

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF FRESNO
STATE OF CALIFORNIA**

IN THE MATTER OF: U.S. DEPARTMENT OF) **RESOLUTION NO.**
HOUSING AND URBAN DEVELOPMENT)
CONINUUM OF CARE FUNDING)

)

A RESOLUTION AUTHORIZING THE COUNTY OF FRESNO TO SERVE AS THE MANAGEMENT ENTITY FOR THE FRESNO MADERA CONTINUUM OF CARE

WHEREAS, the Fresno Madera Continuum of Care (FMCoC) has a need for services related to the operation of a Continuum of Care by a Management Entity which includes following U.S. Department of Housing and Urban Development (HUD) guidelines in the responsibilities of a Continuum of Care;

WHEREAS, FMCoC intends to designate the County of Fresno (County) as the Management Entity to oversee the FMCoC Coordinated Entry System (CES) in collaboration with the Continuum of Care and to perform the responsibilities described in Exhibit A.

WHEREAS, FMCoC and the County desire to work collaboratively to provide housing and supportive services solutions for persons/families experiencing homelessness in the Fresno and Madera communities and education to the wider community regarding the issues of homelessness.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the County of Fresno (Board) does determine and declare as follows:

SECTION 1. The Board authorizes submittal of applications for the HUD grant funding for the Management Entity CES project in collaboration with the FMCoC.

SECTION 2. The County Administrative Office (CAO) will perform the duties of the Management Entity to ensure efficient operations of the FMCoC CES, in alignment with the roles and responsibilities described in Exhibit A.

SECTION 3. The Chairman of the Board of Supervisors (Chairman), or his/her designee is authorized and empowered to execute on behalf of the County and the FMCoC all grant related documents including, but not limited to, applications, payment requests, agreements,

1 and amendments necessary to secure grant funds and to implement the approved grant
2 project(s).

3 **SECTION 4.** The Chairman's designee, and the CAO, or his/her designee, are hereby
4 authorized and empowered to execute on behalf of the County of Fresno and the FMCoC all
5 grant related documents necessary to secure grant funds and to implement the approved grant
6 project(s), excepting only the grant agreement and any subsequent amendments, which shall be
7 executed on behalf of the County only by the Chairman.

8 **SECTION 5.** The grant agreement and any amendments to the grant agreement that may
9 be proposed shall be executed by the Chairman only following appropriate review and approval
10 by the Board of Supervisors of such proposed grant agreement and amendments.

11 **SECTION 6.** These authorizations are and shall remain effective for a period of five years
12 from the date of adoption of this resolution.

13 ///

14 ///

15 ///

16 ///

17 ///

18 ///

19 ///

20 ///

21 ///

22 ///

23 ///

24 ///

25 ///

26 ///

1 THE FOREGOING, was passed and adopted by the following vote of the Board of Supervisors
2 of the County of Fresno this 4th day of November, 2025, by the following vote:

3
4 AYES: Supervisors Bredefeld, Chavez, Magsig, Mendes, Pacheco

5 NOES: None

6 ABSTENTIONS: None

7 ABSENT: None

8
9
10 By: Ernest Buddy Mendes
11 Ernest Buddy Mendes, Chairman of the Board of
Supervisors of the County of Fresno

12 **STATE OF CALIFORNIA**

13 County of Fresno

14
15 I, Bernice E. Seidel, County Clerk of the County of Fresno, State of California, hereby certify the
16 above and foregoing to be a full, true and correct copy of a resolution adopted by the County
17 Board of Supervisors on this 4th day of November, 2025.

18
19 Bernice E. Seidel
Clerk of the Board of Supervisors
20 County of Fresno of Fresno, State of California

21 By: Bernice E. Seidel
22 Bernice E. Seidel, Clerk of the Board of Supervisors,
County of Fresno, State of California

23
24
25
26 FOR ACCOUNTING USE ONLY:
27 Funds/Subclass:
Org No.:
28 Account No.:

Exhibit A

Management Entity Roles and Responsibilities

The Management Entity will:

1. Implement CES policies set by the CES Committee and FMCoC.
2. Hire and manage CES Management Entity staff.
3. CES Evaluation
 - a. Implement action items assigned to the Management Entity in the CES Evaluation Plan and respond timely to data requests for annual CES evaluation.
 - b. Evaluate CoC-funded CES projects using CoC-approved metrics, which includes ensuring that CoC-funded CES projects are serving the entire geographic area of the CoC in alignment with HUD requirements.
4. Meet regularly with CoC-funded CES projects to ensure system-wide CES coordination
5. Coordinate outreach and navigation schedules with other CoC-funded CES projects.
6. Provide training for all CES-related functions, including assessor training.
7. Management of Access Sites
 - a. Develop new access and outreach/in-reach points through the CoC's geographic area to ensure full and equal access.
 - b. Create tools and resources necessary for CES access points.
 - c. Audit access sites and mobile sites (including collecting feedback from people utilizing the system).
 - d. Oversee Prevention and Diversion practices at access sites.
 - e. Create a youth-specific CES or access site.

- f. Implement CES policies to ensure access points are accessible to individuals with disabilities.
- 8. Maintain CES documentation, which includes system performance documents, reporting data, and federal forms.
- 9. Ensure the CoC markets CES and its programs.
- 10. Manage CES feedback process for clients utilizing the system.
- 11. Ensures DV-CES is parallel system and that survivors have access to full CES resources.
- 12. Coordinate with subpopulation-specific service providers, including, but not limited to: Veterans, Justice System, and tribes to ensure CES access.
- 13. Present monthly at the CoC Board of Directors.
- 14. Integrate the entire CES process into the Homeless Management Information System (HMIS).
- 15. Prepare all CES-related data reports and data functions, including ensuring accuracy and quality of HMIS CES project data.
- 16. Provide system-level data for project development to ensure projects are designed to serve the needs of the CoC.
- 17. Assessment, Match, and Prioritization
 - a. Consistently looks for ways to streamline documentation and match processes.
 - b. Ensure a standardized and consistent assessment process is being utilized, including regularly reviewing assessment data for improvements and resolving issues.
 - c. Manage the By-Name-List/Community Queue.
 - d. Ensure that the adopted prioritization criteria are used so that households are prioritized for housing in accordance with the CES policies and procedures

1 and matched with the appropriate services for ensuring the most efficient and
2 cost-effective usage of resources.

3 e. Manage case conferencing.
4 f. Process match referrals.
5 g. Receive housing provider vacancy reporting.
6 h. Reviews eligibility documentation and processes navigator referrals.
7 i. Ensures households with the longest lengths of time homeless are prioritized
8 for document-readiness.

9
10 18. Update client-facing and provider-facing materials regarding CES processes.

11 19. Raises agency-level CES compliance issues to Collaborative Applicant or
12 Administrative Entity (i.e., monitor housing providers to ensure they are not imposing
13 requirements that are impermissible under their funding or state/federal law).

14 20. Implement Dynamic Prioritization with buy-in from CoC.

15 21. Develop formal roommate matching system to increase shared housing.

16 22. Implement and follows CES policies procedures and timelines as set by CES
17 Committee and approved by the CoC.

18 23. None of the Management Entity Roles and Responsibilities stated in this Exhibit
19 include the Management Entity giving legal advice to the CoC.

20
21

22

23

24

25

26

27

28