

**AMENDMENT I TO AGREEMENT**

THIS AMENDMENT, hereinafter referred to as “Amendment I”, is made and entered into this 20th day of June, 2023, by and between the COUNTY OF FRESNO, a Political Subdivision of the State of California, hereinafter referred to as “COUNTY”, and RH COMMUNITY BUILDERS LP, a limited California partnership, whose address is 352 Bedford Ave., Suite 110, Fresno, California, 93711, hereinafter referred to as “CONTRACTOR” (collectively the “parties”).

WHEREAS the parties entered into that certain Agreement, identified as COUNTY Agreement No. 20-492, effective October 20, 2020, hereinafter referred to as “Agreement”, whereby CONTRACTOR agreed to provide short-term lodging driven by peer-support services to individuals who have a severe mental illness (SMI), are currently homeless, or at risk of homelessness, are eligible for services, and have not previously engaged in ongoing outpatient behavioral health services, and;

WHEREAS changes to the Agreement are necessary due the State of California’s Department of Health Care Services’ implementation of California Advancing and Innovating Medi-Cal (CalAIM);

WHEREAS the parties now desire to amend the Agreement regarding changes as stated below and restate the Agreement in its entirety.

NOW, THEREFORE, in consideration of their mutual promises, covenants and conditions, hereinafter set forth, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. That the existing COUNTY Agreement No. 20-492, section one (1), “SERVICES” shall be revised by adding the following at Page two (2), Line twenty-three (23), after the word “designee.”:

“1. The CONTRACTOR shall comply with all applicable regulations regarding the Department of Health Care Services’ implementation of CalAIM.”

2. That the existing COUNTY Agreement No. 20-492, section two (2), “TERM” shall be revised by adding the following at Page three (3), Line three (3), after the word “term.”:

“This Agreement shall be extended for an additional twelve (12) month period beginning July 1, 2023 through June 30, 2024. The term of this Agreement may be extended for no more than a one-year period only upon written approval of both parties at least 30 days before the first day of the one-year extension period. The COUNTY’s DBH Director or designee is authorized to sign the written

1 approval on behalf of the COUNTY based on the CONTRACTOR(s)'s satisfactory performance. The  
2 extension of this Agreement by the COUNTY is not a waiver or compromise of any default or breach of  
3 this Agreement by the CONTRACTOR(s) existing at the time of the extension whether or not known to  
4 the COUNTY.”

5 3. COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to receive  
6 compensation in accordance with the budget set forth in Exhibit B-1, attached and incorporated by this  
7 reference.

8 4. That the existing COUNTY Agreement No. 20-492, page four (4), Section four (4), line  
9 twenty-three (23) beginning with the word “In”, and ending on page four (4), line twenty-six (26) with  
10 the word “Agreement” be deleted and the following inserted in its place:

11 “The maximum amount payable to CONTRACTOR for the period of July 1, 2023  
12 through June 30, 2024 shall not exceed One Million Seven Hundred Twenty-Nine Thousand Two  
13 Hundred Twenty-Five and No/100 Dollars (\$1,729,225.00). It is understood by CONTRACTOR and  
14 COUNTY that the total Mental Health Services Act (MHSA) funds payable under this agreement to  
15 CONTRACTOR shall not exceed One Million Three Hundred Thirty-Three Thousand Three Hundred  
16 Thirty-Three and No/100 Dollars (\$1,333,333.00). It is also understood by CONTRACTOR and  
17 COUNTY that CONTRACTOR is estimated to generate a cumulative total of Three Hundred Ninety-  
18 Five Thousand Eight Hundred Ninety-Two and No/100 Dollars (\$395,892.00) in Medi-Cal Federal  
19 Financial Participation (FFP) for services under this Agreement.

20 The maximum amount payable to CONTRACTOR for the period of July 1, 2024 through  
21 June 30, 2025 shall not exceed One Million Seven Hundred Twenty-Nine Thousand Two Hundred  
22 Twenty-Five and No/100 Dollars (\$1,729,225.00). It is understood by CONTRACTOR and COUNTY  
23 that the total Mental Health Services Act (MHSA) funds payable under this agreement to  
24 CONTRACTOR shall not exceed One Million Three Hundred Thirty-Three Thousand Three Hundred  
25 Thirty-Three and No/100 Dollars (\$1,333,333.00). It is also understood by CONTRACTOR and  
26 COUNTY that CONTRACTOR is estimated to generate a cumulative total of Three Hundred Ninety-  
27 Five Thousand Eight Hundred Ninety-Two and No/100 Dollars (\$395,892.00) in Medi-Cal Federal  
28 Financial Participation (FFP) for services under this Agreement.

1 In no event shall the maximum contract amount for all services provided by  
2 CONTRACTOR to COUNTY under the terms and conditions of this Agreement be in excess of Eight  
3 Million One Hundred Thirty-Seven Thousand Six Hundred Sixty-Six and No/100 (\$8,137,666.00).”

4 5. That the existing COUNTY Agreement No. 20-492, page six (6), Section four (4), line  
5 three (3) beginning with the word “CONTRACTOR”, and ending on page six (6), line sixteen (16) with  
6 the word “exceptions” be deleted and the following inserted in its place:

7 “CONTRACTOR shall be held financially liable for any and all future disallowances/audit  
8 exceptions that become final and due to CONTRACTOR’s deficiency discovered through the State audit  
9 process and COUNTY utilization review during the course of this Agreement. At COUNTY’s election, the  
10 disallowed amount will be remitted within forty-five (45) days to COUNTY upon notification or shall be  
11 withheld from subsequent payments to CONTRACTOR. CONTRACTOR shall not receive  
12 reimbursement for any units of services rendered that are disallowed or denied by the Fresno County  
13 Mental Health Plan (Mental Health Plan) utilization review process or through the State Department of  
14 Health Care Services (DHCS) audit and review process, cost report audit settlement process if applicable  
15 for Medi-Cal eligible beneficiaries. Notwithstanding the above, COUNTY must notify CONTRACTOR prior  
16 to any State audit process and/or COUNTY utilization review. To the extent allowable by law,  
17 CONTRACTOR shall have the right to be present during each phase of any State audit process and/or  
18 COUNTY utilization review and shall be provided all documentation related to each phase of any State  
19 audit process and/or COUNTY utilization review. Additionally, prior to any disallowances/audit exceptions  
20 becoming final, CONTRACTOR shall be given at least 10 business days to respond to such proposed  
21 disallowances/audit exceptions.”

