

# **AMENDMENT NO. 1 TO SERVICE AGREEMENT**

This Amendment No. 1 to Service Agreement ("Amendment No. 1") is dated October 22, 2024 and is between Fresno Economic Opportunities Commission, a California non-profit 501 c3 organization ("Contractor"), and the County of Fresno, a political subdivision of the State of California ("County").

## **Recitals**

A. On August 8, 2023, the County and the Contractor entered into Service Agreement, which is County agreement number 23-396 ("Agreement"), for implementing evidence-based programs that improve the oral health of elementary school aged children.

B. Changes to the Agreement are necessary to increase the maximum compensation to allow the Contractor to continue to facilitate dental screenings, dental sealants and fluoride varnishes by a dentist, registered dental hygienist in alternative practice or registered dental hygienist at provider site, to elementary school aged children.

C. The County and Contractor now desire to amend the Agreement to update the compensation clause and make minimal revisions to Exhibits A and B.

The parties therefore agree as follows:

1. In Article 3, subsection 2 of the Agreement, starting at page 2 line 10 through page 3 line 3 shall be deleted and replaced with the following:

**"3.2 Maximum Compensation.** The maximum compensation payable to the Contractor under this Agreement is Nine Hundred Fifty Thousand and 00/100 Dollars (\$950,000.00) commencing as of the Agreement effective date, for the entire term of the Agreement including any extensions set forth by section 4.2 of this Agreement. The Contractor acknowledges that the County is a local government entity and does so with notice that the County's powers are limited by the California Constitution and by State law, and with notice that the Contractor may receive compensation under this Agreement only for services performed according to the terms of this Agreement and while this Agreement is in effect, and subject to the maximum amount payable under this section. The

Contractor further acknowledges that County employees have no authority to pay the Contractor except as expressly provided in this Agreement.”

2. All references in the Agreement to Exhibit A shall be deemed references to “Revised Exhibit A”, which is attached and incorporated by this reference.

3. All references in the Agreement to Exhibit B shall be deemed references to “Revised Exhibit B”, which is attached and incorporated by this reference.

4. When both parties have signed this Amendment No. 1, the Agreement, and this Amendment No. 1 together constitute the Agreement.

5. The Contractor represents and warrants to the County that:

a. The Contractor is duly authorized and empowered to sign and perform its obligations under this Amendment.

b. The individual signing this Amendment on behalf of the Contractor is duly authorized to do so and his or her signature on this Amendment legally binds the Contractor to the terms of this Amendment.

6. The parties agree that this Amendment may be executed by electronic signature as provided in this section.

a. An “electronic signature” means any symbol or process intended by an individual signing this Amendment to represent their signature, including but not limited to (1) a digital signature; (2) a faxed version of an original handwritten signature; or (3) an electronically scanned and transmitted (for example by PDF document) version of an original handwritten signature.

b. Each electronic signature affixed or attached to this Amendment (1) is deemed equivalent to a valid original handwritten signature of the person signing this Amendment for all purposes, including but not limited to evidentiary proof in any administrative or judicial proceeding, and (2) has the same force and effect as the valid original handwritten signature of that person.

1 c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,  
2 subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part  
3 2, Title 2.5, beginning with section 1633.1).

4 d. Each party using a digital signature represents that it has undertaken and satisfied  
5 the requirements of Government Code section 16.5, subdivision (a), paragraphs (1)  
6 through (5), and agrees that each other party may rely upon that representation.

7 e. This Amendment is not conditioned upon the parties conducting the transactions  
8 under it by electronic means and either party may sign this Amendment with an  
9 original handwritten signature.

10 7. This Amendment may be signed in counterparts, each of which is an original, and all of  
11 which together constitute this Amendment.

12 8. The Agreement as amended by this Amendment No.1 is ratified and continued. All  
13 provisions of the Agreement and not amended by this Amendment No. 1 remain in full force and  
14 effect.

15 [SIGNATURE PAGE FOLLOWS]  
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1 The parties are signing this Amendment No. 1 on the date stated in the introductory  
2 clause.

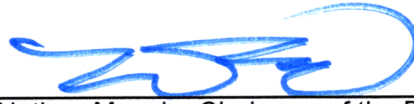
3 FRESNO ECONOMIC OPPORTUNITIES  
4 COMMISSION

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6 Emily Reyes, Chief Executive Officer

7 1920 Mariposa Street  
8 Fresno, California 93721

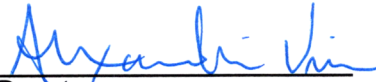
COUNTY OF FRESNO

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Nathan Magsig, Chairman of the Board of  
Supervisors of the County of Fresno

**Attest:**

Bernice E. Seidel  
Clerk of the Board of Supervisors  
County of Fresno, State of California

10 By:   
11 Deputy

12 For accounting use only:

13 Org No.: 56201553  
14 Account No.: 7295  
15 Fund No.: 0001  
16 Subclass No.: 10000  
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#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
<b>Community-Clinical Linkages</b>				
2.1	Participant in a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis of your program in preparation for implementing school-based/linked programs. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23-12/31/23	A) SWOT analysis summary report, which include: -List of participating and identified schools and grades -Report program model selected and tracking system -List of partners and roles -List of services -Early Prevention Program -Submit implementation plan -List of equipment purchased -Invoices for billing	
<b>School Dental Program Planning</b>				
2.2	<b>Build partnerships:</b> Identify, maintain, and expand partnerships with dental providers and schools to implement, administer, and sustain school dental programs in targeted sites.	07/01/23-06/30/27	A) Memorandums of understanding (MOUs), other partnership agreements	
2.2.a	<b>Recruit schools:</b> Engage local school stakeholders and gain support from schools to implement, administer, and sustain school dental programs in targeted sites.	07/01/23-06/30/27	A) List of participating schools, number of children to be served at each school site, grade level for each child	
2.2.b	Connect schools to providers for school dental programs. Facilitate the formalization of partnerships through MOUs and other agreements.	07/01/23-06/30/27	A) List of dental providers in partnership agreements with school programs	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.2.c	Assist dental providers by coordinating with schools and obtaining input from school administrator, lead teacher, school nurse, or oral health contact at identified schools to schedule activities.	07/01/23-06/30/27	A) Maintain a log of activities, which includes a written summary of input from each person contacted, schedule of planned activities B) Include reports, logs, and other tracking methods as applicable	
2.2.d	<b>Promote school dental program:</b> Annually update educational materials for teachers, parents, and students. Ensure materials follow the national Culturally and Linguistically Appropriate Services (CLAS) standards and use appropriate health literacy level that align with the target population.	07/01/23-06/30/27	Updated educational materials:  A) Sealant B) Fluoride C) Preventive dental services  List of sealant educational materials provided; copy of consent form (if applicable)	
2.2.e	Annually facilitate distribution of oral health educational materials including sealant and fluoride to teachers, parents, and students, and send educational information home with consent form (if referral provider will provide services on-site at the school).	07/01/23-06/30/27	A) Distribution list and format (e.g., in person meeting, student packets, virtual meetings, emails, etc.) B) Number of stakeholders reached with educational sessions C) List of educational materials provided D) Consent form (keep on file) E) Include reports, logs, and other tracking methods as applicable	
2.2.f	<b>Plan dental program events:</b> Work with providers and schools and develop a schedule for implementing school dental programs.	07/01/23-06/30/27	A) Maintain a schedule for implementing a school dental program B) Include reports, logs, and other tracking methods as applicable	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.2.g	Annually deliver educational sessions to teachers, parents, and students.	07/01/23- 06/30/27	A) Number of education sessions held B) List of trainings provided and names of school site. Training log should state if training was to students, teachers/faculty, or parents C) Include reports, logs, and other tracking methods as applicable	
2.2.h	Facilitate basic dental screenings for students to determine dental status with passive consent.	07/01/23- 06/30/27	A) Number of schools with a program B) Number of children screened C) Signed consent forms (keep on file) D) Include reports, logs, and other tracking methods as applicable	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.2.i	<p>Annually identify students who receive at least one instructional visit on oral health, using appropriate scope and sequence principles.</p> <p>Topics will include:</p> <ul style="list-style-type: none"> <li>• Brushing and flossing</li> <li>• Nutrition and healthy snacks, sugar sweetened beverages</li> <li>• The need for regular dental care and preparation for visiting the dentist</li> <li>• Tobacco prevention</li> </ul>	07/01/23-06/30/27	<p>A)List of schools identified to participate</p> <p>B)Number of children receiving education</p> <p>C)List of materials provided</p> <p>D)List of training topics</p> <p>E) Include reports, logs, and other tracking methods as applicable</p>	
<b>School Linked (Optional: Will be implemented once CDPH releases guidance)</b>				

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3	Implement a dental screening program with a robust community-clinical linkage system using a referral management electronic platform for connecting with parents/caregivers and linking children to a source of dental care, tracking the progress of care from referral to completion of treatment plan.	01/01/24-06/30/27	Annual referral tracking system reports to include:  A) Number and proportion of eligible schools participating B) Number and proportion of eligible children screened C) Referral acceptance: whether the receiving organization accepted the referral, or if not, why not D) Patient contact: whether the receiving organization and the patient interacted, or if not, why not E) Receipt of services: whether the patient received help from the organization; if yes, what kind; or if not, why not F) Need resolution: whether the need that triggered the referral was resolved (or is in the process of being resolved), or if not, why not G) Include reports, logs, and other tracking methods as applicable	
2.3.a	Create a network of dental care providers willing to accept referrals.	07/01/23-06/30/27	A) Number dental care providers willing to accept referrals B) A list of participating providers	
2.3.b	Develop a protocol to implement assessment, counseling, and linkage to providers, as well as care coordination using the 5A's strategies for addressing oral health problems in pre-school and school-aged children. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/24-06/30/27	A) Submit a written care coordination protocol	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.c	Develop referral criteria (e.g., all children needing dental sealants, having urgent or immediate care) and the protocol for linking children to a source of dental care.  Ensure that children who already have a dental home are linked to the same provider unless the parent/guardian requests a different provider.	07/01/23- 06/30/27	A) An estimate of the number and percentage of high-risk children in the county who need sealants and referrals B) Submit referral criteria	
<b>School Based Programming</b>				
2.3.d	<b>School-based Program:</b> Evaluate readiness for expanding the school dental program to include preventive services and implement when feasible. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23- 6/30/27	A) In partnership with school dental program providers create a checklist for steps 1 – 10 based on Seal America: The Prevention Intervention Manual to determine program readiness	
2.3.e	Annually determine the number of children that need dental sealants and the number of sealants per child. Follow-up with teachers to ensure notices were sent home.	07/01/23- 06/30/27	A) List of children needing sealants at each school site B) Cumulative totals for each list	
2.3.f	Annually, facilitate dental sealant placement by a dentist, registered dental hygienist in alternative practice or registered dental hygienist at provider site, or will place sealants and dental screenings on a minimum of 5% of targeted children with signed parental consent form at a coordinated sealant event with teachers, site personnel, and volunteers.	07/01/23- 06/30/27	A) List of the schedule of events, B) Number of children served at each school site C) Number of sealants provided D) Include reports, logs, and other tracking methods as applicable	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.g	Implement the activities to expand the program to include preventive services. Facilitate the implementation of a school dental program and ensure the provision of services to children.	07/01/23- 6/30/27	A) Narrative summary of preventive activities implemented B) List of schools and classrooms C) Number of children eligible to receive fluoride varnish D) Number of sealants provided E) Number of students receiving fluoride varnish F) Number of students receiving toothbrush prophylaxis G) Total number of students receiving preventive services H) Include reports, logs, and other tracking methods as applicable	
2.3.h	Annually, complete sealant retention checks on a minimum of 10% of the children who received sealants during the school year.	07/01/23- 6/30/27	Summary of follow-up activities, number of children who received retention checks, screening forms on file.	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.i	Participate with DPH Staff to establish performance measures (PM) and track progress in achieving targets. Consider quality improvement strategies.	07/01/23-06/30/27	A) Efficient communication with parents/caregivers/school officials and clinicians B) Tracking the success of referrals C) Data metrics to communicate findings to school administrators, stakeholders, and funding agencies D) Number of successful referrals E) Development of quality improvement strategies F) Increase % of children served by 10% over 5 years G) Establish timelines for performance data review H) Include reports, logs, and other tracking methods as applicable	
<b>Kindergarten Oral Health Assessments (KOHA)</b>				
3.1	Assess the number of schools currently not reporting Kindergarten Oral Health Assessments (KOHA) to the System for California Oral Health Reporting (SCOHR).	07/01/23-06/30/27	A) List and number of non-participating schools identified	
3.1.a	Identify current processes of participating schools and identify best practices.	07/01/23-06/30/27	A) List of best practices identified	
3.1.b	Identify target schools for intervention.	07/01/23-06/30/27	A) List of target schools identified	



