

AMENDMENT III TO AGREEMENT

THIS AMENDMENT, hereinafter referred to as Amendment III, is made and entered into this 9th day of April, 2019, by and between the **COUNTY OF FRESNO**, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY," and **HOUSING AUTHORITY OF THE COUNTY OF FRESNO**, a Public Body, Corporate and Political whose address is 1331 Fulton Street, Fresno, CA 93721, hereinafter referred to as "CONTRACTOR."

WHEREAS, the parties entered into that certain Agreement, identified as COUNTY Agreement No. A-15-072, February 24, 2015, as amended by COUNTY's Amendment I, effective July 1, 2015, and Amendment II, effective July 1, 2017, hereinafter referred to collectively as Agreement No. A-15-072, for California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program (HSP), authorized by Senate Bill (SB) 855 (Chapter 29, Statutes of 2014); and

WHEREAS, the parties desire to amend Agreement No. A-15-072 regarding changes as stated below.

NOW, THEREFORE, in consideration of their mutual promises, covenants and conditions, hereinafter set forth, the sufficiency of which is acknowledged, the parties agree as follows:

1. That Agreement No. A-15-072, Section Two (2), Page One (1), beginning with Line Twenty-Two (22), with the number "2," and ending on Line Twenty-Five (25) with the word "forth," be deleted and the following inserted in its place:

"2. TERM

This Agreement shall become effective on the 24th day of February, 2015 and shall terminate on the 31th day of August, 2019."

2. That Agreement No. A-15-072, Section Four (4), Page Three (3), beginning with Line Five (5), with the word "In" and ending on Line Twelve (12) with the word "CONTRACTOR," be deleted and the following inserted in its place:

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1 “In no event shall the cumulative total of this Agreement exceed Four Million, Two
2 Hundred Twenty-Four Thousand, One Hundred Sixty-Seven and No/100 Dollars
3 (\$4,224,167.00). For the period of February 24, 2015 to June 30, 2015, in no event shall
4 services performed under this Agreement be in excess of Seven Hundred Eighty-Five
5 Thousand, Seven Hundred Twenty-Five and No/100 Dollars (\$785,725.00). For the period of
6 July 1, 2015 to June 30, 2016, in no event shall services performed under this Agreement be in
7 excess of Eight Hundred Seventy-One Thousand, Eight Hundred Ninety-Three and No/100
8 Dollars (\$871,893.00). For the period of July 1, 2016 to June 30, 2017, in no event shall services
9 performed under this Agreement be in excess of Eight Hundred Forty Thousand and No/100
10 Dollars (\$840,000.00). For the period of July 1, 2017 to June 30, 2018, in no event shall services
11 performed under this Agreement be in excess of Seven Hundred Thirty Thousand and No/100
12 Dollars (\$730,000.00). For the period of July 1, 2018 to June 30, 2019, in no event shall services
13 performed under this Agreement be in excess of Eight Hundred Eighty-Four Thousand, Nine
14 Hundred Twenty-Seven and No/100 Dollars (\$884,927.00). For the period of July 1, 2019 to
15 August 31, 2019, in no event shall services performed under this Agreement be in excess of
16 One Hundred Eleven Thousand, Six Hundred Twenty-Two and No/100 Dollars (\$111,622.00). It
17 is understood that all expenses incidental to CONTRACTOR's performance of services under
18 this Agreement shall be borne by CONTRACTOR.”

19 3. That Agreement No. A-15-072, Section Seven (7), Page Five (5), beginning with
20 Line Fifteen (15), with the word “Any” and ending on Line Twenty-Two (22) with the word
21 “HMIS,” be deleted and the following inserted in its place:

22 A. “Any matters of this Agreement may be modified from time to time by the written
23 consent of CONTRACTOR and COUNTY without, in any way, affecting the remainder.
24 Notwithstanding the above, changes to line items in the budget, attached hereto as Exhibit B-
25 2, that do not exceed 10% of the maximum compensation payable to the contractor, may be
26 made with the written approval of COUNTY's Department of Social Services Director, or
27 designee. Said budget line item changes shall not result in any change to the maximum
28 compensation amount payable to CONTRACTOR, as stated herein.”