22 6. That the existing COUNTY Agreement No. 20-492, page seven (7), Section five (5), line  
23 eight (8) beginning with the word “If”, and ending on page seven (7), line seventeen (17) with the word  
24 “COUNTY” be deleted in its entirety.

25 7. That the existing COUNTY Agreement No. 20-492, page eleven (11), Section seven  
26 (7), line four (4) beginning with the word “Any”, and ending on page eleven (11), line sixteen (16) with  
27 the word “Agreement” be deleted and the following inserted in its place:  
28

1 "Except as provided in Section 3, "Termination", this Agreement may not be modified,  
2 and no waiver is effective, except by written agreement signed by both parties. The CONTRACTOR  
3 acknowledges that COUNTY employees have no authority to modify this Agreement except as  
4 expressly provided in this Agreement.

5 (A) Notwithstanding the above, non-material changes to services, staffing, and  
6 responsibilities of the CONTRACTOR, as needed, to accommodate changes in the laws  
7 relating to service requirements and specialty mental health treatment, may be made with the  
8 signed written approval of COUNTY's DBH Director, or designee, and CONTRACTOR through  
9 an amendment approved by COUNTY's County Counsel and the COUNTY's Auditor-  
10 Controller/Treasurer-Tax Collector's Office. Said modifications shall not result in any change to  
11 the maximum compensation amount payable to CONTRACTOR, as stated herein.

12 (B) In addition, changes to line items and expense category subtotals, as set forth in Exhibit  
13 B-1, that when added together during the term of the agreement do not exceed ten percent  
14 (10%) of the total maximum compensation payable to CONTRACTOR, may be made with the  
15 written approval of CONTRACTOR and COUNTY'S DBH Director, or designee. Said  
16 modifications shall not result in any change to the maximum compensation amount payable to  
17 CONTRACTOR, as stated herein.

18 8. That all references in existing COUNTY Agreement No. 20-492 to "Exhibit A," shall be  
19 deemed references to "Revised Exhibit A-1," attached and incorporated by reference.

20 9. When both parties have signed this Amendment I, the Agreement and this Amendment  
21 I together constitute the Agreement.

22 10. Except as otherwise provided in this Amendment I, all other provisions of the  
23 Agreement remain unchanged and in full force and effect. This Amendment I shall become effective  
24 July 1, 2023.

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26 ///

27 ///

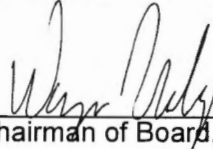
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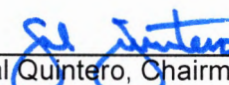
1 IN WITNESS WHEREOF, the parties hereto have executed this Amendment I to Agreement as  
2 of the day and year first hereinabove written.

3  
4 The parties are signing this Agreement on the date stated in the introductory clause.

5 RH COMMUNITY BUILDERS LP


COUNTY OF FRESNO

6  
7   
8 \_\_\_\_\_  
9 Chairman of Board, or President

7   
8 \_\_\_\_\_  
9 Sal Quintero, Chairman of the Board of  
Supervisors of the County of Fresno

10 352 W Bedford Ave Suite 110  
11 Fresno, CA 93711

12 **Attest:**  
13 Bernice E. Seidel  
14 Clerk of the Board of Supervisors  
County of Fresno, State of California

15 By:   
16 \_\_\_\_\_  
Deputy

17 For accounting use only:

18 Fund/Subclass: 0001/10000  
19 Org No.: 5630  
Account No.: 7295

## **SHORT TERM LODGING DRIVEN BY PEER-SUPPORT SERVICES**

### **SCOPE OF WORK**

**ORGANIZATION:** RH Community Builders

**ADDRESS:** 352 Bedford Ave. Suite 110, Fresno, CA. 93711

**SERVICE ADDRESS:** 1040 N. Pleasant Ave. Fresno, CA. 93728

### **INTRODUCTION**

RH Community Builders (RHCB) will provide short-term lodging services to individuals with severe mental illness who are experiencing or at risk of homelessness. The intent of these services is to gain insight through a pilot research project on what can enhance and increase engagement of individuals who are homeless or at risk for homelessness, with the onset of an early or severe mental illness and who are not engaging in care due to being in the precontemplation stage of change.

### **TARGET POPULATION**

The target population shall be adults 18 years and older living with a Severe Mental Illness (SMI) and/or Co-Occurring Disorder (mental health and substance use disorder) who are in the precontemplation stage of change to engage in the behavioral health system and also experiencing homelessness or are at risk of becoming homeless. The program will not be open to referrals from organizations serving Fresno County's much larger homeless population, nor is this program geared towards families. Rather, the target population would be persons who meet all of the following specific criteria:

1. Have an SMI
2. Homeless or at-risk of homelessness
3. Not engaged in behavioral health outpatient services (may have accessed care through the emergency department, hospitals and/or jails)
4. Eligible for Fresno County Department of Behavioral Health (DBH) services

### **PROJECT DESCRIPTION**

The Lodge will provide high quality, individualized services that aim to help clients identify what their needs are, seek support, and grow in their desire for change. The program will integrate Trauma Informed principles including empowering clients, providing peer support, and creating a safe environment. With a dignity first approach, individuals will provide a significant voice in their treatment planning and will feel empowered to voice their preference for services.

The program will provide short-term lodging driven by peer support services for 30 beds. Services will be provided to individuals that are referred through a Fresno County approved referral source such as the Emergency Room, Crisis Intervention Team, or Psychiatric Hospital. All individuals will be immediately

enrolled in The Lodge and within 72 hours and a Peer Support Specialist will engage the individual to do an additional assessment to gain a better understanding of the individual's needs and barriers.

Intake to The Lodge will be brief and only gather basic information to allow individuals to settle in before additional assessments are conducted. The Peer Support Specialist will begin building rapport with the individual and encourage the individual to begin attending supports that are most appropriate for their needs. Peer support staff to be trained to use motivational interviewing as a primary engagement tool.

Individuals will be rapidly accepted into The Lodge after a brief screening to ensure they meet criteria for the program. The Lodge will operate under low-barrier standards, meaning referred individual's may still be active in addiction, but will not be permitted to bring illegal drugs or alcohol into the facility.

Staff will be trained to search individual's belongings upon entry and allow individuals to surrender any drugs, alcohol, or weapons without penalty. Individual's will be permitted to bring their personal belongings into the facility and RHCBC will provide a secure location for other belongings such as camping gear, trailers, or excessive belongings.