#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
3.1.c	Recruit and enroll champions. Support onboarding and training of champions.  Champions such as school nurses, PTA, school site council, school registrar, etc. Ask a key person from a successful school to make a presentation to other schools in their district or at a district in-service.	07/01/23- 06/30/27	A) List and number of champions recruited and/or trained B) Onboarding and training materials C) Number of school districts participating D) Number children served E) Include reports, logs, and other tracking methods as applicable	
3.1.d	Provide or adapt tools and training to make presentations and write letters for educating school board members to include KOHA activities in the Local Control funding formula and the Local Control Accountability Plan.	07/01/23- 06/30/27	A) Tool kit prepared B) List of presentations made C) Copy of letters written D) Number of schools adopting policies or participating in KOHA as a result of efforts	
3.1.f	Provide guidance for implementation KOHA participation and reporting.	07/01/23- 06/30/27	A) Guidance documents distributed to schools B) Distribute Fact Sheets to build support for KOHA	
3.1.g	Conduct meetings of key partners, mobilize the community, and set targets.	07/01/23- 06/30/27	A) List of key partners B) Schedule of meetings held C) Targets identified D) Include reports, logs, and other tracking methods as applicable	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
3.1.h	Identify successful strategies to increase the number of Kindergarten Oral Health Assessments, barriers, and challenges to progress. Identify if any new policies were developed because of efforts.	07/01/23-06/30/27	<p>A) Provide summary in progress reports of successes, challenges, lessons learned, and recommendations</p> <p>B) Identify if any policies were revised or new policies developed</p> <p>C) Number of new school districts participating</p> <p>D) Number of children served</p> <p>E) Submit data annually on oral health assessment activities</p> <p>F) Include reports, logs, and other tracking methods as applicable</p>	
3.1i	Assist DPH in developing a quality improvement project for KOHA <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23-06/30/27	(A) Quality Improvement Project for KOHA	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
4.1	Coordinate and plan logistics with dental providers and/or hygienists to attend screening event and provided screening to youth.  Develop a screening stipend log to track stipends provided to dental providers, registered dental hygienist in alternative practice, or registered dental hygienist for this activity.	07/01/22- 6/30/27	A) Coordination with school site officials will occur before event is scheduled B) Number of kindergarten classes in the school site C) Number of students expected to be screened for that event D) Number of children screened based on the number of kindergarten classes per site and student attendance for that particular day E) Number of screening stipends provided to support staff for each school site F) Submit invoice for each provider/hygienist and screening event between the dates of 7/1/22-6/30/27 with every monthly invoice G) Include reports, logs, and other tracking methods as applicable	
5.1	Attend and provide program updates in a collaborative effort to LOHP's Oral Health Advisory Committee	07/01/23- 06/30/27	A) OHAC Meeting Agenda and/or Notes B) Submit meeting updates one week prior to OHAC meeting	
6.1	Attend monthly calls with LOHP staff to discuss progress in activities.	07/01/23- 06/30/27	A) Submit meeting notes B) Submit numbers template form bi-monthly prior to check-in with LOHP	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
6.1a	Attend trainings identified by LOHP. Training topics to include: <ul style="list-style-type: none"> <li>- Health Equity</li> <li>- Culturally and Linguistically Appropriate Services (CLAS)</li> <li>- Other trainings as identified</li> </ul>	07/01/24-06/30-27	A) Submit training log	
7.1	Submit progress reports in January and July of every year. Dates: 1/2024,7/2024,01/2025, 7/2025,1/2026,7/2026, 1/2027 , and 7/2027 .	07/01/23-06/30/27	Submit a narrative of the work completed during the 6 previous months for the July through December report and again for the January through June report.	
8.1	Submit monthly invoices by 15 <sup>th</sup> of the month for the prior month's expenses	07/01/23-06/30/27	Monthly invoice with back up documentation for hours worked, mileage, office supplies, oral health kit items and other items invoiced to support the amount being reflected.	

## SBSP Budget

07/1/2023 through 6/30/2024

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<b>Requested Amount</b>	
Project Director						
Project Coordinator	\$ 6,494.17	\$ 77,930.04	50%	12	\$	38,965.02
Health Educator	\$ 4,581.08	\$ 54,972.96	100%	12	\$	54,972.96
Health Educator	\$ 4,301.50	\$ 51,618.00	58%	12	\$	29,938.44
<b>Total Personnel</b>					\$	123,876.42
<b>Fringe Benefits @ 35.87%</b>					<b>Total Fringe Benefits</b>	\$ 44,434.88
					<b>Total</b>	<b>\$ 168,311.30</b>
<b>Operating Expenses</b>						
Space/Rent	\$ 1,200.00			12	\$	14,400.00
Communications	\$ 314.00			12	\$	3,768.00
Printing	\$ 40.00			12	\$	480.00
Office Supplies	\$ 131.00			12	\$	1,572.00
<b>Total Operating Expenses</b>					\$	<b>20,220.00</b>
<b>Travel</b>						
Mileage	\$ 0.655	200		12	\$	1,572.00
<b>Total Travel</b>					\$	<b>1,572.00</b>
<b>Other Costs</b>						
Laptops & software	\$ 1,550.00		3		\$	4,650.00
Oral Health Kits	\$ 5.00		2000		\$	10,000.00
Oral Health Screening Stipends					\$	30,000.00
<b>Total Other Costs</b>					\$	<b>44,650.00</b>
<b>Subtotal</b>					\$	234,753.30
<b>Indirect Costs</b> (15% of Total Personnel Costs)		<b>Total Indirect Costs</b>			\$	25,246.70
<b>TOTAL COSTS</b>					\$	<b>260,000.00</b>

## SBSP Budget

07/1/2024 through 6/30/2025

**Personnel**

<b><u>Position Title</u></b>	<b><u>Monthly</u></b>	<b><u>Annual</u></b>	<b><u>FTE %</u></b>	<b><u>Months</u></b>	<b><u>Requested Amount</u></b>
Project Director					
Project Coordinator	\$ 6,688.33	\$ 80,259.96	50%	12	\$ 40,129.98
Health Educator	\$ 4,718.33	\$ 56,619.96	100%	12	\$ 56,619.96
Health Educator	\$ 4,430.42	\$ 53,165.04	57%	12	\$ 30,304.07
<b>Total Personnel</b>					\$ 127,054.01
<b>Fringe Benefits @</b>				<b>Total Fringe</b>	\$ 46,082.34
				<b>Total</b>	\$ 173,136.35

**Operating Expenses**

Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 314.00			12	\$ 3,768.00
Printing	\$ 35.00			12	\$ 420.00
Office Supplies	\$ 80.75			12	\$ 969.00
<b>Total Operating Expenses</b>					\$ 19,557.00

**Travel**

Mileage	\$ 0.655	170		12	\$ 1,336.20
<b>Total Travel</b>					\$ 1,336.20

**Other Costs**

Laptops & software					\$ -
Oral Health Screening Stipends for Providers					\$ 30,000.00
<b>Total Other Costs</b>					\$ 30,000.00

<b>Subtotal</b>					\$ 224,029.55
<b>Indirect Costs</b> (15% of Total Personnel)			<b>Total Indirect Costs</b>		\$ 25,970.44

**TOTAL COSTS \$ 250,000.00**

revised 9-11-2024

**Extension I**  
**07/1/2025 through 6/30/2026**

**Personnel**

<b><u>Position Title</u></b>	<b><u>Monthly</u></b>	<b><u>Annual</u></b>	<b><u>FTE %</u></b>	<b><u>Months</u></b>	<b>Requested Amount</b>
Project Director					
Project Coordinator	\$ 6,889.17	\$ 82,670.04	50%	12	\$ 41,335.02
Health Educator	\$ 4,860.58	\$ 58,326.96	100%	12	\$ 58,326.96
Health Educator	\$ 4,562.67	\$ 54,752.04	49%	12	\$ 26,828.50
<b>Total Personnel</b>					\$ 126,490.48
<b>Fringe Benefits @ 36.84%</b>					<b>Benefits</b> - \$ 46,598.91
					<b>Total</b> <b>\$ 173,089.39</b>

**Operating Expenses**

Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 314.00			12	\$ 3,768.00
Printing	\$ 35.00			12	\$ 420.00
Office Supplies	\$ 85.25			12	\$ 1,023.00
<b>Total Operating Expenses</b>					<b>\$ 19,611.00</b>

**Travel**

Mileage	\$ 0.655	170		12	\$ 1,336.20
<b>Total Travel</b>					<b>\$ 1,336.20</b>

**Other Costs**

Laptops & software					\$ -
<b>Total Other Costs</b>					<b>\$ -</b>

	<b>Subtotal</b>	\$ 194,036.59
<b>Indirect Costs</b> (15% of Total Personnel Costs)	<b>Total Indirect Costs</b>	\$ 25,963.41
	<b>TOTAL COSTS</b>	<b>\$ 220,000.00</b>

## SBSP Budget

**Extension II**  
**07/1/2026 through 6/30/2027**

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<u>Requested Amount</u>
Project Director					
Project Coordinator	\$ 7,095.00	\$ 85,140.00	50%	12	\$ 42,570.00
Health Educator	\$ 5,006.17	\$ 60,074.04	100%	12	\$ 60,074.04
Health Educator	\$ 4,699.92	\$ 56,399.04	40%	12	\$ 22,559.62
		<b>Total Personnel</b>			\$ 125,203.66
<b>Fringe Benefits @ 37.47%</b>				<b>Benefits</b>	\$ 46,914.05
				<b>Total</b>	<b>\$ 172,117.71</b>

**Operating Expenses**

Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 350.00			12	\$ 4,200.00
Printing	\$ 35.00			12	\$ 420.00
Office Supplies	\$ 129.27			12	\$ 1,551.24
		<b>Total Operating Expenses</b>			<b>\$ 20,571.24</b>

**Travel**

Mileage	\$ 0.655	<b>190</b>		12	\$ 1,493.40
				<b>Total Travel</b>	<b>\$ 1,493.40</b>

**Other Costs**

Laptops & software					\$ -
		<b>Total Other Costs</b>			<b>\$ -</b>

		<b>Subtotal</b>			\$ 194,182.35
<b>Indirect Costs (15% of Total Personnel Costs)</b>		<b>Total Indirect Costs</b>			\$ 25,817.66

**TOTAL COSTS      \$ 220,000.00**



**Personnel****07/1/2023 through 6/30/2024****Position Title**

Project Director	\$	-	Direct, manage, oversee, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator			Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on an 12 month period for Year 1.
Health Educator	\$	38,965.02	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 1
Health Educator	\$	54,972.96	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 58% of salary based on 12 month period for Year 1
Fringe Benefits @ 36.27%	\$	29,938.44	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
	\$	44,434.88	

**Operating Expenses**

Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing			Printing of any materials, flyers, forms, copies of documents needed to implement project (\$40 X 12 months).
Office Supplies	\$	480.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$131 X 12 months).
	\$	1,572.00	

**Travel**

Mileage	\$	1,572.00	Mileage to and from meetings, trainings, project implementation, and site visits (200 miles @ \$.655 per mile X 12 months).
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**Other Costs**

Laptops	\$	4,650.00	Purchase of 3 laptops for Project Coordinator and 2 Health Educators
Oral Health Kits	\$	10,000.00	2,000 oral health kits (bag, toothbrush, toothpaste, floss) x \$5 = \$10,000, will be used for KOHA, SBSP initiatives, and oral health education and will be shared with community partners. *These \$400 per provider who screens children for oral health outcomes during a single event. *These funds are only available in this fiscal year.
Oral Health Screening Stipends for Dental Provider	\$	30,000.00	
Indirect Costs (15% of Total Personnel Cost)	\$	25,246.70	

**TOTAL COSTS YR 1 \$ 260,000.00**

**Personnel****07/1/2024 through 6/30/2025****Position Title**

Project Director	\$	-	Direct, manage, oversee, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator			Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on an 12 month period for Year 1.
	\$	40,129.98	
Health Educator			An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 1
	\$	56,619.96	
Health Educator			An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 58% of salary based on 12 month period for Year 1
	\$	30,304.07	
<b>Fringe Benefits @ 36.27%</b>	\$	46,082.34	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.

**Operating Expenses**

Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing	\$	420.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$40 X 12 months).
Office Supplies	\$	969.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$131 X 12 months).

**Travel**

Mileage	\$	1,336.20	Mileage to and from meetings, trainings, project implementation, and site visits (200 miles @ \$.655 per mile X 12 months).
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**Other Costs**

Laptops	\$	-	Purchase of 3 laptops for Project Coordinator and 2 Health Educators
Oral Health Kits	\$	-	2,000 oral health kits (bag, toothbrush, toothpaste, floss) x \$5 = \$10,000, will be used for KOHA, SBSP initiatives, and oral health education and will be shared with community partners. *These funds are only available in this fiscal year.
Oral Health Screening Stipends for Dental Provider	\$	30,000.00	\$400 per provider who screens children for oral health outcomes during a single event. *These funds are only available in this fiscal year.

