



Inter Office Memo

Margaret Mims
Sheriff-Coroner

Date: February 19, 2019

To: Bernice Seidel, Clerk of the Board of Supervisors

From: Baldomero Berber, Sheriff's Business Manager *BB*

Subject: Budget Transfer Form

Please accept the Budget Transfer form 115a as sufficient to facilitate Budget Transfer # 6 for the February 12, 2019 Agenda Item regarding the purchase of a Sheriff's Canine, Granicus # 18-1347. Signature block is the only difference from form 115 and this form does not need to be signed because the form has been approved during the Granicus approval process by the Auditor Controller's office. This Agenda Item was subsequently approved by the Board of Supervisors on consent agenda during the February 12, 2019 Board meeting.