

AMENDMENT NO. 1 TO SERVICE AGREEMENT

This Amendment No. 1 to Agreement No. A-24-500 is dated March 11, 2025 and is between each contractor listed in Exhibit A "List of Contractor(s)" ("Contractor(s)"), and the County of Fresno, a political subdivision of the State of California ("County").

Recitals

A. On September 10, 2024, County and Contractor(s) entered into Master Agreement for Enhanced Intensive Services Foster Care (E-ISFC) and Emergency Enhanced Services Foster Care (E-E-ISFC), which is County agreement number A-24-500 ("Agreement"), to enhance existing levels of available ISFC care through intensive, individualized supports in licensed, home-based settings for youth who do not require inpatient treatment but are not yet ready to step down to Short Term Residential Treatment Programs (STRTPs) or traditional ISFC homes. The E-ISFC and E-E-ISFC programs provide a structured and safe setting promoting stabilization and the development of therapeutic relationships with both specialized resource parents and staff, allowing the multidisciplinary team to complete an accurate assessment of the youth's needs, engage the youth in intensive treatment services, and recommend next steps toward permanency and healing. These programs are one component of the Children's Well Being Continuum (CWBC), the name of the continuum of care developed and implemented in Fresno County as part of the Children's Crisis Continuum Pilot Program.

B. In November 2024 and December 2024, the Departments of Social Services (DSS), Behavioral Health (DBH), and Probation, Contractor(s) and California Department of Social Services (CDSS), along with various pilot program participants, had several discussions to address statewide challenges around recruiting and maintaining Specialized Resource Parents. To expand and incorporate additional recruiting strategies that allow for ongoing flexibility, the Departments and Contractor(s) see need to adjust the structure of the agreement allowing the startup period to close and incorporate a budget structure that allows flexibility.

C. The County and Contractor(s) now desire to amend the Agreement to modify the Compensation section of the agreement to provide greater clarity, flexibility, and specificity in the reimbursement process, particularly addressing challenges related to building home

1 capacity. Modified language will maintain program continuity, improve accountability, and
2 strengthen financial stability.

3 The parties therefore agree as follows:

4 1. "Exhibit C" is deleted in its entirety and replaced with a "Revised Exhibit C".

5 2. That, effective retroactively to December 1, 2024, all references in existing County
6 Agreement No. A-24-500 to "Exhibit C" shall be changed to read "Revised Exhibit C", which is
7 attached hereto and incorporated herein by this reference.

8 3. When both parties have signed this Amendment No. 1, the Agreement, and this
9 Amendment No. 1 together constitute the Agreement.

10 4. The Contractor represents and warrants to the County that:

11 a. The Contractor is duly authorized and empowered to sign and perform its obligations
12 under this Amendment.

13 b. The individual signing this Amendment on behalf of the Contractor is duly authorized
14 to do so and his or her signature on this Amendment legally binds the Contractor to
15 the terms of this Amendment.

16 5. The parties agree that this Amendment may be executed by electronic signature as
17 provided in this section.

18 a. An "electronic signature" means any symbol or process intended by an individual
19 signing this Amendment to represent their signature, including but not limited to (1) a
20 digital signature; (2) a faxed version of an original handwritten signature; or (3) an
21 electronically scanned and transmitted (for example by PDF document) version of an
22 original handwritten signature.

23 b. Each electronic signature affixed or attached to this Amendment (1) is deemed
24 equivalent to a valid original handwritten signature of the person signing this
25 Amendment for all purposes, including but not limited to evidentiary proof in any
26 administrative or judicial proceeding, and (2) has the same force and effect as the
27 valid original handwritten signature of that person.

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1 c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,
2 subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part
3 2, Title 2.5, beginning with section 1633.1).

4 d. Each party using a digital signature represents that it has undertaken and satisfied
5 the requirements of Government Code section 16.5, subdivision (a), paragraphs (1)
6 through (5), and agrees that each other party may rely upon that representation.

7 e. This Amendment is not conditioned upon the parties conducting the transactions
8 under it by electronic means and either party may sign this Amendment with an
9 original handwritten signature.

10 6. This Amendment may be signed in counterparts, each of which is an original, and all of
11 which together constitute this Amendment.

