



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Overnight between June 17th and June 18th, 2022, County staff were informed of a power outage affecting multiple buildings at the University Medical Center Campus (UMC Campus). This outage was later determined to have been caused by the failure of major distribution infrastructure buried under the campus. To identify the root cause, a declaration of emergency was made by the Director of Internal Services/Chief Information Officer in conjunction with the County Administrative Officer. This allowed service contractors to conduct exploratory work to begin identifying the root cause of the issue as soon as possible.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Multiple vendors as needed.
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Current projections are under \$500,000.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
Major electrical equipment failure required an emergency declaration to preserve public health, welfare, or safety, or for the protection of County property.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - ☒ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - ☐ When the contract is with a federal, state, or local governmental agency.
 - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
 - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The County does not have the resources or staff to quickly accomplish the specialized repairs required to address this emergency.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
The County carries insurance coverage that limits the out-of-pocket to a range of \$5,000 to \$25,000 depending on the determination of which coverage is applicable. The vendors that are utilized must meet the insurance carries expectations and have approved work rates or the County may not be fully reimbursed.

chjones 6/29/2022 3:28:31 PM

Requested By:

Staff Analyst

Title

[\[Sign\]](#) Double click!

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

rbash 6/29/2022 3:39:35 PM

Department Head Signature

[\[Sign\]](#) Double click!

gcornuelle 7/1/2022 7:51:34 AM

[\[Sign\]](#) Double click!

Purchasing Manager Signature