

AMENDMENT NO. 1 TO SERVICE AGREEMENT

This Amendment No. 1 to Service Agreement (“Amendment No. 1”) is dated November 5, 2024 and is between Cultural Brokers Services, Inc., a California non-profit corporation (“Contractor”), and the County of Fresno, a political subdivision of the State of California (“County”).

Recitals

On November 19, 2019, the County and the Contractor entered into Agreement with Cultural Brokers Inc. for Child Welfare System(CWS) Parent Partner Services, which is County agreement number A-19-600 (“Agreement”), for parent partner services which involves mentorship, advocacy and peer support provided by parents, who have successfully navigated the CWS, working with families that are currently involved or at risk of involvement with the CWS.

The County later identified the need to revise outcome measures to better align with our current goals for the program.

The County desires to shift outcome measures from focusing on engagement, long-term goals, and intermediate goals to measure reunification, successful navigation of the CWS and prevention services.

The County and the Contractor now desire to amend the Agreement to adjust the current outcomes and extend the current term by six months. The extension includes an increase in the maximum compensation.

The parties therefore agree as follows:

That the existing COUNTY Agreement No. A-19-600 Page Two (2), Section Two (2) beginning with Line Nine (9) through line Fourteen (14) shall be deleted in its entirety and replaced with the following:

“This Agreement shall become effective January 1, 2020 and shall terminate on the 30th day of June 2025.”

On Page Three (3) Section Four (4) beginning with Line Ten (10) through Line Eighteen (18) of the Agreement shall be deleted in its entirety and replaced with the following:

1 “For actual services provided as identified in the terms and conditions of this Agreement,
2 COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to receive
3 compensation in accordance with Revised Exhibit B, attached here to and by this
4 reference incorporated herein. In no event shall compensation for services performed
5 under this Agreement be in excess of One Million Nine Hundred Three Thousand Four
6 Hundred Seventy-Six and No/100 (\$1,903,476.00). In no event shall the compensation
7 for services performed between January 1, 2025, through June 30, 2025, be in excess of
8 Two Hundred Forty-One Thousand Eighty-Six and No/100 Dollars (\$241,086.00).
9 Mandated travel shall be reimbursed based on actual expenditures and mileage
10 reimbursement shall be at CONTRACTOR’s adopted rate per mile, not to exceed the
11 IRS published rate. Payment shall be made upon certification or other proof satisfactory
12 to DSS that services have actually been performed by CONTRACTOR as specified in
13 this Agreement.”
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16 All references in the Agreement to “Exhibit A” shall be deemed references to “Revised Exhibit
17 A”, which is attached and incorporated by this reference.

18 All references in the Agreement to “Exhibit B” shall be deemed references to “Revised Exhibit
19 B”, which is attached and incorporated by this reference.

20 When both parties have signed this Amendment No. 1, the Agreement and this Amendment No.
21 1 together constitute the Agreement.

22 The Contractor represents and warrants to the County that:

23 The Contractor is duly authorized and empowered to sign and perform its obligations under this
24 Amendment.

25 The individual signing this Amendment on behalf of the Contractor is duly authorized to do so
26 and his or her signature on this Amendment legally binds the Contractor to the terms of this
27 Amendment.
28

1 The parties agree that this Amendment may be executed by electronic signature as provided in
2 this section.

3 An "electronic signature" means any symbol or process intended by an individual signing this
4 Amendment to represent their signature, including but not limited to (1) a digital signature; (2) a
5 faxed version of an original handwritten signature; or (3) an electronically scanned and
6 transmitted (for example by PDF document) version of an original handwritten signature.

7 Each electronic signature affixed or attached to this Amendment (1) is deemed equivalent to a
8 valid original handwritten signature of the person signing this Amendment for all purposes,
9 including but not limited to evidentiary proof in any administrative or judicial proceeding, and (2)
10 has the same force and effect as the valid original handwritten signature of that person.

11 The provisions of this section satisfy the requirements of Civil Code section 1633.5, subdivision
12 (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part 2, Title 2.5, beginning
13 with section 1633.1).