12 7. The Agreement as amended by this Amendment No. 1 is ratified and continued. All
13 provisions of the Agreement and not amended by this Amendment No. 1 remain in full force and
14 effect.

15 [SIGNATURE PAGES FOLLOW]

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1 The parties are signing this Amendment No. 1 on the date stated in the introductory
2 clause.

3
4 COUNTY OF FRESNO

5 

6 Ernest Buddy Mendes, Chairman of the Board
7 of Supervisors of the County of Fresno

8 **Attest:**

9 Bernice E. Seidel
10 Clerk of the Board of Supervisors
11 County of Fresno, State of California

12
13 By: 
14 Deputy

15 For accounting use only:

16 Org No.: 56107480
17 Account No.: 7870
18 Fund No.: 0001
19 Subclass No.: 10000
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21
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Please see additional
signature page attached.

1 The parties are signing this Amendment No. 1 on the date stated in the introductory
2 clause.

3 Aspiranet, Inc.

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6 _____
Vernon Brown, CEO

7 90 W. Ashlan Ave, Suite 100

8 Clovis, CA 93612

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11 _____
Kari Sturgeon, President of the Board of
12 Directors

13 90 W. Ashlan Ave, Suite 100

14 Clovis, CA 93612

15
16 For accounting use only:

17 Org No.: 56107480

18 Account No.: 7870

19 Fund No.: 0001

20 Subclass No.: 10000

21
22 Please see additional
signature page attached.

1 The parties are signing this Amendment No. 1 on the date stated in the introductory
2 clause.

3 Promesa Behavioral Health

4
5 

6 Lisa Weigant, CEO

7 7120 N. Marks Avenue, Suite 110

8 Fresno, CA 93711

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10 

11 Erian Zuniga, CFO

12 7120 N. Marks Avenue, Suite 110

13 Fresno, CA 93711

14
15 For accounting use only:

16 Org No.: 56107480

17 Account No.: 7870

18 Fund No.: 0001

19 Subclass No.: 10000

Revised Exhibit C

Compensation

The Contractor(s) will be compensated for performance of its services under this Agreement as provided in this Exhibit C. The Contractor(s) is not entitled to any compensation except as expressly provided in this Exhibit C. Contractor(s) is expected to work with the County and County partners to evaluate non-medical billable services for opportunities in billing within the new opportunities presented through CalAIM as well as coordinated mental health care planning.

In the event that the Contractors' capacity of Enhanced Intensive Services Foster Care and/or Emergency Enhance Intensive Services Foster Care homes in any given month is lower than the full capacity stated in the Scope of Services, the maximum cost reimbursement amount may be adjusted according to the following methodology:

If the Contractor(s) is actively providing services and maintaining adequate staffing and resources to support the number of homes currently in operation, even if below the full capacity stated in the Scope of Services, the Contractor(s) shall be eligible to receive reimbursement for Direct Service Provision expenses proportionate to the level of service readiness and/or homes in operation. "Direct Service Provision" expenses are defined as expenses incurred in provision of direct services to clients referred to Contractor(s) by County, and those salaries and benefits for positions involved in direct service provision to clients referred to Contractor(s) by County, or additional services/training requested by and/or provided to County. These positions include, but are not limited to: Clinical Director, Clinician, Social Worker, Lead Support Counselor, Support Counselor, Lead Counselor, Counselor, Parent Partner, Family Finder, Permanency Specialist, and Health Information Specialist. In the event of ambiguity regarding the nature of a position or expense, final determination on the allowability of an expense is at the County's discretion.

For Facilities Expenses, Equipment Expenses, Operating Expenses, and Financial Services Expenses, County shall reimburse Contractor(s) for actual costs, up to the maximum allowable amount as stated in the budget(s) through the budget period not to exceed June 30, 2025. In the event that the actual home capacity is zero, actual costs may be prorated by a rate

Revised Exhibit C

determined by County on a month-to-month basis. Any reimbursement for allowable costs is contingent upon evidence of continued recruitment efforts. Under no circumstances will County-determined proration rate allow reimbursable expenses to exceed maximum allowable costs in the budget.

