Clovis metropolitan area. Kings View Behavioral Health was awarded a contract for this field-based crisis response program, which became operational in Spring of 2019. This program operates in close collaboration and partnership with multiple law enforcement agencies.
- DBH partnered with the Fresno Housing Authority in three applications for No Place Like Home (NPLH) funding for permanent supportive housing projects. All three projects received approval for award of funds. Through this partnership, the Department successfully receive tax credits to support housing developments. Construction began on the first development, Villages at Paragon, with an anticipated opening in Fall 2020.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$82,442,907 represent a 13% (\$9,740,601) increase over the FY 2019-20 Adopted Budget primarily due to the addition of 36 positions during FY 2019-20 and 5 new positions in FY 2020-21. The new positions will support information systems infrastructure for expanded internal and contracted services and new State policies/regulations.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$44,085,158 represents an 11% (\$4,219,185) increase over the FY 2019-20 Adopted Budget due to the addition of 36 position in FY 2019-20 and five new positions in FY 2020-21.
- Account 6200 Extra-Help recommended at \$125,000 represents a 67% (\$252,967) decrease from the FY 2019-20 Adopted Budget due to a decreased need for extra-help positions.
- Account 6300 Overtime recommended at \$384,323 represents a 21% (\$99,177) decrease from the FY 2019-20 Adopted Budget due to decreased programmatic need for overtime.
- Account 6400 Retirement Contribution recommended at \$27,274,194 represents a 22% (\$4,873,041) increase over the FY 2019-20 Adopted Budget due to an increase in rates and the addition of 36 positions in FY 2019-20 and five new positions in FY 2020-21.

- Account 6500 OASDI Contribution recommended at \$3,364,349 represents an 10% (\$319,674) increase over the FY 2019-20 Adopted Budget due to the addition of 36 positions in FY 2019-20 and five new positions in FY 2020-21
- Account 6550 Workers Compensation recommended at \$435,011 represents a 16% (\$59,260) increase over the FY 2019-20 Adopted Budget due to an increase in rates provided by the Department of Human Resources and the addition of 36 positions in FY 2019-20 and five new positions in FY 2020-21.
- Account 6600 Health Insurance Contribution recommended at \$6,534,908 represents a 10% (\$571,888) increase over the FY 2019-20 Adopted Budget due the addition of 36 positions in FY 2019-20 and five new positions in FY 2020-21.

**Services and Supplies**

- Services and Supplies recommended at \$288,865,356 represent a 2% (\$6,211,664) increase over the FY 2019-20 Adopted Budget primarily due to an increase in contracted services.

Recommended funding includes:

- Account 7101 General Liability Insurance recommended at \$416,990 represents a 14% (\$51,414) increase over the FY 2019-20 Adopted Budget due to an increase in rates.
- Account 7235 Medical Dental and Lab Supplies recommended at \$286,000 represents a 22% (\$79,000) decrease from the FY 2019-20 Adopted Budget due to a decrease in onsite services as result of expanded contracted services and COVID-19 shelter at home orders.
- Account 7296 Data Processing Services recommended at \$3,535,396 represents a 17% (\$519,098) increase over the FY 2019-20 Adopted Budget due to rate increases.
- Account 7345 Facility Operation and Maintenance recommended at \$2,539,125 represents a 28% (\$550,598) increase over the FY 2019-20 Adopted Budget due to rate increases.
- Account 7415 Transportation Travel – Education recommended at \$2,178,500 represents a 21% (\$571,500) decrease from the FY 2019-20 Adopted Budget due to an anticipated decrease in-person trainings requiring travel.
- Account 7430 Utilities recommended at \$511,761 represents a 11% (\$64,339) decrease from the FY 2019-20 Adopted Budget due to a decrease in rates.
- Account 7565 Countywide Cost Allocation recommended at \$1,263,513 represents a 15% (\$163,768) increase over the FY 2019-20 Adopted Budget due to an increase in the annual distribution of general government cost as allocated by the Auditor-Controller/Treasurer-Tax Collector.
- Account 7611 Security Services recommended at \$1,526,286 represents a 35% (\$392,151) increase over the FY 2019-20 Adopted Budget due to rate increases as a result in increased security services provided at Department locations.

**Other Financing Uses**

- Operating Transfers Out recommended at \$151,200 represent a 96% (\$3,249,876) decrease from the FY 2019-20 Adopted Budget due to completion of FY 2019-20 capital projects and building improvements. Costs for FY 2020-21 are associated with the replacement of six vehicles.

Recommended funding includes:

(6) Replacement Vehicles.....\$ 151,200

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$370,903,055 and represent a 4% (\$12,693,891) increase over the FY 2019-20 Adopted Budget, which is primarily due to estimated increases in Short Doyle, Drug, MAGI Medi-Cal, and Intrafund revenues. Significant changes by specific revenue source are noted below:
  - Intergovernmental Rev-Federal recommended at \$115,560,043 represents a 15% (\$15,061,808) increase over the FY 2019-20 Adopted Budget due to estimated increases in Medi-Cal revenue resulting from increased Mental Health and Substance Use Disorder Medi-Cal billable services and administrative activities.

## **PENDING FACTORS**

The Governor's FY 2020-21 Budget May Revise includes cuts to programs affecting the Department due to COVID-19. The May Revise proposed delaying the California Advancing and Innovating Medi-Cal initiative indefinitely, including nearly \$40 million in direct funding for counties under the proposed Behavioral Health Quality Improvement Program. This was intended to save the State \$740 million dollars in FY 2020-21. Governor Newsom announced an increase to health care coverage for full-scope Medi-Cal to all individuals 65 years and older regardless of immigration status in the FY 2020-21 January Recommended Budget. However, the Governor's May Revise withdraws this proposal, yielding an estimated savings of \$112.7 million in FY 2020-21. The May Revise recognized the decrease in realignment funds brought on by the closure of non-essential services to curb the spread of COVID-19 infections.

The economic downturn caused by COVID-19 will negatively impact realignment funding as it is reliant on 0.5% State sales tax as well as vehicle licensing fees. Due to the negative impacts on the economy cause by stay-at-home orders and the closure of non-essential businesses, DBH anticipates a decrease in realignment revenue. These decreases are projected to last up to five years as California and the United States face economic recession. The impacts of COVID-19 to behavioral health funding is evident when comparing the January Budget proposal which estimated \$222 billion in the State General Fund while the post-COVID-19 May Budget Revise indicates \$203 billion in the State General Fund. California is also experiencing an historically high unemployment rate of 18% which will impact consumer spending and consequently realignment revenue. Realignment funding is expected to maintain base funding from FY 2019-20. The pre-COVID-19 estimate for 1991 Realignment funds was \$1.29 billion and the current estimate has decreased by 12% to \$1.13 billion. The pre-COVID-19 estimate for 2011 realignment was \$1.53 billion and the current estimate has decreased by 17% to \$1.28 billion. These declines, partnered with the anticipated increased need for behavioral health services due to COVID-19 and the cost of shifting to telehealth, will leave the County without the anticipated realignment funds for FY 2020-21 and for years to come.

**BEHAVIORAL HEALTH - PUBLIC GUARDIAN - 5630****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1309	Div Mgr - Mental Health	D	9	9	\$ 1,011,191
1321	Epidemiologist	2486	1	1	75,621
1322	Mental Health Nurse I	2570	1	1	68,053
1323	Mental Health Nurse II	2939	1	1	77,824
1347	Utilization Review Specialist	2946	30	30	2,581,739
1363	Clinical Supervisor	3087	27	27	2,627,496
1444	Managed Care Coordinator	E	1	1	93,633
1447	Quality Improvement Coordinator	3200	1	1	85,520
1450	Licensed Vocational Nurse III	1647	12	12	621,521
1465	Licensed Vocational Nurse I	1352	8	8	286,407
1468	Psychiatric Technician III	1647	2	2	109,813
1481	Behavioral Health Nurse Manager	D	1	1	109,969
1494	Licensed Vocational Nurse II	1505	2	2	85,649
1501	Admitting Interviewer I	1097	7	7	210,572
1550	Medical Records Coordinator	2643	1	1	70,634
1560	Provider Relations Specialist	1391	6	6	248,243
1563	Psychiatric Mental Health Nurse Practitioner	4126	3	3	354,974
1564	Nurse Practitioner	3715	4	4	393,491
1593	Sr Admitting Interviewer	1485	3	3	123,971
1670	Admitting Interviewer II	1293	11	11	420,378
1772	Deputy Public Guardian I	1689	1	1	45,687
1773	Deputy Public Guardian II	1863	6	6	365,706
1910	Senior Licensed Psychologist	3286	2	2	174,026
1911	Licensed Psychologist	2986	1	1	79,069
1917	Unlic Mental Health Clinician	2319	53	53	3,586,457
1919	Lic Mental Health Clinician	2551	35	35	2,688,135
1920	Senior Licensed Mental Health Clinician	2807	56	56	4,636,029
1927	Community Mental Health Spec I	1454	32	32	1,280,382
1928	Community Mental Hlth Spec II	1605	51	51	2,592,873
1951	Substance Abuse Specialist I	1470	3	3	121,667
1952	Substance Abuse Specialist II	1621	5	5	231,259
1953	Sr Substance Abuse Specialist	1867	14	14	750,281
1958	Behavioral Health Program Manager	E	1	1	92,189
1960	Behavioral Health Worker II	1076	5	5	153,744
1963	Behavioral Health Worker I	960	1	1	27,916
1965	Parent Partner I	979	1	1	26,164
1967	Peer Support Specialist I	960	13	13	330,469
1968	Peer Support Specialist II	1056	8	8	251,288
2209	Executive Assistant	2166	1	1	68,620
2211	Business Systems Analyst II	2191	1	1	62,645
2212	Business Systems Analyst III	2540	5	5	393,472
2213	Business Systems Analyst I	1774	4	9	433,866
2240	Sr Business Systems Analyst	2845	2	2	166,188
2259	Public Guardian Manager	F	1	1	86,218
2291	Staff Analyst I	1876	44	44	2,279,563
2292	Staff Analyst II	2080	12	12	719,613
2293	Staff Analyst III	2403	20	20	1,416,038
2294	Sr Staff Analyst	3215	20	20	1,682,959
2297	Principal Staff Analyst	E	7	7	632,653
2316	Deputy Director of Behavioral Health	C	2	2	255,396
2321	Compliance Officer	E	1	1	92,189

Behavioral Health-Public Guardian (Org 5630)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2335	MHSA Education & Training Coordinator	2683	1	1	\$ 71,703
2336	Behavioral Health Business Manager	D	1	1	106,502
2337	Diversity Services Coordinator	2683	1	1	85,019
2338	MHSA Financial Analyst	F	1	1	83,820
3010	Chief Office Assistant	1850	1	1	58,635
3035	Eligibility Worker III	1556	2	2	103,816
3070	Supervising Office Assistant	1621	5	5	251,023
3080	Office Assistant III	1215	39	39	1,450,866
3110	Office Assistant II	1090	12	12	370,679
3111	Office Assistant II - C	1090	1	1	31,032
3125	Office Assistant I	969	29	29	794,991
3126	Office Assistant I - C	969	2	2	54,332
3140	Administrative Assistant II	1353	2	2	90,219
3142	Administrative Assistant I	1215	4	4	142,829
3143	Administrative Assistant I - Confidential	1215	1	1	35,822
3160	Administrative Assistant III	1496	8	8	386,568
3203	Account Clerk I	1161	6	6	188,949
3205	Account Clerk II	1274	4	4	140,295
3210	Accountant I	1787	3	3	151,346
3215	Accountant II	2045	2	2	119,806
3240	Supervising Account Clerk	1698	2	2	113,254
3255	Senior Accountant	2390	7	7	518,660
3260	Account Clerk III	1429	10	10	423,279
3262	Supervising Accountant	2603	3	3	234,597
3405	Estate Property Assistant	1274	1	1	34,795
3620	Program Technician I	1489	31	31	1,293,070
3621	Program Technician II	1666	16	16	820,870
3622	Program Technician I-Conf	1489	4	4	160,738
3623	Program Technician II-Conf	1666	3	3	151,608
8073	Director of Behavioral Health	B	1	1	170,273
<b>Subtotal</b>			<b>742</b>	<b>747</b>	<b>\$ 44,018,856</b>
Auto Allowance					7,800
Bilingual Skill Pay					58,500
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 44,085,156</b>

RECOMMENDED POSITIONS TO ADD (Effective October 19, 2020)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
2213	Business Systems Analyst I	1774	5	\$ 237,051
Cost of Positions Recommended to Add			5	\$ 237,051



**Board of Supervisors  
BUDGET 0110  
General Fund**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,467,048	\$ 2,796,748	\$ 3,048,663	\$ 251,915	9%
Services and Supplies	<u>695,949</u>	<u>1,163,623</u>	<u>1,286,105</u>	<u>122,482</u>	11%
Total Appropriations	\$ 3,162,997	\$ 3,960,371	\$ 4,334,768	\$ 374,397	9%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ -	\$ 39,580	\$ 39,580	\$ -	0%
Miscellaneous Revenues	<u>2,744</u>	<u>2,600</u>	<u>2,600</u>	<u>-</u>	0%
Total Revenues	\$ 2,744	\$ 42,180	\$ 42,180	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ 3,160,253</b>	<b>\$ 3,918,191</b>	<b>\$ 4,292,588</b>	<b>\$ 374,397</b>	<b>10%</b>
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	20	20	20	-	

## **BOARD OF SUPERVISORS – 0110**

### **FUNCTION**

The five members of the Board of Supervisors (Board) are elected to serve as the executive and legislative, policymaking body of the County. The Board is empowered by the State Constitution, the laws of California, and the Fresno County Charter to enact ordinances and establish policies that provide for the health, safety, and welfare of County residents. The Board is accountable for the appropriation of public funds under their jurisdiction and appoints County Counsel and the County Administrative Officer who is responsible to supervise and manage County operations necessary to meet State mandates and carry out local service priorities. The Board approves contracts for public improvement projects and other specialized services; conducts public hearings on land-use and other matters; and makes appointments to various Boards and Commissions. Individual Board members represent the Board on a variety of Boards and Commissions. Board Member Assistants are responsible for assisting Board Members in a confidential capacity by performing research, constituent liaison work, and providing administrative services. The Clerk of the Board of Supervisors (Clerk) is responsible for preparing the Board agendas and minutes, processing agenda items, coordinating Board meetings, and performing other ministerial duties in support of the Board. The Clerk also administers the property assessment equalization program, serves as filing officer for Statements of Economic Interests, and is responsible for certifications of tract and parcel maps for recordation.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$4,334,768 represents a 9% (\$374,397) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$42,180 represent no change from the FY 2019-20 Adopted Budget. Net County Cost (NCC) recommended at \$4,292,588 represents a 10% (\$374,397) increase over the FY 2019-20 Adopted Budget. No change in staffing is recommended, which remains at 20 positions. Staff turnover is expected to be minimal or non-existent; therefore, Salary Savings has not been included in the Recommended Budget.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** To coordinate and complete system training to County departments as it relates to BMI – Digital Reel system, a historical archival system for historical Board of Supervisors’ records from 1856 to current.
- **Performance Metric:** County employees will have access to search all Board of Supervisors’ records from 1856 to current from their computers using the BMI – Digital Reel and Granicus systems without having to rely on the Clerk of the Board staff to perform searches.

##### **FY 2019-20**

- **Goal:** To provide workshops/trainings to Boards, Commissions, and Committees (BCC) staff for compliance with Management Directive 2700.
- **Outcome(s)/Result(s):** Due to COVID-19, onsite BCC trainings were not provided; however, individual BCC trainings were provided for outside agencies and internal County departments by telephone.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,048,663 represent a 9% (\$251,915) increase over the FY 2019-20 Adopted Budget primarily due to increased retirement contribution rates.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$1,034,653 represents an 18% (\$157,525) increase over the FY 2019-20 Adopted Budget due to an increase in retirement contribution rates.

### **Services and Supplies**

- Services and Supplies recommended at \$1,286,105 represent an 11% (\$122,482) increase over the FY 2019-20 Adopted Budget due to budgeted NCC carryover from FY 2019-20.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$755,339 represents a 14% (\$94,446) increase over the FY 2019-20 Adopted Budget due to budgeted NCC carryover from FY 2019-20.

**BOARD OF SUPERVISORS - 0110**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0410	Member, Board of Supervisors	Elected	4	4	\$ 514,648
0415	Chairman, Board of Supervisors	Elected	1	1	144,856
0420	Board Member Assistant	2166	5	5	334,336
0421	Senior Board Member Assistant	2403	5	5	367,330
3025	Clerk to Board of Supervisors	E	1	1	99,567
3026	Senior Deputy Clerk to the Board	2233	1	1	68,955
3180	Deputy Clerk to the Board of Supervisors I	1489	2	2	93,727
3182	Deputy Clerk to the Board of Supervisors III	1866	<u>1</u>	<u>1</u>	<u>57,510</u>
<b>Subtotal</b>			<b>20</b>	<b>20</b>	<b>\$ 1,680,929</b>
	Auto Allowance				30,780
	Remuneration				<u>10,570</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,722,279</b>





Child Support Services (Org 5110)

**Child Support Services  
BUDGET 5110  
General Fund**

	Actual* 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 18,712,486	\$ 25,272,725	\$ 24,396,449	\$ (876,276)	-3%
Services and Supplies	<u>3,606,023</u>	<u>4,388,468</u>	<u>3,704,197</u>	<u>(684,271)</u>	-16%
Total Appropriations	\$ 22,318,509	\$ 29,661,193	\$ 28,100,646	\$ (1,560,547)	-5%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 771	\$ -	\$ -	\$ -	0%
Other Financing Sources	22,826,333	29,541,913	27,969,716	(1,572,197)	-5%
Intrafund Revenue	<u>126,082</u>	<u>119,280</u>	<u>130,930</u>	<u>11,650</u>	10%
Total Revenues	\$ 22,953,186	\$ 29,661,193	\$ 28,100,646	\$ (1,560,547)	-5%
<b><u>Net County Cost</u></b>	<b>\$ (634,677)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted <u>2018-19</u>	Current <u>2019-20</u>	Recommended <u>2020-21</u>	Increase/ (Decrease)	
Position Summary	224	278	278	-	

\* Net County Cost amount for FY2018-19 is due to timing difference as Child Support is fully funded by Federal and State with no Net County Cost

## **DEPARTMENT OF CHILD SUPPORT SERVICES – 5110**

### **FUNCTION**

The Fresno County Department of Child Support Services (FCDCSS) administers and implements the Federal Child Support Program for the State of California in Fresno County. This is accomplished by assisting families with establishing parentage and the establishment and enforcement of child support and medical support in an equitable, timely, and courteous manner. By encouraging parents to provide for their children, we are committed to improving the performance of the Fresno County Child Support Program and increasing total collections annually.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$28,100,646 represents a decrease of 5% (\$1,560,547) from the FY 2019-20 Adopted Budget. There is no Net County Cost (NCC) associated with this budget. Staffing is recommended at 278 positions, the same as the current staffing level. Salary Savings of 8.8% (\$1,225,219) was used calculating Regular Salaries, with related benefit cost savings of \$1,085,873.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Continue to operate efficiently and effectively to ensure FCDCSS remains one of the Top 5 Counties in California for cost effectiveness.
- Continue to maximize efficiencies through reengineering, training, and automation.
- Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness, defined as dollars collected for every dollar spent, of at least \$4.00 or higher. This is higher than the \$2.25 goal the State has established for FCDCSS.
- **Performance Metric:** Cost effectiveness is measured by calculating total dollars collected for every dollar expended. Cost effectiveness is an annual calculation conducted by the State Department of Child Support Services for all Local Child Support Agencies. The State's goal is to improve the overall effectiveness and efficiencies of the State's Child Support Program. Every Local Child Support Agency in California is challenged to have a minimum cost effectiveness of \$2.25. FCDCSS has been recognized by the State as an efficient and effective program with regards to the collections and distributions of child support.

##### **FY 2019-20**

- **Goal:** Continue to operate efficiently and effectively to ensure FCDCSS remains one of the Top 5 Counties in California for cost effectiveness.
- Continue to maximize efficiencies through reengineering, training, and automation.
- Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness of at least \$4.00 or higher. This is higher than the \$2.25 goal the State has established for FCDCSS.

- **Outcome(s)/Result(s):** The goal is set by the State and is calculated on a Federal Fiscal Year (FFY). For FFY 2019, October 2018 – September 2019, the total child support collected was \$93.4 million. This was an increase in departmental collections from the prior FFY 2018 by \$2.2 million. The Department overall cost effectiveness was \$3.99 for FFY 2019.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$24,396,449 represent a 3% (\$876,276) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in State and Federal funding. Staffing is recommended at 278 positions, same as the current staffing level.

Recommended funding includes:

- Account 6300 Overtime recommended at \$50,000 represents a 60% (\$75,000) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in funding available for overtime.

### **Services and Supplies**

- Services and Supplies recommended at \$3,704,197 represent a 16% (\$684,271) decrease from the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Account 7265 Office Expense recommended at \$200,154 represents a 27% (\$74,846) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in office equipment and supplies needed as more positions will be held vacant or unfilled to stay below budgeted salary savings.
- Account 7295 Professional and Specialized Services recommended at \$500,000 represents a 58% (\$700,000) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in contracted services and modular furniture purchases.
- Account 7415 Transportation, Travel and Education recommended at \$40,000 represents a 60% (\$60,000) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in travel and in person training as a result of the COVID-19 Public Health Emergency.
- Account 7565 Countywide Cost Allocation recommended at \$308,766 represents a 29% (\$69,848) increase over the FY 2019-20 Adopted Budget due to an increase in the annual distribution of general government cost as calculated by the Auditor-Controller/Treasurer-Tax Collector.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$28,100,646 and represent a 5% (\$1,560,547) decrease from the FY 2019-20 Adopted Budget which is primarily due to a reduction in funding allocations from the State Department of Child Support Services. The Department receives two separate and distinct State funding allocations: Administrative (\$26,751,788) and Electronic Data Processing (\$1,197,928). The funding received from the State is broken down as follows: 66% Federal pass through and 34% State pass through. The Department has budgeted \$20,000 in interest income generated from the monthly advancement of 1/12 of the State allocation. These revenues will be transferred in from the special revenue fund Org 1090 Admin & EDP Revenue.

**DEPARTMENT OF CHILD SUPPORT SERVICES - 5110**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1250	Chief Child Support Attorney	L	1	1	\$ 156,715
1251	Senior Child Support Attorney	4186	2	2	293,435
1252	Child Support Attorney IV	3889	3	3	347,180
1253	Child Support Attorney III	3324	2	2	212,223
1254	Child Support Attorney II	2770	1	1	79,747
1255	Child Support Attorney I	2373	1	1	68,426
1973	Child Support Assistant	1267	20	20	733,732
1974	Child Support Specialist III	1738	18	18	1,008,051
1975	Child Support Specialist I	1299	67	67	2,501,260
1976	Child Support Specialist II	1576	24	24	1,089,477
1977	Supervising Child Support Specialist	2162	17	17	1,181,952
1978	Child Support Services Program Manager	E	5	5	443,345
1979	Senior Child Support Specialist	1916	34	34	2,033,099
2211	Business Systems Analyst III	2540	2	2	160,965
2213	Business Systems Analyst I	1774	1	1	47,410
2240	Senior Business Systems Analyst	2596	1	1	99,176
2291	Staff Analyst I	1876	1	1	51,757
2293	Staff Analyst III	2356	1	1	69,067
2294	Senior Staff Analyst	F	1	1	85,133
2304	Deputy Director of Child Support Services	C	2	2	224,006
2315	Child Support Business Manager	E	1	1	96,803
3070	Supervising Office Assistant	1574	3	3	148,998
3080	Office Assistant III	1180	17	17	676,187
3081	Office Assistant III - Confidential	1180	1	1	36,943
3110	Office Assistant II	1058	4	4	129,277
3126	Office Assistant I - Confidential	969	1	1	28,435
3125	Office Assistant I	960	17	17	467,971
3141	Administrative Assistant II - Confidential	1353	1	1	39,889
3203	Account Clerk I	1127	8	8	253,028
3205	Account Clerk II	1237	1	1	34,543
3210	Accountant I	1752	1	1	50,324
3240	Supervising Account Clerk	1649	2	2	113,254
3260	Account Clerk III	1387	6	6	278,437
3262	Supervising Accountant	2552	1	1	82,516
3620	Program Technician I	1460	2	2	88,696
3621	Program Technician II	1633	5	5	256,608
3623	Program Technician II - Confidential	1633	2	2	105,537
8100	Director of Child Support Services	B	1	1	149,337
<b>Subtotal</b>			<b>278</b>	<b>278</b>	<b>\$ 13,922,938</b>
	Auto Allowance				7,800
	Bilingual Skill Pay				46,800
	Salary Savings (8.8%)				(1,225,219)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 12,752,319</b>





**County Administrative Office  
BUDGET 0120  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,970,972	\$ 2,114,517	\$ 2,259,454	\$ 144,937	7%
Services and Supplies	174,590	294,205	265,347	(28,858)	-10%
Total Appropriations	\$ 2,145,562	\$ 2,408,722	\$ 2,524,801	\$ 116,079	5%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 2,313	\$ -	\$ -	\$ -	0%
Miscellaneous Revenues	12,227	-	-	-	0%
Other Financing Sources	58,529	57,600	90,387	32,787	57%
Intrafund Revenue	346,774	442,973	442,973	-	0%
Total Revenues	\$ 419,843	\$ 500,573	\$ 533,360	\$ 32,787	7%
<b><u>Net County Cost</u></b>	<b>\$ 1,725,719</b>	<b>\$ 1,908,149</b>	<b>\$ 1,991,441</b>	<b>\$ 83,292</b>	<b>4%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	11	11	11	-	

## **COUNTY ADMINISTRATIVE OFFICE – 0120**

### **FUNCTION**

The County Administrative Office (CAO) is responsible for administering County government. The office works with County Department Heads, various local, State, and Federal government entities, non-profit agencies, businesses, and educational institutions to address community concerns and issues in the operation of the County. The CAO develops strategic plans based on Board of Supervisors (Board) policies and direction. The CAO processes agenda items and sets Board meeting agendas, prepares and assists in Board presentations, performs legislative analysis and advocacy functions, and conducts continuous research in administrative policies and practices with special emphasis on the review of interdepartmental coordination and management to ensure that service to the public is provided in the most efficient manner possible. The CAO directs the development of the annual Recommended Budget for the Board's consideration and exercises budgetary control over departmental expenditure of funds and use of personnel. The CAO also provides liaison and coordination activities for the budgeting, financing, and management of capital improvement projects; acts as negotiator in County litigation matters; and is responsible for all emergency related activities. The CAO is responsible for all support functions required for the operation of the Grand Jury and reviews claims for payment for court appointed defense attorneys, experts and other ancillary services providers for indigent parties.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$2,524,801 represents a 5% (\$116,079) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$533,360 represent a 7% (\$32,787) increase over the FY 2019-20 Adopted Budget.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** The County Administrative Office is committed to continued collaboration across all County departments in an ongoing effort to build strong relationships, enhance County services, maximize transparency, maintain open communication, and cultivate an environment that promotes personal and professional development throughout the County workforce.
- **Performance Metric:** The County Administrative Office will measure progress in cooperation with department leadership, staff, and stakeholders, soliciting feedback on policies and decision making to better assess areas of need and/or improvement and help to guide appropriate actions in support of department goals.

##### **FY 2019-20**

- **Goal:** The goal for the County Administrative Office is to enhance transparency, communication and collaboration across all County departments, employees and stakeholders as part of an ongoing effort to foster strong relationships, improve understanding of County policies and decision-making, and boost workforce morale.
- **Outcome(s)/Result(s):** The County Administrative office has assisted and participated in various meetings, committees, work groups, and teleconferences to strengthen the lines of communication, workforce morale, and working relationships amongst all of the County departments, employees, and stakeholders.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,259,454 represent a 7% (\$144,937) increase over the FY 2019-20 Adopted Budget primarily due to increased retirement rates. Staffing is recommended at 11 positions, the same as the current staffing level.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$533,360 and represent a 7% (\$32,787) increase over the FY 2019-20 Adopted Budget primarily due to an increase of staff hours that will be charged to third-party departments for support services.

**COUNTY ADMINISTRATIVE OFFICE - 0120**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
2247	Principal Administrative Analyst	E	2	2	\$ 193,606
2270	Senior Administrative Analyst	F	3	3	251,459
2320	Public Information Officer	F	1	1	83,820
3170	Executive Assistant to the CAO	2403	1	1	70,269
3622	Program Technician II - Confidential	1666	1	1	52,769
8020	County Administrative Officer	FLAT	1	1	248,252
8211	Assistant County Administrative Officer	B	2	2	307,643
<b>Subtotal</b>			<b>11</b>	<b>11</b>	<b>\$ 1,207,818</b>
	Auto Allowance				18,450
	Cell Phone Stipend				900
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,227,168</b>





**CAO - Alternate Indigent Defense  
BUDGET 2875  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 5,908,788	\$ 5,886,454	\$ 6,071,509	\$ 185,055	3%
Total Appropriations	\$ 5,908,788	\$ 5,886,454	\$ 6,071,509	\$ 185,055	3%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ -	\$ 343,400	\$ 308,455	\$ (34,945)	-10%
Charges For Services	2,771	-	-	-	0%
Other Financing Sources	391,155	-	-	-	0%
Total Revenues	\$ 393,926	\$ 343,400	\$ 308,455	\$ (34,945)	-10%
<b><u>Net County Cost</u></b>	<b>\$ 5,514,862</b>	<b>\$ 5,543,054</b>	<b>\$ 5,763,054</b>	<b>\$ 220,000</b>	<b>4%</b>

## **CAO - ALTERNATE INDIGENT DEFENSE – 2875**

### **FUNCTION**

The Alternate Indigent Defense budget provides for the funding of legal defense services for indigent criminal defendants when the Public Defender declares a conflict of interest. Appropriations for court appointed attorneys and ancillary defense services in capital cases under Penal Code Section 987.9 are also included in this budget.

### **OVERVIEW**

The FY 2020-21 Recommended Budget appropriations of \$6,071,509 represent a 3% (\$185,055) increase over the FY 2019-20 Adopted Budget. The Net County Cost of \$5,763,054 represents an increase of 4% (\$220,000) over the FY 2019-20 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$6,071,509 represent a 3% (\$185,055) increase over the FY 2019-20 Adopted Budget. This is primarily due to an increase in the alternate indigent defense agreement funded in this budget.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$308,355 and represent a 10% (\$34,495) decrease from the FY 2019-20 Adopted Budget. The Criminal Justice Facility Construction Fund is the revenue source for this budget.





**CAO Disaster Org (CARES Act)  
BUDGET 3663  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ -	\$ -	\$ 61,695,399	\$ 61,695,399	100%
Other Charges	-	-	20,000,000	20,000,000	100%
Total Appropriations	\$ -	\$ -	\$ 81,695,399	\$ 81,695,399	100%
 <b><u>Revenues</u></b>					
Other Financing Sources	-	-	81,695,399	81,695,399	100%
Total Revenues	\$ -	\$ -	\$ 81,695,399	\$ 81,695,399	100%
 <b><u>Net County Cost</u></b>	 \$ -	 \$ -	 \$ -	 \$ -	 0%

## **CAO DISASTER ORG (CARES ACT) – 3663**

### **FUNCTION**

The CAO Disaster Org (CARES Act) provides funding for expenditures related to disaster recovery operations. The financial and operational activities funded in this budget are administered by the County Administrative Office and the Auditor-Controller/Treasurer-Tax Collector.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$81,695,399 represents a 100% (\$81,695,399) increase in appropriations over the FY 2019-20 Adopted Budget as this Org was created in FY 2019-20 to provide funding for expenditures related to disaster recovery operations related to the COVID-19 Public Health Emergency. Revenues recommended at \$81,695,399 represent a 100% (\$81,695,399) increase over the FY 2019-20 Adopted Budget. These funds are fully-funded by the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.

### **PENDING FACTORS**

The CARES Act specifically excludes the ability of State and local governments to use Coronavirus Relief Funds to replace revenue shortfalls. There are legislative proposals to provide additional funding for the replacement of revenue shortfalls and/or to amend the CARES Act to allow for such. County staff will continue to monitor and advocate for additional Federal stimulus packages to assist state and local governments.





Countywide Revenues (Org 0415)

CAO - Countywide Revenues  
 BUDGET 0415  
 General Fund

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Revenues</u></b>					
Taxes	\$ 280,844,142	\$ 275,153,726	\$ 286,927,596	\$ 11,773,870	4%
Licenses, Permits & Franchises	4,307,243	4,645,000	4,250,000	(395,000)	-9%
Fines, Forfeitures & Penalties	82,724	35,000	35,000	-	0%
Rev From Use of Money & Prop	3,485,497	2,700,000	2,700,000	-	0%
Intergovernment Revenues - St	7,513,332	3,310,000	3,300,000	(10,000)	0%
Intergovernment Rev-Federal	3,194,144	2,600,000	2,900,000	300,000	12%
Charges For Services	2,603,494	3,312,530	3,312,560	30	0%
Miscellaneous Revenues	1,061,132	10,000	10,000	-	0%
Other Financing Sources	433,507	496,907	496,907	-	0%
Total Revenues	\$ 303,525,214	\$ 292,263,163	\$ 303,932,063	\$ 11,668,900	4%
<b><u>Net County Cost</u></b>	<b>\$ (303,525,214)</b>	<b>\$ (292,263,163)</b>	<b>\$ (303,932,063)</b>	<b>\$ (11,668,900)</b>	<b>4%</b>

## **COUNTYWIDE REVENUES – 0415**

### **FUNCTION**

Countywide Revenues are not related to the revenue generating activities of any particular County department and include property taxes, sales tax, motor vehicle in lieu, interest, and other miscellaneous revenues. This revenue is used to fund the Net County Cost (NCC) of General Fund County departments.

### **OVERVIEW**

FY 2020-21 Countywide Revenues, which support General Fund costs, are recommended at (\$303,932,063) and represent a 4% (\$11,668,900) increase from the FY 2019-20 Adopted Budget. The increase is primarily due to increases in property tax revenues.

### **SUMMARY OF REVENUES**

- Taxes recommended at (\$286,927,596) are estimated at a 4% (\$11,773,870) increase over the FY 2019-20 Adopted Budget. This increase is predominately due to the anticipated growth in Secured Property Taxes (\$4,607,423) and Property Tax In Lieu of Vehicle License Fees (\$7,205,847). These taxes are derived from the net assessed value of real and personal property in Fresno County.
- Licenses, Permits and Franchises recommended at (\$4,250,000) are estimated at a 9% (\$395,000) decrease over the FY 2019-20 Adopted Budget primarily due to projected reductions in Franchise revenues.
- Intergovernmental Rev-Federal (\$2,900,000) are estimated at a 12% (\$300,000) increase over the FY 2019-20 Adopted Budget due to an expected growth in Federal Payment In Lieu of Taxes revenues.





**CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS**

**BUDGET 8210**

**General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Appropriations For Contingencies	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
Total Appropriations	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>0%</b>

**GENERAL RESERVES / DESIGNATIONS**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Budget Mitigation Designation	\$ 392,411	\$ 10,000,000	\$ -	\$ (10,000,000)	-100%
Rowell Building Lease Purchase	-	10,000,000	-	\$ (10,000,000)	-100%
Increase in General Reserves	7,976,222	18,000,000	-	\$ (18,000,000)	-100%
Total Appropriations	\$ 8,368,633	\$ 38,000,000	\$ -	\$ (38,000,000)	-100%

## **CAO - CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS – 8210**

### **FUNCTION**

The Contingencies, General Reserves, and Designations budget is used to provide for unforeseen or emergency expenditures during the course of the fiscal year and to accumulate funds in the General Fund for a designated use. General Fund Contingencies and Designations differ from General Reserves in that the Board of Supervisors (Board) can transfer Contingencies and Designations during the fiscal year to fund unanticipated expenditures on a (4/5) vote. The General Reserves, however, is a portion of the Fund Balance that is not available to fund current year expenditures except in cases where the Board declares an emergency as defined by California Government Code 29127. The Board can approve increases to Contingencies, General Reserves, and Designations during the fiscal year.

### **OVERVIEW**

The FY 2020-21 Recommended Budget includes \$1,000,000 in funding for Contingencies, which is the same as the FY 2019-20 Adopted Budget. The FY 2020-21 Recommended Budget does not include an increase to the General Reserves of the General Fund and the \$10,000,000 County budget mitigation reserve initiated in FY 2019-20 will be used to help balance the FY 2020-21 Recommended Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Contingencies**

- Contingencies are recommended at \$1,000,000, the same as the FY 2019-20 Adopted Budget. At the end of FY 2019-20 unused appropriations for Contingencies fell to Fund Balance and are included in the funding of the FY 2020-21 Recommended Budget. After adoption of the County Budget, during the fiscal year Contingencies require a 4/5 vote to access funding.

### **General Reserve**

- There is no increase recommended to General Reserves in the FY 2020-21 budget. The General Reserve balance for FY 2020-21 is \$54,000,000. The General Reserve, except in cases of legally declared emergency, may only be decreased at the time of adopting the budget. The General Reserve may be increased any time during the fiscal year by a 4/5 vote.

### **Budget Mitigation**

- As noted above, the County budget mitigation balance of \$10,000,000 is recommended to be used to balance the FY 2020-21 budget.





**CAO - Court Ancillary Services  
BUDGET 2838  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 1,806,169	\$ 1,964,969	\$ 1,935,137	\$ (29,832)	-2%
Other Charges	<u>14,828,263</u>	<u>15,624,768</u>	<u>15,624,768</u>	<u>-</u>	0%
Total Appropriations	\$ 16,634,432	\$ 17,589,737	\$ 17,559,905	\$ (29,832)	0%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 2,642,673	\$ 2,645,222	\$ 2,462,132	\$ (183,090)	-7%
Charges For Services	<u>3,191,992</u>	<u>2,412,012</u>	<u>2,565,270</u>	<u>153,258</u>	6%
Total Revenues	\$ 5,834,665	\$ 5,057,234	\$ 5,027,402	\$ (29,832)	-1%
<b><u>Net County Cost</u></b>	<b>\$ 10,799,767</b>	<b>\$ 12,532,503</b>	<b>\$ 12,532,503</b>	<b>\$ -</b>	<b>0%</b>

## **CAO - COURT ANCILLARY SERVICES – 2838**

### **FUNCTION**

Under the provisions of the Trial Court Funding Act (ACT) of 1997, the State assumed responsibility for funding trial court operations commencing with FY 1997-98. The County is responsible for paying a Maintenance-of-Effort (MOE) to the State consisting of two components: County's contribution to trial court operations in FY 1994-95, and fines and forfeiture revenue remitted to the State in that same year. The County is also responsible for paying the State its share of the growth in fines and forfeiture revenue.

The ACT also requires counties to pay for the ongoing maintenance of court facilities for judicial and court operations. As part of the prescribed legislation, the ACT established County Facility Payments (CFPs) for counties to pay their pro rata share of facilities operations and maintenance costs based on historical averages (FY 1995-1996 through FY 1999-2000).

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$17,559,905 represents a less than 1% (\$29,832) decrease from the FY 2019-20 Adopted Budget. Revenues recommended at \$5,027,402 represent a 1% (\$29,832) decrease from the FY 2019-20 Adopted Budget. The decrease in appropriations is primarily due to a decrease in facility operation and maintenance charges. The Net County Cost of \$12,532,503 represents no change from the FY 2019-20 Adopted Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Other Charges**

- Other Charges recommended at \$15,624,768 represent no change from the FY 2019-20 Adopted Budget.

Recommended funding includes:

- The County's State Trial Court MOE obligation of \$14,758,944, which includes a base Court services cost obligation of \$11,222,780 and a fines and forfeitures base of \$3,536,164.
- An estimated growth payment of \$791,992 based on projected fines and forfeitures revenues above the MOE.





**CAO - Grand Jury  
BUDGET 2870  
General Fund**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 58,218	\$ 65,000	\$ 70,000	\$ 5,000	8%
Total Appropriations	\$ 58,218	\$ 65,000	\$ 70,000	\$ 5,000	8%
<u>Revenues</u>	\$ -	\$ -	\$ -	\$ -	
<b><u>Net County Cost</u></b>	<b>\$ 58,218</b>	<b>\$ 65,000</b>	<b>\$ 70,000</b>	<b>\$ 5,000</b>	<b>8%</b>

## **CAO - GRAND JURY – 2870**

### **FUNCTION**

The Grand Jury is formed pursuant to California Penal Code Section 888. Members are impaneled by the Presiding Judge of the Fresno County Superior Court to investigate and inquire into the operations of the County, cities, and special districts. The Grand Jury also hears indictments brought by the District Attorney and may investigate misconduct of public officials. While the formation of the Grand Jury is mandated, the service level is not mandated.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$70,000 represents an 8% (\$5,000) increase over the FY 2019-20 Adopted Budget. The Grand Jury will also receive approximately \$37,465 of in-kind support from the County: Parking - \$5,928; County Counsel - \$28,000; District Attorney - \$2,037; and, County Administrative Office (CAO) - \$17,500. The CAO continues to provide all support functions required for the operation of the Grand Jury as a result of the Superior Court transferring this responsibility to the CAO in FY 2012-13.





Interest and Miscellaneous Expenditures (Org 2540)

CAO - Interest and Miscellaneous Expenditures  
 BUDGET 2540  
 General Fund

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 2,859,455	\$ 8,952,613	\$ 6,350,148	\$ (2,602,465)	-29%
Other Charges	2,495,910	2,801,406	3,942,062	1,140,656	41%
Other Financing Uses	<u>20,628,653</u>	<u>22,747,302</u>	<u>3,817,619</u>	<u>(18,929,683)</u>	-83%
Total Appropriations	\$ 25,984,018	\$ 34,501,321	\$ 14,109,829	\$ (20,391,492)	-59%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	0%
Miscellaneous Revenues	146,914	152,760	145,000	(7,760)	-5%
Intrafund Revenue	<u>78,771</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total Revenues	\$ 725,685	\$ 652,760	\$ 645,000	\$ (7,760)	-1%
<b><u>Net County Cost</u></b>	<b>\$ 25,258,333</b>	<b>\$ 33,848,561</b>	<b>\$ 13,464,829</b>	<b>\$ (20,383,732)</b>	<b>-60%</b>

## **CAO - INTEREST AND MISCELLANEOUS EXPENDITURES – 2540**

### **FUNCTION**

The Interest and Miscellaneous Expenditures budget provides funding for expenditures that are not attributable to the operation of any specific department or that are for projects that need to be closely monitored per direction of the Board of Supervisors (Board). Appropriations primarily fund debt service payments for the Lease Revenue Refunding Bonds (LRRB); outside counsel; fire protection; economic development; countywide audit services; Federal and State legislative advocacy; costs applicable to vacant spaces in County-owned buildings, emergency repairs, contributions to local organizations, and when monies are available to transfer out to Capital Projects. The financial and operational activities funded in this budget are administered by several departments including the County Administrative Office, Auditor-Controller/Treasurer-Tax Collector (ACTTC), County Counsel, and the Internal Services Department (ISD).

### **OVERVIEW**

The FY 2020-21 Recommended Budget appropriations of \$14,109,829 represents a 59% (\$20,391,492) decrease over the FY 2019-20 Adopted Budget. The decrease in recommended appropriations is primarily due to the lack of one-time monies available due to the economic impact of the COVID-19 Public Health Emergency (COVID-19).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies are recommended at \$6,350,148, a 29% decrease over the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Maintenance-Buildings and Grounds is recommended at \$595,000, the same level as the FY 2019-20 Adopted Budget. This recommended amount is based on projected expenditures for emergency repairs and costs associated with maintaining County buildings and property leased to others. To keep department charges at a reasonable level, reserves for emergency repairs are currently not included in the Facility Services Internal Service Fund (ISF). ISD administers these activities.
- Memberships recommended at \$117,961 represents a \$2,000 increase over the FY 2019-20 Adopted Budget. These memberships include Urban Counties Caucus (\$37,000), Water Joint Powers Agency (\$50,000), and NACO (\$18,421)
- Countywide Audit and Related Consulting Services are recommended at \$155,000, the same level as the FY 2019-20 Adopted Budget. Expenditures are for the annual independent audits required by various Government Codes, U.S. Government Auditing Standards, the Single Audit Act, and individual Federal/State grants. The audits are also necessary for the County's bond rating and are directly related to the cost of borrowing. Reimbursements in the amount of \$17,760 are expected to be received from third party payers to offset the audit costs related to their agencies. The ACTTC administers these activities.
- Financial Advisor Services are recommended at \$100,000, the same level as the FY 2019-20 Adopted Budget. The services of a financial consultant are needed for professional services related to debt financing and other financial advisory services. County staff does not have the resources or expertise in these matters. Also included is the cost of printing and binding any

needed official statements as well as online bidding charges. The ACTTC administers these activities.

- Government Finance Officers Association (GFOA) recommended at \$1,250, the same level as the FY 2019-20 Adopted Budget. This recommended appropriation is to obtain the GFOA - Certificate of Achievement, a certification established to encourage local governments to go beyond minimum requirements when preparing Comprehensive Annual Financial Reports. Achieving the certificate enhances confidence in the reported financial position of the County. The ACTTC administers this activity.
- Trustee Fees are recommended at \$5,000 the same level as the FY 2019-20 Adopted Budget. These appropriations are used to pay the Bank of New York for administering the 2012 LRRB, Juvenile Justice Court Facility and Offices Lease Revenue Bonds LRBs and Pension Obligation Bonds (POB). The County does not have the expertise or resources to perform these specialized services. The ACTTC administers these activities.
- Actuarial Fees are recommended at \$22,000 the same level as the FY 2019-20 Adopted Budget. These appropriations are used to fund the cost of contracted actuarial services to prepare Governmental Accounting Standards Board (GASB) 68, which changed the way the County reports their pension liability on their financial reports. The ACTTC administers these activities.
- Bond Counsel are recommended at \$80,000 the same level as the FY 2019-20 Adopted Budget to fund services required from outside bond counsel. County Counsel does not have the expertise regarding municipal finance matters (e.g. bond issuance), and investors expect to see a nationally recognized law firm on the bond documents. The County issued a TRAN in FY 2020-21 for the first time in five years. County Counsel administers these activities.
- Outside Counsel recommended at \$150,000 represents a \$200,000 decrease over the FY 2019-20 Adopted Budget to fund services in connection with American's with Disabilities Act matters and General Plan litigation.
- State and Federal Legislative Advocacy Services are recommended at \$186,816, the same level as the FY 2019-20 Adopted Budget and are based on costs for contracted services with our State (\$98,808) and Federal (\$88,008) Legislative Advocates. The Legislative Advocates provide lobbyist services to more effectively represent the needs of the County on numerous issues at the State and Federal levels. The County Administrative Office administers these activities.
- Annual Membership Dues for the Five Cities Economic Development Joint Powers Authority (JPA) is recommended at \$6,700, the same level as the FY 2019-20 Adopted Budget. The JPA was established to assist member agencies to develop local economic development resources, establish cooperative relationships to pursue legislation, seek funding, plan the allocation of resources, and implement the Regional Economic Development Program and strategies. The JPA now consists of eight members including the cities of Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma as well as the County of Fresno. Membership dues are proportionate to each member agency's population. The County Administrative Office administers these activities.
- Driver Alliant Insurance Liability is recommended at \$275, the same level as the FY 2019-20 Adopted Budget and is for the Retirement Board's insurance coverage. California Government Code Section 7511 requires the County to pay for premiums related to the non-recourse clause of fiduciary liability insurance for the Fresno County Employees' Retirement Association (FCERA) Board and Administrator. The Code prohibits a public retirement plan from paying this charge. The bill is received from FCERA and payment is processed by the County Administrative Office.

## Interest and Miscellaneous Expenditures (Org 2540)

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- Council of Governments (COG) Membership Dues is recommended at \$15,500, the same level as the FY 2019-20 Adopted Budget. These appropriations fund annual membership dues that are required through the COG Joint Powers Agreement (JPA). COG (a mandated State and Federal-designated Regional Transportation and Metropolitan Planning agency) currently uses the dues for State and Federal lobbying efforts that cannot be funded from the Road Fund. Participation in the JPA is necessary for the County to have a voice in regional decision-making and the programming of hundreds of millions of dollars in regional and local transportation funding. The County Administrative Office administers this item.
- County General Plan recommended at \$400,000, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations are re-budgeting a portion of the FY 2019-20 Adopted Budget appropriations and are based on General Plan/Zoning Ordinance costs provided by Public Works and Planning. Public Works and Planning administers this item.
- County Public Facilities Impact Fees Renewal recommended at \$50,000 the same level as the FY 2019-20 Adopted Budget. The recommended appropriations are needed to fund consultant and staff work necessary to update the Public Facilities Impact Fees that are collected prior to the issuance of building permits in the County to ensure full cost recovery.
- Appraisal Fees recommended at \$20,000, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations are for the cost of appraising County property. For County property to be sold, an appraisal must be obtained. Funding will be used for the cost of obtaining appraisals as the County potentially looks to sell vacant property. The County Administrative Office administers this item.
- Appropriations in the amount of \$100,000 are recommended for annual maintenance of medians on County streets and roads. Public Works and Planning will administer these activities.
- Appropriations in the amount of \$100,000 are recommended for the offset of costs associated with homeless cleanup activities, the same level as the FY 2019-20 Adopted Budget.
- Appropriations in the amount of \$1,000,000 are recommended for the costs associated with department moves anticipated due to the District Attorney consolidating its department in the Rowell building along with the move of the dispatch area of the Sheriff's Office to the EMS dispatch center at Hamilton Yard once the new EMS dispatch center is completed in late 2020.
- Facility Services Rent is recommended at \$2,100,000, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations are based on actual and estimated costs of utilities, and maintenance of vacant County building spaces including University Medical Center and Elkhorn Boot Camp. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Facility Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund Org 2540.
- Security Services is recommended at \$173,593, an increase of \$47,188 for security services of vacant County building spaces, including University Medical Center and Elkhorn Boot Camp. These estimates could be reduced or offset as a result of the Board's direction to consider the sale, lease, or increased use of County properties. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Security Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund Org 2540.

### **Other Charges**

- Other Charges are recommended at \$3,942,062 and represent a 41% (\$1,140,656) increase over the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Fresno City/County Historical Society is recommended at \$12,500, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations provide non-mandated funding for the operation of the Kearney Mansion Museum complex and interior maintenance of the Kearney Mansion. The County Administrative Office administers this activity. Additional funds are budgeted in Parks and Grounds Org 7910 of Public Works & Planning.
- 415 Retirement Replacement Plan is recommended at \$145,000, an increase of \$10,000 over the 2019-20 Adopted Budget. The recommended appropriations are for payments to past County of Fresno employees who have retired and have compensation above the Internal Revenue Code tax limit for retirement. The recommended funding, which is required by Internal Revenue Code 415, is based on projected expenditures as provided by the ACTTC. These costs are fully offset by a reimbursement to Org 2540 which is made available from a like reduction in the retirement contribution to FCERA. The ACTTC administers this activity.
- Amador Plan Fire Services recommended at \$1,100,000, the same level as the FY 2019-20 Adopted Budget and is based on the proposed agreement with CAL FIRE for FY 2019-20. The FY 2020-21 agreement funding provides for non-mandated fire protection services during the non-fire season (generally November through May) at four of five fire stations located in select foothill and mountain areas including Piedra, Blasingame, Shaver Lake, and Squaw Valley. The Hurley station will be funded by the Fresno County Fire Protection District. Payments under this agreement are based on actual costs, which are contingent on the length of the fire season. The agreement with CAL FIRE is presented to the Board during the Fiscal Year for retroactive approval. The County Administrative Office administers these activities.
- Cash Shortages are recommended at \$5,000, the same level as the FY 2019-20 Adopted Budget and based on actual and projected expenditures. Consistent with Management Directive 740, cash shortage reimbursements to County departments have been budgeted in Org 2540. Shortages are recommended for approval if there is no proof of fraud or gross negligence and the loss is not covered by insurance. The ACTTC administers these activities.
- Support of Organizations recommended at \$2,406,229 represents an 89% (\$1,130,656) increase over the FY 2019-20 Adopted Budget. The Support of Organizations account was created to fund community service programs the Board adopts funding for each Fiscal Year as described below:
  - Cooperative Extension is recommended at \$415,000, the same level as the FY 2019-20 Adopted Budget. In FY 2012-13, the County and the Regents of the University of California (University) determined for future years to discontinue use of the County Budget Org 7610 and create a partnership agreement in which the County will pay the University directly an amount adopted by the Board each Fiscal Year. The County Administrative Office administers this activity.
  - Veterans Memorial Museum is recommended at \$20,000, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations are a non-mandated contribution to the Veterans Memorial Museum to promote, improve, operate, or maintain the museum that preserves the County's military history and honors its veterans. The County Administrative Office administers this activity.
  - Fresno-Madera Area Agency on Aging (FMAAA) is recommended at \$51,112, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations reflect Fresno County's financial share of a JPA between the County, City of Fresno, and the County of Madera to provide the FMAAA's required match. This allows the FMAAA to receive Federal and State funding for the provision of senior services. The County Administrative Office administers this activity.

## Interest and Miscellaneous Expenditures (Org 2540)

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- Economic Development Corporation (EDC) contract is recommended at \$38,000, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations provide funding for the EDC to continue implementing non-mandated economic development marketing programs and promoting job creation in Fresno County, which is consistent with the economic element of the General Plan. The County Administrative Office administers this activity.
- Groundwater Sustainability Agency is recommended at \$770,000, virtually the same level as the FY 2019-20 Adopted Budget of \$770,211. The County of Fresno, as a Groundwater Sustainability Agency (GSA) for the Kings Sub-basin, has a memorandum of understanding with various GSAs as part of the Sustainable Groundwater Management Act (SGMA) signed into law in September 2014. Payments to water districts include: North Kings (\$149,000), Kings River East (\$3,250), Westlands Water District (\$20,000), Delta Mendota Coordination (\$100,000), Central Delta Mendota (\$100,000), Management Area "A" and "B" (\$347,750), Eastside Streamgroup (\$30,000) and San Joaquin River Contractors (\$20,000).
- Appropriations in the amount of \$1,100,867 are recommended for payment to the Fresno County Fire Protection District (District) extension of services. This payment is a result of an MOU entered into between the County and the District and was approved by the Board of Supervisors on June 12, 2018. The County Administrative Office administers this item.
- Volunteer Fire Department Contribution is recommended at \$11,250, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations represent the County's non-mandated contribution of \$2,250 each to five Volunteer Fire Departments (i.e. Big Creek, Hume Lake, Huntington Lake, Mountain Valley, and Pine Ridge) to purchase various types of firefighting clothing and equipment. The County Administrative Office administers this activity.
- Judgments and Damages are recommended at \$5,000, the same level as the FY 2019-20 Adopted Budget. The recommended appropriations are based on actual and projected expenditures and represent the County's obligation under California Commercial Code Division 3 to reimburse businesses for fraudulent or forged checks. The ACTTC administers this activity.
- Contributions – Other Agencies are recommended at \$258,333, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations are based on an estimate of 50% of the annual budget for the Local Agency Formation Commission Support (LAFCO) as annually passed by the LAFCO Board.

### **Other Financing Uses**

- Other Financing Uses are recommended at \$3,817,619 and represent an 83% (\$18,929,683) decrease from the FY 2019-20 Adopted Budget. This increase is primarily due to COVID-19 pandemic and the impact on the economy limiting the amount of one-time monies in the FY 2020-21 budget.

Recommended funding includes:

- Historical Records and Landmarks Commission (HLRC) Administrative Support is recommended at \$27,601, the same level as the FY 2019-20 Adopted Budget. These appropriations support costs associated with providing administrative support for the HLRC. The Library Org 7511 staff provides the administrative support and costs will be reimbursed based on actual expenses from this Org. Administrative support duties include preparing agenda's and taking minutes at the HLRC meetings throughout the year at various County locations: maintaining HLRC records and updating the Library and County websites, working with the Clerk to the Board to maintain the status of the 17 member commission, and tracking agenda items and applications turned in to the commission for review. In previous years the cost of administrative support had been provided through the Library, but upon review of the administrative support function, it was determined that cost could not be offset with Library Measure B funds. The Library administers this item.

- PeopleSoft Charges (Schools and Cemetery Districts) recommended at \$339,257, a \$17,227 reduction from the FY 2019-20 Adopted Budget. The recommended appropriations are based on ISD rate estimates required to fund PeopleSoft financial system charges for schools and cemetery districts. California Government Code Section 6103 and Health & Safety Code Section 9028 support that the County does not have the authority to charge such districts for performing the districts' data processing. ISD administers these activities.
- Coalinga Regional Disposal Site is recommended at \$150,000, the same level as the FY 2019-20 Adopted Budget to fund the State required post closure monitoring costs of the Coaling Regional Disposal site. The Department of Public Works and Planning administers this item.
- Contributions for the Quentin Hall Settlement are recommended at \$1,000,000.
- Operating Transfer Out to the Roads Division is recommended at \$212,959 to meet the County's MOE requirements for SB1, Road Repair and Accountability Act of 2017.
- Operating Transfer Out to Debt Service is recommended at \$2,105,029 and represents a 40% (\$1,374,488) decrease from the FY 2019-20 Adopted Budget and includes:
- The County is responsible for 41.5% of the annual 2007 LRB debt payment which is recommended at \$1,479,682. This represents a \$166 increase from the FY 2019-20 Adopted Budget. The recommended appropriations fund Fresno County's 41.5% share of the debt service payment related to the Juvenile Justice Court Facility LRB. The County's share of debt is offset by up to \$500,000 in annual Civil Assessment Fee revenues received from the Superior Court.
- The Superior Court is responsible for 58.5% of the annual 2007 LRB debt payment. This payment is now budgeted in the debt service funds Orgs 0301 and 0302 effective in FY 2019-20.
- Debt Service for the proposed DA Building is recommended at \$625,347, which represents a 69% (\$1,374,653) decrease from the FY 2019-20 Adopted Budget. For the FY 2020-21 recommended budget, \$1,374,653 of appropriations was transferred to the District Attorney's budget to accommodate ten months of debt service for the fiscal year. The remaining 2 months of debt service will be transferred to the District Attorney's budget for FY 2021-22.
- More information on the above debt service payments is available in the Narrative for Orgs 0301 and 0302–Debt Service. The ACTTC administers these activities.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$645,000 and represent a \$7,760 decrease from the FY 2019-20 Adopted Budget.



**County Clerk-Elections  
BUDGET 2850  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 3,145,278	\$ 3,977,061	\$ 4,229,235	\$ 252,174	6%
Services and Supplies	3,566,881	9,292,970	7,345,216	(1,947,754)	-21%
Other Charges	73,219	64,823	77,129	12,306	19%
Capital Assets	7,359	696,439	35,433	(661,006)	-95%
Total Appropriations	<u>\$ 6,792,738</u>	<u>\$ 14,031,293</u>	<u>\$ 11,687,013</u>	<u>\$ (2,344,280)</u>	-17%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 148,352	\$ 150,000	\$ 160,000	\$ 10,000	7%
Intergovernment Rev-Federal	-	7,045,184	4,176,052	(2,869,132)	-41%
Charges For Services	1,427,346	1,456,517	1,761,183	304,666	21%
Miscellaneous Revenues	45,757	31,500	31,500	-	0%
Other Financing Sources	-	25,000	317,080	292,080	1168%
Intrafund Revenue	341,012	304,823	305,129	306	0%
Total Revenues	<u>\$ 1,962,467</u>	<u>\$ 9,013,024</u>	<u>\$ 6,750,944</u>	<u>\$ (2,262,080)</u>	-25%
<b><u>Net County Cost</u></b>	<b><u>\$ 4,830,271</u></b>	<b><u>\$ 5,018,269</u></b>	<b><u>\$ 4,936,069</u></b>	<b><u>\$ (82,200)</u></b>	-2%
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	32	32	33	-	

## **COUNTY CLERK - ELECTIONS – 2850**

### **FUNCTION**

The mission of the County Clerk – Elections Department is to recognize and respect all individuals while continually improving and providing the highest quality of service, conduct elections in a manner that protects the integrity of the electoral process, and promote a positive work environment.

The County Clerk is responsible for registering voters, maintaining voter records, verifying petitions and conducting Federal, State, and County elections, as well as elections for special districts, school districts, and all cities in Fresno County. The Clerk Services Division issues marriage licenses, conducts civil marriage ceremonies, processes passport applications, and serves as the filing officer for fictitious business name statements, notary bonds, environmental impact reports, coroner's reports, and other miscellaneous documents.

The County Clerk is also responsible for the County's Records Management Program for inactive records storage, retrieval and destruction. The program provides assistance to all County departments to establish the legal retention and destruction timeframes for proper storage of records. Boxed records are maintained in the Records Management Center (RMC) located at the Elections Warehouse facility.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$11,687,013 represents a 17% (\$2,344,280) decrease from the FY 2019-20 Adopted Budget primarily due to decreased State and Federal grant funds. Revenues recommended at \$6,750,944 represent a 25% (\$2,262,080) decrease from the FY 2019-20 Adopted Budget. There are 33 positions included in the Recommended Budget, which reflects an addition of one position from the FY 2019-20 Adopted Budget. However, an item will be brought to the Board of Supervisors to delete a position after the new position has been filled through a Department-only promotional recruitment. This deletion will result in the total number of positions being unchanged from FY 2019-20.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** To implement the Voter's Choice Act in Fresno County for the November 2020 Presidential General Election during a global pandemic in compliance with associated State of California Executive Orders.
- **Performance Metric:** Provide required number of vote centers, recruit sufficient election workers, and adhere to State guidelines for the administration of the election.

##### **FY 2019-20**

- **Goal:** To implement the Voter's Choice Act in Fresno County for the March 2020 Presidential Primary.
- **Outcomes/Results:** The Department completed all public meetings, received State approval of its Election Administration Plan, and successfully executed the Vote Center Model during the March 2020 Presidential Primary.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The FY 2020-21 Recommended Budget includes costs for three scheduled elections – a FCERA election in August 2020 for an estimated cost of \$16,500 with a 100% revenue offset, a Presidential General Election in November 2020 for an estimated cost of \$3,156,704 with an estimated revenue offset of \$883,877 (28%), and a City of Clovis Municipal Election in March 2021 for an estimated cost of \$220,805 and will have a 100% revenue offset.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$4,229,235 represent a 6% (\$252,174) increase over the FY 2019-20 Adopted Budget primarily due to increases in retirement contributions.

Recommended funding includes:

- Account 6400 Retirement recommended at \$1,112,993 represents a 14% (\$134,908) increase over the FY 2019-20 Adopted Budget primarily due to rate changes.

### **Services and Supplies**

- Services and Supplies recommended at \$7,345,216 represents a 21% (\$1,947,754) decrease from the FY 2019-20 Adopted Budget primarily due to the new voting equipment purchased in FY 2019-20.

Recommended funding includes:

- Account 7268 Postage recommended at \$325,485 represents a 20% (\$54,485) increase over the FY 2019-20 Adopted Budget due to postage associated with higher voter turnout in scheduled elections.
- Account 7295 Professional and Specialized Services recommended at \$4,793,038 represents a significant (\$5,316,641) decrease from the FY 2019-20 Adopted Budget primarily due to the decreased Voter's Choice Act implementation expenditures.
- Account 7296 Data Processing Services recommended at \$899,875 represents a 73% (\$378,551) increase over the FY 2019-20 Adopted Budget primarily due to increased technical support needs associated with scheduled elections. The increase will be partially offset by State and Federal grant funds.
- Account 7309 Computer Service Software recommended at \$411,472 represents a significant (\$206,338) increase over the FY 2019-20 Adopted Budget primarily due to first year voting equipment license and maintenance costs.
- Account 7325 Publication and Legal Notices recommended at \$122,000 represents a 72% (\$51,000) increase over the FY 2019-20 Adopted Budget due to an increase in the number of jurisdictions requiring publications for the November Presidential General Election.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$6,750,944 and represent a 25% (\$2,262,080) decrease from the FY 2019-20 Adopted Budget, primarily due to a decrease in available State and Federal grant funding. Election revenues are expected to increase by approximately 21% (\$304,666) due to an anticipated higher revenue offset for the November Presidential General Election.

## **PENDING FACTORS**

The FY 2020-21 Recommended Budget includes costs for three scheduled elections – a FCERA election in August 2020, a Presidential General Election in November 2020, and a City of Clovis Municipal Election in March 2021. There may be additional special elections called during the year that are not included in this Recommended Budget. In that event, agenda items will be brought to the Board to address funding for any unscheduled elections.

The Department will execute the November Presidential General Election in the middle of the COVID-19 Public Health Emergency (COVID-19). This may present unbudgeted challenges for the Department as we determine necessary purchases of personal protective equipment, physical barriers, and modifications to vote center locations to provide required physical distancing. Additionally, physical changes to the Elections Warehouse are being implemented to comply with social distancing and safety requirements related to COVID-19.