14 Each party using a digital signature represents that it has undertaken and satisfied the
15 requirements of Government Code section 16.5, subdivision (a), paragraphs (1) through (5),
16 and agrees that each other party may rely upon that representation.

17 This Amendment is not conditioned upon the parties conducting the transactions under it by
18 electronic means and either party may sign this Amendment with an original handwritten
19 signature.

20 This Amendment may be signed in counterparts, each of which is an original, and all of which
21 together constitute this Amendment.

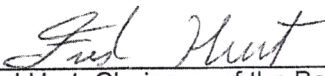
22 The Agreement as amended by this Amendment No. 1 is ratified and continued. All provisions
23 of the Agreement and not amended by this Amendment No. 1 remain in full force and effect.

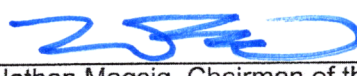
24 *[SIGNATURE PAGE FOLLOWS]*
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1 The parties are signing this Amendment No. 1 on the date stated in the introductory clause.

2 Cultural Brokers Services, Inc.
3

COUNTY OF FRESNO

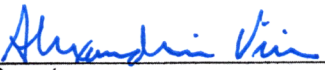
4 
5 _____
6 Fred Hurt, Chairman of the Board, or
7 President, or any Vice President


Nathan Magsig, Chairman of the Board of
Supervisors of the County of Fresno

6 2025 E. Dakota Ave STE 223
7 Fresno, CA 93726

Attest:
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

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9

By: 
Deputy

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11 For accounting use only:

12 Org No.: 56107664
13 Account No.: 7870
14 Fund No.: 0001
15 Subclass No.: 10000
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SUMMARY OF SERVICES

ORGANIZATION:	Cultural Brokers Services, Inc.
PROJECT TITLE:	CWS Parent Partner Services
ADDRESS:	2025 E. Dakota Ave STE 223
TELEPHONE:	(559) 486-1477
EXECUTIVE DIRECTOR:	Margaret Jackson, Executive Director
CONTRACT PERIOD:	January 1, 2020 through June 30, 2025

PROJECT DESCRIPTION

The Parent Partner program involves mentorship, advocacy and peer support provided by parents, who have successfully navigated the Child Welfare System(CWS), working with families that are currently involved or at risk of involvement with the CWS. The goals of the Parent Partner program are to encourage, empower and support Child Welfare parents to successfully engage and navigate the Child Welfare System. Parent Partners provide a range of services to Child Welfare families to achieve reunification, safety, and permanency goals.

In addition to Parent Partner services, CWS foster parents will receive Caregiver Home Visitor services. The Caregiver Home Visitor will provide support, resources, and technical assistance to new foster parents. They will address concerns the foster parents may have and help them to become better acquainted with the Child Welfare System.

Cultural Brokers Services, Inc. (Contractor) will provide an array of services to Child Welfare families to increase reunification, permanency, and safety. Parent Partners enhance the quality of the relationship between Fresno County Department of Social Services Child Welfare staff and the families they serve. The Parent Partner will provide support to families who are involved with the Child Welfare System with the goal of the families reunifying. The Parent Partners and Home Visitor will receive referrals from Department staff and will coordinate with a DSS Social Worker to contact and engage the family. The Parent Partners will provide services designed to engage, support, and educate the family as they navigate the Child Welfare System.

The Parent Partners will provide support to the family through participation in Child Family Team (CFT) meetings, one-on-one support sessions, peer support groups and attending CWS Parent Orientations. The Parent Partners and will provide information, support and technical assistance to Child Welfare families within Fresno and the surrounding community. Annual service delivery components will include the following:

800 Child Family Team meetings

1000 One-on-One Support Sessions

60 Peer Support Groups

24 CWS Parent Orientations

260 Caregiver Home Visits

One-on-One Support Sessions will include but is not limited to the following activities:

Review progress of Court-ordered services.

Connect parents to resources (contractor provided or referred to outside resource)

Provide emotional support and advice.

Review and collaborate on the case plan.

Attend or host parent orientations.

Attend staffing and other DSS meetings as needed.