1 4. That all references in Agreement No. A-15-072 to Exhibit A-1 shall be
2 changed to read "Exhibit A-2," attached hereto and incorporated herein by this reference.

3 5. That at all references in Agreement No. A-15-072 to Revised Exhibit B and
4 B-1 shall be changed to read "Exhibit B-2." Exhibit B-2 is attached hereto and incorporated
5 herein by this reference.

6 6. COUNTY and CONTRACTOR agree that this Amendment III is sufficient to amend
7 Agreement No. A-15-072 and, that upon execution of this Amendment III, the original Agreement,
8 Amendment I, Amendment II, and this Amendment III, shall together be considered the
9 Agreement.

10 The Agreement, as hereby amended, is ratified and continued. All provisions, terms,
11 covenants, conditions and promises contained in this Agreement not amended herein shall
12 remain in full force and effect. This Amendment III shall become effective April 9, 2019.

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EXECUTED AND EFFECTIVE as of the date first above set forth.

CONTRACTOR

(Authorized Signature)

Preston Prince, CEO/Executive Director

Print Name & Title

Housing Authority of the County of Fresno

1331 Fulton Street, Fresno, CA 93721

Mailing Address

COUNTY OF FRESNO

Nathan Magsig, Chairman of the Board
of Supervisors of the County of Fresno

ATTEST:

Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

By:

Rose Cuyf
Deputy

FOR ACCOUNTING USE ONLY:

ORG No.: 56107001

Account No.: 7870/0

Requisition No.:

DEN:im

Summary of Services

ORGANIZATION: Housing Authority of the County of Fresno

ADDRESS: 1331 Fulton Street, Fresno, CA 93721

CONTACT: Doreen Eley, Assisted Housing Manager
(559) 443-8400

SERVICES: CalWORKs Housing Support Program

CONTRACT PERIOD AND AMOUNTS: February 24, 2015 through June 30, 2015 (\$785,725.00)
July 1, 2015 through June 30, 2016 (\$871,893.00)
July 1, 2016 through June 30, 2017 (\$840,000.00)
July 1, 2017 through June 30, 2018 (\$730,000.00)
July 1, 2018 through June 30, 2019 (\$884,927.00)
July 1, 2019 through August 31, 2019 (\$111,622.00)

CONTRACT AMOUNT: \$4,224,167.00

SUMMARY OF SERVICES:

The Housing Authority of the County of Fresno (Housing Authority) shall provide a California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program (HSP) which will include activities designed to rapidly re-house families who are experiencing homelessness and are referred for services. Rapid re-housing is a strategy that has been proven effective in ending homelessness and includes services designed to help those experiencing homelessness to be quickly re-housed and stabilized. Services include case management, financial assistance, and housing and relocation services.

The Housing Authority, as the operator of the Housing and Urban Development (HUD) mandated Homeless Management Information System (HMIS) for Fresno and Madera Counties, will provide HMIS services to collect CalWORKs HSP data. The HMIS program is used for the collection of unduplicated data on services provided to individuals and families.

TARGET POPULATION:

This program will provide services to households with children residing in Fresno County who are receiving CalWORKs and seeking homeless assistance.

CONTRACTOR RESPONSIBILITIES:

The Housing Authority shall provide a CalWORKs Housing Support Program offering services listed in this exhibit to clients referred and accepted to the program. When a referral is received, the Housing Authority shall review the referral, conduct an intake assessment, and provide services accordingly.

All families assisted through this program will be administered a Family Vulnerability Index and Service Prioritization Decision Assistance Tool (F-VI-SPDAT) prior to service commencement. Additionally, each assisted family will utilize the Fresno Madera Continuum of Care's Coordinated Assessment Housing Match system which will standardize the access and assessment process for coordinating referrals and providing assistance.

The Housing Authority shall provide the following services:

1. Case Management Services: This project will employ a case manager whose primary responsibilities will be:
 - Development of an Individual Service Plan;
 - Assistance in finding and maintaining housing;
 - Coordination of services with relevant providers; and
 - Provision of supports necessary to foster self-sufficiency.