The Department continues to monitor pending State legislation relevant to its operations. The Secretary of State has announced that Coronavirus Aid, Relief, and Economic Security Act (CARES) funding will be available to assist in the execution of the November election. Eligible expenses include any costs incurred in addition to normal election-related costs as a result of the pandemic. At this time the allocation amounts have not been finalized. Additionally, the Department is monitoring legislation that may provide flexibility in eligible expenditures and matching requirements for existing grant funds.

The Department anticipates that the global COVID-19 pandemic will continue to present unforeseen and unbudgeted challenges. We will be providing in-person voting opportunities at the Vote Centers in accordance with health and safety parameters. We will continue to work closely with the Fresno County Public Health Director.

**COUNTY CLERK - ELECTIONS - 2850**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0030	County Clerk	Elected	1	1	\$ 136,719
	Assistant County Clerk//Registrar of Voters	E	0	1	115,144
3166	Administrative Assistant I	1707	1	1	31,590
2213	Business Systems Analyst I	1774	1	1	50,161
2225	Systems & Procedures Manager	E	1	1	104,677
2294	Senior Staff Analyst	F	1	0	-
2333	County Clerk Business Manager	E	1	1	92,189
2374	County Clerk Program Manager	E	2	2	176,034
3029	County Clerk Program Coordinator	2231	3	3	196,549
3125	Office Assistant I	960	3	3	84,465
3110	Office Assistant II	1090	3	3	89,186
3080	Office Assistant III	1215	3	3	101,760
3205	Account Clerk II	1237	1	1	35,164
3262	Supervising Accountant	2603	1	1	82,516
3440	Stock Clerk II	1056	1	1	33,450
3620	Program Technician I	1489	4	5	212,132
3621	Program Technician II	1666	2	2	100,473
3704	Information Technology Analyst I	1739	1	1	50,281
3706	Information Technology Analyst III	2211	1	1	64,587
3707	Information Technology Analyst IV	2635	1	1	78,004
<b>Subtotal</b>			<b>32</b>	<b>33</b>	<b>\$ 1,835,081</b>
	Remuneration				2,114
	Auto Allowance				6,156
	Cell Phone Stipend				900
	Bilingual Skill Pay				3,900
	Salary Savings (3%)				(55,445)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,792,707</b>

**VACANT POSITIONS DELETED (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2294	Senior Staff Analyst	F	-1	\$ 85,133
	Cost of Restoring Vacant Positions		-1	85,133

**RECOMMENDED POSITIONS TO ADD (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3620	Program Technician I	1489	1	\$ 38,714
	Assistant County Clerk/Registrar of Voters	E	1	115,144
	Cost of Positions Recommended to Add		2	\$ 153,858



**County Council  
BUDGET 0710  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 5,400,310	\$ 6,194,939	\$ 6,364,076	\$ 169,137	3%
Services and Supplies	438,033	536,502	412,475	(124,027)	-23%
Total Appropriations	\$ 5,838,343	\$ 6,731,441	\$ 6,776,551	\$ 45,110	1%
 <b><u>Revenues</u></b>					
Charges For Services	\$ 944,891	\$ 1,468,850	\$ 1,283,064	\$ (185,786)	-13%
Intrafund Revenue	2,456,587	2,488,000	2,600,000	112,000	5%
Total Revenues	\$ 3,401,478	\$ 3,956,850	\$ 3,883,064	\$ (73,786)	-2%
 <b><u>Net County Cost</u></b>	 <b>\$ 2,436,865</b>	 <b>\$ 2,774,591</b>	 <b>\$ 2,893,487</b>	 <b>\$ 118,896</b>	 <b>4%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	34	36	34	(2)	

## **COUNTY COUNSEL – 0710**

### **FUNCTION**

The County Counsel Department represents the County and its officials in civil litigation and business transactions, defends the County in administrative law proceedings, provides written and oral legal opinions to County staff, and acts as legal advisor to County boards, commissions, committees, and Special Districts upon request. The County Counsel Department consists of 34 positions, including 26 attorneys and 8 support staff. In FY 2020-21, six attorneys will represent the Department of Social Services (DSS) in Dependency Court; one attorney will represent the Public Guardian and Sheriff-Coroner-Public Administrator in Probate Court; one attorney will represent the local Mental Health Director in civil commitment hearings; two attorneys will handle land use matters; four and one-half attorneys will represent the County in general litigation (including Risk Management cases, Eminent Domain cases, section 1983 Civil Rights cases, code enforcement, etc.); and two attorneys will represent the County in Civil Service Hearings and other employment related hearings/matters. The remaining attorneys will issue opinions, review contracts, attend meetings and handle general administrative and court hearings for the Board of Supervisors, the County Administrative Office, the Grand Jury, the In-Home Supportive Services Public Authority, the Transportation Authority, Council of Governments (COG), approximately 21 County departments and various other boards, committees and commissions.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$6,776,551, represents a 1% (\$45,110) increase over the FY 2019-20 Adopted Budget, which is primarily due to increased salaries and benefits costs, offset in part by the proposed deletion of two support staff positions and decreases in Services and Supplies. Revenues recommended at \$3,883,064 represent a 2% (\$73,786) decrease from the FY 2019-20 Adopted Budget to align with projections. Net County Cost (NCC) of \$2,893,487, represents a 4% increase over the FY 2019-20 Adopted Budget. No Salary Savings are included in this budget due to low anticipated staff turnover. Staffing is recommended at 34 positions, which reflects the deletion of two support staff positions over the current year level: one paralegal and one legal assistant – confidential.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Manage the legal services in the office between Net County Cost client departments and departments that pay for services through outside funding in order to operate within budgeted Net County Cost and revenue. Attempt to ensure that all legal services that are incurred by department programs with an outside funding source are paid for to the fullest extent possible by that outside funding source. This will also assist the County Administrator in assessing, allocating, and planning for the normal legal costs incurred by each County department
- **Performance Metric:** County Counsel meets its budgeted revenue goals in FY 2020-21.

**FY 2019-20**

- **Goal:** In conjunction with the County Administrator and the Internal Services Department, finalize and make available to departments an updated model contract for departments to use for contracted goods and services. With the participation of the Auditor-Controller/Treasurer-Tax-Collector and the Internal Services Department conduct at least two countywide trainings on the use of the updated model contract and on contract administration and compliance issues.
- **Outcome(s)/Result(s):** The updated model contract is anticipated to be approved by August 2020, and the countywide trainings will be provided shortly thereafter.

**SUMMARY OF CAO RECOMMENDATIONS**

**Services and Supplies**

- Services and Supplies recommended at \$412,475 represent a 23% (\$124,027) decrease from the FY 2019-20 Adopted Budget primarily due to decreased budgeting for Professional and Specialized Services.

Recommended funding includes:

- Account 7295 recommended at \$18,000 represent an 82% (\$82,000) decrease from the FY 2019-20 Adopted Budget, primarily due to the projected reduction in the need for court reporters, transcripts, and litigation experts. Should the need exceed the budgeted amount, County Counsel will seek funds from the department generating the litigation.

**SUMMARY OF REVENUES**

- Revenues are recommended at \$3,883,064 and represent a 2% (\$73,786) decrease from the FY 2019-20 Adopted Budget, primarily due to a decrease in Charges for Services.
- Charges for Services recommended at \$1,283,064 represent a 13% (\$185,786) decrease from the FY 2019-20 Adopted Budget due to new estimates based on prior year charges.

**COUNTY COUNSEL - 0710**

**REGULAR SALARIES**  
**BUDGETED POSITIONS**  
**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0240	Assistant County Counsel	L	1	1	\$ 172,280
1203	Paralegal I	1221	1	0	-
1204	Paralegal II	1451	2	2	80,623
1207	Chief Deputy County Counsel	L	2	2	313,222
1231	Deputy County Counsel I	2548	1	1	70,162
1232	Deputy County Counsel III	2973	3	3	243,492
1233	Deputy County Counsel III	3568	2	2	202,897
1234	Deputy County Counsel IV	4175	12	12	1,430,357
1235	Senior Deputy County Counsel	4494	3	3	427,289
1236	Principal Deputy County Counsel	L	1	1	149,494
1265	Legal Assistant I - Confidential	1090	1	0	-
1266	Legal Assistant II - Confidential	1215	2	2	69,470
1267	Senior Legal Assistant - Confidential	1496	2	2	94,823
2209	Executive Assistant	2166	1	1	68,620
3212	Accountant I - Confidential	1787	1	1	56,639
8035	County Counsel	Flat	1	1	206,825
<b>Subtotal</b>			<b>36</b>	<b>34</b>	<b>\$ 3,586,193</b>
	Auto Allowance				7,800
	Bilingual Skill Pay				1,305
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 3,595,298</b>

**VACANT POSITIONS DELETED (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1203	Paralegal I	1221	-1	\$ 32,539
1265	Legal Assistant I - Confidential	1090	-1	29,130
	Cost of Restoring Vacant Positions		-2	\$ 61,669





**District Attorney  
BUDGET 2860  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 30,551,280	\$ 33,692,099	\$ 34,923,880	\$ 1,231,781	4%
Services and Supplies	4,232,223	4,769,967	5,784,001	1,014,034	21%
Capital Assets	<u>227,224</u>	<u>225,000</u>	<u>90,000</u>	<u>(135,000)</u>	-60%
Total Appropriations	\$ 35,010,727	\$ 38,687,066	\$ 40,797,881	\$ 2,110,815	5%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 9,839,195	\$ 8,796,086	\$ 7,101,869	\$ (1,694,217)	-19%
Intergovernment Rev-Federal	286,972	202,545	392,212	189,667	94%
Charges For Services	157,883	103,400	131,400	28,000	27%
Miscellaneous Revenues	36,928	55,500	70,500	15,000	27%
Other Financing Sources	2,653,917	2,891,453	3,180,473	289,020	10%
Intrafund Revenue	<u>392,417</u>	<u>456,117</u>	<u>400,093</u>	<u>(56,024)</u>	-12%
Total Revenues	\$ 13,367,312	\$ 12,505,101	\$ 11,276,547	\$ (1,228,554)	-10%
<b><u>Net County Cost</u></b>	<b>\$ 21,643,415</b>	<b>\$ 26,181,965</b>	<b>\$ 29,521,334</b>	<b>\$ 3,339,369</b>	<b>13%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	192	197	197	-	

## **DISTRICT ATTORNEY – 2860**

### **FUNCTION**

The District Attorney is constitutionally mandated to evaluate for filing all criminal cases submitted by the 81 law enforcement agencies within Fresno County, and prosecute all felony and misdemeanor violations of State law on behalf of the People of the State of California. This includes homicides, gang violence, sexual assault, child abuse, domestic violence, identity theft, and juvenile adjudications. The District Attorney also investigates, files, and prosecutes criminal and civil actions of consumer fraud, real estate fraud, environmental crimes, welfare fraud, in-home supportive services fraud, and financial crimes; and is the legal advisor to the Fresno County Grand Jury for civil and criminal matters. The Writs and Appeals Unit manages and evaluates post-conviction criminal matters, researches and files writs to uphold reasonable interpretations of the law and protect lawful convictions, and appropriately responds to Habeas Petitions. This Unit also provides in-depth case research and legal assistance to their fellow prosecutors. Since November 2012, the Writs and Appeals Unit has represented the People at resentencing hearings of three strike life inmates petitioning for release. The Lifer Unit handles parole hearings for murderers and others serving life sentences seeking to be paroled. Additionally, the District Attorney provides legal guidance, investigative assistance, and training to the law enforcement agencies throughout the County. The Office maintains a post-plea diversion program for select first time misdemeanor defendants.

The Public Integrity Unit investigates and where appropriate, prosecutes those public officials or employees who commit crimes related to their official duties. Such investigations and prosecutions will include violations of the Brown Act, Elections Code, Political Reform Act, or other violations. This Unit functions in addition to, without interfering in, the work of the California Fair Political Practices Commission.

The Animal Cruelty Unit prosecutes those who commit offenses against animals, including both abuse and neglect. This Unit has also been involved in training law enforcement officers, animal control and humane officers, and prosecutors about the intricacies of this area of law.

This budget represents the core criminal prosecution units directly handling the District Attorney's mandated function of prosecuting all felony and misdemeanor offenses ranging from driving-under-the-influence misdemeanors to capital murder. Approximately 95% of the cases filed by the District Attorney are prosecuted by Deputy District Attorneys funded in this budget.

Funding for the District Attorney - Grant funded programs is detailed in Org 2862.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$40,797,881 represents a 5% (\$2,110,815) increase in appropriations over the FY 2019-20 Adopted Budget primarily due to retirement contribution increases and the move of lease costs for the Rowell building from Interest and Miscellaneous Expenditures Org 2540 to this budget. FY 2020-21 recommended revenues of \$11,276,547, represent a 10% (\$1,228,554) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Public Safety Proposition 172 Sales Tax Revenue. Net County Cost recommended at \$29,521,334 represents a 13% (\$3,339,369) increase over the FY 2019-20 Adopted Budget. Salary Savings of 2.75% (\$511,170) was used in calculating Regular Salaries with related benefit savings of \$438,036. Staffing is recommended at the current year level of 197 positions.

## **GOAL SETTING**

### **Goal**

#### **FY 2020-21**

- **Goal:** Continue to oversee the completion of the Rowell Building tenant improvements and relocate approximately 250 District Attorney staff members from three floors of the County Plaza and two leased facilities to the new home of the District Attorney. The Fresno County Board of Supervisors approved the lease of the Rowell building on July 9, 2019 with construction estimated to be completed by October 1, 2020.
- **Performance Metric:** Rowell tenant improvements are estimated to be completed with furniture installed and staff relocated by November 30, 2020.

#### **FY 2019-20**

- **Goal:** Oversee the completion of the Rowell Building tenant improvements and relocate approximately 250 District Attorney staff members from three floors of the County Plaza and two leased facilities to the new home of the District Attorney. The Fresno County Board of Supervisors approved the lease of the Rowell building on July 9, 2019 with construction estimated to be completed by March 1, 2020.
- **Outcome(s)/Result(s):** The relocation of District Attorney staff from the County Plaza and two other leased buildings is expected to occur during the month of October 2020. Construction delays and the impact of the COVID-19 Public Health Emergency (COVID-19) pushed the completion and associated move in date back.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

COVID-19 has impacted every aspect of the District Attorney's Office and the world. The new "normal" requires an enhanced level of employee safety considerations from, social distancing, Personal Protection Equipment (PPE), telecommuting and the restructuring of the workforce. COVID-19 has affected the operations and functions of the Justice Partners including the Superior Courts, law enforcement agencies, the Public Defender and the schools. Lastly, the impact to the economy continues to be felt in job losses and projected sales tax reductions from the State of California impacting departmental revenues and programs including the Community Corrections Partnership (CCP).

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$34,923,880 represent a 4% (\$1,231,781) increase over the FY 2019-20 Adopted Budget primarily due to retirement contribution increases.

Recommended funding includes:

- Account 6300 Overtime recommended at \$185,500 represents a 39% (\$52,500) increase over the FY 2019-20 Adopted Budget primarily due to the addition of overtime appropriations for the High Intensity Drug Trafficking Area (HIDTA) Program.

### **Services and Supplies**

- Services and Supplies recommended at \$5,784,001 represent a 21% (\$1,014,034) increase over the FY 2019-20 Adopted Budget primarily due to the move of lease costs for the Rowell building from Interest and Miscellaneous Expenditures Org 2540 to this budget.

Recommended funding includes:

- Account 7101 Liability Insurance recommended at \$141,705 represents a 40% (\$94,878) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in rates.
- Account 7295 Professional and Specialized Services recommended at \$808,680 represents a 16% (\$154,496) decrease from the FY 2019-20 Adopted Budget primarily due to costs for eProsecutor licenses that will not be paid again until FY 2021-22.
- Account 7340 Operating Leases-Buildings recommended at \$1,559,809 represents a 306% (\$1,175,904) increase over the FY 2019-20 Adopted Budget primarily due to the move of lease costs for the Rowell building from Interest and Miscellaneous Expenditures Org 2540 to this budget.
- Account 7416 Transportation and Travel County Garage recommended at \$581,965 represents a 14% (\$63,396) increase over the FY 2019-20 Adopted Budget primarily due to an increase in rates.

**Capital Assets**

- Capital Assets recommended at \$90,000 represent costs associated with the development of the Superior Court/law enforcement agency interfaces required for the new eProsecutor Case Management System (CMS) and are recommended for re-budgeting from FY 2019-20.  
(1) eProsecutor CMS Interface.....\$90,000.....Program Number 91297

**SUMMARY OF REVENUES**

- Revenues are recommended at \$11,276,547 and represent a 10% (\$1,228,554) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Public Safety Proposition 172 Sales Tax Revenue and AB 109 funding.
  - Account 3577 Intergovernment Revenue – State recommended at \$7,101,869 represents a 19% (\$1,694,217) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Public Safety Proposition 172 Sales Tax Revenue.
  - Account 4360 Intergovernment Revenue – Federal recommended at \$392,212 represents a 94% (\$189,667) increase over the FY 2019-20 Adopted Budget primarily due to the addition of the Sexual Assault Kit Initiative Program during FY 2019-20.
  - Account 5957 Other Financing recommended at \$3,180,473 represents a 10% (\$289,020) increase over the FY 2019-20 Adopted Budget primarily due to the addition of CARES Act revenue and partially offset with the reduction in Community Corrections Partnership revenue.
  - Account 5990 Intrafund Revenue recommended at \$400,093 represents a 12% (\$56,024) decrease from the FY 2019-20 Adopted Budget primarily due to the transfer of HEAT revenue to Org 2862 and partially offset with the addition of HIDTA revenue.

**DISTRICT ATTORNEY - 2860**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0075	District Attorney - Public Administrator	ELECTED	1	1	\$ 187,428
0255	Assistant District Attorney	L	3	3	517,153
1202	Paralegal III	1744	4	4	207,035
1203	Paralegal I	1221	2	2	72,472
1204	Paralegal II	1451	3	3	122,973
1209	Chief Deputy District Attorney	L	7	7	1,097,008
1211	Deputy District Attorney III	3568	8	8	784,887
1212	Deputy District Attorney IV	4175	45	45	5,559,154
1220	Deputy District Attorney I	2548	14	14	973,511
1222	Senior Deputy District Attorney	4494	20	20	2,832,016
1260	Legal Assistant I	1090	7	7	206,233
1261	Legal Assistant II	1215	17	17	598,252
1262	Senior Legal Assistant	1496	12	12	536,968
1263	Supervising Legal Assistant	1647	4	4	219,625
1264	Chief Legal Assistant	1878	1	1	44,962
1760	Senior District Attorney Investigator	2898	27	27	2,495,948
1793	Supervising District Attorney Investigator	3487	4	4	437,922
1796	Deputy Chief of Investigations	E	2	2	243,246
1797	Chief of Investigations	C	1	1	145,426
1802	District Attorney Investigator	2444	0	0	-
2033	Victim-Witness Advocate	1573	1	1	49,056
2209	Executive Assistant	2166	1	1	63,357
2212	Business Systems Analyst III	2540	1	1	76,650
2240	Senior Business Systems Analyst	2845	1	1	84,750
2293	Staff Analyst III	2403	1	1	76,129
2294	Senior Staff Analyst	F	1	1	83,820
2330	District Attorney Division Manager	D	1	1	92,189
2339	District Attorney Business Manager	E	1	1	96,803
2380	Crime Analyst I	1876	1	1	50,136
3161	Administrative Assistant III - Confidential	1496	1	1	44,228
3203	Account Clerk I	1161	2	2	67,988
3260	Account Clerk III	1429	1	1	47,685
3621	Program Technician II	1666	1	1	52,769
3262	Supervising Accountant	2603	1	1	82,516
<b>Subtotal</b>			<b>197</b>	<b>197</b>	<b>\$ 18,250,294</b>
	Remuneration				2,114
	Auto Allowance				6,156
	POST Incentive				153,669
	Educational Incentive				91,498
	Bilingual Skill Pay				23,700
	Commendable Performance Pay				60,840
	Salary Savings (2.75%)				(511,170)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 18,077,101</b>



**District Attorney - Grants  
BUDGET 2862  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 8,702,169	\$ 9,338,334	\$ 9,547,118	\$ 208,784	2%
Services and Supplies	1,091,221	1,211,469	1,173,384	(38,085)	-3%
Other Charges	140,396	193,335	187,998	(5,337)	-3%
Other Financing Uses	37,728	25,000	-	(25,000)	-100%
Capital Assets	12,580	-	-	-	0%
Total Appropriations	<u>\$ 9,984,094</u>	<u>\$ 10,768,138</u>	<u>\$ 10,908,500</u>	<u>\$ 140,362</u>	1%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 400	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	182,422	63,596	63,596	-	0%
Intergovernment Rev-Federal	447,625	377,010	384,000	6,990	2%
Charges For Services	103,573	-	-	-	0%
Miscellaneous Revenues	128	-	-	-	0%
Other Financing Sources	6,345,386	6,194,836	4,782,327	(1,412,509)	-23%
Intrafund Revenue	2,055,656	2,437,039	2,894,651	457,612	19%
Total Revenues	<u>\$ 9,135,190</u>	<u>\$ 9,072,481</u>	<u>\$ 8,124,574</u>	<u>\$ (947,907)</u>	-10%
<b><u>Net County Cost</u></b>	<b>\$ 848,904</b>	<b>\$ 1,695,657</b>	<b>\$ 2,783,926</b>	<b>\$ 1,088,269</b>	64%
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	52	52	52	-	

## **DISTRICT ATTORNEY - GRANTS – 2862**

### **FUNCTION**

The District Attorney Grants budget funds 16 units including nine vertical prosecution teams. The majority of the grants mandate that prosecutors carry a lower caseload in order to target the prosecution of violent, serious and recidivist criminals, and complex litigation. The grants mandate that the staff work only on grant funded cases; therefore, prosecutors, investigators, and support staff assigned to these grant units are not interchangeable with the core prosecution staff in District Attorney Org 2860. Without the grant funding from various State and Federal agencies, dedicated vertical prosecution would be impacted, if not eliminated.

The grant units in this budget include:

- The California Office of Traffic Safety (OTS) Driving Under the Influence (DUI) Alcohol and Drug Impaired Driver Vertical Prosecution program which focuses on preventing impaired driving and reducing alcohol and drug-impaired traffic fatalities and injuries.
- The Rural Crime prosecutor works collaboratively as part of the eight county Central Valley Rural Crimes Task Force concentrating on the criminal prosecution of defendants charged with theft of agricultural equipment, vehicles, tractors, all-terrain vehicles, fuel, chemicals, produce, livestock, and all sources of metal from open fields, farms, and ranch outbuildings.
- California Multi-Jurisdiction Methamphetamine Enforcement Team (Cal-MMET) focuses on the prosecution of narcotics cases working in conjunction with law enforcement narcotic investigation teams.
- The California Department of Insurance grants provide funding to investigate and prosecute Workers' Compensation, Automobile, and Disability and Health Insurance fraud crimes in Fresno County.
- The California Office of Emergency Services provides funds for the Electronic Suspected Child Abuse Report System (ESCARS) grant to develop an electronic system to generate and route suspected child abuse reports to law enforcement and the District Attorney while providing funding for a Paralegal.
- The Real Estate Fraud Prosecution Unit was statutorily created to investigate and prosecute real estate fraud crimes.
- The District Attorney is the lead County agency of the Multi-Agency Gang Enforcement Consortium (MAGEC) charged with the investigation and prosecution of gang cases.
- The Victim Restitution program ensures convicted offenders pay restitution to the victims of their criminal offenses.
- The Identity (ID) Theft Prosecution Unit prosecutes cases with a high dollar loss and/or complex cases involving multiple identity theft victims and multiple charges.
- The Consumer and Environmental Protection Unit is charged with the prosecution of cases involving fraudulent, deceptive, and illegal business practices that victimize Fresno County residents and law abiding businesses, threaten public safety, or endanger our local environment and natural resources.
- The Welfare Fraud Unit detects, investigates, and prosecutes public aid fraud thereby saving the County, State, and Federal governments' money by stopping and recovering overpayments, as well as through the deterrence of welfare fraud.

- The In-Home Supportive Services (IHSS) Fraud Unit combats fraud occurring within the IHSS program, successfully terminating ongoing payments to fraudulent operators, recovering thousands of dollars of taxpayer money, and deterring additional fraud.
- The Environmental Crime (Waste Tire) investigator works with the County Department of Public Health conducting waste tire facility inspections, investigating illegal tire disposal or stockpiling, and surveying points of waste tire generation to ensure compliance with applicable laws and regulations.
- The Professional Standards Unit coordinates training for all investigative staff in the above units and the core criminal division.

## **OVERVIEW**

The FY 2020-21 Recommended Budget appropriations of \$10,908,500 represents a 1% (\$140,362) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$8,124,574 represent a 10% (\$947,907) decrease from the FY 2019-20 Adopted Budget due to the reduction in funding for the Identity Theft Program. The recommended Net County Cost (NCC) allocation represents a 64% (\$1,088,269) increase over the FY 2019-20 Adopted Budget due to the previously mentioned grant funding reduction. Staffing is recommended at 52 positions, the same as the current staffing level.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The recommended NCC partially supports the programs of IHSS Fraud, Professional Standards, Rural Crimes, OTS DUI, Disability and Health Insurance Fraud, eSCARS. Consumer and Environmental Protection, Cal-MMET, Identity Theft, Auto Insurance Fraud and Victim Restitution as the grant award amounts for FY 2020-21 are not sufficient to cover the full costs of the programs.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$9,547,118 represent a 2% (\$208,784) increase over the FY 2019-20 Adopted Budget, primarily due to an increase in retirement contribution rates.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$8,124,574 and represent a 10% (\$947,907) decrease from the FY 2019-20 Adopted Budget primarily due to the reduction in funding for the Identity Theft Program.
  - Other Financing Sources recommended at \$4,782,327 represent a 23% (\$1,412,509) decrease from the FY 2019-20 Adopted Budget primarily due to the loss of funding for ID Theft and a reduction in funding for Consumer and Environmental Protection based on current year activities.
  - Intrafund Revenues recommended at \$2,894,651 represent a 19% (\$457,612) increase over the FY 2019-20 Adopted Budget primarily due to increases in funding for the Welfare Fraud, IHSS, and Waste Tire programs.

**DISTRICT ATTORNEY - GRANTS - 2862**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1202	Paralegal III	1744	1	1	\$ 50,323
1203	Paralegal I	1221	3	3	105,143
1209	Chief Deputy District Attorney	L	1	1	156,715
1210	Deputy District Attorney II	2973	1	1	78,725
1212	Deputy District Attorney IV	4175	12	12	1,591,443
1222	Senior Deputy District Attorney	4494	1	1	145,001
1260	Legal Assistant I	1090	2	2	81,030
1261	Legal Assistant II	1215	4	4	158,315
1262	Senior Legal Assistant	1496	1	1	42,726
1758	Investigative Technician	1457	4	4	180,648
1760	Senior District Attorney Investigator	2898	21	21	2,029,035
1793	Supervising District Attorney Investigator	3487	1	1	110,486
<b>Subtotal</b>			<b>52</b>	<b>52</b>	<b>\$ 4,729,590</b>
	Educational Incentive				14,249
	Bilingual Skill Pay				7,530
	POST				106,976
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 4,858,345</b>





Human Resources (Org 1010)

**Human Resources  
BUDGET 1010  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 3,107,613	\$ 3,822,717	\$ 3,942,940	\$ 120,223	3%
Services and Supplies	832,775	1,708,165	1,571,472	(136,693)	-8%
Total Appropriations	\$ 3,940,388	\$ 5,530,882	\$ 5,514,412	\$ (16,470)	0%
<b><u>Revenues</u></b>					
Charges For Services	\$ 1,050,138	\$ 1,308,324	\$ 1,257,892	\$ (50,432)	-4%
Miscellaneous Revenues	(452)	-	-	-	0%
Other Financing Sources	118,970	155,165	160,864	5,699	4%
Intrafund Revenue	1,298,891	1,601,129	1,554,452	(46,677)	-3%
Total Revenues	\$ 2,467,547	\$ 3,064,618	\$ 2,973,208	\$ (91,410)	-3%
<b><u>Net County Cost</u></b>	<b>\$ 1,472,841</b>	<b>\$ 2,466,264</b>	<b>\$ 2,541,204</b>	<b>\$ 74,940</b>	<b>3%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	30	30	30	-	

## **HUMAN RESOURCES – 1010**

### **FUNCTION**

The Department of Human Resources provides centralized countywide management and administrative oversight for activities associated with human resources, labor relations, employee benefits, loss prevention training, and risk management services. Pursuant to County Ordinance Code, Chapter 2.12 and Administrative Policy Number 54, human resources are provided from a centralized perspective to ensure uniformity and consistency of services delivered and to maximize economies of scale. Individual departments, however, are responsible for human resources actions related to employee selection, development, retention, and separation, in consultation with and/or collaboration with this Department.

The Department is divided into five divisions: Administration, Employment Services, Labor Relations, Employee Benefits, and Risk Management and is managed by the Director of Human Resources. Employee Benefits, Risk Management, and Staff Development and Training are addressed in the Risk Management Internal Services Fund Org 8925.

The Human Resources Administration Division is responsible for the administrative and business functions, budgeting, finance, strategic planning, research and development, and legislative analysis. The Employment Services Division is responsible for recruitment and examination activities, workforce reduction processes, administration of the classification and compensation program, and retention analysis, as well as for providing funding and support to the Civil Service Commission. The Labor Relations Division is responsible for labor contract negotiations, contract administration, employee grievance resolution, employment discrimination complaints, bargaining unit determination, and unfair labor practice charges.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$5,395,412 represents a 2% (\$135,470) decrease from the FY 2019-20 Adopted Budget primarily due to reductions in reimbursable expenses associated with Labor Relations and Employment Services operations. Revenues recommended at \$2,973,208 represent a 3% (\$91,410) decrease from the FY 2019-20 Adopted Budget primarily as a result of the related decrease in reimbursable expenses charged back to user departments. Net County Cost (NCC) recommended at \$2,422,204 represents a 2% (\$44,060) decrease from the FY 2019-20 Adopted Budget and provides countywide human resources for which the Department cannot recover directly from user departments. Salary savings of 3% (\$76,004) has been used in calculating Regular Salaries with related benefit savings of \$67,561. Staffing is recommended at 30 positions, the same as the current level.

### **GOAL SETTING**

#### **Goal**

#### **FY 2020-21**

- **Goal:** Human Resources will acquire and implement NEOGOV ONBOARD enabling new hires to become more productive from their first day on the job by streamlining new hire paperwork, processes, and training.
- **Performance Metric:** Streamlined and more efficient workflow for new hires through using the implemented NEOGOV ONBOARD system. This will be measured through both the time saved in the process, moving to a paperless workflow and new employee satisfaction with the process.

- **Goal:** Human Resources will acquire and implement a Learning Management System called NEOGOV LEARN promoting employee training with an easy-to-use system for Human Resources, department managers, and employees. The goal is to create a centralized online platform designed for the specific needs of the County.
- **Performance Metric:** Full implementation of NEOGOV LEARN measured by the satisfaction of both employees, Department HR Representatives and Department Heads.

**FY 2019-20**

- **Goal:** Human Resources will assess the County performance evaluation process and launch online evaluation tools using “NEGOV PERFORM” software. The software will help departments analyze employee performance data to identify skill gaps and optimize employee development.
- **Outcome(s)/Result(s):** Human Resources acquired and worked with a steering committee of departments to create a new performance evaluation and launch online evaluations through NEOGOV PERFORM. However, the COVID-19 Public Health Emergency (COVID-19) delayed the project for departments to next fiscal year but the Human Resources department went live in June 2020.
- **Goal:** Human Resources will streamline the process to use interns at the County and create a “County Intern Hub” website focused on outreach to applicants interested in internship opportunities, County departments and local colleges and universities.
- **Outcome(s)/Result(s):** Human Resources completed the County of Fresno Intern Hub website centralizing all agreements and information for applicants, County departments and local colleges and universities

**SUMMARY OF CAO RECOMMENDATIONS**

**Salaries and Benefits**

- Salaries and Benefits recommended at \$3,898,050 represent a 2% (\$75,333) increase over the FY 2019-20 Adopted Budget primarily due to an increase in retirement contribution rates.
- Account 6400 Retirement Contribution recommended at \$1,363,837 represents a 10% (\$126,639) increase over the FY 2019-20 Adopted Budget based on new rates for FY 2020-21.

**Services and Supplies**

- Services and Supplies recommended at \$1,497,362 represent a 12% (\$210,803) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Professional and Specialized Services.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$1,015,495 represents an 18% (\$227,803) decrease primarily due to a reduction in estimated reimbursable expenses associated with the Labor Relations and Employment Services Division contracts with external firms for labor legal advice and recruitment services, respectively.

**SUMMARY OF REVENUES**

- Revenues are recommended at \$2,973,208 and represent a 3% (\$91,410) decrease from the FY 2019-20 Adopted Budget due to reduced estimated charges based on the projected level of services that will be provided in FY 2020-21 to Non-General Fund departments and General Fund departments with third-party revenue from which the Department receives reimbursement.

**HUMAN RESOURCES - 1010****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0214	Assistant Director of Human Resources	C	1	1	\$ 123,531
2235	Human Resources Technician III - Confidential	1666	4	4	225,725
2236	Human Resources Technician II - Confidential	1489	2	2	93,272
2237	Human Resources Technician I - Confidential	1349	2	2	78,874
2249	Human Resources Analyst III	2403	3	3	213,971
2250	Principal Human Resources Analyst	E	1	1	118,810
2251	Senior Human Resources Analyst	F	7	7	587,381
2252	Human Resources Analyst II	2080	3	3	192,877
2253	Human Resources Analyst I	1876	1	1	50,286
2277	Human Resources Manager	D	2	2	224,564
2334	Human Resources Business Manager	E	1	1	96,909
3126	Office Assistant I - Confidential	969	1	1	25,718
3261	Account Clerk III - Confidential	1429	1	1	47,737
8063	Director of Human Resources	B	1	1	156,443
<b>Subtotal</b>			<b>30</b>	<b>30</b>	<b>\$ 2,236,098</b>
	Cell Phone Stipend				6,156
	Auto Allowance				300
	Salary Savings (3%)				(76,004)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,166,550</b>





**ISD - Purchasing  
BUDGET 0440  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,171,615	\$ 1,301,488	\$ 1,343,881	\$ 42,393	3%
Services and Supplies	126,239	158,985	86,477	(72,508)	-46%
Total Appropriations	\$ 1,297,854	\$ 1,460,473	\$ 1,430,358	\$ (30,115)	-2%
<b><u>Revenues</u></b>					
Charges For Services	\$ 470,059	\$ 706,197	\$ 689,637	\$ (16,560)	-2%
Miscellaneous Revenues	200,986	20,000	20,000	-	0%
Intrafund Revenue	-	-	-	-	0%
Total Revenues	\$ 671,045	\$ 726,197	\$ 709,637	\$ (16,560)	-2%
<b><u>Net County Cost</u></b>	<b>\$ 626,809</b>	<b>\$ 734,276</b>	<b>\$ 720,721</b>	<b>\$ (13,555)</b>	<b>-2%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	12	12	12	-	

## **ISD - PURCHASING – 0440**

### **FUNCTION**

The Purchasing Division (Purchasing) of the Internal Services Department is responsible for the acquisition of all supplies and equipment used by departments. As the County's contracting agency, Purchasing assists in securing outside services required for County operations. Purchasing also obtains quality goods and services through the competitive bid process. The County Surplus Property program and the Cal-Card (credit card) program are also administered by this division.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$1,430,358 represents a 2% (\$30,115) decrease from the FY 2019-20 Adopted Budget primarily due to relocation of staff to the Clovis Campus, resulting in decreases to overall operating expenses. Revenues recommended at \$709,637 represent a 2% (\$16,560) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in projected fees to be recovered from user departments. Staffing is recommended at the current level of 12 positions. No Salary Savings have been used in calculating Regular Salaries.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,343,881 represent a 3% (\$42,393) increase over the FY 2019-20 Adopted Budget primarily due to increases in costs for retirement contributions.

#### **Services and Supplies**

- Services and Supplies recommended at \$86,477 represent a 46% (\$72,508) decrease from the FY 2019-20 Adopted Budget primarily due to decreases in Facility Operation and Maintenance and Utility costs resulting from the move of staff to the Clovis Campus.

Recommended funding includes:

- Account 7345 Facility Services Operations and Maintenance recommended at \$0 represents a 100% (\$53,414) decrease from the FY 2019-20 Adopted Budget primarily due to the move of staff to the Clovis Campus.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$709,637 and represent a 2% (\$16,560) decrease from the FY 2019-20 Adopted Budget primarily due to a projected decrease in billings associated with requisition services.

**ISD - PURCHASING - 0440**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2220	Purchasing Manager	D	1	1	\$ 101,418
2297	Principal Staff Analyst	E	1	1	92,188
2366	Purchasing Analyst I	1876	1	1	56,432
2367	Purchasing Analyst II	2080	1	1	65,909
2368	Purchasing Analyst III	2403	2	2	145,736
3080	Office Assistant III	1215	1	1	33,732
3631	Purchasing Technician I	1489	3	3	125,025
3632	Purchasing Technician II	1666	2	2	100,648
<b>Subtotal</b>			<b>12</b>	<b>12</b>	<b>\$ 721,088</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 721,088</b>



**Librarian  
BUDGET 7515  
General Fund**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 209,063	\$ 247,159	\$ 282,611	\$ 35,452	14%
Other Financing Uses	<u>110,483</u>	<u>113,245</u>	<u>115,510</u>	<u>2,265</u>	2%
Total Appropriations	\$ 319,546	\$ 360,404	\$ 398,121	\$ 37,717	10%
 <b><u>Revenues</u></b>	 \$ -	 \$ -	 \$ -	 \$ -	
 <b><u>Net County Cost</u></b>	 \$ 319,546	 \$ 360,404	 \$ 398,121	 \$ 37,717	 10%
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	1	1	1	-	

## **LIBRARIAN – 7515**

### **FUNCTION**

The Librarian budget includes the salary and benefits cost of the County Librarian and the annual County General fund Maintenance-of-Effort contribution (\$115,510) to the Library as required by the Measure B Ordinance. The County Librarian also serves as the Secretary to the County Historical Landmarks and Records Advisory Commission.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$398,121 represents an increase of 10% (\$37,717) in Net County Cost over the FY 2019-20 Adopted Budget. Staffing is recommended at the FY 2019-20 level of one position. No Salary Savings was used in calculating the Recommended Budget, as the County Librarian is the only position in this budget. There are no revenues in this budget because these expenditures are only those that are mandated by the Measure B Ordinance to be covered by General Fund dollars and cannot be covered by Measure B funds or other Library revenues.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$282,611 represent a 14% (\$35,452) increase over the FY 2019-20 Adopted Budget primarily due to an increase in retirement contribution rates. Staffing is recommended at one position, no change from the current level.

**LIBRARIAN - 7515**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
8040	County Librarian	B	<u>1</u>	<u>1</u>	<u>\$ 143,367</u>
<b>Subtotal</b>			<b>1</b>	<b>1</b>	<b>\$ 143,367</b>
	Auto Allowance				<u>7,800</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 151,167</b>



**Probation  
BUDGET 3430  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 31,441,730	\$ 35,158,775	\$ 36,515,347	\$ 1,356,572	4%
Services and Supplies	13,507,654	15,822,078	15,664,269	(157,809)	-1%
Other Charges	701,283	936,000	828,000	(108,000)	-12%
Other Financing Uses	147,000	-	-	-	0%
Total Appropriations	<u>\$ 45,797,667</u>	<u>\$ 51,916,853</u>	<u>\$ 53,007,616</u>	<u>\$ 1,090,763</u>	2%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 704,304	\$ 725,000	\$ 650,000	\$ (75,000)	-10%
Intergovernment Revenues - St	9,364,218	9,808,098	7,893,078	(1,915,020)	-20%
Charges For Services	926,304	969,784	875,678	(94,106)	-10%
Miscellaneous Revenues	4,642	-	-	-	0%
Other Financing Sources	23,772,994	27,807,693	28,038,214	230,521	1%
Intrafund Revenue	141,646	149,475	304,916	155,441	104%
Total Revenues	<u>\$ 34,914,108</u>	<u>\$ 39,460,050</u>	<u>\$ 37,761,886</u>	<u>\$ (1,698,164)</u>	-4%
<b><u>Net County Cost</u></b>	<b>\$ 10,883,559</b>	<b>\$ 12,456,803</b>	<b>\$ 15,245,730</b>	<b>\$ 2,788,927</b>	<b>22%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	332	346	329	(17)	

## **PROBATION – 3430**

### **FUNCTION**

Probation is a State mandated justice system department responsible for preparing pre-sentence evaluations and providing post-sentence supervision of adult and juvenile offenders. The Department also serves as the investigative and evaluative arm of the Fresno County Superior Court. Financing for the Department's Juvenile Justice Campus (JJC) is detailed in Org 3440 and its grant funded programs are detailed in Org 3432.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$53,007,616 represents a 2% (\$1,090,763) increase over the FY 2019-20 Adopted Budget primarily due to retirement contribution increases. Revenues recommended at \$37,761,886 represent a 4% (\$1,698,164) decrease from the FY 2019-20 Adopted Budget primarily due to a projected reduction in Public Safety Proposition 172 Sales Tax Revenues. Net County Cost of \$15,245,730 represents a 22% (\$2,788,927) increase over the FY 2019-20 Adopted Budget. Salary Savings of 3% (\$581,436) was used in calculating Regular Salaries with related benefit savings of \$507,345. Staffing is recommended at 329 positions, a decrease of 17 positions from the current staffing level.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-2021**

- **Goal:** In FY 2020-2021, the goal is to resume the Effective Practices in Community Supervision model (EPICS) training as detailed in the FY 2019-20 Goal. As a result of the COVID-19 Public Health Emergency (COVID-19), Deputy Probation Officers (DPOs) were not able to safely meet in-person with probationers to complete the practicum portion of the training. Once DPOs are able to meet in-person with probationers, the practicum portion will be completed and ten DPOs will be selected to become trainers of EPICS for the Department. It is anticipated that this will be completed during the fiscal year and adjusted as needed based on the contact limitations during COVID-19.
- **Performance Metric:** Completion of the practicum and selection of ten trained officers to train DPOs with caseloads throughout the Department.

##### **FY 2019-2020**

- **Goal:** In FY 2018-2019, the Board of Supervisors approved an agreement with the University of Cincinnati Institute (UCCI) to enhance the use of evidence-based strategies for the supervision of probationers. The EPICS, developed by UCCI, is designed to use a combination of monitoring, referrals, and face-to-face interactions to provide supervised individuals with sufficient treatment and make the best possible use of time to develop a collaborative working relationship. DPOs are taught to increase treatment to higher risk offenders, stay focused on criminogenic needs, and to use a social learning, cognitive behavioral approach to their interaction with probationers. The goal for FY 2019-20 is to train approximately 50 DPOs to become proficient in EPICS interviewing. From this pool of DPOs, ten officers will be selected to become EPICS trainers. These trainers will be used to train all DPOs with caseloads in the Department.

- **Outcome(s)/Result(s):** The performance metric was only partially met. Approximately 50 DPOs received the initial 24-hour Effective Practices in Community Supervision classroom-based training. Due to COVID-19, which resulted in the Probation Department closing to the public, the practicum component was not able to be completed. The practicum requires five additional coaching sessions with UCCI and five audio recordings of EPICS sessions with probationers to be submitted to UCCI for scoring.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$36,515,347 represent a 4% (\$1,356,572) increase over the FY 2019-20 Adopted Budget primarily due to increases in retirement contribution rates. Staffing is recommended at 329 positions, a decrease of 17 positions from the FY 2019-20 Adopted Budget.

Recommended funding includes:

- The deletion of 15 vacant positions (one Probation Services Manager, three Deputy Probation Officers, ten Probation Technicians, and one Office Assistant) effective December 28, 2020 due to the ending of the Pre-trial Expansion Pilot Program funded with Realignment Act 2011 (AB 109) funds.
- Deletion of a vacant Probation Technician position due to reduction in AB 109 funding.
- The reclassification of a Supervising Accountant position to a Probation Business Manager position in order to be more in line with job duties of this position and the deletion of one vacant Office Assistant position for operational efficiencies.
- Account 6400 Retirement Contribution recommended at \$12,099,835 represents a 10% (\$1,123,849) increase over the FY 2019-20 Adopted Budget due to retirement contribution rate increases.
- Account 6550 Workers Compensation Contribution recommended at \$255,740 represents a 39% (\$72,355) increase over the FY 2019-20 Adopted Budget based on current rates.

### **Services and Supplies**

- Services and Supplies recommended at \$15,664,269 represent a 1% (\$157,809) decrease from the FY 2019-20 Adopted Budget primarily due to one-time costs included in the FY 2019-20 Budget and reductions in contracts funded with third party revenue.

Recommended funding includes:

- Account 7101 Liability Insurance recommended at \$199,781 represents a 30% (\$87,082) decrease from the FY 2019-20 Adopted Budget based on current rates.
- Account 7296 Data Processing Services recommended at \$3,748,705 represents a 14% (\$460,487) increase over the FY 2019-20 Adopted Budget based on current rates.
- Account 7345 Facility Operations & Maintenance recommended at \$662,201 represents a 20% (\$111,512) increase over the FY 2019-20 Adopted Budget based on current rates.
- Account 7385 Small Tools and Instruments recommended at \$362,978 represents a 20% (\$92,022) decrease from the FY 2019-20 Adopted Budget primarily due to one-time costs for stand up desks and refurbishing of conference rooms budgeted in FY 2019-20.
- Account 7611 Security Services recommended at \$125,832 represents a 73% (\$53,202) increase over the FY 2019-20 Adopted Budget based on current rates.

**Other Charges**

- Other Charges recommended at \$828,000, represent a 12% (\$108,000) decrease from the FY 2019-20 Adopted Budget based on estimated charges by the State for housing Department of Juvenile Justice (DJJ) placements as ordered by the Fresno County Superior Court. The annual cost per bed at DJJ is \$24,000.

**SUMMARY OF REVENUES**

- Revenues are recommended at \$37,761,886 and represent a 4% (\$1,698,164) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Public Safety Proposition 172 Sales Tax Revenues.
  - Account 3320 Fines, Forfeitures and Penalties recommended at \$650,000 represents a 10% (\$75,000) decrease from the FY 2019-20 Adopted Budget resulting from reduced usage of the Adult Offender Work Program due to the COVID-19.
  - Accounts 3575 and 3577 Intergovernmental Revenues – State recommended at \$7,893,078 represent a 20% (\$1,915,020) decrease from the FY 2019-20 Adopted Budget due to an estimated reduction in Public Safety Proposition 172 Sales Tax Revenues.
  - Charges for Services comprised of several accounts is recommended at \$875,678 and represents a 10% (\$94,106) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in third party revenue agreements.
  - Intrafund Revenue recommended at \$304,916 represents a 104% (\$155,441) increase over the FY 2019-20 Adopted Budget due to new funding from the Department of Behavioral Health for a Deputy Probation Officer to be assigned to the Mental Health Diversion Court.

**PROBATION - 3430**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2576	18	17	\$ 1,494,052
2005	Deputy Probation Officer IV	2328	66	65	4,969,162
2007	Deputy Probation Officer III	2106	81	81	4,990,445
2010	Deputy Probation Officer II	1869	16	16	818,603
2015	Deputy Probation Officer I	1579	26	24	1,088,661
2023	Juvenile Correctional Officer II	1820	0	0	-
2025	Juvenile Correctional Officer I	1486	1	1	39,713
2042	Probation Administrative Division Director	D	1	1	112,159
2045	Probation Division Director	D	4	4	448,637
2065	Probation Technician I	1261	28	17	771,227
2066	Probation Technician II	1417	22	22	937,090
2212	Business Systems Analyst III	2540	1	1	80,483
2240	Senior Business Systems Analyst	2845	0	0	-
2291	Staff Analyst I	1876	2	2	115,073
2292	Staff Analyst II	2080	0	0	-
2293	Staff Analyst III	2403	1	1	69,143
2294	Senior Staff Analyst	F	1	1	83,820
2391	Probation Information Technology Manager	E	1	1	107,753
3010	Chief Office Assistant	1850	2	2	114,072
3070	Supervising Office Assistant	1621	6	6	293,978
3080	Office Assistant III	1215	33	33	1,194,259
3110	Office Assistant II	1090	8	8	237,694
3125	Office Assistant I	969	8	6	172,829
3143	Administrative Assistant II - Confidential	1353	1	1	39,889
3161	Administrative Assistant III - Confidential	1496	2	2	91,566
3166	Executive Secretary - Confidential	1707	1	1	54,098
3205	Account Clerk II	1274	0	0	-
3210	Accountant I	1787	0	0	-
3215	Accountant II	2045	3	3	174,634
3255	Senior Accountant	2390	0	0	-
3260	Account Clerk III	1429	3	3	135,761
3262	Supervising Accountant	2603	1	0	-
	Probation Business Manager	E	0	1	91,936
3620	Program Technician I	1489	2	2	81,565
3621	Program Technician II	1666	0	0	-
3622	Program Technician I - Confidential	1489	0	0	-
3623	Program Technician II - Confidential	1666	3	3	148,808
3624	Supervising Program Technician - Confidential	1808	0	0	-
3707	Information Technology Analyst IV	2635	3	3	255,526
8085	Chief Probation Officer	FLAT	1	1	168,578

**Subtotal** **346** **329** **\$ 19,381,214**

Auto Allowance 7,800  
 Bilingual Skill Pay 19,203  
 Salary Savings (3%) (581,436)

**TOTAL REGULAR SALARIES** **\$ 18,826,781**

**VACANT POSITIONS DELETED (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	969	-1	\$ 52,190
2065	Probation Technician I	1261	-1	65,461
	Cost of Restoring Vacant Positions		-2	\$ 117,651

Probation (Org 3430)

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**VACANT POSITIONS DELETED (Effective December 28, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
2005	Deputy Probation Officer IV	2328	-1	\$ 70,613
2015	Deputy Probation Officer I	1579	-2	79,686
2065	Probation Technician I	1261	-10	318,849
3125	Office Assistant I	969	-1	33,208
	Cost of Restoring Vacant Positions		-14	\$ 502,356

**FILLED POSITIONS DELETED (Effective December 28, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2003	Probation Services Manager	2576	-1	\$ 80,319
	Cost of Restoring Filled Position		-1	\$ 80,319

**Adjustments in filled position job titles (effective October 19, 2020)**

<u>Old JCN</u>	<u>Current Job Title</u>	<u>New JCN</u>	<u>New Job Title</u>	<u>POSITION</u>	
3262	Supervising Accountant		Probation Business Manager	1	Retitle





Probation-Grants (Org 3432)

**Probation - Grants  
BUDGET 3432  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,567,254	\$ 3,033,080	\$ 3,188,690	\$ 155,610	5%
Services and Supplies	973,882	1,062,323	1,277,527	215,204	20%
Total Appropriations	\$ 3,541,136	\$ 4,095,403	\$ 4,466,217	\$ 370,814	9%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 179,917	\$ 157,610	\$ 157,197	\$ (413)	0%
Intergovernment Rev-Federal	2,549,176	3,109,443	\$ 3,642,259	532,816	17%
Other Financing Sources	236,250	356,123	\$ 290,045	(66,078)	-19%
Intrafund Revenue	274,213	295,156	\$ 295,156	-	0%
Total Revenues	\$ 3,239,556	\$ 3,918,332	\$ 4,384,657	\$ 466,325	12%
<b>Net County Cost</b>	<b>\$ 301,580</b>	<b>\$ 177,071</b>	<b>\$ 81,560</b>	<b>\$ (95,511)</b>	<b>-54%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	30	31	31	-	

## **PROBATION - GRANTS – 3432**

### **FUNCTION**

The Probation-Grants budget contains recommended appropriation for programs funded by State and Federal grants.

### **OVERVIEW**

The FY 2020-21 Recommended Budget appropriations of \$4,466,217 represent a 9% (\$370,814) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$4,384,657 represent a 12% (\$466,325) increase over the FY 2019-20 Adopted Budget. The increase in appropriations and revenues is primarily due to the award of the Adult Re-Entry Program Grant in FY 2019-20. Net County Cost (NCC) of \$81,560 represents a 54% (\$95,511) decrease from the FY 2019-20 Adopted Budget primarily due to a 100% match waiver approved for the grant that funds the James Rowland Crime Victim Assistance Center. Staffing is recommended at 31 positions, the same as the current staffing level.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Grant Programs**

##### **James Rowland Crime Victim Assistance Center (\$1,633,176)**

Grant Funds:..... \$1,633,176.....County Match: None

James Rowland Crime Victim Assistance Center provides services to victims of violent crimes including coordination of psychiatric, legal, medical, and crisis intervention services and assists victims in completing State indemnification applications. The recommended estimated revenue is a 4% (\$63,604) increase over the FY 2019-20 Adopted Budget. This program funds one Probation Services Manager, three Senior Victim Witness Advocates, ten Victim Witness Advocates, one Office Assistant, and one Program Technician position. One of the Victim Witness Advocate position supports readiness objectives in the event of mass victimization/terrorism incidents.

##### **Elder Abuse Program (\$218,750)**

Grant Funds:..... \$175,000.....County Match: \$43,750

The Elder Abuse Program provides services to victims of elder abuse including coordination of psychiatric, legal, medical, and crisis intervention services. The grant is a fixed amount (\$175,000) and any cost above the grant amount is NCC. The recommended funding represents a 3% (\$1,345) increase in NCC over the FY 2019-20 Adopted Budget. This program funds two Victim Witness Advocate positions.

##### **Post-Conviction Drug Court (PCDC) (\$320,673)**

Grant Funds:..... \$320,673.....County Match: None

PCDC is a multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. The recommended funding is a 4% (\$10,855) increase over the FY 2019-20 Adopted Budget. This program is funded with Drug Partnership grant funds available through the Department of Behavioral Health (\$295,156) and Community Corrections Performance Incentive (Senate Bill 678) funds (\$25,517). Senate Bill 678 provides funding from the State to counties based on the costs avoided by the Department of Corrections and Rehabilitation due to a reduction in the percentage of adult probationers sent to prison from counties for a probation failure. This program funds two Deputy Probation Officers (DPO) and one Probation Technician position.

**Victim Services Gap Program (\$559,383)**

Grant Funds:..... \$559,383.....County Match: None

The Victim Services Gap Program provides services to crime victims to meet their needs, including those that reside in rural areas, to minimize the effects of trauma of crime, to facilitate emotional recovery, and when applicable, to assist the victim with State compensation. The goal of the program is to extend services to rural crime victims, provide immediate and extended housing, and accessible victim transportation. The program is supported with grant funds of \$447,506 and the match is met with savings from capital projects totaling \$111,877. This program funds one DPO and three Victim Witness Advocate positions.

**Office of Traffic Safety Intensive Probation Supervision for High-Risk Felony and Repeat DUI Program (OTS) (\$248,149)**

Grant Funds:..... \$248,149.....County Match: None

The OTS Program provides for intensive supervision of repeat DUI offenders. The FY 2020-21 recommended funding of \$248,149 is a 5% (\$12,400) decrease from the FY 2019-20 Adopted Budget. The OTS program improves collaboration and information sharing between law enforcement agencies and the Probation Department and enhances the ability to arrest probationers identified with outstanding warrants, violations of probation, and who are a danger to the community. This program funds two DPO positions

**Probation Specialized Supervision Program (\$252,651)**

Grant Funds:..... \$252,651.....County Match: None

The Probation Specialized Supervision Program provides for intensive supervision of high-risk offenders convicted of a violent crime related to domestic violence, sexual assault, dating violence, and/or stalking. The FY 2020-21 recommended funding of \$252,651 is a 3% (\$8,651) decrease from the FY 2019-20 Adopted Budget. The grant funds one DPO and one Victim Advocate position. The DPO provides intensive supervision and the Victim Witness Advocate engages victims to minimize further trauma to them and their families by providing protection and referrals to supportive services and counseling. The program is supported with grant funds of \$100,000 and Senate Bill 678 funds of \$152,651.

**Adult Re-Entry Program (\$1,045,625)**

Grant Funds:..... \$1,045,625.....County Match: None

The Adult Re-entry Planning Program will provide contracted re-entry case management and supportive services to facilitate successful re-entry into the community. The targeted population consists of both male and female, aged 18-30, committed to Fresno County Jail and/or on current supervision for a minimum of sixty days, affiliated or previously affiliated with gangs, and with a medium to high risk to reoffend. The goal of the Program is to reduce gang activity after release from custody and increase public safety. Services will start a minimum sixty days pre-release and continue up to six months post-release. The grant funds one DPO to supervise the participants in the program and collaborate with and monitor the contractor in addressing the participants' needs and ensuring their progress.

**Human Trafficking Program (\$187,500)**

Grant Funds:..... \$150,000.....County Match: \$37,500

The Human Trafficking Program provides funding for support and assistance to human trafficking victims. This program funds one Senior Victim Witness Advocate position. The position conducts outreach to increase awareness of the human trafficking epidemic and services available to victims. In addition, this position serves as the human trafficking subject-matter expert of the James Rowland Crime Victim Assistance Center, which the Probation Department has operated since 1975. The

Program also links victims to short-term needs (clothing, food, emergency shelter, medical care) and long-term needs (mental health services, permanent housing, and childcare).

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,188,690 represent a 5% (\$155,610) increase over the FY 2019-20 Adopted Budget primarily due to the addition of the Adult Re-Entry Program added midyear in FY 2019-20 and increased retirement contribution rates.

Recommended funding includes:

- Account 6400 Retirement recommended at \$1,056,877 represents a 14% (\$126,728) increase over the FY 2019-20 Adopted Budget due to an increase in retirement contribution rates.

### **Services and Supplies**

- Services and Supplies recommended at \$1,277,527 represent a 20% (\$215,204) increase over the FY 2019-20 Adopted Budget primarily due the addition of the Adult Re-entry Program added midyear in FY 2019-20.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$1,029,055 represents a 27% (\$215,805) increase over the FY 2019-20 Adopted Budget due to the Adult Re-Entry Program added midyear in FY 2019-20.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$4,384,657 and represent a 12% (\$466,325) increase over the FY 2019-20 Adopted Budget primarily due to the addition of the Adult Re-Entry Program added midyear in FY 2019-20.
  - Account 4380 Intergovernment Revenues – Federal recommended at \$3,642,259 represents a 17% (\$532,816) increase over the FY 2019-20 Adopted Budget primarily due to the award of the Adult Re-Entry Program Grant in FY 2019-20.
  - Account 5957 Other Financing Sources recommended at \$290,045 represent a 19% (\$66,078) decrease from the FY 2019-20 Adopted Budget primarily due to the decrease in use of Special Revenue Funds. These Funds were used for the required grant match, which was waived by the California Office of Emergency Services due to the fiscal impact of the COVID-19 Public Health Emergency. The grant funds the James Rowland Crime Victim Assistance Center.

**PROBATION - GRANTS - 3432**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2576	1	1	\$ 85,931
2005	Deputy Probation Officer IV	2282	5	5	353,933
2007	Deputy Probation Officer III	2065	2	2	118,313
2033	Victim-Witness Advocate	1542	16	16	768,722
2034	Senior Victim-Witness Advocate	1697	4	4	216,822
2065	Probation Technician I	1261	1	1	34,789
3080	Office Assistant III	1215	1	1	32,553
3621	Program Technician II	<u>1633</u>	<u>1</u>	<u>1</u>	<u>52,769</u>
<b>Subtotal</b>			<b>31</b>	<b>31</b>	<b>\$ 1,663,832</b>
	Bilingual Skill Pay				<u>5,200</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,669,032</b>



Probation – Juvenile Justice Campus (Org 3440)

**Probation - Juvenile Justice Campus  
BUDGET 3440  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 29,926,554	\$ 33,048,690	\$ 33,638,754	\$ 590,064	2%
Services and Supplies	9,561,140	10,510,202	9,436,540	(1,073,662)	-10%
Total Appropriations	<u>\$ 39,487,694</u>	<u>\$ 43,558,892</u>	<u>\$ 43,075,294</u>	<u>\$ (483,598)</u>	-1%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 9,146,729	\$ 9,512,598	\$ 7,610,078	\$ (1,902,520)	-20%
Intergovernment Rev-Federal	336,847	380,000	325,000	(55,000)	-14%
Charges For Services	9,818	-	-	-	0%
Miscellaneous Revenues	93	-	-	-	0%
Other Financing Sources	13,114,100	15,188,084	15,436,015	247,931	2%
Intrafund Revenue	527,715	-	-	-	0%
Total Revenues	<u>\$ 23,135,302</u>	<u>\$ 25,080,682</u>	<u>\$ 23,371,093</u>	<u>\$ (1,709,589)</u>	-7%
<b><u>Net County Cost</u></b>	<b><u>\$ 16,352,393</u></b>	<b><u>\$ 18,478,210</u></b>	<b><u>\$ 19,704,201</u></b>	<b><u>\$ 1,225,991</u></b>	<b>7%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	297	283	283	-	

## **PROBATION - JUVENILE JUSTICE CAMPUS – 3440**

### **FUNCTION**

The Juvenile Justice Campus (JJC) Division of the Probation Department provides facilities for the detention, control, and commitment of juveniles pursuant to California State Juvenile Court law and Department of Juvenile Justice standards as inspected by the Board of State and Community Corrections. Programs provided at the state-of-the-art JJC include substance abuse for males and females, female gender specific treatment, and pre-adolescent treatment. In addition, the “Thinking for a Change” program has been integrated throughout the Campus. “Thinking for a Change” is a 22-module cognitive interactive decision-making process involving correctional staff and youth. Various other programs, such as mentoring and arts, continue to be enhanced to provide juveniles a wide range of opportunities to improve their overall social and living skills.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$43,075,294 represents a 1% (\$483,598) decrease in appropriations from the FY 2019-20 Adopted Budget primarily due to a reduction in Facility Operations and Maintenance rates. Revenues recommended at \$23,371,093 represent a 7% (\$1,709,589) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in Proposition 172 revenue. Funding for a total of 390 beds is included in the FY 2020-21 Recommended Budget, the same as FY 2019-20. Staffing is recommended at 283 positions the same as the current staffing level. Recommended Salaries include a 6% (\$948,068) Salary Savings with related benefits savings of \$845,841.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$33,638,754 represent a 2% (\$590,064) increase over the FY 2019-20 Adopted Budget primarily due to increase in Retirement Contribution rates.

Recommended funding includes:

- Account 6400 Retirement recommended at \$9,897,486 represents a 7% (\$623,696) increase over the FY 2019-20 Adopted Budget due to an increase in retirement contribution rates.
- Account 6550 Workers Compensation Contribution recommended at \$1,418,255 represents a 24% (\$276,989) increase over the FY 2019-20 Adopted Budget based on increased rates for FY 2020-21.

### **Services and Supplies**

- Services and Supplies recommended at \$9,436,540 represent a 10% (\$1,073,662) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Facility Operations and Maintenance costs.

Recommended funding includes:

- Account 7025 Clothing and Personal Supplies recommended at \$35,000 represents an 83% (\$170,000) decrease from the FY 2019-20 Adopted Budget due to the move of JJC janitorial and warehouse operations from Probation to the Internal Services Department midyear in FY 2019-20.

- Account 7055 Food recommended at \$1,129,781 represents a 10% (\$118,955) decrease from the FY 2019-20 Adopted Budget based on the estimated population at the JJC and contracted food costs for FY 2020-21.
- Account 7070 Household Expense recommended at \$15,000 represents a 92% (\$175,000) decrease from the FY 2019-20 Adopted Budget due to the move of JJC janitorial and warehouse operations from Probation to the Internal Services Department midyear in FY 2019-20.
- Account 7296 Data Processing Services recommended at \$116,749 represents a 39% (\$73,521) decrease from the FY 2019-20 Adopted Budget due to decreased rates for FY 2020-21.
- Account 7345 Facility Operations and Maintenance recommended at \$1,743,871 represents a 30% (\$752,522) decrease from the FY 2019-20 Adopted Budget due to estimated usage and decreased rates for FY 2020-21.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$23,371,093 and represent a 7% (\$1,709,589) decrease from the FY 2019-20 Adopted Budget primarily due to the estimated decrease of Proposition 172 revenues.
  - Account 3575 Intergovernment Revenues - State recommended at \$7,610,078 represents a 20% (\$1,902,520) decrease from the FY 2019-20 Adopted Budget primarily due to the estimated reduction in Proposition 172 revenues.
  - Account 4380 Intergovernment Revenue – Federal recommended at \$325,000 represents a 14% (\$55,000) decrease from the FY 2019-20 Adopted Budget based estimated reduced School Lunch Program funds for FY 2020-21.

