



## Fresno County Board of Supervisors

# ADMINISTRATIVE POLICY

NUMBER 53

### Local Appointments List for to And Service on Boards, Commissions, and Committees

Effective Date: May 11, 2004

Revised: February 26, 2019

#### **POLICY STATEMENT**

The Board of Supervisors encourages members of the public to participate in public affairs. In making appointments to ~~the County B~~these boards, ~~e~~Commissions, and ~~e~~Committees (BCCs) on which members of the public may serve, the Board of Supervisors shall, at a minimum, comply with the Maddy Local Appointive List Act of 1975 (the Act) Local Appointments List Law (Gov. Code, § 54970 et seq.). Pursuant to the Act, the Board of Supervisors designates the Clovis Regional Libraryentral Headquarters of the Fresno County Library, located at 2420 Mariposa Street in Fresno, as the public library with the largest service population within the jurisdiction of the Board.

The Local Appointments List and notices of unscheduled vacancies provided pursuant to the Act shall be posted on both the Board of Supervisors' Internet Web site at the Central Headquarters of the Fresno CountyClovis Regional Library and in other places as directed by the County Administrative Officer (e.g., Board's Internet website and social media websites). The nNotice of unscheduled vacancies provided pursuant to the Act shall also be posted in the Office of the Clerk of the Board of Supervisors and on both the Board of Supervisors' Internet Web site at the Central Headquarters of the Fresno County Library. Pursuant to this law, the Board of Supervisors designates the Central Headquarters of the Fresno County Library, located at 2420 Mariposa Street in Fresno, as the public library with the largest service population within the jurisdiction of the Board.

#### **MANAGEMENT RESPONSIBILITY**

The Clerk ~~to~~f the Board of Supervisors is responsible for providing the Local Appointments List to the Board of Supervisors on or before December 31<sup>st</sup> of each year. The Clerk of the Board of Supervisors is also responsible for the posting of the Local Appointments List and all Notices of Unscheduled Vacancies. In addition, it is the responsibility of the nominating party (Supervisor, Chairman, County department, etc.) to ensureensuring that all appointments to and resignations fromBCCs these boards, commissions, and committees on which members of the public may serve comply with applicable laws.

The County Administrative Officer shall be responsible for the development of procedures on the appointment process for County BCCs.