



## Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.  
Provision of a CalFresh Employment and Training (CFET) program for Non-Assistance CalFresh (NACF) recipients residing in Fresno County by a previously funded SNAP E&T Pilot project.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.  
Reading and Beyond (RAB). Luis Santana at 4670 E. Butler Avenue, Fresno CA. 93702; (559) 342-8625, lsantana@readingandbeyond.org.
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.  
The total cost of the agreement is \$817,773. The term is July 12, 2021 through September 30, 2021. No renewals.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.  
Due to an amendment in 2018 of the Agricultural Act of 2014, RAB is entitled to request reallocated CFET funding on an annual basis. Funding was approved by FNS specifically for RAB.
5. Explain why the unique qualities and/or capabilities described above are essential to your department.  
It is important for the Department to offer an employment and training program such as CFET to the NACF clients residing in Fresno County. RAB's program offers an opportunity for skills and training enhancement that can lead to meaningful employment and the opportunity for clients to decrease or eliminate the need for public assistance. Additionally, RAB is unique in targeting families for CFET services and is able to provide a program tailored to their needs.
6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.  
The Agricultural Act of 2014 provided funding for an enhanced CFET program known as the SNAP E&T Pilot, which was in operation from 2015-2018. In Fresno County, it was administered by RAB. Due to a 2018 amendment to the Agricultural Act of 2014, agencies that operated SNAP E&T Pilots have priority in requesting and receiving reallocated CFET funding each year to continue offering a CFET program. RAB is the only agency in Fresno County that meets this criteria and therefore is the sole potential provider of these services.

rmccoy 7/27/2021 11:52:00 AM

Requested By:

Staff Analyst

Title


[\[✉ Sign\]](#) Double click!

**I approve this request to sole source for the service(s) and/or product(s) identified herein.**

dneira 7/28/2021 2:41:46 PM

Department Head Signature

[\[✉ Sign\]](#) Double click!

  
Purchasing Manager Signature

7/29/21

[\[✉ Sign\]](#) Double click!