**PROBATION - JUVENILE JUSTICE CAMPUS - 3440**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2576	4	4	\$ 341,115
2005	Deputy Probation Officer IV	2328	1	1	77,641
2007	Deputy Probation Officer III	2106	1	1	59,455
2021	Supervising Juvenile Correctional Officer	2338	15	15	1,131,764
2022	Senior Juvenile Correctional Officer	2095	47	47	2,960,154
2023	Juvenile Correctional Officer II	1820	159	159	8,883,466
2025	Juvenile Correctional Officer I	1486	39	39	1,575,644
2045	Probation Division Director	D	2	2	235,660
3070	Supervising Office Assistant	1621	1	1	54,072
3080	Office Assistant III	1215	2	2	65,274
3110	Office Assistant II	1090	2	2	59,669
3125	Office Assistant I	969	1	1	30,213
3161	Administrative Assistant III - Confidential	1496	2	2	99,801
5027	Dietary Aide I	960	1	1	27,883
5029	Dietary Aide III	1056	6	6	199,323
<b>Subtotal</b>			<b>283</b>	<b>283</b>	<b>\$ 15,801,135</b>
	Holiday Pay				94,483
	Shift Differential				140,000
	Bilingual Skill Pay				15,662
	Salary Savings (6%)				(948,068)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 15,103,212</b>





**Public Defender  
BUDGET 2880  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 16,368,344	\$ 20,745,290	\$ 22,428,118	\$ 1,682,828	8%
Services and Supplies	2,120,146	2,434,372	2,691,888	257,516	11%
Other Financing Uses	98,787	66,000	-	(66,000)	-100%
Intangible Assets	-	40,000	5,000	(35,000)	-88%
Total Appropriations	<u>\$ 18,587,277</u>	<u>\$ 23,285,662</u>	<u>\$ 25,125,006</u>	<u>\$ 1,839,344</u>	8%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 451,364	\$ 360,000	\$ 350,000	\$ (10,000)	-3%
Intergovernment Rev-Federal	-	-	232,000	232,000	100%
Intergovernment Revenue-Other	72,771	-	30,000	30,000	100%
Charges For Services	192,309	205,000	150,000	(55,000)	-27%
Miscellaneous Revenues	697	-	-	-	0%
Other Financing Sources	2,542,370	2,951,508	2,707,027	(244,481)	-8%
Intrafund Revenue	286,567	430,497	443,960	13,463	3%
Total Revenues	<u>\$ 3,546,078</u>	<u>\$ 3,947,005</u>	<u>\$ 3,912,987</u>	<u>\$ (34,018)</u>	-1%
<b><u>Net County Cost</u></b>	<b>\$ 15,041,199</b>	<b>\$ 19,338,657</b>	<b>\$ 21,212,019</b>	<b>\$ 1,873,362</b>	<b>10%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	144	162	162	-	

## **PUBLIC DEFENDER – 2880**

### **FUNCTION**

Pursuant to the Sixth Amendment to the Constitution of the United States, all indigent persons charged with a criminal offense where their liberty is placed in jeopardy are entitled to legal counsel. The Public Defender is the primary source for court appointed counsel, and as such is a critical and integral part of the criminal justice system. The Public Defender counsels appointed clients of their legal rights, investigates their cases, secures witnesses, and defends the client's interest before the court. The Public Defender services are mandated by the California Government and Civil Codes as well as those defined by judicial decree.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$25,125,006 represents a 7% (\$1,554,376) increase over the FY 2019-20 Adopted Budget. FY 2020-21 recommended revenues of \$3,912,987 represent an 8% (\$318,986) decrease from the FY 2019-20 Adopted Budget. Net County Cost recommended at \$21,212,019 represents a 10% (\$1,873,362) increase over the FY 2019-20 Adopted Budget. Staffing level is recommended at 162, the same as the current staffing level. Salary Savings of 5% (\$638,892) was used in calculating the Regular Salaries with related benefits savings of \$517,270.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Continue implementation of a paperless electronic file system through the digitalization of new and existing physical files. Due to the COVID-19 Public Health Emergency (COVID-19), the Department did not transfer files to the digitization vendor, Metasource. Once the COVID-19 pandemic subsides after a reasonable amount of time, the Department will proceed with digitization of archived files.

The Department is currently working on a Request for Proposal (RFP) for a case management system that incorporates the electronic document management system called Laserfiche. Implementation of this electronic document management file system will improve efficiency by eliminating the challenges of physical file storage and retrieval, provide immediate in-court electronic file access on demand, and allow for more direct automated data entry. This will further allow the Department to better task support staff to provide more direct and in-court support to lawyers and clients. Additionally, the Department continues to work with the District Attorney on the method of delivering paperless discovery to the Public Defender, which will increase the Public Defender's ability to open case files electronically.

- **Performance Metric:** Digitize cases through Metasource, track and organize electronic case files through Laserfiche, develop a new process to accept paperless discovery from the District Attorney, and proceed with the RFP process for the award of an agreement for a new case management system.

##### **FY 2019-20**

- **Goal:** Continue implementation of a paperless electronic file system through the digitalization of new and existing physical files. In FY 2018-19 your Board approved an agreement with Metasource, to digitize over 10,000 boxes of archived case files over a five-year period. The Department will utilize an electronic document tracking program called Laserfiche to manage archived files once received from Metasource in electronic form. Additionally, once the District

Attorney begins delivering paperless discovery to the Public Defender, this will increase the Public Defender's ability to open case files electronically. Implementation of this electronic document management file system will improve efficiency by eliminating the challenges of physical file storage and retrieval, provide immediate in-court electronic file access on demand, and allow for more direct automated data entry. This will further allow the Department to better task support staff to provide more direct and in-court support to lawyers and clients.

- **Outcome(s)/Result(s):** Initial testing of archived boxes sent to Metasource was completed and the Department was prepared to move onto the first full shipment to be sent to the vendor. However, due to COVID-19 and the shelter-in-place order, the Department has not ordered any pickups out of abundance of caution. The process of accepting paperless discovery from the District Attorney was also delayed due to issues with their case management provider and will continue to be developed in FY 2020-21.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$22,428,118 represent a 7% (\$1,410,959) increase over the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$7,476,434 represents a 15% (\$950,390) increase over the FY 2019-20 Adopted Budget due to an overall increase in County retirement rates and the nine pay periods associated with the addition of 18 positions in the FY 2019-20 Adopted Budget.

### **Services and Supplies**

- Services and Supplies recommended at \$2,691,888 represent a 10% (\$244,417) increase over the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Account 7296 Data Processing Services recommended at \$767,903 represents a 24% (\$148,800) increase over the FY 2019-20 Adopted Budget due to rates provided by the Department of Internal Services.
- Account 7311 End User Software recommended at \$113,030 represents a 52% (\$124,416) decrease from the FY 2019-20 Adopted Budget due to delayed implementation of the Laserfiche project until a new case management system is acquired and the Department can assess its needs.
- Account 7345 Facility Operation and Maintenance recommended at \$259,563 represents a 60% (\$97,166) increase over the FY 2019-20 Adopted Budget based on rates provided by the Department of Internal Services.
- Account 7385 Small Tools and Instruments recommended at \$205,398 represents an 82% (\$92,482) increase over the FY 2019-20 Adopted Budget due to the need to replace laptops and tablets according to warranty expiration in FY 2020-21 as recommended by the Department of Internal Services.
- Account 7910 Operating Transfer Out recommended at \$0 represents a 100% (\$66,000) decrease from the FY 2019-20 Adopted Budget due to no vehicle purchases scheduled for FY 2020-21.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,912,987 and represent an 8% (\$318,986) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in AB 109 and Criminal Justice Temporary Construction Funds.
  - Account 4380 Intergovernment Revenues - Federal recommended at \$232,000 represents a 100% (\$232,000) increase over the FY 2019-20 Adopted Budget, due to an updated policy on Title IV-E funding and the ability to claim reimbursement for eligible juvenile cases.
  - Account 4841 Intergovernment Revenues - Other recommended at \$30,000 represents an 80% (\$119,413) decrease from the FY 2019-20 Adopted Budget due to decreased grant funding for The Clean Slate Program. It is anticipated the Department will receive grant funding for this Program midyear in FY 2020-21.
  - Account 5060 Registration Fees recommended at \$60,000 represents a 50% (\$60,000) decrease from the FY 2019-20 Adopted Budget due to the uncertain economic environment created by COVID-19.
  - Account 5957 Other Financing Sources is recommended at \$2,707,027 represents a 12% (\$377,036) decrease from the FY 2019-20 Adopted Budget due to a decrease in AB 109 and Criminal Justice Temporary Construction Funds.

## **PENDING FACTORS**

**Proposition 57:** Transfer Hearings are evidentiary hearings that the court determines if a minor will be prosecuted in adult or juvenile court. The Department continues to provide legal representation on these cases.

**Defunding of California Department of Corrections and Rehabilitation's Division of Juvenile Justice (DJJ):** In May 2020, Governor Newsom announce closure of the state's youth prisons (DJJ) with juveniles instead to be housed by local county probation departments. The Legislature is currently reviewing proposals on how to implement this transition from the State to counties. The Public Defender anticipates several unknowns regarding this change such as potentially increased recommendations for longer commitments and an increase in transfer hearings, which require experts on the suitability of whether minors should be prosecuted in the adult or juvenile courts.

**AB 1810:** Mental Health Diversion (Penal Code §§ 1001.35-1001.36) became effective on July 1, 2018, that allows for the discretionary diversion of qualified persons who have committed a misdemeanor or felony offense because of a mental disorder. The burden is on the defense to provide information to the courts about their client's mental illness. The Department anticipates an increase in the need for assessments as the Department of Behavior Health now has a treatment provider if Mental Health Diversion is granted. The Court will not pay for the mental health assessments, therefore at this time, the cost for mental health assessments will be the responsibility of the Department. However, so far there has not been an overall increase in expert fees as the assessments may ultimately discount the need for more costly psychological evaluations that would otherwise take place.

**PUBLIC DEFENDER - 2880**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
267	Assistant Public Defender	L	1	1	\$ 172,384
1202	Paralegal III	1744	1	1	52,546
1203	Paralegal I	1221	1	1	33,686
1204	Paralegal II	1451	6	6	250,685
1208	Chief Defense Attorney	L	5	5	783,577
1240	Defense Attorney I	2548	33	36	2,381,055
1241	Defense Attorney II	2973	17	17	1,359,250
1242	Defense Attorney III	3568	8	8	768,508
1243	Defense Attorney IV	4175	19	16	1,696,322
1245	Senior Defense Attorney	4496	16	16	2,216,473
1260	Legal Assistant I	1090	3	3	87,972
1261	Legal Assistant II	1215	10	10	362,534
1262	Senior Legal Assistant	1452	5	5	205,956
1263	Supervising Legal Assistant	1647	3	3	148,684
1264	Chief Legal Assistant	1878	1	1	53,786
1759	Defense Investigative Technician	1457	1	2	81,310
1764	Defense Investigator I	1913	6	5	307,951
1765	Defense Investigator II	2315	9	9	601,708
1766	Senior Defense Investigator	2861	5	5	325,561
1798	Chief Defense Investigator	D	1	1	103,921
1980	Defense Social Worker I	1570	3	1	90,951
1982	Defense Social Worker III	1945	1	3	109,977
1983	Defense Social Worker Supervisor	2475	1	1	65,538
2209	Executive Assistant	2166	1	1	68,620
2211	Business Systems Analyst II	2191	1	1	64,326
2240	Senior Business Systems Analyst	2845	1	1	77,882
2375	Public Defender Business Manager	E	1	1	92,189
3203	Account Clerk I	1127	1	1	30,658
8088	Public Defender	B	1	1	183,830
<b>Subtotal</b>			<b>162</b>	<b>162</b>	<b>\$ 12,777,840</b>
	Auto Allowance				6,156
	Criminal Law Specialists Incentives				43,139
	Bilingual Skill Pay				27,300
	Salary Savings (5%)				(638,892)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 12,215,543</b>



**Public Health  
BUDGET 5620  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 40,327,891	\$ 47,720,152	\$ 54,934,060	\$ 7,213,908	15%
Services and Supplies	22,180,793	30,551,506	38,462,695	7,911,189	26%
Other Financing Uses	119,967	3,337,750	3,451,518	113,768	3%
Capital Assets	38,316	16,000	184,000	168,000	1050%
Total Appropriations	\$ 62,666,967	\$ 81,625,408	\$ 97,032,273	\$ 15,406,865	19%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 139,287	\$ 155,813	\$ 162,313	\$ 6,500	4%
Fines, Forfeitures & Penalties	9,750	-	1,400	1,400	100%
Rev From Use of Money & Prop	1,800	174,528	193,411	18,883	11%
Intergovernment Revenues - St	8,364,933	9,989,302	12,061,286	2,071,984	21%
Intergovernment Rev-Federal	17,301,667	21,225,361	21,534,554	309,193	1%
Charges For Services	9,931,614	11,359,906	11,920,613	560,707	5%
Miscellaneous Revenues	(518,136)	857,250	967,200	109,950	13%
Other Financing Sources	25,410,347	34,303,984	46,552,786	12,248,802	36%
Intrafund Revenue	1,574,227	1,758,963	1,722,768	(36,195)	-2%
Total Revenues	\$ 62,215,489	\$ 79,825,107	\$ 95,116,331	\$ 15,291,224	19%
<b><u>Net County Cost</u></b>	<b>\$ 451,478</b>	<b>\$ 1,800,301</b>	<b>\$ 1,915,942</b>	<b>\$ 115,641</b>	<b>6%</b>

	Budgeted 2018-19	Current* 2019-20	Recommended 2020-21	Increase/ (Decrease)
Position Summary	405	409	408	(1)

\*On August 4, 2020 the Board of Supervisors approved the addition of ten positions (Communicable Disease Specialists), effective 08/24/20. The 409 positions in the Current column includes these ten positions.

## **PUBLIC HEALTH – 5620**

### **FUNCTION**

The mission of the Department of Public Health is to promote, preserve, and protect the health of the community. The Department serves four essential public health functions: health care, community health, environmental health, and emergency preparedness and response. These functions are administered through services provided in six core divisions: Children’s Medical Services, Emergency Medical Services (EMS), Community Health, Environmental Health, Public Health Nursing, and Correctional Health, that is administered through a contract with California Forensic Medical Group, Inc. (Wellpath). The Department also funds the County’s Office of Emergency Services, the Operational Area Lead Agency, the contract with Fresno Humane Animal Services to provide animal pound, quarantine services, and leash law enforcement, and the Office of Health, Policy and Wellness whose goals include promoting a healthy lifestyle for individuals and communities.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$97,032,273 represents a 19% (\$15,406,865) increase over the FY 2019-20 Adopted Budget primarily due to the creation of a COVID-19 Division. Revenues recommended at \$95,116,331 represent a 19% (\$15,291,224) increase over the FY 2019-20 Adopted Budget primarily due to offsetting revenues for the COVID19 Division and an increased use of Realignment Fund Balance. Although not mandated, Realignment funds are the main source of funding for health-related services in the County Jail and Juvenile Justice Campus (JJC) (\$14,965,146). The Department also utilizes Realignment funds to offset health services provided outside the Jail and JJC (\$22,742,035). The Recommended Budget includes \$8.8 million in Realignment Fund Balance leaving \$5 million for future years. Net County Cost recommended at \$1,915,942 represents a 6% (\$115,641) increase over the FY 2019-20 Adopted Budget for the Fresno Humane Animal Services Contract, which is not offset by revenue or Realignment. Recommended salaries include a Salary Savings of 1% (\$263,224). On August 4, 2020 the Board of Supervisors approved the addition of ten Communicable Disease Specialists positions, effective August 24, 2020 bringing the current level staffing to 409 positions. Staffing is recommended at 408 positions, which includes the deletion of one Office Assistant position.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** The Department in partnership with the Internal Services Department, Facility Division and Public Works and Planning Department, have been working through planning, architectural design, permit process, and construction to rebuild the Department’s laboratory destroyed in October 2018, due to flooding of the basement space where the lab was previously located. The new lab is located on Hamilton Avenue, (93702).
- **Outcome(s)/Result(s):** A fully operational Public Health Lab is expected to be functioning by October 2020.

##### **FY 2019-20**

- **Goal:** In partnership with the Department of Public Works and Planning, deploy and fully implement an integrated software system for data collection, compliance tracking, and financial management for Environmental Health.

- **Outcome(s)/Result(s):**

July – November 2019, System design, testing, and data conversion.

November – January 2020, System testing, configuration, and report development.

Full Deployment is still pending as certain reporting and billing modules are still being worked out.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

With the announcement by the World Health Organization (WHO) of a new strain of Coronavirus (COVID-19), and President Trump Administration declaring a public health emergency on January 31, 2020; the Departments normal day to day activities were greatly impacted as every Division worked to respond and address all aspects of this ongoing public health emergency. Since mid-February 2020 the Department has collaborated with the community, businesses, health service providers, first responders, and government service infrastructure, including education, and both city and County services to assist in mitigation, control and education activities aimed at reducing the spread of COVID-19.

As of June 2020, the Department with support from the CAO's office has established a new Division to focus and manage COVID-19 activities which will assist the Department to refocus on regular Departmental activities, which many will continue to support COVID-19. This will help refocus services such as Public Health Nursing, California Children Services, and Environmental Health services that support health outside of COVID-19. The new Division will collaborate with our internal Emergency Services and Laboratory Services and guide the Departments comprehensive response through FY 2020-21.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$54,934,060 represent a 15% (\$7,213,908) increase over the FY 2019-20 Adopted Budget due to the establishment of a COVID-19 Division.

Recommended funding includes:

- Account 6200 Extra-Help recommended at \$4,847,360 represents a significant increase (\$3,937,085) over the FY 2019-20 Adopted Budget due to the establishment of a COVID-19 Division.

### **Services and Supplies**

- Services and Supplies recommended at \$38,462,695 represent a 26% (\$7,911,189) increase over the FY 2019-20 Adopted Budget primarily due to costs related to establishing a COVID-19 Division and the new Emergency Medical Services (EMS) Dispatch Center.

Recommended funding includes:

- Account 7101 Liability Insurance recommended at \$166,824 represents a significant increase (\$123,777) over the FY 2019-20 Adopted Budget based on Risk Management Department rates and actual projected usage.
- Account 7175 Insurance Other recommended at \$140,724 represents an 84% (\$64,293) increase over the FY 2019-20 Adopted Budget based on Risk Management rates and actual projected usage.
- Account 7235 Medical, Dental and Lab Supplies recommended at \$470,710 represents a 36% (\$125,847) increase over the FY 2019-20 Adopted Budget due to an increase in items used for COVID-19 response activities.

- Account 7295 Professional and Specialized Services recommended at \$26,537,727 represents a 24% (\$5,127,212) increase over the FY 2019-20 Adopted Budget based on estimated COVID-19 related contract costs.
- Account 7296 Data Processing Services recommended at \$5,533,464 represents a 28% (\$1,219,405) increase over the FY 2019-20 Adopted Budget based on Internal Services Department rates and actual projected usage.
- Account 7340 Rents and Leases-Building recommended at \$452,584 represents a 31% (\$106,899) increase over the FY 2019-20 Adopted Budget primarily due to the new dispatch facility for (EMS).
- Account 7345 Facility Services recommended at \$715,842 represents a 37% (\$193,218) increase over the FY 2019-20 Adopted Budget based on Internal Services Department rates and actual projected usage.

**Other Charges**

- Other Financing Uses is recommended at \$3,451,518 and represent a 3% (\$113,768) increase over the FY 2019-20 Adopted Budget. The transfer to Fund 0400 Org 8858 Public Works and Planning – Capital Projects will offset the EMS dispatch facility tenant/lease hold improvement costs. The transfer to Org 8911, Internal Services Department – Fleet Services, is for the purchase of one replacement vehicle for the Community Health Division.

Recommended funding includes:

EMS Dispatch Facility Tenant/Lease .....\$3,305,750.....Improvement Costs

**Capital Assets**

- Capital Assets recommended at \$184,000 represent a significant increase (\$168,000) from the FY 2019-20 Adopted Budget and will be used to purchase a COVID-19 Lab Diagnostic Machine, which uses high thru put technologies, that allows for a large number of tests to be run together. This will which help increase the testing results capacity.

(1) COVID-19 Lab Diagnostic Machine ..... \$184,000.....New .... Program Number 91623

**SUMMARY OF REVENUES**

- Revenues are recommended at \$95,116,331 and represent a 19% (\$15,291,224) increase over the FY 2019-20 Adopted Budget due to the following:
  - Intergovernment Revenues – State recommended at \$12,061,286 represent a 21% (\$2,071,984) increase over the FY 2019-20 Adopted Budget primarily due to additional grant funding for COVID-19 response activities.
  - Miscellaneous Revenues recommended at \$967,200 represent a 13% (\$109,950) increase over the FY 2019-20 Adopted Budget primarily due to increases in leased facility collections for EMS.
  - Other Financing Sources recommended at \$46,552,786 represent a 36% (\$12,248,802) increase over the FY 2019-20 Adopted Budget primarily due to COVID-19 CARES Act funding.

## **PENDING FACTORS**

Response to mitigate COVID-19 continues to be an evolving process. The full impact to various sectors of the community including government functions under the Public Health Department is currently unclear. Until a vaccine is available, decreasing the rate of spread through education and surveillance will continue to be a top priority of the Department. To the extent that resources are made available through the State and/or Federal government, the Department will continue this collaboration for as long as it is financially feasible for the County.

**PUBLIC HEALTH - 5620****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED</u>	
3203	Account Clerk I	1127	3	3	\$ 93,747
3205	Account Clerk II	1237	2	2	75,136
3260	Account Clerk III	1387	6	6	258,439
3160	Administrative Assistant III	1452	5	5	249,197
1680	Administrative Case Worker I	1210	7	7	227,004
1681	Administrative Case Worker II	1391	10	10	420,489
293	Assistant Director of Public Health	C	1	1	132,640
2213	Business Systems Analyst I	1739	1	1	48,616
2212	Business Systems Analyst III	2490	3	3	241,743
1401	Communicable Disease Specialist I	1557	18	18	797,393
1402	Communicable Disease Specialist II	1663	9	9	503,244
1311	County Health Officer	A	1	1	213,420
1312	Deputy Public Health Officer	A	1	1	97,745
8227	Director of Public Health	B	1	1	165,605
1370	Division Manager - Emergency Medical Services	D	1	1	112,282
1313	Division Manager - Environmental Health	D	1	1	112,283
1310	Division Manager - Public Health Services	D	4	4	469,486
1380	Emergency Medical Services Specialist	2150	6	6	394,689
1655	Environmental Health Aide	1370	1	1	40,126
1785	Environmental Health Specialist I	1850	3	3	162,721
1787	Environmental Health Specialist II	2078	26	26	1,705,268
1789	Environmental Health Specialist III	2290	18	18	1,334,362
1790	Environmental Health Specialist Trainee	1535	4	4	163,758
1321	Epidemiologist	2437	4	4	295,631
2209	Executive Assistant	2166	1	1	68,716
1451	Head Nurse	3541	1	1	121,755
1319	Health Education Assistant	1363	6	6	276,063
1324	Health Education Specialist	1677	23	23	1,184,051
1319	Health Educator	1950	8	8	498,666
3704	Information Technology Analyst I	1705	1	1	54,666
1465	Licensed Vocational Nurse I	1313	1	1	37,846
1494	Licensed Vocational Nurse II	1461	1	1	41,878
1450	Licensed Vocational Nurse III	1599	1	1	54,985
1428	Medical Assistant I	963	2	2	55,934
1429	Medical Assistant II	1060	1	1	36,456
1921	Medical Social Worker I	1868	1	1	50,279
1922	Medical Social Worker II	2142	2	2	125,388
1923	Medical Social Worker III	2231	2	2	133,673
1555	Occupational Therapist I	2446	3	3	204,138
1557	Occupational Therapist III	3033	2	2	191,329
3125	Office Assistant I	960	6	5	134,587
3110	Office Assistant II	1058	6	6	178,238
3080	Office Assistant III	1180	42	42	1,602,627
3081	Office Assistant III - Confidential	1180	1	1	40,563
1580	Physical Therapist I	2446	1	1	67,800
1581	Physical Therapist II	2587	0	0	-
1583	Physical Therapist III	3033	6	6	567,135
2297	Principal Staff Analyst	E	1	1	93,099
3620	Program Technician I	1460	3	3	124,161
3621	Program Technician II	1633	9	9	435,322
3623	Program Technician II - Confidential	1633	2	2	104,731
2372	Public Health Business Manager	E	1	1	97,745
1332	Public Health Chemist II	1955	2	2	126,518
1340	Public Health Laboratory Assistant	960	0	0	-
1334	Public Health Microbiologist II	2558	2	2	142,346
1345	Public Health Nurse I	2695	20	20	1,546,047

Public Health (Org 5620)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED</u>	
1346	Public Health Nurse II	3100	33	33	\$ 3,165,068
1365	Public Health Physician	A	4	4	749,380
1304	Public Health Program Manager	E	1	1	95,708
1610	Rehabilitative Therapy Manager	E	1	1	113,640
3255	Senior Accountant	2343	2	2	146,189
1682	Senior Administrative Case Worker	1598	2	2	101,825
1330	Senior Emergency Medical Services Specialist	2363	5	5	375,455
1302	Senior Epidemiologist	2710	1	1	83,054
1355	Senior Public Health Microbiologist	2845	1	1	92,065
2294	Senior Staff Analyst	F	3	3	251,736
2240	Senior Business Systems Analyst	2789	1	1	90,257
1945	Social Worker I	1524	1	1	43,635
2291	Staff Analyst I	1839	4	4	206,435
2292	Staff Analyst II	2039	0	0	-
2293	Staff Analyst III	2356	11	11	826,970
1495	Staff Nurse I	2285	3	3	190,475
1496	Staff Nurse II	2487	0	0	-
1497	Staff Nurse III	2881	14	14	1,233,559
3240	Supervising Account Clerk II	1649	1	1	49,425
3262	Supervising Accountant	2552	1	1	78,073
1403	Supervising Communicable Disease Specialist	1813	2	2	124,660
1791	Supervising Environmental Health Specialist	2680	9	9	771,471
3070	Supervising Office Assistant	1574	3	3	157,998
1360	Supervising Public Health Nurse	3541	9	9	1,015,158
1635	Therapy Aide	965	3	3	87,962
<b>Subtotal</b>			<b>409</b>	<b>408</b>	<b>\$ 26,761,964</b>
	Auto Allowance				7,800
	Shift Differential				32,704
	Bilingual Skill Pay				56,200
	Salary Savings (1%)				(263,224)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 26,595,444</b>

VACANT POSITIONS DELETED (Effective October 19, 2020)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	960	-1	\$ 52,099
	Cost of Restoring Vacant Positions		-1	\$ 52,099

\*On August 4, 2020 the Board of Supervisors approved the addition of ten positions (Communicable Disease Specialists), effective 08/24/20. The 409 positions in the Current column includes these ten positions.



**County Medical Services  
BUDGET 5240  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 154,639	\$ 350,000	\$ 350,000	\$ -	0%
Other Financing Uses	<u>11,359,752</u>	<u>11,359,752</u>	<u>11,359,752</u>	<u>-</u>	0%
Total Appropriations	\$ 11,514,391	\$ 11,709,752	\$ 11,709,752	\$ -	0%
<u>Revenues</u>					
Other Financing Sources	\$ 164,703	\$ 350,000	\$ 350,000	\$ -	0%
Total Revenues	\$ 164,703	\$ 350,000	\$ 350,000	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ 11,349,688</b>	<b>\$ 11,359,752</b>	<b>\$ 11,359,752</b>	<b>\$ -</b>	<b>0%</b>

## **COUNTY MEDICAL SERVICES – 5240**

### **FUNCTION**

County Medical Services provides for the appropriation of the mandated local match to qualify the County for Local Health and Welfare Realignment Sales Tax Revenue, pursuant to Welfare and Institutions Code, Section 17608.010, for local health and mental health services. This budget also includes funding for the County’s anticipated costs for indigent health care provided through the Medical Indigent Services Program (MISP) as obligated under Welfare and Institutions Code, Section 17000, et seq. Funding for reimbursement for the provisions of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation under the California Medi-Cal Program is also budgeted in this Org.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$11,709,752 represents no change from the FY 2019-20 Adopted Budget for indigent health care services. Although the cost is decreasing, various ongoing changes in the California Medi-Cal program may significantly impact indigent health care cost. Revenues are recommended at \$350,000 and represent no change from the FY 2019-20 Adopted Budget. Net County Cost (NCC) reflects no change from the FY 2019-20 Adopted Budget. NCC represents the mandated local match for health and mental health services (\$11,359,752).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$350,000 represent no change from the FY 2019-20 Adopted Budget due to ongoing eligibility criteria changes in the California Medi-Cal Program, which directly impact the County’s indigent health care cost. The Recommended Budget includes appropriations for claim reimbursement contracts with University Faculty Associates and Fresno Community Hospital and Medical Center for MISP and with Advantek Benefit Administrators for the reimbursement of certain nonemergency specialty medical services for residents who do not qualify for MISP or Medi-Cal.

#### **Other Financing Uses**

- County Medical Services recommended at \$11,359,752 represent no change from the FY 2019-20 Adopted Budget and consist of \$10,404,113 for the Health Account and \$955,639 for the Mental Health Account, pursuant to Welfare and Institutions Code, Section 17608.010.





**Public Works and Planning  
BUDGET 4360  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 7,936,058	\$ 9,280,465	\$ 9,660,351	\$ 379,886	4%
Services and Supplies	4,558,126	5,654,942	5,305,555	(349,387)	-6%
Other Financing Uses	<u>190,155</u>	<u>249,000</u>	<u>249,000</u>	-	0%
Total Appropriations	\$ 12,684,339	\$ 15,184,407	\$ 15,214,906	\$ 30,499	0%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 4,332,423	\$ 4,844,862	\$ 5,216,887	\$ 372,025	8%
Rev From Use of Money & Prop	351	-	-	-	0%
Intergovernment Revenues - St	401,180	472,344	310,000	(162,344)	-34%
Intergovernment Rev-Federal	44,244	20,040	8,400	(11,640)	-58%
Charges For Services	3,410,721	3,219,380	3,521,376	301,996	9%
Miscellaneous Revenues	137,027	97,728	119,724	21,996	23%
Other Financing Sources	755,956	488,016	1,170,000	681,984	140%
Intrafund Revenue	<u>866,688</u>	<u>2,246,490</u>	<u>1,614,215</u>	<u>(632,275)</u>	-28%
Total Revenues	\$ 9,948,590	\$ 11,388,860	\$ 11,960,602	\$ 571,742	5%
<b><u>Net County Cost</u></b>	<b>\$ 2,735,749</b>	<b>\$ 3,795,547</b>	<b>\$ 3,254,304</b>	<b>\$ (541,243)</b>	<b>-14%</b>
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	79	81	81	-	

## **PUBLIC WORKS AND PLANNING – 4360**

### **FUNCTION**

The Public Works and Planning Department is responsible for public works, planning, land development, and resource management services, which involve administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits. The Department also provides services related to environmental analysis, plan reviews, code enforcement, County Surveyor activities, growth management issues, regional and cooperative planning, ground and surface water management and planning, and mineral and natural resource management. The Department also provides for the administration, design and implementation of the County's Capital Projects program and includes funding for the administration of the Fresno County Blossom Trail and the Fruit Trail. In addition, although primarily funded in other budgets, the Department provides services in support of maintaining and operating the County public road system, housing, community development, solid and hazardous waste management, County Service Area and Waterworks District administration, transportation, and parks and grounds.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$15,214,906 represents a less than 1% (\$30,499) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$11,960,602 represent a 5% (\$571,742) increase over the FY 2019-20 Adopted Budget. Staffing is recommended at 80 positions, the same as the current staffing level.

Net County Cost (NCC) recommended at \$3,254,304 represents a 14% (\$541,243) decrease from the FY 2019-20 Adopted Budget.

Recommended funding includes \$3,285,855 for architectural and construction management services for the County's Capital Projects program, which is offset by funded projects.

An allocation (\$1,161,795) for the Water and Natural Resources Division, funded by \$474,242 in NCC will be for on-going participation and administration of activities related to compliance with the Sustainable Groundwater Management Act, and administration of the San Joaquin Valley Water Infrastructure Authority.

Net County Cost of \$25,000 is included for the administration of the County's two agri-tourism trails (Blossom Trail and Fruit Trail), which is necessary for the trails to continue.

Department staff will continue to be involved in the processing of significant development projects and associated environmental impact reports, updating of the Community Plans, comprehensive review and update of the County's General Plan and Zoning Ordinance, and activities related to the expansion and annexation by cities.

The Sustainable Groundwater Management Act (SGMA) provided for the establishment of local Groundwater Sustainability Agencies (GSAs) to manage groundwater sustainability within groundwater subbasins defined by the California Department of Water Resources (DWR) as Priority Basins. Each GSA was required to develop and submit to the DWR by January 31, 2020, a Groundwater Sustainability Plan (GSP) that achieves groundwater sustainability within the subbasin by 2040, without causing undesirable results. Failure to comply could result in the State Water Resources Control Board asserting its power to manage local groundwater resources.

Fresno County overlies all or portions of four groundwater subbasins, defined within DWR Bulletin 118, as the Kings, Westside, Delta-Mendota, and Pleasant Valley Subbasins. As a result of ongoing collaborative efforts, the County has undertaken multiple participation roles in the four groundwater subbasins, with the County serving as either the exclusive GSA, a member agency of a GSA through

participation in a Joint Powers Authority, Memorandum of Agreement, or Special Act District (JPA, MOA, SAD), or a party to a GSA via a Memorandum of Understanding. Department activities are currently focused upon the implementation of completed GSPs as well preparing for the submittal of required annual and 5-year reports to DWR. Additional efforts are being made across the GSAs to evaluate and expand the groundwater monitoring networks in areas with known data gaps in order to better understand and represent accurately the hydrology of the four subbasins within the County.

Pursuant to the State mandate regarding on-site waste water systems as required through the State Water Board Water Quality Control policy for Siting, Design, Operation and Maintenance (the Policy), the Department's role in permitting septic systems will be expanding. In December 2016, the County adopted its Local Agency Management Plan (LAMP) which affords the County local control and permitting of on-site wastewater systems. The LAMP was implemented on May 13, 2018. While the County LAMP provides many advantages for County residents as compared to the State permit process, the LAMP also requires significant changes to the County process to review, issue, and inspect these septic systems, specifically with regard to the procedures of the Department's Development Services Division. The functions previously performed by the Department of Public Health's Environmental Health staff with regard to the review of engineered design septic systems are now undertaken by the Department as well as the associated additional inspections required of these systems.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$9,660,351 represent a 4% (\$379,886) increase over the FY 2019-20 Adopted Budget due to increases in retirement and Risk Management rates.

### **Services and Supplies**

- Services and Supplies recommended at \$5,305,555 represent a 6% (\$349,387) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Small Tools and Instruments (\$213,800).

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$11,960,602 and represent a 5% (\$571,742) increase over the FY 2019-20 Adopted Budget.
  - Intergovernmental Revenue - State recommended at \$310,000 represents a 34% (\$162,344) decrease from the FY 2019-20 Adopted Budget due to a decrease in High Speed Rail activity work.
  - Other Financing Sources recommended at \$1,170,000 represent a 140% (\$681,984) increase over the FY 2019-20 Adopted Budget primarily due to additional transfer activity from Special Revenue Fund 0085 (Public Works and Planning) for Building Permits, Building Safety Bonds, Code Enforcement activities and Special Studies Trust that was previously accounted for in Licenses, Permits and Franchises.
  - Intrafund Revenue recommended at \$1,614,215 represents a 28% (\$632,275) decrease from the FY 2019-20 Adopted Budget due to the completion of some Capital Projects.

**PUBLIC WORKS AND PLANNING - 4360**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0223	Development Services & Capital Projects Manager	D	1	1	\$ 128,663
0224	Assistant Director of Planning & Resources	C	1	1	154,108
1105	Engineer II	2747	1	1	74,482
1132	Engineering Technician I	1719	2	2	90,385
1133	Senior Engineering Technician	2204	2	2	73,495
1134	Senior Engineer	3338	2	2	214,645
1137	Engineer III	3015	2	2	180,838
1167	Supervising Architect	E	1	1	113,917
1168	Architect	3233	3	3	294,965
1169	Architectural Assistant	1902	4	4	211,739
1174	Water & Natural Resources Manager	D	1	1	120,502
1175	Planner I	1873	10	10	509,068
1176	Planner II	2080	3	3	175,997
1177	Planner III	2402	6	6	467,299
1178	Senior Planner	2995	4	4	340,984
1179	Principal Planner	3293	2	2	208,390
1715	Building Inspector I	1991	6	6	340,490
1716	Building Inspector II	2273	2	2	66,638
1720	Building Plans Engineer	3163	1	1	98,022
1721	Supervising Building Inspector	2705	2	2	77,745
1722	Building Plans Checker III	2916	1	1	94,979
1724	Building Plans Checker I	2209	2	2	121,160
1745	Chief Building Inspector	3354	1	1	103,966
2291	Staff Analyst I	1876	2	2	105,784
2292	Staff Analyst II	2080	1	1	57,494
2293	Staff Analyst III	2356	1	1	76,129
2294	Senior Staff Analyst	F	2	2	167,640
3080	Office Assistant III	1215	3	3	109,072
3110	Office Assistant II	1090	2	2	66,002
3125	Office Assistant I	969	4	4	110,124
3160	Administrative Assistant III	1496	1	1	49,901
3620	Program Technician I	1489	3	3	82,614
3621	Program Technician II	1666	2	2	96,439
<b>Subtotal</b>			<b>81</b>	<b>81</b>	<b>\$ 5,183,676</b>

**TOTAL REGULAR SALARIES \$ 5,183,676**

**RECOMMENDED POSITIONS TO BE TRANSFERRED BETWEEN 8-DIGIT ORGS (Effective October 19, 2020)**

To ORG 43600200

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	1876	1	\$ 59,580

From ORG 43601150

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	1876	-1	\$ -59,580

Net Change \$ -





**PW&P - Support Services  
BUDGET 4365  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 3,053,220	\$ 3,697,097	\$ 3,817,044	\$ 119,947	3%
Services and Supplies	371,761	519,810	516,867	(2,943)	-1%
Other Financing Uses	19,158	62,000	25,000	(37,000)	-60%
General Capital Assets	<u>9,556</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total Appropriations	\$ 3,453,695	\$ 4,278,907	\$ 4,358,911	\$ 80,004	2%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 15,000	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	1,017	-	-	-	0%
Charges For Services	2,473,695	3,089,844	3,156,361	66,517	2%
Miscellaneous Revenues	851	-	-	-	0%
Intrafund Revenue	<u>963,132</u>	<u>1,189,063</u>	<u>1,202,550</u>	<u>13,487</u>	1%
Total Revenues	\$ 3,453,695	\$ 4,278,907	\$ 4,358,911	\$ 80,004	2%
<b><u>Net County Cost</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	31	32	32	-	

## **PW&P - SUPPORT SERVICES – 4365**

### **FUNCTION**

The Public Works and Planning Support Services budget supports the financial, data system, and administrative services for the Department. The Financial Services area is responsible for the preparation of the budgets, accounts payable, accounts receivable for water/sewer districts and disposal sites, mail and reproduction services, accounting for capital projects, preparation of financial reports for grant claims and the Road Fund report, and personnel services for the Department. The Computer Data Services section is responsible for data processing functions, which include the coordination of hardware and software, and oversight of upgrades and conversions of various packaged software programs utilized in the Department. This section also administers and maintains the Geographical Information System (GIS), the Amanda Permit System, and the Department website.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$4,358,911 represents a 2% (\$80,004) increase over the FY 2019-20 Adopted Budget primarily due to increased retirement rates. Revenues recommended at \$4,358,911 represent a 2% (\$80,004) increase over the FY 2019-20 Adopted Budget. Staffing is recommended at 32 positions, the same as the current service staffing level.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,817,044 represent a 3% (\$119,947) increase over the FY 2019-20 Adopted Budget primarily due to increased retirement rates. Two positions are recommended for deletion, one vacant Staff Analyst I and one filled Account Clerk III. Two positions are recommended for addition, one Accountant I and one Program Technician I. The new Accountant I position will assist with capital project accounting and monitoring of all departmental contracts. The Program Tech I will manage the utility desk for the County Service Areas and will replace the deleted Account Clerk III position consolidating the staff on the utility desk to one person.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$4,358,911 and represent a 3% (\$80,004) increase over the FY 2019-20 Adopted Budget to fund the increased retirement rates.

**PW&P - SUPPORT SERVICES - 4365**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1133	Senior Engineering Technician	2204	1	1	\$ 72,994
2291	Staff Analyst I	1876	1	0	16,181
2293	Staff Analyst III	2403	1	1	65,850
2294	Senior Staff Analyst	F	1	1	83,820
2342	Financial Analyst II	2080	1	1	57,166
2343	Financial Analyst III	2403	1	1	76,129
2356	Public Works and Planning Business Manager	D	1	1	106,502
2392	PWP Information Technology Manager	E	1	1	104,677
3080	Office Assistant III	1215	2	2	81,030
3125	Office Assistant II	1090	1	1	28,255
3203	Account Clerk I	1161	1	1	33,908
3205	Account Clerk II	1274	1	1	42,480
3210	Accountant I	1787	0	1	32,345
3215	Accountant II	2045	1	1	56,312
3255	Senior Accountant	2390	1	1	75,764
3260	Account Clerk III	1429	4	3	154,302
3262	Supervising Accountant	2603	1	1	82,516
3265	Principal Accountant	F	1	1	90,755
3620	Program Technician I	1489	0	1	29,702
3621	Program Technician II	1666	3	3	153,882
3623	Program Technician II - Confidential	1666	1	1	52,769
3704	Information Technology Analyst I	1739	1	1	46,475
3706	Information Technology Analyst III	1913	3	3	199,625
3707	Information Technology Analyst IV	2255	2	2	147,490
3708	Senior Information Technology Analyst	3002	1	1	97,038
<b>Subtotal</b>			<b>32</b>	<b>32</b>	<b>\$ 1,987,967</b>
	Professional License Incentive				1,895
	Bilingual Skill Pay				1,300
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,991,162</b>

**VACANT POSITION DELETED (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	1876	-1	\$ (62,321)
	Cost of Restoring Vacant Position		-1	\$ (62,321)

**FILLED POSITION DELETED (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3260	Account Clerk III	1429	-1	\$ (52,898)
	Cost of Restoring Filled Position		-1	\$ (52,898)

Support Services (Org 4365)

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RECOMMENDED POSITIONS TO ADD (Effective October 19, 2020)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3210	Accountant I	1787	1	\$ 59,788
3620	Program Technician I	1489	<u>1</u>	<u>56,398</u>
	Cost of Positions Recommended to Add		2	\$ 116,186





**PW&P - Transit Services  
BUDGET 4700  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 778,684	\$ 3,973,000	\$ 3,308,000	\$ (665,000)	-17%
Total Appropriations	\$ 778,684	\$ 3,973,000	\$ 3,308,000	\$ (665,000)	-17%
 <b><u>Revenues</u></b>					
Intergovernment Revenue-Other	\$ 778,684	\$ 3,973,000	\$ 3,308,000	\$ (665,000)	-17%
Total Revenues	\$ 778,684	\$ 3,973,000	\$ 3,308,000	\$ (665,000)	-17%
 <b><u>Net County Cost</u></b>					
	\$ -	\$ -	\$ -	\$ -	0%

## **PW&P - TRANSIT SERVICES – 4700**

### **FUNCTION**

The Public Works and Planning Department administers the Transit Services Fund to recognize the County's share of the Transportation Development Act (TDA) Local Transportation Fund (LTF) and State Transit Assistance (STA) monies, allocated directly to local transit providers from the Fresno Council of Governments (Fresno COG), for transit services in unincorporated areas. The annual allocation to each agency is determined by Fresno COG based upon an estimate of revenue by the California Department of Finance and the population of each city and unincorporated area. The County, Cities of Fresno and Clovis, and the Fresno County Rural Transit Agency (FCRTA) perform an annual analysis of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX), Handy Ride, Clovis Transit (Roundup), and FCRTA, according to agreements between the County, the Cities of Fresno and Clovis, and the FCRTA. Funds are also allocated by a formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission (FCEOC) as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total County allocation, pursuant to California Public Utilities Code Section 99233.2, is allocated to the Fresno COG for regional transportation planning services including transit planning. The TDA of 1971 provides authority to establish this Fund.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$3,308,000 represents a 17% (\$665,000) decrease from the FY 2019-20 Adopted Budget based on FY 2019-20 State sales tax revenue estimates. Revenues recommended at \$3,308,000 represent a 17% (\$665,000) decrease from the FY 2019-20 Adopted Budget. The allocations to transit providers are made in December of each year through a separate Board action and are based on the most current State estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for FAX and the City of Clovis services for FY 2019-20.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Services and Supplies**

- Services and Supplies recommended at \$3,308,000 represent a 17% (\$665,000) decrease from the FY 2019-20 Adopted Budget due to monies allocated directly to transit providers and for regional transportation planning.

Recommended funding includes:

- The City of Fresno allocation recommended at \$2,600,000 represents the same allocation as the FY 2019-20 Adopted Budget for services to the unincorporated area within the Fresno metropolitan transit service area.
- Total allocation to 19 rural transit subsystems recommended at \$155,000 represents an 81% (\$645,000) decrease from the FY 2019-20 Adopted Budget. Since FY 2009-10, FCRTA has used contingency funds held as matching dollars for capital projects to offset local agency contributions. FCRTA will continue to use contingency funds to offset local agency contributions for FY 2020-21; however, the offset is less than previous years due to lower operational costs.
- City of Clovis recommended at \$50,000 represents a 29% (\$20,000) decrease from the FY 2019-20 Adopted Budget for paratransit services to the unincorporated area of Tarpey Village.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,308,000 and represent a 17% (\$665,000) decrease from the FY 2019-20 Adopted Budget and is the County's share of LTF and STA funds allocated under formula by Fresno COG.



Grants (Org 5512)

**PW&P - Grants  
BUDGET 5512  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 2,209,999	\$ 12,639,053	\$ 10,602,946	\$ (2,036,107)	-16%
Total Appropriations	\$ 2,209,999	\$ 12,639,053	\$ 10,602,946	\$ (2,036,107)	-16%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 1,645,868	\$ 8,111,362	\$ 5,477,114	\$ (2,634,248)	-32%
Intergovernment Rev-Federal	278,789	2,776,921	3,416,424	639,503	23%
Miscellaneous Revenues	1,990	-	-	-	0%
Other Financing Sources	679,627	1,750,770	1,709,408	(41,362)	-2%
Intrafund Revenue	42,194	-	-	-	0%
Total Revenues	\$ 2,648,468	\$ 12,639,053	\$ 10,602,946	\$ (2,036,107)	-16%
<b><u>Net County Cost</u></b>	<b>\$ (438,469)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

## **PW&P - GRANTS – 5512**

### **FUNCTION**

The Public Works and Planning Department Grants budget contains funds for planning and implementing of ongoing and one-time smaller grant programs including the Tree Mortality Program, Federal HOME Investment Partnerships Program (HOME), loan servicing for completed grant programs, Used Oil Payment Programs, Tire Amnesty Grant, California Department of Resources Recycling and Recovery (CalRecycle) Tire Cleanup Grant, City/County Beverage Payment Program, CA Grant to assist developers to build multi-family housing units, and Household Hazardous Waste Grants.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$10,602,946 represents a 16% (\$2,036,107) decrease from the FY 2019-20 Adopted Budget primarily due to the Tree Mortality Grant funding. Revenues recommended at \$10,602,946 represent a 16% (\$2,036,107) decrease from the FY 2019-20 Adopted Budget primarily due to the reduction of Tree Mortality Grant funding. The work effort required to implement the grant programs is provided primarily by Department staff in Roads, Org 4510, Community Development Block Grant, Org 7205, and Resources, Org 9015.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Housing Preservation Grant 2005**

Grant Funds: \$100,600

County Match: None

Provides for the required loan servicing and monitoring costs associated with the County's Housing Preservation grants from the United States Department of Agriculture (USDA). Funding is provided from the Housing Preservation Special Revenue Fund, Org 1203 and is ongoing until all loans are repaid. An additional \$100,000 is included this year to provide emergency grants to residents that might require new wells or sewer services.

#### **Federal HOME Grant Program**

Grant Funds: \$4,400,319

Op Trans In: \$983,895

County Match: None

Provide funds for housing rehabilitation loans, homebuyer loans for ownership, and loans for affordable housing development projects in partner cities and the unincorporated area. This is an ongoing grant program through which the County receives an annual allocation of funds from the U.S. Department of Housing and Urban Development for multi-year housing program activities. Funding is provided from Home Investment Fund Special Revenue Fund, Org 1202.

#### **CalHome Grant**

Operating Transfers In: \$452,000

County Match: None

Provides for the required ongoing loan servicing and monitoring costs associated with the County's completed CalHome Grant Program. Funding is provided from CalHome Reuse Account Special Revenue Fund, Org 1204 and is ongoing until all loans are repaid. An additional \$450,000 is included this year to provide loans for Homebuyer assistance or Owner-Occupied Rehab in the unincorporated communities of Fresno County.

#### **Neighborhood Stabilization Program Loan Servicing**

Operating Transfers In: \$10,100

County Match: None

Provides for the mandated loan servicing and monitoring for the County's completed Neighborhood Stabilization Program (NSP) mortgage assistance loans for the 15-year life of the loans. Funding is provided by reserved program income remaining from the NSP Special Revenue Fund, Org 1205 dedicated solely for this purpose, per Federal NSP regulations.

**PLHA**

Grant Funds: \$1,643,348

County Match: None

The Permanent Local Housing Allocation Grant (PLHA) is State funds awarded to the County to increase the stock of affordable housing. The funds will provide loans to developers to build multi-family housing units in the County and partner cities.

**Used Oil Payment Program**

Grant Funds: \$313,091

County Match: None

Provides an one-year allocation from CalRecycle of \$313,091 to assist local governments with: 1) the development and implementation of ongoing used oil and used oil filter collection and recycling programs; 2) education and outreach programs; and, 3) the establishment and promotion of the Certified Collection Centers located within the 14 jurisdictions (excluding the City of Fresno, which has its own program) and the unincorporated area of the County. The County must re-apply for this grant every year.

**Tire Amnesty Grant**

Grant Funds: \$40,000

County Match: None

Provides a two-year allocation from CalRecycle of \$40,000 to conduct waste tire amnesty drop-off events throughout the unincorporated areas of the County. Funds are to be utilized to cover the costs of the County's programs for FYs 2020-21 and 2021-22 at \$20,000 per year. Tires collected at the amnesty events will be transported by a licensed tire recycler. In March 2020, Resources staff applied for TA6 Cycle funds with an anticipated award date of August 2020. Resources staff budgets the full \$40,000 to address any unplanned contingencies.

**CalRecycle Tire Clean Up Grant**

Grant Funds: \$100,000

County Match: None

Provides a two-year allocation from CalRecycle of \$100,000 for the Tire Clean Up program to offset waste tire clean-up costs in the rural areas of the County. In May 2020, Resources staff submitted an application for funding for FYs 2020-21 and FY 2021-22. Tires collected during clean-up activities will be transported by a licensed tire recycler. The County must re-apply for this grant every two years.

**City/County Beverage Payment Program**

Grant Funds: \$43,488

County Match: None

Provides a one-year allocation from CalRecycle of \$43,488 to provide opportunities for and to promote beverage container recycling and/or litter clean-up activities. The County must re-apply for this grant every year.

**Hazardous Waste Grant- HD35**

Grant Funds: \$100,000

County Match: None

Provides a one-year allocation from CalRecycle of \$100,000 for equipment for Household Hazardous Waste facilities. The County must re-apply for this grant every year.

**Tree Mortality 2016**

Grant Funds: \$1,200,000

County Match: 25%

Provides an allocation from the California Office of Emergency Services of \$1,200,000 for the removal of dead and/or dying trees that pose a threat to public health and safety. General fund dollars will be utilized to cover the County's 25% cost share requirement under the California Disaster Assistance Act (CDAA). However, the Department will be applying for Local Assistance for a Tree Mortality grant to offset the County's match requirement.

**Tree Mortality 2016 - SRA**

Grant Funds: \$2,200,000

County Match: None

Provides an allocation from CALFIRE of \$2,200,000, of which \$70,000 remains, for the removal of dead and/or dying trees in various Special Districts. Of the initial allocation, \$1,000,000 was used for non-specific Special Districts.

**Services and Supplies**

- Services and Supplies recommended at \$10,602,946 represent a 16% (\$2,036,107) decrease from the FY 2019-20 Adopted Budget primarily due to the reduction in Tree Mortality Grant funding.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$10,584,918 represents a 16% (\$2,031,587) decrease from the FY 2019-20 Adopted Budget primarily due to the reduction in Tree Mortality Grant funds.

**SUMMARY OF REVENUES**

- Revenues are recommended at \$10,602,946 and represent a 16% (\$2,036,107) decrease from the FY 2019-20 Adopted Budget primarily due to the reduction in Tree Mortality Grant funding.
  - Intergovernmental Revenues – State recommended at \$5,477,114 represent a 32% (\$2,634,248) decrease from the FY 2019-20 Adopted Budget primarily due to the reduction in Tree Mortality Grant funding and an offsetting reduction in various other State grants.
  - Intergovernmental Revenues - Federal recommended at \$3,416,424 represent a 23% (\$639,503) increase over the FY 2019-20 Adopted Budget primarily due to additional funding for the HOME Program.





Community Development Block Grant (Org 7205)

**PW&P - Community Development Block Grant  
BUDGET 7205  
General Fund**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 938,526	\$ 1,095,164	\$ 1,134,089	\$ 38,925	4%
Services and Supplies	861,595	1,453,414	1,715,988	262,574	18%
Other Charges	1,697,851	4,702,192	6,983,590	2,281,398	49%
Other Financing Uses	<u>39,435</u>	<u>55,000</u>	<u>-</u>	<u>(55,000)</u>	<u>-100%</u>
Total Appropriations	\$ 3,537,407	\$ 7,305,770	\$ 9,833,667	\$ 2,527,897	35%
<b><u>Revenues</u></b>					
Intergovernment Rev-Federal	\$ 2,327,291	\$ 6,645,771	\$ 9,267,797	\$ 2,622,026	39%
Charges For Services	4,351	30,000	-	(30,000)	-100%
Miscellaneous Revenues	710,504	500,000	400,000	(100,000)	-20%
Intrafund Revenue	<u>250,624</u>	<u>129,999</u>	<u>165,870</u>	<u>35,871</u>	<u>28%</u>
Total Revenues	\$ 3,292,770	\$ 7,305,770	\$ 9,833,667	\$ 2,527,897	35%
<b><u>Net County Cost</u></b>	<b>\$ 244,637</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	9	9	9	-	

## **PW&P - COMMUNITY DEVELOPMENT BLOCK GRANT – 7205**

### **FUNCTION**

The Public Works and Planning Department Federal Community Development Block Grant (CDBG) Budget is administered by the Community Development Division. The annual application for the County's Urban County CDBG entitlement grant funds, which is approved by the Board of Supervisors and submitted to U.S. Department of Housing and Urban Development (HUD), details how the funds will be spent. The grant funds are used to implement a variety of projects and programs to improve low and moderate income neighborhoods throughout the County and participating cities. Department staff administers a variety of housing and community development activities necessary to implement the County's Consolidated Plan, Annual Action Plan, Economic Development Strategy, and the Housing and Economic Development Elements of the General Plan. Department staff also administers other housing grant funds budgeted in the Public Works and Planning Department – Grants Org 5512 for affordable housing development, housing rehabilitation, and homebuyer assistance, along with other specialized housing and community development grant programs as funds are available.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$9,833,667 represents a 35% (\$2,527,897) increase over the FY 2019-20 Adopted Budget due to increased committed but unexpended funds from previous Federal CDBG grant allocations and \$1,635,038 in one-time CDBG COVID-19 (CDBG-CV) funds. Revenues recommended at \$9,833,667 represent a 35% (\$2,527,897) increase over the FY 2019-20 Adopted Budget due to remaining funds from prior allocations and the one-time CDBG-CV funds. Most of the carryover funds are for public facility and infrastructure projects in progress and \$1,635,038 for COVID-19 related CDBG eligible activities. This budget continues to fund five unincorporated area community development programs, including public facility and infrastructure improvement projects, housing rehabilitation, commercial rehabilitation, community-based social services, and the Sheriff's Area Based Policing program. The Org includes CDBG funding provided as grants to the participating cities, at proportionate funding in accordance with the Joint Powers Agreement. Staffing is recommended at 9 positions, the same as the current year.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,134,089 represent a 4% (\$38,925) increase over the FY 2019-20 Adopted Budget primarily attributable to the increase in retirement rates.

#### **Services and Supplies**

- Services and Supplies recommended at \$1,715,988 represent an 18% (\$262,574) increase over the FY 2019-20 Adopted Budget primarily due to previous unexpended Housing Assistance Rehabilitation Program (HARP) and Façade and Commercial Enhancement Program (FACE) loan funds.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$1,328,859 represents a 23% (\$246,159) increase over the FY 2019-20 Adopted Budget due to unexpended funds for the HARP Program.

- Account 7296 Data Processing Services recommended at \$99,797 represents a 181% (\$64,244) increase over the FY 2019-20 Adopted Budget due to increases in rates from Internal Services.

**Other Charges**

- Account 7885 Contributions-Other Agencies recommended at \$6,925,590 represents a 47% (\$2,223,398) increase over the FY 2019-20 Adopted Budget due to several projects funded in prior years that are currently in progress and the one-time CDBG-CV funds.

**SUMMARY OF REVENUES**

- Revenues are recommended at \$9,833,667 and represent a 35% (\$2,527,897) increase over the FY 2019-20 Adopted Budget because of several FY 2019-20 funded public facility and infrastructure improvement projects that are in progress and the one-time CDBG-CV funds.
  - Intergovernmental – Federal recommended at \$9,267,797 represents a 39% (\$2,622,026) increase over the FY 2019-20 Adopted Budget and includes committed but unexpended CDBG funds of \$4,870,919, for activities in progress and the new Federal CDBG grant allocation of \$4,414,452 which includes the one-time funding of CDBG-CV of \$1,635,038.
  - Miscellaneous Revenues recommended at \$400,000 represent a 20% (\$100,000) decrease from the FY 2019-20 Adopted Budget based on estimated HARP loan repayments.
  - Intrafund Revenue recommended at \$165,870 represents a 28% (\$35,871) increase over the FY 2019-20 Adopted Budget due to additional revenue collected in the HOME Grant program.

**PENDING FACTORS**

FY 2020-21 will provide for an estimated six to ten public facility and infrastructure improvement projects for the participating cities and the unincorporated area, all of which are anticipated to be multi-year projects. An additional eleven public service projects will be funded with the CDBG COVID-19 funds.

**PW&P - COMMUNITY DEVELOPMENT BLOCK GRANT - 7205**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1748	Housing Rehabilitation Specialist I	2089	1	1	\$ 55,317
2293	Staff Analyst III	2403	3	3	228,385
2294	Senior Staff Analyst	F	1	1	83,820
2297	Principal Staff Analyst	E	1	1	92,189
3080	Office Assistant III	1215	1	1	34,656
3620	Program Technician I	1489	<u>2</u>	<u>2</u>	<u>84,716</u>
<b>Subtotal</b>			<b>9</b>	<b>9</b>	<b>\$ 579,083</b>
	Bilingual Skill Pay				<u>1,305</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 580,388</b>





**PW&P - Parks and Grounds  
BUDGET 7910  
General Fund**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,820,436	\$ 2,090,298	\$ 2,190,119	\$ 99,821	5%
Services and Supplies	1,559,347	1,868,319	1,539,667	(328,652)	-18%
Other Charges	-	1,331	1,331	-	0%
Other Financing Uses	31,369	91,425	35,998	(55,427)	-61%
Capital Assets	<u>34,288</u>	<u>460,000</u>	<u>-</u>	<u>(460,000)</u>	<u>-100%</u>
Total Appropriations	\$ 3,445,440	\$ 4,511,373	\$ 3,767,115	\$ (744,258)	-16%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 8,952	\$ -	\$ -	\$ -	0%
Rev From Use of Money & Prop	32,436	44,984	35,000	(9,984)	-22%
Intergovernment Revenues - St	247	559,890	-	(559,890)	-100%
Charges For Services	745,948	1,179,079	1,001,475	(177,604)	-15%
Miscellaneous Revenues	7,694	-	-	-	0%
Other Financing Sources	-	101,000	1,000	(100,000)	-99%
Intrafund Revenue	<u>309,401</u>	<u>472,761</u>	<u>475,981</u>	<u>3,220</u>	<u>1%</u>
Total Revenues	\$ 1,104,678	\$ 2,357,714	\$ 1,513,456	\$ (844,258)	-36%
<b><u>Net County Cost</u></b>	<b>\$ 2,340,762</b>	<b>\$ 2,153,659</b>	<b>\$ 2,253,659</b>	<b>\$ 100,000</b>	<b>5%</b>
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	24	25	22	(3)	

## **PW&P - PARKS AND GROUNDS – 7910**

### **FUNCTION**

The Public Works and Planning Department Parks and Grounds budget provides the funding to operate and maintain all regional County parks, campgrounds, fishing areas, and the Veterans Liberty and County Cemeteries. The grounds for many County facilities, including the Juvenile Justice Campus (JJC), Courthouse Park, and University Medical Center campus are maintained through this budget. The funding allows for the maintenance of scenic routes along Kearney and Van Ness Boulevards and the landscape maintenance at the American Avenue and Southeast Regional Disposal sites.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$3,767,115 represents a 16% (\$744,258) decrease from the FY 2019-20 Adopted Budget primarily due to a reduction in capital asset purchases. Revenues recommended at \$1,513,456 represent a 36% (\$844,258) decrease from the FY 2019-20 Adopted Budget due to the completion of the Shaver Lake Boat Launch Extension Project being completed. Net County Cost of \$2,253,659 represents a 10% (\$200,000) increase over the FY 2019-20 Adopted Budget. Staffing is recommended at 22 positions, a decrease of three positions from the current service level.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Three Parks Groundskeeper positions are being moved to the American Avenue Disposal Site Org 9026 as this is their primary reporting area.

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,190,119 represent a 5% (\$99,821) increase over the FY 2019-20 Adopted Budget primarily due to the increase in retirement rates.

#### **Services and Supplies**

- Services and Supplies recommended at \$1,539,667 represent an 18% (\$328,652) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in various park projects.

#### **Capital Assets**

- Capital Assets recommended at \$0 represent a 100% (\$460,000) decrease from the FY 2019-20 Adopted Budget primarily due to the completion of the Shaver Lake Boat Launch Extension project.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$1,513,456 and represent a 36% (\$844,258) decrease from the FY 2019-20 Adopted Budget due to a decrease in revenues from the American Avenue Disposal Site due to the transfer of three positions and from the Department of Social Services at the UMC Campus, as well as a decrease in available grants and Special Revenue Fund transfers.
- Charges for Services recommended at \$1,001,475 represent a 15% (\$177,604) decrease from the FY 2019-20 Adopted Budget mainly due to a decrease in services provided to the American Avenue Disposal Site and the Department of Social Services at the UMC Campus.

**PW&P - PARKS AND GROUNDS - 7910**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2294	Senior Staff Analyst	F	1	1	\$ 83,820
3140	Administrative Assistant II	1180	1	1	36,809
5220	Parks Groundskeeper I	1126	10	7	258,173
5221	Parks Groundskeeper II	1258	5	5	197,585
5235	Parks Maintenance Worker	1488	2	2	96,256
5241	Parks Services Supervisor	1670	3	3	160,312
5242	Senior Tree Trimmer	1696	1	1	54,828
5244	Tree Trimmer	1543	<u>2</u>	<u>2</u>	<u>92,914</u>
<b>Subtotal</b>			<b>25</b>	<b>22</b>	<b>\$ 980,697</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 980,697</b>

**POSITIONS APPROVED FOR TRANSFER TO ORG 9026 (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
5220	Parks Groundskeeper I	1149	<u>-3</u>
	Total Positions Transferred Out		-3



**Sheriff - Coroner - Public Administrator  
BUDGET 3111  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 181,216,365	\$ 194,408,263	\$ 201,907,080	\$ 7,498,817	4%
Services and Supplies	58,879,577	59,514,657	66,595,488	7,080,831	12%
Other Charges	44,697	45,900	45,900	-	0%
Capital Assets	3,215,457	2,707,252	3,020,133	312,881	12%
Total Appropriations	<u>\$ 243,356,096</u>	<u>\$ 256,676,072</u>	<u>\$ 271,568,601</u>	<u>\$ 14,892,529</u>	6%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 245,191	\$ 243,857	\$ 247,048	\$ 3,191	1%
Rev From Use of Money & Prop	585	-	-	-	0%
Intergovernment Revenues - St	48,516,666	50,979,877	41,980,414	(8,999,463)	-18%
Intergovernment Rev-Federal	3,464,430	2,152,618	2,553,736	401,118	19%
Intergovernment Revenue-Other	182,816	165,150	180,910	15,760	10%
Charges For Services	13,123,256	9,947,991	11,872,719	1,924,728	19%
Miscellaneous Revenues	1,120,076	466,334	361,153	(105,181)	-23%
Other Financing Sources	63,782,789	72,203,383	75,705,491	3,502,108	5%
Intrafund Revenue	618,380	325,756	324,000	(1,756)	-1%
Total Revenues	<u>\$ 131,054,189</u>	<u>\$ 136,484,966</u>	<u>\$ 133,225,471</u>	<u>\$ (3,259,495)</u>	-2%
<b><u>Net County Cost</u></b>	<b>\$ 112,301,907</b>	<b>\$ 120,191,106</b>	<b>\$ 138,343,130</b>	<b>\$ 18,152,024</b>	<b>15%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	1,270	1,247	1,247	-	

## **SHERIFF - CORONER - PUBLIC ADMINISTRATOR – 3111**

### **FUNCTION**

The Office of the Sheriff is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering documentation, preservation, analysis, and court testimony for evidence seized. The Office of the Sheriff is also responsible for providing for judicial protection, bailiff services, public screening, and court security. A third major responsibility of the Sheriff is the operation of jail facilities for the County. The detention facilities are used to detain persons awaiting court appearances and to house convicted inmates sentenced to serve terms in the local jail. The Sheriff is also mandated to serve civil court documents and fulfills or facilitates crime prevention activities, often through community and youth services programs, that afford education, professional expertise, and a law enforcement presence for communities, schools, youth, and neighborhood associations.