At the time of arrival, individuals and the staff will complete an inventory form of which a copy will be provided to the individual and placed in the individual's file. Individuals will not be penalized for surrendering illegal drugs or weapons, but such items will not be returned. Illegal drugs, weapons, and alcohol will be logged into a destruction log and immediately disposed of properly by a member of the Management Team.

Once an individual's belongings have been searched, staff will assist the individual with getting settled into their bed. All bedroom areas will have access to showers. Individuals will have access to no cost laundry facilities and offered hygiene supplies and clothing if needed. RHCBC understands that individuals may enter The Lodge immediately after crisis and may need time to rest and become comfortable. Individuals will not be pressured to immediately engage if they are not ready and individuals will drive the pace of their treatment throughout their stay at The Lodge.

The Lodge will be well equipped with all needed supplies including hygiene product, clothes, and other basic necessities to ensure that individuals feel their physiological needs are met. The Lodge will offer three full meals per day with snacks available between meals.

RHCBC will operate The Lodge with a Housing First model based on the philosophy that safe and stable housing will be the entry point to services, not the reward for entry into services. RHCBC fully embraces the principles of Housing First including harm reduction where individuals do not have to be clean and sober to enter housing and individuals are not required to participate in scheduled services such as groups or individual meetings during their stay. RHCBC will seek to remove as many barriers as possible to make it possible for individuals to receive services. The Lodge will accept referred individuals to "come as you are", including with their pets and belongings. RHCBC will work with individuals to keep their pets with them while in services and provide kennels for pets along with ample storage space for individuals to secure their belongings.

Sobriety will not be a condition of entry into The Lodge and staff will be trained to recognize when an individual is under the influence or going through withdrawal. All staff will be trained on emergency protocols and when emergency medical personal should be contacted. Narcan will be available as

needed and all staff will be trained in administering Narcan as well as the safety protocols to follow after administration. Narcan will be stored and secured in the Medication Cabinet and also in common areas to allow easy access. Individuals will be encouraged to participate in recovery services such as Narcotics Anonymous (NA) and Alcoholics Anonymous (AA) if substance use disorder treatment is needed. Clients will also be linked to residential or outpatient substance use disorder treatment through Fresno County if they express a desire for treatment. The Peer Support Specialists and Case Managers will be fully trained on how to access treatment services and be available to support individuals in accessing services. RHCBS will provide transportation to and from treatment if services become an active piece of the individual's treatment plan.

The length of stay is 90 days. The anticipated average individual length of stay in the Lodge shall be in accordance with each individual's assessed needs, but not exceed 90 days.

The Lodge will aim to not only link, but fully engage, individuals into additional services. Individuals will become engaged into the Coordinated Entry System (CES) to ensure individuals become eligible for housing programs. Individuals will be considered successfully discharged when they have been accepted and engaged by an ongoing service provider.

### **STAFFING**

Staff providing direct services to individuals includes the following:

- Peer Support Specialists
- Case Managers
- Clinicians

RHCBS will also support the program with interns who are currently pursuing degrees in Alcohol and Drug Counseling and Social Work to provide additional resources to the individuals served. The Lodge will also be supported by a Kitchen Manager, Driver, and Janitor. The Lodge will be staffed 24/7 by Peer Support Specialists and will have bilingual staff available 24/7. All staff will also be trained on accessing the Language Line to provide translation services, if needed. At a minimum, The Lodge will be staffed at a ratio of 1:10 for direct staff to individuals served and at many times, there will be a ratio of 1:7.5 staff to individuals served.

### **REPORTING REQUIREMENTS AND OUTCOME MONITORING**

Throughout the process of services, RHCBS will provide regular updates to DBH summarizing how the goals and objectives were met through the provision of services. RHCBS shall actively participate with DBH and any outside consultants for performance monitoring and reporting requirements. At minimum, one performance indicator will be identified for each of the four Commission on Accreditation of Rehabilitation Facilities (CARF) domains listed below.

- A. Access to care: The ability of individuals to receive the right service at the right time.

Examples include:

1. 1. Timeliness of bridging prescriptions

2. Timeliness of identifying clients with a serious mental illness
  3. Timeliness between individual referral for assessment and completion of assessment; assessment to first treatment service; and, first treatment service to next follow-up.
  4. Timeliness of subsequent follow-up visits
  5. Timeliness of response to sick call/health service requests
- B. Effectiveness: Objective results achieved through health care services. Examples include:
1. Effectiveness of crisis interventions
  2. Effectiveness of treatment interventions (medical and behavioral health indicators)
  3. Effectiveness of discharge planning (such as percentage of clients successfully linked to County programs, community providers, and/or other community resources after release)
  4. Timely continuity of verified community prescriptions for medication(s), upon individual's release
  5. Effectiveness of transportation coordination, upon release
- C. Efficiency: The demonstration of the relationship between results and the resources used to achieve them. Examples include:
1. Cost per individual served
  2. Number of units of services per FTE by discipline
  3. Number of individuals served per general population
  4. Comparison of numbers served against industry standards
- D. Satisfaction and Compliance: The degree to which individuals, County, and other stakeholders are satisfied with the services. Examples include:
1. Audits and other performance and utilization reviews of health care services and compliance with agreement terms and conditions
  2. Surveys of persons served, family members, other health care providers, and other stakeholders

The following items listed below represent program goals to be achieved by RHCBC.

**Effectiveness:**

1. 85% of individuals will successfully engage in outpatient mental health or substance abuse treatment.
2. The number of unique visits to the Crisis Stabilization Unit for each individual served will be reduced by 75%.
3. The number of unique visits to the Emergency room will be reduced by 85% for each individual served.

**Efficiency:**

1. RHCBS will establish a baseline cost per individual served in the initial partial year.
2. RHCBS will reduce cost per individual served annually thereafter.

**Access:**

1. Wait time from admission into the Lodge to initial peer assessment by RHCBS will be 72 hours or less.
2. Once an individual has moved from the “pre-contemplative” stage and determined that they are interested in seeking mental-health services, a mental-health assessment by RHCBS will be done within 48 hours.

**Satisfaction:**

1. 85% of individuals served will report “Satisfied” or “Very Satisfied” with services on RHCBS’s individuals served exit survey.
2. 85% of the families of individuals served that are actively involved in the lives of individuals served will rate “Significant” or “Critical” in response to Importance of The Lodge in your loved one accessing ongoing services.