<b>Indirect Costs (15% of Total Personnel Cost)</b>	\$	25,970.45	
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<b>TOTAL COSTS YR 1</b>	<b>\$</b>	<b>250,000.00</b>
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**Personnel****07/1/2025 through 6/30/2026****Position Title**

Project Director	\$	-	activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$	41,335.02	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on 12 month period for Year 3.
Health Educator	\$	58,326.96	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 3
Health Educator	\$	26,828.50	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 49% of salary based on 12 month period for Year 3
<b>Fringe Benefits @ 36.84%</b>	\$	46,598.91	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.

**Operating Expenses**

Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing	\$	420.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$35 X 12 months).
Office/Program Supplies	\$	1,023.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$85.25 X 12 months)

**Travel**

Mileage	\$	1,336.20	Mileage to and from meetings, trainings, project implementation, and site visits (170 miles @ \$.655 per mile X 12 months)
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**Other Costs**

Laptops	\$	-	
<b>Indirect Costs (15% of Total Personal Cost)</b>	\$	25,963.41	

**TOTAL COSTS YR 3 \$ 220,000.00**

**Personnel****07/1/2026 through 6/30/2027****Position Title**

Project Director	\$	-	Direct, manage, assess, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$	42,570.00	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on 12 month period for Year 4.
Health Educator	\$	60,074.04	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 4
Health Educator	\$	22,559.62	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 40% of salary based on 12 month period for Year 4
<b>Fringe Benefits @ 37.47%</b>	\$	46,914.05	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.

**Operating Expenses**

Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	4,200.00	Landline connections, internet and Wifi connections, servers, cell phones (\$350 X 12 months).
Printing	\$	420.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$35 X 12 months).
Office/Program Supplies	\$	1,551.24	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$129.25 X 12 months)

**Travel**

Mileage	\$	1,493.40	Mileage to and from meetings, trainings, project implementation, and site visits (190 miles @ \$.655 per mile X 12 months)
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**Other Costs**

Laptops	\$	-	
<b>Indirect Costs (15% of Total Personal Cost)</b>	\$	25,817.66	

**TOTAL COSTS YR 4      \$      220,000.00**



**County of Fresno**  
**Board of Supervisors**  
**Minute Order**

Hall of Records, Room 301  
2281 Tulare Street  
Fresno, California  
93721-2198  
Telephone: (559) 600-3529  
Toll Free: 1-800-742-1011  
[www.co.fresno.ca.us](http://www.co.fresno.ca.us)

**August 8, 2023**

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**Present:** 5 - Supervisor Steve Brandau, Vice Chairman Nathan Magsig, Supervisor Buddy Mendes, Supervisor Brian Pacheco, and Chairman Sal Quintero

Agenda No. 38.

Public Health

File ID: 23-0522

**Re:** Make a finding that it is in the best interest of the County to suspend the competitive bidding process consistent with Administrative Policy No. 34 for unusual or extraordinary circumstances for implementing the school-based dental sealant program, as Fresno County Economic Opportunities Commission is the only provider that has worked alongside the Department of Public Health as they were developing and incorporating the oral health component into the community-wide services offered; and approve and authorize the Chairman to execute a retroactive Agreement with Fresno County Economic Opportunities Commission to implement the school-based dental sealant program from July 1, 2023 to June 30, 2027, which includes two optional one-year extensions, total not to exceed \$920,000

**APPROVED AS RECOMMENDED**

**Ayes:** 5 - Brandau, Magsig, Mendes, Pacheco, and Quintero

Agreement No. 23-396



## Board Agenda Item 38

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DATE: August 8, 2023

TO: Board of Supervisors

SUBMITTED BY: David Luchini, RN, PHN, Director, Department of Public Health

SUBJECT: Retroactive Agreement with Fresno County Economic Opportunities Commission

RECOMMENDED ACTION(S):

1. **Make a finding that it is in the best interest of the County to suspend the competitive bidding process consistent with Administrative Policy No. 34 for unusual or extraordinary circumstances for implementing the school-based dental sealant program, as Fresno County Economic Opportunities Commission is the only provider that has worked alongside the Department of Public Health as they were developing and incorporating the oral health component into the community-wide services offered; and**
2. **Approve and authorize the Chairman to execute a retroactive Agreement with Fresno County Economic Opportunities Commission to implement the school-based dental sealant program from July 1, 2023 to June 30, 2027, which includes two optional one-year extensions, total not to exceed \$920,000.**

There is no increase in Net County Cost associated with the recommended actions. Approval of the recommended actions will allow the County to continue partnering with Fresno County Economic Opportunities Commission (Fresno EOC) to continue providing the school-based dental sealant program (SBSP), assist schools with mandated reporting requirements, and leverage reallocated funding to continue school-based/school-linked activities from the previous oral health grant term. This item is countywide.

ALTERNATIVE ACTION(S):

Should your Board choose to not approve the recommended actions, Fresno EOC will no longer partner with the Local Oral Health Program (LOHP) to continue the SBSP in elementary schools. This will reduce the capacity of the LOHP to support preventative oral health services and will create a significant gap in providing the services in the targeted communities and may create possible delays in fulfillment of grant deliverables and risk non-compliance with the terms of the oral health grant program until a replacement vendor can be secured.

SUSPENSION OF COMPETITION/SOLE SOURCE CONTRACT:

The Department's request to suspend the competitive bidding process is consistent with Administrative Policy No. 34 for unusual and extraordinary circumstances as Fresno EOC has demonstrated they are uniquely qualified and the only suitable vendor to continue to carry out the required programmatic activities due to their previous and ongoing work with the Department LOHP staff and program partners. They have established a network that is unique and demonstrates their ability to network with LOHP partners to implement the SBSP in elementary schools under Agreement No. A-20-025 since January 7, 2020, Agreement A-21-401 since October 5, 2021, and Agreement A-22-285 since June 1, 2022. Fresno EOC is



the only school-based provider who is currently working in our schools and whose staff are knowledgeable on the reporting needs of the program's oral health assessments, oral health curriculums, and are familiar with the current oral health 2022-2027 grant objectives in the state-wide plan. The Internal Services Division - Purchasing concurs with the Department's request to suspend the competitive bidding process.

RETROACTIVE AGREEMENT:

The recommended agreement is retroactive to July 1, 2023. Following extensive review by the Department, it was determined in May 2023 that continuing the services was necessary. The agreement has been brought to your Board following agreement development and negotiations. The time required to work through the details of the recommended amendments did not allow presentation to your Board at an earlier date.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. The recommended agreement is 100% funded with the California Department of Public Health (CDPH) LOHP grant funds. Maximum compensation of \$920,000 is distributed as follows:

- July 1, 2023 through June 30, 2024 \$260,000
- July 1, 2024 through June 30, 2025 \$220,000
- July 1, 2025 through June 30, 2026 \$220,000
- July 1, 2026 through June 30, 2027 \$220,000

Sufficient appropriations and estimated revenues will be included in the Department's Org 5620 FY 2023-24 Recommended Budget and for the duration of the agreement term.

DISCUSSION:

On January 7, 2020, your Board approved a three-year and six-month agreement (No. A-20-025) with Fresno EOC to implement evidence-based programs that improve the oral health of school-aged children in grades K-6. On January 26, 2021, your Board approved a first amendment (No. A-20-025-1) to revise budget years one and two due to COVID -19 disruptions and school closures. On October 5, 2021, your Board approved a second amendment (No. A-21-401) to shift unspent funds from year two to year three's budget and extended the timeline to complete all activities by year three. On June 21, 2022, your Board approved a third amendment (No. A-22-285) to extend the term one-year and increase the maximum to cover the operational costs associated with continuing the SBSP program for 12-months.

On June 6, 2023, your Board approved a first amendment to increase the current LOHP's grant maximum by reallocating \$68,000 from the previous oral health grant term (2018-2022) for services to continue school-based/school-linked activities that the LOHP was unable to complete during the 2018-2022 oral health grant term. This additional funding must be spent during FY 2023-24. Fresno EOC can fulfill these activities and have included oral health education, dental screening, dental sealants, the application of fluoride varnishes, and oral health related trainings to parents in their scope of services. Fresno EOC will also incorporate a new oral health literacy component to their scope of services and begin implementing oral health literacy campaigns at school sites and during screening events. Fresno EOC will also continue to assist schools in reporting students Kindergarten Oral Health Assessment outcomes, as this is a requirement by the State of California law - AB 1433. Fresno EOC's efforts align with the LOHP's goal to strive for enhanced community linkages for parents/caregivers to resources and services which will improve the health outcome of our youth.

REFERENCE MATERIAL:

BAI #33, January 7, 2020  
BAI #28, January 26, 2021  
BAI #32, October 5, 2021  
BAI #38, June 6, 2023

ATTACHMENTS INCLUDED AND/OR ON FILE:

Suspension of Competition  
On file with Clerk - Agreement with Fresno EOC

CAO ANALYST:

Ron Alexander





## Suspension of Competition Acquisition Request

Email Me]  
Double click!

1. Fully describe the product(s) and/or service(s) being requested.  
We request to suspend the competitive bidding process and enter into an agreement with Fresno County Economic Opportunities Commission for the services of providing evidenced-based oral health preventative activities that improve the oral health outcomes of elementary school-aged children. Effective July 1, 2023 through June 30, 2027, for a maximum of \$920,000.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.  
Fresno EOC  
1920 Mariposa Street, Suite 330  
Fresno, CA 93721  
559-263-1044
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.  
This agreement will be fully funded by our LOHP grant funds.  
The distribution of the maximum \$920,000 is as follows:
  - July 1, 2023 through June 30, 2024 \$260,000
  - July 1, 2024 through June 30, 2025 \$220,000
  - July 1, 2025 through June 30, 2026 \$220,000 Extension I
  - July 1, 2026 through June 30, 2027 \$220,000 Extension II
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.  
Fresno County Department of Public Health's (FCDPH) Local Oral Health Program (LOHP) focuses on addressing oral health issues within the community by building capacity and infrastructure for the development, implementation, and evaluation of evidence-based programs that provide oral disease prevention services. Fresno County Economic Opportunities Commission (EOC) provides preventative oral health services to school-aged children in grades K-6 with their well-established School-Based Sealant Program (SBSP). The SBSP incorporates oral health education, dental screening, dental sealants, the application of fluoride varnishes, and oral health related training to parents, caregivers, and school staff.  
Fresno EOC is the only school-based provider who is currently working in our schools and is knowledgeable on the reporting needs of our program's oral health assessments, oral health curriculums, and types of partnerships the LOHP has throughout Fresno County. Fresno EOC is well versed in the Kindergarten Oral Health Assessment (KOHA), which is required by California law (AB 1433) and has been revised per Senate Bill 379 to improve oral health outcomes data needed to measure the success of prevention and intervention programs.  
Fresno EOC staff are very familiar with the inner workings of the LOHP and are highly qualified and familiar with the current 2022-2027 objectives in our new oral health statewide plan. Fresno EOC's ability to work with the LOHP team, our oral health consultant, and local partners is crucial when successfully coordinating and leading the SBSP effort in our elementary schools. Fresno EOC staff have established relationships with school administration in three school districts located in Fresno County and they provide their services on-site.  
Fresno EOC Health Services has the ability to connect its clients to a wide variety of internal and external resources including education, transportation, childcare, Medi-Cal, and primary health and dental care since they leverage from other programs within their organization and community connection to address the whole-person care model. Fresno EOC is a vital component of Fresno County's health care network and provides research-informed, culturally and linguistically relevant, and comprehensive education to youth experiencing the greatest inequities in health and social outcomes. Fresno EOC is familiar with the community and local landscape to successfully meet their needs and provide tailored services in multiple languages as the services are being provided. Fresno EOC also aligns their efforts with the FCDPH programmatic objectives in striving to link parents/caregivers to resources and services that will enhance and improve the health outcome of our youth.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
  - ☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
  - ☐ When the contract is with a federal, state, or local governmental agency.
  - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.



- ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
- ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
- ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.

6. Explain why the unique qualities and/or capabilities described above are essential to your department.

Fresno EOC provides preventative oral health services to school-aged children in grades K-6 that align with the LOHP efforts, and they have lead a well-established SBSP since 2020. The SBSP incorporates oral health education, dental screening, dental sealants, the application of fluoride varnishes, and oral health related training to parents, caregivers, and school staff. Our LOHP is hoping to maintain our partnership for the remainder of this grant term and enhance Fresno EOC's capacity by implementing oral health literacy campaigns at school sites and at dental screening events. In addition, Fresno EOC will assist schools in reporting students KOHA outcomes, which is a requirement by the State of California law (AB 1433) and supported by our LOHP's scope of work.

