



# Board Agenda Item 7

DATE: February 22, 2022

TO: Board of Supervisors

SUBMITTED BY: Susan Holt, Interim Director, Department of Behavioral Health

SUBJECT: Salary Resolution Amendment

RECOMMENDED ACTION(S):

**Approve Amendment to the Salary Resolution adding two Staff Analyst I/II/III and one Program Technician I/II positions to the Department of Behavioral Health Org 5630, effective March 7, 2022 as reflected in Appendix C**

Approval of the recommended action will allow the Department of Behavioral Health to add three positions. These positions will assist Administrative Operations to support the ongoing emergency preparedness efforts and provide additional aid to the Department's Facilities Unit as it expands operations to the Olive Street Campus and Heritage Center. The positions will be funded with Realignment Funds. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may choose to not to approve the recommended action, which would result in no change to the Department's Salary Resolution or departmental organization chart. However, a non-approval would limit the Department's ability for emergency response planning and coinciding policies

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. The estimated cost for the positions in FY 2021-22 is \$83,246 (\$59,163 Staff Analysts and \$24,083 Program Technician) and \$260,772 annually (\$185,330 Staff Analysts and \$75,442 Program Technician). The positions will be funded with Realignment Funds. Sufficient appropriations and estimated revenues are included in the Department's Org 5630 FY 2021-22 Adopted Budget and will be included in future budget requests.

DISCUSSION:

In effort to bolster the Department's emergency preparedness response, two Staff Analysts and one Program Technician positions are being requested. During the Department's emergency response to the pandemic and Creek Fire a tremendous lift was made by staff to uphold medical and clinical safety measures while championing existing behavioral health systems.

The Staff Analyst positions will assist the Department's Administration Division in conjunction with the Department of Public Health's County Office of Emergency Services including planning, safety, clinics, communications and health order implementation. The added positions will assist with the development, evaluation, and implementation of emergency medical/clinical services and Department's emergency preparedness plans and related policies as mandated by federal, state, and local regulations.

The Program Technician position will support the Department's Facilities Unit with day-to-day operations and safety response through the expansion and implementation of clinical operations at the Olive Street Campus (5555 E Olive) and 24-Hour Inpatient Services at the Heritage Center (3133 N Millbrook and surrounding buildings). In the event of an emergency, this position would support the Department's emergency operations center response, along with clinical/medical staff located on the Department's campuses and satellite locations.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Appendix C

CAO ANALYST:

Sonia M. De La Rosa