During the term of this Agreement, additional data collection opportunities may be identified and implemented to support the Mental Health Services Act (MHSA) Innovation Component research aspects of The Lodge program.

DBH and RHCBS will review additional outcomes, MHSA requirements and CARF standards to establish any further agreed upon outcomes to be tracked. RHCBS will actively collaborate with a third-party consultant to develop and refine data collection and reporting processes in order to ensure compliance with MHSA Innovation Component requirements.

**ADDITIONAL PERFORMANCE MONITORING REQUIREMENTS**

RHCBS shall:

1. Be required to comply with any requirements as related to performance outcomes, quality of life and/or customer satisfaction as a Medi-Cal Organizational Provider, as described in Exhibit K.
2. Be required to comply with all State regulations regarding State Performance Outcomes measurement requirements and participate in the outcomes measurement process as required by DBH.
3. Participate in performance outcomes throughout each term of this Agreement. DBH will notify RHCBS when its participation is required. The performance outcome measurement process will not be limited to survey instruments but will also include, as appropriate, individual and staff interviews, chart reviews, and other methods of obtaining needed information.

Exhibit B-1  
The Lodge  
RH Community Builders  
Fiscal Year (FY) 2023-2024

**PROGRAM EXPENSES**

1000: SALARIES & BENEFITS					
Employee Salaries					
Acct #	Position	FTE	Admin	Direct	Total
1101	Director	0.30	\$ 34,321	\$ -	\$ 34,321
1102	Program Manager	1.00	57,000	17,883	74,883
1103	Clinical Supervisor	1.00	60,000	27,363	87,363
1104	Peer Supervisor	1.00	39,127	17,000	56,127
1105	Office Manager	1.00	43,682	-	43,682
1106	Bookkeeper	0.25		15,600	15,600
1107	Peer Support Specialist I	3.00	-	109,204	109,204
1108	Peer Support Specialist II	4.00	-	153,925	153,925
1109	Clinician	2.00	-	137,285	137,285
1110	Case Manager	2.00	-	95,683	95,683
1111	Overnight Security Monitor	1.50	-	53,042	53,042
1112	Janitor/Driver	1.00	-	37,441	37,441
1113			-	-	-
1114			-	-	-
1115			-	-	-
1116			-	-	-
1117			-	-	-
1118			-	-	-
1119			-	-	-
1120			-	-	-
<b>Personnel Salaries Subtotal</b>		<b>18.05</b>	<b>\$ 234,130</b>	<b>\$ 664,426</b>	<b>\$ 898,556</b>
Employee Benefits					
Acct #	Description		Admin	Direct	Total
1201	Retirement		\$ 2,500	\$ 5,002	\$ 7,502
1202	Worker's Compensation		14,800	47,398	62,198
1203	Health Insurance		18,795	96,512	115,307
1204	Other (Specify)		-	-	-
1205	Other (Specify)		-	-	-
1206	Other (Specify)		-	-	-
<b>Employee Benefits Subtotal:</b>			<b>\$ 36,095</b>	<b>\$ 148,912</b>	<b>\$ 185,007</b>
Payroll Taxes & Expenses:					
Acct #	Description		Admin	Direct	Total
1301	OASDI		\$ 12,678	\$ 41,228	\$ 53,906
1302	FICA/MEDICARE		15,643	50,869	66,512
1303	SUI		6,952	22,609	29,561
1304	Employee Training Tax				-
1305	Other (Specify)		-	-	-
1306	Other (Specify)		-	-	-
<b>Payroll Taxes &amp; Expenses Subtotal:</b>			<b>\$ 35,273</b>	<b>\$ 114,706</b>	<b>\$ 149,979</b>
<b>EMPLOYEE SALARIES &amp; BENEFITS TOTAL:</b>			<b>\$ 305,498</b>	<b>\$ 928,044</b>	<b>\$ 1,233,542</b>

## Exhibit B-1

<b>2000: CLIENT SUPPORT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
2001	Child Care	\$ -
2002	Client Housing Support	-
2003	Client Transportation & Support	11,580
2004	Clothing, Food, & Hygiene	63,225
2005	Education Support	-
2006	Employment Support	-
2007	Household Items for Clients	-
2008	Medication Supports	-
2009	Program Supplies - Medical	2,400
2010	Utility Vouchers	-
2011	Other (Specify)	-
2012	Other (Specify)	-
2013	Other (Specify)	-
2014	Other (Specify)	-
2015	Other (Specify)	-
2016	Other (Specify)	-
<b>DIRECT CLIENT CARE TOTAL</b>		<b>\$ 77,205</b>

<b>3000: OPERATING EXPENSES</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
3001	Telecommunications	\$ 5,000
3002	Printing/Postage	2,000
3003	Office, Household & Program Supplies	20,010
3004	Advertising	-
3005	Staff Development & Training	3,900
3006	Staff Mileage	4,860
3007	Subscriptions & Memberships	-
3008	Vehicle Maintenance	1,200
3009	Auto Insurance	8,400
3010	Required Insurance Coverages	-
3011	Other (Specify)	-
3012	Other (Specify)	-
<b>OPERATING EXPENSES TOTAL:</b>		<b>\$ 45,370</b>

<b>4000: FACILITIES &amp; EQUIPMENT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
4001	Building Maintenance	\$ 9,024
4002	Rent/Lease Building	144,000
4003	Rent/Lease Equipment	4,200
4004	Rent/Lease Vehicles	6,000
4005	Security	3,600
4006	Utilities	32,400
4007	Other (Specify)	-
4008	Other (Specify)	-
4009	Other (Specify)	-
4010	Other (Specify)	-
<b>FACILITIES/EQUIPMENT TOTAL:</b>		<b>\$ 199,224</b>

**5000: SPECIAL EXPENSES**

## Exhibit B-1

Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 2,077
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services CFO	-
5004	Translation Services	4,500
5005	Other (Specify)	-
5006	Other (Specify)	-
5007	Other (Specify)	-
5008	Other (Specify)	-
<b>SPECIAL EXPENSES TOTAL:</b>		<b>\$ 6,577</b>