In the event that County determines home capacity is lower than the full capacity stated in the Scope of Services due to difficulties in recruitment of Specialized Resource Parents, County shall reimburse expenses associated with Resource Family Recruitment for actual costs up to the maximum allowable costs stated in the budget. "Resource Family Recruitment expenses" are defined as expenses directly associated with Specialized Resource Parent recruitment, and those salaries and benefits for positions necessary for the recruitment and training of Specialized Resource Families as needed to fulfill the terms of this agreement. These positions include, but are not limited to: Administrator, Program Director, Director of Program, Associate Division Director, Program Manager, Program Supervisor, Family Developer, Dedicated Program Trainer, Program Administrative Assistant, QA Billing and Compliance Manager, and Recruitment Specialist. Any reimbursement for allowable costs is contingent upon evidence of continued recruitment efforts. In the event of ambiguity regarding the nature of a position or expense, final determination on the allowability of an expense is at the County's discretion.

The abovementioned methodology is not applicable to the startup period. Startup costs will be reimbursed, based on actual costs and as allowable, up to budget line maximum, regardless of actual home capacity.

In the event that the Contractor(s) has home vacancies that the County cannot fill, and the Contractor(s) wishes to use that capacity for another county, Contractor(s) must request prior approval, in writing, from the County no fewer than three (3) days in advance. In the event that the request is approved, and the Contractor(s) accepts youth from another county, Fresno County's financial responsibility will be determined using a proration method based on the proportion of the capacity occupied by Fresno County youth relative to the total capacity of the home or facility. Any shared service or operational costs will also be prorated based on the ratio

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of Fresno County youth to the total number of youth in the home or facility during the relevant billing period. If available capacity is filled solely by out-of-county youth, Fresno County is released from all financial obligations for capacity, service, or operational costs incurred by the Contractor(s).

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ENHANCED INTENSIVE SERVICES FOSTER CARE

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Aspiranet, Inc.

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Startup Budget - FY 2024-2025 (Upon Execution - November 30, 2024)

Budget Categories		Total Proposed Budget		
Line Item Description (Must be Itemized)	FTE %	Direct Admin. Support	Direct Program Cost	Total Cost Cost
PERSONNEL SALARIES:				
0001 Director of Program	0.25		6,188	6,188
0002 Associate Division Director	0.25		5,980	5,980
0003 Clinical Director	0.50		13,125	13,125
0004 Program Manager	1.00		21,250	21,250
0005 Clinician/Social Worker	1.00		13,000	13,000
0006 Family Developer	0.50		8,499	8,499
0007 Dedicated Program Trainer	0.25		4,095	4,095
0008 Lead Support Counselor	1.00		15,600	15,600
0009 Support Counselor	2.00		16,640	16,640
0010 Program Assistant	0.50	4,167		4,167
0011 QA Billing and Compliance Manager	0.50	4,167		4,167
0012 Parent Partner	0.50		3,350	3,350
0013 Family Finder	1.00		10,833	10,833
0014 Staff On-Call			-	-
Stipends/Overtime			-	-
Salary Total	9.25	8,333	118,560	126,893
Payroll Taxes				
0030 OASDI		517	7,351	7,867
0031 FICA/MEDICARE		121	1,719	1,840
0032 SUI		163	2,312	2,474
PAYROLL TAX TOTAL		800	11,382	12,182
EMPLOYEE BENEFITS:				
0040 Retirement		125	1,778	1,903
0041 Workers Compensation		166.67	2,371	2,538
0042 Health Insurance (Medical, Vision, Life, Dental)		800.00	11,382	12,182
0042 Fringe Benefits		192	2,727	2,919
EMPLOYEE BENEFITS TOTAL		1,283	18,258	19,542
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, Including Payroll Taxes)				158,616
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				20,800
1011 Rent/Lease Equipment				5,400
1012 Utilities				1,759
1013 Building Maintenance				152
1014 Equipment Purchase				1,124
FACILITY/EQUIPMENT/TOTAL				29,235
OPERATING EXPENSES				
1060 Staff Recruitment				15,729
1061 Staff Training				9,009
1062 Communications				6,426
1063 Office Supplies				5,400
1064 Staff Mileage Reimbursement				3,401
1065 Clothing				
1066 Program and Treatment Supplies				
1067 Emergency Flex Fund				
1068 Respite				
1069 Other - Start Up				62,826
1070 Advertising Expense				4,500
1071 Education Conference/Meeting				
1072 Postage and Printing				405
1073 Contract Services - Psychiatric, Nursing, Consulting				
1074 Resource Family Payment @ 2,500 per bed per month				
1075 Resource Family Payment Prorated Placement @ 5,000 per month				
1076 Supervised Activities				
1077 Family Support				
1078 Maintenance Payments				
1079 Parent Training				1,500
1080 Liability Insurance				3,135
1081 IT Services				12,150
OPERATING EXPENSES TOTAL				124,481
FINANCIAL SERVICES EXPENSES:				
1082 Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1083 External Audit - Covered in Allocable Fiscal Services				
1084 Payroll Services - Covered in Allocable Fiscal Services				
1085 Fiscal Services - Included in Allocable				
1086 Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including				
1087 HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.				31,233
TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.				\$31,233
TOTAL PROGRAM EXPENSE			\$343,565	
ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT			\$	-
ESTIMATED NON MEDI-CAL BILLABLE COST			\$	343,565

