



Board Agenda Item 34

DATE: March 1, 2016

TO: Board of Supervisors

SUBMITTED BY: Robert W. Bash, Director Internal Services/Chief Information Officer

SUBJECT: Amendment One to Lincoln Training Center Agreement

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute Amendment One to Agreement No. 11-478 with Lincoln Training Center for janitorial services to increase the total five year maximum Agreement cost to \$1,264,068, effective upon execution.

Approval of the recommended action will ensure that the newly occupied space for the County Clerk's Office at the County Plaza Building receives janitorial services. The recommended action increases the maximum Agreement cost by \$10,680.

ALTERNATIVE ACTION(S):

Your Board may choose to not approve the recommended action, which would result in the inability to pay for janitorial services already rendered and suspend janitorial services to the County Plaza Building when expenditures reach the maximum Agreement amount.

FISCAL IMPACT:

The recommended action increases the current year's maximum Agreement cost from \$260,700 to \$271,380, an increase of \$10,680. Sufficient funds for the current year are available in the FY 2015-16 Facility Services Org 8935 Adopted Budget and the remainder will be included in the subsequent requested budget.

DISCUSSION:

On July 19, 2011, your Board approved Agreement 11-478 with Lincoln Training Center to provide janitorial services for the County Plaza Building and the Crocker Building. The approved Agreement was for a three year term with the option for two, one-year extensions at a maximum Agreement value of \$1,253,388 over the potential five year term. As a result of the newly occupied space for the County Clerk's Office at the County Plaza Building which opened December 1, 2015, an additional 3,792 square feet were in need of janitorial services. With less than one year remaining on the agreement, it is requested that the maximum dollar amount of the Agreement be increased by \$10,680 to \$1,264,068, in order to adequately cover costs for janitorial services through the Agreement expiration date of August 9, 2016. All other terms of the agreement remain unchanged.

REFERENCE MATERIAL:

BAI #30, July 19, 2011

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with the Clerk - Amendment

CAO ANALYST:

John Hays