The Coroner is mandated (Government Code Section 27491; Health and Safety Code Section 7104) to determine the manner and cause of death; to inquire into the circumstances of unusual or unattended deaths; homicides; suicides and accidental deaths; deaths due to contagious disease; deaths in prison or jails and State mental facilities; to identify the deceased and notify next of kin; and to act as the County burial authority in burying the indigent or abandoned dead.

The Public Administrator is mandated (Probate Code Sections 7601, 7602, and 7620) to take control, protect, and manage a decedent's estate that is subject to loss, injury, waste, or misappropriation either when no other person or family is willing or appropriate, or when ordered to do so by the Superior Court. Public Administrator services include searching for family, making burial arrangements, identifying assets, paying creditors of the estate, and paying expenses of administration and distribution of the balance of the estate to the decedent's heirs or beneficiaries.

This budget funds these activities and includes Sheriff-Coroner-Public Administrator revenues from over 50 sources including inmate processing fees, Federal inmate housing charges, 2011 Realignment funding, contracts for law enforcement and Court security services, Public Safety Proposition 172 sales tax, various service fees, and grants funding

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$271,568,601 represents a 6% (\$14,892,529) increase in appropriations over the FY 2019-20 Adopted Budget primarily due to increases in Salaries and Benefits. Revenues recommended at \$133,725,471 represents a 2% (\$2,759,495) decrease in estimated revenue from the FY 2019-20 Adopted Budget primarily due to a decrease in Public Safety Proposition 172 Sales Tax Revenue (Prop. 172). Net County Cost recommended at \$137,843,130 represents a 15% (\$17,652,024) increase over the FY 2019-20 Adopted Budget primarily to offset a decrease in projected revenues in Prop. 172. Salary Savings of 2.5% (\$2,136,279) has been used in calculating Regular Salaries with related benefit savings of \$1,761,987. Staffing is recommended at 1,247 positions the same as the current level.

## **GOAL SETTING**

### **Goal**

#### **FY 2020-21**

- **Goal:** Transition to the West Annex Jail from the South Annex Jail.
- **Performance Metric:** The South Annex Jail will be taken offline.
- **Goal:** Transition to the new Area 2 Substation from the existing Area 2 Substation.
- **Performance Metric:** Closure of the existing Area 2 Substation.
- **Goal:** Transition the Dispatch Center to the County Hamilton Yard Campus.
- **Performance Metric:** Have a fully operational Dispatch Center at the Hamilton Yard Campus.

#### **FY 2019-20**

- **Goal:** Further incorporate the Public Administrator function into the Sheriff's Office. Consolidation of the Public Administrator function with the Sheriff's Office was effective January 7, 2019.
- **Outcome(s)/Result(s):** The Public Administrator function was fully incorporated into the Sheriff's Office.
- **Goal:** Evaluate the new Records Management System (RMS) and Computer-Aided Dispatch (CAD) System impact on the Communication Dispatchers' retention of training materials through use of the new RMS and CAD systems for the past twelve months.
- **Outcome(s)/Result(s):** Successful training of Communication Dispatchers in the new RMS and CAD system has allowed them retain all necessary information to provide vital information to Deputies responding to calls for service.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$201,907,080 represent a 4% (\$7,498,817) increase over the FY 2019-20 Adopted Budget predominately due to increases in workers compensation, retirement contributions, and overtime.

Recommended funding includes:

- Full-year funding for two Deputy Sheriff positions added midyear FY 2019-20, offset with Internet Crimes Against Children (ICAC) funding.
- Account 6300 Overtime recommended at \$7,150,861 represents an 18% (\$1,069,211) increase over the FY 2019-20 Adopted Budget based on a projected increase related to the COVID-19 Public Health Emergency (COVID-19) in FY 2020-21 (expenditures to be reimbursed by CARES Act Coronavirus Relief Funds).
- Account 6310 Overtime Due to Holiday recommended at \$2,140,961 represents a 35% (\$550,000) increase over the FY 2019-20 Adopted Budget based on projected patrol increases within the Jail.
- Account 6550 Workers Compensation Contribution recommended at \$9,075,042 represents a 45% (\$2,822,245) increase over the FY 2019-20 Adopted Budget based on current projections.

**Services and Supplies**

- Services and Supplies recommended at \$66,595,488 represent a 12% (\$7,080,831) increase over the FY 2019-20 Adopted Budget primarily due to an increase in Liability Insurance, and the negotiated increase in the Jail Medical/Behavioral Health Services Contract.

Recommended funding includes:

- Account 7101 Liability Insurance recommended at \$5,678,062 represents a 34% (\$1,444,418) increase over the FY 2019-20 Adopted Budget based on claim history.
- Account 7205 Maintenance-Equipment recommended at \$1,837,089 represents a 12% (\$259,359) decrease from the FY 2019-20 Adopted Budget based on a reduction in anticipated fleet maintenance due to the replacement of high mileage patrol vehicles.
- Account 7220 Maintenance Buildings and Ground (Contracts) recommended at \$646,326 represents a 60% (\$243,527) increase over the FY 2019-20 Adopted Budget based on actual usage in FY 2019-20.
- Account 7235 Medical, Dental, and Lab Supplies recommended at \$490,597 represents a 124% (\$272,099) increase over the FY 2019-20 Adopted Budget based on anticipated COVID-19 related supplies for FY 2020-21 (expenditures to be reimbursed by CARES Act Coronavirus Relief Funds).
- Account 7265 Office Supplies recommended at \$546,271 represents a 28% (\$120,380) increase over the FY 2019-20 Adopted Budget based on projected needs for office equipment related to a Civil software upgrade. This will be offset with third party funding.
- Account 7295 Professional and Specialized Services recommended at \$30,716,027 represents a 16% (\$4,255,386) increase over the FY 2019-20 Adopted Budget based on additional COVID-19 related jail medical temporary staffing services (expenditures to be reimbursed by CARES Act Coronavirus Relief Funds).
- Account 7309 Computer Service Software recommended at \$389,987 represents a 407% (\$313,099) increase over the FY 2019-20 Adopted Budget based on the purchase of the new Civil Software System which includes licenses and associated support. This will be offset with third party funding.
- Account 7340 Operating Leases Buildings recommended at \$813,715 represents a 22% (\$147,042) increase over the FY 2019-20 Adopted Budget based on negotiated lease agreement increases for FY 2020-21.
- Account 7416 Trans and Travel County Garage recommended at \$1,632,526 represents a 18% (\$245,688) increase over the FY 2019-20 Adopted Budget based on actual usage in FY 2019-20.

**Capital Assets**

- Capital Assets recommended at \$3,020,133 represent the purchase of vehicles to replace high mileage patrol units throughout the Sheriff's Fleet. Additionally, a Forensic Vehicle, Patrol Boat and Trailer, Computer Server, Comparison Microscope, Homeland Security Equipment, and Bomb Truck Up-fitting are recommended for re-budgeting from FY 2019-20.

Recommended funding includes:

(33) Patrol Vehicles .....	\$1,700,000 .....	Replacement
.....	.....	Program Number 91631
(1) Forensic Vehicle ... ..	\$250,000 .....	Re-budget from FY 2019-20
.....	.....	Program Number 91496

(2) Washer .....	\$30,000 .....	New
.....	.....	Program Number 91632
(1) Patrol Boat and Trailer .....	\$105,000 .....	Re-budget from FY 2019-20
.....	.....	Program Number 91593
(1) Server Capacity .....	\$50,000 .....	Re-budget from FY 2019-20
.....	.....	Program Number 91609
(4) Civil Vehicles .....	\$200,000 .....	New
.....	.....	Program Number 91633
(5) Undercover Vehicles.....	\$220,000 .....	New
.....	.....	Program Number 91636
(1) Comparison Microscope.....	\$89,098 .....	New
.....	.....	Program Number 91591
(1) Homeland Security Equipment 18 .....	\$112,701 .....	Re-budget from FY 2019-20
.....	.....	Program Number 91516
(1) Homeland Security Equipment 19 .....	\$112,701 .....	Re-budget from FY 2019-20
.....	.....	Program Number 915637
(1) Bomb Truck .....	\$90,000 .....	Re-budget from FY 2019-20
.....	.....	Program Number 91524
(1) Homeland Security Equipment 17 .....	\$60,633 .....	Re-budget from FY 2019-20
.....	.....	Program Number 91515

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$133,725,471 and represent a 2% (\$2,759,495) decrease from the FY 2019-20 Adopted Budget primarily due to the projected decrease in Public Safety Prop. 172, Public Safety Realignment Act (AB 109) funding, and Inmate Welfare Fund revenue.
  - Intergovernment Revenues – State recommended at \$41,980,414 represents an 18% (\$8,999,463) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in Prop. 172 revenue.
  - Intergovernment Revenues – Federal recommended at \$2,553,736 represents a 19% (\$401,118) increase over the FY 2019-20 Adopted Budget primarily due to two new grants, Boating Equipment Grant and Coronavirus Department of Justice Grant.
  - Charges for Services recommended at \$11,872,719 represents a 19% (\$1,924,728) increase over the FY 2019-20 Adopted Budget primarily due an increase in projected Federal Inmate Housing revenue based on actual revenue received in FY 2019-20.
  - Other Financing Sources recommended at \$75,705,491 represents a 5% (\$3,502,108) increase over the FY 2019-20 Adopted Budget primarily due to funding from the CARES Act Coronavirus Relief Fund for COVID-19 related expenditures.

**SHERIFF - CORONER - PUBLIC ADMINISTRATOR - 3111**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0105	Sheriff - Coroner- Public Administrator	Elected	1	1	\$ 184,221
1306	Sheriff's Health Services Manager	3200	1	1	101,392
1525	Chief Forensic Pathologist	A	1	1	235,000
1530	Forensic Autopsy Technician	1477	1	1	39,809
1531	Forensic Pathologist	A	1	1	210,000
1751	Deputy Public Administrator I	1689	1	1	44,725
1752	Deputy Public Administrator II	1863	3	3	164,344
1935	Social Worker III	1945	1	1	64,752
1940	Social Worker II	1730	1	1	47,909
2213	Business Systems Analyst I	1774	1	1	47,410
2268	Sheriff's Business Manager	E	1	1	96,803
2290	Volunteer Services Coordinator	1799	1	1	56,992
2292	Staff Analyst II	2080	1	1	64,354
2293	Staff Analyst III	2403	1	1	71,987
2294	Senior Staff Analyst	F	1	1	83,820
2317	Sheriff's Administrative Services Director	D	1	1	110,934
2320	Public Information Officer	F	1	1	83,820
2342	Financial Analyst II	2080	1	1	58,040
2377	Sheriff's Information Technology Manager	E	2	2	215,506
2378	Sheriffs Information Technology Division Manager	D	1	1	118,547
2380	Crime Analyst I	1876	1	1	50,136
3070	Supervising Office Assistant	1621	5	5	229,533
3080	Office Assistant III	1215	23	23	861,008
3110	Office Assistant II	1090	2	2	61,303
3111	Office Assistant II - Confidential	1090	2	2	59,145
3125	Office Assistant I	1062	15	15	409,844
3143	Administrative Assistant I - Confidential	1215	1	1	35,731
3161	Administrative Assistant III - Confidential	1496	3	3	149,702
3166	Executive Secretary - Confidential	1707	1	1	54,098
3203	Account Clerk I	1161	1	1	30,302
3205	Account Clerk II	1274	2	2	35,123
3215	Accountant II	2045	1	1	58,774
3240	Supervising Account Clerk	1698	3	3	154,325
3255	Senior Accountant	2390	3	3	221,842
3260	Account Clerk III	1429	8	8	408,451
3262	Supervising Accountant	2603	1	1	82,516
3405	Estate Property Assistant	1274	1	1	34,795
3440	Stock Clerk	1056	1	1	33,450
3610	Communications Dispatcher I	1698	13	13	553,353
3612	Communications Dispatcher II	1831	6	6	318,110
3613	Supervising Communications Dispatcher	2462	7	7	608,423
3615	Communications Dispatcher III	1977	13	13	840,022
3616	Communications Dispatcher Specialist	2126	8	8	528,930
3620	Program Technician I	1489	11	11	477,873
3621	Program Technician II	1489	3	3	147,697
3622	Program Technician I - Confidential	1461	1	1	47,163

Sheriff - Coroner - Public Administrator (Org 3111)

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	RECOMMENDED	
3623	Program Technician II - Confidential	1666	4	4	\$ 200,295
3711	Network Systems Engineer I	2236	2	2	120,875
3712	Network Systems Engineer II	2688	2	2	167,388
3713	Senior Network Systems Engineer	3062	1	1	79,918
3751	Information Technology Analyst IV - Sheriff	2688	4	4	321,374
3752	Senior Information Technology Analyst - Sheriff	3062	2	2	178,443
3756	Information Technology Specialist I	1739	2	2	99,859
3757	Information Technology Specialist II	1913	1	1	60,683
4007	Assistant Sheriff	C	2	2	299,456
4008	Undersheriff	C	1	1	164,693
4044	Inmate Supplies Coordinator	1939	1	1	64,683
4045	Correctional Officer I	1617	81	81	3,662,428
4046	Correctional Officer II	1789	66	66	3,294,758
4047	Correctional Officer III	2070	309	309	19,335,510
4048	Correctional Officer IV	2346	64	64	4,488,604
4053	Deputy Sheriff II	2431	156	156	11,265,412
4055	Deputy Sheriff III	2648	168	168	14,062,233
4059	Deputy Sheriff IV	2874	19	19	1,802,136
4073	Correctional Sergeant	2649	47	47	3,876,377
4074	Correctional Lieutenant	3467	9	9	975,165
4075	Sheriff's Captain	4209	5	5	697,457
4080	Sheriff's Lieutenant	3763	18	18	2,230,509
4085	Sheriff's Sergeant	3163	48	48	4,945,852
4119	Criminalist I	2204	1	1	62,582
4122	Offender Programs Manager	F	1	1	86,557
4123	Criminalist Specialist	3168	7	7	724,417
4126	Inmate Services Director	D	1	1	97,038
4133	Deputy Coroner II	2150	6	6	430,022
4140	Forensic Services Coordinator	3776	1	1	119,668
4150	Identification Technician I	1478	4	4	230,995
4152	Identification Technician II	1663	2	2	108,077
4154	Identification Technician III	1924	5	5	316,943
4161	Crime Scene Specialist II	1883	2	2	69,089
4162	Crime Scene Specialist III	2071	6	6	386,032
4163	Supervising Crime Scene Specialist	2398	1	1	74,466
4165	Property & Evidence Technician II	1924	2	2	108,077
4177	Process Server	1444	6	6	267,498
4180	Rangemaster	2271	1	1	69,871
4185	Community Service Officer	1349	23	23	1,009,626
5050	Maintenance Janitor	1094	3	3	107,634
5090	Laundry Supervisor - Jail	1304	1	1	43,513
5307	Automotive Mechanic	1779	3	3	166,937
<b>Subtotal</b>			<b>1,247</b>	<b>1,247</b>	<b>\$ 85,465,163</b>

Sheriff - Coroner - Public Administrator (Org 3111)

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Educational Incentives (POST)	334,007
Pilot/Tactical Flight Officer	82,215
Steno Allowance	522
Detention Facility Allowance	20,085
Remuneration	2,114
Auto Allowance	6,156
Lead Worker Allowance	1,305
Bilingual Skill Pay	82,698
Uniform Allowance	749,500
Holiday Payout	226,138
Shift Differential/Briefing	1,615,759
LC4850	1,735,134
Salary Savings (2.5%)	(2,136,279)

**TOTAL REGULAR SALARIES**

**\$ 88,184,517**





**Department of Social Services  
BUDGET 5610  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 215,214,488	\$ 234,190,225	\$ 249,273,137	\$ 15,082,912	6%
Services and Supplies	66,051,511	82,458,887	94,600,330	12,141,443	15%
Other Charges	40,959,661	58,116,010	53,278,059	(4,837,951)	-8%
Other Financing Uses	532,600	662,000	574,952	(87,048)	-13%
Capital Assets	1,233,298	5,439,375	10,903,502	5,464,127	100%
Total Appropriations	<u>\$ 323,991,558</u>	<u>\$ 380,866,497</u>	<u>\$ 408,629,980</u>	<u>\$ 27,763,483</u>	7%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 142,863	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	63,719	-	385,494	385,494	100%
Intergovernment Rev-Federal	1,351,948	2,430,262	2,515,109	84,847	3%
Charges For Services	143,724	-	-	-	0%
Miscellaneous Revenues	680,959	546,532	546,532	-	0%
Other Financing Sources	323,205,137	372,073,162	399,339,537	27,266,375	7%
Intrafund Revenue	1,146,030	1,077,889	1,104,656	26,767	2%
Total Revenues	<u>\$ 326,734,380</u>	<u>\$ 376,127,845</u>	<u>\$ 403,891,328</u>	<u>\$ 27,763,483</u>	7%
<b>Net County Cost</b>	<b>\$ (2,742,822)</b>	<b>\$ 4,738,652</b>	<b>\$ 4,738,652</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	2,638	2,642	2,654	12	

## **DEPARTMENT OF SOCIAL SERVICES – 5610**

### **FUNCTION**

The Fresno County Department of Social Services (DSS) provides a variety of services that protect the children and adults in our community from abuse and neglect and provides a safety net through a range of public assistance and employment services programs. DSS is responsible for the administration of child welfare services, adult services, and public assistance programs. Child Welfare Services (CWS) are aligned with mandated child welfare core services components consisting of Emergency Response, Family Maintenance, Family Reunification, and Permanency Planning. Permanency and successful outcomes are incorporated under the Independent Living Program (ILP) and Adoptions Program. Adult services include the Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Programs. Public assistance programs administered by the Department include CalWORKs, Employment Services, CalFresh (formerly Food Stamps), Foster Care and Adoptions Assistance, General Relief, Medi-Cal, and the Refugee Cash Assistance Program. These programs focus on providing temporary and supportive services to individuals and families in need, while assisting them to achieve their goal of self-sufficiency.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$408,629,980 represents a 7% (\$27,763,483) increase over the FY 2019-20 Adopted Budget. The increase is primarily due to increases in rates, additional extra help positions, tenant improvements, and furniture purchases. Revenues recommended at \$403,891,328 represent a 7% (\$27,673,483) increase over the FY 2019-20 Adopted Budget.

The total County share obligation for all programs is \$37,015,708, which includes the Maintenance-of-Effort (MOE) payments and the required match for Social Services programs. The County share obligation is reduced by the Department's contribution to general countywide overhead through the Countywide Cost Allocation Plan (CCAP) process prepared by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) (\$1,008,512). The balance is funded with 1991 Social Services Realignment (\$31,268,544) and Net County Cost (NCC) (\$4,738,652).

2011 Realignment, which is used in lieu of State General Fund for Child Welfare and Adult Protective Services, recommended at \$26,092,208, represents a decrease of 32% (\$12,209,701) from the FY 2019-20 Adopted Budget. The reduction in Realignment revenues is due to the economic impact of the COVID-19 Public Health Emergency (COVID-19).

Staffing is recommended at 2,654 positions, which is an increase of 12 positions over the current level of 2642 positions. Staffing cost includes a 6.5% Salary Savings (\$8,506,644).

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** The Department's goal for FY 2020-21 is to continue to increase the percentage of public assistance case documentation meeting quality standards and State and Federal requirements, as described in the FY 2019-20 goal below. The FY 2019-20 goal was the fourth year that the Department focused on accuracy, thus improving client service levels and decreasing repeat office visits and telephone calls. The goal for FY 2020-21 is to continue to work towards increasing the percentage to 100% accuracy.

- **Performance Metric:** The Department performs quality assurance reviews on a sample of public assistance cases on a monthly basis. These reviews ensure adequate documentation is conducted on all cases reviewed. The Department will track the percentage of cases meeting documentation requirements on a monthly basis to ensure compliance is at 100% during the budget year.

#### **FY 2019-20**

- **Goal:** The Department's goal for FY 2019-20 was to continue to increase the percentage of public assistance case documentation meeting quality standards and State and Federal requirements, thus improving client service levels and decreasing repeat office visits and telephone calls. In addition to improving accuracy in the eligibility determination and benefit issuance process, adequate documentation also ensures that individuals and families receiving public assistance do not have to disclose traumatic information multiple times due to lack of case documentation. The goal for FY 2018-19 was to increase the percentage to 100% accuracy.
- **Outcome(s)/Result(s):** The accuracy levels reached 95% for FY 2018-19 and were maintained 95% in FY 2019-20. Staff Development provided 116,619 hours of training to staff in order to improve the accuracy rate. The Department will continue to focus on this goal for FY 2020-21.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$249,273,137 represent a 6% (\$15,082,912) increase over the FY 2019-20 Adopted Budget primarily due to an increase in retirement contribution rates, extra help, and an increase in positions. Staffing is recommended at 2,654 positions, an increase of 12 positions over the current level of 2642 positions.

Recommended funding includes:

- Account 6200 Extra-Help recommended at \$4,367,943 represents a 721% (\$3,835,849) increase over the FY 2019-20 Adopted Budget based on an increase from 12 Extra-Help positions to 117 positions to address increased caseload as a result of COVID-19.
- Account 6270 Standby Pay recommended at \$273,319 represents a 44% (\$84,057) increase over the FY 19-20 Adopted Budget based on annualized current needs.
- Account 6300 Overtime recommended at \$6,174,661 represents a 23% (\$1,154,794) increase over the FY 19-20 Adopted Budget based on current needs.
- Account 6400 Retirement recommended at \$78,010,476 represents a 10% (\$7,277,103) increase over the FY 19-20 Adopted Budget based on current rates.
- Account 6550 Workers Compensation recommended at \$2,593,562 represents a 34% (\$654,765) increase over the FY 19-20 Adopted Budget based on current rates.

### **Services and Supplies**

- Services and Supplies recommended at \$94,600,330 represents a 15% (\$12,141,443) increase over the FY 2019-20 Adopted Budget primarily due to an increase in ISD rates and costs associated with the addition of the Clovis Campus Buildings 1 and 3.

Recommended funding includes:

- Account 7101 General Liability Insurance recommended at \$1,165,967 represents an 83% (\$527,122) increase over the FY 2019-20 Adopted Budget based on current rates.

- Account 7266 Interoffice Mail recommended at \$384,772 represents a 26% decrease (\$132,405) from the FY 2019-20 Adopted Budget based on current rates.
- Account 7295 Professional and Specialized Services recommended at \$17,503,372 represents a 23% (\$5,206,819) decrease from the FY 2019-20 Adopted Budget due to a redirection of funding for the CalWIN/CalSAWS systems from Counties to the State of California.
- Account 7296 Data Processing Services recommended at \$25,032,603 represents a 42% (\$7,426,640) increase over the FY 2019-20 Adopted Budget due to an increase in rates and the purchase of computer equipment for staff to telecommute as a result of COVID-19.
- Account 7340 Operating Leases-Buildings recommended at \$16,210,757 represents a 35% (\$4,215,105) increase over the FY 2019-20 Adopted Budget due to the addition of Clovis Campus Buildings 1 and 3.
- Account 7385 Small Tools and Instruments recommended at \$14,959,625 represents a 78% (\$6,545,402) increase over the FY 2019-20 Adopted Budget due to furniture purchases for the Clovis Campus Buildings, Reedley Regional Center, and Selma Regional Center.
- Account 7430 Utilities recommended at \$1,198,195 represents a 49% decrease (\$1,156,692) from the FY 2019-20 Adopted Budget due to a decrease in rates.
- Account 7611 Security Services recommended at \$3,329,217 represents a 19% (\$525,942) increase over the FY 19-20 Adopted Budget based on increase in rates.

**Other Charges**

- Other Charges recommended at \$53,278,059 represent an 8% (\$4,837,951) decrease from the FY 2019-20 Adopted Budget based on projected costs of direct client support and services.

**Other Financing Uses**

- Operating Transfers Out recommended at \$574,952 represents a 13% (\$87,048) decrease from the FY 2019-20 Adopted Budget and will be used to replace 24 vehicles that have reached their useful life.
  - (1) Club Car..... \$16,800..... Replacement
  - (7) Vans ..... \$224,231..... Replacement
  - (16) Sedans..... \$333,920..... Replacement

**Capital Assets**

- Buildings and Improvements recommended at \$10,903,502 represent costs associated with Building and Improvements.
  - (1) Fulton..... \$127,124... Tenant improvements ..... Program Number 91181
  - (1) Center Mall Court..... \$17,000... Tenant improvements ..... Program Number 91260
  - (1) Visitation Center ..... \$447,340... Tenant improvements ..... Program Number 91357
  - (1) Kerman ..... \$170,109... Tenant improvements ..... Program Number 91427
  - (1) Clovis Campus #2.... \$2,272,356... Tenant improvements ..... Program Number 91450
  - (1) Clovis Campus #1.... \$4,349,214... Tenant improvements ..... Program Number 91546
  - (1) Clovis Campus #3.... \$2,759,867... Tenant improvements ..... Program Number 91547
  - (1) Selma..... \$401,601... Tenant improvements ..... Program Number 91621
  - (1) Reedley..... \$358,891... Tenant improvements ..... Program Number 91624

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$403,891,328 and represent a 7% (\$27,763,483) increase over the FY 2019-20 Adopted Budget based on current year actual State and Federal program allocations and projected available Realignment revenues.
  - State Revenues recommended at \$385,494 represent a 100% (\$385,494) increase over the FY 2019-20 Adopted Budget based on expected State-Welfare-Administration funds.
  - Other Financing Sources recommended at \$399,339,537 represent a 7% (\$27,266,375) increase over the FY 2019-20 Adopted Budget based on expected available funds. State, Federal, and Realignment funds that are required to pass through Special Revenue Funds are reflected as an Operating Transfer In under Other Financing Sources.

**DEPARTMENT OF SOCIAL SERVICES - 5610**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1904	Job Specialist II	1662	22	46	\$ 2,292,933
1905	Job Specialist I	1511	56	29	1,322,046
1907	Job Specialist III	1829	117	120	7,305,101
1924	Social Services Program Manager	E	33	33	3,229,223
1930	Social Work Supervisor	2403	66	67	5,331,698
1931	Social Work Practitioner	2061	92	92	5,881,735
1935	Social Worker III	1888	198	207	12,386,808
1940	Social Worker II	1680	67	73	3,686,140
1945	Social Worker I	1524	95	87	3,735,494
1951	Substance Abuse Specialist I	1427	2	1	40,803
1952	Substance Abuse Specialist II	1574	3	4	183,517
2200	Deputy Director of Social Services	C	6	6	805,316
2211	Business Systems Analyst II	2148	3	2	122,660
2212	Business Systems Analyst III	2490	10	11	824,891
2213	Business Systems Analyst I	1774	1	1	52,674
2225	Business Systems Manager	E	1	1	110,038
2240	Senior Business Systems Analyst	2789	2	2	176,335
2291	Staff Analyst I	1839	9	6	278,952
2292	Staff Analyst II	2039	7	6	351,926
2293	Staff Analyst III	2356	17	23	1,605,210
2294	Senior Staff Analyst	F	8	9	733,342
2332	Social Services Finance Division Chief	D	1	1	106,619
2341	Financial Analyst I	1839	2	0	-
2342	Financial Analyst II	2039	2	2	124,955
2343	Financial Analyst III	2356	2	4	270,259
2361	Social Services Finance Manager	F	4	4	335,646
3005	Admin Support Coordinator	2295	0	1	61,284
3031	Social Services Program Supervisor	2109	142	142	9,659,473
3033	Eligibility Worker I	1180	257	224	7,626,894
3034	Eligibility Worker II	1300	124	161	6,144,350
3035	Eligibility Worker III	1511	564	560	26,873,209
3036	Social Services Appeals Specialist	1746	21	21	1,151,194
3070	Supervising Office Assistant	1574	43	43	2,192,178
3080	Office Assistant III	1180	298	297	11,241,223
3081	Office Assistant III - Confidential	1180	2	0	-
3110	Office Assistant II	1058	72	67	2,112,060
3125	Office Assistant I	960	90	95	2,684,838
3126	Office Assistant I - Confidential	960	1	3	85,009
3140	Administrative Assistant II	1314	8	6	247,424
3142	Administrative Assistant I	1180	7	1	43,190
3160	Administrative Assistant III	1452	25	33	1,570,152
3161	Administrative Assistant III - Confidential	1452	1	1	49,955
3166	Executive Secretary - Confidential	1674	1	1	54,158
3203	Account Clerk I	1127	6	7	225,861
3204	Account Clerk I - Confidential	1127	0	1	31,584
3205	Account Clerk II	1237	13	11	429,977
3206	Account Clerk II - Confidential	1237	2	0	-
3210	Accountant I	1752	1	3	135,872
3215	Accountant II	2005	3	1	56,804

Social Services (Org 5610)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDE SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3240	Supervising Account Clerk	1649	6	6	\$ 308,684
3255	Senior Accountant	2343	5	6	415,446
3260	Account Clerk III	3260	31	32	1,419,782
3261	Account Clerk III - Confidential	3261	1	2	87,051
3620	Program Technician I	1460	6	1	40,507
3621	Program Technician II	1633	24	29	1,472,525
3622	Program Technician I - Confidential	1460	2	4	167,955
3623	Program Technician II - Confidential	1633	8	6	307,454
3624	Supervising Program Technician - Confidential	1808	1	1	58,516
3625	Supervising Program Technician	1808	1	1	58,516
3704	Information Technology Analyst I	1705	2	0	-
3705	Information Technology Analyst II	1875	1	3	172,230
3706	Information Technology Analyst III	2211	3	1	68,439
3707	Information Technology Analyst IV	2635	4	6	478,964
3708	Senior Information Technology Analyst	3002	2	2	194,287
5091	Social Worker Aide I	960	13	17	491,209
5093	Social Worker Aide II	1075	24	20	680,400
8072	Director of Social Services	B	1	1	177,453
<b>Subtotal</b>			<b>2,642</b>	<b>2,654</b>	<b>\$ 130,570,428</b>
	Auto Allowance				7,800
	Lead Worker Pay				198,360
	Bilingual Skill Pay				674,685
	Child Welfare Differential				301,014
	Salary Savings (6.5%)				(8,506,644)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 123,245,643</b>

RECOMMENDED POSITIONS TO ADD (Effective October 19, 2020)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1930	Social Work Supervisor	2403	1	\$ 48,255
1945	Social Worker I	1524	7	214,271
2291	Staff Analyst	1839	2	73,152
2294	Sr Staff Analyst	F	1	62,050
3210	Accountant	1752	1	34,841
Cost of Positions Recommended to Add			12	\$ 432,569



**DSS - Aid to Adoptions  
BUDGET 6415  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 35,618,951	\$ 37,895,387	\$ 41,964,864	\$ 4,069,477	11%
Total Appropriations	\$ 35,618,951	\$ 37,895,387	\$ 41,964,864	\$ 4,069,477	11%
 <b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 28,855	\$ 6,500	\$ 6,500	\$ -	0%
Other Financing Sources	31,702,371	34,001,162	38,070,639	4,069,477	12%
Total Revenues	\$ 31,731,226	\$ 34,007,662	\$ 38,077,139	\$ 4,069,477	12%
 <b><u>Net County Cost</u></b>	 \$ 3,887,725	 \$ 3,887,725	 \$ 3,887,725	 \$ -	 0%

## **DSS - AID TO ADOPTIONS – 6415**

### **FUNCTION**

The Aid to Adoptions program eligibility and payment system is administered by the Department of Social Services (DSS) and provides assistance payments to qualified parents who need financial assistance in order to adopt a child. Assistance payments aid families who adopt 'hard-to-place' children with the cost of food, housing, other basic needs, and some special needs (i.e. ongoing counseling, health needs, etc.). Families are eligible for assistance until the child reaches the age of 18. Assembly Bill (AB) 12 authorized several changes to Foster Care and Kin-GAP, including increasing the child age limit eligibility from 19 years to 20 years beginning January 2013; and from 20 years to 21 years beginning January 2014. Due to the implementation of AB 12, families are also eligible for extended payment benefits up to age 21, provided the child was at least age 16 at time of adoption. Youth with a mental or physical disability are eligible for extended benefits up to the age of 21 regardless of the age of the child at time of adoption. Staff support for eligibility and payment processing services, as well as positions that support case management and placement activities, are included in the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$41,964,864 represents an 11% (\$4,069,477) increase over the FY 2019-20 Adopted Budget based on current Aid to Adoptions caseload, average grant trends, and continued implementation of the statewide Continuum of Care Reform (CCR). Revenues recommended at \$38,077,139 represent a 12% (\$4,069,477) increase over the FY 2019-20 Adopted Budget, with no increase in Net County Cost (NCC). The County's share-of-cost (\$4,997,048) for this program is funded with 1991 Realignment revenues (\$1,109,323) and NCC (\$3,887,725).

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

CCR efforts authorized through Senate Bill (SB) 1013 and Assembly Bill (AB) 403 legislative changes have implemented program reforms related to foster care rates and approval of foster homes, foster family agencies, and Short Term Residential Therapeutic Program (STRTP). The Group Home Rate Classification Level (RCL) sunsetted at the end of the FY 2019-20 and will be replaced by the STRTP rates. The first phase of rate changes and foster home approval processes was effective January 2017, and the second phase continues to be implemented through the end of FY 2020-21. The Aid to Adoptions Program uses State foster care placement rates; therefore, changes to those rates due to CCR will affect the average grant payments in this budget.

### **Other Charges**

- Other Charges recommended at \$41,964,864 represent an 11% (\$4,069,477) increase over the FY 2019-20 Adopted Budget based on current caseloads, average grant projections, and CCR implementation.

Recommended funding includes:

- The FY 2020-21 Adoptions caseload represents 2,945 average monthly cases, which is an increase of 4% (102 cases) over the FY 2019-20 Adopted Budget based on current caseloads trends. An average placement cost of \$1,187 represents a 6% increase over the FY 2019-20 Adopted Budget due to implementation of Phase I and II of CCR rate changes along with a statutory California Necessities Index (CNI) yearly increase estimated at the FY 2020-21 Adopted State Budget rate of 4.15%.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$38,077,139 and represent a 12% (\$4,069,477) increase over the FY 2019-20 Adopted Budget based on projected caseload, average grant costs, and CCR implementation.



**DSS - Aid to Refugees  
BUDGET 6615  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 1,008,829	\$ 1,222,187	\$ 1,252,020	\$ 29,833	2%
Total Appropriations	\$ 1,008,829	\$ 1,222,187	\$ 1,252,020	\$ 29,833	2%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 13,776	\$ 8,000	\$ 3,000	\$ (5,000)	-63%
Other Financing Sources	995,053	1,214,187	1,249,020	34,833	3%
Total Revenues	\$ 1,008,829	\$ 1,222,187	\$ 1,252,020	\$ 29,833	2%
<b><u>Net County Cost</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

## **DSS - AID TO REFUGEES – 6615**

### **FUNCTION**

The Federal Refugee Cash Assistance (RCA) Program is administered by the Department of Social Services (DSS) and provides public assistance to refugees newly admitted to the United States. Assistance payments are intended to provide food, housing, and basic needs for individuals and families with no dependent children. Qualified applicants are eligible for a maximum of eight months of benefits from their date of entry into the United States. The program is 100% Federally funded with the Cash, Medical, and Administration Grant through the Office of Refugee Resettlement. Additionally, the State Cash Assistance Program for Immigrants (CAPI), authorized under Assembly Bill 2779 (chapter 329, Statutes of 1998), is now included under this organization. The CAPI program is 100% State reimbursed; however, DSS does receive Interim Assistance Reimbursement Program funds for individuals applying for the Supplemental Security Income or State Supplemental Payment (SSI/SSP) program due to a physical or medical incapacity. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$1,252,020 represents a 2% (\$29,833) increase over the FY 2019-20 Adopted Budget. Recommended appropriations for the CAPI program of \$1,207,764 represent a 2% (\$20,041) increase over the FY 2019-20 Adopted Budget based on actual FY 2019-20 caseload and average grant trends. Recommended appropriations for the RCA Program of \$44,256 represent a 28% (\$9,792) increase over the FY 2019-20 Adopted Budget based on actual FY 2019-20 caseload and average grant trends. There is no Net County Cost (NCC) for these programs as all costs are offset with State and Federal funding.





**DSS - CalWORKS  
BUDGET 6310  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 153,796,413	\$ 166,789,007	\$ 182,024,284	\$ 15,235,277	9%
Total Appropriations	\$ 153,796,413	\$ 166,789,007	\$ 182,024,284	\$ 15,235,277	9%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 1,841,273	\$ 1,592,588	\$ 1,592,588	\$ -	0%
Other Financing Sources	150,391,842	163,633,121	178,868,398	15,235,277	9%
Total Revenues	\$ 152,233,115	\$ 165,225,709	\$ 180,460,986	\$ 15,235,277	9%
<b><u>Net County Cost</u></b>	<b>\$ 1,563,298</b>	<b>\$ 1,563,298</b>	<b>\$ 1,563,298</b>	<b>\$ -</b>	<b>0%</b>

## **DSS - CALWORKS – 6310**

### **FUNCTION**

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is administered by the Department of Social Services (DSS) and provides cash assistance payments for families with dependent children. Assistance payments issued through this budget provide a temporary means of assisting families while also providing the training and educational support needed by the recipient to gain employment and become self-sufficient. Eligibility rules and grant levels are established by the California Department of Social Services. Under CalWORKs, non-exempt adult recipients must participate in work activities from 30 to 35 hours per week. The majority of families receiving assistance through this program also qualify for Medi-Cal and CalFresh benefits. The State Safety Net Program, which provides cash assistance for children of adults who have reached their CalWORKs lifetime time-on-aid limit, is also included in this budget. Staffing for eligibility and payment processing services is provided under the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$182,024,284 represents a 9% (\$15,235,277) increase over the FY 2019-20 Adopted Budget based on current year CalWORKs caseload trends, household average grant projections, and the impact from the COVID-19 Public Health Emergency (COVID-19). Revenues estimated at \$180,460,986 represent a 9% (\$15,235,277) increase over the FY 2019-20 Adopted Budget. The County share-of-cost for this program (\$3,030,814) is funded with 1991 Realignment revenues (\$1,467,516) and Net County Cost (NCC) (\$1,563,298). There is no change in NCC from the FY 2019-20 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

The FY 2020-21 CalWORKs caseload trend is projected to increase due to the continuing economic downturn in the State and the impact of COVID-19. In addition, average grant payments per household have continued to increase due to removal of the maximum family grant provision, which excluded households from receiving additional cash assistance for children born ten months after the family began receiving aid. Effective April 1, 2019, the average CalWORKs grant was increased by 10% to move children and families in the CalWORKs program to 50% of the Federal Poverty Level. This was the first increase of three that are expected to occur through FY 2020-21. The second grant increase of 13.1% occurred on October 1, 2019. The third increase is not expected to occur on October 1, 2020 as scheduled due to the impact from COVID-19.

#### **Other Charges**

- Other Charges recommended at \$182,024,284 represent a 9% increase (\$15,235,277) over the FY 2019-20 Adopted Budget based on caseload and average grant projections.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$180,460,986 and represent a 9% (\$15,235,277) increase over the FY 2019-20 Adopted Budget based on current year caseload projections and estimated average grant per household.





Dependent Children-Foster Care (Org 6410)

DSS - Dependent Children - Foster Care  
**BUDGET 6410**  
**General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 65,713,753	\$ 69,353,513	\$ 85,172,916	\$ 15,819,403	23%
Total Appropriations	\$ 65,713,753	\$ 69,353,513	\$ 85,172,916	\$ 15,819,403	23%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 1,688,218	\$ 1,674,678	\$ 1,756,886	\$ 82,208	5%
Other Financing Sources	57,491,956	61,308,313	77,270,780	15,962,467	26%
Intrafund Revenue	458,622	295,567	294,203	(1,364)	0%
Total Revenues	\$ 59,638,796	\$ 63,278,558	\$ 79,321,869	\$ 16,043,311	25%
<b><u>Net County Cost</u></b>	<b>\$ 6,074,957</b>	<b>\$ 6,074,955</b>	<b>\$ 5,851,047</b>	<b>\$ (223,908)</b>	<b>-4%</b>

## **DSS - DEPENDENT CHILDREN - FOSTER CARE – 6410**

### **FUNCTION**

The Foster Care Assistance Payment program is administered by the Department of Social Services (DSS) and provides funding for food, housing, and basic needs for children placed in out-of-home care facilities. Such facilities include Foster Family Homes, Foster Family Agencies, and Short-Term Residential Therapeutic Program (STRTP). This budget includes funding for the Kinship Guardianship Assistance Program (Kin-GAP), which is intended to enhance family preservation and stability by promoting stable placements. Case management and placement services are provided through the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$85,172,916 represents a 23% (\$15,819,403) increase over the FY 2019-20 Adopted Budget based on current year caseload trends, projected average placements costs, and continued implementation of the statewide Continuum of Care Reform (CCR). Placement costs are established by State approved rates. Revenues recommended at \$79,321,869 represent a 25% (\$16,043,311) increase over the FY 2019-20 Adopted Budget with a \$223,908 decrease in Net County Cost (NCC). The County share-of-cost (\$25,635,102) for this program is funded with available 1991 Realignment revenues (\$19,784,055) and NCC (\$5,851,047).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Assembly Bill (AB) 403 and Senate Bill (SB) 1013, commonly referred to as CCR, implemented program reforms related to foster care rates and approval of foster homes, foster family agencies, group homes, and STRTP. The Group Home Rate Classification Level (RCL) sunsetted the end of FY 2019-20 and will be replaced by the STRTP rates. The Department converted all group homes to STRTP in FY 2019-20. The first phase of rate changes and foster home approval processes was effective January 2017, and the second phase continued to be implemented before the end of FY 2019-20. The rate increases continue to impact this Org in FY 2020-21 resulting in an increase in appropriations and County share-of-cost.

#### **Other Charges**

- Other charges recommended at \$85,172,916 represent a 23% (\$15,819,403) increase over the FY 2019-20 Adopted Budget based on actual caseloads, average placement cost trends and CCR implementation.

Recommended funding includes:

- The FY 2020-21 Foster Care caseload represents 3,037 average monthly cases, which is an increase of 9% (247 cases) over the FY 2019-20 Adopted Budget based on current caseloads trends. An average placement cost of \$2,337 represents a 13% increase over the FY 2019-20 Adopted Budget due to implementation of Phase I and II of CCR rate changes along with a statutory California Necessities Index (CNI) yearly increase estimated at the FY 2020-21 Proposed State Budget rate of 4.15%.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$79,321,869 and represent a 25% (\$16,043,311) increase over the FY 2019-20 Adopted Budget based on projected caseloads, average placement costs and CCR.



**DSS - General Relief  
BUDGET 6645  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 7,649,036	\$ 8,275,896	\$ 8,310,829	\$ 34,933	0%
Total Appropriations	7,649,036	\$ 8,275,896	\$ 8,310,829	\$ 34,933	0%
<b><u>Revenues</u></b>					
Charges For Services	\$ 1,217,048	\$ 999,530	\$ 1,131,866	\$ 132,336	13%
Miscellaneous Revenues	20,440	20,539	19,548	(991)	-5%
Total Revenues	\$ 1,237,488	\$ 1,020,069	\$ 1,151,414	\$ 131,345	13%
<b><u>Net County Cost</u></b>	<b>\$ 6,411,548</b>	<b>\$ 7,255,827</b>	<b>\$ 7,159,415</b>	<b>\$ (96,412)</b>	<b>-1%</b>

## **DSS - GENERAL RELIEF – 6645**

### **FUNCTION**

The General Relief (GR) program is administered by the Department of Social Services (DSS) and provides emergency assistance to needy individuals who are not eligible for other assistance programs, but meet eligibility requirements established under the provision of the GR resolution adopted by the Board of Supervisors in accordance with Welfare and Institutions Code (W&IC) Sections 17000-17409. GR is granted to eligible persons who are either unemployed (and employable) or incapacitated. Employable recipients are prohibited from receiving aid for more than three months in any 12-month period and must be available for and seeking employment during the eligibility period. Incapacitated recipients with a physical or mental condition must participate in a medical or mental health evaluation as a condition of eligibility and must provide medical evidence verifying the incapacity is expected to last for at least a 30 day duration. If the condition is expected to last 12 months or longer, the recipient is required to apply for Supplemental Security Income (SSI). Though the GR Program is 100% Net County Cost (NCC), the County will receive reimbursement through the SSI Interim Assistance Reimbursement (IAR) Program for GR assistance paid while SSI was pending. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$8,310,829 represents less than a 1% (\$34,933) increase over the FY 2019-20 Adopted Budget based on caseload trends and average grant projections. Revenues recommended at \$1,151,414 represent a 13% (\$131,345) increase over the FY 2019-20 Adopted Budget. Net County Cost recommended at \$7,159,415 represents a 1% (\$96,412) decrease from the FY 2019-20 Adopted Budget.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$1,151,414 and represent a 13% (\$131,345) increase over the FY 2019-20 Adopted Budget based on FY 2019-20 caseload projections and estimated average grant per household.
- Charges for Services recommended at \$1,131,866 represent a 13% (\$132,336) increase over the FY 2019-20 Adopted Budget based on current trends for the Federal repayment of interim assistance paid to clients waiting for SSI/SSP certification.





In-Home Supportive Services (Org 6420)

**DSS - In Home Supportive Services  
BUDGET 6420  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Other Charges	\$ 63,861,059	\$ 69,101,649	\$ 76,993,820	\$ 7,892,171	11%
Total Appropriations	\$ 63,861,059	\$ 69,101,649	\$ 76,993,820	\$ 7,892,171	11%
<u>Revenues</u>					
Other Financing Sources	\$ 58,502,628	\$ 62,453,160	\$ 68,936,546	\$ 6,483,386	10%
Total Revenues	\$ 58,502,628	\$ 62,453,160	\$ 68,936,546	\$ 6,483,386	10%
<b><u>Net County Cost</u></b>	<b>\$ 5,358,431</b>	<b>\$ 6,648,489</b>	<b>\$ 8,057,274</b>	<b>\$ 1,408,785</b>	<b>21%</b>

## **DSS - IN HOME SUPPORTIVE SERVICES – 6420**

### **FUNCTION**

The In-Home Supportive services (IHSS) program is administered by the Department of Social Services (DSS) and provides in-home services to eligible aged, blind, or disabled individuals as an alternative to out of home care. IHSS recipients are unable to perform certain activities themselves and are unable to remain safely in their own homes unless such services are available. This may include meal preparation, laundry, heavy cleaning, non-medical personal services, transportation, and protective supervision. Services are rendered by IHSS providers who are hired and employed by the IHSS recipients. The IHSS Public Authority serves as the 'employer of record' for providers and participates in union contract negotiations. IHSS Public Authority administrative costs are budgeted in Org 5611. This budget represents the total IHSS provider health benefits costs and the County share of providers' salaries, payroll taxes, worker's compensation, and Case Management Information and Payroll System (CMIPS) charges. Staff support for program eligibility services is provided through the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$76,993,820 represents an 11% (\$7,892,171) increase over the FY 2019-20 Adopted Budget based on current year caseload trends and an adjusted FY 2019-20 Maintenance-of-Effort (MOE) due to a locally negotiated wage supplement increase that went into effect on April 1, 2020. The estimated total County share-of-cost for the Recommended Budget is \$49,277,700 and represents a 10% (\$4,440,813) increase over the FY 2019-20 Adopted Budget due to the implementation of the new IHSS MOE. The County share-of-cost is offset by 1991 Realignment of \$41,220,426 and Net County Cost (NCC) of \$8,057,274.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Effective April 1, 2020 Fresno County approved a \$0.60 wage supplement for the IHSS providers. Per the Welfare and Institution Code 1206.16, the MOE shall be adjusted for the annualized cost of the County's share of the nonfederal cost of the wage increase that was locally negotiated. The adjustment shall be calculated based on the County's FY 2019-20 paid IHSS hours and a 35% sharing ratio. An inflation factor of 4% was applied to the annualized adjusted FY 2019-20 MOE to calculate the estimated FY 2020-21 MOE.

### **Other Charges**

- Other Charges recommended at \$76,993,820 represent an 11% (\$7,892,171) increase over the FY 2019-20 Adopted Budget based on projected monthly health benefit costs paid and the adjusted IHSS MOE.

Recommended funding includes:

- IHSS MOE recommended at \$49,277,700 includes the following:
  - The FY 2019-20 base amount of \$43,549,271, plus;
  - An estimated annualized adjustment of \$3,090,278 to the FY 2019-20 base due to a \$0.60 wage supplement increase, plus;
  - A 4% (\$1,865,582) inflation factor, plus;

- An estimated \$772,569 for the prorated adjusted FY 2019-20 MOE related to the wage supplement.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$68,936,546 and represent a 10% (\$6,483,386) increase over the FY 2019-20 Adopted Budget due to State and Federal offsetting revenues and estimated available 1991 Realignment.



**DSS - IHSS - Public Authority  
BUDGET 5611  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 972,790	\$ 1,101,858	\$ 1,156,787	\$ 54,929	5%
Services and Supplies	<u>1,452,294</u>	<u>1,323,325</u>	<u>1,308,507</u>	<u>(14,818)</u>	-1%
Total Appropriations	\$ 2,425,084	\$ 2,425,183	\$ 2,465,294	\$ 40,111	2%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ 1,405,267	\$ 1,775,536	\$ 1,698,459	\$ (77,077)	-4%
Intrafund Revenue	<u>652,421</u>	<u>545,039</u>	<u>662,227</u>	<u>117,188</u>	22%
Total Revenues	\$ 2,057,688	\$ 2,320,575	\$ 2,360,686	\$ 40,111	2%
<b><u>Net County Cost</u></b>	<b>\$ 367,396</b>	<b>\$ 104,608</b>	<b>\$ 104,608</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	12	12	12	-	

## **DSS - IHSS - PUBLIC AUTHORITY – 5611**

### **FUNCTION**

The In-Home Supportive Services Public Authority (Public Authority) is the employer of record for the In-Home Supportive Services (IHSS) homecare providers for the purpose of negotiating wages, benefits and working conditions with the local union. The Public Authority operates the Provider Registry, which assists IHSS recipients with finding homecare providers, as well as training and assisting providers in finding work. Registry services also include, but are not limited to: IHSS provider recruitment and screening; an initial background check; tracking Department of Justice fingerprint scanning; review of monthly background checks for as long as a provider remains on the Registry; and maintaining a registry of available providers available to IHSS recipients. The Public Authority also enrolls and provides all providers, including those who are non-registry providers, with State-mandated training, as well as recipient and provider support services.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$2,465,294 represents a 2% (\$40,111) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$2,360,686 represent a 2% (\$40,111) increase over the FY 2019-20 Adopted Budget. Net County Cost (NCC) recommended at \$104,608 represents no change from the FY 2019-20 Adopted Budget. Staffing is recommended at the current level of 12 positions. No Salary Savings are included in the Recommended Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

In January 2020, the State of California established an Electronic Visit Verification (EVV) system for all services that require an in-home visit by a provider, as federally mandated by the 21<sup>st</sup> Century Cures Act released in December 2013. The electronic system is expected to replace paper time sheets currently used by IHSS providers to submit their hours for authorized IHSS program services rendered to and approved by IHSS recipients for payment. The initial EVV implementation date for Fresno County was March 1, 2020; however, the COVID-19 Public Health Emergency (COVID-19) prevented required training and delayed implementation. The State's revised implementation goal is now by the end of the calendar year 2020. Federal funding for administrative activities associated with the EVV is provided by Title XIX of the Social Security Act at a Federal Financial Participation rate of 75%. Counties received a separate EVV State General Fund (SGF) allocation for the implementation of EVV.

**DSS - IHSS - PUBLIC AUTHORITY - 5611**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1907	Job Specialist III	1829	2	2	\$ 125,906
1930	Social Work Supervisor	2403	1	1	82,607
1931	Social Work Practitioner	2061	1	1	70,862
3080	Office Assistant III	1180	5	5	189,086
3125	Office Assistant I	960	2	2	56,892
3621	Program Technician II	1633	1	1	52,826
<b>Subtotal</b>			<b>12</b>	<b>12</b>	<b>\$ 578,179</b>
	Bilingual Skill Pay				3,915
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 582,094</b>



**DSS - Veterans' Service Office  
BUDGET 7110  
General Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 588,917	\$ 642,373	\$ 681,941	\$ 39,568	6%
Services and Supplies	148,906	202,703	331,059	128,356	63%
Total Appropriations	\$ 737,823	\$ 845,076	\$ 1,013,000	\$ 167,924	20%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 137,275	\$ 132,221	\$ 137,456	\$ 5,235	4%
Other Financing Sources	5,906	122,317	201,044	78,727	64%
Intrafund Revenue	426,642	422,538	506,500	83,962	20%
Total Revenues	\$ 569,823	\$ 677,076	\$ 845,000	\$ 167,924	25%
<b><u>Net County Cost</u></b>	<b>\$ 168,000</b>	<b>\$ 168,000</b>	<b>\$ 168,000</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	7	7	7	-	

## **DSS - VETERANS SERVICE OFFICE – 7110**

### **FUNCTION**

The Veterans Service Office (VSO) assists veterans, their spouses, widows, and dependents in applying for Federal and State benefits through the California Department of Veterans Affairs (CDVA). The office provides assistance in filing applications and claims for the following benefits: pensions, compensations, education, medical, insurance, burials, headstones, and discharge upgrades. The VSO also makes referrals to other agencies as needed for services that are not offered by the Veterans Administration.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$1,013,000 represents a 20% (\$167,924) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$845,000 represent a 25% (\$167,924) increase over the FY 2019-20 Adopted Budget. Net County Cost (NCC), recommended at \$168,000, represents no change from the FY 2019-20 Adopted Budget and represents the net County contribution for veterans' services. No change in staffing is recommended, which remains at seven positions. Salary Savings has not been included in the Recommended Budget. Per Military and Veterans Code Section 972 (b), compensation of the VSO office staff is a County responsibility; however, Fresno County has been able to utilize State and other sources of funding to cover approximately 80% of veterans services expenditures.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$331,059 represent a 63% (\$128,356) increase over the FY 2019-20 Adopted Budget primarily due to increased costs for new laptops and cell phones to provide telecommuting capabilities due to the COVID-19 Public Health Emergency.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$845,000 and represent a 25% (\$167,924) increase over the FY 2019-20 Adopted Budget based on an increase in the reimbursement for Medi-Cal eligible activities and Prop 63 Grant funds.

**DSS - VETERANS SERVICE OFFICE - 7110**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2233	Veterans' Services Officer	F	1	1	\$ 89,317
3080	Office Assistant III	1180	1	1	40,566
3110	Office Assistant II	1090	1	1	30,528
3629	Veterans' Services Representative II	1570	<u>4</u>	<u>4</u>	<u>193,247</u>
<b>Subtotal</b>			<b>7</b>	<b>7</b>	<b>\$ 353,658</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 353,658</b>



**Capital Projects - Juvenile Justice Campus  
BUDGET 8830  
Capital Projects**

	<u>Actual</u> 2018-19	<u>Adopted</u> 2019-20	<u>Recommended</u> 2020-21	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ -	\$ -	\$ -	\$ -	0%
Other Financing Uses	\$ -	\$ 888,208	\$ 501,877	\$ (386,331)	-43%
Capital Assets	\$ -	\$ 228,000	\$ 99,625	\$ (128,375)	-56%
Total Appropriations	\$ -	\$ 1,116,208	\$ 601,502	\$ (514,706)	-46%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 51,423	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 51,423	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (51,423)</b>	<b>\$ 1,116,208</b>	<b>\$ 601,502</b>	<b>\$ (514,706)</b>	<b>-46%</b>
(Decrease-Use of) Available Fund Balance	51,423	(1,116,208)	(601,502)	514,706	-46%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **CAPITAL PROJECTS - JUVENILE JUSTICE CAMPUS – 8830**

### **FUNCTION**

The Public Works and Planning Department administers the Juvenile Justice Campus (JJC) Capital Project Fund, which contains the financing for the capital improvement costs for the JJC.

### **OVERVIEW**

The Fund includes the design and construction costs for security improvements for the detention and commitment lobbies (\$99,625).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Financing Uses**

- Account 7910 Operating Transfers Out recommended at \$501,877 represents a 43% (\$386,331) decrease from the FY 2019-20 Adopted Budget. A portion of excess funds that are no longer needed for capital projects are being transferred to the Department for various projects including lease amendments, chair and table replacement, and grant matches.

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$99,625 represents a 56% (\$128,375) decrease from the FY 2019-20 Adopted Budget due to the completion of ducting improvements and the rebidding of Security Improvements.

Recommended funding includes:

JJC.....\$99,625.....Security Improvements.....Program Number 91395

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent no change from the FY 2019-20 Adopted Budget.
  - Estimated Beginning Fund Balance on July 1, 2020 is \$1,245,812.
  - FY 2019-20 unspent appropriations in the amount of \$601,502 are recommended to be re-budgeted in the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2020 is \$644,310.





**Capital Projects - State SB 1022 (WAJ)**  
**BUDGET 8845**  
**Capital Projects**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Capital Assets	\$ 25,289,487	\$ 47,902,292	\$ 20,058,145	\$ (27,844,147)	-58%
Total Appropriations	\$ 25,289,487	\$ 47,902,292	\$ 20,058,145	\$ (27,844,147)	-58%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (105,858)	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	24,923,339	47,902,292	20,058,145	(27,844,147)	-58%
Total Revenues	\$ 24,817,481	\$ 47,902,292	\$ 20,058,145	\$ (27,844,147)	-58%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 472,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	(472,005)	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**Capital Projects - Leasehold Improvements (WAJ)**  
**BUDGET 8846**  
**Capital Projects**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 500,000	\$ 500,000	100%
Capital Assets	199,455	9,993,012	4,571,626	(5,421,386)	-54%
Total Appropriations	\$ 199,455	\$ 9,993,012	\$ 5,071,626	\$ (4,921,386)	-49%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 179,001	\$ -	\$ -	\$ -	0%
Other Financing Sources	946,309	1,201,722	-	(1,201,722)	-100%
Total Revenues	\$ 1,125,310	\$ 1,201,722	\$ -	\$ (1,201,722)	-100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (925,855)</b>	<b>\$ 8,791,290</b>	<b>\$ 5,071,626</b>	<b>\$ (3,719,664)</b>	<b>-42%</b>
(Decrease-Use of) Available Fund Balance	925,855	(8,791,290)	(5,071,626)	3,719,664	-42%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**Capital Projects - Central Plant/Tunnel (WAJ)**  
**BUDGET 8847**  
**Capital Projects**

	<u>Actual</u> 2018-19	<u>Adopted</u> 2019-20	<u>Recommended</u> 2020-21	<u>Increase/</u> <u>(Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 385,516	\$ 6,385,006	\$ 505,464	\$ (5,879,542)	-92%
Total Appropriations	\$ 385,516	\$ 6,385,006	\$ 505,464	\$ (5,879,542)	-92%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 49,262	\$ -	\$ -	\$ -	0%
Other Financing Sources	62,881	3,918,387	500,000	(3,418,387)	-87%
Total Revenues	\$ 112,143	\$ 3,918,387	\$ 500,000	\$ (3,418,387)	-87%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 273,373</b>	<b>\$ 2,466,619</b>	<b>\$ 5,464</b>	<b>\$ (2,461,155)</b>	<b>-100%</b>
(Decrease-Use of) Available Fund Balance	(273,373)	(2,466,619)	(5,464)	2,461,155	-100%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

**Capital Projects - Intangibles (WAJ)**  
**BUDGET 8848**  
**Capital Projects**

	<u>Actual</u> 2018-19	<u>Adopted</u> 2019-20	<u>Recommended</u> 2020-21	<u>Increase/</u> <u>(Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ 1,064,150	\$ 311,000	\$ (753,150)	-71%
Total Appropriations	\$ -	\$ 1,064,150	\$ 311,000	\$ (753,150)	-71%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 22,278	\$ -	\$ -	\$ -	0%
Other Financing Sources	13,993	-	-	-	0%
Total Revenues	\$ 36,271	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (36,271)</b>	<b>\$ 1,064,150</b>	<b>\$ 311,000</b>	<b>\$ (753,150)</b>	<b>-71%</b>
(Decrease-Use of) Available Fund Balance	36,271	(1,064,150)	(311,000)	753,150	-71%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

**Capital Projects - Non-Capitalized Expenditures (WAJ)**  
**BUDGET 8849**  
**Capital Projects**

	<u>Actual</u> 2018-19	<u>Adopted</u> 2019-20	<u>Recommended</u> 2020-21	<u>Increase/</u> <u>(Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 911	\$ 885,804	\$ 750,000	\$ (135,804)	-15%
Total Appropriations	\$ 911	\$ 885,804	\$ 750,000	\$ (135,804)	-15%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 19,613	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 19,613	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (18,702)</b>	<b>\$ 885,804</b>	<b>\$ 750,000</b>	<b>\$ (135,804)</b>	<b>-15%</b>
(Decrease-Use of) Available Fund Balance	18,702	(885,804)	(750,000)	135,804	-15%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

## **CAPITAL PROJECTS - WEST ANNEX JAIL PROJECT – 8845-8849**

### **FUNCTION**

The West Annex Jail Project Capital Projects Fund segregates funding related to construction of the West Annex Jail (WAJ). The WAJ will be a 300-bed facility located in downtown Fresno and will replace the dated South Annex Jail. The total project budget is estimated at \$101,767,800. The project funds consist of SB 1022 financing of \$79,194,000 and County funds (including the County's 10% match) of \$22,573,800. The funds are in five separate budgets (Orgs 8845-8849), which provide an accounting structure that segregates the different expenditure types and will facilitate project tracking and monitoring.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$26,696,235 is being re-budgeted and represents remaining unspent appropriations for prior years as well as a \$500,000 transfer between Orgs to allocate appropriations where they will be needed. A general contractor was selected through a competitive bidding process on November 14, 2017. The WAJ construction project began in January 2018 and is expected to be complete by April 2021. Owner furnished equipment procurement will commence in FY 2020-21. As of May 2020, the project costs spent have totaled \$75,571,565.

West Annex Jail (SB 1022) – Org 8845 was created to account for and monitor WAJ costs that are reimbursed by SB 1022 financing since the State entered into SB 1022 financing agreements with the County, which occurred in early 2018.

Leasehold Improvements (WAJ) – Org 8846 was created to account for and monitor the leasehold improvements or upgrades to the leased property contributed by the County to the WAJ. The WAJ is being constructed on land owned by the County (lessor) and leased to the State of California (lessee). Leasehold improvements qualify as an eligible use of 2006 Tobacco Securitization Bond (Tobacco) proceeds. The costs of the Leasehold Improvements are included as part of the County's match.

Central Plant/Tunnel (WAJ) – Org 8847 was created to account for and monitor the improvements to the County-owned Jail Central Plant (Plant) that will expand its capacity to provide additional cooling and heating to the WAJ while maintaining the current level of service to the Main Jail. The Plant is a County-owned asset therefore improvements to enhance its capacity qualify as a capital expenditure and an eligible use of Tobacco proceeds, with the potential exception of Off-Site improvement costs. The cost of the Plant is included as part of the County's match.

Intangibles (WAJ) – Org 8848 was created to account for and monitor off-site improvements. The Auditor-Controller/Treasurer-Tax Collector (AC/TTC) has preliminarily determined that the expenditures for right-of-way and easement improvements are required to be separately classified as Intangible Assets, rather than as part of the WAJ improvements, and not capitalized based on the capitalization threshold for Intangible Assets. Due to the detailed documentation required to ensure the work performed and costs incurred are being tracked, this budget was created. Depending on the actual work and costs incurred, the final determination of the capitalization of the costs are made by the AC/TTC when reimbursement for costs are submitted to the State.