Fresno EOC has been a crucial contributing partner in reporting and achieving successful completion of our oral health workplan activities. For example, Fresno EOC staff have created a dental report card that highlights the oral health status of a student to their parent/caregiver. Fresno EOC staff will assist with coordinating the logistics between our LOHP and school sites to host dental sealant events and they will coordinate all KOHA screening events and train school staff on the reporting requirements.

EOC is the most qualified and experienced vendor with a balanced budget and the ability to provide referrals to services that align with the FCDPH's efforts in establishing and providing a care coordination of services that connect referrals to other resources. This continuation of service will facilitate this process and streamline the data tracking to other services and resources, that in turn will support FCDPH in assessing and mitigating other health needs and capture dental services and available resources.

Fresno EOC does not require any ramp-up fees to begin and will not take up valuable staff time learning about our LOHP and its current projects and can begin services immediately.

7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

No other vendors were contacted since Fresno EOC is the only suitable vendor who has the knowledge, cultivated partnership and connections with our school partners, firsthand experience working with the LOHP, insight about the new scope of work for the LOHP's 2022-2027 grant term, and their current practices align with our LOHP sustainability efforts.

clsandoval 7/3/2023 9:51:15 AM

Requested By:


Title

[ Sign] Double click!

**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**


dluchini 7/3/2023 1:31:38 PM

Department Head Signature

[ Sign] Double click!

gcornuelle 7/10/2023 2:38:58 PM

Purchasing Manager Signature

[ Sign] Double click!

## SERVICE AGREEMENT

This Service Agreement ("Agreement") is dated August 8, 2023 and is between Fresno Economic Opportunities Commission, a California non-profit 501 c3 organization ("Contractor"), and the County of Fresno, a political subdivision of the State of California ("County").

### Recitals

A. The County, through its Department of Public Health (Department), is in need of a contractor to implement evidence-based programs that improve the oral health of elementary school aged children; and

B. The County is in need of a contractor to implement evidence-based programs that serve low-income children; and

C. The County is in need of a contractor to administer dental screenings, dental sealants and fluoride varnishes to elementary school aged children; and

D. The County is in need of a contractor to connect families to a primary dental home; and

E. The County is in need of a contractor to support and promote preventative oral health intervention activities for Fresno County's Local Oral Health Program (LOHP).

The parties therefore agree as follows:

### Article 1

#### Contractor's Services

1.1 **Scope of Services.** The Contractor shall perform all of the services provided in **Exhibit A** to this Agreement, titled "Scope of Services."

1.2 **Representation.** The Contractor represents that it is qualified, ready, willing, and able to perform all of the services provided in this Agreement.

1.3 **Compliance with Laws.** The Contractor shall, at its own cost, comply with all applicable federal, state, and local laws and regulations in the performance of its obligations under this Agreement, including but not limited to workers compensation, labor, and confidentiality laws and regulations.



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1 while this Agreement is in effect, and subject to the maximum amount payable under this  
2 section. The Contractor further acknowledges that County employees have no authority  
3 to pay the Contractor except as expressly provided in this Agreement.

4 **3.3 Invoices.** The Contractor shall submit monthly invoices and timesheets to the  
5 Department of Public Health, Health Policy and Wellness (HPW) Division-Oral Health Program,  
6 Attention: HPW-Oral Health Program Staff Analyst at DPHBOAP@fresnocountyca.gov or  
7 addressed to the Department of Public Health, HPW-Oral Health Program, P.O. Box 11867,  
8 Fresno, CA 93775, Attention: HPW-Oral Health Program Staff Analyst. The Contractor shall  
9 submit each invoice by the 15<sup>th</sup> day of each month in which the Contractor performs services for  
10 the prior month's expenditures and in any case within 60 days after the end of the term or  
11 termination of this Agreement. Invoices shall detail line items as specified in Exhibit B, including  
12 original budget amount(s), current month's expenses, year to date expenses, and budget  
13 balances. In addition, invoices shall also include relevant supporting documentation including  
14 but not limited to general ledgers, copies of original statements, program expense records,  
15 payroll records, and mileage claims.

16 **3.4 Payment.** The County shall pay each correctly completed and timely submitted  
17 invoice within 45 days after receipt. The County shall remit any payment to the Contractor's  
18 address specified in the invoice.

19 **3.5 Incidental Expenses.** The Contractor is solely responsible for all of its costs and  
20 expenses that are not specified as payable by the County under this Agreement.

#### 21 **Article 4**

#### 22 **Term of Agreement**

23 **4.1 Term.** This Agreement is retroactive to July 1, 2023 and terminates on June 30,  
24 2025, except as provided in section 4.2, "Extension," or Article 6, "Termination and Suspension,"  
25 below.

26 **4.2 Extension.** The term of this Agreement may be extended for no more than two, one-  
27 year periods only upon written approval of both parties no later than the last day of the current  
28 term. The Director or his or her designee is authorized to sign the written approval on behalf of

1 the County based on the Contractor's satisfactory performance. The extension of this  
2 Agreement by the County is not a waiver or compromise of any default or breach of this  
3 Agreement by the Contractor existing at the time of the extension whether known to the County.

## 4 **Article 5**

### 5 **Notices**

6 **5.1 Contact Information.** The persons and their addresses having authority to give and  
7 receive notices provided for or permitted under this Agreement include the following:

8 **For the County:**

9 Director, Department of Public Health  
10 County of Fresno  
11 P.O. Box 11867  
Fresno, CA 93775

12 **For the Contractor:**

13 Emilia Reyes, Chief Executive Officer  
14 Fresno Economic Opportunities Commission  
1920 Mariposa Street  
Fresno, CA 93721

15 **5.2 Change of Contact Information.** Either party may change the information in section  
16 5.1 by giving notice as provided in section 5.3.

17 **5.3 Method of Delivery.** Each notice between the County and the Contractor provided  
18 for or permitted under this Agreement must be in writing, state that it is a notice provided under  
19 this Agreement, and be delivered either by personal service, by first-class United States mail, by  
20 an overnight commercial courier service, by telephonic facsimile transmission, or by Portable  
21 Document Format (PDF) document attached to an email.

22 (A) A notice delivered by personal service is effective upon service to the recipient.

23 (B) A notice delivered by first-class United States mail is effective three County  
24 business days after deposit in the United States mail, postage prepaid, addressed to the  
25 recipient.

26 (C) A notice delivered by an overnight commercial courier service is effective one  
27 County business day after deposit with the overnight commercial courier service,  
28



1 delivery fees prepaid, with delivery instructions given for next day delivery, addressed to  
2 the recipient.

3 5.4 **Claims Presentation.** For all claims arising from or related to this Agreement,  
4 nothing in this Agreement establishes, waives, or modifies any claims presentation  
5 requirements or procedures provided by law, including the Government Claims Act (Division 3.6  
6 of Title 1 of the Government Code, beginning with section 810).

## 7 **Article 6**

### 8 **Termination and Suspension**

9 6.1 **Termination for Non-Allocation of Funds.** The terms of this Agreement are  
10 contingent on the approval of funds by the appropriating government agency. If sufficient funds  
11 are not allocated, then the County, upon at least 30 days' advance written notice to the  
12 Contractor, may:

13 (A) Modify the services provided by the Contractor under this Agreement; or

14 (B) Terminate this Agreement.

#### 15 6.2 **Termination for Breach.**

16 (A) Upon determining that a breach (as defined in paragraph (C) below) has  
17 occurred, the County may give written notice of the breach to the Contractor. The written  
18 notice may suspend performance under this Agreement and must provide at least 30  
19 days for the Contractor to cure the breach.

20 (B) If the Contractor fails to cure the breach to the County's satisfaction within the  
21 time stated in the written notice, the County may terminate this Agreement immediately.

22 (C) For purposes of this section, a breach occurs when, in the determination of the  
23 County, the Contractor has:

24 (1) Obtained or used funds illegally or improperly;

25 (2) Failed to comply with any part of this Agreement;

26 (3) Submitted a substantially incorrect or incomplete report to the County; or

27 (4) Improperly performed any of its obligations under this Agreement.  
28

6.3 **Termination without Cause.** In circumstances other than those set forth above, the County may terminate this Agreement by giving at least 30 days advance written notice to the Contractor.

6.4 **No Penalty or Further Obligation.** Any termination of this Agreement by the County under this Article 6 is without penalty to or further obligation of the County.

6.5 **County's Rights upon Termination.** Upon termination for breach under this Article 6, the County may demand repayment by the Contractor of any monies disbursed to the Contractor under this Agreement that, in the County's sole judgment, were not expended in compliance with this Agreement. The Contractor shall promptly refund all such monies upon demand. This section survives the termination of this Agreement.

## Article 7

## Funding Source

**7.1 Services Funding Source.** Funding for these services is provided by the State of California, Health and Human Services Agency, California Department of Public Health, California Oral Health Program.

## Article 8

## Confidentiality

8.1 **Confidentiality.** All services performed by the Contractor under this Agreement shall be in strict conformance with all applicable Federal, State of California and/or local laws and regulations relating to confidentiality.

## Article 9

**Independent Contractor**

9.1 **Status.** In performing under this Agreement, the Contractor, including its officers, agents, employees, and volunteers, is at all times acting and performing as an independent contractor, in an independent capacity, and not as an officer, agent, servant, employee, joint venturer, partner, or associate of the County.



**9.2 Verifying Performance.** The County has no right to control, supervise, or direct the manner or method of the Contractor's performance under this Agreement, but the County may verify that the Contractor is performing according to the terms of this Agreement.

9.3 **Benefits.** Because of its status as an independent contractor, the Contractor has no right to employment rights or benefits available to County employees. The Contractor is solely responsible for providing to its own employees all employee benefits required by law. The Contractor shall save the County harmless from all matters relating to the payment of Contractor's employees, including compliance with Social Security withholding and all related regulations.

9.4 **Services to Others.** The parties acknowledge that, during the term of this Agreement, the Contractor may provide services to others unrelated to the County.

## Article 10

## Indemnity and Defense

10.1 **Indemnity.** The Contractor shall indemnify and hold harmless and defend the County (including its officers, agents, employees, and volunteers) against all claims, demands, injuries, damages, costs, expenses (including attorney fees and costs), fines, penalties, and liabilities of any kind to the County, the Contractor, or any third party that arise from or relate to the performance or failure to perform by the Contractor (or any of its officers, agents, subcontractors, or employees) under this Agreement. The County may conduct or participate in its own defense without affecting the Contractor's obligation to indemnify and hold harmless or defend the County.

**10.2 Survival.** This Article 11 survives the termination of this Agreement.

## Article 11

## Insurance

11.1 The Contractor shall comply with all the insurance requirements in **Exhibit C** to this Agreement.

1 **Article 12**

2 **Inspections, Audits, and Public Records**

3 **12.1 Inspection of Documents.** The Contractor shall make available to the County, and  
4 the County may examine at any time during business hours and as often as the County deems  
5 necessary, all of the Contractor's records and data with respect to the matters covered by this  
6 Agreement, excluding attorney-client privileged communications. The Contractor shall, upon  
7 request by the County, permit the County to audit and inspect all of such records and data to  
8 ensure the Contractor's compliance with the terms of this Agreement.

9 **12.2 State Audit Requirements.** If the compensation to be paid by the County under this  
10 Agreement exceeds \$10,000, the Contractor is subject to the examination and audit of the  
11 California State Auditor, as provided in Government Code section 8546.7, for a period of three  
12 years after final payment under this Agreement. This section survives the termination of this  
13 Agreement. Additional Federal audit requirements may apply if any portion of the compensation  
14 to be paid by the County under this Agreement is also provided by Federal funding.

15 **12.3 Public Records.** The County is not limited in any manner with respect to its public  
16 disclosure of this Agreement or any record or data that the Contractor may provide to the  
17 County. The County's public disclosure of this Agreement or any record or data that the  
18 Contractor may provide to the County may include but is not limited to the following:

19 (A) The County may voluntarily, or upon request by any member of the public or  
20 governmental agency, disclose this Agreement to the public or such governmental  
21 agency.

22 (B) The County may voluntarily, or upon request by any member of the public or  
23 governmental agency, disclose to the public or such governmental agency any record or  
24 data that the Contractor may provide to the County, unless such disclosure is prohibited  
25 by court order.

26 (C) This Agreement, and any record or data that the Contractor may provide to the  
27 County, is subject to public disclosure under the Ralph M. Brown Act (California  
28 Government Code, Title 5, Division 2, Part 1, Chapter 9, beginning with section 54950).