Total Cost/Day/Youth
 MH Cost Per Day \$ -
 Daily Foster Care State Approved ICM Rate Per Youth
 Remaining ISFC Rate Per Day/Youth

MEDI-CAL REVENUE:		Provider Type	Hours	Hourly rate	Amount
	Mental Health Services (Therapy)	LPHA		\$265.28	-
	Case Management (ICC)	Other Qualified Provider		\$199.58	-
	Crisis Services	LPHA		\$265.28	-
	Medication Support	Psychiatrist		\$1,019.30	-
	Plan Development	Other Qualified Provider		\$199.58	-
	Assessment	Other Qualified Provider		\$199.58	-
	Rehabilitation	Other Qualified Provider		\$199.58	-
	Peer Support	Peer Support Specialist		\$209.56	-
	IHBS	Other Qualified Provider		\$199.58	-
			0		\$ -

OTHER REVENUE:					
4000	Other - (Identify)				
4100	Other - (Identify)				
4200	Other - (Identify)				
4300	Other - (Identify)				
	OTHER REVENUE TOTAL				
				TOTAL PROGRAM REVENUE	\$343,565
				Total Medi-Cal Revenue	\$0.00
				Total Medi-Cal Units	0.00
				Averaged Medi-Cal cost per unit	\$0.00
				Non Medi-Cal Billable Service Cost	\$343,565
				Total Non Medi-Cal Billable Units	96
				Non Medi-Cal cost per unit	\$3,579

Year 1 Startup – FY 2024-2025 (Upon Execution – November 30, 2024)

PROGRAM EXPENSE

Total: \$343,565

Medi-Cal Portion: \$0

CW Portion: \$343,565

Staff Expenses

0001	<p>Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$99,000/year rate/12 x 3. = \$6,187.50</p>	\$6,188
0002	<p>Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$95,680/year rate /12 x 3. =\$5,979.99</p>	\$5,980
0003	<p>Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$105,000/year rate/12 x 3.</p>	\$13,125
0004	<p>Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies and procedures. This is a salaried position. Only 1 of 1.75 FTE will be joining in months 1-3. 1.00 FTE x \$85,000/year rate/12 x 3mos.</p>	\$21,250

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0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1 FTE will be joining in months 2-3. 1.0 FTE x \$78,000/year rate/12 x 2mos.</p>	\$13,000
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$67,992/year rate/12 x 3 = \$8,499.</p>	\$8,499
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$65,520/year rate/12 x 3 = \$4,095.</p>	\$4,095
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 1.00 FTE x \$62,400/year rate/12 x 3.</p>	\$15,600
0009	<p>Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 2.00 FTE x \$49,920/year rate/12 x 2mos. There will be 8 total beginning in month 4.</p>	\$16,640