Non-Capitalized Expenditures (WAJ) – Org 8849 was created to account for and monitor all costs determined not to be eligible for 2006 Tobacco proceeds or for SB 1022 financing and serves as a contingency fund. To date, the AC/TTC has determined that \$276,768 in costs are ineligible, but the amount may increase as work is performed and costs are incurred. These costs are offset with one-time Proposition 172 funds.





**Capital Projects - Jail Improvements  
BUDGET 8852  
Capital Projects**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 1,001,285	\$ 6,166,678	\$ 6,200,033	\$ 33,355	1%
Total Appropriations	\$ 1,001,285	\$ 6,166,678	\$ 6,200,033	\$ 33,355	1%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 1,010	\$ 212,554	\$ 100,000	\$ (112,554)	-53%
Other Financing Sources	5,388,998	1,400,000	1,000,000	(400,000)	-29%
Total Revenues	\$ 5,390,008	\$ 1,612,554	\$ 1,100,000	\$ (512,554)	-32%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (4,388,723)</b>	<b>\$ 4,554,124</b>	<b>\$ 5,100,033</b>	<b>\$ 545,909</b>	<b>12%</b>
(Decrease-Use of) Available Fund Balance	4,388,723	(4,554,124)	(5,100,033)	(545,909)	12%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **CAPITAL PROJECTS - JAIL IMPROVEMENTS – 8852**

### **FUNCTION**

The Public Works and Planning Department administers the Jail Improvements Capital Projects Fund, which contains funds for necessary jail facility improvements including those agreed to in the Quentin Hall settlement. Improvements include Americans with Disabilities Act (ADA) restroom modifications, ADA modifications and perimeter improvements to the Main Jail exercise yard, Main Jail lobby security area modifications, North Annex mezzanine screen installation, and South Annex Jail repairs until the West Annex Jail is operational.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$6,200,033 includes the re-budgeting of remaining unspent appropriations from prior years and improvement costs related to ADA compliance for the Main Jail, the North Annex Jail facilities, and South Annex repairs.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$6,200,033 represents a 1% (\$33,355) increase over the FY 20-19 Adopted Budget.

Recommended funding includes:

Main Jail.....	\$4,130,822	.....	Detention Modifications (ADA)
.....		.....	Program Number 90999
Main Jail .....	\$311,875	.....	Roof Exercise Yard
.....		.....	Program Number 91275
Main/North Jail .....	\$499,982	.....	Improvement Projects
.....		.....	Program Number 91398
South Annex Jail.....	\$1,257,354	.....	Improvement Projects
.....		.....	Program Number 90998

### **SUMMARY OF REVENUES**

- Revenues recommended at \$1,100,000 represent a 32% (\$512,554) decrease from the FY 2019-20 Adopted Budget due to a decrease in estimated interest and the elimination of a transfer from the Inmate Welfare Trust Fund to fund the Roof Exercise Yard as the transfer was made in FY 2019-20 for this project. A transfer of (\$1,000,000) from Interest and Miscellaneous Expenditures Org 2540 will fund additional ADA improvements in the jail facilities.
  - Estimated Fund Balance on July 1, 2020 is \$4,981,024.
  - Fund Balance of (\$5,100,033) will be required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2020 is (\$119,009).





**Capital Projects - Sheriff's Area 2 Substation  
BUDGET 8853  
Capital Projects**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 66,054	\$ -	\$ -	\$ -	0%
Capital Assets	<u>2,497,015</u>	<u>18,041,939</u>	<u>17,505,545</u>	<u>(536,394)</u>	-3%
Total Appropriations	\$ 2,563,069	\$ 18,041,939	\$ 17,505,545	\$ (536,394)	-3%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 37,756	\$ -	\$ -	\$ -	0%
Other Financing Sources	<u>6,000,000</u>	<u>7,500,000</u>	<u>3,659,356</u>	<u>(3,840,644)</u>	-51%
Total Revenues	\$ 6,037,756	\$ 7,500,000	\$ 3,659,356	\$ (3,840,644)	-51%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (3,474,687)</b>	<b>\$ 10,541,939</b>	<b>\$ 13,846,189</b>	<b>\$ 3,304,250</b>	31%
(Decrease-Use of) Available Fund Balance	<u>3,474,687</u>	<u>(10,541,939)</u>	<u>(13,846,189)</u>	<u>(3,304,250)</u>	31%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

## **CAPITAL PROJECTS - SHERIFF'S AREA 2 SUBSTATION – 8853**

### **FUNCTION**

The Public Works and Planning Department administers the Sheriff's Area 2 Substation Improvements Capital Projects Fund, which contain funds for construction of the new Sheriff's Area 2 substation in the Southeastern area of the County. The Sheriff's Office is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County including rural areas of the County. This includes investigation, gathering documentation, preservation, analysis, and court testimony for evidence seized.

### **OVERVIEW**

On October 9, 2018, the Board approved the purchase of land located at the Southwest corner of Harvey and Armstrong, Fresno, CA to construct the substation and parking lot.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$17,505,545 represents a 3% (\$536,394) decrease from the FY 2019-20 Adopted Budget.

Recommended funding includes:

Area 2 Substation...\$17,505,545.....Construction/Architect.....Program Number 91285

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,659,356 and represent a 51% decrease from the FY 2019-20 Adopted Budget. Transfers from the committed 2006 Tobacco Securitization Bond (Tobacco) proceeds of (\$3,659,356) will help fund the construction costs.
  - Estimated Beginning Fund Balance on July 1, 2020 is \$13,855,252.
  - Fund Balance of (\$13,846,189) will be required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$9,063.





**Capital Projects - District Attorney Building  
BUDGET 8854  
Capital Projects**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ 5,455,540	\$ 4,041,924	\$ (1,413,616)	-26%
Total Appropriations	\$ -	\$ 5,455,540	\$ 4,041,924	\$ (1,413,616)	-26%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 29,525	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 29,525	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (29,525)</b>	<b>\$ 5,455,540</b>	<b>\$ 4,041,924</b>	<b>\$ (1,413,616)</b>	<b>-26%</b>
(Decrease-Use of) Available Fund Balance	29,525	(5,455,540)	(4,041,924)	1,413,616	-26%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

## **CAPITAL PROJECTS - DISTRICT ATTORNEY BUILDING – 8854**

### **FUNCTION**

The Public Works and Planning Department administers the District Attorney Building Capital Project Fund, which contains the funds for the Rowell Building, which are the responsibility of the County.

### **OVERVIEW**

On July 9, 2019, the Board approved a 20-year lease with an option to purchase at the end of ten years. The building was constructed in 1913 and has office space of 70,495 square feet and parking for approximately 13 spaces to be used as the District Attorney Building.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

The District Attorney has searched for a facility since 2013 that would allow for consolidation of staff and operations that are currently at three different locations. Consolidation will enhance departmental operational efficiencies. Staff assigned to the Juvenile Justice Center and the Multi-Agency Gang Enforcement Consortium will continue to remain in those facilities. The recommended budget includes appropriations to cover planned improvements that are the County's responsibility to prepare the building for occupancy, such as furniture, fixtures, and information technology cabling. These improvements are currently in progress.

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$4,041,924 represents a 26% (\$1,413,616) decrease from the FY 2019-20 Adopted Budget.

Recommended funding includes:

Rowell Building...\$4,041,924...Furniture, Fixtures & Cabling.....Program Number 91286

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$4,041,924 and represent a 26% (\$1,413,616) decrease from the FY 2019-20 Adopted Budget due to partial completion of the project.
  - Estimated Fund Balance on July 1, 2020 is \$4,043,814.
  - Fund Balance (\$4,041,924) will be required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$1,890.





**Capital Projects - Animal Control Facility  
BUDGET 8855  
Capital Projects**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 8,807	\$ -	\$ -	\$ -	0%
Capital Assets	-	6,152,162	7,609,877	1,457,715	24%
Total Appropriations	\$ 8,807	\$ 6,152,162	\$ 7,609,877	\$ 1,457,715	24%
 <u>Revenues</u>					
Rev From Use of Money & Prop	\$ 22,508	\$ -	\$ -	\$ -	0%
Other Financing Sources	1,000,000	1,000,000	-	(1,000,000)	-100%
Total Revenues	\$ 1,022,508	\$ 1,000,000	\$ -	\$ (1,000,000)	-100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (1,013,701)</b>	<b>\$ 5,152,162</b>	<b>\$ 7,609,877</b>	<b>\$ 2,457,715</b>	<b>48%</b>
(Decrease-Use of) Available Fund Balance	1,013,701	(5,152,162)	(7,609,877)	(2,457,715)	48%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **CAPITAL PROJECTS - ANIMAL CONTROL FACILITY – 8855**

### **FUNCTION**

The Public Works and Planning Department administers the Animal Control Facility Capital Project Fund, which contains funding for the purchase of land and construction of the facility. The County is authorized and required by Food and Agricultural Code, Sections 31105, 31106, Penal Code, Section 597f, and Fresno County Ordinance Code, Chapter 9.04 to provide animal control, sheltermaster, shelter, and emergency veterinary services for animals from the unincorporated areas of the County. The County is also required to enforce the dog licensing and control ordinance in Chapter 9.04 of the Ordinance Code and the laws of the State of California pertaining to animal control.

### **OVERVIEW**

On October 2012, a temporary animal shelter was established at the former County Coroner facility located at 760 W Nielsen Ave, Fresno, CA to house the mandated day-to-day shelter care. Animal control services are provided by a contractor. Over the last five fiscal years the Board has allocated \$8 million for a permanent Animal Control Facility. The contractor will be responsible for operation of the shelter, field and adoption services, animal rescue coordination, and veterinary care for injured animals found without an owner. The Department, in collaboration with the Public Health Department, is working on a building plan. Construction is expected to begin in FY 2020-21. The General Fund will fund the Facility.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$7,609,877 represents a 24% (\$1,457,715) increase over the FY 2019-20 Adopted Budget.

Recommended funding includes:

Animal Control Facility ..... \$7,609,877...Construction.....Program Number 91287

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent a 100% (\$3,000,000) decrease from the FY 2019-20 Adopted Budget.
  - Estimated Fund Balance on July 1, 2020 is \$7,609,877.
  - Fund Balance of (\$7,609,877) will be required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$0.





**Capital Projects - EMS Communications Center  
BUDGET 8858  
Capital Projects**

	<u>Actual** 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Capital Assets	\$ -	\$ 3,980,855	\$ 3,384,108	\$ (596,747)	-15%
Total Appropriations	\$ -	\$ 3,980,855	\$ 3,384,108	\$ (596,747)	-15%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 2,118	\$ 7,010	\$ 2,000	\$ (5,010)	-71%
Other Financing Sources	108,200	3,829,655	3,186,822	(642,833)	-17%
Total Revenues	\$ 110,318	\$ 3,836,665	\$ 3,188,822	\$ (647,843)	-17%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (110,318)</b>	<b>\$ 144,190</b>	<b>\$ 195,286</b>	<b>\$ 51,096</b>	<b>35%</b>
(Decrease-Use of) Available Fund Balance	110,318	(144,190)	(195,286)	(51,096)	35%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **CAPITAL PROJECTS - EMS BUILDING – 8858**

### **FUNCTION**

The Public Works and Planning Department administers the EMS Building Facility Capital Project Fund, which contains funding for the purchase of land and construction of the facility. The County of Fresno, Department of Public Health, has been designated as the Local Emergency Medical Services Agency (LEMSA) for Fresno, Kings, Madera, and Tulare Counties. Pursuant to California Health and Safety Code Sections 1797.200 and 1797.204, under the direction of the Emergency Medical Services (EMS) Director, the Local EMS Agency (LEMSA), is responsible for local EMS system planning and coordination, consistent with State laws and regulations. The State EMS Authority (EMSA) approves local EMS system plans, provides guidance to LEMSAs, develops EMS regulations, administers the Regional Poison Control Center Program and carries out other EMS related activities. The State EMS Commission, with members appointed by the Governor and other State officials, is an advisory board to EMSA, reviews, and approves all EMS regulations. The EMS system involves many different agencies and organizations working together to provide rapid emergency medical response, treatment, and transportation to those in need of immediate medical attention. Agencies responsible for providing EMS include dispatch centers, public safety agencies, fire departments, ambulance services, hospitals, and specialty care centers. The County of Fresno is responsible for providing the Dispatch Center Facility.

### **OVERVIEW**

On June 18, 2019, the Board approved a 20-year lease with an option to purchase for 12,552 square feet of office space and parking to be used as the location of a new EMS Dispatch Center (EMS Building). The existing EMS Building is located at 4555 E. Hamilton Ave, Fresno, CA 93702. The new building meets the LEMSA dispatch service needs, has been certified by the engineering firm of Brooks-Ransom Associates as an essential services building, having been built in compliance with Division 12.5 of the Health and Safety Code, commencing at Section 16000. However, facility improvements are necessary to retrofit the facility as a medical services dispatch center. It is expected that work related to facility improvements will be completed in FY 2020-21.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$3,384,108 represents a 15% (\$596,747) decrease from the FY 2019-20 Adopted Budget.

EMS Dispatch Center.....\$3,384,108... Tenant Improvements.....Program Number 91571

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,188,822 and represent a 17% (\$647,843) decrease from the FY 2019-20 Adopted Budget. An Operating Transfer In of \$3,186,622 from the Department of Public Health's Org 5620, and \$2,000 in interest revenue will fund the tenant improvement costs.
  - Estimated Fund Balance on July 1, 2020 is \$199,601.
  - Fund Balance (\$195,286) will be required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$4,315.





Sierra Facility Improvements (Org 8859)

Capital Projects - Sierra Facility Improvements  
 BUDGET 8859  
 Capital Projects

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 3,710,991	\$ 3,305,076	\$ 556,307	\$ (2,748,769)	-83%
Total Appropriations	\$ 3,710,991	\$ 3,305,076	\$ 556,307	\$ (2,748,769)	-83%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (7,510)	\$ -		\$ -	0%
Other Financing Sources	5,095,477	3,465,119	556,307	(2,908,812)	-84%
Total Revenues	\$ 5,087,967	\$ 3,465,119	\$ 556,307	\$ (2,908,812)	-84%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (1,376,975)</b>	<b>\$ (160,043)</b>	<b>\$ -</b>	<b>\$ 160,043</b>	<b>-100%</b>
(Decrease-Use of) Available Fund Balance	1,376,975	160,043	-	(160,043)	-100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **CAPITAL PROJECTS - SIERRA FACILITY IMPROVEMENTS – 8859**

### **FUNCTION**

The Public Works and Planning Department administers the Sierra Facility Improvements Capital Projects Fund, which contains the financing for the construction, repair, and improvement projects that add or preserve the value, use, or life of the Sierra Building and Building 319 for the Department of Behavioral Health.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$556,307 represents an 83% (\$2,748,769) decrease from the FY 2019-20 Adopted Budget. Revenues recommended at \$556,307 represent an 84% (\$2,908,812) decrease from the FY 2019-20 Adopted Budget due to the completion of the Sierra Facility. The Fund now only includes the improvements of the Department of Behavioral Health's Building 319, since the Sierra Building improvements have been completed. Building 319 improvements include the replacement of the HVAC system for the entire building, accessibility and safety improvements, reconfigurations of furniture systems, and building repairs and improvements.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$556,307 represents an 83% (\$2,748,769) decrease from the FY 2019-20 Adopted Budget due to the completion of the improvements for the Sierra Building.

Recommended funding includes:

Building 319.....\$556,307...HVAC replacement, Improvements...Program Number 91436

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$556,307 and represent an 84% (\$2,908,812) decrease from the FY 2019-20 Adopted Budget. Transfers from the Mental Health Services Act Capital Facilities fund will finance the cost of the improvement project.
  - Estimated Beginning fund balance on July 1, 2020 is \$1,194.
  - No Fund Balance is required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$1,194.





**Capital Projects - Hall of Records Improvements  
BUDGET 8861  
Capital Projects**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 29,751	\$ 1,000,000	\$ 984,456	\$ (15,544)	-2%
Total Appropriations	\$ 29,751	\$ 1,000,000	\$ 984,456	\$ (15,544)	-2%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 10,987	\$ -	\$ -	\$ -	0%
Other Financing Sources	6,000,000	-	-	-	0%
Total Revenues	\$ 6,010,987	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (5,981,237)</b>	<b>\$ 1,000,000</b>	<b>\$ 984,456</b>	<b>\$ (15,544)</b>	<b>-2%</b>
(Decrease-Use of) Available Fund Balance	5,981,237	(1,000,000)	(984,456)	15,544	-2%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **CAPITAL PROJECTS - HALL OF RECORDS IMPROVEMENTS – 8861**

### **FUNCTION**

The Public Works and Planning Department administers the Hall of Records Improvements Capital Project Fund, which contains funds for the remodel of the third floor of the Hall of Records.

### **OVERVIEW**

The Fund includes the costs for improvements and furnishings to modernize the Board Chambers and office space for the Board of Supervisors and County Administrative Office.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$984,456 represent a 2% (\$15,544) decrease from the FY 2019-20 Adopted Budget to fund the initial design plans and prepare construction documents for the new project.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent no change from FY 2019-20 as funding was moved to the fund in prior years.
  - Estimated Fund Balance on July 1, 2020 is \$11,984,915.
  - A portion of Fund Balance in the amount of \$984,456 will be required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$11,000,459.





**Capital Projects - Clovis Regional Library  
BUDGET 8863  
Capital Projects**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 247,500	\$ 15,054,000	\$ 15,000,000	\$ (54,000)	0%
Total Appropriations	\$ 247,500	\$ 15,054,000	\$ 15,000,000	\$ (54,000)	0%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 26,083	\$ -	\$ -	\$ -	0%
Rev From Use of Money & Prop	3	-	-	-	0%
Charges For Services	40,000	-	-	-	0%
Other Financing Sources	181,386	15,054,000	15,000,000	(54,000)	0%
Total Revenues	\$ 247,473	\$ 15,054,000	\$ 15,000,000	\$ (54,000)	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	\$ 27	\$ -	\$ -	\$ -	0%
(Decrease-Use of) Available Fund Balance	(27)	-	-	-	0%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

## **CAPITAL PROJECTS - CLOVIS REGIONAL LIBRARY – 8863**

### **FUNCTION**

The Public Works and Planning Department administers the Clovis Regional Library Capital Project Fund, which contains the financing for the capital improvements of the new Clovis Regional Library facility.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$15,000,000 represents a decrease of less than 1% (\$54,000) from the FY 2019-20 Adopted Budget. Revenues recommended at \$15,000,000 represent a decrease of less than 1% (54,000) from the FY 2019-20 Adopted Budget. A transfer in from the Library is included. The project is expected to be completed in 2021.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$15,000,000 represents a decrease of less than 1% (\$54,000) from the FY 2019-20 Adopted Budget due to the anticipated beginning of the construction of the Clovis Regional Library in FY 2019-20 which did not occur.

Recommended funding includes:

Clovis Regional Branch Library.....\$15,000,000...Construction.....Program Number 91406

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$15,000,000 and represent a (\$54,000) decrease from the FY 2019-20 Adopted Budget. An Operating Transfer In from the Library Special Revenue Fund Org 7530 will fund the costs associated with the development.
  - Estimated Beginning Fund Balance on July 1, 2020 is (\$5,211).
  - Use of Fund Balance in the amount of \$0 is recommended for the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is (\$5,211).





**Capital Projects - Reedley Branch Library  
BUDGET 8865  
Capital Projects**

	<u>Actual 2018-19</u>	<u>Adopted 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ 7,790,000	\$ 7,790,000	\$ -	0%
Total Appropriations	\$ -	\$ 7,790,000	\$ 7,790,000	\$ -	0%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ -	\$ 7,790,000	\$ 7,790,000	\$ -	0%
Total Revenues	\$ -	\$ 7,790,000	\$ 7,790,000	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	\$ -	\$ -	\$ -	\$ -	0%
(Decrease-Use of) Available Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

## **CAPITAL PROJECTS - REEDLEY BRANCH LIBRARY – 8865**

### **FUNCTION**

The Public Works and Planning Department administers the Reedley Library Capital Project Fund, which contains the financing for the capital improvements of the new Library Branch.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$7,790,000 represents no change over the FY 2019-20 Adopted Budget as the project has not started. Revenues recommended at \$7,790,000 represent a no change over the FY 2019-20 Adopted Budget. A transfer in from the Library is included. The project consists of anticipated construction (\$7,040,000) and architect fees (\$750,000) and is expected to be completed in 2022.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

A larger facility in the City of Reedley will replace the existing branch to meet the needs of the growing community. The recommended budget includes appropriations for the planning and construction of the facility during FY 2020-21. Costs associated with the development of the Reedley Branch Library will be funded primarily with the Library's Measure B sales tax and property tax revenues. The branch is projected for completion in 2022. The Department is anticipated to return to the Board during FY 2020-21 for an agreement with the City of Reedley to provide the details of the property title transfer, construction, and architectural coordination.

#### **Capital Assets**

- The FY 2020-21 Recommended Budget of \$7,790,000 represents no change from the FY 2019-20 Adopted Budget due to the postponement of the anticipated beginning of construction of the Reedley Library. The appropriations include the entire allocated funding; however, groundbreaking has not been scheduled.

Recommended funding includes:

Reedley Branch Library.....\$7,790,000...Construction/Architect...Program Number 91574

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$7,790,000 and represent no change from the FY 2019-20 Adopted Budget. An Operating Transfer In from the Library Special Revenue Fund Org 7530 will fund the costs associated with the development.





**Capital Projects - Parks  
BUDGET 8867  
Capital Projects**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	-	-	1,198,281	1,198,281	100%
Capital Assets	-	-	747,171	747,171	100%
Total Appropriations	\$ -	\$ -	\$ 1,945,452	\$ 1,945,452	100%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ -	\$ 1,947,000	\$ -	\$ (1,947,000)	-100%
Total Revenues	\$ -	\$ 1,947,000	\$ -	\$ (1,947,000)	-100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ -</b>	<b>\$ (1,947,000)</b>	<b>\$ 1,945,452</b>	<b>\$ 3,892,452</b>	<b>-200%</b>
(Decrease-Use of) Available Fund Balance	-	1,947,000	(1,945,452)	(3,892,452)	-200%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **CAPITAL PROJECTS - PARKS – 8867**

### **FUNCTION**

The Public Works and Planning Department administers the Parks Capital Project Fund, which contains the financing for maintenance of County Parks projects, including the Liberty Veteran's Cemetery.

### **OVERVIEW**

On January 7, 2020, the Board approved a budget resolution to increase appropriations in the Parks Capital Project Fund for maintenance projects.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$1,198,281 represent a 100% increase over the FY 2019-20 Adopted Budget as these are new projects.

#### **Capital Assets**

- Capital Assets recommended at \$747,171 represent a 100% change over the FY 2019-20 Adopted Budget as these are new projects.

Recommended funding includes:

Liberty Cemetery Reclaim Water...\$100,000.....Maintenance .....Program Number 91583

Skaggs Bridge Parks Restroom...\$200,000.....Maintenance.....Program Number 91584

Kearney Park Roads, Walls & Shoulder...\$447,171 ... Maintenance...Program Number 91585

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent a 100% decrease from the FY 2019-20 Adopted Budget as the revenues were moved to the Fund in FY 2019-20.
  - Estimated Beginning Fund Balance on July 1, 2020 is \$1,965,741.
  - Use of Fund Balance in the amount of \$1,945,452 is recommended for the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$20,289.





**Capital Projects - Limited Budgeted Appropriations**

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**CAPITAL PROJECTS FUND  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	8857	0400	10057	Ag Capital Projects & Maintenance  Provides funding for Capital Projects for the Agricultural Department	\$ 6,851,174	\$ -	\$ 6,000,000	\$ 851,174



Debt Service (Orgs 0301 and 0302)

**Debt Service  
BUDGETS 0301 AND 0302  
Fund 0300**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 6,725	\$ 8,000	\$ 8,000	\$ -	0%
Other Charges	<u>51,153,446</u>	<u>37,258,927</u>	<u>40,751,500</u>	<u>3,492,573</u>	9%
Total Appropriations	\$ 51,160,171	\$ 37,266,927	\$ 40,759,500	\$ 3,492,573	9%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 149,143	\$ -	\$ -	\$ -	0%
Intergovernment Revenue-Other	2,086,315	2,085,584	2,085,818	234	0%
Other Financing Sources	<u>46,673,331</u>	<u>33,243,569</u>	<u>36,734,682</u>	<u>3,491,113</u>	11%
Total Revenues	\$ 48,908,789	\$ 35,329,153	\$ 38,820,500	\$ 3,491,347	10%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 2,251,382</b>	<b>\$ 1,937,774</b>	<b>\$ 1,939,000</b>	<b>\$ 1,226</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	<u>(2,251,382)</u>	<u>(1,937,774)</u>	<u>(1,939,000)</u>	<u>(1,226)</u>	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **DEBT SERVICE – 0301 AND 0302**

### **FUNCTION**

These budgets provide for the appropriations and related transfers for the annual debt service payments for the County's long and short-term debt obligations. These obligations include Lease Revenue Refunding Bonds (LRRB) for the Juvenile Justice Campus. Information is also provided regarding the County's outstanding Pension Obligation Bonds (POB).

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$40,759,500 represents a 9% (\$3,492,573) increase over the FY 2019-20 Adopted Budget. FY 2020-21 Recommended Budget transfers of \$36,734,682 represent a 11% (\$3,491,113) increase from the FY 2019-20 Adopted Budget. Funding in the budget includes the scheduled Juvenile Court Facility Lease Revenue Refunding Bond LRRB Series 2016 debt service payments (\$3,565,500), Juvenile Justice Campus Lease Revenue Refunding Bonds (LRRB) Series 2012A debt service payments (\$1,931,000), Pension Obligation Bond (POB) Series 2004B debt service payments (\$4,170,000), and POB Series 2004A debt service payments (\$31,085,000). The final POB Series 2015A debt service payments were made in FY 2019-20.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Charges**

- The following provides a summary of recommended funding for the County's long and short-term debt obligations, which includes the required FY 2020-21 debt service payments for the LRRBs and POBs:

#### **Juvenile Court Facility LRRB (Accounts 7866 and 7869):**

- A total of \$55,350,000 in LRBs were issued by the Fresno County Financing Authority in 2007 to finance costs associated with the construction of a shared use Juvenile Court Facility and Offices to be located at the Juvenile Justice Campus. Usage of the Juvenile Court Facility is being shared by Fresno County and the Superior Court. The County leases a portion of the facility and offices to the Administrative Office of the Courts (AOC), whose share of the LRB is 58.5% of the annual payment. The bonds have a 23-year maturity and include 2 years of capitalized interest. These bonds were refunded, in their entirety, from the issuance of Series 2016 Lease Revenue Refunding Bonds and the lease agreement with the AOC remains at 58.5% of the annual payment.

#### **2012 LRRB Series 2012A (Accounts 7866 and 7869)**

- A total of \$22,425,000 in LRRBs were issued by the Fresno County Financing Authority in 2012 to refund (refinance) the County's previously issued and outstanding LRRB Series 2004 (Juvenile Justice Campus) and Series 2004B (Energy Projects). The bonds have a 10-year maturity. The total debt service payment for FY 2020-21 is \$1,931,000 and is due in two installments: principal and interest in August 2020 (\$1,889,150); and interest in February 2021 (\$41,850). In FY 2017-18, the County created a set aside for the payment of the required payments for the 2012 LRRB, due in Fiscal Years 2019 to 2023, of \$9,114,025. This set aside was budgeted as a transfer to the Debt Service Fund, from Org 2540, Interest and Miscellaneous Expenditures. See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2020:.....\$4,610,000

Remaining payment period:.....2 years

2020-21 Debt Service payment: .....\$1,931,000

**2016 LRRB Series 2016 (Accounts 7866 and 7869)**

- A total of \$37,270,000 in LRBs were issued by the Fresno County Financing Authority in June 2016 to refund the County’s previously issued LRRB Series 2007 (Juvenile Court Facility) in its entirety. The Series 2016 LRRB matures between 2017 and 2030, with interest rates ranging from 3.0% to 5.0%. The total debt service payment for FY 2020-21 is due in two installments: interest in October 2020 (\$645,250) and principal and interest in April 2021 (\$2,920,250). See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2020.....\$28,540,000

Remaining payment period..... 10 years

2020-21 Debt Service payment.....\$3,565,500

**Pension Obligation Bonds (POB)**

- The County has issued POBs on four occasions. In March 1998, the County issued \$184,910,000 of taxable POBs with a 10-year amortization to fund the Unfunded Actuarial Accrued Liability (UAAL) of the Fresno County Employee’s Retirement Association. In March 2002 these bonds were partially refunded in order to extend the debt servicing of the bonds to an 18-year amortization period. In addition, in 2004, a total of \$327,897,749 in fixed rate bonds were issued with a 30-year amortization, and a total of \$75 million in variable rate bonds were issued. The \$75 million variable rate bonds were converted to fixed rate bonds on September 12, 2006 at a fixed rate of 5.56%. The maturity schedule of the converted bonds remained the same. In FY 2008-09, the debt service for 1998 POBs was completed. In August 2015, the County refinanced a portion of the 2004A Series Pension Bond (2015A Series Pension Bond) as the interest rate environment presented the opportunity to refinance and realize a savings of \$1,318,979 to the County. The 2015A Series Pension Bond rate is 2.488% and matured in August 2019. Approximately \$3 million of the \$35,255,000 POB Debt Service payment will include contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

Principal balance as of June 30, 2020.....\$228,022,749

Remaining payment period: ..... 13 years

2020-21 Debt Service payment: .....\$ 35,255,000

**Tobacco Securitization Bonds**

- In August of 1998 a Master Settlement Agreement (MSA) occurred to resolve cigarette smoking-related litigation between the settling states and the Participating Manufacturers (PMs) and released the PMs from past and present smoking-related claims in exchange for certain payments to be made to states. Fresno County was allocated a share of the Tobacco Settlement Revenues (TSRs) by the State of California through a Memorandum of Understanding. The Fresno County Tobacco Funding Corporation (Corporation) was incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

**2002 Bond Issuance**

- On June 18, 2002, the Board of Supervisors adopted Resolution No. 02-329 which approved the sale of certain County TSRs. Under the terms of the sales agreement, the County realized through bond proceeds the present value of 75% of its TSRs and continued to receive 25% of

its annual TSRs. On July 25, 2002, the County through the Corporation issued \$92,955,000 in Tobacco Settlement Asset Backed Bonds in part to finance the costs of construction and development of the County's Juvenile Justice Campus. The 2002 bond proceeds were only used to fund the costs of the Juvenile Justice Campus. The remaining appropriations have time restrictions.

#### 2006 Bond Issuance

- On February 2, 2006, the Board provided direction to staff to proceed with the analysis of issuing additional tobacco bonds. The analysis found that a subordinate bond offering could result in between \$31 million to \$42 million in net proceeds to the County. The Board determined that given the considerable risk associated with the receipt of the TSRs over the course of the next years that the associated sale of these future TSRs by the County represented a good opportunity. The 2006 Bonds were structured to shift greatest amount of risk to the investors. The bonds were sold as subordinate lien Capital Appreciation Bonds (CABs). CABs are debt instruments where interest is accumulated and at maturity the principal and interest are paid in one lump sum. Further the CABs were wrapped around the existing 2002 Tobacco Bonds, meaning the 2006 Bonds would be paid only after all of the 2002 Bonds are paid in full. On April 12, 2006 the County received \$37,794,190 in bond proceeds which was placed in an endowment fund to be used for capital expenditures.
- As of July 30, 2020, the County had \$309,044 in uncommitted Tobacco Bond proceeds available for qualified capital projects from both issuances.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$38,820,500 and include Other Financing Sources Operating Transfers In from the General Fund (\$36,734,682) and Intergovernmental Revenues for the State Administrative Office of the Court's (AOC) share (58.5%) of the debt service payment for the Juvenile Court LRRBs (\$2,085,818).
- The General Fund revenue sources are budgeted in Org 2540, Interest and Miscellaneous Expenditures, and includes the County share (41.5%) of debt service payment for the Juvenile Court LRRBs (\$1,479,682).
- Use of available Fund Balance (\$1,931,000) is recommended to fund the JJC portion of the 2012 LRRBs. Fund Balance was created with the set aside in FY 2017-18 to pay for fiscal years 2019-2023. Use of available Fund Balance also recommended to fund the Interest and Bank Charges due for both LRRBs (\$3,000) and POBs (\$5,000).
- POB revenues will be received from Trust Fund 2025 for the 2004A and 2004B Series Pension Bonds (\$35,255,000). Approximately \$3 million of the \$35,255,000 transfers from Trust Fund 2025 will be contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

**County of Fresno**  
**Annual Debt Service Calendar**  
**For Pension Obligation Bonds (POB) and Lease Revenue Bonds (LRB)**

Fiscal Year Ending	<u>2004A POB</u>	<u>2004B POB</u>	<u>2015A POB</u>	<u>2012 LRB</u>	<u>2016 LRB</u>	<u>Total Annual Payments</u>
<b>2021</b>	29,220,000	4,170,000	-	1,931,000	3,565,500	38,886,500
<b>2022</b>	31,085,000	4,170,000	-	1,925,650	3,561,750	40,742,400
<b>2023</b>	33,025,000	4,170,000	-	933,800	3,562,500	41,691,300
<b>2024</b>	35,045,000	4,170,000	-	-	3,567,250	42,782,250
<b>2025</b>	37,140,000	4,170,000	-	-	3,565,500	44,875,500
<b>2026</b>	39,325,000	4,170,000	-	-	3,562,250	47,057,250
<b>2027</b>	41,595,000	4,170,000	-	-	3,567,250	49,332,250
<b>2028</b>	43,780,000	4,170,000	-	-	3,564,750	51,514,750
<b>2029</b>	46,410,000	4,170,000	-	-	3,564,750	54,144,750
<b>2030</b>	48,965,000	4,170,000	-	-	3,568,950	56,703,950
<b>2031</b>	51,620,000	4,170,000	-	-	-	55,790,000
<b>2032</b>	54,380,000	4,170,000	-	-	-	58,550,000
<b>2033</b>	44,785,000	16,614,160	-	-	-	61,399,160
<b>2034</b>	-	63,929,160	-	-	-	63,929,160
<b>Totals</b>	<u>536,375,000</u>	<u>130,583,320</u>	<u>-</u>	<u>4,790,450</u>	<u>35,650,450</u>	<u>707,399,220</u>



**HR - Risk Management  
BUDGET 8925  
Internal Service Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 3,191,531	\$ 3,755,190	\$ 4,187,543	\$ 432,353	12%
Services and Supplies	109,007,734	128,660,487	141,469,308	12,808,821	10%
Total Appropriations	<u>\$ 112,199,265</u>	<u>\$ 132,415,677</u>	<u>\$ 145,656,851</u>	<u>\$ 13,241,174</u>	10%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 2,177,844	\$ 1,532,911	\$ 1,934,680	\$ 401,769	26%
Charges For Services	107,429,742	123,571,561	133,874,452	10,302,891	8%
Miscellaneous Revenues	596,657	62,000	62,000	-	0%
Other Financing Sources	-	-	4,540,000	4,540,000	100%
Total Revenues	<u>\$ 110,204,243</u>	<u>\$ 125,166,472</u>	<u>\$ 140,411,132</u>	<u>\$ 15,244,660</u>	12%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 1,995,022</b>	<b>\$ 7,249,205</b>	<b>\$ 5,245,719</b>	<b>\$ (2,003,486)</b>	<b>-28%</b>
(Decrease-i.e. Use of) Available Net Position	<u>(1,995,022)</u>	<u>(7,249,205)</u>	<u>(5,245,719)</u>	<u>2,003,486</u>	<b>-28%</b>
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	34	34	34	-	

## **HR - RISK MANAGEMENT – 8925**

### **FUNCTION**

The Risk Management Internal Service Fund is managed through the Department of Human Resources and finances the County's Risk Management and Employee Benefits programs. The Fund is the financial mechanism through which the County's Self-Insurance Programs are funded, and commercial insurance and employee benefits are purchased. The Fund is financed with charges assessed to departments for insurance coverage, contributions made by employees and retirees for their health coverage, and interest earned on Self-Insurance Reserve Funds. The Risk Management Division administers the following insurance programs: Workers' Compensation, General Liability, Medical Malpractice, Unemployment, and Property/Vehicle Damage/Vehicle Replacement. The Division directs the County's safety program, recovers damages due to the County from third parties, provides risk management advice to departments, provides loss prevention management and training, and controls mandated programs affecting employee safety. The Employee Benefits Division provides and administers comprehensive benefits for eligible employees and their dependents including group life insurance, disability insurance, flex spending accounts, deferred compensation, other ancillary/voluntary benefit programs, as well as group health insurance for eligible employees, their dependents and retirees. The Division also coordinates the management of personnel records and the approval and processing of all personnel, compensation, and benefit eligibility functions in the PeopleSoft Human Resource Management System (HRMS).

The Department of Human Resources is detailed in Org 1010 and includes the departmental goals.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$145,656,851 represents a 10% (\$13,241,174) increase over the FY 2019-20 Adopted Budget primarily due to an increase in projected pass through payments of health insurance premiums for active employees and their dependents, as well as an increase in excess insurance costs for the General Liability program. Revenues recommended at \$140,411,132 represent a 12% (\$15,244,660) increase over the FY 2019-20 Adopted Budget primarily due to increased health insurance premiums paid by employees and departments, an increase in Workers' Comp and General Liability premiums, and estimated Coronavirus Aid, Relief, and Economic Security (CARES) Act reimbursement. In addition, the FY 2020-21 Recommended Budget includes use of Net Position in the amount of \$5,245,719 to offset FY 2020-21 Risk Management rates charged to Departments. Staffing is recommended at the current level of 34 positions.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

The Department of Human Resources conducted an extensive audit of the Risk Management program using the consulting firm Sloan, Sakei & Wong Management Strategies Group with a final report expected in August or September 2020. The report is expected to result in program and structure recommendations to be discussed with the CAO and Board of Supervisors.

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$4,187,543 represent a 12% (\$432,353) increase over the FY 2019-20 Adopted Budget due to Salary and Benefit adjustments related to step increases and increases in retirement contributions.

- Account 6100 Regular Salaries recommended at \$2,304,582 represents a 10% (\$203,181) increase over the FY 2019-20 Adopted Budget primarily due to step increases and reassignment of staff at higher classifications than in prior year.
- Account 6400 Retirement Contribution recommended at \$1,393,077 represents an 18% (\$216,095) increase over the FY 2019-20 Adopted Budget based on an increase in retirement contributions.

### **Services and Supplies**

- Services and Supplies recommended at \$141,469,308 represent a 10% (\$12,808,821) increase over the FY 2019-20 Adopted Budget primarily due to an increase in projected pass through premium payments to health plans for active employees and their dependents, an increase in excess insurance costs for the General Liability program, and for COVID-19 Public Health Emergency (COVID-19) related mitigation costs.

Recommended funding includes:

- Account 7090 Unemployment Claim Expense recommended at \$966,571 represents a 21% (\$169,128) increase over the FY 2019-20 Adopted Budget based on a projected increase to unemployment claims.
- Account 7100 General Liability Claim Expense recommended at \$4,826,623 represents a 22% (\$880,365) increase over the FY 2019-20 Adopted Budget based on actuarial recommendations.
- Account 7155 Advanced Disability Retirement Payments (ADRP) recommended at \$100,000 represents a 43% (\$75,000) decrease from the FY 2019-20 Adopted Budget based on a decrease in the number of ADRP recipients.
- Account 7164 Premiums-Excess Insurance recommended at \$9,169,420 represents a 41% (\$2,665,800) increase over the FY 2019-20 Adopted Budget based on premium projections from Public Risk Innovation, Solutions, and Management (PRISM; formerly known as CSAC-EIA).
- Account 7176 Property Claim Expense recommended at \$305,480 represents a 19% (\$73,541) decrease from the FY 2019-20 Adopted Budget based on a projected decrease in property damage claims.
- Account 7295 Professional and Specialized Services recommended at \$9,334,376 represents a 196% (\$6,177,591) increase over the FY 2019-20 Adopted Budget for increased services for Risk Programs and COVID-19 related expenditures.
- Account 7565 Countywide Cost Allocation recommended at \$51,596 represents an 80% (\$207,522) decrease from the FY 2019-20 Adopted Budget for charges included in the countywide cost plan.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$140,411,132 represent a 12% (\$15,244,660) increase over the FY 2019-20 Adopted Budget primarily due to a projected increase in health insurance premium pass through revenue, an increase in Workers' Comp and General Liability premiums, and reimbursement of COVID-19 expenditures.
- Account 3380 Interest recommended at \$1,934,680 represents a 26% (\$401,769) increase over the FY 2019-20 Adopted Budget based on a projected increase to interest earned on projected cash balances.

Fund 1060 - Risk Management (Org 8925)

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- Account 5101 Premium – Workers’ Comp. County recommended at \$16,902,000 represents a 35% (\$4,381,000) increase over the FY 2019-20 Adopted Budget and is recommended by the actuary to fund the program at a 70% confidence level.
- Account 5103 Premium – Unemployment recommended at \$935,274 represents a 21% (\$159,335) increase over the FY 2019-20 Adopted Budget due to an increase in projected program costs for unemployment claims.
- Account 5104 Premium – Liability County recommended at \$12,180,000 represents a 31% (\$2,912,000) increase over the FY 2019-20 Adopted Budget and is recommended by the actuary to fund the program at a 70% confidence level.
- Account 5106 Premium – Property – Other recommended at \$1,191,905 represents a 16% (\$168,091) increase over the FY 2019-20 Adopted Budget due to an increase in program costs.
- Account 5135 Health-Admin Cost-Employee recommended at \$1,164,249 represents a 27% (\$244,378) increase over the FY 2019-20 Adopted Budget due to a projected increase in health care insurance costs.
- Account 5957 Operating Transfers In recommended at \$4,540,000 represents a 100% (\$4,540,000) increase over the FY 2019-20 Adopted Budget and is included for estimated CARES Act reimbursement for program costs for COVID-19 expenditures.

**HR - RISK MANAGEMENT - 8925****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Human Resources Technician III - Confidential	1666	6	6	\$ 296,455
2236	Human Resources Technician II - Confidential	1489	2	2	115,370
2237	Human Resources Technician I - Confidential	1349	2	2	76,707
2249	Human Resources Analyst III	2403	2	2	144,236
2250	Principal Human Resources Analyst	E	1	1	92,188
2251	Senior Human Resources Analyst	F	10	10	868,401
2252	Human Resources Analyst II	2080	2	2	119,702
2253	Human Resources Analyst I	1876	2	2	106,244
2277	Human Resources Manager	D	2	2	235,227
3081	Office Assistant III - Confidential	1215	1	1	40,515
3126	Office Assistant I - Confidential	969	1	1	25,824
3134	Supervising Human Resources Technician - Confidential	1844	1	1	51,643
3254	Senior Accountant - Confidential	2390	<u>2</u>	<u>2</u>	<u>132,070</u>
<b>Subtotal</b>			<b>34</b>	<b>34</b>	<b>\$ 2,304,582</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,304,582</b>



Fund 1000 - Fleet Services (Orgs 8910 and 8911)

**ISD - Fleet Services  
BUDGETS 8910 AND 8911  
Internal Service Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,904,586	\$ 3,061,579	\$ 3,287,113	\$ 225,534	7%
Services and Supplies	7,658,349	7,422,352	10,057,810	2,635,458	36%
Other Financing Uses	400,000	-	18,500	18,500	100%
Capital Assets	5,286,090	13,664,562	978,152 ***	(12,686,410)	-93%
Total Appropriations	\$ 16,249,025	\$ 24,148,493	\$ 14,341,575	\$ (9,806,918)	-41%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 237,164	\$ 154,000	\$ 200,000	\$ 46,000	30%
Charges For Services	14,249,012	14,698,354	17,617,936	2,919,582	20%
Miscellaneous Revenues	61,508	140,000	140,000	-	0%
Other Financing Sources	2,232,627	5,155,000	1,246,652	(3,908,348)	-76%
Total Revenues	\$ 16,780,311	\$ 20,147,354	\$ 19,204,588	\$ (942,766)	-5%
<b>Revenues(Over)/Under Expenses</b>	<b>\$ (531,286)</b>	<b>\$ 4,001,139</b>	<b>\$ (4,863,013)</b>	<b>\$ (8,864,152)</b>	<b>-222%</b>
(Decrease-i.e. Use of) Available Net Assets	-	300,000		(300,000)	-100%
for Capital Asset Replacement	531,286	(4,301,139)	(643,479)	3,657,660	-85%
<b>Budgetary Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,506,492)</b>	<b>\$ (5,506,492)</b>	<b>100%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	33	33	33	-	

\*\*\* On July 7, 2020, the Board of Supervisors adopted a budget resolution increasing FY2020-21 appropriations for capital asset purchases in the amount of \$5,506,492 to allow for the normal process of vehicle/equipment acquisitions to continue pending adoption of the budget.

## **ISD - FLEET SERVICES – 8910 AND 8911**

### **FUNCTION**

The Fleet Services Division (Fleet Services) of the Internal Services Department is responsible for the management of the County's vehicle and heavy-duty equipment fleet with exception of the Sheriff-Coroner-Public Administrator's Office, including planning, acquisition, maintenance, fueling operations, and sale of surplus equipment. Transportation services are provided through a central motor pool administered by Fleet Services.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$14,341,575 represents a 41% (\$9,806,918) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in user department requests for new vehicle and equipment purchases, partially offset by increases in services and supplies, most notably the cost of fuel and the repair and maintenance of equipment. Revenues recommended at \$19,204,588 represent a 5% (\$942,766) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in transfers from user departments for reimbursements on new vehicle and equipment purchases. The FY 2020-21 Recommended Budget includes the use of Capital Asset Replacement Reserves in the amount of \$643,479 to fund the replacement of aging equipment and meet the needs of user departments. Staffing is recommended at 33 positions, the same as the current staffing level. Salary Savings of 3.98% (\$71,513) was used in calculating Regular Salaries, with related benefit cost savings of \$57,564.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,287,113 represent a 7% (\$225,534) increase over the FY 2019-20 Adopted Budget primarily due to increases in retirement contributions.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$1,052,447 represents a 14% (\$132,918) increase over the FY 2019-20 Adopted Budget primarily due to an increase in retirement contribution rates.

#### **Services and Supplies**

- Services and Supplies recommended at \$10,057,810 represent a 36% (\$2,635,458) increase over the FY 2019-20 Adopted Budget primarily due to increases in equipment/vehicle maintenance, long term vehicle leases and short-term rentals and fuel.

Recommended funding includes:

- Account 7205 Maintenance-Equipment recommended at \$2,341,518 represents a 71% (\$971,518) increase over the FY 2019-20 Adopted Budget primarily due to a projected increase in repairs for equipment based on historical and trending costs.
- Account 7296 Data Processing Services recommended at \$575,844 represents a 19% (\$90,199) increase over the FY 2019-20 Adopted Budget primarily due to budgeting a full year of lease payments for the fuel system software upgrade that will be paid by the Internal Services Department – Information Technology Services and charged back through Data Processing charges.

- Account 7309 Computer Service Software recommended at \$328,950 represents a 28% (\$72,500) increase over the FY 2019-20 Adopted Budget primarily due the planned purchase of the Assetworks Billing and Mobile Focus modules and related vendor support.
- Account 7355 Operating Leases Equipment recommended at \$491,000 represents a 93% (\$236,000) increase over the FY 2019-20 Adopted Budget primarily due to an increase in planned long-term rentals under the vehicle leasing program and an increased demand for short-term rentals by user departments.
- Account 7410 Fuel recommended at \$4,936,440 represents a 29% (\$1,094,940) increase over the FY 2019-20 Adopted Budget primarily due to projected increases in fuel purchases based on historical usage by user departments and cost of inspection and recertification of the above ground fuel tanks, along with repairs to the EJ Ward fuel system.
- Account 7565 Countywide Cost Allocation recommended at \$146,131 represents a 94% (\$70,900) increase over the FY 2019-20 Adopted Budget based on the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector.

**Other Financing Uses**

- Account 7910 Operating Transfers Out recommended at \$18,500 represent a 100% (\$18,900) increase over the FY 2019-20 due to the utilization of existing reserves from the fuel tank improvement program to offset a portion of the cost to inspect and recertify of the above ground fuel tanks.

**Capital Assets**

- Capital Assets recommended at \$978,152 represent a 93% (\$12,686,410) decrease from the FY 2019-20 Adopted Budget primarily due to the decrease in planned purchases of new vehicles and equipment on behalf of user departments. On July 7, 2020, the Board of Supervisors adopted a budget resolution increasing the FY 2020-21 appropriations for capital asset purchases in the amount of \$5,506,492. The resolution allowed for the uninterrupted process of vehicle/equipment acquisitions to commence, avoiding possible delays due to having the budget hearings scheduled in September. Fleet Services recommends \$978,152 to add light or heavy-duty vehicles to meet departmental requests.

- (4) Light Duty Vehicles (4510)..... \$150,000..... New-PW&P ..... Program Number 91617
- (2) Heavy Duty Vehicles (7910)..... \$102,000 ..... New-PW&P ..... Program Number 91618
- (24) Light Duty Vehicles (5610)..... \$574,952 ..... Replacement-DSS...Program Number 91619
- (6) Light Duty Vehicles (5630)..... \$151,200.....Replacement-DBH...Program Number 91620

**SUMMARY OF REVENUES**

- Revenues are recommended at \$19,204,588 and represent a 5% (\$942,766) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in planned purchases of new heavy and light duty equipment on behalf of user departments.

Recommended funding includes:

- Other Financing Sources recommended at \$1,246,652 represent a 76% (\$3,908,348) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in transfers from user departments for reimbursements on vehicle and equipment purchases.

- The FY 2020-21 Recommended Budget includes the use of \$643,479 in Capital Asset Replacement Reserves to replace vehicles deemed to be past their useful life or acquire new heavy-duty equipment requested by the Public Works and Planning – Roads Division. The Capital Asset Replacement Reserve is derived from the collection of depreciation and inflation revenue, sale of fixed assets, and interest earnings on available reserve funds.

**ISD - FLEET SERVICES - 8910 AND 8911**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1709	Fuel Site Compliance Specialist	1762	1	1	\$ 54,421
3080	Office Assistant III	1215	2	2	74,570
3110	Office Assistant II	1090	1	1	31,238
3125	Office Assistant I	969	1	1	26,242
3160	Administrative Assistant III	1496	1	1	49,901
3410	Fleet Services Parts Specialist	1322	2	2	77,093
5301	Apprentice Mechanic	1467	1	1	43,053
5307	Automotive Mechanic	1779	10	10	531,533
5309	Fleet Services Supervisor	2418	2	2	150,314
5313	Heavy Duty Mechanic	1903	7	7	396,710
5331	Master Automotive Mechanic	2091	1	1	66,418
5332	Master Heavy Duty Mechanic	2091	1	1	65,711
5360	Senior Welder	2158	1	1	71,983
5365	Fleet Services Manager	D	1	1	101,418
5370	Welder	1743	1	1	55,243
<b>Subtotal</b>			<b>33</b>	<b>33</b>	<b>\$ 1,795,848</b>
Salary Savings (3.98%)					(71,513)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,724,335</b>



Fund 1020 - Information Technology Services (Orgs 8905 and 8908)

**ISD - Information Technology Services  
BUDGETS 8905 AND 8908  
Internal Service Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 17,638,653	\$ 19,404,578	\$ 19,718,284	\$ 313,706	2%
Services and Supplies	30,190,946	31,736,035	46,078,877	14,342,842	45%
Other Charges	25,966	30,685	27,200	(3,485)	-11%
Other Financing Uses	-	35,000	-	(35,000)	-100%
Capital Assets	-	1,400,000	4,902,269	3,502,269	250%
Total Appropriations	\$ 47,855,565	\$ 52,606,298	\$ 70,726,630	\$ 18,120,332	34%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 711,169	\$ -	\$ -	\$ -	0%
Rev From Use of Money & Prop	299,260	155,000	240,000	85,000	55%
Charges For Services	49,325,528	49,106,298	58,006,630	8,900,332	18%
Miscellaneous Revenues	31,187	-	-	-	0%
Other Financing Sources	-	1,400,000	7,000,000	5,600,000	400%
Total Revenues	\$ 50,367,144	\$ 50,661,298	\$ 65,246,630	\$ 14,585,332	29%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (2,511,580)</b>	<b>\$ 1,945,000</b>	<b>\$ 5,480,000</b>	<b>\$ 3,535,000</b>	<b>182%</b>
Increase/(Decrease) in Net Position		(2,000,000)	(1,000,000)	1,000,000	-50%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	2,511,580	55,000	(4,480,000)	(4,535,000)	-8245%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	<u>Budgeted</u>	<u>Current</u>	<u>Recommended</u>	<u>Increase/</u>	
	2018-19	2019-20	2020-21	(Decrease)	
Position Summary	153	155	153	(2)	

## **ISD - INFORMATION TECHNOLOGY SERVICES – 8905 AND 8908**

### **FUNCTION**

The Information Technology Services Division (IT Services) of the Internal Services Department (ISD) provides technology related services to departments and outside governmental agencies, except for the Sheriff-Coroner-Public Administrator's Office. IT Services is responsible for the design, implementation and operational maintenance of the County's institutional data, voice, and radio networks. These services include centralized core IT facilities, hosting of unique multi-departmental applications, and support for network, database, programming, ERP (PeopleSoft), desktop and service desk (help desk) operations. Additionally, IT offers enterprise class security for network and data integrity, investigative services for misuse of information, secure remote access, and compliance with the Health Insurance Portability and Accountability Act (HIPAA).

Radio Operations, Graphics Communication, and ISD Business Office operations are also an integral part of the Division. Radio Operations is responsible for daily operations of countywide radio communications, including Sheriff-Coroner-Public Administrator's Office and Emergency Medical Services (EMS). Graphic Communications provides design, copy, and print services, including outgoing U.S. Postal services and departmental messenger mail service. The Business Office is responsible for administration and management of fiscal functions for all the ISD divisions.

### **OVERVIEW**

The FY 2020-21 Recommended Budget appropriations of \$70,726,630 represents a 34% (\$18,120,332) increase over the FY 2019-20 Adopted Budget primarily due to projected increased user department requests for products and services. The increased need is driven by the countywide response to operating in an environment affected by the COVID-19 Public Health Emergency (COVID-19) and the need to uphold social distancing and public safety standards. ISD is supplying user departments with equipment and infrastructure to allow for connectivity to County network systems for user department staff to telework. Revenues recommended at \$65,246,630 represent a 29% (\$14,585,332) increase over the FY 2019-20 Adopted Budget primarily due to the projected increase in charges for services related to product, cabling, and consulting service requests to meet Departmental needs. It is recommended that \$1,000,000 of available Net Position be used to mitigate rate fluctuation to user departments by offsetting division costs. Staffing is recommended at 153, a net decrease of two positions from the current staffing level. Recommended salaries reflect a Salary Savings of 4.0% (\$423,052) and related benefit savings of \$353,792.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Increase safety and security posture of County business with the increased demands of a mobile workforce, awareness of social distancing and sanitation for County staff and the public.
- **Performance Metric:** Successful implementation of on-site facility screening and social distancing measures for County staff and the public, continued delivery of sanitizing procedures and procurement of protective supplies including required personal protective equipment, and implementation of enhanced cyber-security measures for a distributed workforce.

**FY 2019-20**

- **Goal:** Improve visibility into operational costs for County of Fresno Departments through system improvements.
- **Outcome(s)/Result(s):** IT Services billing was updated with a release date to coincide with the first billing of FY 2020-21. The next phase of the Utility Manager system implementation is the customer reporting piece where departments would be able to view their own usage, costs, trends, etc. with the idea of given them more knowledge and control of their energy usage. Roll out is anticipated within the first quarter of FY 2020-21. Fleet Services Division upgraded the fleet management system with anticipated roll outs of an online portal for motor pool reservations in the first quarter of FY 2020-21 and online vehicle maintenance scheduling and notifications in the second quarter of FY 2020-21.

**SUMMARY OF CAO RECOMMENDATIONS**

**Salaries and Benefits**

- Salaries and Benefits recommended at \$19,718,284 represent a 2% (\$313,706) increase over the FY 2019-20 Adopted Budget primarily due to an increase in retirement contribution rates and anticipated overtime usage in FY 2020-21.
  - Account 6300 Overtime recommended at \$311,040 represents a 100% (\$155,520) increase over the FY 2019-20 Adopted Budget primarily due to an increase in anticipated staff hours for the upcoming election and additional projects.

**Services and Supplies**

- Services and Supplies recommended at \$46,078,877 represent a 45% (\$14,342,842) increase over the FY 2019-20 Adopted Budget primarily due to projected costs related to purchases of hardware and software to meet user department requests including telework capabilities for County employees.

Recommended funding includes:

- Account 7042 Countywide Telephone recommended at \$3,200,679 represents a 33% (\$794,679) increase over the FY 2019-20 Adopted Budget primarily due to an increase in anticipated cell phone usage and equipment purchase requests from County departments.
- Account 7101 Liability Insurance recommended at \$244,984 represents a 28% (\$53,005) increase over the FY 2019-20 Adopted Budget due to the calculated impact of past claim history as determined by Risk Management.
- Account 7175 Property Insurance recommended at \$11,871 represents an 82% (\$55,444) decrease from the FY 2019-20 Adopted Budget as determined by Risk Management in calculating IT Services share of property premiums based on past claim history.
- Account 7205 Maintenance–Equipment recommended at \$2,486,474 represents a 169% (\$1,561,074) increase over the FY 2019-20 Adopted Budget primarily due to ongoing cabling projects resulting from the acquisition of new buildings by County departments and maintenance of Uninterrupted Power Supply (UPS) system, which provides emergency power when main power source fails and generator kicks on.
- Account 7295 Professional and Specialized Services recommended at \$1,652,377 represents a 34% (\$859,777) decrease from the FY 2019-20 Adopted Budget primarily due to allocating appropriations for consultant services previously budgeted in this account over to Account 7311 - End User Software.

- Account 7308 Hardware, Parts and Supplies recommended at \$7,561,902 represents a significant (\$7,150,400) increase over the FY 2019-20 Adopted Budget primarily due to projected costs to address teleworking capabilities.
- Account 7311 End User Software recommended at \$10,270,214 represents a 100% (\$5,142,082) increase over the FY 2019-20 Adopted Budget primarily due to a forecasted increase in customer requests for hardware and software based on countywide purchase history and requests related to departmental response to COVID-19 precautions. Use of this account is completely dependent on user department requests and needs.
- Account 7415 Transportation, Travel and Education recommended at \$226,500 represents a 31% (\$103,500) decrease from the FY 2019-20 Adopted Budget due to the planned reduction of travel-related to training to minimize staffs' risk of COVID-19.
- Account 7416 Transportation and Travel County Garage recommended at \$253,413 represents a 33% (\$63,461) increase over the FY 2019-20 Adopted Budget due to costs associated with the addition of two vehicles and their related maintenance, depreciation and fuel costs.
- Account 7430 Utilities recommended at \$410,981 represents a 63% (\$158,213) increase over the FY 2019-20 Adopted Budget primarily due to anticipated usage and Pacific Gas & Electric Company's projected rate increases for FY 2020-21.
- Account 7565 Countywide Cost Allocation recommended at \$466,010 represents a 15% (\$85,026) decrease from the FY 2019-20 Adopted Budget due to the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector.

**Capital Assets**

- Capital Assets recommended at \$4,902,269 represent a 250% (\$3,502,259) increase over the FY 2019-20 Adopted Budget and includes the remaining costs associated with the Rowell Building UPS project approved by the Board in FY 2019-20. Also included are appropriations to purchase the Pontiac Building and land located at 333 W. Pontiac Way, Clovis.

Recommended funding includes:

- (1) 863-Rowell UPS .....\$282,269 .....Program Number 91582
- (1) 649-Pontiac Building .....\$3,705,000 .....New..... Program Number 91580
- (1) 649-Pontiac Building Land ....\$915,000..... New..... Program Number 91579

**SUMMARY OF REVENUES**

- Revenues are recommended at \$65,246,630 and represent a 29% (\$14,585,332) increase over the FY 2019-20 Adopted Budget primarily due to an increase in Charges for Services.

Recommended funding includes:

- Revenue From Use of Money and Property recommended at \$240,000 represents a 55% (\$85,000) increase over the FY 2019-20 Adopted Budget based on current interest rate projections.
- Charges for Services recommended at \$58,006,630 represent an 18% (\$8,900,332) increase over the FY 2019-20 Adopted Budget primarily due to projected increases in billings associated with software and network support and direct billings attributed to forecasted increases in user department requests for equipment, consultant services and equipment leases to meet departmental needs.

Fund 1020 - Information Technology Services (Orgs 8905 and 8908)

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- Other Financing Sources recommended at \$7,000,000 represent a 400% (\$5,600,000) increase over the FY 2019-20 Adopted Budget due to the estimated reimbursement of qualified COVID-19 expenditures from Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

**ISD - INFORMATION TECHNOLOGY SERVICES - 8905 AND 8908**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1152	Graphic Arts Specialist	1666	1	1	\$ 52,769
2209	Executive Assistant	2166	1	1	68,620
2211	Business Systems Analyst II	2191	4	4	248,429
2212	Business Systems Analyst III	2540	1	1	70,609
2213	Business Systems Analyst I	1774	2	1	49,688
2234	Information Technology Manager	E	5	5	549,586
2240	Senior Business Systems Analyst	2845	1	1	90,155
2243	Information Technology Division Manager	D	3	3	362,758
2248	Deputy Director - Internal Services	C	1	1	120,633
2292	Staff Analyst II	2080	1	1	58,586
2293	Staff Analyst III	2403	3	3	205,435
2294	Senior Staff Analyst	F	1	1	83,820
2297	Principal Staff Analyst	E	1	1	92,189
2324	Internal Services Division Manager	D	1	1	101,418
2354	Deputy Director - Information Services	C	1	1	133,016
3037	Driver	1040	8	7	219,418
3080	Office Assistant III	1215	1	1	33,688
3110	Office Assistant II	1090	1	1	32,478
3125	Office Assistant I	969	1	1	34,176
3142	Administrative Assistant I	1215	1	1	32,944
3203	Account Clerk I	1161	3	3	61,956
3205	Account Clerk II	1274	3	3	107,248
3210	Accountant I	1787	1	1	54,143
3215	Accountant II	2045	1	1	59,233
3240	Supervising Account Clerk II	1698	1	1	46,149
3255	Senior Accountant	2390	1	1	74,805
3260	Account Clerk III	1429	3	3	127,379
3262	Supervising Accountant	2603	1	1	82,516
3535	Multimedia Technician I	1349	3	3	126,955
3543	Supervising Multimedia Technician	1835	1	1	58,139
3622	Program Technician I - Confidential	1489	2	2	83,601
3704	Information Technology Analyst I	1739	7	7	380,887
3705	Information Technology Analyst II	1913	7	7	394,888
3706	Information Technology Analyst III	2255	10	10	619,702
3707	Information Technology Analyst IV	2688	9	9	760,444
3708	Senior Information Technology Analyst	3062	6	6	575,200
3711	Network Systems Engineer I	2236	9	8	528,256
3712	Network Systems Engineer II	2688	10	10	825,776
3713	Senior Network Systems Engineer	3062	13	13	1,236,175
3745	Information Technology Analyst III - Confidential	2255	1	1	64,706
3746	Information Technology Analyst IV - Confidential	2688	3	3	255,514
3747	Senior Information Technology Analyst - Confidential	3062	1	1	106,736
3754	Internal Services Business Manager	E	1	1	96,803
3756	Information Technology Specialist I	1739	10	10	494,450
3757	Information Technology Specialist II	1913	6	6	345,922
3758	Supervising Information Technology Specialist	2236	2	2	136,175
8045	Director of Internal Services / Chief Information Officer	B	1	1	160,939
	Internal Services Assistant Director		0	1	69,832
<b>Subtotal</b>			<b>155</b>	<b>153</b>	<b>\$ 10,574,944</b>
	Auto Allowance				7,800
	Salary Savings (4.0%)				(423,052)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 10,159,692</b>

Fund 1020 - Information Technology Services (Orgs 8905 and 8908)

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VACANT POSITIONS DELETED (Effective October 19, 2020)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
2213	Business Systems Analyst I	1774	-1	\$ 102,673
3037	Driver	1040	-1	56,985
3706	Information Technology Analyst III	2255	-1	<u>111,806</u>
	Cost of Restoring Vacant Positions		-3	\$ 271,464

FILLED POSITIONS DELETED (Effective October 19, 2020)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3711	Network Systems Engineer I	2236	-1	\$ <u>111,532</u>
	Cost of Restoring Filled Positions		-1	\$ 111,532

RECOMMENDED POSITIONS TO ADD (Effective October 19, 2020)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3706	Information Technology Analyst III	2255	1	\$ 111,806
	Internal Services Assistant Director		<u>1</u>	<u>241,049</u>
	Cost of Positions Recommended to Add		2	\$ 352,855



**ISD - PeopleSoft Operations  
BUDGET 8933  
Internal Service Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 171,743	\$ 185,984	\$ -	\$ (185,984)	-100%
Services and Supplies	2,447,846	3,077,195	3,824,065	746,870	24%
Total Appropriations	\$ 2,619,590	\$ 3,263,179	\$ 3,824,065	\$ 560,886	17%
 <b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 40,450	\$ 18,000	\$ 54,000	\$ 36,000	200%
Charges For Services	3,060,164	2,856,333	2,750,353	(105,980)	-4%
Other Financing Sources	369,060	338,846	319,712	(19,134)	-6%
Total Revenues	\$ 3,469,674	\$ 3,213,179	\$ 3,124,065	\$ (89,114)	-3%
 <b><u>Revenues(Over)/Under Expenses</u></b>					
Increase/(Decrease) in Net Position	\$ (850,084)	\$ 50,000	\$ 700,000	\$ 650,000	1300%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	0%
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	1	1	-	(1)	

## **ISD - PEOPLESOFT OPERATIONS – 8933**

### **FUNCTION**

PeopleSoft Operations Division of the Internal Services Department provides for maintenance, operation, and technical support of the enterprise-wide Human Resources and Financial Management Information System. The Human Resources System provides tracking, reporting, and control of personnel information, time and labor, calculation of payroll, calculation of related payroll taxes, and other issues in support of the County's biweekly payroll. The Financial Management system processes County financial activity for the general ledger, accounts receivable, accounts payable, purchasing, and capital assets. The system also includes the Budget Planning module used to create the annual departmental budgets and overall comprehensive County budget. This Division is used to accurately allocate the cost of operation of the enterprise-wide system to all users.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$3,824,065 represents a 17% (\$560,886) increase over the FY 2019-20 Adopted Budget primarily due to recommended increases in Information Technology Services (IT Services) labor support hours related to data processing services. Revenues recommended at \$3,124,065 represent a 3% (\$89,114) decrease from the FY 2019-20 Adopted Budget due to forecasted PeopleSoft activity levels resulting in lower revenue received from County users. It is recommended that \$700,000 of available Net Position be used to stabilize rate fluctuations to user departments by offsetting PeopleSoft costs. The only position in this Org is recommended for deletion and will be transferred to IT Services Org 8905-08.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$0 represent a 100% (\$185,984) decrease from the FY 2019-20 Adopted Budget due to the deletion of one Sr. Information Technology Analyst-Confidential. The position is being deleted and moved to IT Services to consolidate support efforts performed by the Information Technology Analysts.