1 (D) This Agreement, and any record or data that the Contractor may provide to the  
2 County, is subject to public disclosure as a public record under the California Public  
3 Records Act (California Government Code, Title 1, Division 7, Chapter 3.5, beginning  
4 with section 6250) ("CPRA").

5 (E) This Agreement, and any record or data that the Contractor may provide to the  
6 County, is subject to public disclosure as information concerning the conduct of the  
7 people's business of the State of California under California Constitution, Article 1,  
8 section 3, subdivision (b).

9 (F) Any marking of confidentiality or restricted access upon or otherwise made with  
10 respect to any record or data that the Contractor may provide to the County shall be  
11 disregarded and have no effect on the County's right or duty to disclose to the public or  
12 governmental agency any such record or data.

13 **12.4 Public Records Act Requests.** If the County receives a written or oral request  
14 under the CPRA to publicly disclose any record that is in the Contractor's possession or control,  
15 and which the County has a right, under any provision of this Agreement or applicable law, to  
16 possess or control, then the County may demand, in writing, that the Contractor deliver to the  
17 County, for purposes of public disclosure, the requested records that may be in the possession  
18 or control of the Contractor. Within five business days after the County's demand, the  
19 Contractor shall (a) deliver to the County all of the requested records that are in the Contractor's  
20 possession or control, together with a written statement that the Contractor, after conducting a  
21 diligent search, has produced all requested records that are in the Contractor's possession or  
22 control, or (b) provide to the County a written statement that the Contractor, after conducting a  
23 diligent search, does not possess or control any of the requested records. The Contractor shall  
24 cooperate with the County with respect to any County demand for such records. If the  
25 Contractor wishes to assert that any specific record or data is exempt from disclosure under the  
26 CPRA or other applicable law, it must deliver the record or data to the County and assert the  
27 exemption by citation to specific legal authority within the written statement that it provides to  
28 the County under this section. The Contractor's assertion of any exemption from disclosure is

1 not binding on the County, but the County will give at least 10 days' advance written notice to  
2 the Contractor before disclosing any record subject to the Contractor's assertion of exemption  
3 from disclosure. The Contractor shall indemnify the County for any court-ordered award of costs  
4 or attorney's fees under the CPRA that results from the Contractor's delay, claim of exemption,  
5 failure to produce any such records, or failure to cooperate with the County with respect to any  
6 County demand for any such records.

## 7 **Article 13**

### 8 **Disclosure of Self-Dealing Transactions**

9 13.1 **Applicability.** This Article 14 applies if the Contractor is operating as a corporation  
10 or changes its status to operate as a corporation.

11 13.2 **Duty to Disclose.** If any member of the Contractor's board of directors is party to a  
12 self-dealing transaction, he or she shall disclose the transaction by completing and signing a  
13 "Self-Dealing Transaction Disclosure Form" (Exhibit D to this Agreement) and submitting it to  
14 the County before commencing the transaction or immediately after.

15 13.3 **Definition.** "Self-dealing transaction" means a transaction to which the Contractor is  
16 a party and in which one or more of its directors, as an individual, has a material financial  
17 interest.

## 18 **Article 14**

### 19 **General Terms**

20 14.1 **Modification.** Except as provided in Article 6, "Termination and Suspension," this  
21 Agreement may not be modified, and no waiver is effective, except by written agreement signed  
22 by both parties. Notwithstanding the above, changes to object levels in the budget, attached  
23 hereto as Exhibit B, that do not exceed ten percent (10%) of the maximum compensation  
24 payable to the Contractor, may be made with the written approval of the County's Department of  
25 Public Health Director, or designee. The ten percent (10%) budget modification maximum  
26 applies to the cumulative adjustments made through the life of the Agreement. Additionally,  
27 said budget changes shall not result in any change to the maximum compensation amount  
28 payable to Contractor, nor shall it reduce the delivery of services or significantly modify the



1 scope of the services originally intended and approved under this Agreement, as stated herein.  
2 The Contractor acknowledges that County employees have no authority to modify this  
3 Agreement except as expressly provided in this Agreement.

4 **14.2 Non-Assignment.** Neither party may assign its rights or delegate its obligations  
5 under this Agreement without the prior written consent of the other party.

6 **14.3 Governing Law.** The laws of the State of California govern all matters arising from  
7 or related to this Agreement.

8 **14.4 Jurisdiction and Venue.** This Agreement is signed and performed in Fresno County,  
9 California. Contractor consents to California jurisdiction for actions arising from or related to this  
10 Agreement, and, subject to the Government Claims Act, all such actions must be brought and  
11 maintained in Fresno County.

12 **14.5 Construction.** The final form of this Agreement is the result of the parties' combined  
13 efforts. If anything in this Agreement is found by a court of competent jurisdiction to be  
14 ambiguous, that ambiguity shall not be resolved by construing the terms of this Agreement  
15 against either party.

16 **14.6 Days.** Unless otherwise specified, "days" means calendar days.

17 **14.7 Headings.** The headings and section titles in this Agreement are for convenience  
18 only and are not part of this Agreement.

19 **14.8 Severability.** If anything in this Agreement is found by a court of competent  
20 jurisdiction to be unlawful or otherwise unenforceable, the balance of this Agreement remains in  
21 effect, and the parties shall make best efforts to replace the unlawful or unenforceable part of  
22 this Agreement with lawful and enforceable terms intended to accomplish the parties' original  
23 intent.

24 **14.9 Nondiscrimination.** During the performance of this Agreement, the Contractor shall  
25 not unlawfully discriminate against any employee or applicant for employment, or recipient of  
26 services, because of race, religious creed, color, national origin, ancestry, physical disability,  
27 mental disability, medical condition, genetic information, marital status, sex, gender, gender  
28

1 identity, gender expression, age, sexual orientation, military status or veteran status pursuant to  
2 all applicable State of California and federal statutes and regulation.

3 **14.10 No Waiver.** Payment, waiver, or discharge by the County of any liability or obligation  
4 of the Contractor under this Agreement on any one or more occasions is not a waiver of  
5 performance of any continuing or other obligation of the Contractor and does not prohibit  
6 enforcement by the County of any obligation on any other occasion.

7 **14.11 Entire Agreement.** This Agreement, including its exhibits, is the entire agreement  
8 between the Contractor and the County with respect to the subject matter of this Agreement,  
9 and it supersedes all previous negotiations, proposals, commitments, writings, advertisements,  
10 publications, and understandings of any nature unless those things are expressly included in  
11 this Agreement. If there is any inconsistency between the terms of this Agreement without its  
12 exhibits and the terms of the exhibits, then the inconsistency will be resolved by giving  
13 precedence first to the terms of this Agreement without its exhibits, and then to the terms of the  
14 exhibits.

15 **14.12 No Third-Party Beneficiaries.** This Agreement does not and is not intended to  
16 create any rights or obligations for any person or entity except for the parties.

17 **14.13 Authorized Signature.** The Contractor represents and warrants to the County that:

18 (A) The Contractor is duly authorized and empowered to sign and perform its  
19 obligations under this Agreement.

20 (B) The individual signing this Agreement on behalf of the Contractor is duly  
21 authorized to do so and his or her signature on this Agreement legally binds the  
22 Contractor to the terms of this Agreement.

23 **14.14 Electronic Signatures.** The parties agree that this Agreement may be executed by  
24 electronic signature as provided in this section.

25 (A) An "electronic signature" means any symbol or process intended by an individual  
26 signing this Agreement to represent their signature, including but not limited to (1) a  
27 digital signature; (2) a faxed version of an original handwritten signature; or (3) an  
28



1 electronically scanned and transmitted (for example by PDF document) version of an  
2 original handwritten signature.

3 (B) Each electronic signature affixed or attached to this Agreement (1) is deemed  
4 equivalent to a valid original handwritten signature of the person signing this Agreement  
5 for all purposes, including but not limited to evidentiary proof in any administrative or  
6 judicial proceeding, and (2) has the same force and effect as the valid original  
7 handwritten signature of that person.

8 (C) The provisions of this section satisfy the requirements of Civil Code section  
9 1633.5, subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3,  
10 Part 2, Title 2.5, beginning with section 1633.1).

11 (D) Each party using a digital signature represents that it has undertaken and  
12 satisfied the requirements of Government Code section 16.5, subdivision (a),  
13 paragraphs (1) through (5), and agrees that each other party may rely upon that  
14 representation.

15 (E) This Agreement is not conditioned upon the parties conducting the transactions  
16 under it by electronic means and either party may sign this Agreement with an original  
17 handwritten signature.

18 **14.15 Counterparts.** This Agreement may be signed in counterparts, each of which is an  
19 original, and all of which together constitute this Agreement.

## 20 **Article 15**

### 21 **Compliance with State Regulations**

22 **15.1 Compliance with State Requirements.** CONTRACTOR recognizes that COUNTY  
23 operates is LOHP with the use of state funds, and that the use of these funds imposes certain  
24 requirements on the COUNTY and its subcontractors. CONTRACTOR shall adhere to all State  
25 requirements, including those identified in **Exhibit E**, attached hereto and by this reference  
26 incorporated herein and made part of this Agreement. It is understood that **Exhibit E** also grants  
27 the COUNTY certain rights, which are reserved to the State; such rights are fully described therein.  
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The parties are signing this Agreement on the date stated in the introductory clause.

FRESNO ECONOMIC OPPORTUNITIES  
COMMISSION

COUNTY OF FRESNO

Emilia Reyes

Emilia Reyes, Chief Executive Officer

1920 Mariposa Street  
Fresno, California 93721

Sal Quintero

Sal Quintero, Chairman of the Board of  
Supervisors of the County of Fresno

Attest:  
Bernice E. Seidel  
Clerk of the Board of Supervisors  
County of Fresno, State of California

By: Alexandria Vicira  
Deputy

For accounting use only:

Org No.: 56201553  
Account No.: 7295  
Fund No.: 0001  
Subclass No.: 10000

**EXHIBIT A**  
School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
<b>Community-Clinical Linkages</b>				
2.1	Participant in a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis of your program in preparation for implementing school-based/linked programs. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23- 12/31/23	A) SWOT analysis summary report, which include: -List of participating and identified schools and grades -Report program model selected and tracking system -List of partners and roles -List of services -Early Prevention Program -Submit implementation plan -List of equipment purchased. -Invoices for billing	
<b>School Dental Program Planning</b>				
2.2	<b>Build partnerships:</b> Identify, maintain, and expand partnerships with dental providers and schools to implement, administer, and sustain school dental programs in targeted sites.	07/01/23- 06/30/27	A) Memorandums of understanding (MOUs), other partnership agreements	
2.2.a	<b>Recruit schools:</b> Engage local school stakeholders and gain support from schools to implement, administer, and sustain school dental programs in targeted sites.	07/01/23- 06/30/27	A) List of participating schools, number of children to be served at each school site, grade level for each child.	
2.2.b	Connect schools to providers for school dental programs. Facilitate the formalization of partnerships through MOUs and other agreements.	07/01/23- 06/30/27	A) List of dental providers in partnership agreements with school programs	

**School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027**  
**EXHIBIT A**

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.2.c	Assist dental providers by coordinating with schools and obtaining input from school administrator, lead teacher, school nurse, or oral health contact at identified schools to schedule activities.	07/01/23- 06/30/27	A) Maintain a log of activities, which includes a written summary of input from each person contacted, schedule of planned activities.	
2.2.d	<b>Promote school dental program:</b> Annually update educational materials for teachers, parents, and students. Ensure the materials are culturally competent and use appropriate health literacy level.	07/01/23- 06/30/27	Updated educational materials:  A) Sealant B) Fluoride C) Preventive dental services  List of sealant educational materials provided; copy of consent form (if applicable).	
2.2.e	Annually facilitate distribution of oral health educational materials including sealant and fluoride to teachers, parents, and students, and send educational information home with consent form (if referral provider will provide services on-site at the school).	07/01/23- 06/30/27	A) Distribution list and format (e.g., in person meeting, student packets, virtual meetings, emails, etc.) B) Number of stakeholders reached with educational sessions C) List of educational materials provided D) Consent form (keep on file)	
2.2.f	<b>Plan dental program events:</b> Work with providers and schools and develop a schedule for implementing school dental programs	07/01/23- 06/30/27	A) Maintain a schedule for implementing a school dental program	
2.2.g	Annually deliver educational sessions to teachers, parents, and students.	07/01/23- 06/30/27	A) Number of education sessions held B) List of trainings provided and names of school site. Training log should state if training was to students, teachers/faculty, or parents	