<b>6000: ADMINISTRATIVE EXPENSES</b>		
Acct #	Line Item Description	Amount
6001	Administrative Overhead	\$ 116,685
6002	Professional Liability Insurance	24,500
6003	Accounting/Bookkeeping	2,500
6004	External Audit	12,000
6005	Insurance (Specify):	
6006	Payroll Services	1,673
6007	Depreciation ( <i>Provider-Owned Equipment to be Used for Program Purposes</i> )	
6008	Other (Specify)	-
6009	Other (Specify)	-
6010	Other (Specify)	-
6011	Other (Specify)	-
6012	Other (Specify)	-
<b>ADMINISTRATIVE EXPENSES TOTAL</b>		<b>\$ 157,358</b>

<b>7000: FIXED ASSETS</b>		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ 2,449
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	1,500
7003	Furniture & Fixtures	6,000
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Other (Specify)	-
7008	Other (Specify)	-
<b>FIXED ASSETS EXPENSES TOTAL</b>		<b>\$ 9,949</b>

<b>TOTAL PROGRAM EXPENSES</b>		<b>\$ 1,729,225</b>
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**PROGRAM FUNDING SOURCES**

<b>8000 - SHORT/DOYLE MEDI-CAL (FEDERAL FINANCIAL PARTICIPATION)</b>				
<b>Acct #</b>	<b>Line Item Description</b>	<b>Service Units</b>	<b>Rate</b>	<b>Amount</b>
8001				\$ -
8002				-
8003				-
8004				-
8005				-
8006				-
8007			-	-
8008			-	-
<b>Estimated Specialty Mental Health Services Billing Totals:</b>				<b>\$ 527,856</b>
Estimated % of Clients who are Medi-Cal Beneficiaries				75%
Estimated Total Cost of Specialty Mental Health Services Provided to Medi-Cal Beneficiaries				395,892
Federal Financial Participation (FFP) %			100%	395,892
<b>MEDI-CAL FFP TOTAL</b>				<b>\$ 395,892</b>

<b>8100 - SUBSTANCE USE DISORDER FUNDS</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
<b>SUBSTANCE USE DISORDER FUNDS TOTAL</b>		<b>\$ -</b>

<b>8200 - REALIGNMENT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
8201	Realignment	\$ -
<b>REALIGNMENT TOTAL</b>		<b>\$ -</b>

<b>8300 - MENTAL HEALTH SERVICE ACT (MHSA)</b>			
<b>Acct #</b>	<b>MHSA Component</b>	<b>MHSA Program Name</b>	<b>Amount</b>
8301	CSS - Community Services & Supports		\$ -
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		1,333,333
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
<b>MHSA TOTAL</b>			<b>\$ 1,333,333</b>

<b>8400 - OTHER REVENUE</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify)	-
8404	Other (Specify)	-
8405	Other (Specify)	-
<b>OTHER REVENUE TOTAL</b>		<b>\$ -</b>

<b>TOTAL PROGRAM FUNDING SOURCES:</b>	<b>\$ 1,729,225</b>
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<b>NET PROGRAM COST:</b>	<b>\$ -</b>
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# Exhibit B-1

**The Lodge  
RH Community Builders  
Fiscal Year (FY) 2023-24**

**PARTIAL FTE DETAIL**

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Director	The Lodge/DBH/Fresno County	30.00
	CalAIM/ECM/Anthem	35.00
	CalAIM/CS/Anthem	35.00
	<b>Total</b>	<b>100.00</b>

Position	Contract #/Name/Department/County	FTE %
Fiscal Analyst	The Lodge/DBH/Fresno County	0.25
	Landlord Engagement/DSS/Fresno	0.25
	CalAIM/ECM/Anthem	0.25
	CalAIM/CS/Anthem	0.25
	<b>Total</b>	<b>1.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

|

**Exhibit B-1**  
**The Lodge**  
**RH Community Builders**  
**Fiscal Year (FY) 2023-2024 Budget Narrative**

<b>PROGRAM EXPENSE</b>			
<b>ACCT #</b>	<b>LINE ITEM</b>	<b>AMT</b>	<b>DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE</b>
<b>1000: SALARIES &amp; BENEFITS</b>		<b>1,233,542</b>	
<b>Employee Salaries</b>		<b>898,556</b>	
1101	Director	34,321	.30 FTE, responsible for overall management of the operations, budget, and compliance
1102	Program Manager	74,883	1 FTE responsible for day to day management, staff management, compliance with contract
1103	Clinical Supervisor	87,363	1 FTE responsible for clinical oversight of the program
1104	Peer Supervisor	56,127	1 FTE responsible for peer oversight of the program
1105	Office Manager	43,682	1 FTE responsible for all admin operations including billing,
1106	Bookkeeper	15,600	.25 FTE responsible for program
1107	Peer Support Specialist I	109,204	3 FTE peer support entry level, providing day to day engagement
1108	Peer Support Specialist II	153,925	4 FTE peer support senior level, providing day to day engagement
1109	Clinician	137,285	2 FTE unlicensed clinician providing clinical services
1110	Case Manager	95,683	2 FTE case managers providing linking and engagement
1111	Overnight Security Monitor	53,042	1.5 FTE providing overnight monitoring of the property
1112	Janitor/Driver	37,441	1 FTE providing transportation to clients and cleaning of the site
1113	0	-	
1114	0	-	
1115	0	-	
1116	0	-	
1117	0	-	
1118	0	-	
1119	0	-	
1120	0	-	
<b>Employee Benefits</b>		<b>185,007</b>	
1201	Retirement	7,502	3% match to employee contribution
1202	Worker's Compensation	62,198	Workers Compensation expense based on employee classification
1203	Health Insurance	115,307	Employer health care cost
1204	Other (Specify)	-	
1205	Other (Specify)	-	
1206	Other (Specify)	-	
<b>Payroll Taxes &amp; Expenses:</b>		<b>149,979</b>	
1301	OASDI	53,906	OASDI for employee salaries
1302	FICA/MEDICARE	66,512	FICA/MEDICARE for employee salaries
1303	SUI	29,561	SUI for employee salaries
1304	Employee Training Tax	-	ETT for employee salaries
1305	Other (Specify)	-	
1306	Other (Specify)	-	
<b>2000: CLIENT SUPPORT</b>		<b>77,205</b>	
2001	Child Care	-	
2002	Client Housing Support	-	
2003	Client Transportation & Support	11,580	Bus passes and gas for transporting clients
2004	Clothing, Food, & Hygiene	63,225	Includes client food, basic client items including but not limited to clothing and hygiene products
2005	Education Support	-	
2006	Employment Support	-	
2007	Household Items for Clients	-	
2008	Medication Supports	-	
2009	Program Supplies - Medical	2,400	Medical supplies for clients including prescription costs, over the counter medications, and PPE
2010	Utility Vouchers	-	
2011	Other (Specify)	-	
2012	Other (Specify)	-	
2013	Other (Specify)	-	
2014	Other (Specify)	-	
2015	Other (Specify)	-	
2016	Other (Specify)	-	
<b>3000: OPERATING EXPENSES</b>		<b>45,370</b>	
3001	Telecommunications	5,000	Cost of cellphones, landline, and internet
3002	Printing/Postage	2,000	Includes business cards and postage
3003	Office, Household & Program Supplies	20,010	Includes office supplies, cleaning supplies, program supplies, and staff PPE
3004	Advertising	-	Includes staff uniform costs
3005	Staff Development & Training	3,900	Includes Pro-ACT, Motivational Interviewing, and other trauma informed training