#### **Services and Supplies**

- Services and Supplies recommended at \$3,824,065 represent a 24% (\$746,870) increase over the FY 2019-20 Adopted Budget due to an increase in Data Processing and Countywide Cost Allocation charges.

Recommended funding includes:

- Account 7295 Professionalized and Specialized Services recommended at \$245,689 represents a 46% (\$213,258) decrease from the FY 2019-20 Adopted Budget due to reduced anticipated costs for services provided by the Auditor-Controller/Treasurer-Tax Collector for project implementation and testing of the enterprise-wide system.
- Account 7296 Data Processing Services recommended at \$1,789,635 represents a 40% (\$511,778) increase over the FY 2019-20 Adopted Budget due to an anticipated increase in IT Services labor support hours and information networking charges.
- Account 7309 Computer Service Software recommended at \$1,436,336 represents a 16% (\$201,317) increase over the FY 2019-20 Adopted Budget due to subscription and setup costs related to software upgrades and replacement.

- Account 7565 Countywide Cost Allocation recommended at \$346,070 represents a 244% (\$245,519) increase over the FY 2019-20 Adopted Budget due to the annual distribution of general government overhead costs as calculated by the Auditor-Controller/Treasurer-Tax Collector.

**ISD - PEOPLESOFT OPERATIONS - 8933**

**REGULAR SALARIES**  
**BUDGETED POSITIONS**  
**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3747	Sr. InfoTechnology Analyst - Conf.	3062	<u>1</u>	<u>0</u>	\$ <u>0</u>
<b>Subtotal</b>			<b>1</b>	<b>0</b>	<b>\$ 0</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 0</b>

**VACANT POSITIONS DELETED (Effective October 5, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3747	Sr. InfoTechnology Analyst - Conf.	3062	<u>-1</u>	\$ <u>185,984</u>
	Cost of Restoring Vacant Positions		-1	\$ 185,984





**ISD - Security  
BUDGET 8970  
Internal Service Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 5,151,151	\$ 5,554,076	\$ 6,304,093	\$ 750,017	14%
Services and Supplies	2,055,227	1,760,755	2,797,919	1,037,164	59%
Total Appropriations	\$ 7,206,378	\$ 7,314,831	\$ 9,102,012	\$ 1,787,181	24%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 147,798	\$ 112,000	\$ 97,000	\$ (15,000)	-13%
Rev From Use of Money & Prop	600,284	600,000	580,000	(20,000)	-3%
Charges For Services	6,008,496	6,639,745	8,425,012	1,785,267	27%
Miscellaneous Revenues	12,153	-	-	-	0%
Total Revenues	\$ 6,768,731	\$ 7,351,745	\$ 9,102,012	\$ 1,750,267	24%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 437,647</b>	<b>\$ (36,914)</b>	<b>\$ -</b>	<b>\$ 36,914</b>	<b>-100%</b>
Increase/(Decrease) in Net Position	-	36,914	-	(36,914)	-100%
<b><u>Budgetary Balance</u></b>	<b>\$ 437,647</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	<u>Budgeted 2018-19</u>	<u>Current 2019-20</u>	<u>Recommended 2020-21</u>	<u>Increase/ (Decrease)</u>	
Position Summary	81	92	92	-	

## **ISD - SECURITY SERVICES – 8970**

### **FUNCTION**

The Security Division (Security) of the Internal Services Department is responsible for the physical security of County facilities and employees. Security administers the parking program including enforcement of regulations in all County parking areas. Other services include centralized identification badge services and administration of the security access control system.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$9,102,012 represents a 24% (\$1,787,181) increase over the FY 2019-20 Adopted Budget primarily due to the addition of 11 permanent positions during FY 2019-20 and projected increases in user department requests for installation and inspection of fire and intrusion alarm systems. Revenues recommended at \$9,102,012 represent a 24% (\$1,750,267) increase over the FY 2019-20 Adopted Budget primarily due to the corresponding revenue earned as a result of labor billings for additional services provided to meet departmental needs. Staffing is recommended at 92 positions, the same as the current level. Recommended salaries reflect a Salary Savings of 4% (\$122,701) and related benefit savings of (\$110,778).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$6,304,093 represent a 14% (\$750,017) increase over the FY 2019-20 Adopted Budget primarily due to the addition of 11 permanent Security Officer positions during FY 2019-20 to address County needs.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$3,067,527 represents a 12% (\$332,636) increase over the FY 2019-20 Adopted Budget primarily due to the midyear addition of the Security Officer positions.
- Account 6400 Retirement Contribution recommended at \$1,885,592 represents a 25% (\$380,741) increase over the FY 2019-20 Adopted Budget primarily due to an increase in retirement contribution rates.

#### **Services and Supplies**

- Services and Supplies recommended at \$2,797,919 represent a 59% (\$1,037,164) increase over the FY 2019-20 Adopted Budget primarily due to projected increases in maintenance-equipment, data processing services, and transportation and travel-County garage.

Recommended funding includes:

- Account 7205 Maintenance-Equipment recommended at \$852,220 represents a 167% (\$532,556) increase over the FY 2019-20 Adopted Budget primarily due to projected user department requests for installation and inspection of fire and intrusion alarm systems on existing and new County buildings. Also included is the re-budgeting of appropriations for the installation and programming of intrusion, fire and video surveillance systems for user departments.
- Account 7265 Office Expense recommended at \$70,900 represents a 324% (\$54,161) increase over the FY 2019-20 Adopted Budget primarily due to the establishment of another security service desk to accommodate additional service locations.

- Account 7296 Data Processing Services recommended at \$492,262 represents a 62% (\$187,604) increase over the FY 2019-20 Adopted Budget primarily due to estimated data processing charges as assessed by the Information Technology Services Division and related to enterprise charges associated to active user participation.
- Account 7385 Small Tools and Instruments recommended at \$96,715 represents a 117% (\$52,100) increase from the FY 2019-20 Adopted Budget primarily due to planned purchases of tasers, vest replacements and expendables used for cardiopulmonary resuscitation (CPR) training.
- Account 7416 Transportation and Travel County Garage recommended at \$304,508 represents a 46% (\$96,199) increase over the FY 2019-20 Adopted Budget primarily due to the Fleet Services Division assessment of historical costs and estimated usage.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$9,102,012 and represent a 24% (\$1,750,267) increase over the FY 2019-20 Adopted Budget due to increased charges for services.
- Charges for Services recommended at \$8,425,012 represent a 27% (\$1,785,267) increase over the FY 2019-20 Adopted Budget primarily due to projected increases in labor billings associated with a rise in security service requests by user departments.

**ISD - SECURITY - 8970**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3070	Supervising Office Assistant	1621	1	1	\$ 45,388
3080	Office Assistant III	1215	1	1	39,824
3110	Office Assistant II	1090	1	1	28,897
3125	Office Assistant I	969	1	1	25,901
5206	Chief of Security	D	1	1	101,418
5236	Supervising Security Officer	1783	3	3	159,319
5237	Security Officer	1193	72	72	2,297,555
5239	Senior Security Officer	1403	12	12	491,926
<b>Subtotal</b>			<b>92</b>	<b>92</b>	<b>\$ 3,190,228</b>
Salary Savings 4%					<u>(122,701)</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 3,067,527</b>





Fund 1045 - Facility Services (Org 8935)

ISD - Facility Services  
BUDGET 8935  
Internal Service Fund

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 8,802,317	\$ 9,723,034	\$ 11,364,598	\$ 1,641,564	17%
Services and Supplies	29,210,121	26,570,619	37,227,483	10,656,864	40%
Capital Assets	618,650	6,000,000	1,230,000	(4,770,000)	-80%
Total Appropriations	\$ 38,631,088	\$ 42,293,653	\$ 49,822,081	\$ 7,528,428	18%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 75,342	\$ 50,000	\$ 114,000	\$ 64,000	128%
Intergovernment Revenues - St	549,734	485,436	485,436	-	0%
Charges For Services	31,538,351	33,858,217	38,292,645	4,434,428	13%
Miscellaneous Revenues	15,410,378	200,000	4,700,000	4,500,000	2250%
Other Financing Sources	635,480	6,000,000	6,230,000	230,000	4%
Total Revenues	\$ 48,209,285	\$ 40,593,653	\$ 49,822,081	\$ 9,228,428	23%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (9,578,197)</b>	<b>\$ 1,700,000</b>	<b>\$ -</b>	<b>\$(1,700,000)</b>	<b>-100%</b>
(Decrease-i.e. Use of) Available Net Assets		400,000	-	(400,000)	-100%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	9,578,197	(2,100,000)	-	2,100,000	-100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	117	133	137	4	

## **ISD - FACILITY SERVICES – 8935**

### **FUNCTION**

The Facility Services Division (Facility Services) of the Internal Services Department is responsible for the mechanical, electrical, structural and custodial maintenance of County-owned facilities. In addition to the routine and preventive maintenance, remodeling and modifications of County facilities, the Division plans and performs furniture moves as requested by departments.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$49,822,081 represents an 18% (\$7,528,428) increase over the FY 2019-20 Adopted Budget primarily due to remediation repairs related to open property loss incidents re-budgeted in FY 2020-21 and increases related to Facility Services participation in response to the COVID-19 Public Health Emergency (COVID-19). The Division acquired and distributed personal protective equipment for both countywide and community response for recommended public health precautions. Additionally, Facility Services facilitates user department requests for workspace assessments and modifications in compliance to COVID-19 safety recommendations. Revenues recommended at \$49,822,081 represent a 23% (\$9,228,428) increase over the FY 2019-20 Adopted Budget primarily due to the resulting effect of property loss claim reimbursements and revenue from the Coronavirus Aid, Relief, and Economic Security (CARES) Act relief funding for eligible expenditures. Staffing is recommended at 137 positions, an increase of four positions over current staffing levels. Salary Savings of 3.7% (\$214,765) was used in calculating Regular Salaries with related benefit cost savings of \$180,767.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

With the anticipated completion of the West Annex Jail project in early 2021, Facility Services is recommending to increase staffing to support maintenance efforts in the new facility. The Division is recommending the addition of four positions in FY 2020-21 to provide operational flexibility and supervision to support the additional staff assigned to the West Annex Jail and other maintenance crews operating in the surrounding area.

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$11,364,598 represent a 17% (\$1,641,564) increase over the FY 2019-20 Adopted Budget primarily due to increases for retirement contributions, addition of four new positions and 16 employees added during FY 2019-20.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$5,616,385 represents an 12% (\$589,813) increase over the FY 2019-20 Adopted Budget primarily due to the addition of four permanent positions.
- Account 6400 Retirement Contribution recommended at \$3,479,977 represents a 23% (\$640,407) increase over the FY 2019-20 Adopted Budget primarily due to an increase in retirement contribution rates and addition of four permanent positions and 16 employees added during FY 2019-20.
- Account 6550 Workers Comp Contribution recommended at \$564,265 represents a 54% (\$198,945) increase over the FY 2019-20 Adopted Budget primarily due to Divisional claim history as calculated by Risk Management.

- Account 6600 Health Insurance Contribution recommended at \$1,055,213 represents a 17% (\$156,583) increase over the FY 2019-20 Adopted Budget primarily due to an increase in the level of employee participation with dependent care coverage, increase in County contributions for employees and the addition of 20 new employees.

### **Services and Supplies**

- Services and Supplies recommended at \$37,227,483 represent a 40% (\$10,656,864) increase over the FY 2019-20 Adopted Budget primarily due to the anticipated increases in professional and specialized services and equipment maintenance associated with COVID-19.

Recommended funding includes:

- Account 7101 General Liability Insurance recommended at \$192,066 represents a 288% (\$142,520) increase over the FY 2019-20 Adopted Budget primarily due to projected increases in insurance premiums as assessed by Risk Management based on prior year departmental experience.
- Account 7175 Property Insurance recommended at \$463,236 represents a 47% (\$148,424) increase over the FY 2019-20 Adopted Budget primarily due to an increase in rates as assessed by Risk Management based on prior claim history.
- Account 7205 Maintenance-Equipment recommended at \$3,382,029 represents a 75% (\$1,445,029) increase over the FY 2019-20 Adopted Budget primarily due to the projected costs of planned elevator and roof maintenance repairs and upgrades of County facilities.
- Account 7220 Maintenance-Buildings and Grounds recommended at \$2,089,700 represents a 55% (\$742,000) increase over the FY 2019-20 Adopted Budget primarily due to a forecasted increase in the use of parts and supplies for building maintenance services.
- Account 7295 Professional and Specialized Services recommended at \$14,406,000 represents a 109% (\$7,498,181) increase over the FY 2019-20 Adopted Budget primarily due to the re-budgeting of appropriations established for emergency services not completed during FY 2019-20 and appropriations needed to fulfill user department requests to address COVID-19 social distancing measures and health precautions including workspace modifications and personal protective equipment.
- Account 7296 Data Processing Services recommended at \$748,095 represents a 38% (\$207,767) increase over the FY 2019-20 Adopted Budget primarily due to estimated data processing charges as assessed by the Information Technology Division and related to enterprise charges associated with active user participation.
- Account 7309 Computer Service Software recommended at \$200,000 represents a 52% (\$68,000) increase over the FY 2019-20 Adopted Budget primarily due to licensing costs related to the Facility Maintenance Software (FAMIS).
- Account 7385 Small, Tools and Instruments recommended at \$100,000 represents a 150% (\$60,000) increase over the FY 2019-20 Adopted Budget primarily due to an increase in planned tool purchases for skilled trades staff.
- Account 7416 Transportation and Travel County Garage recommended at \$569,081 represents a 59% (\$211,943) increase over the FY 2019-20 Adopted Budget based on Fleet Services Division assessment of historical costs and estimated usage as it relates to permanently assigned vehicles.
- Account 7565 Countywide Cost Allocation recommended at \$174,990 represents a 41% (\$123,458) decrease from the FY 2019-20 Adopted Budget due to the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector.

**Capital Assets**

- Capital Assets recommended at \$1,230,000 represent an 80% (\$4,770,000) decrease from the FY 2019-20 Adopted Budget as recommended appropriations represent the remaining portion of ongoing projects that are being re-budgeted in FY 2020-21. The Recorder's Office and Plaza third floor building remodel are expected to be complete during FY 2020-21.
  - (1) Recorder Building.....\$300,000 .....Ongoing..... Program Number 91295
  - (1) Plaza 3<sup>rd</sup> Floor Remodel ...\$930,000.....Ongoing..... Program Number 91595

**SUMMARY OF REVENUES**

- Revenues are recommended at \$49,822,081 and represent a 23% (\$9,228,428) increase over the FY 2019-20 Adopted Budget primarily due to increases in anticipated revenue from Charges for Services and Miscellaneous Revenues.
- Charges for Services recommended at \$38,292,645 represent a 13% (\$4,434,428) increase over the FY 2019-20 Adopted Budget due to a projected increase in revenue associated with utility charges and recovery of costs related to user department maintenance requests and projects.
- Miscellaneous Revenues recommended at \$4,700,000 represent a significant (\$4,500,000) increase over the FY 2019-20 Adopted Budget due to anticipated reimbursement proceeds from Risk Management for qualified expenditures related to the handling of emergency incidents.

**ISD - FACILITY SERVICES - 8935**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3070	Supervising Office Assistant	1621	1	1	\$ 46,082
3080	Office Assistant III	1215	1	1	40,515
3125	Office Assistant I	969	1	1	31,295
3440	Stock Clerk I	1056	4	4	92,995
3432	Supervising Stock Clerk	1510	1	1	50,370
5050	Maintenance Janitor	1094	10	10	325,347
5052	Senior Maintenance Janitor	1203	1	1	38,931
5055	Janitor	994	51	51	1,518,117
5061	Supervising Janitor	1186	2	2	79,101
5130	Washer	960	3	3	87,848
5201	Maintenance Services Supervisor	2275	3	3	203,941
5202	Building Maintenance Engineer	1932	10	13	567,937
5231	Facility Services Supervisor	2657	1	2	101,606
5230	Facility Services Manager	D	1	1	101,418
5315	Maintenance Carpenter	1855	2	2	110,925
5325	Maintenance Painter	1726	4	4	224,431
5326	Maintenance Plumber	1932	10	10	591,530
5327	Maintenance Electrician	1855	7	7	396,622
5328	Locksmith	1855	4	4	229,135
5330	Air Conditioning Mechanic	1932	9	9	527,930
5375	Building Maintenance Specialist	2416	7	7	465,074
<b>Subtotal</b>			<b>133</b>	<b>137</b>	<b>\$ 5,831,150</b>
Salary Savings (3.7%)					(214,765)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,616,385</b>

**RECOMMENDED POSITIONS TO ADD (Effective March 1, 2021)**

<u>JNC</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
5202	Building Maintenance Engineer	1932	3	\$ 95,943
5231	Facility Services Supervisor	2657	1	42,600
Cost of positions Recommended to Add			4	\$ 138,543



**PW&P - Resources  
BUDGET 9015  
Enterprise Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,278,899	\$ 2,701,083	\$ 2,890,338	\$ 189,255	7%
Services and Supplies	1,007,145	2,851,868	3,089,135	237,267	8%
Other Financing Uses	-	35,700	-	(35,700)	-100%
Capital Assets	572,755	2,775,000	2,606,700	(168,300)	-6%
Total Appropriations	\$ 3,858,799	\$ 8,363,651	\$ 8,586,173	\$ 222,522	3%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (2,917)	\$ 3,500	\$ 3,500	\$ -	0%
Intergovernment Revenues - St	322	-	433,766	433,766	100%
Intergovernment Revenue-Other	1,452,496	3,104,400	3,028,337	(76,063)	-2%
Charges For Services	2,245,058	1,910,742	2,286,893	376,151	20%
Miscellaneous Revenues	714	-	-	-	0%
Other Financing Sources	-	272,704	692,482	419,778	154%
Intrafund Revenue	76,668	-	-	-	0%
Total Revenues	\$ 3,772,341	\$ 5,291,346	\$ 6,444,978	\$ 1,153,632	22%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 86,458</b>	<b>\$ 3,072,305</b>	<b>\$ 2,141,195</b>	<b>\$ (931,110)</b>	<b>-30%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(86,458)	(3,072,305)	(2,141,195)	931,110	-30%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>Budgeted</b>	<b>Current</b>	<b>Recommended</b>	<b>Increase/</b>	
	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>(Decrease)</b>	
Position Summary	22	22	22	-	

## **PW&P - RESOURCES – 9015**

### **FUNCTION**

The Public Works and Planning Department administers the Resources Enterprise Fund, which supports the operation and regulatory compliance for the regional American Avenue Disposal Site (AADS), and regulatory compliance for five closed disposal sites (Blue Hills, Coalinga, Southeast Regional (SER), Del Rey, and Riverdale). The Fund provides for the administration and oversight of the Household Hazardous Waste (HHW) Regional Facility, which once relocated will be referred to as the Environmental Compliance Center (ECC), and HHW Local Network (Network). The Fund provides for implementation of the Countywide Integrated Waste Management Plan, administration of programs to meet State-mandated recycling requirements, administration of the program and relevant agreements for solid waste collection for the County's Exclusive Service Area Program (ESAP), the Non-Exclusive Waste Haulers Agreement (NEWHA), and a Recycling Hauler reporting System and administration of various grants. Additionally, Resources staff support is provided for Special Districts and Parks and Grounds.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$8,586,173 represents a 3% (\$222,522) increase over the FY 2019-20 Adopted Budget primarily due to an increase in Salaries and Benefits and the hiring of two consulting firms (SCS Engineers, JP Marketing). Revenues recommended at \$6,444,978 represent a 22% (\$1,153,632) increase over the FY 2019-20 Adopted Budget due to the renewal of NEWHA service administration charges and an increase in revenues generated by the AADS Org 9026. Staffing is recommended at 22 positions, the same as the current staffing level. A portion of available Fund Balance in the amount of \$2,141,195 is budgeted to balance the FY 2020-21 Recommended Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,890,338 represent a 7% (\$189,255) increase over the FY 2019-20 Adopted Budget primarily due to retirement rate increases.

#### **Services and Supplies**

- Services and Supplies recommended at \$3,089,135 represent an 8% (\$237,267) increase over the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Account 7265 Office Expense recommended at \$27,000 represents a 75% (\$78,900) decrease from the FY 2019-20 Adopted Budget due to the reallocation of printing charges to account 7269 and the reduction of appropriations based on historic expenditure analysis.
- Account 7268 Postage recommended at \$150,000 represents a 79% (\$66,000) increase over the FY 2019-20 Adopted Budget due to the potential need of SB 1383 mailings.
- Account 7295 Professional and Specialized Services recommended at \$2,169,017 represents an 8% (\$163,822) increase over the FY 2019-20 Adopted Budget due to the hiring of two consulting firms (SCS Engineers, JP Marketing).

**Capital Assets**

- Capital Assets recommended at \$2,606,700 represent a 6% (\$168,300) decrease from the FY 2019-20 Adopted Budget and accounts for the relocation of the County's Permanent ECC Facility from its current site at AADS to a regulatory approved location.  
(1) ECC Facility ..... \$2,606,700..... Ongoing.....Program Number 91440

**SUMMARY OF REVENUES**

- Revenues are recommended at \$6,444,978 and represent a 22% (\$1,153,632) increase over the FY 2019-20 Adopted Budget due in large part to the renewal of NEWHA service administration charges and an increase in revenues generated by AADS Org 9026.
  - Intergovernmental Revenues - State recommended at \$433,766 represent a 100% (\$433,766) increase over the FY 2019-20 Adopted Budget due the potential State approval of solid waste and recycling grant funded programs.
  - Charges for Services recommended at \$2,286,893 represent a 20% (\$376,151) increase over the FY 2019-20 Adopted Budget primarily due to the increased revenues received from the Beverage Container Recycling Grant, Used Oil Recycling Grant as well as the increase in revenues generated by AADS Org 9026.
  - Other Financing Sources recommended at \$692,482 represent a 154% (\$419,778) increase over the FY 2019-20 Adopted Budget due to the reintroduction of NEWHA program service fees.

**PENDING FACTORS**

The Household Hazardous Waste (HHW) Facility is operational and serves approximately 104 residents and 20-25 local businesses monthly. There are over 87 HHW Network sites that accept various types of HHW from County residents and Resources staff continues to recruit hosts for the network. The HHW facility will relocate from the American Avenue Disposal Site to a new regulatory approved location.

**PW&P - RESOURCES - 9015****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0228	Resources Division Manager	D	1	1	\$ 124,126
1133	Senior Engineering Technician	2204	2	2	136,900
1134	Senior Engineer	3338	1	1	105,772
1137	Engineer III	3015	1	1	99,491
1140	Engineering Technician II	1922	1	1	52,359
2292	Staff Analyst II	2080	5	5	290,095
2293	Staff Analyst III	2403	2	2	137,882
2294	Senior Staff Analyst	F	1	1	83,820
2297	Principal Staff Analyst	E	1	1	92,189
2371	Landfill Operations Manager	E	1	1	112,863
3080	Office Assistant III	1215	1	1	40,515
3260	Account Clerk III	1429	1	1	40,629
3620	Program Technician I	1489	2	2	82,268
3621	Program Technician II	1666	2	2	98,292
			<u>22</u>	<u>22</u>	
<b>Subtotal</b>			<b>22</b>	<b>22</b>	<b>\$ 1,497,201</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,497,201</b>





Disposal Sites (Orgs 9020, 9026, and 9028)

**PW&P - Southeast Regional Disposal Site  
BUDGET 9020  
Enterprise Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 256,123	\$ 619,966	\$ 562,381	\$ (57,585)	-9%
Total Appropriations	\$ 256,123	\$ 619,966	\$ 562,381	\$ (57,585)	-9%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 6,470	\$ -	\$ -	\$ -	0%
Charges For Services	10,936	-	-	-	0%
Miscellaneous Revenues	371,945	360,054	426,937	66,883	19%
Total Revenues	\$ 389,351	\$ 360,054	\$ 426,937	\$ 66,883	19%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (133,228)</b>	<b>\$ 259,912</b>	<b>\$ 135,444</b>	<b>\$ (124,468)</b>	<b>-48%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	133,228	(259,912)	(135,444)	\$ 124,468	-48%
<b><u>Budgetary Balance</u></b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**PW&P - American Avenue Disposal Site  
BUDGET 9026  
Enterprise Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,402,765	\$ 1,649,192	\$ 1,860,202	\$ 211,010	13%
Services and Supplies	8,852,156	10,865,660	10,582,231	(283,429)	-3%
Capital Assets	1,460,655	23,878,000	25,375,000	1,497,000	6%
Total Appropriations	\$ 11,715,576	\$ 36,392,852	\$ 37,817,433	\$ 1,424,581	4%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 510,448	\$ 609,718	\$ 602,137	\$ (7,581)	-1%
Charges For Services	11,709,853	13,500,781	13,591,986	91,205	1%
Miscellaneous Revenues	65,057	-	-	-	0%
Other Financing Sources	82,365	-	-	-	0%
Intrafund Revenue	26,223	600,000	600,000	-	0%
Total Revenues	\$ 12,393,946	\$ 14,710,499	\$ 14,794,123	\$ 83,624	1%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (678,370)</b>	<b>\$ 21,682,353</b>	<b>\$ 23,023,310</b>	<b>\$ 1,340,957</b>	<b>6%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	678,370	(21,682,353)	(23,023,310)	(1,340,957)	6%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)
Position Summary	16	17	20	3

Disposal Sites (Orgs 9020, 9026, and 9028)

PW&P - Coalinga Disposal Site  
BUDGET 9028  
Enterprise Fund

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Services and Supplies	\$ 97,084	\$ 356,879	\$ 325,194	\$ (31,685)	-9%
Other Financing Uses	203,089	-	-	-	0%
Total Appropriations	\$ 300,173	\$ 356,879	\$ 325,194	\$ (31,685)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 15,737	\$ -	\$ -	\$ -	0%
Charges For Services	9,224	-	-	-	0%
Other Financing Sources	150,000	150,000	150,000	-	0%
Total Revenues	\$ 174,961	\$ 150,000	\$ 150,000	\$ -	0%
<b>Revenues(Over)/Under Expenses</b>	<b>\$ 125,212</b>	<b>\$ 206,879</b>	<b>\$ 175,194</b>	<b>\$ (31,685)</b>	<b>-15%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(125,212)	(206,879)	(175,194)	31,685	-15%
<b>Budgetary Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **PW&P - DISPOSAL SITES – 9020-9028**

### **FUNCTION**

The Public Works and Planning Department administers the Disposal Site Enterprise Funds. The County owns and operates the regional American Avenue Disposal Site (AADS) and maintains the closed Southeast Regional and Coalinga Disposal Sites, as required by a multitude of laws, regulations and agencies. Financing is through three individual Enterprise Funds and is detailed in three separate budgets (Orgs 9020, 9026, and 9028).

### **OVERVIEW**

Southeast Regional Disposal Site – Org 9020 – The FY 2020-21 Recommended Budget of \$562,381 represents a 9% (\$57,585) decrease from the FY 2019-20 Adopted Budget due to an anticipated decrease in Professional and Specialized Services. Revenues recommended at \$426,937 represent a 19% (\$66,883) increase over the FY 2019-20 Adopted Budget due to an anticipated increase in JPA billing. Funding provides for mandated on-going post-closure maintenance activities such as groundwater and methane monitoring along with consultant services to evaluate the existing groundwater remediation system. Fund Balance from the Southeast Regional Disposal Site Fund 0720 in the amount of \$135,444 is budgeted to balance the FY 2020-21 Recommended Budget.

AADS, Org 9026 – The FY 2020-21 Recommended Budget of \$37,817,433 represents a 4% (\$1,424,581) increase over the FY 2019-20 Adopted Budget due to the recommended transfer of three full time Parks Groundkeepers I from the Parks and Grounds budget Org 7910 to the American Avenue Disposal Site budget and an increase in recommended Capital Asset purchases. Revenues recommended at \$14,794,123 represent a 1% (\$83,624) increase over the FY 2019-20 Adopted Budget due to a slight increase in disposal rates. Recommended funding assumes operating the disposal site with tonnages averaging 1,975 tons per day. Fund Balance allocated from the AADS Fund 0700 in the amount of \$23,023,310 is budgeted to balance the FY 2020-21 Recommended Budget and to perform planned capital projects and equipment acquisitions. Staffing is recommended at 20 positions, which is an increase of three positions over the FY 2019-20 Adopted Budget.

Coalinga Disposal Site, Org 9028 – The FY 2020-21 Recommended Budget of \$325,194 represents a 9% (\$31,685) decrease from the FY 2019-20 Adopted Budget due to a decrease in Professional and Specialized Services. Revenues recommended at \$150,000 represent no change from the FY 2019-20 Adopted Budget. An Operating Transfer In of \$150,000 from Interest and Miscellaneous Expenditures - Org 2540 and Fund Balance (\$175,194) from the Coalinga Disposal Site Fund 0710 is budgeted to balance the FY 2020-21 Recommended Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits in Org 9026 recommended at \$1,860,202 represent a 13% (\$211,010) increase over the FY 2019-20 Adopted Budget, due to the addition of three Parks Groundkeeper I positions as well as an increase in retirement contribution rates. Salaries and Benefits for all field staff are budgeted in American Avenue Disposal Site Org 9026.

### **Services and Supplies**

- Services and Supplies recommended at \$11,469,806 total for the three Orgs represent a 3% (\$372,699) decrease from the FY 2019-20 Adopted Budget.

**Capital Assets**

- Capital Assets in Org 9026 are recommended at \$25,375,000 and represent a 6% (\$1,497,000) increase over the FY 2019-20 Adopted Budget due to the purchase of equipment to replace older equipment and to be in compliance with State regulatory requirements. All Capital Assets for the three sites are budgeted in AADS Org 9026.

Recommended funding includes:

- (1) Phase I Waste Relocation.....\$20,000,000.....Move Waste to Lined Portion of Site  
..... Program Number 90947
- (1) Groundwater Monitoring Wells ..... \$630,000..... Abandon/Replace Existing  
..... Program Number 91452
- (1) AADS Entrance Improvement ..... \$1,100,000.....New-Redesign Entrance, Turn Lane  
..... Program Number 91548
- (1) Phase III LFGCCS Expansion..... \$2,000,000..... Regulatory  
..... Program Number 91549
- (1) Flare Blower Motor..... \$25,000.....Replacement-Regulatory  
..... Program Number 91134
- (1) Thermal Camera ..... \$25,000.....New  
..... Program Number 91625
- (2) Surplus Sheriff Trucks ..... \$20,000.....New  
..... Program Number 91626
- (1) Certified Rebuild CAT Dozer..... \$650,000..... Existing Unit  
..... Program Number 91627
- (1) Certified Rebuild CAT Compactor ..... \$360,000..... Existing Unit  
..... Program Number 91362
- (1) Portable Break Station..... \$35,000.....New  
..... Program Number 91138
- (2) Ford F150 XLT 4X4..... \$80,000.....New-Replacement  
..... Program Numbers 91553 and 91628
- (1) Roll Off Truck..... \$180,000.....New-Replacement  
..... Program Number 91629
- (1) Drone ..... \$70,000.....New  
..... Program Number 91358
- (2) ADC Tarping Machine ..... \$200,000.....New-Replacement  
..... Program Number 91630

**SUMMARY OF REVENUES**

- Revenues are recommended at \$15,371,060 and represent a 1% (\$150,507) increase over the FY 2019-20 Adopted Budget primarily due to an increase in Charges for Services at AADS.
  - Estimated combined Beginning Fund Balance on July 1, 2020 is \$77 million.
  - Fund Balance in the amount of \$23,333,948 is budgeted to balance the FY 2020-21 Recommended Budget.
  - Estimated combined Ending Fund Balance on June 30, 2021 is \$54 million.

**PW&P - DISPOSAL SITES AND TRANSFER STATIONS -  
AMERICAN AVENUE DISPOSAL SITE - 9026**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5220	Parks Groundskeeper I	1149	0	3	\$ 67,549
5401	Disposal Site Supervisor	2244	1	1	71,123
5403	Disposal Site Attendant	1056	4	4	123,976
5404	Disposal Site Equipment Operator I	1596	8	8	392,222
5405	Disposal Site Equipment Operator Trainee	1361	1	1	37,477
5407	Disposal Site Equipment Operator II	1846	2	2	117,009
5408	Disposal Site Lead Supervisor	1854	1	1	51,406
<b>Subtotal</b>			<b>17</b>	<b>20</b>	<b>\$ 860,762</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 860,762</b>

**POSITIONS APPROVED FOR TRANSFER FROM ORG 7910 (Effective October 19, 2020)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
5220	Parks Groundskeeper I	1149	<u>3</u>
Total Positions Transferred In			3



Fund 0801 - Special Districts - Administration (Org 9140)

**PW&P - Special Districts Administration**  
**BUDGET 9140**  
**Enterprise Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,837,471	\$ 2,230,079	\$ 2,435,813	\$ 205,734	9%
Services and Supplies	1,139,051	1,201,303	1,161,172	(40,131)	-3%
Capital Assets	77,629	78,000	40,000	(38,000)	-49%
Total Appropriations	\$ 3,054,151	\$ 3,509,382	\$ 3,636,985	\$ 127,603	4%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (12,531)	\$ -	\$ -	\$ -	0%
Charges For Services	2,502,233	3,501,882	3,732,928	231,046	7%
Miscellaneous Revenues	9,901	-	-	-	0%
Other Financing Sources	4,091	7,500	7,500	-	0%
Total Revenues	\$ 2,503,694	\$ 3,509,382	\$ 3,740,428	\$ 231,046	7%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 550,457</b>	<b>\$ -</b>	<b>\$ (103,443)</b>	<b>\$ (103,443)</b>	<b>100%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(550,457)	-	103,443	103,443	100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	19	19	19	-	

## **PW&P - SPECIAL DISTRICTS ADMINISTRATION – 9140**

### **FUNCTION**

The Public Works and Planning Department administers the Special Districts Administration, Enterprise Fund which includes the administration of 129 budgets consisting of 39 County Service Areas (CSAs), 5 Maintenance Districts, 1 Highway Lighting District, 6 Waterworks Districts (WWDs) and 78 road zones within CSA 35. Activities include budget preparation for the various districts, conducting Proposition 218 hearings, obtaining and administering contractor services, operation of water and wastewater facilities, coordination of response to customers, tax roll and financial report preparation, and purchasing of water. Services provided include one or more of the following: community water, community sewer, street lighting, snow removal, storm drainage, structural fire protection, first responder medical services, landscaping, refuse collection, park maintenance, wetlands monitoring, open space maintenance, and road maintenance.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$3,636,985 represents a 4% (\$127,603) increase over the FY 2019-20 Adopted Budget primarily due to retirement rate increases. Revenues recommended at \$3,740,428 represent a 7% (\$231,046) increase over the FY 2019-20 Adopted Budget based on services to the public, CSAs, WWDs, and to other departments. Staffing is recommended at 19 positions, the same as the current level.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,435,813 represent an 9% (\$205,734) increase over the FY 2019-20 Adopted Budget primarily due to retirement rate increases.

#### **Capital Assets**

- Capital Assets recommended at \$40,000 represent a 49% (\$38,000) decrease from the FY 2019-20 Adopted Budget due to the purchase of one replacement vehicle in FY 2020-21 versus two budgeted and purchased in FY 2019-20.

(1) 4x4 Service Truck...\$40,000...Replacement...Program Number 91532

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,740,428 and represent a 7% (\$231,046) increase over the FY 2019-20 Adopted Budget for services to the public, CSAs, WWDs and to other departments.

**PW&P - SPECIAL DISTRICTS ADMINISTRATION - 9140**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2291	Staff Analyst I	1876	2	2	\$ 111,920
2293	Staff Analyst III	2403	2	2	137,690
2297	Principal Staff Analyst	E	1	1	92,189
3160	Administrative Assistant III	1496	1	1	49,611
3621	Program Technician II	1666	1	1	50,846
5318	Water/Wastewater Specialist I	1878	4	4	222,844
5319	Water/Wastewater Specialist II	2258	3	3	216,768
5320	Supervising Water/Wastewater Specialist	3117	1	1	98,785
5321	Water/Wastewater Specialist III	2712	2	2	159,927
5322	Water/ Waste Technician	1541	2	2	91,830
<b>Subtotal</b>			<b>19</b>	<b>19</b>	<b>\$ 1,232,410</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,232,410</b>



**Recorder  
BUDGET 1048  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,617,117	\$ 1,881,921	\$ 1,988,615	\$ 106,694	6%
Services and Supplies	1,133,909	1,355,956	1,505,368	149,412	11%
Other Charges	-	-	500	500	100%
Other Financing Uses	1,082,454	6,540,000	6,650,174	110,174	2%
Capital Assets	29,849	2,000,000	3,000,000	1,000,000	50%
Total Appropriations	\$ 3,863,330	\$ 11,777,877	\$ 13,144,657	\$ 1,366,780	12%
<b><u>Revenues</u></b>					
Taxes	\$ 21,147	\$ -	\$ -	\$ -	0%
Licenses, Permits & Franchises	5,169	4,500	4,000	(500)	-11%
Rev From Use of Money & Prop	57,034	-	-	-	0%
Charges For Services	3,037,237	2,386,716	3,228,996	842,280	35%
Miscellaneous Revenues	2,980	-	-	-	0%
Other Financing Sources	729,744	9,386,661	9,911,661	525,000	6%
Total Revenues	\$ 3,853,310	\$ 11,777,877	\$ 13,144,657	\$ 1,366,780	12%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 10,020</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	(10,020)	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	28	26	26	-	

## **RECORDER – 1048**

### **FUNCTION**

The Recorder's Division has the responsibility to record legal documents related primarily to real property and vital statistic records. Documents are scanned and filmed and images are displayed for public use, along with an index of all documents on record. The index is created by data entry through an online system. The Division assists the public in the use of images, indexes and equipment for research and provides copies of the same as requested. The Division also instructs the public in matters relating to information available in the Assessor and Recorder Divisions. All functions of the Recorder are mandated.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$13,144,657 represents a 12% (\$1,366,780) increase over the FY 2019-20 Adopted Budget. Revenues recommended at \$13,144,657 represent a 12% (\$1,366,780) increase over the FY 2019-20 Adopted Budget. These increases are primarily due to the need to purchase furniture for the Recorder's new building. Staffing is recommended at the current level of 26 positions. Recommended salaries include a 1% Salary Savings (\$10,375), with related benefit savings of \$9,628.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** Continue the FY 2019-20 goal of acquiring a storage facility to preserve historical recorded documents in a climate-controlled environment.
- **Performance Metric:** Complete a search and the purchasing process for a climate-controlled storage facility by June 2021.

##### **FY 2019-20**

- **Goal:** Start the process of acquiring a storage facility to preserve the records in a climate controlled environment. There are 87 pallets of recorded documents and 8,000 volumes of old deeds stored in boxes at the County Clerk's warehouse, which are currently exposed to environmental elements. There are also 2,600 volumes of restored vital records currently stored at a vendor's warehouse. The new storage facility will also act as a future storage facility for films and recorded maps that require climate controlled environment for their preservation.
- **Outcome(s)/Result(s):** The search for a climate-controlled storage facility is continuing in FY 2020-21.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,988,615 represent a 6% (\$106,694) increase over the FY 2019-20 Adopted Budget primarily due to increases in retirement contribution rates.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$648,077 represents a 13% (\$75,441) increase over the FY 2019-20 Adopted Budget due to an increase in retirement contribution rates.

**Services and Supplies**

- Services and Supplies recommended at \$1,505,368 represent an 11% (\$149,412) increase over the FY 2019-20 Adopted Budget primarily due to increases in CERTNA (electronic document recording) membership fees and rate increases for data processing services.

Recommended funding includes:

- Account 7296 Data Processing Services recommended at \$236,489 represent a 76% (\$102,320) increase over the FY 2019-20 Adopted Budget primarily due to increases in rates.

**Capital Assets**

- Capital Assets recommended at \$3,000,000 represent a 50% (\$1,000,000) increase over the FY 2019-20 Adopted Budget primarily due to building design changes, obtaining updated bid requests, and associated furniture requirements. Building and Improvements are recommended at \$1,000,000 and represent the costs associated with parking lot improvements for the Recorder. Furniture and Equipment for the new building is recommended at \$2,000,000.

(1) Parking Lot ..... \$1,000,000 ... Improvements.....Program Number 91494

(1) Furniture and Equipment ..... \$2,000,000 ... New Capital Project ....Program Number 91491

**SUMMARY OF REVENUES**

- Revenues recommended at \$13,144,657 represent a 12% (\$1,366,780) increase over the FY 2019-20 Adopted Budget. These revenues include intrafund revenue transfers from the Modernization Trust Fund to cover the costs of the new software, building remodel, equipment, furniture, and parking lot reconstruction.
  - Charges for Services recommended at \$3,228,996 represent a 35% (\$842,280) increase over the FY 2019-20 Adopted Budget due to projected increases in recorded document fees.
  - Other Financing Sources recommended at \$9,911,661 represent a 6% (\$525,000) increase over the FY 2019-20 Adopted Budget and are reflected in Intrafund Revenue primarily from the following Special Revenue Funds:
    - Org 1042 Micrographics Storage Fund recommended at \$95,000 are transfers to offset the cost of restoration and archival of Vital Records.
    - Org 1043 Electronic Recording Delivery System recommended at \$125,000 are transfers to offset the cost of regulation of electronic document recording.
    - Org 1044 Record Documents System recommended at \$9,341,661 are transfers for continued modernization of the Recorder and Vitals Division.
    - Org 1046 Vital and Health Statistics Fee recommended at \$280,000 are transfers to offset the cost of the preservation of paper Vital Records.

**RECORDER - 1048**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0275	Recording Manager	F	1	1	\$ 87,357
3070	Supervising Office Assistant	1621	3	3	143,993
3099	Property Recording Clerk	1302	7	7	267,423
3080	Office Assistant III	1215	5	5	190,247
3110	Office Assistant II	1090	2	2	61,519
3125	Office Assistant I	969	6	6	171,631
3205	Account Clerk II	1274	1	1	42,517
3706	Information Technology Analyst III	2255	1	1	71,540
<b>Subtotal</b>			<b>26</b>	<b>26</b>	<b>\$ 1,036,227</b>
	Bilingual Skill Pay				1,300
	Salary Savings (1%)				(10,375)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,027,152</b>





Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

Local Revenue Fund 2011 (Fund 0271)  
 Various Organizations  
 Special Revenue Fund

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 41,666	\$ 300,300	\$ 50,000	\$ (250,300)	-83%
Other Financing Uses	173,162,884	202,432,344	215,614,966	13,182,622	7%
Total Appropriations	\$ 173,204,550	\$ 202,732,644	\$ 215,664,966	\$ 12,932,322	6%
<b><u>Revenues</u></b>					
Intergovernment Rev-State	\$ 142,783,442	\$ 184,982,521	\$ 175,272,620	\$ (9,709,901)	-5%
Total Revenues	\$ 142,783,442	\$ 184,982,521	\$ 175,272,620	\$ (9,709,901)	-5%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 30,421,108</b>	<b>\$ 17,750,123</b>	<b>\$ 40,392,346</b>	<b>\$ 22,642,223</b>	<b>128%</b>
Decrease-Use of Assigned Fund Balance	(30,421,108)	(17,750,123)	(40,392,346)	(22,642,223)	128%
Increase Available Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **LOCAL REVENUE FUND 2011 – VARIOUS ORGS (FUND 0271)**

### **FUNCTION**

As a part of the FY 2011-12 State Budget, the California Legislature enacted a series of trailer bills that realigned State funding for various programs to the counties. Assembly Bills (AB) 118 and X1 16 and Senate Bill (SB) 89 established the accounting structure for realignment and identified 1.0625% of existing State Sales Tax and a specified portion of Vehicle License Fees (VLF) to cover the cost of this realignment (2011 Realignment). In the County, Special Revenue Fund 0271 (Local Revenue Fund 2011) was created to comply with 2011 Realignment legislation and receive the funds for 2011 Realignment purposes. On June 27, 2012, the California Legislature enacted SB 1020, which established the permanent funding structure for the Local Revenue Fund 2011 beginning FY 2012-13. Special Revenue Fund 0271 was created in order to implement the accounting structure changes required by SB 1020.

The State's share-of-cost for the following programs or funding sources are provided through 2011 Realignment: Rural Crime Prevention, Multi-Agency Gang Enforcement Consortium (MAGEC), Sheriff's Booking Fees, California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Probation Grants, Juvenile Camps and Ranches, Citizens' Option for Public Safety (COPS), Juvenile Justice Crime Prevention Act (JJCPA), Trial Court Security, Youthful Offender Block Grant, Juvenile Reentry Grant, Early and Periodic Screening, Diagnosis and Treatment (EPSDT), Mental Health Managed Care, Substance Abuse Treatment, Adult Protective Services, Foster Care, Child Welfare Services, Adoptions Assistance, and Child Abuse Prevention. In addition, funding for AB 109 (Public Safety Realignment Act), which transferred responsibility for housing and supervising three distinct inmate and parolee populations from the California Department of Corrections and Rehabilitation (CDCR) to counties, was also established through 2011 Realignment and is budgeted under the Local Community Corrections Subaccount of the Local Revenue Fund 2011. Funding for parole revocation hearings related to AB 109 is budgeted in the District Attorney and Public Defender Subaccount. The Probation Department administers the AB 109 Planning Grant Subaccount, where revenues and expenses are related to the support and resources required by the Fresno County Community Corrections Partnership (CCP). The County Administrative Office administers the Local Innovation Subaccount that is designated to fund local needs as approved by the Board of Supervisors.

2011 Realignment legislation also made accounting structure changes to the existing 1991 Realignment Accounts, which by statute are budgeted under the Health and Welfare Realignment Trust Fund and funded with 1991 Realignment Sales Tax and VLF. Through this change funding for Mental Health Programs is funded with a portion of the 2011 Realignment Sales Tax and is budgeted under the Mental Health Account of the Health and Welfare Realignment Trust Fund. Further, 1991 Realignment Sales Tax and VLF revenues previously utilized for Mental Health Programs were redirected to the newly created CalWORKs Assistance Maintenance-of-Effort (MOE) Account. Unlike traditional MOEs, where a County has to spend a statutorily set amount regardless of available realignment funds, the revised CalWORKs Assistance MOE is a "floating" number and is set annually, in arrears, to the amount of realignment funds actually received in that specific account for a given fiscal year. The revised CalWORKs Assistance MOE is separate from and does not replace the existing CalWORKs Single Allocation MOE.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$215,664,966 represents a 6% (\$12,932,322) increase over the FY 2019-20 Adopted Budget. Fund 0271 revenues provide funding for programs administered by the County Administrative Office, District Attorney, Public Defender, Probation, Sheriff, and the Departments of Behavioral Health and Social Services. The existing Fund Balance of each Org will cover any excess appropriations over revenues for FY 2020-21. The Fund Summary

Table at the end of this narrative illustrates the FY 2020-21 estimates for each Org and the recommended appropriations of those funds under each departmental Recommended Budget.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$175,272,620 and are based on projected Sales Tax and VLF to be received in FY 2020-21.
  - A \$40,392,346 use of Fund Balance is included in the FY 2020-21 Recommended Budget.

**FY 2020-21 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)							
SPECIAL REVENUE FUND 0271	Enhancing Law Enforcement Activities Subaccount						
	BD-G03; BD-F03	BD-F03	BD-A03	BD-A03	BD-D04	BD-D04	BD-F03
Fund 0271 ORG Description	3438 Local Innovation Subaccount	3439 AB109 Planning Grant Subaccount	28610100 Rural Crime Prevention	28610200 Multi-Agency Gang Enf. Constrt. MAGEC	31180200 Booking Fees Sheriff	31180300 War on Meth Cal-MMET	34330100 County Probation Grants
Sales Tax / VLF	0	\$ 200,000	\$ 688,535	\$ 80,000	\$ 1,480,500	\$ 1,410,000	\$ 3,729,396
DEPARTMENT ORG	BD-G01; F01	BD-F01	BD-A01	BD-A01	BD-D01	BD-D01	BD-F01
31113260 - Ag Crime Task Force			440,662				
31113350 - ASU Patrol Helicopter							
31114000 - Main Jail Administration					1,480,500		
31114701 - Prisoner Warrants & Transport							
31115702 - Court Security							
31116328 - Cal-MET						1,410,000	
2860 - District Attorney							
28621500 - Rural Crime Prevention Task Force			247,873				
28624500 - MAGEC Grant				200,000			
2880 - Public Defender							
34309999 - Probation		106,334					
34409999 - Probation Juvenile Justice Campus							4,491,163
3438 - Local Innovation	286,000						
3439 - AB 109 Planning Grant							
5630 - EPSDT <sup>3</sup>							
5630 - Substance Abuse Contracts							
5630 - Managed Care							
5630 - Drug Court Partnership							
5610 - Foster Care Program							
5610 - Adoptions Assistance Program							
5610 - Child Welfare Services Program							
5610 - Adult Protective Services Program							
6410 - Foster Care Assistance Payments							
6415 - Adoptions Assistance Payments							
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval							
<b>Grand Total</b>	<b>286,000</b>	<b>\$ 106,334</b>	<b>\$ 688,535</b>	<b>\$ 200,000</b>	<b>\$ 1,480,500</b>	<b>\$ 1,410,000</b>	<b>\$ 4,491,163</b>
Balance	(286,000)	\$ 93,666	-	(120,000)	-	-	(761,767)

<sup>1</sup>COPS - Citizens' Option for Public Safety  
<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act  
<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment  
<sup>4</sup>CCP - Community Corrections Partnership

**FY 2020-21 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)		(13020)							
SPECIAL REVENUE FUND 0271								District Attorney & Public Defender Subaccount	
	BD-F03	BD-F03	BD-D04	BD-D04	BD-A03	BD-A03	BD-B03		
Fund 0271 ORG Description	34330300	34370100	31190100	31190200	28670100	2866	2881		
	Juvenile Camps & Ranches	JJCPA <sup>2</sup>	COPS <sup>1</sup> Sheriff Front Line Services	COPS Sheriff Detention	COPS District Attorney	District Attorney	Public Defender		
Sales Tax / VLF	\$ 2,904,295	\$ 3,200,000	\$ 462,700	\$ 444,800	\$ 281,316	\$ 536,056	\$ 583,000		
DEPARTMENT ORG	BD-F01	BD-F01	BD-D01	BD-D01	BD-A01	BD-A01	BD-B01		
31113260 - Ag Crime Task Force									
31113350 - ASU Patrol Helicopter			462,700						
31114000 - Main Jail Administration									
31114701 - Prisoner Warrants & Transport				444,800					
31115702 - Court Security									
31116328 - Cal-MET									
2860 - District Attorney					365,000	500,000			
28621500 - Rural Crime Prevention Task Force									
28624500 - MAGEC Grant									
2880 - Public Defender									500,000
34309999 - Probation		3,781,517							
34409999 - Probation Juvenile Justice Campus	3,223,932								
3438 - Local Innovation									
3439 - AB 109 Planning Grant									
5630 - EPSDT <sup>3</sup>									
5630 - Substance Abuse Contracts									
5630 - Managed Care									
5630 - Drug Court Partnership									
5610 - Foster Care Program									
5610 - Adoptions Assistance Program									
5610 - Child Welfare Services Program									
5610 - Adult Protective Services Program									
6410 - Foster Care Assistance Payments									
6415 - Adoptions Assistance Payments									
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval									
<b>Grand Total</b>	<b>\$ 3,223,932</b>	<b>\$ 3,781,517</b>	<b>\$ 462,700</b>	<b>\$ 444,800</b>	<b>\$ 365,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>		
Balance	(319,637)	(581,517)	-	-	(83,684)	36,056	83,000		

<sup>1</sup>COPS - Citizens' Option for Public Safety  
<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act  
<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment  
<sup>4</sup>CCP - Community Corrections Partnership

**FY 2020-21 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)						
SPECIAL REVENUE FUND 0271	Trial Court Security Subaccount	Local Community Corrections Subaccount	Youthful Offender Block Grant Special Account	Juvenile Reentry Grant Special Account	Behavioral Health Subaccount	
	BD-D04	BD-F03	BD-F03	BD-F03		
Fund 0271 ORG Description	3117 Trial Court Security Account	3436 Local Community Corrections Account	3434 Youthful Offender Block Grant	3435 Juvenile Reentry Grant	5632 Drug Court Account Sub. Abuse	5633 Nondrug Medi-Cal Sub. Abuse
Sales Tax / VLF	\$ 17,700,000	\$ 40,000,000	\$ 4,800,000	\$ 700,000	\$ 1,087,974	\$ 137,664
<b>DEPARTMENT ORG</b>	BD-D01	BD-F01	BD-F01	BD-F01		
31113260 - Ag Crime Task Force						
31113350 - ASU Patrol Helicopter						
31114000 - Main Jail Administration						
31114701 - Prisoner Warrants & Transport						
31115702 - Court Security	17,700,000					
31116328 - Cal-MET						
2860 - District Attorney						
28621500 - Rural Crime Prevention Task Force						
28624500 - MAGEC Grant						
2880 - Public Defender						
34309999 - Probation			1,190,733	275,808		
34409999 - Probation Juvenile Justice Campus			4,608,218			
3438 - Local Innovation						
3439 - AB 109 Planning Grant						
5630 - EPSDT <sup>3</sup>						
5630 - Substance Abuse Contracts			304,500			409,803
5630 - Managed Care						
5630 - Drug Court Partnership					3,751,634	
5610 - Foster Care Program						
5610 - Adoptions Assistance Program						
5610 - Child Welfare Services Program						
5610 - Adult Protective Services Program						
6410 - Foster Care Assistance Payments						
6415 - Adoptions Assistance Payments						
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval		47,900,681				
<b>Grand Total</b>	<b>\$ 17,700,000</b>	<b>\$ 47,900,681</b>	<b>\$ 6,103,451</b>	<b>\$ 275,808</b>	<b>\$ 3,751,634</b>	<b>\$ 409,803</b>
Balance	-	(7,900,681)	(1,303,451)	424,192	(2,663,660)	(272,139)

<sup>1</sup>COPS - Citizens' Option for Public Safety  
<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act  
<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment  
<sup>4</sup>CCP - Community Corrections Partnership

**FY 2020-21 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)	------(13030)-----					
SPECIAL REVENUE FUND 0271		Mental Health (EPSDT)	Mental Health (Managed Care)	Protective Services Subaccount		
	BD-C03					
Fund 0271 ORG Description	5634 Drug Medi-Cal Account Sub. Abuse	5637 Mental Health Account (EPSDT)	5636 Mental Health Account (Managed Care)	Adult Prot. Services Program	Foster Care Program	Foster Care Assistance Payments
Sales Tax / VLF	\$ 9,818,925	\$ 16,109,070	\$ 11,819,256			
	BD-C04					
<b>DEPARTMENT ORG</b>						
31113260 - Ag Crime Task Force						
31113350 - ASU Patrol Helicopter						
31114000 - Main Jail Administration						
31114701 - Prisoner Warrants & Transport						
31115702 - Court Security						
31116328 - Cal-MET						
2860 - District Attorney						
28621500 - Rural Crime Prevention Task Force						
28624500 - MAGEC Grant						
2880 - Public Defender						
34309999 - Probation						
34409999 - Probation Juvenile Justice Campus						
3438 - Local Innovation						
3439 - AB 109 Planning Grant						
5630 - EPSDT <sup>3</sup>		17,459,080				
5630 - Substance Abuse Contracts	24,011,893					
5630 - Managed Care			22,963,002			
5630 - Drug Court Partnership						
5610 - Foster Care Program					1,355,903	
5610 - Adoptions Assistance Program						
5610 - Child Welfare Services Program						
5610 - Adult Protective Services Program				2,166,550		
6410 - Foster Care Assistance Payments						15,937,232
6415 - Adoptions Assistance Payments						
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval						
<b>Grand Total</b>	<b>\$ 24,011,893</b>	<b>\$ 17,459,080</b>	<b>\$ 22,963,002</b>	<b>\$ 2,166,550</b>	<b>\$ 1,355,903</b>	<b>\$ 15,937,232</b>
Balance	(14,192,968)	(1,350,010)	(11,143,746)			
<sup>1</sup> COPS - Citizens' Option for Public Safety <sup>2</sup> JJCPA - Juvenile Justice Crime Prevention Act <sup>3</sup> EPSDT - Early and Periodic Screening, Diagnosis, & Treatment <sup>4</sup> CCP - Community Corrections Partnership						

**FY 2020-21 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)					TOTAL Projected Collections
SPECIAL REVENUE FUND 0271					
Fund 0271 ORG Description	BD-E06 6210				TOTAL Projected Collections
	Child Welfare Services Program	Adoptions Assistance Program	Adoptions Assistance Payments	Child Abuse Prevention	
<b>Sales Tax / VLF</b>				<b>57,099,133</b>	<b>\$ 175,272,620</b>
DEPARTMENT ORG					TOTAL Projected Collections
	BD-E04				
31113260 - Ag Crime Task Force					440,662
31113350 - ASU Patrol Helicopter					462,700
31114000 - Main Jail Administration					1,480,500
31114701 - Prisoner Warrants & Transport					444,800
31115702 - Court Security					17,700,000
31116328 - Cal-MET					1,410,000
2860 - District Attorney					865,000
28621500 - Rural Crime Prevention Task Force					247,873
28624500 - MAGEC Grant					200,000
2880 - Public Defender					500,000
34309999 - Probation	135,023				5,489,415
34409999 - Probation Juvenile Justice Campus					12,323,313
3438 - Local Innovation					286,000
3439 - AB 109 Planning Grant					-
5630 - EPSDT <sup>3</sup>					17,459,080
5630 - Substance Abuse Contracts					24,726,196
5630 - Managed Care					22,963,002
5630 - Drug Court Partnership					3,751,634
5610 - Foster Care Program					1,355,903
5610 - Adoptions Assistance Program		1,231,773			1,231,773
5610 - Child Welfare Services Program	20,930,871			407,111	21,337,982
5610 - Adult Protective Services Program					2,166,550
6410 - Foster Care Assistance Payments					15,937,232
6415 - Adoptions Assistance Payments			14,934,670		14,934,670
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval					47,900,681
<b>Grand Total</b>	<b>\$ 21,065,894</b>	<b>\$ 1,231,773</b>	<b>\$ 14,934,670</b>	<b>\$ 407,111</b>	<b>\$ 215,614,966</b>
Balance					(40,342,346)

<sup>1</sup>COPS - Citizens' Option for Public Safety  
<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act  
<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment  
<sup>4</sup>CCP - Community Corrections Partnership





**Library  
BUDGET 7511  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 19,226,373	\$ 21,559,295	\$ 22,244,495	\$ 685,200	3%
Services and Supplies	8,712,829	9,346,073	9,675,645	329,572	4%
Other Charges	190,935	208,200	213,350	5,150	2%
Other Financing Uses	154,207	90,000	100,000	10,000	11%
Capital Assets	6,642	-	-	-	0%
<b>Total Appropriations</b>	<b>\$ 28,290,986</b>	<b>\$ 31,203,568</b>	<b>\$ 32,233,490</b>	<b>\$ 1,029,922</b>	<b>3%</b>
<b><u>Revenues</u></b>					
Taxes	\$ 30,804,772	\$ 31,311,900	\$ 26,727,550	\$ (4,584,350)	-15%
Licenses, Permits & Franchises	40,000	-	-	-	0%
Rev From Use of Money & Prop	523,070	190,000	190,000	-	0%
Intergovernment Revenues - St	246,059	115,000	157,427	42,427	37%
Intergovernment Rev-Federal	2,097	-	-	-	0%
Charges For Services	1,602,580	1,670,574	1,360,045	(310,529)	-19%
Miscellaneous Revenues	242,966	295,100	280,100	(15,000)	-5%
Other Financing Sources	138,084	133,245	143,111	9,866	7%
Intrafund Revenue	-	3,125	-	(3,125)	-100%
<b>Total Revenues</b>	<b>\$ 33,599,628</b>	<b>\$ 33,718,944</b>	<b>\$ 28,858,233</b>	<b>\$ (4,860,711)</b>	<b>-14%</b>
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (5,308,642)</b>	<b>\$ (2,515,376)</b>	<b>\$ 3,375,257</b>	<b>\$ 3,830,789</b>	<b>-152%</b>
Increase/(Decrease) of Available Fund Balance	5,308,642	2,515,376	(3,375,257)	(3,830,789)	-152%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	325	325	325	-	

## **LIBRARY – 7511**

### **FUNCTION**

The Fresno County Public Library, under the governance of the Board of Supervisors, provides informational, cultural, and recreational services to the general public. The Library Administration also serves as the fiscal and operational agent for the San Joaquin Valley Library System (SJVLS) of which it is a member. The Coalinga-Huron Library District is a separate library district and, therefore, is not covered in this budget. Funding is primarily provided from two sources, property taxes and Measure B sales tax revenue. The Measure B Sales Tax Ordinance was initially passed by the voters in November 1998 and renewed in 2004 and 2012 and will expire March 31, 2029, if not renewed prior to that date.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$32,233,490 represents a 3% (\$1,029,922) increase over the FY 2019-20 Adopted Budget primarily due to increases in retirement contributions and building maintenance costs to continue the process of upgrading and addressing the library facility needs. Estimated revenues of \$28,858,233 represent a 14% (\$4,860,711) decrease from the FY 2019-20 Adopted Budget primarily due to a projected decrease in Measure B Sales Tax revenue and Library branch service fees. Staffing is recommended to remain at the current level of 325 positions. Recommended Salaries and Benefits include a 3% (\$358,390) Salary Savings with related benefit savings of (\$323,716).

### **GOAL SETTING**

#### **Goals**

##### **FY 2020-21**

- **Operational Goal:** Continue to work with the Departments of Public Works and Planning and Internal Services and external vendors to ensure major building repairs and updates are done in compliance with regulatory standards as well as within a framework of preventative and scheduled maintenance.
- **Performance Metric:** Staff will work in collaboration with the Departments of Public Works and Planning and Internal Services to ensure facilities needs are addressed under the categories of site, building exterior, roofing, building interior, ADA improvements, and HVAC systems.
- **Operational Goal:** Increase outreach and community participation via online and digital resources to better serve the changing needs of diverse populations while still maintaining outreach and service standards to those areas affected by the digital divide.
- **Performance Metric:** The Department will attempt to achieve an increase to digital collection content by 5% as well as an increase in the Library's social media presence as it relates to providing creative content for educational purposes by 10%. The total number of programs (online and physical) will in turn remain the same as some staff shift their focus to online content while others maintain a physical presence with outreach and programming.

