



INTEROFFICE MEMORANDUM

Oscar J. Garcia, CPA

Auditor-Controller/Treasurer-Tax Collector

Enedina Garcia

Deputy Auditor-Controller

Kim Lamanuzzi

Deputy Treasurer-Tax Collector

DATE: December 6, 2019
TO: Audit Committee Members
FROM: Supervisor Nathan Magsig, Audit Committee Chairman
SUBJECT: Audit Committee Meeting

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12/9/19

This will confirm the next Audit Committee meeting scheduled on **December 13, 2019 at 10:00 a.m.** in the Board of Supervisors Chambers - Room 301 of the Hall of Records. The following is the agenda for the meeting:

AGENDA

- 1) **Pledge of Allegiance**
- 2) **Approve Agenda**
- 3) **Public Presentations**
This portion of the meeting is reserved for persons desiring to address the Audit Committee briefly on any matter not on this agenda within the Committee's subject matter jurisdiction.
- 4) **Discussion Regarding the Appointment of Public Members to the Audit Committee**
Provide direction to staff regarding public member position.
- 5) **Approval of August 16, 2019 Audit Committee Meeting Minutes**
- 6) **Agenda Items**

Consent Items

- a. Approve Quarterly Fraud Report covering July 1, 2019 to September 30, 2019

Discussion and Action Items

- b. Review and receive 2018-2019 First Five Comprehensive Annual Financial Report
- c. Review and approve the Department of Social Services Food and Nutrition Services (FNS)-209 Report for the quarter ended June 30, 2019
- d. Review and approve the Department of Public Health Emergency Medical Services Authority (EMSA) Report for the fiscal year ended June 30, 2019
- e. Discuss and approve revisions to 2019 Audit Committee Dates

7) Staff Updates

8) Adjournment

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Enclosures

Audit Committee Members:

Supervisor Nathan Magsig, Audit Committee Chairman
Daniel C. Cederborg, County Counsel, Audit Committee Vice-Chairman
Supervisor Sal Quintero
Jean Rousseau, County Administrative Officer
Elizabeth Diaz, Co-Department Heads Council
Manuel Vilanova, Public Member
Kulwinder Brar, Public Member