



Board Agenda Item 38

DATE: September 22, 2020

TO: Board of Supervisors

SUBMITTED BY: Paul Nerland, Director of Human Resources

SUBJECT: Amendment to Master Schedule of Fees - Human Resources

RECOMMENDED ACTION(S):

Conduct the second hearing to amend the Fresno County Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Section 1600 - Human Resources; and waive reading of the Ordinance; and adopt proposed Ordinance.

There is no increase in Net County Cost associated with the recommended action. On September 1, 2020, your Board conducted the first hearing on the recommended updates to the Master Schedule of Fees for subsection 1601. Approval of the recommended action will amend Section 1600, Subsection 1601, of the Master Schedule of Fees, Charges and Recovered Costs (MSF). The existing rates are being amended to reflect FY 2020-21 Department of Human Resources' costs of providing services to third-party funded County departments and external agencies. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may direct staff to use current rates or propose alternative fees, which may not recover 100% of costs.

FISCAL IMPACT:

There is no additional Net County Cost associated with the recommended actions. It is anticipated that the proposed rates will allow the Department of Human Resources to recover the cost of services performed for County departments with third-party funding and external agencies.

DISCUSSION:

On September 1, 2020, your Board conducted the first hearing on the recommended updates to the Master Schedule of Fees for subsection 1601 as detailed in Attachment A.

The recommended action will allow the Department of Human Resources to update its labor rates in the Master Schedule of Fees effective November 2, 2020, to reflect current costs of providing services to County departments with third party funding (i.e. Social Services, Child Support, etc.), and external agencies. General Fund Departments that operate with Net County Cost are not charged for these services.

The recommended rates, as included in Attachment A, consist of applicable direct and indirect salaries and benefits, services and supplies, and include departmental and countywide overhead. Exhibit A provides a detail of changes proposed to the existing rates for comparative purposes. The average hourly rate increase to existing MSF positions is 0.61%. This increase is primarily due to approved salary adjustments and related retirement contribution increases, as well as increases to health insurance contributions.

The recommended rates, including their calculation and the methodology applied for cost-recovery, has been reviewed and approved by the Auditor-Controller/Treasurer-Tax Collector. With your Board's approval, the recommended rates will be effective November 2, 2020.

REFERENCE MATERIAL:

BAI #4, September 1, 2020

ATTACHMENTS INCLUDED AND/OR ON FILE:

MSF FY 2020-21 Ordinance

MSF FY 2020-21 Exhibit A

CAO ANALYST:

Yussel Zalapa