**EXHIBIT A**  
School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.2.h	Facilitate basic dental screenings for students to determine dental status with passive consent.	07/01/23-06/30/27	A) Number of schools with a program B) Number of children screened C) Signed consent forms (keep on file)	
2.2.i	<p>Annually identify students who receive at least one instructional visit on oral health, using appropriate scope and sequence principles.</p> <p>Topics will include:</p> <ul style="list-style-type: none"> <li>• Brushing and flossing</li> <li>• Nutrition and healthy snacks, sugar sweetened beverages</li> <li>• The need for regular dental care and preparation for visiting the dentist</li> <li>• Tobacco prevention</li> </ul>	07/01/23-06/30/27	A) List of schools identified to participate B) Number of children receiving education C) List of materials provided D) List of training topics	

**EXHIBIT A**  
School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
<b>School Linked (Optional: Will be implemented once CDPH releases guidance)</b>				
2.3	Implement a dental screening program with a robust community-clinical linkage system using a referral management electronic platform for connecting with parents/caregivers and linking children to a source of dental care, tracking the progress of care from referral to completion of treatment plan.	01/01/24-06/30/27	<p>Annual referral tracking system reports to include:</p> <p>A) Number and proportion of eligible schools participating</p> <p>B) Number and proportion of eligible children screened</p> <p>C) Referral acceptance: whether the receiving organization accepted the referral, or if not, why not</p> <p>D) Patient contact: whether the receiving organization and the patient interacted, or if not, why not</p> <p>E) Receipt of services: whether the patient received help from the organization; if yes, what kind; or if not, why not</p> <p>F) Need resolution: whether the need that triggered the referral was resolved (or is in the process of being resolved), or if not, why not</p> <p>A) Number dental care providers willing to accept referrals</p> <p>B) A list of participating providers</p>	
2.3.a	Create a network of dental care providers willing to accept referrals.	07/01/23-06/30/27		
2.3.b	Develop a protocol to implement assessment, counseling, and linkage to providers, as well as care coordination using the 5A's strategies for addressing oral health problems in pre-school and school-aged children. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/24-06/30/27	A) Submit a written care coordination protocol	

**EXHIBIT A**  
School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.c	Develop referral criteria (e.g., all children needing dental sealants, having urgent or immediate care) and the protocol for linking children to a source of dental care.  Ensure that children who already have a dental home are linked to the same provider unless the parent/guardian requests a different provider.	07/01/23- 06/30/27	A) An estimate of the number and percentage of high-risk children in the county who need sealants and referrals B) Submit referral criteria	
<b>School Based Programming</b>				
2.3.d	<b>School-based Program:</b> Evaluate readiness for expanding the school dental program to include preventive services and implement when feasible. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23- 12/30/23	A) In partnership with school dental program providers create a checklist for steps 1 – 10 based on Seal America: The Prevention Intervention Manual to determine program readiness	
2.3.e	Annually determine the number of children that need dental sealants and the number of sealants per child. Follow-up with teachers to ensure notices were sent home.	07/01/23- 06/30/27	(A)List of children needing sealants at each school site. Cumulative totals for each list.	



**EXHIBIT A**  
School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.f	<p>Annually, facilitate dental sealant placement by a dentist, registered dental hygienist in alternative practice or registered dental hygienist at provider site, or will place sealants and dental screenings on a minimum of 5% of targeted children with signed parental consent form at a coordinated sealant event with teachers, site personnel, and volunteers.</p> <p>Screening stipends provided to dental providers, registered dental hygienist in alternative practice, or registered dental hygienist to complete a portion of this activity while working alongside team.</p>	07/01/23-06/30/27	(A) List of the schedule of events, (B) Number of children served at each school site (C) Number of sealants provided	
2.3.g	<p>Implement the activities to expand the program to include preventive services. Facilitate the implementation of a school dental program and ensure the provision of services to children.</p>	07/01/23-6/30/27	<p>A) Narrative summary of preventive activities implemented</p> <p>B) List of schools and classrooms</p> <p>C) Number of children eligible to receive fluoride varnish</p> <p>D) Number of sealants provided</p> <p>E) Number of students receiving fluoride varnish</p> <p>F) Number of students receiving toothbrush prophylaxis</p> <p>G) Total number of students receiving preventive services</p>	
2.3.h	<p>Annually, complete sealant retention checks on a minimum of 10% of the children who received sealants during the school year.</p>	07/01/23-6/30/27	Summary of follow-up activities, number of children who received retention checks, screening forms on file.	

**EXHIBIT A**  
School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.i	Participate with DPH Staff to establish performance measures (PM) and track progress in achieving targets. Consider quality improvement strategies.	07/01/23- 06/30/27	A) Efficient communication with parents/caregivers/school officials and clinicians B) Tracking the success of referrals C) Data metrics to communicate findings to school administrators, stakeholders, and funding agencies D) Number of successful referrals E) Development of quality improvement strategies F) Increase % of children served by 10% over 5 years G) Establish timelines for performance data review	
<b>Kindergarten Oral Health Assessments (KOHA)</b>				
3.1	Assess the number of schools currently not reporting Kindergarten Oral Health Assessments (KOHA) to the System for California Oral Health Reporting (SCOHR).	07/01/23- 06/30/27	A) List and number of non-participating schools identified	
3.1.a	Identify current processes of participating schools and identify best practices.	07/01/23- 06/30/27	A) List of best practices identified	
3.1.b	Identify target schools for intervention.	07/01/23- 06/30/27	A) List of target schools identified	
3.1.c	Recruit and enroll champions. Support onboarding and training of champions. Champions such as school nurses, PTA, school site council, school registrar, etc. Ask a key person from a successful school to make a presentation to other schools in their district or at a district in-service.	07/01/23- 06/30/27	A) List and number of champions recruited and/or trained B) Onboarding and training materials C) Number of school districts participating D) Number children served	



**School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027**  
**EXHIBIT A**

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
3.1.d	Provide or adapt tools and training to make presentations and write letters for educating school board members to include KOHA activities in the Local Control funding formula and the Local Control Accountability Plan.	07/01/23- 06/30/27	A) Tool kit prepared B) List of presentations made C) Copy of letters written D) Number of schools adopting policies or participating in KOHA as a result of efforts	
3.1.f	Provide guidance for implementation KOHA participation and reporting.	07/01/23- 06/30/27	A) Guidance documents distributed to schools B) Distribute Fact Sheets to build support for KOHA	
3.1.g	Conduct meetings of key partners, mobilize the community, and set targets.	07/01/23- 06/30/27	A) List of key partners B) Schedule of meetings held C) Targets identified	
3.1.h	Identify successful strategies to increase the number of Kindergarten Oral Health Assessments, barriers, and challenges to progress. Identify if any new policies were developed because of efforts.	07/01/23- 06/30/27	A) Provide summary in progress reports of successes, challenges, lessons learned, and recommendations B) Identify if any policies were revised or new policies developed C) Number of new school districts participating D) Number of children served. E) Submit data annually on oral health assessment activities	
3.1i	Assist DPH in developing a quality improvement project for KOHA <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23- 06/30/27	(A) Quality Improvement Project for KOHA	

**EXHIBIT A**  
School-Bases Sealant Program Scope of Work FY July 1, 2023 – June 30, 2027

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
4.1	Coordinate and plan logistics with dental providers and/or hygienists to attend screening event and provided screening to youth. Provide stipends to providers/hygienist for each event.	07/01/22- 6/30/24	A) Coordination with school site officials will occur before event is scheduled B) Number of kindergarten classes in the school site C) Number of students expected to be screened for that event D) Number of children screened based on the number of kindergarten classes per site and student attendance for that particular day E) Submit invoice for each provider/hygienist and screening event between the dates of 7/1/22-6/30/24 with every monthly invoice.	
5.1	Attend and provide program updates in a collaborative effort to LOHP's Oral Health Advisory Committee	07/01/23- 06/30/27	A) OHAC Meeting Agenda and/or Notes	
6.1	Attend monthly calls with LOHP staff to discuss progress in activities.	07/01/23- 06/30/27	Submit meeting notes	
7.1	Submit progress reports in January and July of every year. Dates: 1/2024,7/2024,01/2025, 7/2025,1/2026,7/2026,1/2027, and 7/2027.	07/01/23- 06/30/27	Submit a narrative of the work completed during the 6 previous months for the July through December report and again for the January through June report.	
8.1	Submit monthly invoices by 20 <sup>th</sup> of the month for the prior month's expenses	07/01/23- 06/30/27	Monthly invoice with back up documentation for hours worked, mileage, office supplies, oral health kit items and other items invoiced to support the amount being reflected.	

## SBSP Budget

**Year I**  
**07/1/2023 through 6/30/2024**

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<u>Requested Amount</u>
Project Director					
Project Coordinator	\$ 6,494.17	\$ 77,930.04	50%	12	\$ 38,965.02
Health Educator	\$ 4,581.08	\$ 54,972.96	100%	12	\$ 54,972.96
Health Educator	\$ 4,301.50	\$ 51,618.00	58%	12	\$ 29,938.44
<b>Total Personnel</b>					<b>\$ 123,876.42</b>
					<b>Total Fringe Benefits</b>
<b>Fringe Benefits @ 35.87%</b>					<b>\$ 44,434.88</b>
					<b>Total</b>
					<b>\$ 168,311.30</b>
<b>Operating Expenses</b>					
Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 314.00			12	\$ 3,768.00
Printing	\$ 40.00			12	\$ 480.00
Office Supplies	\$ 131.00			12	\$ 1,572.00
<b>Total Operating Expenses</b>					<b>\$ 20,220.00</b>
<b>Travel</b>					
Mileage	\$ 0.655	200		12	\$ 1,572.00
<b>Total Travel</b>					<b>\$ 1,572.00</b>
<b>Other Costs</b>					
Laptops & software	\$ 1,550.00		3		\$ 4,650.00
Oral Health Kits					\$ 10,000.00
Oral Health Screening Stipends for					\$ 30,000.00
<b>Total Other Costs</b>					<b>\$ 44,650.00</b>
<b>Subtotal</b>					<b>\$ 234,753.30</b>
<b>Indirect Costs (15% of Total Personnel Costs)</b>					<b>Total Indirect Costs</b>
					<b>\$ 25,246.70</b>
<b>TOTAL COSTS</b>					<b>\$ 260,000.00</b>

**Year 2**  
**07/1/2024 through 6/30/2025**

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<u>Requested Amount</u>
Project Director					
Project Coordinator	\$ 6,688.33	\$ 80,259.96	50%	12	\$ 40,129.98
Health Educator	\$ 4,718.33	\$ 56,619.96	100%	12	\$ 56,619.96
Health Educator	\$ 4,430.42	\$ 53,165.04	57%	12	\$ 30,304.07
		<b>Total Personnel</b>			\$ 127,054.01
<b>Fringe Benefits @ 36.27%</b>				<b>Benefits</b>	\$ 46,082.34
				<b>Total</b>	\$ 173,136.35
<b>Operating Expenses</b>					
Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 314.00			12	\$ 3,768.00
Printing	\$ 35.00			12	\$ 420.00
Office Supplies	\$ 80.75			12	\$ 969.00
		<b>Total Operating Expenses</b>			\$ 19,557.00
<b>Travel</b>					
Mileage	\$ 0.655	170		12	\$ 1,336.20
				<b>Total Travel</b>	\$ 1,336.20
<b>Other Costs</b>					
Laptops & software					\$ -
		<b>Total Other Costs</b>			\$ -
		<b>Subtotal</b>			\$ 194,029.55
<b>Indirect Costs (15% of Total Personnel Costs)</b>		<b>Total Indirect Costs</b>			\$ 25,970.44
		<b>TOTAL COSTS</b>			\$ 220,000.00

**Year 3**  
**07/1/2025 through 6/30/2026**

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<u>Requested Amount</u>
Project Director					
Project Coordinator	\$ 6,889.17	\$ 82,670.04	50%	12	\$ 41,335.02
Health Educator	\$ 4,860.58	\$ 58,326.96	100%	12	\$ 58,326.96
Health Educator	\$ 4,562.67	\$ 54,752.04	49%	12	\$ 26,828.50
		<b>Total Personnel</b>			\$ 126,490.48
<b>Fringe Benefits @ 36.84%</b>			<b>Benefits</b>		\$ 46,598.91
			<b>Total</b>		\$ 173,089.39
<b>Operating Expenses</b>					
Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 314.00			12	\$ 3,768.00
Printing	\$ 35.00			12	\$ 420.00
Office Supplies	\$ 85.25			12	\$ 1,023.00
		<b>Total Operating Expenses</b>			\$ 19,611.00
<b>Travel</b>					
Mileage	\$ 0.655	170		12	\$ 1,336.20
			<b>Total Travel</b>		\$ 1,336.20
<b>Other Costs</b>					
Laptops & software					\$ -
		<b>Total Other Costs</b>			\$ -
		<b>Subtotal</b>			\$ 194,036.59
<b>Indirect Costs (15% of Total Personnel Costs)</b>		<b>Total Indirect Costs</b>			\$ 25,963.41
		<b>TOTAL COSTS</b>			\$ 220,000.00