Project participants will be required to meet with a case manager at least monthly while being provided financial assistance. Additional supports for participants will come from community partners within the Fresno Madera Continuum of Care (FMCoC), Emergency Solutions Grant (ESG) partners and Fresno County school districts including Fresno Unified School District.

The Individual Service Plan will be primarily developed by the information gathered from the F-VI-SPDAT; however, additional measures may be used. Case management is meant to quickly foster self-sufficiency such that homelessness does not reoccur. As such, primary reasons for homelessness will be discussed and plans for resolution made. Case notes will be updated monthly with progress and/or barriers noted. Reassessment of need for housing support will occur every six months. Participants will be referred to relevant and appropriate community partners based on both F-VI-SPDAT information and subsequent needs/desires of the family.

As a tenant based rental assistance program, households will exercise choice in housing location throughout the City and County of Fresno. Housing choice is a better predictor of housing stability and retention as families will take advantage of natural support amenities – e.g. educational opportunities for themselves and their children. Project participants will be assigned a Housing Navigator who will assist in housing search most suitable to the needs and desires of the family. The Housing Navigator will also advocate on the family's behalf with property managers/landlords, and assist with understanding of lease and tenant/landlord responsibilities.

2. Financial Assistance: Provide financial assistance including, but not limited to the following:
 - Rental Assistance
 - o Full Monthly Rental Subsidy
 - o Partial Monthly Rental Subsidy
 - Security Deposits
 - Utility Deposits
 - Utility Payments
 - Moving Costs
 - Motel or Hotel Stay
 - Paid Shelter Costs
 - Costs to Make Home Habitable (e.g. appliances and furniture, if necessary)
3. Housing and Relocation Services: Provide services including, but not limited to the following:
 - Landlord Engagement
 - Housing Search and Placement
 - Credit Repair
4. Homeless Management Information System (HMIS):
 - Each participant will be entered into HMIS at program entry, for each contact and at program exit, as mandated by HUD.
 - The Fresno Housing Authority will oversee the coordination of technical and support services to verify the HMIS program performance and insure that all participants are entered into HMIS. Housing Authority will provide reports as requested by County.

PERFORMANCE MEASUREMENTS:

Overall Service Objective:

The Housing Authority shall provide rapid rehousing services to assist CalWORKs families in need of housing assistance.

Specific Performance Measurements:

For the contract periods, the Housing Authority shall meet the following performance measurements and levels:

PERFORMANCE OUTCOMES:

For each contract period:

- Provide Housing Support services to 70 Households or 350 Participants.
- 100% of participating families will exit the program to permanent housing.
- 65% of participating families will retain their housing 6 months after exiting the program.

**BUDGET SUMMARY
FY 2014-15**

ORGANIZATION: Housing Authority of the County of Fresno
SERVICES: CalWORKs Housing Support Program
CONTRACT PERIOD: February 24, 2015 – June 30, 2015 (4 months)
CONTRACT AMOUNT: \$785,725.00

<u>BUDGET CATEGORIES</u>	<u>AMOUNT</u>
<u>RAPID RE-HOUSING</u>	
Rental Assistance	\$448,841.00
Security Deposits	\$183,027.00
Utility Deposits	\$21,250.00
Utility Payments	\$10,000.00
Motel/Hotel Vouchers	\$5,000.00
Subtotal	\$668,118.00
<u>HOUSING & RELOCATION SERVICES</u>	
Case Management	\$49,911.00
Housing Search and Placement	\$24,996.00
Subtotal	\$74,907.00
<u>HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)</u>	
HMIS Services	\$42,700.00
Subtotal	\$42,700.00
TOTAL	\$785,725.00

**BUDGET SUMMARY
FY 2015-16**

ORGANIZATION: Housing Authority of the County of Fresno

SERVICES: CalWORKs Housing Support Program

CONTRACT PERIOD: July 1, 2015 – June 30, 2016 (12 months)

CONTRACT AMOUNT: \$871,893.00

<u>BUDGET CATEGORIES</u>	<u>AMOUNT</u>
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RAPID RE-HOUSING

Rental Assistance	\$539,871.00
Security Deposits	\$1148,320.00
Utility Deposits	\$26,250.00
Utility Payments	\$27,951.00
Motel/Hotel Vouchers	\$25,000.00