## Exhibit B-1

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
3006	Staff Mileage	4,860	Mileage reimbursement for staff travel
3007	Subscriptions & Memberships	-	
3008	Vehicle Maintenance	1,200	Ongoing maintenance including oil changes, tires, and damage repair
3009	Auto Insurance	8,400	Auto insurance for program vehicle
3010	Required Insurance Coverages	-	All insurances required by Fresno County Contract specific to The Lodge
3011	Other (Specify)	-	
3012	Other (Specify)	-	

4000: FACILITIES & EQUIPMENT		199,224	
4001	Building Maintenance	9,024	Minor repairs and maintenance to facility
4002	Rent/Lease Building	144,000	Monthly rent for The Lodge
4003	Rent/Lease Equipment	4,200	Rent of equipment for program use
4004	Rent/Lease Vehicles	6,000	Monthly lease expense
4005	Security	3,600	24/7 security patrol
4006	Utilities	32,400	Includes PGE and garbage
4007	Other (Specify)	-	
4008	Other (Specify)	-	
4009	Other (Specify)	-	
4010	Other (Specify)	-	

5000: SPECIAL EXPENSES		6,577	
5001	Consultant (Network & Data Management)	2,077	IT consulting services
5002	HMIS (Health Management Information System)	-	
5003	Contractual/Consulting Services CFO	-	Consultation with outsources CFO
5004	Translation Services	4,500	Translation services when bilingual staff are not available
5005	Other (Specify)	-	
5006	Other (Specify)	-	
5007	Other (Specify)	-	
5008	Other (Specify)	-	

6000: ADMINISTRATIVE EXPENSES		157,358	
6001	Administrative Overhead	116,685	10% De Minimis
6002	Professional Liability Insurance	24,500	
6003	Accounting/Bookkeeping	2,500	
6004	External Audit	12,000	
6005	Insurance (Specify):	-	
6006	Payroll Services	1,673	
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-	
6008	Other (Specify)	-	
6009	Other (Specify)	-	
6010	Other (Specify)	-	
6011	Other (Specify)	-	
6012	Other (Specify)	-	

7000: FIXED ASSETS		9,949	
7001	Computer Equipment & Software	2,449	Replacement expense of staff computers and camera system for security
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	1,500	Replacement expense of HIPAA compliant devices including iPads for research collection
7003	Furniture & Fixtures	6,000	Replacement expense desks, common area furniture, and bed replacemetns
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Other (Specify)	-	
7008	Other (Specify)	-	

PROGRAM FUNDING SOURCES		
8000 - SHORT/DOYLE MEDI-CAL (FEDERAL FINANCIAL PARTICIPATION)		
ACCT #	LINE ITEM	PROVIDE DETAILS OF METHODOLOGY(IES) USED IN DETERMINING MEDI-CAL SERVICE RATES AND/OR SERVICE UNITS, IF APPLICABLE AND/OR AS REQUIRED BY THE RFP.
8001	0	
8002	0	
8003	0	

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
8004	0		
8005	0		
8006	0		
8007	0		
8008	0		

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE: 1,729,225

TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE: 1,729,225

BUDGET CHECK: -

Exhibit B-1  
The Lodge  
RH Community Builders  
Fiscal Year (FY) 2024-2025

**PROGRAM EXPENSES**

1000: SALARIES & BENEFITS					
Employee Salaries					
Acct #	Position	FTE	Admin	Direct	Total
1101	Director	0.30	\$ 34,321	\$ -	\$ 34,321
1102	Program Manager	1.00	57,000	17,883	74,883
1103	Clinical Supervisor	1.00	60,000	27,363	87,363
1104	Peer Supervisor	1.00	39,127	17,000	56,127
1105	Office Manager	1.00	43,682	-	43,682
1106	Bookkeeper	0.25		15,600	15,600
1107	Peer Support Specialist I	3.00	-	109,204	109,204
1108	Peer Support Specialist II	4.00	-	153,925	153,925
1109	Clinician	2.00	-	137,285	137,285
1110	Case Manager	2.00	-	95,683	95,683
1111	Overnight Security Monitor	1.50	-	53,042	53,042
1112	Janitor/Driver	1.00	-	37,441	37,441
1113			-	-	-
1114			-	-	-
1115			-	-	-
1116			-	-	-
1117			-	-	-
1118			-	-	-
1119			-	-	-
1120			-	-	-
<b>Personnel Salaries Subtotal</b>		<b>18.05</b>	<b>\$ 234,130</b>	<b>\$ 664,426</b>	<b>\$ 898,556</b>
Employee Benefits					
Acct #	Description		Admin	Direct	Total
1201	Retirement		\$ 2,500	\$ 5,002	\$ 7,502
1202	Worker's Compensation		14,800	47,398	62,198
1203	Health Insurance		18,795	96,512	115,307
1204	Other (Specify)		-	-	-
1205	Other (Specify)		-	-	-
1206	Other (Specify)		-	-	-
<b>Employee Benefits Subtotal:</b>			<b>\$ 36,095</b>	<b>\$ 148,912</b>	<b>\$ 185,007</b>
Payroll Taxes & Expenses:					
Acct #	Description		Admin	Direct	Total
1301	OASDI		\$ 12,678	\$ 41,228	\$ 53,906
1302	FICA/MEDICARE		15,643	50,869	66,512
1303	SUI		6,952	22,609	29,561
1304	Employee Training Tax				-
1305	Other (Specify)		-	-	-
1306	Other (Specify)		-	-	-
<b>Payroll Taxes &amp; Expenses Subtotal:</b>			<b>\$ 35,273</b>	<b>\$ 114,706</b>	<b>\$ 149,979</b>
<b>EMPLOYEE SALARIES &amp; BENEFITS TOTAL:</b>			<b>\$ 305,498</b>	<b>\$ 928,044</b>	<b>\$ 1,233,542</b>