Safety checks when family progress through visitation (ex: unsupervised, liberal, to extended visits).

GOALS AND OUTCOMES

The Parent Partners will serve a minimum of 75 unduplicated families per calendar year. The Home Visitor will serve a minimum of 260 families per calendar year. Contractor reports these families and case numbers to DSS in the Monthly Activity Report.

Contractor will report outcomes in the DSS provided Monthly Activity Report.

Outcome to be Reported		Outcome Indicator
Reunification	Families who received Parent Partner services will successfully reunify with their child(ren). Families who successfully reunified will remain reunified after six consecutive months. Families who successfully reunified will remain reunified after twelve consecutive months.	70% of families reunified after receiving parent partner services. 75% of families remained reunified six months after receiving parent partner services. 75% of families remained reunified 12 months after receiving parent partner services.

<p>Successful Navigation of the Child Welfare System</p>	<p>Parents will gain a better understanding of the Child Welfare system.</p> <p>2) Parents will demonstrate their understanding of the Child Welfare System by successfully engaging in services, case plan etc.</p>	<p>70% of families made satisfactory progress in court-ordered services.</p> <p>70% of families showed improved knowledge of navigating the Child Welfare System as indicated on a pre/post Parent Partner survey.</p>
<p>Prevention</p>	<p>Families receiving Parent Partner services will have their child(ren) remain in the home and will not enter the Child Welfare system.</p> <p>Families receiving Parent Partner services will successfully complete their safety plan and reunify with their children.</p>	<p>70% of families that received Parent Partner support with children remaining in the home did not enter care six months post services.</p> <p>75% of families who work with Parent Partners will successfully complete their safety plan as indicated on a pre/post Parent Partner survey.</p> <p>75% of families engage in additional support services provided by Parent Partners as indicated on a pre/post Parent Partner survey.</p>
<p>Home Visitor</p>	<p>New foster parents receiving services will gain a better understanding of the Child Welfare System.</p> <p>Foster Parents who receive caregiver home visits will report feeling supported and informed.</p>	<p>75% of new foster parent referred for a home visit will accept services.</p> <p>75% of foster parents receiving a home visit will report a better understanding of the Child Welfare System.</p> <p>75% of foster parents receiving a home visit will report being supported with information through a post survey.</p>

CONTRACTOR RESPONSIBILITIES:

Contractor will document services, as appropriate, using a computer-based program, in addition to other tracking methods. Contractor will attend program and contract meetings

coordinated by DSS.

Contractor will complete and submit monthly activity reports in a manner determined by DSS.

Contractor will distribute pre and post surveys to clients at the start of service, six months post services and twelve months post services. Survey data is to be provided to DSS monthly.

Contractor will obtain DSS written approval before making any capital improvements or purchases of equipment or fixtures costing more than \$5,000.

Contractor will obtain DSS written approval prior to any change in service location.

Contractor agrees existing services funded from other sources are considered in-kind for this agreement.

Contractor will provide annual Civil Rights training to their staff in the first quarter of every calendar year and will provide relevant proof to DSS by April 1, for each year of the contract.

COUNTY RESPONSIBILITIES:

Meet with contractor monthly, or as often as needed, to exchange pertinent information, resolve issues/concerns, and work collaboratively to coordinate services.

County will provide a Monthly Activity Report template for each annual reporting period.

County will track reunification status among clients who are receiving Parent Partner services.

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2020 - December 31, 2020		
NAME OF ORGANIZATION:	Cultural Brokers, Inc.	
NAME OF PROJECT:	Parent Partner Services	
BUDGET SUMMARY - FY 20/21 (1/1/20 - 12/31/20)		
Budget Categories	Account Number	TOTAL BUDGET
<u>SALARIES & BENEFITS</u>		
Personnel Salaries	0100	\$230,778
Payroll Taxes	0150	\$20,628
Benefits	0200	\$7,801
Subtotal.....		\$259,207
<u>SERVICES & SUPPLIES</u>		Budgeted Amount
Insurance	0250	\$ 4,190
Communications	0300	\$ 4,680
Office Expense	0350	\$ 5,420
Equipment	0400	\$ 5,300
Facilities	0450	\$ 16,770
Travel Costs	0500	\$ 6,552
Program Supplies	0550	\$ 8,005
Consultancy/Subcontracts	0600	\$ 12,000
Fiscal & Audits	0650	\$ 5,070
Training	0660	\$ -
Indirect Costs	0700	\$ 5,284
Subtotal.....		\$ 73,271
TOTAL (Salaries/Benefits & Services/Supplies)		\$332,478