**Year 4**  
**07/1/2026 through 6/30/2027**

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<u>Requested Amount</u>
Project Director					
Project Coordinator	\$ 7,095.00	\$ 85,140.00	50%	12	\$ 42,570.00
Health Educator	\$ 5,006.17	\$ 60,074.04	100%	12	\$ 60,074.04
Health Educator	\$ 4,699.92	\$ 56,399.04	40%	12	\$ 22,559.62
		<b>Total Personnel</b>			\$ 125,203.66
<b>Fringe Benefits @ 37.47%</b>				<b>Benefits</b>	\$ 46,914.05
				<b>Total</b>	\$ 172,117.71
<b>Operating Expenses</b>					
Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 350.00			12	\$ 4,200.00
Printing	\$ 35.00			12	\$ 420.00
Office Supplies	\$ 129.27			12	\$ 1,551.24
		<b>Total Operating Expenses</b>			\$ 20,571.24
<b>Travel</b>					
Mileage	\$ 0.655	190		12	\$ 1,493.40
				<b>Total Travel</b>	\$ 1,493.40
<b>Other Costs</b>					
Laptops & software					\$ -
		<b>Total Other Costs</b>			\$ -
		<b>Subtotal</b>			\$ 194,182.35
<b>Indirect Costs (15% of Total Personnel Costs)</b>		<b>Total Indirect Costs</b>			\$ 25,817.66
		<b>TOTAL COSTS</b>			\$ 220,000.00



Personnel		Justification Year 1	
Position Title			
Project Director	\$		Project Director: oversee, plan, implement and evaluate project activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator			Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on an 12 month period for Year 1.
	\$	38,965.02	
Health Educator			An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 1
	\$	54,972.96	
Health Educator			An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 58% of salary based on 12 month period for Year 1
	\$	29,938.44	
Fringe Benefits @ 35.87%	\$	44,434.88	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>			
Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing	\$	480.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$40 X 12 months).
Office Supplies	\$	1,572.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$131 X 12 months).
Travel			
Mileage	\$	1,572.00	Mileage to and from meetings, trainings, project implementation, and site visits (200 miles @ \$.655 per mile X 12 months).
<b>Other Costs</b>			
Laptops	\$	4,650.00	Purchase of 3 laptops for Project Coordinator and 2 Health Educators
Oral Health Kits	\$	10,000.00	2,000 oral health kits (bag, toothbrush, toothpaste, floss) x \$5 = \$10,000, will be used for KOHA, SBSP initiatives, and oral health education and will be shared with community partners. *These funds are only available in this fiscal year.
Oral Health Screening Stipends for Dental Provider	\$	30,000.00	\$400 per provider who screens children for oral health outcomes during a single event. *These funds are only available in this fiscal year.
Indirect Costs (15% of Total Personnel Cost)	\$	25,246.70	
<b>TOTAL COSTS YR 1</b>	<b>\$</b>	<b>260,000.00</b>	

## Personnel

## Justification Year 2

Position Title

Project Director	\$	-	activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$	40,129.98	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on 12 month period for Year 2.
Health Educator	\$	56,619.96	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 2
Health Educator	\$	30,304.07	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 57% of salary based on 12 month period for Year 2
Fringe Benefits @ 36.27%	\$	46,082.34	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>			
Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing	\$	420.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$35 X 12 months).
Office Supplies	\$	969.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$80.75 X 12 months)
<b>Travel</b>			
Mileage	\$	1,336.20	Mileage to and from meetings, trainings, project implementation, and site visits (170 miles @ \$.655 per mile X 12 months)
<b>Other Costs</b>			
Laptops	\$	-	
Indirect Costs (15% of Total Personal Cost)	\$	25,970.44	



**TOTAL COSTS YR 2    \$    220,000.00**

## Personnel

## Justification Year 3

Position Title

Project Director	\$	-	activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$	41,335.02	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on 12 month period for Year 3.
Health Educator	\$	58,326.96	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 3
Health Educator	\$	26,828.50	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 49% of salary based on 12 month period for Year 3
Fringe Benefits @ 36.84%	\$	46,598.91	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>			
Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing	\$	420.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$35 X 12 months).
Office/Program Supplies	\$	1,023.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$85.25 X 12 months)
<b>Travel</b>			
Mileage	\$	1,336.20	Mileage to and from meetings, trainings, project implementation, and site visits (170 miles @ \$.655 per mile X 12 months)
<b>Other Costs</b>			
Laptops	\$	-	
Indirect Costs (15% of Total Personal Cost)	\$	25,963.41	
<b>TOTAL COSTS YR 3</b>	<b>\$</b>	<b>220,000.00</b>	

## Personnel

## Justification Year 4

Position Title

Project Director	\$	-	Direct, manage, assess, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$	42,570.00	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on 12 month period for Year 4.
Health Educator	\$	60,074.04	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 4
Health Educator	\$	22,559.62	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 40% of salary based on 12 month period for Year 4
Fringe Benefits @ 37.47%	\$	46,914.05	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>			
Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	4,200.00	Landline connections, internet and Wifi connections, servers, cell phones (\$350 X 12 months).
Printing	\$	420.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$35 X 12 months).
Office/Program Supplies	\$	1,551.24	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$129.25 X 12 months)
<b>Travel</b>			
Mileage	\$	1,493.40	Mileage to and from meetings, trainings, project implementation, and site visits (190 miles @ \$.655 per mile X 12 months)
<b>Other Costs</b>			
Laptops	\$	-	
Indirect Costs (15% of Total Personal Cost)	\$	25,817.66	
<b>TOTAL COSTS YR 4</b>	<b>\$</b>	<b>220,000.00</b>	

## Exhibit C

### Insurance Requirements

#### 1. Required Policies

Without limiting the County's right to obtain indemnification from the Contractor or any third parties, Contractor, at its sole expense, shall maintain in full force and effect the following insurance policies throughout the term of this Agreement.

- (A) **Commercial General Liability.** Commercial general liability insurance with limits of not less than Two Million Dollars (\$2,000,000) per occurrence and an annual aggregate of Four Million Dollars (\$4,000,000). This policy must be issued on a per occurrence basis. Coverage must include products, completed operations, property damage, bodily injury, personal injury, and advertising injury. The Contractor shall obtain an endorsement to this policy naming the County of Fresno, its officers, agents, employees, and volunteers, individually and collectively, as additional insureds, but only insofar as the operations under this Agreement are concerned. Such coverage for additional insureds will apply as primary insurance and any other insurance, or self-insurance, maintained by the County is excess only and not contributing with insurance provided under the Contractor's policy.
- (B) **Automobile Liability.** Automobile liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence for bodily injury and for property damages. Coverage must include any auto used in connection with this Agreement.
- (C) **Workers Compensation.** Workers compensation insurance as required by the laws of the State of California with statutory limits.
- (D) **Employer's Liability.** Employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence for bodily injury and for disease.
- (E) **Professional Liability.** Professional liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence and an annual aggregate of Three Million Dollars (\$3,000,000). If this is a claims-made policy, then (1) the retroactive date must be prior to the date on which services began under this Agreement; (2) the Contractor shall maintain the policy and provide to the County annual evidence of insurance for not less than five years after completion of services under this Agreement; and (3) if the policy is canceled or not renewed, and not replaced with another claims-made policy with a retroactive date prior to the date on which services begin under this Agreement, then the Contractor shall purchase extended reporting coverage on its claims-made policy for a minimum of five years after completion of services under this Agreement.
- (F) **Molestation Liability.** Sexual abuse / molestation liability insurance with limits of not less than Two Million Dollars (\$2,000,000) per occurrence, with an annual aggregate of Four Million Dollars (\$4,000,000). This policy must be issued on a per occurrence basis.

#### 2. Additional Requirements

- (A) **Verification of Coverage.** Within 30 days after the Contractor signs this Agreement, and at any time during the term of this Agreement as requested by the County's Risk Manager or the County Administrative Office, the Contractor shall deliver, or cause its broker or producer to deliver, to the County of Fresno, Department of Public Health, P.O. Box 11867, Fresno, CA 93775, Attention: Contracts Section – 6<sup>th</sup> Floor, or email,



## Exhibit C

DPHContracts@fresnocountyca.gov, certificates of insurance and endorsements for all of the coverages required under this Agreement.

- (i) Each insurance certificate must state that: (1) the insurance coverage has been obtained and is in full force; (2) the County, its officers, agents, employees, and volunteers are not responsible for any premiums on the policy; and (3) the Contractor has waived its right to recover from the County, its officers, agents, employees, and volunteers any amounts paid under any insurance policy required by this Agreement and that waiver does not invalidate the insurance policy.
  - (ii) The commercial general liability insurance certificate must also state, and include an endorsement, that the County of Fresno, its officers, agents, employees, and volunteers, individually and collectively, are additional insureds insofar as the operations under this Agreement are concerned. The commercial general liability insurance certificate must also state that the coverage shall apply as primary insurance and any other insurance, or self-insurance, maintained by the County shall be excess only and not contributing with insurance provided under the Contractor's policy.
  - (iii) The automobile liability insurance certificate must state that the policy covers any auto used in connection with this Agreement.
- (B) **Acceptability of Insurers.** All insurance policies required under this Agreement must be issued by admitted insurers licensed to do business in the State of California and possessing at all times during the term of this Agreement an A.M. Best, Inc. rating of no less than A: VII.
- (C) **Notice of Cancellation or Change.** For each insurance policy required under this Agreement, the Contractor shall provide to the County, or ensure that the policy requires the insurer to provide to the County, written notice of any cancellation or change in the policy as required in this paragraph. For cancellation of the policy for nonpayment of premium, the Contractor shall, or shall cause the insurer to, provide written notice to the County not less than 10 days in advance of cancellation. For cancellation of the policy for any other reason, and for any other change to the policy, the Contractor shall, or shall cause the insurer to, provide written notice to the County not less than 30 days in advance of cancellation or change. The County in its sole discretion may determine that the failure of the Contractor or its insurer to timely provide a written notice required by this paragraph is a breach of this Agreement.
- (D) **County's Entitlement to Greater Coverage.** If the Contractor has or obtains insurance with broader coverage, higher limits, or both, than what is required under this Agreement, then the County requires and is entitled to the broader coverage, higher limits, or both. To that end, the Contractor shall deliver, or cause its broker or producer to deliver, to the County's Risk Manager certificates of insurance and endorsements for all of the coverages that have such broader coverage, higher limits, or both, as required under this Agreement.
- (E) **Waiver of Subrogation.** The Contractor waives any right to recover from the County, its officers, agents, employees, and volunteers any amounts paid under the policy of

## Exhibit C

worker's compensation insurance required by this Agreement. The Contractor is solely responsible to obtain any policy endorsement that may be necessary to accomplish that waiver, but the Contractor's waiver of subrogation under this paragraph is effective whether or not the Contractor obtains such an endorsement.

- (F) **County's Remedy for Contractor's Failure to Maintain.** If the Contractor fails to keep in effect at all times any insurance coverage required under this Agreement, the County may, in addition to any other remedies it may have, suspend or terminate this Agreement upon the occurrence of that failure, or purchase such insurance coverage, and charge the cost of that coverage to the Contractor. The County may offset such charges against any amounts owed by the County to the Contractor under this Agreement.
- (G) **Subcontractors.** The Contractor shall require and verify that all subcontractors used by the Contractor to provide services under this Agreement maintain insurance meeting all insurance requirements provided in this Agreement. This paragraph does not authorize the Contractor to provide services under this Agreement using subcontractors.



## **Exhibit D**

### **Self-Dealing Transaction Disclosure Form**

In order to conduct business with the County of Fresno ("County"), members of a contractor's board of directors ("County Contractor"), must disclose any self-dealing transactions that they are a party to while providing goods, performing services, or both for the County. A self-dealing transaction is defined below:

"A self-dealing transaction means a transaction to which the corporation is a party and in which one or more of its directors has a material financial interest."

The definition above will be used for purposes of completing this disclosure form.

#### **Instructions**

- (1) Enter board member's name, job title (if applicable), and date this disclosure is being made.
- (2) Enter the board member's company/agency name and address.
- (3) Describe in detail the nature of the self-dealing transaction that is being disclosed to the County. At a minimum, include a description of the following:
  - a. The name of the agency/company with which the corporation has the transaction; and
  - b. The nature of the material financial interest in the Corporation's transaction that the board member has.
- (4) Describe in detail why the self-dealing transaction is appropriate based on applicable provisions of the Corporations Code.

The form must be signed by the board member that is involved in the self-dealing transaction described in Sections (3) and (4).