<b>2000: CLIENT SUPPORT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
2001	Child Care	\$ -
2002	Client Housing Support	-
2003	Client Transportation & Support	11,580
2004	Clothing, Food, & Hygiene	63,225
2005	Education Support	-
2006	Employment Support	-
2007	Household Items for Clients	-
2008	Medication Supports	-
2009	Program Supplies - Medical	2,400
2010	Utility Vouchers	-
2011	Other (Specify)	-
2012	Other (Specify)	-
2013	Other (Specify)	-
2014	Other (Specify)	-
2015	Other (Specify)	-
2016	Other (Specify)	-
<b>DIRECT CLIENT CARE TOTAL</b>		<b>\$ 77,205</b>

<b>3000: OPERATING EXPENSES</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
3001	Telecommunications	\$ 5,000
3002	Printing/Postage	2,000
3003	Office, Household & Program Supplies	20,010
3004	Advertising	-
3005	Staff Development & Training	3,900
3006	Staff Mileage	4,860
3007	Subscriptions & Memberships	-
3008	Vehicle Maintenance	1,200
3009	Vechile Insurance	8,400
3010	Required Inurance Coverages	-
3011	Other (Specify)	-
3012	Other (Specify)	-
<b>OPERATING EXPENSES TOTAL:</b>		<b>\$ 45,370</b>

<b>4000: FACILITIES &amp; EQUIPMENT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
4001	Building Maintenance	\$ 9,024
4002	Rent/Lease Building	144,000
4003	Rent/Lease Equipment	4,200
4004	Rent/Lease Vehicles	6,000
4005	Security	3,600
4006	Utilities	32,400
4007	Other (Specify)	-
4008	Other (Specify)	-
4009	Other (Specify)	-
4010	Other (Specify)	-
<b>FACILITIES/EQUIPMENT TOTAL:</b>		<b>\$ 199,224</b>

<b>5000: SPECIAL EXPENSES</b>
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## Exhibit B-1

Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 2,077
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services CFO	-
5004	Translation Services	4,500
5005	Other (Specify)	-
5006	Other (Specify)	-
5007	Other (Specify)	-
5008	Other (Specify)	-
<b>SPECIAL EXPENSES TOTAL:</b>		<b>\$ 6,577</b>

<b>6000: ADMINISTRATIVE EXPENSES</b>		
Acct #	Line Item Description	Amount
6001	Administrative Overhead	\$ 116,685
6002	Professional Liability Insurance	24,500
6003	Accounting/Bookkeeping	2,500
6004	External Audit	12,000
6005	Insurance (Specify):	
6006	Payroll Services	1,673
6007	Depreciation ( <i>Provider-Owned Equipment to be Used for Program Purposes</i> )	
6008	Other (Specify)	-
6009	Other (Specify)	-
6010	Other (Specify)	-
6011	Other (Specify)	-
6012	Other (Specify)	-
<b>ADMINISTRATIVE EXPENSES TOTAL</b>		<b>\$ 157,358</b>

<b>7000: FIXED ASSETS</b>		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ 2,449
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	1,500
7003	Furniture & Fixtures	6,000
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Other (Specify)	-
7008	Other (Specify)	-
<b>FIXED ASSETS EXPENSES TOTAL</b>		<b>\$ 9,949</b>

<b>TOTAL PROGRAM EXPENSES</b>		<b>\$ 1,729,225</b>
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## Exhibit B-1

## PROGRAM FUNDING SOURCES

8000 - SHORT/DOYLE MEDI-CAL (FEDERAL FINANCIAL PARTICIPATION)				
Acct #	Line Item Description	Service Units	Rate	Amount
8001	LPHA			
8002	Mental Health Rehab Specialist			
8003	Peer Recovery Specialist			
8004				
8005				
8006				
8007				
8008				
<b>Estimated Specialty Mental Health Services Billing Totals:</b>		<b>0</b>		<b>\$ 527,856</b>
Estimated % of Clients who are Medi-Cal Beneficiaries				75%
Estimated Total Cost of Specialty Mental Health Services Provided to Medi-Cal Beneficiaries				395,892
Federal Financial Participation (FFP) %			100%	395,892
<b>MEDI-CAL FFP TOTAL</b>				<b>\$ 395,892</b>

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
<b>SUBSTANCE USE DISORDER FUNDS TOTAL</b>		<b>\$ -</b>

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
<b>REALIGNMENT TOTAL</b>		<b>\$ -</b>

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports		\$ -
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		1,333,333
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
<b>MHSA TOTAL</b>			<b>\$ 1,333,333</b>

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify)	-
8404	Other (Specify)	-
8405	Other (Specify)	-
<b>OTHER REVENUE TOTAL</b>		<b>\$ -</b>

<b>TOTAL PROGRAM FUNDING SOURCES:</b>	<b>\$ 1,729,225</b>
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<b>NET PROGRAM COST:</b>	<b>\$ -</b>
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## Exhibit B-1

The Lodge  
RH Community Builders  
Fiscal Year (FY) 2024-25

### PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Director	The Lodge/DBH/Fresno County	30.00
	CalAIM/ECM/Anthem	35.00
	CalAIM/CS/Anthem	35.00
	<b>Total</b>	<b>100.00</b>

Position	Contract #/Name/Department/County	FTE %
Fiscal Analyst	The Lodge/DBH/Fresno County	0.25
	Landlord Engagement/DSS/Fresno	0.25
	CalAIM/ECM/Anthem	0.25
	CalAIM/CS/Anthem	0.25
	<b>Total</b>	<b>1.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