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2020 - December 31, 2020		
NAME OF ORGANIZATION:		Cultural Brokers, Inc.
NAME OF PROJECT:		Parent Partner Services
Account Number	Expense Category Descriptions	Account Total
0100	Personnel Salaries	\$230,778
	Executive Director Salary/Clinical Supervisor	\$22,050
	Program Supervisor	\$35,360
	Parent Partners	\$118,560
	Home Visitor	\$34,320
	Administrative Support Clerk	\$16,640
	Payroll Clerk	\$3,848
0150	Payroll Taxes	\$20,628
	FICA	\$17,655
	SUI	\$2,973
0200	Benefits	\$7,801
0250	Insurance	\$4,190
	Workers Compensation	\$2,077
	General Liability & Automobile	\$1,877
	Property Insurance	\$236
0300	Communications	\$4,680
	Telephone	\$1,650
	Cell Phone - Staff	\$2,880
	Web Hosting/Maintenance/Updates	\$150
0350	Office Expense	\$5,420
0400	Equipment	\$5,300
	Computers	\$3,600
	Networked printer/scanner/copier	\$1,000
	Rolling white board	\$700
0450	Facilities	\$16,770
	Rent & Utilities	\$16,770
0500	Travel Costs	\$6,552
	Staff Mileage	\$6,552
0550	Program Supplies	\$8,005
0600	Consultancy/Subcontracts	\$12,000
0650	Fiscal & Audits	\$5,070
	Bookkeeper	\$3,000
	Bookkeeping software	\$1,800
		\$270
0660	Training	\$0
0700	Indirect Costs	\$5,284
Budget Total		\$332,478

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2021 - December 31, 2021		
NAME OF ORGANIZATION: Cultural Brokers, Inc.		
NAME OF PROJECT: Parent Partner Services		
BUDGET SUMMARY - FY 21/22 (1/1/2021 - 12/31/2021)		
Budget Categories	Account Number	TOTAL BUDGET
<u>SALARIES & BENEFITS</u>		
Personnel Salaries	0100	\$232,858
Payroll Taxes	0150	\$20,787
Benefits	0200	\$7,801
Subtotal.....		\$261,446
<u>SERVICES & SUPPLIES</u>		
		Budgeted Amount
Insurance	0250	\$ 5,333
Communications	0300	\$ 4,680
Office Expense	0350	\$ 5,900
Equipment	0400	\$ 1,200
Facilities	0450	\$ 16,770
Travel Costs	0500	\$ 11,154
Program Supplies	0550	\$ 8,125
Consultancy/Subcontracts	0600	\$ 12,000
Fiscal & Audits	0650	\$ 5,870
Training	0660	\$ -
Indirect Costs	0700	\$ -
Subtotal.....		\$ 71,032
TOTAL (Salaries/Benefits & Services/Supplies)		<u>\$332,478</u>

