



## DEPARTMENT OF SOCIAL SERVICES

### Transitional Shelter Care Facility Operations Review

Quarter 2 of Licensure

#### Board of Supervisors Quarterly Meeting

As outlined in CDSS Transitional Shelter Care Facility (TrSCF) Chapter 12 Operating Standards, Fresno County Board of Supervisors will meet at least quarterly to review and discuss DSS Transitional Shelter Care Facility also known as Mod C, operations and documents as specified in HS 1520.1(f), and shall include incidents involving contact with law enforcement.

#### Topic 1: Policies and Procedures

The following policy and procedure guides have completed the standard Fresno County DSS Policy and Procedure Approval Process:

[PPG 03-16-05: Intake Process](#)

[PPG 03-16-06: Reporting Requirements](#)

#### Topic 2: Community Care Licensing Reports/Contact with Law Enforcement

Chapter 12 Article 6 Section 86661 of the Transitional Shelter Care Operating Standards requires DSS to furnish to Community Care Licensing (CCL):

- 1) **Report for unusual incidents:** to include, but not limited to: A) Death of any client from any cause;(B) Death of any client as a result of injury, abuse, or other than natural causes, regardless of where the death occurred;(C) Any complication to a medical condition or to an injury that existed prior to the client's admission which requires medical treatment. ;(D) Any injury to any client that occurs in the facility which requires medical treatment; (E) Any unusual incident or client absence which threatens the physical or emotional health or safety of any client; (F) Any suspected physical or psychological abuse of any client; (G) Epidemic outbreaks; (H) Poisonings; (I) Catastrophes; (J) Fires or explosions which occur in or on the premises. Reports are submitted to CCL on the 5<sup>th</sup> of each month.

Total of 25 incident reports submitted to Community Care License Q2 2025:

Law enforcement contacts: 22

- a. Unauthorized AWOL: 20
- b. Aggressive act amongst youth in facility: 0
- c. Aggressive act against staff: 0
- d. Aggressive act against self: 0
- e. Property damage: 0
- f. Hospitalization: 2



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Months:	Youth Incidents:						Totals:
December	Youth A – 1 Incident						1 total Incident
January	Youth B – 2 Incidents	Youth C – 2 Incidents	Youth D – 6 Incidents	Youth E – 1 Incident			11 total Incidents
February	Youth E – 7 Incidents	Youth F – 1 Incident	Youth G – 1 Incident	Youth H – 3 Incidents			12 Total Incidents
March	Youth B – 1 Incident						1 Total Incident

## 2) Report on Population & Overstays

### Q2 Population:

- A. Total entries: 34
- B. Total unduplicated youth: 26
- C. Sex assigned at birth.
  - Female: 17
  - Male: 9
- D. Age at admission:
  - a. 17 years old: 6
  - b. 16 years old: 6
  - c. 15 years old: 7
  - d. 14 years old: 3
  - e. 13 years old: 3
  - f. 12 years old: 1

### Overstays:

**No overstays during reporting period**

Possible reasons for overstays (Youth stays more than 9 days):

- I. No willing and/or safe relatives available
- II. Unable to find appropriate and suitable RFA, FFA, or STRTP placements.
- III. Youth refused placements that were found.



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#### Topic 3: Fiscal and Program Audit reports

- Salaries & Benefits are staffing costs that are part of DSS budgeted allocations
- Services & Supplies and Other Charges are operational costs that are part of DSS County Budget

		Expenditure Report for	12/14/24 to 3/13/2025		
		Budgeted	2nd Reporting Period	YTD as of Q2	YTD Total July - June
<b>6000</b>	<b>SALARIES &amp; BENEFITS</b>				
6100	REGULAR SALARIES		139,059.59	261,102.60	355,388.45
6300	OVERTIME		46,998.64	73,641.13	98,698.08
6310	OT DUE TO HOLIDAY		10,530.02	13,618.90	13,944.42
6400	RETIREMENT CONTRIBUTION		71,844.17	131,340.67	179,794.38
6500	OASDI CONTRIBUTION		14,247.49	25,404.85	33,923.80
6570	401(a) MATCHING CONTRIBUTION		366.19	620.65	956.62
6600	HEALTH INSURANCE CONT.		24,185.28	43,862.04	60,567.96
<b>6000</b>	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,983,058.48</b>	<b>307,231.38</b>	<b>549,590.84</b>	<b>743,273.71</b>
<b>7000</b>	<b>SERVICES &amp; SUPPLIES</b>				
7055	FOOD		1,820.95	4,007.56	5,284.48
7070	LAUNDRY SERVICES		1,158.25	1,847.75	2,950.25
7295	PROF & SPEC SERVICES		1,750.00	2,634.00	3,053.99
7296	DATA PROCESSING SERVICES	1,244.00		-	-
7345	FACILITY OPERATIONS & MAINT.	52,302.00	23,477.84	54,016.12	65,548.39
7412	MILEAGE	600.00		-	-
7415	TRANS TRAVEL - EDUCATION		2,080.00	4,170.00	4,490.95
7416	TRANS TRAVEL - CO GARAGE	1,262.00		-	-
7430	UTILITIES	20,734.00	2.64	2.64	2.64
7611	SECURITY SERVICES	651,409.00	142,904.15	299,818.15	390,745.47
<b>7000</b>	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>727,551.00</b>	<b>173,193.83</b>	<b>366,496.22</b>	<b>472,076.17</b>
<b>7800</b>	<b>OTHER CHARGES</b>				
7870	SUPPORT & CARE OF PERSONS	263,690.00	777.49	2,027.22	3,276.67
<b>7800</b>	<b>TOTAL OTHER CHARGES</b>	<b>263,690.00</b>	<b>777.49</b>	<b>2,027.22</b>	<b>3,276.67</b>
	<b>Q2 EXPENDITURES</b>	<b>2,974,299.48</b>	<b>481,202.70</b>	<b>918,114.28</b>	<b>1,218,626.55</b>

\*Support & Care of Persons are direct services offered which can include therapy, counseling, training and extracurricular activities in support of the direct needs of the youth.

#### Topic 4: Administrative Actions against Licensee/Employees

There were no administrative actions against licensee/employees this quarter.