Position	Contract #/Name/Department/County	FTE %
	<b>Total</b>	<b>0.00</b>

**Exhibit B-1**  
**The Lodge**  
**RH Community Builders**  
**Fiscal Year (FY) 2024-2025 Budget Narrative**

<b>PROGRAM EXPENSE</b>			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
<b>1000: SALARIES &amp; BENEFITS</b>		<b>1,233,542</b>	
<b>Employee Salaries</b>		<b>898,556</b>	
1101	Director	34,321	.30 FTE, responsible for overall management of the operations, budget, and compliance
1102	Program Manager	74,883	1 FTE responsible for day to day management, staff management, compliance with contract
1103	Clinical Supervisor	87,363	1 FTE responsible for clinical oversight of the program
1104	Peer Supervisor	56,127	1 FTE responsible for peer oversight of the program
1105	Office Manager	43,682	1 FTE responsible for all admin operations including billing,
1106	Bookkeeper	15,600	.25 FTE responsible for program
1107	Peer Support Specialist I	109,204	3 FTE peer support entry level, providing day to day engagement
1108	Peer Support Specialist II	153,925	4 FTE peer support senior level, providing day to day engagement
1109	Clinician	137,285	2 FTE unlicensed clinician providing clinical services
1110	Case Manager	95,683	2 FTE case managers providing linking and engagement
1111	Overnight Security Monitor	53,042	1.5 FTE providing overnight monitoring of the property
1112	Janitor/Driver	37,441	1 FTE providing transportation to clients and cleaning of the site
1113	0	-	
1114	0	-	
1115	0	-	
1116	0	-	
1117	0	-	
1118	0	-	
1119	0	-	
1120	0	-	
<b>Employee Benefits</b>		<b>185,007</b>	
1201	Retirement	7,502	3% match to employee contribution
1202	Worker's Compensation	62,198	Workers Compensation expense based on employee classification
1203	Health Insurance	115,307	Employer health care cost
1204	Other (Specify)	-	
1205	Other (Specify)	-	
1206	Other (Specify)	-	
<b>Payroll Taxes &amp; Expenses:</b>		<b>149,979</b>	
1301	OASDI	53,906	OASDI for employee salaries
1302	FICA/MEDICARE	66,512	FICA/MEDICARE for employee salaries
1303	SUI	29,561	SUI for employee salaries
1304	Employee Training Tax	-	ETT for employee salaries
1305	Other (Specify)	-	
1306	Other (Specify)	-	
<b>2000: CLIENT SUPPORT</b>		<b>77,205</b>	
2001	Child Care	-	
2002	Client Housing Support	-	
2003	Client Transportation & Support	11,580	Bus passes and gas for transporting clients
2004	Clothing, Food, & Hygiene	63,225	Includes client food, basic client items including but not limited to clothing and hygiene products
2005	Education Support	-	
2006	Employment Support	-	
2007	Household Items for Clients	-	
2008	Medication Supports	-	
2009	Program Supplies - Medical	2,400	Medical supplies for clients including prescription costs, over the counter medications, and PPE
2010	Utility Vouchers	-	
2011	Other (Specify)	-	
2012	Other (Specify)	-	
2013	Other (Specify)	-	
2014	Other (Specify)	-	
2015	Other (Specify)	-	
2016	Other (Specify)	-	
<b>3000: OPERATING EXPENSES</b>		<b>45,370</b>	
3001	Telecommunications	5,000	Cost of cellphones, landline, and internet
3002	Printing/Postage	2,000	Includes business cards and postage
3003	Office, Household & Program Supplies	20,010	Includes office supplies, cleaning supplies, program supplies, and staff PPE
3004	Advertising	-	Includes staff uniform costs
3005	Staff Development & Training	3,900	Includes Pro-ACT, Motivational Interviewing, and other trauma informed training

## Exhibit B-1

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	3006	Staff Mileage	4,860	Mileage reimbursement for staff travel
	3007	Subscriptions & Memberships	-	
	3008	Vehicle Maintenance	1,200	Ongoing maintenance including oil changes, tires, and damage repair
	3009	Vehicle Insurance	8,400	Auto insurance for program vehicle
	3010	Required Insurance Coverages	-	All insurances required by Fresno County Contract specific to The Lodge
	3011	Other (Specify)	-	
	3012	Other (Specify)	-	

4000: FACILITIES & EQUIPMENT		199,224		
	4001	Building Maintenance	9,024	Minor repairs and maintenance to facility
	4002	Rent/Lease Building	144,000	Monthly rent for The Lodge
	4003	Rent/Lease Equipment	4,200	Rent of equipment for program use
	4004	Rent/Lease Vehicles	6,000	Monthly lease expense
	4005	Security	3,600	24/7 security patrol
	4006	Utilities	32,400	Includes PGE and garbage
	4007	Other (Specify)	-	
	4008	Other (Specify)	-	
	4009	Other (Specify)	-	
	4010	Other (Specify)	-	

5000: SPECIAL EXPENSES		6,577		
	5001	Consultant (Network & Data Management)	2,077	IT consulting services
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services CFO	-	Consultation with outsources CFO
	5004	Translation Services	4,500	Translation services when bilingual staff are not available
	5005	Other (Specify)	-	
	5006	Other (Specify)	-	
	5007	Other (Specify)	-	
	5008	Other (Specify)	-	

6000: ADMINISTRATIVE EXPENSES		157,358		
	6001	Administrative Overhead	116,685	10% De Minimis
	6002	Professional Liability Insurance	24,500	
	6003	Accounting/Bookkeeping	2,500	
	6004	External Audit	12,000	
	6005	Insurance (Specify):	-	
	6006	Payroll Services	1,673	
	6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-	
	6008	Other (Specify)	-	
	6009	Other (Specify)	-	
	6010	Other (Specify)	-	
	6011	Other (Specify)	-	
	6012	Other (Specify)	-	

7000: FIXED ASSETS		9,949		
	7001	Computer Equipment & Software	2,449	Replacement expense of staff computers and camera system for security
	7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	1,500	Replacement expense of HIPAA compliant devices including iPads for research collection
	7003	Furniture & Fixtures	6,000	Replacement expense desks, common area furniture, and bed replacements
	7004	Leasehold/Tenant/Building Improvements	-	
	7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
	7006	Assets over \$5,000/unit (Specify)	-	
	7007	Other (Specify)	-	
	7008	Other (Specify)	-	

PROGRAM FUNDING SOURCES				
8000 - SHORT/DOYLE MEDI-CAL (FEDERAL FINANCIAL PARTICIPATION)				
	ACCT #	LINE ITEM	PROVIDE DETAILS OF METHODOLOGY(IES) USED IN DETERMINING MEDI-CAL SERVICE RATES AND/OR SERVICE UNITS, IF APPLICABLE AND/OR AS REQUIRED BY THE RFP.	
	8001	LPHA		
	8002	Mental Health Rehab Specialist		
	8003	Peer Recovery Specialist		
	8004	0		
	8005	0		
	8006	0		
	8007	0		

Exhibit B-1

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
8008	0		

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE:	1,729,225
TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE:	1,729,225
BUDGET CHECK:	-