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2021 - December 31, 2021		
NAME OF ORGANIZATION:		Cultural Brokers, Inc.
NAME OF PROJECT:		Parent Partner Services
Account Number	Expense Category Descriptions	Account Total
0100	Personnel Salaries	\$232,858
	Executive Director Salary	\$22,050
	Program Manager	\$37,440
	Parent Partners	\$118,560
	Home Visitor	\$34,320
	Administrative Support Clerk	\$16,640
	Payroll Clerk	\$3,848
0150	Payroll Taxes	\$20,787
	FICA	\$17,814
	SUI	\$2,973
0200	Benefits	\$7,801
0250	Insurance	\$4,209
	Workers Compensation	\$2,096
	General Liability & Automobile	\$1,877
	Property	\$236
0300	Communications	\$4,680
	Telephone	\$1,650
	Cell Phone - Staff	\$2,880
	Web Hosting/Maintenance/Updates	\$150
0350	Office Expense	\$5,900
0400	Equipment	\$1,200
	Lap top computer	\$1,200
0450	Facilities	\$16,770
	Rent & Utilities	\$16,770
0500	Travel Costs	\$6,954
	Staff Mileage	\$6,954
0550	Program Supplies	\$8,125
0600	Consultancy/Subcontracts	\$12,000
0650	Fiscal & Audits	\$5,070
	Bookkeeper	\$3,000
	Payroll	\$1,800
	Bookkeeping Software	\$270
0660	Training	\$0
0700	Indirect Costs	\$6,124
Budget Total		\$332,478

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2022 - December 31, 2022		
NAME OF ORGANIZATION:	Cultural Brokers, Inc.	
NAME OF PROJECT:	Parent Partner Services	
BUDGET SUMMARY - FY 22/23 (1/1/2022 - 12/31/2022)		
Budget Categories	Account Number	TOTAL BUDGET
<u>SALARIES & BENEFITS</u>		
Personnel Salaries	0100	\$239,188
Payroll Taxes	0150	\$21,271
Benefits	0200	\$7,801
Subtotal.....		\$268,260
<u>SERVICES & SUPPLIES</u>		Budgeted Amount
Insurance	0250	\$ 4,266
Communications	0300	\$ 4,680
Office Expense	0350	\$ 5,900
Equipment	0400	\$ 1,200
Facilities	0450	\$ 16,770
Travel Costs	0500	\$ 6,863
Program Supplies	0550	\$ 7,945
Consultancy/Subcontracts	0600	\$ 5,400
Fiscal & Audits	0650	\$ 5,070
Training	0660	\$ -
Indirect Costs	0700	\$ 6,124
Subtotal.....		\$ 64,218
TOTAL (Salaries/Benefits & Services/Supplies)		<u>\$332,478</u>

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2022 - December 31, 2022		
NAME OF ORGANIZATION:		Cultural Brokers, Inc.
NAME OF PROJECT:		Parent Partners Services
Account Number	Expense Category Descriptions	Account Total
0100	Personnel Salaries	\$239,188
	Executive Director Salary	\$22,050
	Program Supervisor	\$38,568
	Parent Partners	\$122,112
	Home Visitor	\$35,352
	Administrative Support Clerk	\$17,142
	Payroll Clerk	\$3,964
0150	Payroll Taxes	\$21,271
	FICA	\$18,298
	SUI	\$2,973
0200	Benefits	\$7,801
0250	Insurance	\$4,266
	Workers Compensation	\$2,153
	General Liability & Automobile	\$1,877
	Property	\$236
0300	Communications	\$4,680
	Telephone	\$1,650
	Cell Phone - Staff	\$2,880
	Web Hosting/Maintenance/Updates	\$150
0350	Office Expense	\$5,900
0400	Equipment	\$1,200
	Laptop	\$1,200
0450	Facilities	\$16,770
	Rent & Utilities	\$16,770
0500	Travel Costs	\$6,863
	Staff Mileage	\$6,863
0550	Program Supplies	\$7,945
0600	Consultancy/Subcontracts	\$5,400
0650	Fiscal & Audits	\$5,070
	Bookkeeper	\$3,000
	Payroll	\$1,800
	Bookkeeping software	\$270
0660	Training	\$0
0700	Indirect Costs	\$6,124
Budget Total		\$332,478