Exhibit D

<b>(1) Company Board Member Information:</b>			
<b>Name:</b>		<b>Date:</b>	
<b>Job Title:</b>			
<b>(2) Company/Agency Name and Address:</b>			
<b>(3) Disclosure (Please describe the nature of the self-dealing transaction you are a party to)</b>			
<b>(4) Explain why this self-dealing transaction is consistent with the requirements of Corporations Code § 5233 (a)</b>			
<b>(5) Authorized Signature</b>			
<b>Signature:</b>		<b>Date:</b>	

**EXHIBIT E****STANDARD GRANT CONDITIONS**

1. **APPROVAL:** This Grant is of no force or effect until signed by both parties and approved by the Department of General Services, if required. The Grantee may not commence performance until such approval has been obtained
2. **AMENDMENT:** No amendment or variation of the terms of this Grant shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement not incorporated in the Grant is binding on any of the parties. In no case shall the Department materially alter the scope of the Project set forth in Exhibit A.
3. **ASSIGNMENT:** This Grant is not assignable by the Grantee, either in whole or in part, without the written consent of the Grant Manager in the form of a written amendment to the Grant.
4. **AUDIT:** Grantee agrees that the Department, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to this Grant. Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after final payment or completion of the project funded with this Grant, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to the project.
5. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with all applicable state and/or federal conflict of interest laws.
6. **INDEMNIFICATION:** Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of any activities related to the Project.
7. **FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:** Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of all grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of any applicable state or federal law, or the provisions of this Grant. Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.
8. **GOVERNING LAW:** This Grant is governed by and shall be interpreted in accordance with the laws of the State of California.

9. **INCOME RESTRICTIONS:** Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Grant shall be paid by the Grantee to the Department, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the Department under this Grant.
10. **INDEPENDENT CONTRACTOR:** Grantee, and its agents and employees of Grantee, in the performance of the Project, shall act in an independent capacity and not as officers, employees or agents of the Department.
11. **MEDIA EVENTS:** Grantee shall notify the Department's Grant Manager in writing at least twenty (20) working days before any public or media event publicizing the accomplishments and/or results of the Project and provide the opportunity for attendance and participation by Department's representatives.
12. **NO THIRD-PARTY RIGHTS:** The Department and Grantee do not intend to create any rights or remedies for any third- party as a beneficiary of this Grant or the project.
13. **NOTICE:** Grantee shall promptly notify the Department's Grant Manager in writing of any events, developments or changes that could affect the completion of the project or the budget approved for this Grant.
14. **PROFESSIONALS:** Grantee agrees that only licensed professionals will be used to perform services under this Grant where such services are called for.
15. **RECORDS:** Grantee certifies that it will maintain Project accounts in accordance with generally accepted accounting principles. Grantee further certifies that it will comply with the following conditions for a grant award as set forth in the Request for Applications (Exhibit D) and the Grant Application (Exhibit A).
  - A. Establish an official file for the Project which shall adequately document all significant actions relative to the Project;
  - B. Establish separate accounts which will adequately and accurately depict all amounts received and expended on this Project, including all grant funds received under this Grant;
  - C. Establish separate accounts which will adequately depict all income received which is attributable to the Project, especially including any income attributable to grant funds disbursed under this Grant;
  - D. Establish an accounting system which will adequately depict final total costs of the Project, including both direct and indirect costs; and,
  - E. Establish such accounts and maintain such records as may be necessary for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations.
16. **RELATED LITIGATION:** Under no circumstances may Grantee use funds from any disbursement under this Grant to pay for costs associated with any litigation between the Grantee and the Department.

**17. RIGHTS IN DATA:** Grantee and the Department agree that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work submitted under Exhibit A in the performance of the Project funded by this Grant shall be in the public domain. Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Project, subject to appropriate acknowledgment of credit to the Department for financial support. Grantee shall not utilize the materials submitted to the Department (except data) for any profit making venture or sell or grant rights to a third-party who intends to do so. The Department has the right to use submitted data for all governmental purposes.

**18. VENUE: (This provision does not apply to Local Governmental Entities)**

The Department and Grantee agree that any action arising out of this Grant shall be filed and maintained in the Superior Court, California. Grantee waives any existing sovereign immunity for the purposes of this Grant, if applicable.

**19. STATE-FUNDED RESEARCH GRANTS:**

- A. Grantee shall provide for free public access to any publication of a department-funded invention or department-funded technology. Grantee further agrees to all terms and conditions required by the California Taxpayer Access to Publicly Funded Research Act (Chapter 2.5 (commencing with Section 13989) of Part 4.5 of Division 3 of Title 2 of the Government Code).
- B. As a condition of receiving the research grant, Grantee agrees to the following terms and conditions which are set forth in Government Code section 13989.6 ("Section 13989.6"):
  - 1) Grantee is responsible for ensuring that any publishing or copyright agreements concerning submitted manuscripts fully comply with Section 13989.6.
  - 2) Grantees shall report to the Department the final disposition of the research grant, including, but not limited to, if it was published, when it was published, where it was published, when the 12-month time period expires, and where the manuscript will be available for open access.
  - 3) For a manuscript that is accepted for publication in a peer-reviewed journal, the Grantee shall ensure that an electronic version of the peer-reviewed manuscript is available to the department and on an appropriate publicly accessible database approved by the Department, including, but not limited to, the University of California's eScholarship Repository at the California Digital Library, PubMed Central, or the California Digital Open-Source Library, to be made publicly available not later than 12 months after the official date of publication. Manuscripts submitted to the California Digital Open-Source Library shall be exempt from the requirements in subdivision (b) of Section 66408 of the Education Code. Grantee shall make reasonable efforts to comply with this requirement by ensuring that their manuscript is accessible on an approved publicly accessible database and notifying the Department that the manuscript is available on a department-approved database. If Grantee is unable to ensure that their manuscript is accessible on an approved publicly accessible database, Grantee may comply by providing the manuscript to the Department not later than 12 months after the official date of publication.

- 4) For publications other than those described in paragraph B.3 above, including meeting abstracts, Grantee shall comply by providing the manuscript to the Department not later than 12 months after the official date of publication.
- 5) Grantee is authorized to use grant money for publication costs, including fees charged by a publisher for color and page charges, or fees for digital distribution.



Exhibit E  
Additional Provisions

**1. Additional Incorporated Documents**

- A. The following documents and any subsequent updates are not attached, but are incorporated herein and made a part hereof by this reference. CDPH will maintain on file, all documents referenced herein and any subsequent updates, as required by program directives. CDPH shall provide the Contractor with copies of said documents and any periodic updates thereto, under separate cover.

1. *Local Health Jurisdiction Local Oral Health Program Guidelines for Grant Application*  
<https://oralhealthsupport.ucsf.edu/moving-california-oral-health-forward-rfa-2022-2027>

**2. Cancellation / Termination**

- A. This Grant may be cancelled by CDPH without cause upon thirty (30) calendar days advance written notice to the Grantee.
- B. CDPH reserves the right to cancel or terminate this Grant immediately for cause. The Grantee may submit a written request to terminate this Grant only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term "for cause" shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of this agreement. Causes for termination include, but are not limited to the following occurrences:
- 1) If the Grantee knowingly furnishes any statement, representation, warranty, or certification in connection with the agreement, which representation is materially false, deceptive, incorrect, or incomplete.
  - 2) If the Grantee fails to perform any material requirement of this Grant or defaults in performance of this agreement.
  - 3) If the Grantee files for bankruptcy, or if CDPH determines that the Grantee becomes financially incapable of completing this agreement.
- D. Grant termination or cancellation shall be effective as of the date indicated in CDPH's notification to the Grantee. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. In the event of early termination or cancellation, the Grantee shall be entitled to compensation for services performed satisfactorily under this agreement and expenses incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this Grant.
- F. In the event of termination, and at the request of CDPH, the Grantee shall furnish copies of all proposals, specifications, designs, procedures, layouts, copy, and other materials related to the services or deliverables provided under this Grant, whether finished or in progress on the termination date.

Exhibit E  
Additional Provisions

- G. The Grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to this agreement after the effective date of termination.
- H. Upon receipt of notification of termination of this Grant, and except as otherwise specified by CDPH, the Grantee shall:
  - 1) Place no further order or subgrants for materials, services, or facilities.
  - 2) Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants.
  - 3) Upon the effective date of termination of the Grant and the payment by CDPH of all items properly changeable to CDPH hereunder, Grantee shall transfer, assign, and make available to CDPH all property and materials belonging to CDPH, all rights and claims to any and all reservations, grants, and arrangements with owners of media/PR materials, or others, and shall make available to CDPH all written information regarding CDPH's media/PR materials, and no extra compensation is to be paid to Grantee for its services.
  - 4) Take such action as may be necessary, or as CDPH may specify, to protect and preserve any property related to this agreement which is in the possession of the Grantee and in which CDPH has or may acquire an interest.
- I. CDPH may, at its discretion, require the Grantee to cease performance of certain components of the Scope of Work as designated by CDPH and complete performance of other components prior to the termination date of the Grant.

**3. Avoidance of Conflicts of Interest by Grantee**

- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Grantee, subgrants, or employees, officers and directors of the Grantee or subgrants. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Grantee to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
- B. Conflicts of interest include, but are not limited to:
  - 1) An instance where the Grantee or any of its subgrants, or any employee, officer, or director of the Grantee or any subgrant or has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under the grant would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the grant.
  - 2) An instance where the Grantee's or any subgrant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.

Exhibit E  
Additional Provisions

- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Grantee will be given an opportunity to submit additional information or to resolve the conflict. A Grantee with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating the grant. CDPH may, at its discretion upon receipt of a written request from the Grantee, authorize an extension of the timeline indicated herein.

**4. Dispute Resolution Process**

- A. A Grantee grievance exists whenever there is a dispute arising from CDPH's action in the administration of an agreement. If there is a dispute or grievance between the Grantee and CDPH, the Grantee must seek resolution using the procedure outlined below.
- 1) The Grantee should first informally discuss the problem with the CDPH Program Grant Manager. If the problem cannot be resolved informally, the Grantee shall direct its grievance together with any evidence, in writing, to the program Branch Chief. The grievance shall state the issues in dispute, the legal authority or other basis for the Grantee's position and the remedy sought. The Branch Chief shall render a decision within ten (10) working days after receipt of the written grievance from the Grantee. The Branch Chief shall respond in writing to the Grantee indicating the decision and reasons therefore. If the Grantee disagrees with the Branch Chief's decision, the Grantee may appeal to the second level.
  - 2) When appealing to the second level, the Grantee must prepare an appeal indicating the reasons for disagreement with Branch Chief's decision. The Grantee shall include with the appeal a copy of the Grantee's original statement of dispute along with any supporting evidence and a copy of the Branch Chief's decision. The appeal shall be addressed to the Deputy Director of the division in which the branch is organized within ten (10) working days from receipt of the Branch Chief's decision. The Deputy Director of the division in which the branch is organized or his/her designee shall meet with the Grantee to review the issues raised. A written decision signed by the Deputy Director of the division in which the branch is organized, or his/her designee shall be directed to the Grantee within twenty (20) working days of receipt of the Grantee's second level appeal.
- B. If the Grantee wishes to appeal the decision of the Deputy Director of the division in which the branch is organized or his/her designee, the Grantee shall follow the procedures set forth in Division 25.1 (commencing with Section 38050) of the Health and Safety Code and the regulations adopted thereunder. (Title 1, Division 2, Chapter 2, Article 3 (commencing with Section 1140) of the California Code of Regulations).
- C. Disputes arising out of an audit, examination of an agreement or other action not covered by subdivision (a) of Section 20204, of Chapter 2.1, Title 22, of the California Code of Regulations, and for which no procedures for appeal are provided in statute, regulation, or the Agreement, shall be handled in accordance with the procedures identified in Sections 51016 through 51047, Title 22, California Code of Regulations.

Exhibit E  
Additional Provisions

- D. Unless otherwise stipulated in writing by CDPH, all dispute, grievance and/or appeal correspondence shall be directed to the CDPH Grant Manager.
- E. There are organizational differences within CDPH's funding programs and the management levels identified in this dispute resolution provision may not apply in every contractual situation. When a grievance is received and organizational differences exist, the Grantee shall be notified in writing by the CDPH Grant Manager of the level, name, and/or title of the appropriate management official that is responsible for issuing a decision at a given level.


# Health Services: Oral Health School-Bases Sealant Program Agreement with County of Fresno


Final Audit Report


2023-07-12


Created:	2023-07-12
By:	Elionora Vivanco (elionora.vivanco@fresnoeoc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbtejQYbQD-FL12zreEtEKYkuKh0vhF

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 Document e-signed by Emilia Reyes (emilia.reyes@fresnoeoc.org)  
Signature Date: 2023-07-12 - 10:54:58 PM GMT - Time Source: server

 Agreement completed.  
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# Health Services: Oral Health School-Bases Sealant Program with County of Fresno\_Amendment No. 1 to Agreement 23-396

Final Audit Report

2024-10-03

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