

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER
21-HNP-17383

PURCHASING AUTHORITY NUMBER (if applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR'S NAME

County of Fresno

2. The term of this Agreement is:

START DATE

Upon HCD Approval

THROUGH END DATE

Five (5) Years from the Effective Date

3. The maximum amount of this Agreement is:

\$144,290.00

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Authority, Purpose and Scope of Work	3
Exhibit B	Budget Detail and Payment Provisions	1
Exhibit C*	State of California General Terms and Conditions	GTC - 04/2017
TOTAL NUMBER OF PAGES ATTACHED		4

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO

CONTRACTOR

ATTEST:

BERNICE E. SEIDEL

Clerk of the Board of Supervisors

County of Fresno, State of California

By *Hanan* Deputy

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

County of Fresno

CONTRACTOR BUSINESS ADDRESS

P.O. Box 24055

CITY

Fresno

STATE

CA

ZIP

93779

PRINTED NAME OF PERSON SIGNING

Sal Quintero

TITLE

Chairman of the Board of Supervisors of the County of Fresno

CONTRACTOR AUTHORIZED SIGNATURE

Sal Quintero

DATE SIGNED

3-28-23

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS

2020 W. El Camino Ave., Suite 130

CITY

Sacramento

STATE

CA

ZIP

95833

PRINTED NAME OF PERSON SIGNING

TITLE

Contracts Manager, Business & Contract Services Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

California Department of General Services Approval (or exemption, if applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 06/12/1981)

EXHIBIT A

AUTHORITY, PURPOSE AND SCOPE OF WORK

1. Authority

Pursuant to Item 2240-103-0001 of Section 2.00 of The Budget Act of 2019 as amended by Section 2.00 of Chapter 21 of the Statutes of 2021 ([AB 128](#)), the California Department of Housing and Community Development (“Department” or “HCD”) shall allocate funding to counties the designated funding for the support of housing navigators to help young adults 18 years and up to 21 years secure and maintain housing. This Standard Agreement (the “Agreement”) is entered into under the authority of, and in furtherance of the purposes of, the applicable authority.

2. Purpose

In accordance with the authority cited above, the Contractor (herein referred to as the “County” or the “Contractor”), was awarded financial assistance (the “Allocation Acceptance Form”) from the program (the “Grant”) for 2021-2022 fiscal year for the purpose of providing housing navigators to help young adults secure and maintain housing. A County that receives an allocation shall give priority to young adults in the foster care system to secure and maintain housing. As well as provide training to its child welfare agency social workers and probation officers who serve nonminor dependents. The Allocation Acceptance Form, including all representations made by the Contractor, are hereby incorporated in this Agreement by reference. The State agreed to make the Grant, based on applicable authority and this Agreement.

The HCD and the County agree to enter into this Agreement in accordance with the terms and conditions set forth herein, subject to all the provisions of the applicable statutes and further subject to the State laws and requirements governing State contracts.

3. Scope of Work

The County will use all Grant funding for the support of housing navigators to help young adults, between the ages of 18 and 21, to secure and maintain housing, with priority given to young adults in the foster care system.

Contractor agrees to use the funds for eligible activities which may include, but are not limited to the following:

- A. Identifying and assisting housing services for this population within each community.

EXHIBIT A

- B. Helping this population secure and maintain housing (with priority given to those formerly in the state's foster care system).
- C. Improving coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care.
- D. Outreach and targeting to serve those with the most severe needs.

In performing the Program Activities, the HCD agrees to provide the aggregate Grant amount identified on page 1 number 3 of this Agreement. In no instance shall the Department be liable for any costs for the work more than the Grant amount, or for any unauthorized or ineligible costs.

4. **Monitoring and Reporting**

The County will maintain books, records, documents, and other evidence that demonstrates the funding was used for the appropriate purposes, as identified in this Agreement. Upon request, all books, records, documents, and other evidence will be made available for audit and inspection by HCD for a period of two years.

A reporting form, provided by HCD, shall be submitted biannually by the Contractor to HCD for the period of three (3) years subsequent to the execution of this Agreement. The first bi-annual report shall be submitted by January 31st of each reporting year; and will cover the reporting period from July 1st to December 31st. The second bi-annual report shall be submitted by July 31st of each reporting year and will cover the reporting period of January 1st to June 30th.

The bi-annual reports shall include, but are not limited to, the following information:

- A. Number of program participants served with program funds;
- B. Details on use of program funds;
- C. Details on housing navigators and other subcontractors;
- D. Number of program participants served who were in the State's foster care system;
- E. Number of program participants who were homeless at time of program entry;
- F. Number of program participants who exited homelessness into temporary housing;

EXHIBIT A

- G. Number of program participants who exited homelessness into permanent housing; and,
- H. Subpopulation data including:
 - 1) Number of participants that are employed;
 - 2) Number of participants identified as LGBTQ+;
 - 3) Number of participants with a disability;
 - 4) Number of participants with minor children in the household; and,
 - 5) Average number of children per household.

5. **Effective Date and Expenditure Deadline**

- A. This Agreement is effective upon approval by the HCD authorized representative's signature on page one of the fully executed Standard Agreement, STD 213, (the "Effective Date").
- B. This Agreement shall terminate five (5) years after the Effective Date as stated in the STD 213, paragraph 2 (the "Expiration Date").
- C. Any funds not disbursed to the Grantee prior to October 30, 2024 shall be disencumbered and revert to the Department.
- D. Grant funds must be expended from the Award Date until October 30, 2025 (the "Expenditure Deadline") and observe all other performance requirements as specified herein. Any expenses incurred after October 30, 2025, will not be eligible for payment from any Grant funds. Any Grant funds which have not been expended by October 30, 2025, shall be disencumbered, and revert to the Department. Checks shall be made payable to the Department of Housing and Community Development and mailed to 2020 West El Camino Avenue, Attention: Accounting Division, Room 300, Sacramento, CA 95833, no later than one month following the expiration of the Expenditure Date and must reference the contract number.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Statutory Authority

The Budget Act of 2019 as amended by Sec. 2.00 of Chapter 21 of the Statute of 2021 ([AB 128](#))

2240-103-0001 – For local assistance, Department of Housing and Community Development

Schedule – 1665-Financial Assistance Program

2. Conditions of Disbursement

Prior to receiving any Grant funds, the Contractor shall submit the following for the Department's approval:

- A. Resolution from the governing board;
- B. Payee Data Record (Std. 204) or Government TIN Form, as applicable; and,
- C. Any other documents, certifications, or evidence deemed necessary by the Department prior to the disbursement of the grant funds.

Provisions:

(a) Notwithstanding any other law, grants awarded pursuant to this provision shall be exempt from the personal services contracting requirements of Article 4 (commencing with Section 19130) of Chapter 5 of Part 2 of Division 5 of Title 2 of the Government Code, and from the Public Contract Code and the State Contracting Manual and shall not be subject to the approval of the Department of General Services.

3. Payee

Name: County of Fresno

Amount: \$144,290