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2023 - December 31, 2023		
NAME OF ORGANIZATION:	Cultural Brokers, Inc.	
NAME OF PROJECT:	Parent Partners	
BUDGET SUMMARY - FY 23/24 (1/1/23 -12/31/23)		
Budget Categories	Account Number	TOTAL BUDGET
<u>SALARIES & BENEFITS</u>		
Personnel Salaries	0100	\$246,929
Payroll Taxes	0150	\$21,863
Benefits	0200	\$7,801
Subtotal.....		\$276,593
<u>SERVICES & SUPPLIES</u>		Budgeted Amount
Insurance	0250	\$ 5,459
Communications	0300	\$ 4,680
Office Expense	0350	\$ 5,300
Equipment	0400	\$ -
Facilities	0450	\$ 16,770
Travel Costs	0500	\$ 10,601
Program Supplies	0550	\$ 8,005
Consultancy/Subcontracts	0600	\$ -
Fiscal & Audits	0650	\$ 5,070
Training	0660	\$ -
Indirect Costs	0700	\$ -
Subtotal.....		\$ 55,885
TOTAL (Salaries/Benefits & Services/Supplies)		<u>\$332,478</u>

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2023 - December 31, 2023		
NAME OF ORGANIZATION:		Cultural Brokers, Inc.
NAME OF PROJECT:		Parent Partner
Account Number	Expense Category Descriptions	Account Total
0100	Personnel Salaries	\$246,929
	Executive Director Salary	\$22,050
	Program Supervisor	\$39,336
	Parent Partners	\$127,956
	Home Visitor	\$36,060
	Administrative Support Clerk	\$17,484
	Payroll Clerk	\$4,043
0150	Payroll Taxes	\$21,863
	FICA	\$18,890
	SUI	\$2,973
0200	Benefits	\$7,801
0250	Insurance	\$4,335
	Workers Compensation	\$2,222
	General Liability & Automobile	\$1,877
	Property	\$236
0300	Communications	\$4,680
	Telephone	\$1,650
	Cell Phone - Staff	\$2,880
	Web Hosting/Maintenance/Updates	\$150
0350	Office Expense	\$5,300
0400	Equipment	\$0
0450	Facilities	\$16,770
	Rent & Utilities	\$16,770
0500	Travel Costs	\$6,401
	Staff Mileage	\$6,401
0550	Program Supplies	\$8,005
0600	Consultancy/Subcontracts	\$0
0650	Fiscal & Audits	\$5,070
	Bookkeeper	\$3,000
	Payroll	\$1,800
	Bookkeeping software	\$270
0660	Training	\$0
0700	Indirect Costs	\$5,324
Budget Total		\$332,478

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2024 - December, 2024		
NAME OF ORGANIZATION:	Cultural Brokers, Inc.	
NAME OF PROJECT:	Parent Partners	
BUDGET SUMMARY - FY 24/25 (1/1/24 - 12/31/24)		
Budget Categories	Account Number	TOTAL BUDGET
<u>SALARIES & BENEFITS</u>		
Personnel Salaries	0100	\$246,929
Payroll Taxes	0150	\$21,863
Benefits	0200	\$7,801
Subtotal.....		\$276,593
<u>SERVICES & SUPPLIES</u>		Budgeted Amount
Insurance	0250	\$ 4,335
Communications	0300	\$ 4,680
Office Expense	0350	\$ 5,420
Equipment	0400	\$ -
Facilities	0450	\$ 16,770
Travel Costs	0500	\$ 6,281
Program Supplies	0550	\$ 8,005
Consultancy/Subcontracts	0600	\$ -
Fiscal & Audits	0650	\$ 5,069
Training	0660	\$ -
Indirect Costs	0700	\$ 5,325
Subtotal.....		\$ 55,885
TOTAL (Salaries/Benefits & Services/Supplies)		<u>\$332,478</u>