Subtotal	\$767,392.00
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HOUSING & RELOCATION SERVICES

Case Management	\$31,411.00
Housing Search and Placement	\$30,388.00

Subtotal	\$61,799.00
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HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)

HMIS Services	\$42,702.00
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Subtotal	\$42,702.00
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TOTAL	\$871,893.00
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**BUDGET SUMMARY
FY 2016-17**

ORGANIZATION: Housing Authority of the County of Fresno

SERVICES: CalWORKs Housing Support Program

CONTRACT PERIOD: July 1, 2016 – June 30, 2017 (12 months)

CONTRACT AMOUNT: \$840,000.00

<u>BUDGET CATEGORIES</u>	<u>AMOUNT</u>
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RAPID RE-HOUSING

Rental Assistance	\$495,093.00
Security Deposits	\$135,000.00
Utility Deposits	\$16,000.00
Utility Payments	\$10,000.00
Motel/Hotel Vouchers	\$20,000.00

Subtotal	\$676,093.00
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HOUSING & RELOCATION SERVICES

Case Management	\$64,911.00
Housing Search and Placement	\$63,996.00

Subtotal	\$128,907.00
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HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)

HMIS Services	\$35,000.00
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Subtotal	\$35,000.00
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TOTAL	\$840,000.00
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**BUDGET SUMMARY
FY 2017-18**

ORGANIZATION: Housing Authority of the County of Fresno

SERVICES: CalWORKs Housing Support Program

CONTRACT PERIOD: July 1, 2017 – June 30, 2018 (12 months)

CONTRACT AMOUNT: \$730,000.00

<u>BUDGET CATEGORIES</u>	<u>AMOUNT</u>
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RAPID RE-HOUSING

Rental Assistance	\$365,000.00
Security Deposits	\$110,000.00
Utility Deposits	\$5,000.00
Utility Payments	\$15,000.00
Motel/Hotel Vouchers	\$80,000.00

Subtotal	\$575,000.00
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HOUSING & RELOCATION SERVICES

Case Management	\$70,000.00
Housing Search and Placement	\$30,000.00

Subtotal	\$100,000.00
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HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)

HMIS Services	\$55,000.00
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Subtotal	\$55,000.00
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TOTAL	\$730,000.00
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**BUDGET SUMMARY
FY 2018-19**

ORGANIZATION: Housing Authority of the County of Fresno
SERVICES: CalWORKs Housing Support Program
CONTRACT PERIOD: July 1, 2018 – June 30, 2019 (12 months)
CONTRACT AMOUNT: \$884,927.00

<u>BUDGET CATEGORIES</u>	<u>AMOUNT</u>
<u>RAPID RE-HOUSING</u>	
Rental Assistance	\$476,041.00
Security Deposits	\$149,985.00
Utility Deposits	\$13,042.00
Utility Payments	\$15,651.00
Motel/Hotel Vouchers	\$95,208.00
Subtotal	\$749,927.00
<u>HOUSING & RELOCATION SERVICES</u>	
Case Management	\$70,000.00
Housing Search and Placement	\$30,000.00
Subtotal	\$100,000.00
<u>HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)</u>	
HMIS Services	\$35,000.00
Subtotal	\$35,000.00
TOTAL	\$884,927.00

**BUDGET SUMMARY
FY 2019-20**

ORGANIZATION: Housing Authority of the County of Fresno
SERVICES: CalWORKs Housing Support Program
CONTRACT PERIOD: July 1, 2019 – August 31, 2019 (2 months)
CONTRACT AMOUNT: \$111,622.00

<u>BUDGET CATEGORIES</u>	<u>AMOUNT</u>
<u>RAPID RE-HOUSING</u>	
Rental Assistance	\$60,359.00
Security Deposits	\$19,016.00
Utility Deposits	\$1,654.00
Utility Payments	\$1,984.00
Motel/Hotel Vouchers	\$12,072.00
Subtotal	\$95,085.00
<u>HOUSING & RELOCATION SERVICES</u>	
Case Management	\$11,576.00
Housing Search and Placement	\$4,961.00
Subtotal	\$16,537.00
TOTAL	\$111,622.00