##### **FY 2019-20**

- **Operational Goal:** Finalize a process to develop and implement a strategic plan for the Building Major Repairs and Improvement Plan to address aging branch buildings with increased maintenance and repairs costs.

- **Outcome(s)/Results(s):** The Department completed major repairs at the Betty Rodriguez Regional Library, upgraded the entrance doors and second floor at the Central Library, and completed the Education Pavilion at the Bear Mountain Branch Library. On July 9, 2019, the Board of Supervisors received the Library Facilities Master Plan as conducted by Architectural Nexus. This facilities plan detailed a schedule to overhaul most of the Library locations to meet modern standards of safety and practice. Working in tandem with other County agencies and the Library's own facility management team, the initial canvassing of locations and subsequent repairs proceeded within desired expectations including repairs to several branch locations and the renegotiation of a leased facility that will benefit from additional extensive renovations.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

In June 2015, the Board considered and directed staff to begin working with the City of Clovis to initiate the land use and environmental review process necessary to develop the proposed Clovis Regional Library as a part of the Clovis Landmark Commons Development. Due to unforeseen delays, the anticipated timeline changed for architectural services, site plan development, and the construction phase of the Clovis Regional Library. As a result, the planning stages for the new Clovis Regional Library and the Reedley Branch Library continue with construction projected to be completed in 2022. Timelines may be adjusted based on situations beyond the control of County entities.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$22,244,495 represent a 3% (\$685,200) increase over the FY 2019-20 Adopted Budget due to retirement contribution increases.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$7,452,015 represents a 7% (\$491,273) increase over the FY 2019-20 Adopted Budget due to an increase in retirement contribution rates.
- Account 6600 Health Insurance Contribution recommended at \$2,001,178 represents a 3% (\$63,005) increase over the FY 2019-20 Adopted Budget due to an increase in rates.
- The Recommended Budget includes the deletion of a Senior Maintenance Janitor classification and the addition of a Maintenance Janitor classification to better address Departmental requirements, effective October 19, 2020 with no net change in the number of positions.

### **Services and Supplies**

- Services and Supplies recommended at \$9,675,645 represent a 4% (\$329,572) increase over the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Account 7295 Professional & Specialized Services recommended at \$1,301,576 represents a 25% (\$429,619) decrease from the FY 2019-20 Adopted Budget due to completion of one-time projects.
- Account 7340 Operating Leases – Buildings recommended at \$811,600 represents a 12% (\$86,600) increase over the FY 2019-20 Adopted Budget due to the expansion of the Fig Garden Regional Library.

- Account 7345 Facility Operations and Maintenance recommended at \$1,145,715 represents a 53% (\$397,215) increase over the FY 2019-20 Adopted Budget based on estimated increased maintenance and repairs costs on the Building Major Repairs and Improvement Plan to address aging branch buildings and roof repairs.
- Account 7416 Transportation & Travel County Garage recommended at \$500,400 represents an 11% (\$50,400) increase over the FY 2019-20 Adopted Budget due to increased costs associated with the new Bookmobile.
- Account 7611 Security Services recommended at \$554,225 represents a 34% (\$139,993) increase over the FY 2019-20 Adopted Budget based on rates provided by the Department of Internal Services.

**Other Financing Uses**

- Other Financing Uses recommended at \$100,000 represent an 11% (\$10,000) increase over the FY 2019-20 Adopted Budget due to an increase in costs. These costs for a replacement bookmobile are being re-budgeted due to it not being purchased during FY 2019-20.

Recommended funding includes:

(1) Bookmobile ..... \$100,000 ..... Replacement

**SUMMARY OF REVENUES**

- Revenues are recommended at \$28,858,233 and represent a 14% (\$4,860,711) decrease from the FY 2019-20 Adopted Budget primarily due to a projected decrease in Measure B Sales Tax revenues. Significant changes by specific revenue source are noted below:
  - Account 3042 Measure B Sales Tax (\$13,875,000) represents a 25% (\$4,625,000) decrease from the FY 2019-20 Adopted Budget based on projected decreases in sales tax revenue in FY 2020-21.
  - Account 5050 Library Services (\$175,000), represents a 62% (\$290,000) decrease from the FY 2019-20 Adopted Budget based on a projected decrease in Library service fees collected and usage due to the COVID-19 Public Health Emergency.
  - Estimated Beginning Fund Balance on July 1, 2020 is \$41,765,323.
  - Fund Balance is estimated to decrease by \$3,375,257.
  - Estimated Fund Balance on June 30, 2021 is \$38,390,066.

**PENDING FACTORS**

The Library will continue to work on the Building Major Repairs and Improvement Plan as needed and will focus on entering leased buildings only under ideal circumstances such as zero-dollar leases, partnering with other governmental agencies, and leases with a future purchase option. For capital projects, the Library will continue to work with Public Works and Planning to construct the Clovis Regional and Reedley Branch Library branches in addition to continuing its efforts to place libraries in the new West Hills Community College District campus and Highway City Community Development Center.

**LIBRARY - 7511**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	RECOMMENDED	
251	Associate County Librarian	C	1	1	\$ 105,405
1152	Graphic Arts Specialist	1666	2	2	77,660
2110	Librarian I	1817	8	8	384,294
2120	Library Assistant I	1074	31	31	546,356
2121	Library Assistant II	1191	87	87	2,915,922
2145	Library Aide	960	62	62	954,042
2150	Principal Librarian	D	4	4	344,520
2153	Library Development Program Coordinator	F	1	1	78,326
2155	Librarian III	2278	8	8	551,902
2156	Supervising Librarian	2369	8	8	581,500
2160	Librarian II	2002	23	23	1,363,690
2166	Senior Library Assistant	1290	19	19	802,533
2167	Supervising Library Assistant	1423	9	9	421,607
2175	Literacy Coordinator	2266	1	1	68,984
2180	Library Facilities Coordinator	2568	1	1	72,391
2185	Administrative Librarian, San Joaquin Valley Library System	D	1	1	94,299
2286	Library Business Manager	E	1	1	92,290
2290	Volunteer Services Coordinator	1799	1	1	57,055
2292	Staff Analyst II	2080	2	2	131,282
2293	Staff Analyst III	2403	1	1	76,212
3037	Driver	1040	8	8	252,612
3080	Office Assistant III	1215	1	1	34,281
3110	Office Assistant II	1090	1	1	34,805
3126	Office Assistant I - Confidential	969	1	1	35,287
3166	Executive Secretary - Confidential	1707	1	1	54,158
3203	Account Clerk I	1161	1	1	30,302
3212	Accountant I - Confidential	1787	1	1	46,641
3213	Accountant II - Confidential	2045	1	1	54,803
3240	Supervising Account Clerk	1689	1	1	56,689
3260	Account Clerk III	1429	2	2	83,280
3620	Program Technician I	1489	1	1	38,863
3621	Program Technician II	1666	1	1	52,826
3706	Information Technology Analyst III	2255	1	1	63,339
3711	Network Systems Engineer I	2236	1	1	72,899
3712	Network Systems Engineer II	2688	2	2	160,986
3713	Senior Network Systems Engineer	3062	1	1	97,144
3756	Information Technology Specialist I	1739	4	4	198,171
3758	Supervising Information Technology Specialist	2236	1	1	72,480
5050	Maintenance Janitor	1094	18	19	566,727
5052	Senior Maintenance Janitor	1203	1	0	-
5220	Parks Groundskeeper I	1149	2	2	65,413
5221	Parks Groundskeeper II	1283	1	1	34,190
5222	Library Maintenance Supervisor	2062	1	1	65,407
5325	Maintenance Painter	1726	1	1	54,758
<b>Subtotal</b>			<b>325</b>	<b>325</b>	<b>\$ 11,946,331</b>
					Bilingual Skill Pay 30,015
					Salary Savings (3%) (358,390)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 11,617,956</b>

**Adjustments in filled position job titles (Effective October 19, 2020)**

Old JCN	Current Job Title	New JCN	New Job Title	Position	
5052	Sr Maintenance Janitor	5050	Maintenance Janitor	1	Remove Classification from Org



**Library - Grants  
BUDGET 7517  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 53,817	\$ 29,424	\$ 480	\$ (28,944)	-98%
Other Charges	-	3,125	-	(3,125)	-100%
Total Appropriations	<u>\$ 53,817</u>	<u>\$ 32,549</u>	<u>\$ 480</u>	<u>\$ (32,069)</u>	-99%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 56,150	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	<u>23,127</u>	<u>3,437</u>	<u>-</u>	<u>(3,437)</u>	-100%
Total Revenues	<u>\$ 79,277</u>	<u>\$ 3,437</u>	<u>\$ -</u>	<u>\$ (3,437)</u>	-100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (25,460)</b>	<b>\$ 29,112</b>	<b>\$ 480</b>	<b>\$ (28,632)</b>	-98%
Increase/(Decrease) of Available Fund Balance	<u>25,460</u>	<u>(29,112)</u>	<u>(480)</u>	<u>28,632</u>	-98%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*Board agenda item #38 on 7/7/20 allocated \$5,000 in appropriations and revenues to allow grant programs to begin prior to Board adoption of the FY 2020-21 budget.

## **LIBRARY - GRANTS – 7517**

### **FUNCTION**

The Library Grants budget provides for the acquisition of Library materials, supplies, furniture, and equipment funded only by grants from other governmental institutions including Federal, State, and local government.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$480 represents an 99% (\$32,069) decrease from the FY 2019-20 Adopted Budget. This budget is for Services and Supplies and does not include staff costs. There is no Net County Cost associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$480 represent a 99% (\$32,069) decrease from the FY 2019-20 Adopted Budget. This is primarily due to a decrease in planned grant activities. The appropriations represent the balance of FY 2019-20 awarded grant funding to be used for FY 2020-21 expenditures. On July 7, 2020, the Board of Supervisors adopted a budget resolution increasing the FY 2020-21 appropriations for Services and Supplies in the amount of \$5,000 for the Library Innovations grant outside of the budget process. The budget resolution allowed for grant programming to begin before the September 2020 budget hearings.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent 100% (\$3,437) decrease from the FY 2019-20 Adopted Budget. The use of Available Fund Balance (\$480) represents the balance of FY 2019-20 awarded grant funding to be used for FY 2020-21 expenditures. There is no Net County Cost associated with this budget.





**Library - Book Fund  
BUDGET 7521  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 157,383	\$ 228,800	\$ 392,859	\$ 164,059	72%
Total Appropriations	\$ 157,383	\$ 228,800	\$ 392,859	\$ 164,059	72%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 28,795	\$ 20,800	\$ 20,800	\$ -	0%
Miscellaneous Revenues	77,284	42,000	42,000	-	0%
Total Revenues	\$ 106,079	\$ 62,800	\$ 62,800	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>					
Decrease of Available Fund Balance	\$ (51,304)	\$ (166,000)	\$ (330,059)	\$ (164,059)	99%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

## **LIBRARY - BOOK FUND – 7521**

### **FUNCTION**

The Library Book Fund Special Revenue Fund was established for the exclusive use of the Library. Funding sources are provided by private donations that are restricted/designated for library branch use. The donations and interest earned in this fund are utilized to purchase books and other related library equipment, supplies and materials.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$392,859 represents a 72% (\$164,059) increase over the FY 2019-20 Adopted Budget primarily to support projects for the new Clovis and Reedley libraries. This budget is for Services and Supplies only and does not include staff costs. There is no Net County Cost associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$392,859 represent a 72% (\$164,059) increase over the FY 2019-20 Adopted Budget.

Recommended funding includes:

- Account 7385 Small Tools and Instruments recommended at \$382,859 represent a 79% (\$162,510) increase over the FY 2019-20 Adopted Budget due to increased expenditures to support interior Branch furnishings and shelving modifications for the new Clovis Library.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$62,800 and represent no change from the FY 2019-20 Adopted Budget and are based on an estimated 1% of interest earned (\$20,800) on the Library Book Fund Balance and additional donations in the amount of (\$42,000).
  - Estimated Beginning Fund Balance on July 1, 2020 is \$1,489,084.
  - Use of Fund Balance is \$330,059.
  - Estimated Ending Fund Balance on June 30, 2021 is \$1,159,025.





Library Capital Improvements (Org 7530)

Library - Capital Improvement  
 BUDGET 7530  
 Special Revenue Fund

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ -	\$ 2,409,000	\$ 2,409,000	\$ -	0%
Other Financing Uses	181,386	22,844,000	22,790,000	(54,000)	0%
Total Appropriations	\$ 181,386	\$ 25,253,000	\$ 25,199,000	\$ (54,000)	0%
<b><u>Revenues</u></b>					
<b>Revenues (Over)/Under Expenditures</b>	<b>\$ 181,386</b>	<b>\$ 25,253,000</b>	<b>\$ 25,199,000</b>	<b>\$ (54,000)</b>	<b>0%</b>
Decrease of Available Fund Balance	(181,386)	(25,253,000)	(25,199,000)	54,000	0%
<b>Budgetary Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **LIBRARY - CAPITAL IMPROVEMENT – 7530**

### **FUNCTION**

The Library Capital Improvement Fund accounts for the construction of new Library facilities, capital improvements, associated facility startup costs, and expansion of existing facilities included as part of the Measure B Library Tax Ordinance service plan.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$25,199,000 represents a less than 1% (\$54,000) decrease from the FY 2019-20 Adopted Budget. This budget is for Services and Supplies and Operating Transfers for Library construction projects and does not include staff costs. There is no Net County Cost associated with this budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Based on board direction, the County Library’s contribution to the Clovis and Reedley projects is estimated at \$16,660,000 and \$8,593,000 respectively utilizing the Library’s Fund Balance. These libraries are projected for completion in 2022.

### **Services and Supplies**

- Services and Supplies recommended at \$2,409,000 represent no change from the FY 2019-20 Adopted Budget based on facility furniture and fixture startup costs.

Recommended funding includes:

- Account 7406 Library Materials represents no change from the FY 2019-20 Adopted Budget for the acquisition of furniture and fixtures for the two new branches.

Clovis Regional Library ..... \$1,606,000..... Facility start up

Reedley Library ..... \$ 803,000..... Facility start up

### **Other Financing Uses**

- Operating Transfers Out to the Public Works Capital Projects Division recommended at \$22,790,000 represent a less than 1% (\$54,000) decrease from the FY 2019-20 Adopted Budget based on partial payment of architectural fees for the Clovis Regional Library. These funds are for architect and construction costs for the new Clovis Regional and Reedley Library branches. Construction is anticipated to begin in FY 2020-21.

- **Buildings Recommended funding includes:**

Clovis Regional Library .....\$14,080,000..... Construction

Clovis Regional Library ..... \$920,000..... Phase II Architectural Fees

Reedley Branch Library..... \$7,040,000..... Construction

Reedley Branch Library ..... \$ 750,000..... Architectural Fees

## **SUMMARY OF REVENUES**

- No revenues are associated with this budget. There is no Net County Cost associated with this budget.
  - The use of the County Library's Fund Balance (\$25,199,000) represents the following designation for Capital Outlay projects:
    - Clovis Regional Library - \$16,606,000
    - Reedley Library - \$8,593,000

## **PENDING FACTORS**

Implementation of a facilities replacement and building improvement plan will continue over multiple years with efforts to address existing needed library improvements, place libraries in the future Highway City Community Development Center and new West Hills Community College District.

In June 2017, the Department entered into a 99-year ground lease for construction of a new Library to replace the current Teague Library space located in the community center. It is anticipated the initial planning phases for the new Teague Library will begin within the next three years. The current Highway City land lease allows for future construction of a 5,000 square foot facility located immediately behind Highway City Community Center.

In January 2019, the Department entered into an agreement with the West Hills Community College District for a shared use library. The library will be approximately 5,000 square feet and located in the new West Hills North District Center campus to replace the Firebaugh branch. Construction is estimated for completion in 2022. The new library will allow the Department to relocate from the current Firebaugh location.

The Department will return to the Board to designate funds as they become available for these capital projects prior to any commitments.



**DPH - Emergency Medical Services  
BUDGET 5244  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,403,339	\$ 769,691	\$ 662,358	\$ (107,333)	-14%
Other Financing Uses	129,050	129,050	119,718	(9,332)	-7%
Total Appropriations	\$ 1,532,389	\$ 898,741	\$ 782,076	\$ (116,665)	-13%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 890,810	\$ 845,909	\$ 725,749	\$ (120,160)	-14%
Rev From Use of Money & Prop	33,123	4,000	56,327	52,327	1308%
Total Revenues	\$ 923,933	\$ 849,909	\$ 782,076	\$ (67,833)	-8%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 608,456</b>	<b>\$ 48,832</b>	<b>\$ -</b>	<b>\$ (48,832)</b>	<b>-100%</b>
(Decrease-Use of) Available Fund Balance	(608,456)	(48,832)	-	48,832	-100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **DPH - EMERGENCY MEDICAL SERVICES FUND – 5244**

### **FUNCTION**

The Emergency Medical Services (EMS) Fund is administered by the Department of Public Health for the purpose of addressing uncompensated care costs of hospitals and physicians using court-imposed penalty assessments. The funding authority to establish this fund is the Board of Supervisors, February 28, 1989, Resolution 89-807, pursuant to the California Health and Safety Code, Section 1797.98a. [Senate Bill 12 (Chapter 1240, Statutes of 1987) and Senate Bill 612 (Chapter 945, Statutes of 1988)].

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$782,076 represents a 13% (\$116,665) decrease from the FY 2019-20 Adopted Budget due to the Department's fiscal intermediary contractor processing some outstanding physician and physician group claims in FY 2019-20. Revenues recommended at \$782,076 represent an 8% (\$67,833) decrease from the FY 2019-20 Adopted Budget based on current trend.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$662,358 represent a 14% (\$107,333) decrease from the FY 2019-20 Adopted Budget primarily due to the fiscal intermediary work completed in FY 2019-20.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$662,358 represents a 14% (\$107,333) decrease from the FY 2019-20 Adopted Budget primarily due to the processing of outstanding claims in FY 2019-20 by the Department's fiscal intermediary.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$782,076 and represent an 8% (\$67,833) decrease over the FY 2019-20 Adopted Budget.
- The Fund receives revenue from court-imposed penalty assessments.
  - Estimated Beginning Fund Balance on July 1, 2020 is \$178,106.
  - Use of Fund Balance is \$0.
  - Estimated Ending Fund Balance on June 30, 2021 is \$178,106.





**PW&P - Roads  
BUDGET 4510  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 21,712,408	\$ 28,502,239	\$ 30,148,281	\$ 1,646,042	6%
Services and Supplies	37,589,218	64,486,981	58,983,916	(5,503,065)	-9%
Other Financing Uses	-	-	1,500,000	1,500,000	100%
Capital Assets	293,617	4,680,000	900,600	(3,779,400)	-81%
Total Appropriations	\$ 59,595,243	\$ 97,669,220	\$ 91,532,797	\$ (6,136,423)	-6%
<b><u>Revenues</u></b>					
Taxes	\$ 3,965,366	\$ 9,517,316	\$ 10,396,790	\$ 879,474	9%
Licenses, Permits & Franchises	717,800	615,000	618,000	3,000	0%
Rev From Use of Money & Prop	339,537	300,000	300,000	-	0%
Intergovernment Revenues - St	38,019,197	42,840,102	41,986,468	(853,634)	-2%
Intergovernment Rev-Federal	8,866,103	28,633,000	17,625,000	(11,008,000)	-38%
Intergovernment Revenue-Other	8,384	300,000	-	(300,000)	-100%
Charges For Services	1,690,091	1,532,500	6,290,588	4,758,088	310%
Miscellaneous Revenues	73,492	-	-	-	0%
Other Financing Sources	445,963	1,252,113	540,957	(711,156)	-57%
Total Revenues	\$ 54,125,933	\$ 84,990,031	\$ 77,757,803	\$ (7,232,228)	-9%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 5,469,310</b>	<b>\$ 12,679,189</b>	<b>\$ 13,774,994</b>	<b>\$ 1,095,805</b>	<b>9%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(5,469,310)	(10,709,689)	(13,774,994)	(3,065,305)	29%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ 1,969,500</b>	<b>\$ -</b>	<b>\$ (1,969,500)</b>	
	Budgeted 2018-19	Current 2019-20	Recommended 2020-21	Increase/ (Decrease)	
Position Summary	246	247	247	-	

## **PW&P - ROADS – 4510**

### **FUNCTION**

The Public Works and Planning Department Roads budget supports the implementation of specified road and bridge improvement projects, and the maintenance and operation of the County roads. The 3,485 miles of county roads represent the largest County road system in California. The primary function of the Design, Construction, and Maintenance and Operations Divisions is to provide for administration, maintenance, operations, rehabilitation, and reconstruction of roads, bridges, and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The three Divisions provide engineering and construction services for Special Districts, County Service Areas, and other County departments.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$91,532,797 represents a 6% (\$6,136,423) decrease from the FY 2019-20 Adopted Budget. Revenues recommended at \$77,757,803 represent a 9% (\$7,232,228) decrease from the FY 2019-20 Adopted Budget. A portion of available Fund Balance in the amount of \$13,774,994 is budgeted to balance the FY 2020-21 Recommended Budget. Staffing is recommended at 247 positions, the same as the current staffing level.

### **GOAL SETTING**

#### **Goal**

##### **FY 2020-21**

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in calendar year 2020. Future cost reductions will be realized by:
- Further reduction in future Worker's Compensation charges assigned to the Department;
- Further reduction in Liability Costs as some of the Department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in Overtime and Extra-Help costs incurred as a result of coverage for employees away from work due to injury; and
- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Outcome(s)/Result(s):** Attainment of this goal will be measured by keeping the number of lost days to less than 200 and less than 19 recordable incidents for calendar year 2020.

##### **FY 2019-20**

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2019-20. Future cost reductions will be realized by:
- Further reduction in future Worker's Compensation charges assigned to the Department;
- Further reduction in Liability Costs as some of the Department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in Overtime and Extra-Help costs incurred as a result of coverage for employees away from work due to injury; and

- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Performance Metric:** Attainment of this goal was measured by attempting to keep the number of lost days to less than 220 and less than 18 recordable incidents for the 2019 calendar year. The Department did not meet its goal for lost days in which there were 255 or for recordable incidents in which there were 20.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The 2019 Federal Transportation Improvement Program includes \$108 million dollars in Federally funded projects with over \$78 million from the Highway Bridge Program, and \$15 million from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program. The Department continues to have a large number of projects in the design phase. More than 20 Federally funded bridge replacements are scheduled to be constructed over the next five years.

### **Road Maintenance**

The Road Maintenance and Operations Division is responsible for preserving the existing public road system as a safe and efficient guideway for servicing private vehicles, public transit and commercial vehicles. Below is a list of projects for FY 2020-21:

- Maintenance of private roads in the County Service Areas (CSAs) include appropriations of \$240,000.
- Contract Preventative Maintenance projects are recommended at \$12,150,000. Included in this amount is:
  - \$1,950,000 to provide approximately 40 miles of preservation treatments (Chip and Slurry Seals).
  - \$4,200,000 for a 4.8-mile overlay project funded by SB 1 Road Repair and Accountability Act of 2017.
  - \$3,500,000 to fund half of the construction for the CMAQ and STBG funded Lincoln Avenue Cold-in-Plant Recycling Project (the remainder will be expended in FY 2021-22).
  - Funding is also included for the McCall – 180 to Ashlan Overlay project in the amount of \$2,500,000, and \$4,619,000 is included for Day Labor Rehabilitation projects for approximately 38 miles of County maintained road segments.
  - Routine Road Maintenance Activities in the amount of \$1,700,000 include pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal. The allocation of expenditures to the various general maintenance categories can vary in any given year.
  - Traffic Safety and Operations provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right-of-way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities. This also includes the Traffic Census (traffic count program) section in the Maintenance and Operations Division.

### **Road and Bridge Construction**

Major projects for FY 2020-21 include:

- Construction of five bridge replacement projects: Fresno Canal on McKinley (\$1,600,000), James Bypass on Manning (\$5,300,000), San Joaquin River Bridge at Italian Bar (\$7,500,000), Sand Creek on Ennis (\$1,800,000), Reedley Main Canal on Englehart (\$1,700,000), all split between two fiscal years.
- Pedestrian Projects include: Laton Pedestrian and Drainage Improvements (\$2,300,000), Fancher Creek Bridle Trail (\$750,000), and Lost Lake Nature Trail (\$400,000).

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$30,148,281 represent a 6% (\$1,646,042) increase over the FY 2019-20 Adopted Budget due to increases in retirement, overtime and risk management rates.

### **Services and Supplies**

- Services and Supplies recommended at \$58,983,916 represent a 9% (\$5,503,065) decrease from the FY 2019-20 Adopted Budget primarily due to decreases in Federal projects.

Recommended funding includes:

- Account 7101 General Liability Insurance recommended at \$2,596,697 represents a 35% (\$679,312) increase over the FY 2019-20 Adopted Budget due to increased rates provided by Risk Management.
- Account 7220 Maintenance Buildings and Grounds recommended at \$1,172,700 represents a 36% (\$310,200) increase over the FY 2019-20 Adopted Budget due to additional planned repairs at various Road yards.
- Account 7296 Data Processing Services recommended at \$1,254,865 represents a 74% (\$533,865) increase over the FY 2019-20 Adopted Budget due to new rates provided by the Internal Services Department and the anticipated purchase of additional hardware and software in FY 2020-21.
- Account 7345 Facilities Operations and Management recommended at \$462,394 represents a 54% (\$162,394) increase over the FY 2019-20 Adopted Budget due to new rates provided by the Internal Services Department.
- Account 7355 Operating Leases Equipment recommended at \$310,000 represents a 38% (\$190,000) decrease from the FY 2019-20 Adopted Budget due to a decrease in projected equipment rental related to the purchase of the prior rented road equipment.
- Account 7370 Contracts-Roads recommended at \$24,826,169 represents a 26% (\$8,798,831) decrease from the FY 2019-20 Adopted Budget due to the completion of various Federal projects.
- Account 7416 Trans and Travel County Garage recommended at \$6,143,000 represents a 23% (\$1,163,000) increase over the FY 2019-20 Adopted Budget due an increase in charges from Fleet Services.

### **Other Financing Uses**

- Operating Transfer Out for Capital Assets recommended at \$1,500,000, represent a 100% increase over the FY 2019-20 Adopted Budget for the purchase of various Road equipment.

### **Capital Assets**

- Capital Assets recommended at \$900,600 represent an 81% (\$3,779,400) decrease from the FY 2019-20 Adopted Budget due to accounting for various Road equipment purchases in the Operating Transfers Out account that were previously accounted for in the Capital Asset account.

- (1) Right of Way-Permanent...\$672,600..... Design.....Program #91267
- (1) Right of Way-Temporary .....\$70,000..... Design.....Program #91276
- (1) Total Station Trimble.....\$36,000.....New-Const.....Program #91639
- (2) GPS Receiver.....\$70,000.....Replacement-Const.....Program #91640
- (1) ASTM Auto Hammer.....\$10,000. .... Replacement-Const.....Program #91641
- (1) Direct Shear Mods .....\$6,000 ..... New-Const.....Program #91642
- (2) Changeable Message Signs...\$36,000..... New-Maint & Op..... Program #91643

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$77,757,803 and represent a 9% (7,232,228) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in reimbursements from Federal projects.

Recommended funding includes:

- Taxes recommended at \$10,396,790 represent a 9% (\$879,474) increase over the FY 2019-20 Adopted Budget primarily due to an increase in budgeted Local Transportation Tax to more accurately represent actual receipts over the last three years.
- Intergovernmental Revenue - Federal recommended at \$17,625,000 represents a 38% (\$11,008,000) decrease from the FY 2019-20 Adopted Budget due to ongoing Federal projects that have not yet been completed or reimbursed and are not expected to be completed or reimbursed this year.
- Charges for Services recommended at \$6,290,588 represent a 310% (\$4,758,088) increase over the FY 2019-20 Adopted Budget due to a pending agreement with the Fresno County Transportation Authority for the Golden State Boulevard Corridor project.
- Other Financing Sources recommended at \$540,957 represents a 57% (\$711,156) decrease from the FY 2019-20 Adopted Budget primarily due to the reimbursement of Public Facility Fees for completed projects received in the prior year.
- Estimated Beginning Fund Balance on July 1, 2020 is \$37,419,763.
- A portion of available Fund Balance (\$13,774,994) will be used to balance the FY 2020-21 Recommended Budget.
- Estimated Ending Fund Balance on June 30, 2021 is \$23,644,769.

### **PENDING FACTORS**

Currently, FY 2020-21 gas tax revenues (SB 1, HUTA) are projected to slightly increase while transportation sales tax revenues (Measure C) are estimated to slightly decrease from FY 2019-20. The full impact of the COVID-19 Public Health Emergency and corresponding economic downturn is unknown at this time.

**PW&P - ROADS - 4510**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0224	Assistant Director of Public Works & Planning	C	1	1	\$ 154,108
1105	Engineer II	2747	9	9	691,833
1117	Right of Way Agent III	2397	1	1	68,148
1130	Engineering Aide	1162	4	4	124,218
1132	Engineering Technician I	1719	11	11	527,203
1133	Senior Engineering Technician	2204	18	18	1,254,170
1134	Senior Engineer	3338	5	5	479,168
1135	Engineer I	2290	6	6	376,828
1137	Engineer III	3015	7	7	656,931
1138	Right of Way Agent I	1742	1	1	46,555
1140	Engineering Technician II	1922	22	22	1,241,088
1146	Right of Way Agent II	2124	2	2	115,139
1147	Field Survey Supervisor	2418	3	3	217,869
1148	Supervising Engineer	3673	5	5	563,901
1149	Chief of Field Surveys	3228	1	1	102,278
1150	Public Works Division Engineer	D	2	2	255,969
1163	Supervising Right of Way Agent	2620	1	1	81,018
1175	Planner I	1873	3	3	151,138
1178	Senior Planner	2995	2	2	179,588
2291	Staff Analyst I	1876	3	3	161,317
2292	Staff Analyst II	2080	1	1	65,909
2293	Staff Analyst III	2403	2	2	139,994
2294	Senior Staff Analyst	F	3	3	251,459
2318	Deputy Director of Public Works	C	1	1	142,568
3080	Office Assistant III	1215	1	1	35,729
3125	Office Assistant I	969	2	2	56,310
3160	Administrative Assistant III	1496	2	2	99,221
3622	Program Technician II	1666	3	3	141,363
5409	Road Equipment Operator Trainee	1361	6	6	225,758
5410	Road Equipment Operator I	1596	23	23	1,033,364
5415	Road Equipment Operator II	1846	60	60	3,377,925
5420	Road Maintenance Supervisor	2254	9	9	620,343
5425	Road Operations Lead Supervisor	1975	11	11	722,251
5430	Road Superintendent	2516	2	2	159,505
5435	RMO Division Manager	D	1	1	129,990
5445	Traffic Maintenance Supervisor	2244	1	1	61,909
5448	Traffic Equipment Operator Trainee	1130	4	4	132,091
5450	Traffic Equipment Operator I	1377	3	3	115,318
5455	Traffic Equipment Operator II	1542	3	3	146,574
5460	Traffic Operations Lead Supervisor	1850	1	1	48,988
8065	Director of Public Works & Planning	B	1	1	189,305
<b>Subtotal</b>			<b>247</b>	<b>247</b>	<b>\$ 15,344,341</b>
	Auto Allowance				7,800
	Professional License Incentive				14,040
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 15,366,181</b>





**PW&P - Fish and Game Propagation  
BUDGET 4350  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 2,784	\$ 9,485	\$ 5,946	\$ (3,539)	-37%
Total Appropriations	\$ 2,784	\$ 9,485	\$ 5,946	\$ (3,539)	-37%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 2,216	\$ 6,750	\$ 2,500	\$ (4,250)	-63%
Rev From Use of Money & Prop	165	135	135	-	0%
Total Revenues	\$ 2,381	\$ 6,885	\$ 2,635	\$ (4,250)	-62%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 403</b>	<b>\$ 2,600</b>	<b>\$ 3,311</b>	<b>\$ 711</b>	<b>27%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(403)	(2,600)	(3,311)	(711)	27%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **PW&P - FISH AND GAME PROPAGATION FUND – 4350**

### **FUNCTION**

The Public Works and Planning Department administers the Fish and Game Propagation Fund, with input from the County Recreation and Wildlife Commission (Commission), to finance projects and activities related to the conservation and propagation of wildlife. The funding authority to establish the Fund is California Fish and Game Code, Section 12012, which requires that 50% of all funds collected for violations be transmitted to the County Fish and Game Propagation Fund to be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Commission and the Department.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$5,946 represents a 37% (\$3,539) decrease from the FY 2019-20 Adopted Budget primarily due to a decrease in the amount of Countywide Cost Allocation Plan charges. Revenues recommended at \$2,635 represent a 62% (\$4,250) decrease from the FY 2019-20 Adopted Budget resulting from a decrease in fish and game fines. Projects totaling \$5,750 are recommended by the Commission for three organizations for planned wildlife conservation and propagation activities in FY 2020-21.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$5,946 represent a 37% (\$3,539) decrease from the FY 2019-20 Adopted Budget due to the amount of the projects recommended by the Commission for FY 2020-21.

Recommended funding includes:

- Critter Creek Wildlife Station recommended at \$4,000 for the purchase of materials to build an enclosure, known as a flight cage, to house birds of prey.
- Central Valley Sportsman's Club recommended at \$1,750 to sponsor an annual fishing derby at Woodward Park that allows County area children the opportunity to catch fish and promote outdoor recreation.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$2,635 and represent a 62% (\$4,250) decrease from the FY 2019-20 Adopted Budget due to decreased fish and game fines.
  - Estimated Beginning Fund Balance on July 1, 2020 is \$11,098.
  - A portion of Fund Balance in the amount of \$3,311 will be required to balance the FY 2020-21 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2021 is \$7,787.





**PW&P - Off-Highway License  
BUDGET 7920  
Special Revenue Fund**

	Actual 2018-19	Adopted 2019-20	Recommended 2020-21	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 129	\$ 150	\$ 131	\$ (19)	-13%
Total Appropriations	\$ 129	\$ 150	\$ 131	\$ (19)	-13%
 <u>Revenues</u>					
Rev From Use of Money & Prop	\$ 2,161	\$ 1,000	\$ 1,800	\$ 800	80%
Intergovernment Revenues - St	13,452	11,200	10,000	(1,200)	-11%
Total Revenues	\$ 15,613	\$ 12,200	\$ 11,800	\$ (400)	-3%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (15,484)</b>	<b>\$ (12,050)</b>	<b>\$ (11,669)</b>	<b>\$ 381</b>	<b>-3%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	15,484	12,050	11,669	(381)	-3%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **PW&P - OFF-HIGHWAY LICENSE – 7920**

### **FUNCTION**

The Public Works and Planning Department, with input from the County Recreation and Wildlife Commission (Commission), administers the Off-Highway License Fund for the acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. The funding authority to establish the Fund is the Off-Highway Vehicle Law of 1971, which requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The California Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence.

### **OVERVIEW**

The FY 2020-21 Recommended Budget of \$131 represents a 13% (\$19) decrease from the FY 2019-20 Adopted Budget due to decreased Internal Services Department charges. Revenues are recommended at \$11,800 and represent a 3% (\$400) decrease from the FY 2019-20 Adopted Budget. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. Funding for programs are based on funds available and approved by the Commission.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$11,800 and represent a 3% (\$400) decrease from the FY 2019-20 Adopted Budget.
  - Estimated Beginning Fund Balance on July 1, 2020 is \$125,168.
  - A Fund Balance increase in the amount of \$11,669 is projected for FY 2020-21.
  - Estimated Ending Fund Balance on June 30, 2021 is \$136,837.





Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
CAO	1020	0021	17000	<b>Criminal Justice Facility Construction Fund</b> The Criminal Justice Facility Construction Fund (CJFCF) is administered by the County Administrative Office for the purpose of assisting the County in construction, reconstruction, expansion, improvement, operation, or maintenance of county criminal justice and court facilities, and for improvement of criminal justice automated information systems. The funding authority to establish this Special Revenue Fund is by Board of Supervisors' Resolution, on December 13, 1983, pursuant to California Government Code Title 8, Article 2, Allocation of Penalties, Section 76101.	\$ -	\$ 1,526,953	\$ 1,526,953	\$ -
CAO	3451	0009	10023	<b>Community Recidivism Reduction Grant Funds</b> The Community Recidivism Reduction is a grant that was funded by the California Board of State and Community Corrections (BSCC). The Budget Act of 2014 allocated \$8 million in one-time funding to the BSCC for local Community Recidivism Reduction Grants (CRRG); Fresno County's CRRG allocation was \$250,000. The Budget Act of 2015 allocated \$4 million in one-time funding to the CRRG; the County's CRRG allocation was \$125,000. Legislation mandates the County collaborate with the local Community Corrections Partnership and develop a competitive grant program with the intent to fund community recidivism and crime reduction services provided by local non-governmental entities with individual grants not to exceed \$50,000. The last agreement expired as of 6/30/19. The remaining funds need to be returned back to the State based on Penal Code Section 1233.10 (f), which states any unused funds including interest earned shall revert to the state General Fund.	\$ 1,000	\$ -	\$ 1,000	\$ -
ACTTC	1031	0026	91019	<b>ACTTC Disaster Claiming</b> To deposit funds received from CARES Act and any future FEMA or other revenues received to the County as a whole for disaster recovery.	\$ 65,257,399	\$ 16,438,000	\$ 81,695,399	\$ -
Assessor-Recorder	1040	0035	17050	<b>ASSESSOR AB -818</b> The Assessor Property Tax Administration Program Fund, also referred to as Assembly Bill (AB) 818, is administered by the County Assessor-Recorder for the purpose of enhancing the property tax administration system. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors' Resolution, November 14, 1995, pursuant to Section 95.35 of the California Revenue and Taxation Code, which established the PTAP grant program. The budgeted revenue consists of interest only.	\$ 3,485,291	\$ 73,000	\$ 20,000	\$ 3,538,291
Assessor-Recorder	1041	0035	17051	<b>SSN Truncation</b> The Recorder Social Security Number (SSN) Truncation fund, administered by the County Assessor-Recorder, is to provide funding for the cost of truncating Social Security Numbers on publically available documents. In 2007, Assembly Bill 1168 was signed into law to protect against identity theft by requiring local agencies to redact SSN from records prior to disclosing them to the public. The provisions applied to all documents recorded since 1980. The law authorized the County to establish an additional \$1 fee to fund implementation and ongoing operation of the program. The funding authority to establish the special revenue fund is the Board of Supervisors Resolution 07-641, pursuant to the California Government Code Section 27361 (d). The Recorder's office no longer collects this fee and the budgeted revenue consists of interest only.	\$ 401,783	\$ 8,000	\$ 50,000	\$ 359,783
Assessor-Recorder	1042	0035	17052	<b>MICROGRAPHICS STORAGE FUND</b> The Recorder Micrographics Storage Fund is administered by the County Assessor-Recorder for the conversion of document storage to micrographics or digitization. The funding authority to establish the fund is the Board of Supervisors pursuant the California Government Code section 27361 4(a). The GC authorizes for an additional fee of \$1 per recorded instrument to be collected. The Recorder's office no longer collects this fee and the budgeted revenue consists of interest only.	\$ 605,502	\$ 12,000	\$ 95,000	\$ 522,502
Assessor-Recorder	1043	0035	17053	<b>ERDS (ELECTRONIC RECORDING)</b> The Electronic Recording Delivery System (ERDS) fund is administered by the Assessor-Recorder to provide funding for the cost of regulation of the ERDS. The California Electronic Recording Transaction Network Authority (CERTNA) ( the Authority) was established on June 1, 2007, as unifying umbrella agency to coordinate the service desires of the Counties of Fresno, Kern and San Bernardino and enable certain lead counties to jointly develop implement and support Assembly Bill 578 compliance system to be known as the CERTNA. As of June 30, 2017, a total of fifteen counties had joined the authority, including ten member counties as the governing counties and five client counties. The ERDS fund was set up for providing funding for the cost of regulation of the ERDS by imposing a fee in an amount up to and including \$1 for each instrument that is recorded by the County. The funding authority to establish this special revenue fund is California Government Code Section 27397.	\$ 985,297	\$ 183,000	\$ 125,000	\$ 1,043,297
Assessor-Recorder	1044	0035	17054	<b>RDS (RECORD DOCUMENTS SYSTEM)</b> The Record Documents System fund is administered by the Assessor-Recorder for the purpose of providing funding for modernization of the County's system of recorded documents. One dollar for recording the first page and one dollar for each additional page shall be available solely to support, maintain, improve, and provide for the full operation for modernization, creation, retention, and retrieval of information in each County's system of recorded documents. The funding authority to establish the fund is California Government Code Section 27361(c).	\$ 15,753,013	\$ 1,120,000	\$ 9,341,661	\$ 7,531,352

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Assessor-Recorder	1045	0035	17055	<b>SECURITY PAPER</b> The Security Paper fund is administered by the County Assessor-Recorder for purpose of acquisition of special banknote paper on which copies of official vital records are printed. The special paper is a sign of authenticity and security of the record copy. Statutory law requires the Recorder to issue certified copies of birth, death or marriage records on chemically sensitized security paper, which must be secured, logged and accounted for to maintain the integrity of the documents. The law authorizes a fee to be collected to offset these expenses and this fund retains the fee collected for this purpose. The funding authority to establish the fund is California Health and Safety Code Section 103525.5.	\$ 201,218	\$ 19,000	\$ 20,000	\$ 200,218
Assessor-Recorder	1046	0035	17056	<b>VITAL &amp; HEALTH STATISTICS FEE</b> The Vital and Health Statistics Fee fund is administered by the Assessor-Recorder for the modernization of vital record operations, including improvement, automation, and technical support of vital record systems. The fees are also used for the improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate. The funding authority to establish this fund is California Health and Safety Code Section 103625(f). The 45% of fee collected is transmitted to the State Registrar and the remainder is deposited into the local fund to be used to offset expenses for the modernization and improvement of vital record operations to enhance service to the public.	\$ 1,452,175	\$ 126,000	\$ 280,000	\$ 1,298,175
Assessor-Recorder	1049	0035	17059	<b>SSCAP</b> The State Supplementation of County Assessors Program (SSCAP) administered by County Assessor-Recorder is designed to enhance the local property assessment effort by assisting the County Assessor in the improvement of the quality and timeliness of assessments & other assessor duties. The funding authority to establish the fund is by Board of Supervisors resolution on October 23, 2018, pursuant to California Revenue & Taxation Code Section 95.5.	\$ 331,500	\$ 765,000	\$ 150,000	\$ 946,500
Behavioral Health	1050	0040	17100	<b>Community Services Supports Local Prudent Reserve</b> -Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. -Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.  * Cash balance transfers (\$8.1m) will be completed to Fund 0040, subclass 17101	\$ 8,386,822	\$ 1,694,641	\$ -	\$ 10,081,463
Behavioral Health	1051	0040	17101	<b>CSS (Community Services Supports)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults, and older adults. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.  * Includes \$8.1m cash transfer from Fund 0040, subclass 17100	\$ 35,742,878	\$ 44,181,232	\$ 79,924,110	\$ -
Behavioral Health	1052	0040	17102	<b>PEI (Prevention and Early Intervention)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to focus on interventions and programs for individuals across their life span prior to the onset of a serious emotional, behavioral, or mental illness. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.  * Includes \$1.5m cash transfer from Fund 0040, subclass 17104	\$ 5,816,644	\$ 11,057,433	\$ 16,874,077	\$ -
Behavioral Health	1053	0040	17103	<b>INN (Innovations)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults and older adults. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 10,578,484	\$ 2,906,660	\$ 13,485,144	\$ -

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Behavioral Health	1054	0040	17104	<b>Prevention &amp; Early Intervention Prudent Reserve</b> -Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. -Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.  * Cash balance transfers (\$1.5m) will be completed to Fund 0040, subclass 17102	\$ 1,694,641	\$ -	\$ 1,694,641	\$ -
Behavioral Health	1055	0040	17105	<b>Capital Facilities</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds can be utilized for the delivery of services to individuals with mental illness and their families or for administrative offices; or can be used to purchase a capital asset which increases the County Mental Department's infrastructure on a permanent basis. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 15,201,292	\$ -	\$ 5,201,929	\$ 9,999,363
Behavioral Health	1056	0040	17106	<b>Education and Training</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to promote consumer employability and remedy the shortage of staff available to address serious mental illness pursuant to California Welfare and Institutions Code, Division 5, Part 3.1, Section 5820(a) and (b). -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 330,564	\$ 1,500,000	\$ 1,830,564	\$ -
Behavioral Health	1058	0040	17108	<b>SMI Housing Allocation</b> To track the use of housing funds provided to the County under budget Act Item 4260-118-0001, related to the provision of services for individuals with serious mental illness who are, or are at risk of homelessness.	\$ 576,894	\$ -	\$ 576,894	\$ -
Behavioral Health	1059	0040	17109	<b>No Place Like Home</b> To track the use of No Place Like Home funds originating from California Proposition 2 that was approved by voters in 2018. These funds must be used to acquire, design, construct, rehabilitate, or preserve permanent supportive housing for persons who are experiencing homelessness, chronic homelessness or who are experiencing homelessness, and who are in need of mental health services.	\$ 151,497	\$ -	\$ 151,497	\$ -
Behavioral Health	1060	0041	17110	<b>Proposition 36 (2000)</b> -Utilized to track and monitor the Substance Abuse and Crime Prevention Act (SACPA) fines, fees and interest. -Revenue Source: Established by Proposition 36: Substance Abuse and Crime Prevention Act of 2000 codifying California Penal Code, sections 1210 and 3063.1 and California Health and Safety Code, sections 111999.4-111999.13, which collects client fees and deposit into this fund.	\$ -	\$ -	\$ -	\$ -
Behavioral Health	1061	0041	17111	<b>Alcohol Abuse Ed &amp; Prev-SB920</b> -For collecting certain fines for violations and conviction of alcohol and/or drug related offenses to fund Substance Use Disorder Prevention and Treatment programs. Senate Bill 920 (Chapter 89, Statutes of 1991) established the Alcohol Abuse Education and Prevention Penalty Assessment ordered through the Superior Court for alcohol and/or drug related convictions and are deposited into the Fund. -Funding Source: Established by California Penal Code, section 1463.25	\$ 26,011	\$ 64,690	\$ 90,701	\$ -
Behavioral Health	1062	0041	17112	<b>Alcoholism Rehab-Statham Funds</b> -To fund substance use disorder treatment programs for clients with a primary diagnosis of alcoholism and can be used for alcohol only clients. -The Fund is used for a portion of the County-operated Pathways to Recovery – Substance Abuse Program and is based on the percentage of alcohol only clients in the program and program cost.E22 -Funding Source: Established by California Penal Code, Section 1463.16 and Vehicle Code Sections 23103, 23104, 23152 and 23153.	\$ 1,070,900	\$ 1,554,535	\$ 2,625,435	\$ -

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Behavioral Health	1063	0041	17113	<b>Alcohol Assessment</b> -Utilized for substance use disorder services. The funding is received through an assessment of not more than \$100 upon every fine, penalty or forfeiture imposed and collected by the courts for a violation of California Vehicle Code, Section 23103, when ordered to participate in a County alcohol and substance use disorder assessment program per Vehicle Code, Section 23647. -The funding is eligible for any services or costs within Behavioral Health and has been selected for use in establishing the expansion of substance use disorder residential services in preparation of the Drug Medi-Cal Organized Delivery System Waiver implementation anticipated in the second quarter of FY 2018-19.. -Funding Source:19: Established by Vehicle Code, Section 23649.	\$ 1,318,564	\$ 1,267,172	\$ 2,585,736	\$ -
Behavioral Health	1064	0041	17114	<b>Drug Medi-Cal County Admin</b> -For withholding up to 10% of the Drug Medi-Cal claims to offset the administrative costs of the program. -Funding Source: Established by California Welfare and Institutions Code, Section 14021.9.	\$ -	\$ -	\$ -	\$ -
Behavioral Health	1065	0041	17115	<b>SAPT Block Grant (Federal)</b> -For services provided with the Federal Block Grant Allocation from Substance Abuse and Mental Health Services Administration distributed through California Department of Health Care Services. The Federal funding has been available through a contract with the State since 1996 and can be used for a variety of substance use disorder services but, must include at least a 20% set-aside for prevention services in addition to specific allocations for adolescent and youth treatment, Human Immunodeficiency Virus (HIV) case management and perinatal services. -To fund contracts with ten non-profit providers for detoxification services, outpatient drug-free and residential services, a portion of the Assembly Bill 109 (Chapter 15, Statutes of 2011) Public Safety Realignment treatment contract, and part of the County's outpatient Pathways to Recovery Program. -Funding Source: Established pursuant to U.S. Code, Title 42 and the Code of Federal Regulations, Title 45.	\$ 2,106,188	\$ -	\$ 2,106,188	\$ -
Behavioral Health	1066	0041	17116	<b>Driving Under the Influence / Penal Code 1000</b> -Utilized for fees collected by alcohol and other drug education and counseling services for a person whose license to drive has been administratively suspended or revoked for, or who is convicted of, driving under the influence of alcohol. -Revenue Source: Established by California Penal Code, section 1000 deferred entry of judgement fees and Health and Safety Code section 11837.3(a)(1), which authorizes a county to have a program that shall be self-supporting through fees collected from program participants deposited into this fund.	\$ 2,104,714	\$ 174,342	\$ 2,279,056	\$ -
Behavioral Health	1067	0041	17117	<b>Restricted-Substance Abuse Local Assistance</b> -Utilized for substance abuse treatment services for youthful offenders. -Revenue Source:13:13Established by Senate Bill 1020: Public Safety Realignment (2012), the Local Revenue Fund 2011 where specified tax revenues are deposited and are continuously appropriated for the provision of public safety services, in this instance, the Behavioral Health Subaccount pursuant to Government Code, section 30025.	\$ 849,057	\$ 12,894	\$ 861,951	\$ -
Behavioral Health	1068	0041	17118	<b>SB 82 Prog Funding-Sub Abuse</b> -For funding an expansion of County-funded residential bed slots. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. -The funding is eligible for services or costs within Behavioral Health. In preparation of the Drug Medi-Cal Organized Delivery System Waiver implementation anticipated in the second quarter of FY 2017-18, the funding will be used to pay for an expansion of County-funded residential bed slots. -Funding Source: Established by Welfare and Institutions Code, Section 5848.5	\$ 481,277	\$ 10,139	\$ 491,416	\$ -
Behavioral Health	1069	0041	17119	<b>SD &amp; EPSDT Advance</b> -For holding sufficient funding to offset several paybacks should the Department be invoiced during the year by the State. The Fund is primarily derived from Medi-Cal and Medi-Cal Administrative Activities (MAA) for the cost report years still subject to audit under California Welfare and Institutions Code, Sections 14170(a) and 14172.5. After an audit examination pursuant to Welfare and Institutions Code, Sections 10722 and 14170, the Department shall issue the first statement of account status or demand for repayment. The California Department of Health Care Services shall not begin liquidation of the overpayment until 60 days after issuance of the first statement of account status or demand for repayment. -anticipated audit paybacks for FY 2008-09 Medi-Cal Administrative Activities and FY 2009-10 Short-Doyle Medi-Cal payments	\$ 16,847,762	\$ -	\$ 6,847,762	\$ 10,000,000

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Behavioral Health	1070	0041	17120	<b>SB 82 Rural Triage</b> -Funding rural triage services in the eastern and western parts of the County. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. -offsetting costs associated with providing rural mental health triage services in East and West Fresno County. Funding Source: Established by Welfare and Institutions Code, Section 5848.5.	\$ 277,423	\$ -	\$ 277,423	\$ -
Behavioral Health	1071	0041	17121	<b>Whole Person Care</b> Coordination of health, behavioral health, and social services, as applicable, in a patient-centered manner with the goals of improved beneficiary health and wellbeing through more efficient and effective use of resources. Integrating care for a particularly vulnerable group of Medi-Cal beneficiaries who have been identified as high users of multiple systems and continue to have poor health outcomes. Through collaborative leadership and systematic coordination among public and private entities, will identify target populations, share data between systems, coordinate care real time, and evaluate individual and population progress – all with the goal of providing comprehensive coordinated care for the beneficiary resulting in better health outcomes.	\$ 894,377	\$ -	\$ 894,377	\$ -
Behavioral Health	5245	0135	13045	<b>1991 Realign-Behavioral Health</b> -For funding community-based mental health programs, administered by county departments of mental health, including short- and long-term treatment, case management, and other services to seriously mentally ill children and adults. -For funding state hospital services for county clients, administered by the state Department of Mental Health (DMH), provide inpatient care to seriously mentally ill persons placed by counties, the courts, and other state departments, and -For funding Institutions for Mental Diseases (IMDs), administered by independent contractors, generally provide short-term nursing level care to the seriously mentally ill. -Funding Source: a half-cent increase in the state sales tax enacted in 1991 and through a dedicated portion of the Vehicle License Fees (VLF).	\$ 2,917,512	\$ 31,807,046	\$ 34,724,558	\$ -
County Clerk - Elections	1080	0050	17150	<b>Election Fees</b> The purpose of this fund is to account for fees collected for candidate statements as a pre-payment estimate. Once actual costs are determined, the candidates are either refunded any overpayment or billed for the difference. Revenues are transferred to the General Fund account for Elections. This fund is also used to account for fees collected for reimbursement of elections costs.	\$ 1,131,140	\$ 231,703	\$ 231,703	\$ 1,131,140
Child Support Services	1090	0055	17175	<b>Admin &amp; EDP Rev</b> The Admin & EDP Rev Fund is administered by the Department of Child Support Services for the purpose of depositing Federal and State child support administrative advances and program funding. Funding receive from the Federal and State are deposited into this fund and monies are to be transferred to the County General Fund for the administration of the child support program. The funding authority is California Family Code Section 17000 - 17804	\$ -	\$ 27,969,716	\$ 27,969,716	\$ -
District Attorney	1100	0060	17200	<b>Unfair Business Competition Lawsuits fund</b> The Unfair Business Competition Lawsuits Fund is administered by the District Attorney Consumer Protection unit for investigations and prosecutions of California's Consumer Protection laws, including implementation of judgements obtained from such prosecutions or investigations. The funding authority to establish this Special Revenue Fund is 2004 Proposition 64: Unfair Business Competition Lawsuits pursuant to Business and Professions Code, Sections 17200 and 17500.	\$ 253,825	\$ 1,219,316	\$ 1,219,316	\$ 253,825
District Attorney	1102	0060	17202	<b>Disability and Health Insurance Fraud Grant</b> The Disability and Health Insurance Fraud Grant Fund is administered by the District Attorney to investigate and prosecute disability and health insurance fraud. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, November 1, 2016, Resolution 16-418, pursuant to California Insurance Code, Section 1872.85.	\$ 85,878	\$ 183,653	\$ 183,653	\$ 85,878
District Attorney	1103	0060	17203	<b>Real Estate Fraud Fund</b> The Real Estate Fraud Fund is administered by the District Attorney to deter, investigate, and prosecute real estate fraud crimes. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, May 7, 2013, Resolution 13-156, pursuant to California Government Code, Section 27388.	\$ 1,286,785	\$ 720,000	\$ 1,068,198	\$ 938,587
District Attorney	1104	0060	17204	<b>Automobile Insurance Fraud Fund</b> The Automobile Insurance Fraud Fund is administered by the District Attorney for increased investigation and prosecution of fraudulent automobile insurance claims and economic automobile theft. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, December 6, 2016, Resolution 16-458, pursuant to California Insurance Code, Section 1872.8.	\$ 182	\$ 405,405	\$ 405,405	\$ 182
District Attorney	1107	0060	17207	<b>Workers Compensation Insurance Fraud Fund</b> The Workers' Compensation Insurance Fraud Fund is administered by the District Attorney to fund increased investigation and prosecution of Workers' Compensation Fraud, and willful failure to secure payment of Workers' Compensation, in violation of Section 3700.50 of the California Labor Code. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 1, 2016, Resolution 16-421, pursuant to California Insurance Code, Section 1872.83.	\$ 961	\$ 1,336,549	\$ 1,336,549	\$ 961

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
District Attorney	1108	0060	17208	<b>Identity Theft Fund</b> The Identity Theft Fund is administered by the District Attorney to investigate and prosecute identify theft cases in the County. The Fund is supported through a donation from the Table Mountain Rancheria. The funding authority to establish this Special Revenue Fund is Board of Supervisors, June 17, 2014, Resolution 14-223, pursuant to County Administrative Office Management Directive Chapter 762.12.	\$ -	\$ 121,332	\$ 121,332	\$ -
District Attorney	1111	0060	17211	<b>Federal Asset Forfeiture Fund</b> The Federal Asset Forfeiture Fund is administered by the District Attorney for law enforcement uses including, but not limited to, law enforcement investigations, training, equipment, travel, and transportation. The Comprehensive Crime Control Act of 1984 authorized Federal officials to implement a National Asset Forfeiture Program. As a participant in the United States (US) Department of Justice Equitable Sharing program, the percentage received is deposited in this Fund. The funding authority to establish this Special Revenue Fund is Title 21 US Code Section 881(e)(3). The Fund also includes South West Border Prosecution Initiative (SWBPI) monies for reimbursement of federally declined case prosecutions involving drug and alien smuggling cases. The SWBPI monies are not received yearly and due to change in the formula, the funds will not be applied for since it is no longer cost effective.	\$ 1,036,696	\$ 50,000	\$ 50,000	\$ 1,036,696
Social Services	1120	0065	17225	<b>Welfare Advanced Fund</b> The Welfare Advance Fund is administered by the Department of Social Services for the purpose of depositing all State and Federal welfare assistance and welfare administration revenue advances. This is essentially a clearing fund; counties are required to maintain separate accounts in a trust fund for welfare assistance and administration. All advances shall be deposited in this Fund and monies are to be transferred to the County General Fund on a basis of either actual or estimated State and Federal share of disbursements for aid and administration of welfare (social services) programs. The California Dept of Social Services provides the authority to establish a separate trust fund, pursuant to State of California Manual of Policies & Procedures, Division 25 – Fiscal Management & Control, Section 220.1.	\$ 10,000,000	\$ 481,298,977	\$ 481,298,977	\$ 10,000,000
Social Services	1121	0065	17226	<b>Children's Fund</b> The Children's Trust Fund (CTF) is administered by the Department of Social Services for the purpose of supporting child abuse prevention services in the community and funding child abuse prevention coordinating councils, along with child abuse and neglect prevention and intervention programs. The funding authority to establish this Special Revenue Fund is by AB 2994 (1983), Welfare and Institutions Code Section 18285. Welfare and Institutions Code Section 18966 established the CTF at the County level.	\$ -	\$ 246,000	\$ 246,000	\$ -
Social Services	1123	0065	17228	<b>Domestic Violence</b> The Domestic Violence Fund is administered by the Department of Social Services for funds generated by marriage license fees, court ordered debt revenue and court fines and fees imposed by the courts for domestic violence cases. 92% of the funds generated through fees are designated to be distributed to qualified shelter-based domestic violence programs within the County for the purpose of reducing incidents of domestic violence. In Fresno County, these revenues are designated to go the Marjaree Mason Center, Inc. A portion of the funds (8%) shall be retained by the County to fund administrative costs associated with the collection of marriage license fees and administration of the Domestic Violence Fund. The authority to establish this Special Revenue Fund is SB 1246 (1980), Welfare and Institutions Code, Sections 18290-18390.8.	\$ -	\$ 149,835	\$ 149,835	\$ -
Social Services	1124	0065	17229	<b>Children's Direct Donations</b> Funds received from various donations for families and child welfare are held in this fund. State and Federal funding allocations are maximized to offset child welfare expenditures. If there are expenditures that can not be funded, the Department of Social Services Director can request the Board's approval to utilize the funds.	\$ 1,374	\$ 7	\$ 1,381	\$ -
Social Services	1125	0065	17230	<b>Veterans Service Office Fund</b> The Veterans Service Office (VSO) Fund is administered by the Department of Social Services for the purpose of holding revenues from the State Department of Veterans Affairs for the Soldier Readiness Project and the FY 2013-14 One-Time Veterans Services Subvention Funding. The funding authority to establish this Special Revenue Fund is by Proposition 63, Military and Veterans Code, Sections 972-972.1, Assembly Bill 101, and an MOU with the California Department of Veterans Affairs.	\$ 240,664	\$ 51,940	\$ 201,044	\$ 91,560
Social Services	1128	0065	17233	<b>Wraparound Services Program Fund</b> The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. The intensive services make it possible for the County to place a child that would have otherwise been in a group home placement (highest level of care) into a lower level placement or be kept at home. The difference between the group home rate and the cost of the lower level placement is the source of the funding (reinvestment funding) that is used to fund the cost of the intensive services that are needed for the child. This Fund was created for the purpose of holding the reinvestment portion of Senate Bill 163-Wraparound placement funding for Foster Care.	\$ 18,142,896	\$ 6,590,004	\$ 8,914,081	\$ 15,818,819

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Social Services	1129	0065	17234	<b>Walter S. Johnson Grant Fund</b> The Walter S. Johnson Grant Fund is administered by the Department of Social Services. The funds are restricted to satisfy a multiple year agreement with the Walter S. Johnson Foundation for the purpose of helping the Fresno County Youth Transition Project. The Project focused on expanding opportunities to maximize the chances for success for foster youth to mature and emancipate from the Child Welfare and Juvenile Justice Systems. The funding authority to establish this Special Revenue Fund is by an agreement with the Walter S. Johnson Foundation.	\$ 32,223	\$ 161	\$ 32,384	\$ -
Social Services	1130	0065	17235	<b>Adoptions Assistance Program Fund (SB 163)</b> The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. Payments for Senate Bill 163 adoptive children are deposited to this Fund. Senate Bill 163 authorizes California counties to provide children with service alternatives to group home care through the development of expanded family-based programs, including Wraparound services. State legislation allows counties to use foster care funding for traditional and non-traditional Wraparound services for adoptive children in or at risk of placement in a group home. This Fund was created for the purpose of depositing the reinvestment portion of the Senate Bill 163 - Wraparound placement funding for Adoptions Assistance Program (AAP) cases.	\$ 7,554,082	\$ 333,261	\$ 175,901	\$ 7,711,442
Social Services	1131	0065	17236	<b>Intensive Services Foster Care Fund</b> The Intensive Services Foster Care Fund is administered by the Department of Social Services for the purpose of tracking ISFC fund and reimburse approved costs. The use of the Fund is to offset DSS administrative costs as DSS Staff will be providing required services to ISFC. Assembly 403 was passed and required all Counties to implement the Continuum of Care Reform (CCR) effective January 1, 2017. CCR introduced a new Foster Care rate structure known as Home Based Family Care (HBFC) to replace the Age Based Foster Care rate structure. Under the new HBFC rate structure, the ISFC rate is intended for specialized programs that will provide core services and support to youth in Foster Care. The ISFC rate will accommodate programs that serve as an alternative to or as a step down from residential care. The Funding Authority to establish this Fund is the Department was approved by the California Department of Social Services (CDSS) under the public delivery model to provide ISF services and receive an ISF rate effective May 10, 2018.	\$ 787,588	\$ 733,560	\$ 1,364,327	\$ 156,821
Social Services	1132	0065	17237	<b>Homeless Services Fund</b> The Homeless Services Fund was created to receive and track the Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing (CESH) grants. HEAP is a block grant program designed to address the homelessness crisis throughout California and is available to Continuum of Care and cities with populations over 330,000. CESH was established by Senate Bill (SB) 850 (Chapter 48, Statutes of 2018), which is funded with a portion of SB 2, Building Homes and Jobs Act (Chapter 364, Statutes of 2017). The Department is serving as the Administrative Entity on behalf of the Fresno Madera Continuum of Care (FMCoC). Funding will provide homeless services to address immediate homelessness challenges in Fresno and Madera County. On December 4, 2018, a resolution declaring a shelter crisis for the County of Fresno was approved by the Board in order to receive funding for new project-based services under HEAP. HHAP funds will also be housed within this org.	\$ 7,156,557	\$ 35,783	\$ 4,588,960	\$ 2,603,380
Social Services	1133	0065	17238	<b>Housing and Disability Advocacy</b> This SRF was created for the purpose of depositing the Interim Assistance Reimbursement (IAR) in order to reinvest the funding towards housing assistance under the HDAP program. HDAP is a new homeless program established by the California State Legislature by Assembly Bill 1603 (Chapter 25, Statutes of 2016) and administered by counties, with oversight from CDSS. HDAP is a pilot program designed to simultaneously provide housing assistance along with disability benefits advocacy and case management for individuals who are both homeless and disabled. The funding authority for this Fund was established in 2017, when CDSS released allocations via applications for counties' HDAP plans. The Department developed a plan, submitted on October 31, 2017, and was allocated \$755,864, available through June 30, 2020.	\$ 708	\$ 1,005	\$ 708	\$ 1,005
Social Services	1134	0065	17239	<b>California Census 2020</b> The California Census 2020 Fund is administered by the Department of Social Services for the purpose of tracking Federal pass through revenue to the Department. The use of the Fund is to offset implementation expenses and county outreach activities to promote participation in the California Census 2020. Funding Authority was established through a Standard Agreement approved by the Board on March 12, 2019 with the California Complete Count - Census 2020 Office.	\$ 760,149	\$ 3,801	\$ 763,950	\$ -
Social Services	1135	0065	17240	<b>Emergency Homelessness Funding Grant</b> The emergence of the novel COVID-19 prompted the state of California to issue Emergency Homelessness Funding Grant to counties. The funding will be used to cover costs for several agreements that were approved by the board March 24, April 14, and April 28, 2020. The agreements will be used to provide the homelessness population with services to mitigate the spread of COVID-19.	\$ 1,308,131	\$ 3,270	\$ 1,308,131	\$ 3,270