BUDGET EXPENSE CATEGORY DESCRIPTIONS

January 1, 2024 - December 31, 2024

NAME OF ORGANIZATION:		Cultural Brokers, Inc.	
NAME OF PROJECT:		Parent Partners	
Account Number	Expense Category Descriptions		Account Total
0100	Personnel Salaries		\$246,929
	Executive Director Salary		\$22,050
	Program Supervisor		\$39,336
	Parent Partners		\$127,956
	Home Visitor		\$36,060
	Administrative Support Clerk		\$17,484
	Payroll Clerk		\$4,043
0150	Payroll Taxes		\$21,863
	FICA		\$18,890
	SUI		\$2,973
0200	Benefits		\$7,801
0250	Insurance		\$4,335
	Workers Compensation		\$2,222
	General Liability & Automobile		\$1,877
	Property		\$236
0300	Communications		\$4,680
	Telephone		\$1,650
	Cell Phone - Staff		\$2,880
	Web Hosting/Maintenance/Updates		\$150
0350	Office Expense		\$5,420
0400	Equipment		\$0
0450	Facilities		\$16,770
	Rent & Utilities		\$16,770
0500	Travel Costs		\$6,281
	Staff Mileage		\$6,281
0550	Program Supplies		\$8,005
0600	Consultancy/Subcontracts		\$0
0650	Fiscal & Audits		\$5,069
	Bookkeeper		\$2,999
	Payroll fees		\$1,800
	Bookkeeping software		\$270
0660	Training		\$0
0700	Indirect Costs		\$5,325
Budget Total			\$332,478

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2025 – June 30, 2025		
NAME OF ORGANIZATION:	Cultural Brokers, Inc.	
NAME OF PROJECT:	Parent Partners	
BUDGET SUMMARY - FY 24/25 (1/1/25 – 6/30/25)		
Budget Categories	Account Number	TOTAL BUDGET
<u>SALARIES & BENEFITS</u>		
Personnel Salaries	0100	\$129,126
Payroll Taxes	0150	\$14,763
Benefits	0200	\$25,825
Subtotal.....		\$169,714
<u>SERVICES & SUPPLIES</u>		Budgeted Amount
Insurance	0250	\$ 6,107
Communications	0300	\$ 4,920
Office Expense	0350	\$ 3,386
Equipment	0400	\$ 3,400
Facilities	0450	\$ 3,532
Travel Costs	0500	\$ 3,350
Program Supplies	0550	\$ 4,010
Consultancy/Subcontracts	0600	\$ 14,250
Fiscal & Audits	0650	\$ 4,500
Training	0660	\$ 2,000
Indirect Costs	0700	\$ 21,917
Subtotal.....		\$ 71,372
TOTAL (Salaries/Benefits & Services/Supplies)		\$241,086

BUDGET EXPENSE CATEGORY DESCRIPTIONS		
January 1, 2025 – June 30, 2025		
NAME OF ORGANIZATION:		Cultural Brokers, Inc.
NAME OF PROJECT:		Parent Partners
Account Number	Expense Category Descriptions	Account Total
0100	Personnel Salaries	\$129,126
	Executive Director Salary	\$15,750
	Program Supervisor	\$20,058
	Parent Partners	\$59,286
	Home Visitor	\$18,030
	Administrative Support Clerk	\$13,002
	Payroll Clerk	\$3,000
0150	Payroll Taxes	\$14,763
	FICA	\$12,267
	SUI	\$2,496
0200	Benefits	\$25,825
0250	Insurance	\$6,107
	Workers Compensation	\$1,356
	General Liability & Automobile	\$1,980
	Property & Umbrella Policy	\$947
	Directors & Officers Insurance	\$1824
0300	Communications	\$4,920
	Telephone	\$1,200
	Cell Phone - Staff	\$720
	Web Hosting/Maintenance/Updates	\$3,000
0350	Office Expense	\$3,386
	Office Supplies	\$1,200
	Postage & Printing Supplies	\$1,350
	Employee Background Check	\$80
	Microsoft Licensing	\$756
0400	Equipment	\$3,400
	Laptop Computers	\$2,400
	Rolling Monitor	\$1,000
0450	Facilities	\$3,532
	Rent & Utilities	\$3,532
0500	Travel Costs	\$3,350
	Staff Mileage	\$3,350
0550	Program Supplies	\$4,010
0600	Consultancy/Subcontracts	\$14,250
	Tech Support & Trouble Shooting	\$7,500
	Contract Monitoring & Operation	\$6,750
0650	Fiscal & Audits	\$4,500
	Bookkeeper	\$2,400
	Payroll fees	\$2,100

0660	Training	\$2,000
0700	Indirect Costs	\$21,917
Budget Total		\$241,086