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Probation	1140	0075	17300	<b>Victim Emergency Fund</b> The Victim's Witness Emergency Fund was created and is used by the Crime Victim Assistance Center as a resource to meet certain emergency needs of crime victims in Fresno County. "Emergency" is defined as any immediate financial intervention in response to a victim's basic needs such as temporary shelter, food, transportation or clothing. Funding for these services is primarily from unclaimed restitution and is authorized per California Government Code 50050.	\$ 9,306	\$ 1,500	\$ 3,000	\$ 7,806
Probation	1143	0075	17303	<b>Juvenile Special Deposit Fund</b> The Juvenile Special Deposit Fund (JSDF) is administered by the Probation Department and the funds are used primarily to benefit the minors housed at the Juvenile Justice Campus (JJC). Such benefits include: contracted services, craft projects, holiday parties, board games, sports equipment, art supplies, and rewards for good behavior. These funds are used in accordance with Welfare and Institutions Code 873 and by Board of Supervisors Resolution.	\$ 140,958	\$ 90,000	\$ 85,984	\$ 144,974
Probation	1144	0075	17304	<b>Second Strike PRCS Fund</b> The Second Strike Post Release Community Supervision (PRCS) Fund consists of funding received by the State for the Probation Department to offset costs associated with the accelerated release of some Second Strike PRCS offenders. The accelerated release is the result of a California Three Judge Panel order to enhance time credit earnings for non violent, second strike offenders (excluding sex offenders) in order to reduce prison overcrowding. This funding is used to pay for three deputy probation officers that were added to Probation Org 3430 in FY 2015-16. Second Strike PRCS funding was first received in FY 2014-15.	\$ 3,839,538	\$ 700,000	\$ 1,093,928	\$ 3,445,610
Probation	3450	0275	13050	<b>Community Corrections Performance Incentive Fund</b> The California Community Corrections Performance Incentive Act, Senate Bill (SB) 678 (Chapter 608, Statutes of 2009) was signed into law on October 11, 2009. The goal of the legislation is to reduce recidivism of felony probationers by improving probation services. Funding to counties, for use by Probation Departments, is based on improved probation outcomes as measured by a reduction in probation failures committed to State prison. SB 678 funds are required to be used for supervision and rehabilitative services for adult felony offenders. Services provided must be in accordance with evidence-based practices. Prior to FY 2013-14, funding allocations were based solely on felony probation revocation and commitment to State prison. As a result of the Public Safety Realignment Act, Assembly Bill (AB) 109 (Chapter 15, Statutes of 2011), which transferred responsibility for housing/supervising specified inmates and parolees from the State to counties, a large portion of the adult felony probationers who are revoked or commit new crimes now serve their time in county jails instead of prison. Due to this change, in FY 2013-2014, the State Department of Finance used felony probation revocations to both prison and jail to determine allocations to counties. In FY 2015-16, the SB 678 funding allocation formula to counties was modified in order to provide for increased funding stability and continue to provide incentives to counties to reduce revocations to state prison.	\$ 667,233	\$ 2,392,560	\$ 3,059,793	\$ 3,059,793
Public Health	1150	0080	17350	<b>Vital and Health Statistics</b> Utilized to provide modernization and improvement of vital record operations, including vital record systems, collection and analysis of health-related death certificate information, and other vital record analysis as appropriate. Revenue Source: Established by California Health and Safety Code, Section 103625.	\$ 251,257	\$ 102,355	\$ 145,768	\$ 207,844
Public Health	1151	0080	17351	<b>Contingency Fines and Penalties</b> Utilized to provide funding for Emergency Medical Services (EMS) system administration, equipment and the Communications Center Infrastructure. Revenue Source: Established by the Board of Supervisors approval of an Exclusive Operating Area of Fresno County with American Ambulance, July 10, 2007, Agt. 07-292: EMS Provider Agreement for Emergency Ambulance Service and Advance Life Support (Paramedic).	\$ 1,773,932	\$ 70,433	\$ 1,653,000	\$ 191,365
Public Health	1152	0080	17352	<b>Health Special Deposit Revenue Fund</b> Utilized for miscellaneous revenue for programs including: Emergency Medical Technician (EMT) certification training fees, and donations for Public Health Nursing events. Revenue Source: Established by California Code of Regulations, Title 22.	\$ 2,114,905	\$ 72,239	\$ 2,156,896	\$ 30,248
Public Health	1153	0080	17353	<b>Tobacco Prevention Fund</b> Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 1988 Proposition 99: California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380. Proposition 56 requires the funding to be separate from Proposition 99 revenues	\$ 425,168	\$ 153,513	\$ -	\$ 578,681
Public Health	1154	0080	17354	<b>Environmental Health Soft Serve Fund</b> Utilized for permitting and inspection of approximately 220 semi-frozen soft serve milk product facilities in the County. Revenue Source: Established by California Food and Agricultural Code, Sections 35221 and 59944, which provide for the collection of fees for this program.	\$ 14,221	\$ 134,733	\$ 134,438	\$ 14,516
Public Health	1155	0080	17355	<b>Dairy Surcharge</b> Utilized to conduct routine inspections on dairy farms, and collecting milk & water samples for laboratory analyses. Revenue Source: Established by California Food and Agricultural Code, Sections 33251 through 33265, which provide for the collection of fees for this program.	\$ 72,896	\$ 234,791	\$ 233,289	\$ 74,398
Public Health	1156	0080	17356	<b>Integrated Waste Management Fund</b> Utilized for inspections and permits of solid waste facilities through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, March, 10, 1992, Resolution No. 92-179, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. As part of the Board Resolution, the Department was designated as LEA for the County.	\$ 2,711	\$ 28,556	\$ 28,438	\$ 2,829

Special Revenue Funds with Limited Appropriations

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Public Health	1157	0080	17357	<b>Environmental Health Surcharges</b> Utilized to inspection and for oversight of compliance to Environmental Health Laws and regulations. Revenue Source: Established by California Code of Regulations, Title 27, Environmental Protection, pursuant to Section 15250 under the Certified Unified Program Agency (CUPA), which sets the State Surcharge for fees charged.	\$ 74,451	\$ 341,507	\$ 340,201	\$ 75,757
Public Health	1158	0080	17358	<b>Solid Waste Tipping Fee Fund</b> Utilized for inspections at landfills through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, January 5, 1993, Ordinance 93-002, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. The Ordinance established the County Solid Waste Management Fee. Board of Supervisors, March, 10, 1992, Resolution No. 92-179, designated the Department of Public Health as LEA for the County.	\$ 2,391,659	\$ 537,233	\$ 822,435	\$ 2,106,457
Public Health	1159	0080	17359	<b>Local Public Health Preparedness Fund</b> Utilized for emergency preparedness and grant administration. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 1,449,561	\$ 1,196,144	\$ 1,156,666	\$ 1,489,039
Public Health	1160	0080	17360	<b>Hospital Preparedness Program Fund</b> Utilized to assist participating hospitals in the preparation, response and recovery from incidents that have a public health and medical impact in the short and long-term. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue Source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 97,872	\$ 360,000	\$ 358,398	\$ 99,474
Public Health	1161	0080	17361	<b>AIDS Education PC 1463-23</b> Utilized for fines collected for AIDS education program. Revenue Source: Established by California Penal Code, Sections 1463-23	\$ 105,423	\$ 2,180	\$ 50,000	\$ 57,603
Public Health	1162	0080	17362	<b>Certified Unified Program Agency Fines Fund</b> Utilized for enforcement and compliance outreach activities related to hazardous materials. Revenue Source: Established by California Health and Safety Code, Section 25192, which provides for the distribution of fines collected from enforcement activities and court settlements based on their share allocation for the areas of inspection under CUPA.	\$ 508,705	\$ 51,704	\$ 513,519	\$ 46,890
Public Health	1163	0080	17363	<b>Child Restraint/Bicycle Helmet</b> Utilized to provide community education and assistance program for the proper use of child passenger restraints. Revenue Source: Established by California Vehicle Code, Sections 27360 through 27366, which provide for the collection of fines to fund the program.	\$ 2,878	\$ 52,707	\$ 52,000	\$ 3,585
Public Health	1164	0080	17364	<b>Tobacco Prop 56</b> Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 2016 Proposition 56: California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380. Proposition 56 increases revenues for outreach and educational activities related to tobacco control and requires the funding to be separate from Proposition 99 revenues.	\$ 578,363	\$ 1,408,386	\$ 1,394,935	\$ 591,814
Public Health	1165	0080	17365	<b>PEI</b> The Perinatal Equity Initiative (PEI) fund supports and promotes the implementation of specific interventions designed to complement current programming offered through the Black Infant Health (BIH) Group Model and that have shown evidence-based or evidence-informed promise in reducing racial health disparities in birth outcome among Black women. California Department of Public Health, Maternal, Child and Adolescent Health division awarded the County with Perinatal Equity Initiative funding (State General Funds) to be utilized for the purpose of improving black infant birth outcomes and reducing black infant mortality.	\$ 529,380	\$ 534,674	\$ 595,644	\$ 468,410
Public Health	1166	0080	17366	<b>Miscellaneous Public Health Fund</b> On October 25, 2019, as utility-initiated Public Safety Power Shutoff (PSPS) continue to impact residents across California, Governor Gavin Newsom launched the Local Government PSPS Resiliency Program to mitigate the impact on Californians by supporting continuity of operations and efforts to protect public health, safety, and commerce in affected communities	\$ 412,748	\$ -	\$ -	\$ 412,748
Public Works & Planning	1179	0085	17429	<b>NEWHA Program</b> Track expenditures/revenue; provide annual report to BOS; per Ordinance 18-001, adopted on 1.9.18	\$ 575,498	\$ -	\$ 537,852	\$ 37,646
Public Works & Planning	1180	0085	17400	<b>Used Oil Recycling Block Grant Fund</b> Outreach and education program activities for proper disposal and recycling of used oil/filters. Funding through CalRecycle. Funding authority is Public Resource Code, Section 48653	\$ 81,055	\$ -	\$ 81,055	\$ -

Special Revenue Funds with Limited Appropriations

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Public Works & Planning	1181	0085	17401	<b>Used Oil Recycling Contract Revenue Fund</b> Promotes the use of County's 59 certified collection centers that accept used oil/filters. Funding is received through agreement with Asbury Environmental through Purchasing agreement #P-11-281 G.	\$ 73,576		\$ 73,576	\$ -
Public Works & Planning	1183	0085	17403	<b>Building Inspectors Clearing</b> Utilized to provide a centralized fund related to Building Inspections and Permits fees collected by Development Services. Funds moved to revenue on a monthly basis, net of refunds made. Revenue Source: Established as funds are collected by developers.	\$ 479,686	\$ -	\$ 300,000	\$ 179,686
Public Works & Planning	1184	0085	17404	<b>Building &amp; Safety Inspectors Clearing</b> Utilized to segregate funds to guarantee performance and occupancy by private parties per County Ordinance 15.04.090. Revenue Source: Established by County Ordinance 15.04.090.	\$ 398,337	\$ -	\$ 100,000	\$ 298,337
Public Works & Planning	1186	0085	17406	<b>Special Studies Deposit</b> Used for activities related to Environmental Impact Reports & General Plan Amendments. Deposits & refunds are made from this Org and held until projects are completed or a refund request is made. Funding authority is made through agreements with developers and applicants for specific projects.	\$ 2,355,808	\$ -	\$ 700,000	\$ 1,655,808
Public Works & Planning	1187	0085	17407	<b>Water Management &amp; Planning Fund</b> Used to segregate restricted funds related to Cross Valley water capital costs for expenses for specific water activities. Funding received in FY 1989-90 for repayment for Cross Valley Water Canal water costs from the Brighton Crest development. Funding authority is BOS agenda from 6.26.90	\$ 15,538	\$ -	\$ 7,500	\$ 8,038
Public Works & Planning	1188	0085	17408	<b>Administration Fines - Code Enforcement</b> Used for expenditures related to code enforcement activities. Authorized by County Ordinance Title I, Chapter 1.13. Funding authority is through Ordinance 08-029 as approved by BOS on 11.4.08	\$ 328,740	\$ -	\$ 50,000	\$ 278,740
Public Works & Planning	1192	0085	17412	<b>Hmong War Memorial</b> Used for bi-annual cleaning and minor repairs to monument. Collection and use of funds is authorized by Lao/Hmong American War Memorial Committee. Funding authority was given by BOS on 5.6.14 (BAI #33).	\$ 38,932	\$ -	\$ 1,000	\$ 37,932
Public Works & Planning	1202	0086	17502	<b>Home Investment Fund</b> Used to receive and transfer HOME investment partnerships grant program income. Use and receipt of funds is governed by Code of Federal Regulations, Title 24 and grant agreements with US Dept of HUD. Funding authority is 24 CFR Subtitle A, Part 92, Subpart K, Section 92.503.	\$ 739,002	\$ 983,895	\$ 983,895	\$ 739,002
Public Works & Planning	1203	0086	17503	<b>Housing Preservation Grant Fund</b> Used for ongoing loan servicing and monitoring costs associated with Housing Preservation Grants from USDA. Use and receipt of funds is governed by Code of Federal Regulations, Title 7; grant awards by BOS; and USDA. Funding authority is CFR Title 7, Subtitle B, Chapter XXX, Part 3015, Subpart F, Section 3015.45.	\$ 471,195	\$ -	\$ 100,600	\$ 370,595
Public Works & Planning	1204	0086	17504	<b>CalHOME Reuse Account Fund</b> Used for ongoing loan servicing and monitoring costs associated with the completed CalHome Grant program from the state. Use and receipt of funds is governed by California Code of Regulations, Title 25 and grant agreements with the State Department of Housing and Community Development. Funding authority is Title 25 California Code of Regulations, Division 1, Chapter 7, Subchapter 9, Section 7724.	\$ 537,040	\$ -	\$ 452,000	\$ 85,040
Public Works & Planning	1205	0086	17505	<b>Neighborhood Stabilization Fund</b> Used to receive and transfer NSP grant program income for payment of ongoing loan servicing and monitoring costs associated with the completed NSP from US Dept of HUD. Use and receipt of funds is governed by the Code of Federal Regulations, Title 24 and grant agreements with US Dept of HUD. Funding authority is 24 CFR Sections 570.500 & 570.504.	\$ 370,251	\$ -	\$ 10,100	\$ 360,151
Sheriff	1456	0095	17655	<b>Local Law Enforcement Block Grant Fund</b> Utilized to keep funds received from the Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant program. Funds shall be used to support law enforcement programs in accordance with statutes and guidances of the grant program. The funding authority to establish this Special Revenue Fund was approved by the Board of Supervisors on June 10, 2014 via Agreement 14-308, pursuant to U.S. Code, Title 42, Chapter 46, Subchapter V, Part A, Sections 3751 and 3755	\$ 59,131	\$ 78,514	\$ 127,754	\$ 9,891
Sheriff	1459	0095	17658	<b>Federal Asset Forfeiture Fund</b> Utilized to keep funds received from the Department of Justice Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets. Funds shall be used for law enforcement purposes in accordance with statutes and guidelines that govern equitable sharing. The funding authority to establish this Special Revenue Fund is the Federal Equitable Sharing Agreement.	\$ 382,133	\$ -	\$ 43,638	\$ 338,495
Sheriff	1466	0095	17665	<b>Federal Asset Forfeiture Treasury</b> Utilized to keep funds received from the Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets. Funds shall be used for law enforcement purposes in accordance with statutes and guidelines that govern equitable sharing. The funding authority to establish this Special Revenue Fund is the Federal Equitable Sharing Agreement.	\$ 1,057,810	\$ -	\$ 135,000	\$ 922,810

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Sheriff	1465	0095	17664	<b>Indigent Burial Fund</b> Generates money from a fee payable to the local Registrar of Births and Deaths by the applicant for a permit for disposition of human remains. The local Registrar shall pay into the Peace Officers' Training Fund, by the tenth of the month following the end of each calendar quarter one dollar of the fee collected for the training of peace officer members of County Coroner's Offices. The remaining funds collected shall be paid into the County Treasury to be expended for indigent burial. The funding authority to establish this Special Revenue Fund is California Health and Safety Code, Section 103680.	\$ 116,081		\$ 35,000	\$ 81,081
Sheriff	1452	0095	17652	<b>Standards and Training for Corrections Fund</b> The Sheriff-Coroner administers a Standards and Corrections Training (STC) grant from the Board of State and Community Corrections (BSCC) to offset the cost of core training courses for Correctional Officers. Core training consists of basic training for newly appointed entry-level, supervisory, and management corrections staff employed in local jails and probation departments. The basic training entry-level core courses contain subject matter that directly relates to the performance of job tasks as established through job analysis. Core courses consist of modules that are specific in content and time allocated to the training subjects. The subjects taught in each module are critical to being able to perform job tasks. One of the selection standards for line staff in moving from entry-level to journey-level status is the successful completion of core training. The funding authority to establish this Special Revenue Fund is pursuant to California Code of Regulations, Title 15, Division 1, Chapter 1, Board of State and Community Corrections, Subchapter 1, Standards and Training of Local Corrections and Probation Officers.	\$ 138,771	\$ 251,229	\$ 390,000	\$ -
Sheriff	1500	0096	17700	<b>Inmate Welfare Fund</b> The Sheriff-Coroner administers the Inmate Welfare Fund and earns commissions on inmate telephone calls and profit on an inmate's purchase of commissary items along with interest earned on those funds. Monies deposited in the Fund shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of the county jail facilities may include, but is not limited to, the salary and benefits of personnel used in programs to benefit the inmates including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the Sheriff. The funding authority to establish this Special Revenue Fund is California Penal Code, Section 4025.	\$ 10,866,332	\$ 4,297,786	\$ 4,213,983	\$ 10,950,135
Sheriff	1462	0095	17661	<b>HIDTA Asset Forfeiture</b> Utilized to keep funds received from the Department of Justice for assets during High Intensity Drug Trafficking Area (HIDTA) criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. The funding authority to establish this Special Revenue Fund is the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ 71,385	\$ -	\$ 22,000	\$ 49,385
Sheriff	1467	0095	17666	<b>HIDTA Asset For Treas</b> Utilized to keep funds received from the Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets from High Intensity Drug Trafficking Area (HIDTA) criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. The funding authority to establish this Special Revenue Fund is the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ 290,000		\$ 128,000	\$ 162,000
Sheriff	1454	0095	17653	<b>Debtor Assessment Fee Fund</b> The Sheriff-Coroner administers the Debtor Assessment Fee Fund and is mandated to collect a processing fee, in addition to the monies collected under a writ of attachment, execution, possession, or sale, from the judgement debtor. The Sheriff's Civil Unit, as the levying officer, serves and enforces money judgement writs of execution (Court Orders). Collection is most commonly through wage garnishment or bank levies. The employer or bank is served by the Sheriff's Office Civil Unit and payment of the funds is made to the Sheriff's Office who in turn pays the person entitled to the funds. A \$12 processing fee is collected by the levying officer for each disbursement paid by the employer or bank. The processing fees shall be expended to supplement the County's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations, including data systems and consultant services. The funding authority to establish this Special Revenue Fund is Government Code, Section 27646.	\$ 267,130	\$ 68,421	\$ 68,421	\$ 267,130

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	FY 2020-21 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/21
Sheriff	1455	0095	17654	<b>Civil Automation Fund</b> The Sheriff-Coroner administers the Civil Automation Fund and retains \$18 of any fee collected by the Civil Division under Government Code Sections 26721, 26722, 26725, 26726, 26728, 26730, 26733.5, 26734, 26736, 26738, 26742, 26743, 26744, and 26750. Ninety-five percent of the revenues received shall be expended for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings deemed necessary by the Civil Division. The remaining five percent shall be used to supplement the expenses of the Civil Division in administering the funds. The funding authority to establish this Special Revenue Fund is Government Code, Section 26731.	\$ 1,639,262	\$ 815,470	\$ 815,470	\$ 1,639,262
Sheriff	1457	0095	17656	<b>Search and Rescue Fund</b> The Sheriff-Coroner administers the Search and Rescue Fund to reimburse the Sheriff's expenditures for Search and Rescue (SAR) and other emergency services performed on Federal forest land. The Fund can also be utilized to purchase or replace equipment that has been damaged during rescues. The funding authority to establish this Special Revenue Fund is House Resolution 527 Title III - County Resource Project Funds (Public Law 113-40).	\$ 1,152,557	\$ 80,000	\$ 80,000	\$ 1,152,557
Public Health	5243	0135	10000	<b>Health</b> Utilized to provide for public health and indigent health care services that were included as part of the realignment enabling legislation. Revenue Source: Established by Welfare and Institutions Code, Section 17609. The funding includes 1991 Realignment allocation of Vehicle License Fees, Sales Tax Revenues, and County Maintenance of Effort.	\$ 10,757,639	\$ 28,806,914	\$ 38,511,605	\$ 1,052,948
Social Services	5246	0135	13046	<b>Health &amp; Welfare Trust - Social Services</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. Realignment funds deposited in the Social Services account can only be used to fund the County share-of-cost for social services programs realigned in 1991.	\$ 20,017,671	\$ 81,617,302	\$ 96,370,535	\$ 5,264,438
Social Services	5247	0135	13047	<b>Health &amp; Welfare Trust - CalWORKs MOE</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. AB 118 added the CalWORKs Assistance Maintenance-of-Effort (MOE) account to the H&WTF for the purpose of receiving realignment funds "in lieu of" State reimbursements for public assistance payments budgeted in the CalWORKs Org 6310. The purpose of funds received in the CalWORKs Assistance MOE is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. CalWORKs MOE funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.	\$ 2,009,136	\$ 49,941,480	\$ 51,950,616	\$ -
Social Services	5248	0135	13048	<b>Health &amp; Welfare Trust - Family Support</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. On January 1, 2014, AB 85 added the Family Support account to the H&WTF for the purposes of receiving sales tax and VLF revenues that were redirected by the State from Health Realignment account statewide. The amount of revenues received is determined by the State and funds received in the Family Support Account are "in lieu of" State reimbursements for CalWORKs public assistance payments. The purpose of funds received in the Family Support Account is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. Family Support funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.	\$ 810,643	\$ 46,997,815	\$ 47,808,458	\$ -





**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Assessor-Recorder	1047	0035	17057	<b>State County Assessor Partnership Agreement Program</b> The State County Assessor Partnership Agreement Program (SCAPAP) fund is administered by the Assessor-Recorder for the purpose of increasing the efficiencies and effectiveness of property tax administration. Funds are provided to the county to supplement, and not supplant existing funding to the Assessor. The funding authority to establish the fund is by Board of Supervisors resolution on January 13, 2015, pursuant to Section 95.5 of the California Revenue and Taxation Code.	\$ 12,259	\$ 250	\$ 12,509
County Clerk/Elections	1081	0050	17151	<b>Vital &amp; Health Stat Fee</b> The purpose of this fund is to account for the state mandated portion of fees collected from the purchase of certified copies of confidential marriage licenses pursuant to Health and Safety Code 103625(f)(g)(i). Funding is designated for the exclusive use for enhanced service to the public and modernization/improvement of vital record systems.	\$ -	\$ 12,000	\$ 12,000
District Attorney	1101	0060	17201	<b>Organized Automobile Fraud Activity (URBAN) Insurance Fraud Grant</b> The Organized Automobile Fraud Activity (URBAN) Insurance Grant Fund is administered by the District Attorney to investigate organized automobile fraud activity in the County to reduce activity committed by an insurer's employee or agents, brokers, insureds, and others, and lessening the economic losses realized by insurers from that fraud. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, August 7, 2013, Resolution 12-296, California Insurance Code, Section 1874.8.	\$ 30,516	\$ -	\$ 30,516
District Attorney	1105	0060	17205	<b>Life and Annuity Insurance Fraud Fund</b> The Life and Annuity Insurance Fraud Fund is administered by the District Attorney for the investigation and prosecution of individual life insurance and annuity product financial abuse cases involving insurance licensees, or persons holding themselves out to be insurance licensees, or any person purporting to be engaged in the business of insurance, and for other projects beneficial to insurance consumers. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 17, 2015, Resolution 15-1622, pursuant to California Insurance Code, Section 10127.17.	\$ 2,112	\$ -	\$ 2,112
District Attorney	1106	0060	17206	<b>Multi-Agency Gang Enforcement Consortium (MAGEC) Fund</b> The Multi-Agency Gang Enforcement (MAGEC) Fund is administered by the District Attorney to deter criminal activity of street gang members who threaten, terrorize and commit violent crimes against the citizens of their neighborhoods, schools, and businesses in the Fresno County area. The State Budget Act of 1998 established the MAGEC Program. The funding authority to establish this Special Revenue Fund is the California Penal Code, Section 13821(2)(4).	\$ 891	\$ -	\$ 891
District Attorney	1109	0060	17209	<b>Rural Crime Trust</b> The purpose of this trust fund is to isolate funds received from the California Office of Emergency Services for the Rural Crime Prevention program.	\$ -	\$ -	\$ -
District Attorney	1110	0060	17210	<b>State Asset Forfeiture</b> Utilized to isolate monies received from local law enforcement during the seizure and forfeiture process of property taken from individuals suspected of illegal activity. The fund acts as a clearing fund until the forfeiture process has been completed. Revenue Source: Established by California Health and Safety Code, Section 11489.	\$ 5,181,656	\$ -	\$ 5,250,656
District Attorney	1112	0060	17212	<b>State Asset Forfeiture-Special</b> Utilized to isolate Special Fund monies received from the completed forfeiture. The actual distribution of these funds is to be determined by a panel consisting of the Sheriff, a police chief, the District Attorney and the chief probation officer. Revenue Source: Established by California Health and Safety Code, Section 11489(b)(2)(A)(i).	\$ 150,981	\$ -	\$ 125,981
Social Services	1127	0065	17232	<b>Stuart Foundation Fund</b> The Stuart Foundation is administered by the Department of Social Services for the purpose of supporting implementation of the core elements of the Education Equals Partnership (EEP) in Fresno County. The EEP is an integrated vision to improve educational outcomes for children in foster care across the educational spectrum, from preschool through college. The funding authority to establish this Special Revenue Fund is the grant agreement with the Stuart Foundation and Internal Revenue Code Section 501(c)(3). After current year review, this funding source will be depleted and no longer available; a process for securing funding through general fund Budget Orgs 5610 will be implemented.	\$ -	\$ -	\$ -
Probation	1141	0075	17301	<b>Domestic Violence Prevention</b> The purpose of this fund is to collect revenue generated from AB 2405 related to domestic violence prevention. AB 2405 requires the funding to be used for domestic violence prevention programs that focus on assisting immigrants, refugees, or persons who live in a rural community.	\$ 5,603	\$ 250	\$ 5,853
Probation	1142	0075	17302	<b>Federal Asset Forfeiture</b> The purpose of this fund is to collect revenue generated from participating in the Federal Department of Justice Asset Forfeiture program. Funds are received when Probation participates in a search that results in the seizure of assets. Authorized per 21 U.S. Code § 881 (e)(3) - Forfeitures	\$ 21,041	\$ 500	\$ 21,541
Public Works & Planning	1185	0085	17405	<b>Cross Valley Canal Trust</b> Utilized to segregate funds related to Community Facility District (CFD) #1 at Shaver Lake. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85). Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85).	\$ 35,916	\$ -	\$ 35,916
Public Works & Planning	1189	0085	17409	<b>Disability Access &amp; Education</b> Utilized to segregate funds related to disability access and education. Funds from local business license/permit renewal fees to fund certified access specialist to facilitate construction related accessibility requirements per Title I, Division 5, Chapter 7.5 of Government Code. Revenue Source: Established by Title I, Division 5, Chapter 7.5 of Government Code.	\$ 671	\$ -	\$ 671

Special Revenue Funds with No Appropriations

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1191	0085	17411	<b>County Parks Donations</b> Used for expenditures funded by Ernest Lawrence Trust. Funds are restricted and must be authorized by Ernest Lawrence Estate and BOS.	\$ 469,829	\$ -	\$ 469,829
Public Works & Planning	1194	0085	17414	<b>FF-Intake and Transmission</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (intake and transmission) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1195	0085	17415	<b>FF-Groundwater Extraction</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (groundwater extraction facility) for Millerton New Town (Tract 4870)	\$ 9,989	\$ -	\$ 9,989
Public Works & Planning	1196	0085	17416	<b>FF-Water Treatment</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (water treatment) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1197	0085	17417	<b>FF-Water Distribution &amp; Storage</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (water distribution & storage) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1198	0085	17418	<b>FF-Wastewater Treatment</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (wastewater treatment) for Millerton New Town (Tract 4870)	\$ 778,926	\$ -	\$ 778,926
Public Works & Planning	1199	0085	17419	<b>FF-Wastewater Collection</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (wastewater collection) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1170	0085	17420	<b>FF-Reclaimed Effluent Disposal</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (reclaimed effluent disposal) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1171	0085	17421	<b>FF-County Administration</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (County administration) for Millerton New Town (Tract 4870)	\$ 57,178	\$ -	\$ 57,178
Public Works & Planning	1172	0085	17422	<b>DF-Marina Drive</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (Marina Drive) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1173	0085	17423	<b>DF-Traffic Signal-Millerton Rd/Marina</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (traffic signal-Millerton Rd & Marina) for Millerton New Town (Tract 4870)	\$ 11,685	\$ -	\$ 11,685
Public Works & Planning	1174	0085	17424	<b>DF-White Fox-Marina Parkway</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (White Fox-Marina Parkway) for Millerton New Town (Tract 4870)	\$ 9,553	\$ -	\$ 9,553
Public Works & Planning	1175	0085	17425	<b>DF-Collector Roads</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (collector roads) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1176	0085	17426	<b>DF-Millerton Road Improvements</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (Millerton Rd improvements) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1177	0085	17427	<b>DF-Community Park</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (community park) for Millerton New Town (Tract 4870)	\$ 34,359	\$ -	\$ 34,359
Public Works & Planning	1178	0085	17428	<b>DF-County Administration</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (County administration) for Millerton New Town (Tract 4870)	\$ 23,810	\$ -	\$ 23,810
Public Works & Planning	1200	0086	17500	<b>Rental Rehabilitation Program Revenue</b> Used for the payment of ongoing required loan servicing and monitoring costs. Use is governed by Housing and Urban-Rural Authority Act of 1983 and Code of Federal Regulations, Title 24. Funding authority is US Dept of HUD, Title 24 Code of Regulations Part 511.	\$ 1,168,761	\$ -	\$ 1,168,761
Public Works & Planning	1220	0087	33900	<b>Community Facility District (CFD) #1-Phase 1 Northeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 53,091	\$ -	\$ 53,091
Public Works & Planning	1221	0087	33901	<b>Community Facility District (CFD) #1-Phase 2 Northeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 26,903	\$ -	\$ 26,903
Public Works & Planning	1222	0087	33902	<b>Community Facility District (CFD) #1-Northeast Reservoir Black Oak Line</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 65,517	\$ -	\$ 65,517
Public Works & Planning	1223	0087	33903	<b>Community Facility District (CFD) #1-2599 Black Oak Line (Water)</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 33,535	\$ -	\$ 33,535
Public Works & Planning	1224	0087	33904	<b>Community Facility District (CFD) #1-Phase 1 Southeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 44,591	\$ -	\$ 44,591

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1225	0087	33905	<b>Community Facility District (CFD) #1-Phase 2 Southeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 27,020	\$ -	\$ 27,020
Public Works & Planning	1226	0087	33906	<b>Community Facility District (CFD) #1-Ridgetop Reservoir Expansion</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 5,460	\$ -	\$ 5,460
Public Works & Planning	1227	0087	33907	<b>Community Facility District (CFD) #1-Ridgetop Reservoir Expansion Well Ridgetop Reservoir</b> Utilized to segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 12,670	\$ -	\$ 12,670
Public Works & Planning	1228	0087	33908	<b>Community Facility District (CFD) #1-Existing Twine Reservoir Southeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 45,574	\$ -	\$ 45,574
Public Works & Planning	1229	0087	33909	<b>Community Facility District (CFD) #1-Southeast Reservoir-WeirVillage Line</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 92,359	\$ -	\$ 92,359
Public Works & Planning	1230	0087	33910	<b>Community Facility District (CFD) #1-Sierra Cedars FCWD 41</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 27,345	\$ -	\$ 27,345
Public Works & Planning	1231	0087	33911	<b>Community Facility District (CFD) #1-Sierra Cedars Reservoir Expansion</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 34,465	\$ -	\$ 34,465
Public Works & Planning	1232	0087	33912	<b>Community Facility District (CFD) #1-2599 Black Oak Line (Sewer)</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 7,026	\$ -	\$ 7,026
Public Works & Planning	1233	0087	33913	<b>Community Facility District (CFD) #1-Timberwine Wildflower Village Line</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 2,931	\$ -	\$ 2,931
Public Works & Planning	1234	0087	33914	<b>Community Facility District (CFD) #1-Upgrade Existing Intersection</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 39,567	\$ -	\$ 39,567
Public Works & Planning	1235	0087	33915	<b>Community Facility District (CFD) #1-Rd A Rdm Wildflower Village</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 201,555	\$ -	\$ 201,555
Public Works & Planning	1236	0087	33916	<b>Community Facility District (CFD)#1-2N M Seibert Prop</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 82,577	\$ -	\$ 82,577
Public Works & Planning	1237	0087	33917	<b>Community Facility District (CFD) #1-Improvements Thru Siebert</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 139,542	\$ -	\$ 139,542
Public Works & Planning	1238	0087	33918	<b>Community Facility District (CFD) #1-Improvements on Bretz Mountain</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 81,699	\$ -	\$ 81,699

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1239	0087	33919	<b>Community Facility District (CFD) #1-Bretz-State Route 168 Intersection</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,575	\$ -	\$ 1,575
Public Works & Planning	1240	0087	33920	<b>Community Facility District (CFD) #1-State Route 168 to Black Oak Road</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 74,302	\$ -	\$ 74,302
Public Works & Planning	1241	0087	33921	<b>Community Facility District (CFD) #1-Black Oak Fwy to County Road</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 13,392	\$ -	\$ 13,392
Public Works & Planning	1242	0087	33922	<b>Community Facility District (CFD) #1-Fwy- County Road Dinkey Creek Road</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 151,236	\$ -	\$ 151,236
Public Works & Planning	1243	0087	33923	<b>Community Facility District (CFD) #1-Thru Timberwine</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 83,200	\$ -	\$ 83,200
Public Works & Planning	1244	0087	33924	<b>Community Facility District (CFD) #1-Thru Wildflower Village</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 254,086	\$ -	\$ 254,086
Public Works & Planning	1245	0087	33925	<b>Community Facility District (CFD) #1-168 Expansion</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 876,113	\$ -	\$ 876,113
Public Works & Planning	1246	0087	33926	<b>Community Facility District (CFD) #1-Water Treatment Plant</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,475,556	\$ -	\$ 1,475,556
Public Works & Planning	1247	0087	33927	<b>Community Facility District (CFD) #1-Lake Capacity Fee</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 43,298	\$ -	\$ 43,298
Public Works & Planning	1248	0087	33928	<b>Community Facility District (CFD) #1-Cressman Road Construction</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 594,915	\$ -	\$ 594,915
Public Works & Planning	1249	0087	33929	<b>Community Facility District (CFD) #1-Fire Facilities</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 182,246	\$ -	\$ 182,246
Public Works & Planning	1250	0087	33930	<b>Community Facility District (CFD) #1-Snow Removal Facilities</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 293,764	\$ -	\$ 293,764
Public Works & Planning	1251	0087	33931	<b>Community Facility District (CFD) #1-Water District System</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,089,435	\$ -	\$ 1,089,435
Public Works & Planning	1252	0087	33932	<b>Community Facility District (CFD) #1-School Facilities</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 16,407	\$ -	\$ 16,407

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1253	0087	33933	<b>Community Facility District (CFD) #1-Sewer Plant Expansion</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,138,652	\$ -	\$ 1,138,652
Public Works & Planning	1254	0087	33934	<b>Community Facility District (CFD) #1-Well Water Supply Development</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 94,717	\$ -	\$ 94,717
Public Works & Planning	1300	0088	34200	<b>State Route 198-Road A Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 131,028	\$ -	\$ 131,028
Public Works & Planning	1301	0088	34201	<b>Friant/North Fork Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,712	\$ -	\$ 2,712
Public Works & Planning	1302	0088	34203	<b>Friant/Willow Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 16,868	\$ -	\$ 16,868
Public Works & Planning	1303	0088	34204	<b>Friant/Copper Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 18,130	\$ -	\$ 18,130
Public Works & Planning	1304	0088	34205	<b>Friant Road-Willow to North Fork Road</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 82,369	\$ -	\$ 82,369
Public Works & Planning	1305	0088	34206	<b>Friant/CRR Entrance to Willow</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 51,587	\$ -	\$ 51,587
Public Works & Planning	1306	0088	34207	<b>Millerton Road-Friant to Auberry</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 398,670	\$ -	\$ 398,670
Public Works & Planning	1307	0088	34209	<b>Millerton Road Rd Improvements Brighton Crest</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 267,541	\$ -	\$ 267,541
Public Works & Planning	1308	0088	34210	<b>Millerton/Friant Road Improvements</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 63,493	\$ -	\$ 63,493
Public Works & Planning	1309	0088	34211	<b>Fowler/Shaw Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 18,627	\$ -	\$ 18,627
Public Works & Planning	1310	0088	34213	<b>DeWolf/Shaw Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 41,801	\$ -	\$ 41,801
Public Works & Planning	1311	0088	34213	<b>Leonard/Shaw Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 44,106	\$ -	\$ 44,106
Public Works & Planning	1312	0088	34214	<b>McCall/Shaw Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 44,409	\$ -	\$ 44,409
Public Works & Planning	1313	0088	34215	<b>Academy/Shaw Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 22,084	\$ -	\$ 22,084
Public Works & Planning	1314	0088	34216	<b>Ashlan/McCall Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 37,958	\$ -	\$ 37,958
Public Works & Planning	1315	0088	34217	<b>Ashlan/Academy Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 25,358	\$ -	\$ 25,358

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1316	0088	34218	<b>Clovis/Shaw Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 58,109	\$ -	\$ 58,109
Public Works & Planning	1317	0088	34219	<b>Shaw-Temperance to Clovis Lakes</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 940,514	\$ -	\$ 940,514
Public Works & Planning	1318	0088	34220	<b>Temprance Ave Expressway Fr</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 37,661	\$ -	\$ 37,661
Public Works & Planning	1319	0088	34223	<b>Central/Chestnut Ave Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 17,833	\$ -	\$ 17,833
Public Works & Planning	1320	0088	34225	<b>Central Ave at State Route 99 Off-Ramp</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 25,092	\$ -	\$ 25,092
Public Works & Planning	1321	0088	34226	<b>Auberry Road/State Route 168 Prather</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,286	\$ -	\$ 2,286
Public Works & Planning	1322	0088	34227	<b>Lodge Road/State Route 168</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 810	\$ -	\$ 810
Public Works & Planning	1323	0088	34228	<b>Auberry Road/State Route 168 Auberry</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 99	\$ -	\$ 99
Public Works & Planning	1324	0088	34230	<b>Academy/Herndon Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,259	\$ -	\$ 1,259
Public Works & Planning	1325	0088	34231	<b>Shepperd/State Route 168 Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,452	\$ -	\$ 1,452
Public Works & Planning	1326	0088	34232	<b>State Route 168 Widening</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 35,555	\$ -	\$ 35,555
Public Works & Planning	1327	0088	34233	<b>Manning Ave-Button Willow to Alta</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 53,295	\$ -	\$ 53,295
Public Works & Planning	1328	0088	34234	<b>Shaw Ave-Temperance to Leonard</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 39,452	\$ -	\$ 39,452
Public Works & Planning	1329	0088	34235	<b>Willow-Friant to Copper</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 180,300	\$ -	\$ 180,300
Public Works & Planning	1330	0088	34236	<b>Herndon/DeWolf Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,241	\$ -	\$ 4,241
Public Works & Planning	1331	0088	34238	<b>Herndon/Locan Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,385	\$ -	\$ 4,385

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1332	0088	34239	<b>Herndon/Tollhouse Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 3,897	\$ -	\$ 3,897
Public Works & Planning	1333	0088	34241	<b>Willow/International Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 21,727	\$ -	\$ 21,727
Public Works & Planning	1334	0088	34242	<b>Willow Ave-Shepherd to Copper</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 53,920	\$ -	\$ 53,920
Public Works & Planning	1335	0088	34243	<b>Jefferson/Academy Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,650	\$ -	\$ 1,650
Public Works & Planning	1336	0088	34245	<b>Auberry/Copper Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 5,593	\$ -	\$ 5,593
Public Works & Planning	1337	0088	34246	<b>Auberry/Marina Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 9,075	\$ -	\$ 9,075
Public Works & Planning	1338	0088	34247	<b>Auberry Improvements-Copper to Marina Dr</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 339,856	\$ -	\$ 339,856
Public Works & Planning	1339	0088	34248	<b>State Route 41-Friant Road Off Ramp Improvements</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 43,651	\$ -	\$ 43,651
Public Works & Planning	1340	0088	34249	<b>Shaw/Grantland Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 7,105	\$ -	\$ 7,105
Public Works & Planning	1341	0088	34251	<b>Shields/Academy Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 5,129	\$ -	\$ 5,129
Public Works & Planning	1342	0088	34252	<b>Ashlan/Academy Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,929	\$ -	\$ 4,929
Public Works & Planning	1343	0088	34253	<b>Shaw/Academy Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,689	\$ -	\$ 4,689
Public Works & Planning	1344	0088	34255	<b>Belmont/Academy Left Turn Lanes</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 6,164	\$ -	\$ 6,164
Public Works & Planning	1345	0088	34256	<b>McKinley/Academy Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 5,129	\$ -	\$ 5,129
Public Works & Planning	1346	0088	34257	<b>Millerton/Auberry Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,466	\$ -	\$ 4,466
Public Works & Planning	1347	0088	34258	<b>Millerton/Sky Harbor Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,811	\$ -	\$ 1,811
Public Works & Planning	1348	0088	34259	<b>Millerton/Brighton Crest Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,069	\$ -	\$ 2,069

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1349	0088	34260	<b>Millerton/Marina Dr Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 21,570	\$ -	\$ 21,570
Public Works & Planning	1350	0088	34261	<b>Millerton/Table Mountain Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,544	\$ -	\$ 1,544
Public Works & Planning	1351	0088	34262	<b>Friant Rd- Bugg to North Fork</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 18,789	\$ -	\$ 18,789
Public Works & Planning	1352	0088	34263	<b>Millerton Road-Marina Dr to Sky Harbor</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 14,864	\$ -	\$ 14,864
Public Works & Planning	1353	0088	34264	<b>Millerton Road-SkyHarbor to Auberry</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 36,825	\$ -	\$ 36,825
Public Works & Planning	1354	0088	34265	<b>Jayne Ave-Glen to I-5 Road Improvements</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 52,708	\$ -	\$ 52,708
Public Works & Planning	1355	0088	34266	<b>Amer Ave/Golden State Blvd-Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 129,792	\$ -	\$ 129,792
Public Works & Planning	1356	0088	34267	<b>Central-Bethel to Academy</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 210,087	\$ -	\$ 210,087
Public Works & Planning	1357	0088	34268	<b>Central Academy to Newmark</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 157,918	\$ -	\$ 157,918
Public Works & Planning	1358	0088	34269	<b>Goodfellow, Newmark &amp; Riverbend</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 703,582	\$ -	\$ 703,582
Public Works & Planning	1359	0088	34270	<b>Central/Chestnut Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 3,321	\$ -	\$ 3,321
Public Works & Planning	1360	0088	34272	<b>Central SR99 SB Off Ramp</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,060	\$ -	\$ 2,060
Public Works & Planning	1361	0088	#REF!	<b>Central-Chestnut to Golden State Blvd</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,939	\$ -	\$ 1,939
Public Works & Planning	1362	0088	#REF!	<b>Central/Academy Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 12,227	\$ -	\$ 12,227
Public Works & Planning	1363	0088	34202	<b>Friant/Millbrook Traffic Signal</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1	\$ -	\$ 1
Public Works & Planning	1367	0088	34229	<b>Academy/State Route 168 Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 98	\$ -	\$ 98

**Special Revenue Funds  
No Budgeted Appropriations in FY 2020-21**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/20	FY 2020-21 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/21
Public Works & Planning	1368	0088	34275	<b>Friant Rd-Willow to Bugg</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 81,887	\$ -	\$ 81,887
Public Works & Planning	1369	0088	34276	<b>Auberry Rd. - Copper/Millerton</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 137	\$ -	\$ 137
Public Works & Planning	1370	0088	34277	<b>Millerton Rd. - North Fork/Marina</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,635	\$ -	\$ 2,635
Public Works & Planning	1371	0088	34278	<b>Friant - Copper River/Willow</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 59	\$ -	\$ 59
Public Works & Planning	1372	0088	34279	<b>Dinuba/Alta Intersection</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 53	\$ -	\$ 53
Public Works & Planning	1373	0088	34280	<b>Kings Canyon/McCall Ave</b> To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1	\$ -	\$ 1
Sheriff	1450	0095	17650	<b>Automated Warrant Fund</b> Utilized to keep the penalty assessments separate for the fine/bail forfeitures. Funds are used for the development and operation of an automated warrant system. Revenue Source: Established by California Penal Code, Section 853.7a and Vehicle Code, Sections 40808A and 40508B.	\$ 182,222	\$ -	\$ 182,222
Sheriff	1451	0095	17651	<b>Criminalist Laboratory</b> Utilized to keep the fines collected from controlled substance convictions. Funds are used to maintain crime labs and continuing education. Revenue Source: Established by California Health and Safety Code Sections 11350-11360.	\$ 103,278	\$ -	\$ 103,278
Sheriff	1458	0095	17657	<b>Sex Offender Fines Fund</b> Utilized to keep fines received from the State separate for conviction(s) of specified sex offenses. Funds are used for the testing of DNA samples for law enforcement purposes. Revenue Source: Established by California Penal Code, Section 290.3.	\$ 6,446	\$ -	\$ 6,446
Sheriff	1460	0095	17659	<b>State Asset Forfeiture</b> Utilized to keep funds received from assets seized during criminal arrests separate. Funds are used for law enforcement purposes in accordance with state statutes and guidelines that govern equitable sharing. Revenue Source: Established under Assembly Bill 7478 and California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 136,302	\$ -	\$ 136,302
Sheriff	1461	0095	17660	<b>Safety Positive Intervention Program</b> Utilized for positive intervention programs designed to combat drug abuse and gang activity. Revenue Source: Established under the Provisions of California Health and Safety Code, Section 11489 of the Uniform Controlled Substance Act.	\$ 57,261	\$ -	\$ 57,261
Sheriff	1464	0095		<b>HIDTA State Forfeiture</b> Utilized to keep funds received from assets seized from HIDTA criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with State statutes and guidelines that govern equitable sharing. Revenue Source: Established by California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 121,174	\$ -	\$ 121,174
Library	7522	0107	13061	<b>Hygus Adams Fund</b> Hygus Adams Trust - Committed designation for Library Capital. Assets under the Remainder Charitable Annuity designated for construction of new Library facilities and purchase of land for such facilities. Hygus Adams Estate established in 8/21/84, upon the death of the family beneficiaries, additional proceeds of income of the trust shall be distributed to Fresno County for the Library Trust Fund. Small memorial marker or plaque shall be placed at the site of any facility constructed with these funds.	\$ 6,487,667	\$ -	\$ 6,487,667
Library	7523	0107	13062	<b>Library Investment Fund</b> Funded by private donations and restricted use for the purchase of Library materials.	\$ 98,892	\$ -	\$ 98,892



**AB:** Assembly Bill

**Account (Line Item):** A distinct reporting category in a ledger used for budgeting or accounting purposes. All budgetary transactions, whether revenue or expenditure related, are recorded in accounts.

**Accrual Basis:** The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

**Activity:** A departmental effort that contributes to the accomplishment of specific identified program objectives.

**Actuarial Accrued Liability:** The actuarial accrued liability, as assessed by an actuary, generally represents the present value of the fully projected benefits attributable to service credit that has been earned (or accrued) as of the valuation date; it is computed differently under different funding methods.

**Actual:** The County's year-end actual dollars for expenditures and revenues for a fiscal year. Also, the year-end actual measures or results for statistical performance data for a fiscal year.

**Actuary:** A person professionally trained in the technical aspects of pensions, insurance and related fields. The actuary estimates how much money must be contributed to an insurance or pension fund in order to provide current and future benefits.

**Adjusted Budget:** A budget that reflects the adopted budget plus any mid-year changes authorized during the fiscal year.

**Adopted Budget:** The annual budget formally approved by the Board of Supervisors for a specific fiscal year.

**Americans with Disabilities Act (ADA):** A federal law that, among other provisions, requires modification of public buildings to ensure access for people with disabilities.

**Appropriations:** A legal authorization to make expenditures and to incur obligations for specific purposes.

**Appropriation for Contingency:** A budgetary provision representing that proration of the financing requirements set aside to meet unforeseen expenditure requirements or to offset revenue shortfalls.

**Arbitrage:** As defined by treasury regulations, the profit earned from investing low yielding tax-exempt proceeds in higher yielding taxable securities. In general, arbitrage profits earned must be paid to the United States Treasury

as rebate unless a specific exception to the rebate requirement applies.

**Assessed Valuation:** A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Asset:** An item owned or a resource held that has monetary value.

**Assigned Fund Balance:** That portion of fund balance that reflects an intended use of resources but does not meet the criteria to be classified as restricted or committed. For non-general funds, it is the amount in excess of nonspendable, restricted and committed fund balance.

**Balance Sheet:** The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

**Balanced Budget:** A budget in which the planned expenditures and the means of financing them are equal. A balanced annual budget is required by the State of California per Government Code §29000, et seq.

**Board of Supervisors:** The five-member, elected governing body of the County authorized by the California State Constitution. Each Board member represents a specific geographic area (Supervisorial District) of the County.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity dates) together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the bond. The sale of bonds is one mechanism used to obtain long-term financing.

**Budget:** A financial plan for a single fiscal year including recommended expenditures for a given period and the recommended means of financing them.

**California State Association of Counties (CSAC):** An organization that represents county government before the California Legislature, administrative agencies and the federal government.

**CalWIN:** CalWORKs Information Network: A fully integrated online, real-time automated system to support eligibility and benefits determination, client correspondence, management reports, interfaces and case management for public assistance programs, such as the CalWORKs Program.

**CalWORKs:** California Work Opportunity and Responsibility to Kids program. A program that gives cash aid and services to eligible California families.

**Capital Assets:** Tangible and intangible assets acquired for use in operations that will benefit more than a single fiscal year. Typical examples of tangible assets are land, improvements to land, easements, buildings, building improvements, infrastructure, equipment, vehicles and machinery.

**Capital Assets Equipment:** Equipment that includes movable personal property of a relative permanent nature (useful life of one year or longer) and of significant value, such as furniture, machines, tools, weapons and vehicles. An item costing \$5,000 or more is budgeted in the appropriation capital asset account and capitalized. When an individual item cost less than \$5,000 (including weapons and modular equipment) it is budgeted in an expenditure account.

**Capital Assets/Land:** Expenditure account that includes expenditures for the acquisition of land.

**Capital Expenditures:** Expenditures incurred for the improvement to or acquisition of land, facilities and infrastructure.

**Cash Flow:** The analysis of cash receipts (revenues) to required payments (expenditures) and reporting of net cash balance projections. The Auditor-Controller/Treasurer-Tax Collector prepares cash flow reports that project the inflow, outflow and net balance of cash.

**Certificates of Participation (COPs):** Certificates issued for the financing of capital assets. A certificate is similar to a bond and represents an undivided interest in the payments made by the public agency pursuant to a financing lease. Even though they are not treated as indebtedness of the issuer by California state law, the federal tax law treats the lease obligation as if it were a debt.

**Charges for Current Services:** Revenues received as a result of fees charged for certain services provided to citizens and other public agencies.

**Committed Fund Balance:** Self-imposed limitations set on funds. Limitations imposed by the highest level of decision making, and requires formal action at that same level to remove.

**Community Development Block Grant (CDBG):** A federal grant administered by the County for housing and development activities that: (1) benefit lower income persons; (2) prevent/eliminate slums and blight; or (3) meet urgent community development needs.

**Comprehensive Annual Financial Report (CAFR):** The annual audited financial statement of the County.

**Contingency Reserve:** Appropriations set aside to meet unforeseen economic and operational circumstances.

**County Service Area (CSA):** An assessment district comprised of unincorporated area property owners who pay for special services through special assessments on their property tax bills.

**Credit Rating:** A rating determined by a credit rating agency that indicates the agency's opinion of the likelihood that a borrower such as the County will be able to repay its debt. The rating agencies include Standard & Poor's, Fitch and Moody's.

**Current Assets:** Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets that will be used up or converted into cash within one year.

**Current Liabilities:** Liabilities that are payable within one year. Liabilities are obligations to transfer assets (i.e. cash) or provide services to other entities in the future as a result of past transactions or events.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants and notes.

**Debt Service:** Annual principal and interest payments that local government owes on borrowed money.

**Deferred Inflows of Resources:** An acquisition of net position by the government that is applicable to a future reporting period

**Deferred Outflows of Resources:** A consumption of net position by the government that is applicable to a future period.

**Department:** The basic organizational unit of the government which is functionally unique in its delivery of services.

**Depreciation:** The decrease in the service life or estimated value of capital assets attributable to wear and tear, deterioration and the passage of time.

**Employee Benefits:** The portion of an employee compensation package that is in addition to wages.

**Encumbrance:** A commitment within the County to use funds for a specific purpose.

**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The governing body intends that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Estimated Revenue:** The amount of revenue expected to accrue or to be collected during a fiscal year.

**Expenditure:** A decrease in net financial resources. Expenditures include current operating expenses that

## Glossary

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require the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants.

**Fiduciary Fund:** A fund containing assets held in a trustee capacity or as an agent for others which cannot be used to support the County's own programs.

**Fines, Forfeitures & Penalties:** A group of revenue accounts that includes vehicle code fines, other court fines, forfeitures and penalties, and penalties and cost on delinquent taxes.

**Fiscal Year (FY):** A 12-month period to which the annual operating budget applies and at the end of which a government determines in financial positions and the results of operations. The County of Fresno's fiscal year is July 1 through June 30.

**Fresno County Employees' Retirement Association (FCERA):** provides retirement benefits for eligible employees of the County of Fresno, Fresno Superior Court and for participating agencies including the Fresno-Madera Area Agency on Aging, Clovis Veterans Memorial District, and Fresno Mosquito and Vector Control District. FCERA is an independent association established by the County Employees Retirement Law of 1937 and is subject to the laws governing fiduciaries.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance:** The difference between fund assets and fund liabilities of governmental funds. Fund Balance may be used in the budget for the upcoming year as a funding source for one-time projects/services.

**Fund Balance Components:** The classifications that segregate fund balance by constraints on purposes for which amount can be spent. There are five classifications: Non-Spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

**GASB 54:** Governmental Accounting Standards Board (GASB) Statement Number 54 which establishes a fund balance classification hierarchy based on constraints that govern how the funds can be used.

**General Fund:** The County's primary operating fund, which is used to account for all financial resources, except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds backed by the full faith and credit of a governmental entity.

**General Plan Update:** A multi-year project to revise the Fresno County Comprehensive General Plan that forms the framework for growth in the unincorporated communities.

**General Purpose Revenue:** Revenue derived from sources not specific to any program or service delivery that may be used for any purpose that is a legal expenditure of County funds. Examples of General Purpose Revenues include sales taxes, property taxes, property tax in lieu of vehicle license fees, court fines, real property transfer tax and miscellaneous other sources.

**Generally Accepted Accounting Principles (GAAP):** The uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statement of an entity.

**Geographic Information System (GIS):** A regional data warehouse providing electronic geographic data and maps to County departments and other users.

**Governmental Accounting Standards Board (GASB):** The independent authoritative accounting and financial reporting standard-setting body for U.S. state and local government entities.

**Government Finance Officers Association (GFOA):** An organization comprised of government accounting and finance professionals throughout the United States and Canada, whose goals include but are not limited to improving financial management practices and encouraging excellence in financial reporting and budgeting by state and local governments.

**Governmental Fund:** The funds that are generally used to account for tax-supported activities; it accounts for the majority of funds, except for those categorized as proprietary or fiduciary funds.

**Grant:** Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specified purpose, activity or facility.

**Information Technology:** A term that encompasses all forms of technology used to create, store, exchange and use information in its various forms including business data, conversations, still images and multimedia presentations.

**Intergovernmental Revenue:** Revenue received from other government entities in the form of grants, entitlements, shared revenues and payments in lieu of taxes. Examples of State revenue include Health and Social Services Realignment, Proposition 172 Public Safety Sales Tax, highway user tax, in-lieu taxes, public assistance administration, health administration and Homeowner's Property Tax Relief. Major federal revenue includes public assistance programs, health administration, disaster relief, and Payments In-lieu of Taxes for federal lands.

**Internal Service Fund (ISF):** A proprietary-type fund used to account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a cost-reimbursement basis.

**Intrafund Activity:** Activity between funds of the primary government, including blended component units.

**Intrafund Transfers:** Transfers of costs between budget units in the same governmental fund.

**Joint Powers Agreement (JPA):** A contractual agreement between a city, county and/or special district in which services are agreed to be performed, or the County agrees to cooperate with or lend its powers to another entity.

**Lease:** A contract granting use or occupation of property during a specified time for a specified payment.

**Liability:** a legal obligation to transfer assets or provide services to another entity in the future as a result of past transactions or events.

**Licenses, Permits & Franchises:** Revenue accounts that include revenue from animal licenses, business licenses, permits and franchises.

**Mandate:** A requirement, often set by law, from the State or federal government(s) that the County perform a task, perform a task in a particular way, or perform a task to meet a particular standard.

**Miscellaneous Revenues:** Revenues that do not fall into one of the general revenue categories. These revenues may include other sales and monetary donations from private agencies, persons or other sources.

**Mission:** A statement of organizational purpose. The County's mission is to promote excellent, timely, and beneficial public services to our diverse community with integrity and accountability.

**Modified Accrual Basis:** The basis of accounting under which revenues are recognized when they become available and measurable and, with a few exceptions, expenditures are recognized when liabilities are incurred. A modified accrual accounting system can also divide available funds into separate entities within the organization to ensure that the money is being spent where it was intended.

**Net County Cost (NCC):** Departmental appropriations less all available departmental revenues.

**Net County Cost Carryover:** The unspent portion of net county cost that has been carried over from the prior fiscal year.

**Objective:** A measurable target that must be met on the way to implementing a strategy and/or attaining a goal.

**Operating Budget:** A plan of current expenditures and the recommended means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Transfers:** Operating transfers result when one fund provides a service on behalf of another fund. The providing fund budgets the amount required by the other fund in the "Operating Transfer Out" expenditure account. The receiving fund budgets the amount in one of the "Operating Transfer In" revenue accounts.

**Ordinance:** A regulation, an authoritative rule, a statute.

**Other Charges:** A group of expenditure accounts that includes support and care of other persons (such as assistance payments), bond redemptions, interest on bonds, other long-term debt and notes and warrants, judgments and damages, rights-of-way, taxes and assessments, depreciation, bad debts, income allocation, contributions to non-county governmental agencies and inter fund expenditures.

**Other Financing Sources:** An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. Examples include sale of capital assets, transfers in and long-term debt proceeds.

**Pension Obligation Bond (POB):** Bonds issued to finance all or part of the unfunded actuarial accrued liabilities of the issuer's pension plan. The proceeds are transferred to the issuer's pension system as a prepayment of all or part of the unfunded pension liabilities of the issuer to ensure the soundness of the plan.

**Policy:** A high-level overall plan embracing the general goals and acceptable procedures of the subject contained therein.

**Priority:** An item that is more important than other things and that needs to be done or dealt with first; the right to precede others in order, rank, or privilege.

**Program:** A set of activities directed to attaining specific purposes or objectives.

**Program Revenue:** Revenue generated by programs and/or dedicated to offset a program's costs.

**Property Transfer Tax:** A tax assessed on property when ownership is transferred.

**Proprietary Funds:** The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

**Public Hearings:** Board of Supervisors meetings that are open to the public in order to provide residents an

## Glossary

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opportunity to express their views on the merits of the County's proposals and services.

**Reappropriation:** The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent year.

**Recommended Budget:** The budget document developed by the CAO and formally approved by the Board of Supervisors to serve as the basis for public hearings and deliberations prior to the determination of the adopted budget.

**Request for Proposal (RFP):** An official request for proposals to be submitted to the County to perform specified services. The RFP sets forth the services being sought for procurement by the County and requests information from firms interested in the engagement.

**Restricted Fund Balance:** That portion of fund balance subject to externally enforceable limitations on its use imposed by law, constitutional provision, or other regulation.

**Revenue From Use of Money & Property:** Revenue accounts that include investment income, rents and concessions and royalties.

**Salaries and Benefits:** A group of expenditure accounts that includes expenses related to compensation of County employees.

**Salary Savings:** A reduction to Salaries and Benefits appropriations due to normal staff attrition levels, projected timeframes for recruiting, unpaid leaves of absence, and related factors.

**Securitization:** A type of structured financing whereby an entity that is to receive future payments sells the right to that income stream to a third party in exchange for an up-front payment. For example, the County securitized the Tobacco Settlement Payments, receiving the revenue up-front and reducing the risk of not collecting all of the payments.

**Service Level:** Measures the performance of a system of service delivery. Certain goals are defined and the service level gives the percentage to which those goals should be achieved.

**Services & Supplies:** A group of expenditure accounts that includes non-personnel operating expenses such as contract services, office supplies, information technology services, minor equipment and facilities maintenance.

**Special District:** An area in which an independent unit of local government is set up to perform a specific function or a restricted number of related functions, such as street lighting or waterworks. A special district might be

composed of cities, townships, or counties, or any part or combination of these.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Strategic:** Dealing with creation of overall plans and to determine how best to achieve the general goal of an entity.

**Structural Fund Balance:** The amount of budget deficit that is a result of an imbalance in governmental receipts and expenditures.

**Subject Matter Expert:** A person who possesses expert knowledge in a particular area, field, job, system or topic because of their education and/or experience.

**Succession Planning:** A strategy for passing leadership roles within the County to someone else in such a way that the agency continues to run smoothly after current leaders move on to new opportunities, retire or pass away.

**Tax and Revenue Anticipation Notes (TRANS):** A short-term, interest bearing note used as a cash management tool. Public agencies often receive revenues on an uneven basis throughout a fiscal year. The borrowed funds allow the agency to meet cash requirements during periods of low revenue receipts and repay the funds when the revenues are greater.

**Taxes Current Property:** A group of revenue accounts that includes the property tax amount for the current year based on the assessed value of the property as established each year on January 1st by the Office of the Assessor/Recorder.

**Taxes Other Than Current Secured:** A group of revenue accounts that includes unsecured property taxes. The term "unsecured" refers to property that is not "secured" real estate, that is a house or parcel of land which is currently owned. In general, unsecured property tax is either for business personal property (e.g. office equipment, owned or leased), boats, berths, or possessory interest for use of a space. It can, however, also be based upon supplemental assessments based on prior ownership of secured property.

**Tobacco Settlement Revenues (TSR):** The result of the historic Master Settlement Agreement in 1998 between the California Attorney General and several other states and the four major tobacco companies which provided more than \$206 billion in Tobacco Settlement Payments over 25 years in exchange for the release of all past, present and future claims related to the use of tobacco products. California agreed to distribute its share of the settlement to its counties based on population. The Fresno County Tobacco Funding Corporation was

## Glossary

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incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

**Trust Fund:** A fund used to account for assets held by a government unit in a trustee capacity or as an agent for others and which, therefore, cannot be used to support the government's own programs. The County is sometimes required to segregate revenues it receives from certain sources into a trust fund, but these funds are accounted for in the financial statements as County assets.

**Unassigned Fund Balance:** Residual net resources. Total fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance.

**Unfunded Actuarial Accrued Liability (UAAL):** The present value of benefits earned to date that are not covered by plan assets; commonly used in pension fund discussions. The excess, if any, of the actuarial accrued liability over the actuarial value of assets. See also Actuarial Accrued Liability.

**Use of Fund Balance:** The amount of fund balance used as a funding source for one-time projects/services.