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0010	Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$50,000/year rate/12 x 2mos. This staff will begin in month 2-3.			\$4,167
0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$50,000/year rate/12 x 2mos. This staff will begin in month 2-3.			\$4,167
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$40,200/year rate/12 x 2mos. This staff will begin in month 2-3.			\$3,350
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin, or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$65,000/year rate/12 x 2mos. This staff will begin in month 2-3.			\$10,833
0014	Staff On-Call None until clients are placed.			\$0
	Stipends/Overtime None until clients are placed.			\$0
Payroll Taxes				
0030	OASDI	6.2%		\$7,867
0031	FICA/MEDICARE	1.45%		\$1,840
0032	SUI	1.95%		\$2,474
	PAYROLL TAX TOTAL			\$12,182

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EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$1,903
0041	Workers Compensation	2%		\$2,538
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$12,182
0042	Fringe Benefits	2.3%		\$2,919
	EMPLOYEE BENEFITS TOTAL			\$19,542
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				\$158,616

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$5,200/mo. x2 for first and last rent amount in month 1, then \$5,200/mo. thereafter. For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$20,800
1011	Rent/Lease Equipment - \$1,800/mo. x 3 Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long -term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$5,400
1012	Utilities - \$586.25/mo. x 3 = \$1,758.75 Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract, or program as the base most appropriate.	\$1,759
1013	Building Maintenance - \$50.75/mo. x 3 =\$152.25. Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$152
1014	Equipment Purchase - \$374.50/mo. x 3 = \$1,123.50 Includes furnishing and technology equipment beyond the start-up costs.	\$1,124
	FACILITY/EQUIPMENT/TOTAL	\$29,235

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OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions.	\$15,729
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided for new staff.	\$9,009
1062	Communications - Covers the monthly charge for cost of cell phones used by staff to maintain communication in the field at \$50/line x 11 FTE = \$550/mo. x 3 mos. = \$1,650. Internet and service desk estimated at \$1,592/mo. x 3 mos. = \$4,776.	\$6,426
1063	Office Supplies - \$1,800/mo. x 3 Includes all office materials relevant to operating the program including pens, paperclips, paper, notepads, filing supplies, etc.	\$5,400
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for field based activity of Aspiranet program staff. Estimated at \$5,668.25/mo. for 15.75 driving staff. (An average of 642+/- miles per month per employee.) then reduced by 80% during start-up due to not seeing clients yet in first 3 mos. = \$3,400.95.	\$3,401
1065	Clothing - None until clients are placed.	\$0
1066	Program and Treatment Supplies - None until clients are placed.	\$0
1067	Emergency Flex Fund - None until clients are placed.	\$0
1068	Respite - None until clients are placed.	\$0

1069

Other - Start Up – Furniture

\$62,826

QUANTITY	ITEM	COST PER UNIT	TOTAL
16.5	Desk/cubicle	\$1,721.40	\$28,403.10
0.75	Admin Desk	\$1,065.58	\$799.19
21	Desk Chairs	\$100.00	\$2,100.00
1	File Cabinets	\$300.00	\$300.00
1.75	Bookshelves	\$200.00	\$350.00
0.5	Fridge	\$1,200.00	\$600.00
	Signage	\$1,000.00	\$0.00
2	Lobby furniture 4 chairs	\$200.00	\$400.00
1	Lobby furniture side tables	\$100.00	\$100.00
0.5	Conference table	\$750.00	\$375.00
	TOTAL		\$33,427.29

Tech Equipment

QUANTITY	ITEM	COST PER UNIT	TOTAL
0	Monitor 24"	\$224.99	\$0.00
17	Monitor 27"	\$339.99	\$5,779.83
	Thick Client	\$1,011.45	\$0.00
1.25	Laptop w/standard build	\$1,097.80	\$1,372.25
	Laptop w/advance build	\$1,414.74	\$0.00

**ENHANCED INTENSIVE SERVICES FOSTER CARE
Aspiranet, Inc.**

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Budget Narrative – Startup FY 24-25

	17	Laptop Carrying Bag	\$21.99	\$373.83	
	17	Docking Station	\$187.02	\$3,179.34	
	15.75	Cell	\$700.00	\$11,025.00	
	3.75	Desk phones	\$48.99	\$183.71	
	0.5	Admin Desk Phone	\$119.99	\$60.00	
	0.25	IT hookup	\$3,900.00	\$975.00	
	15	Chromebook Touch Screen	\$430.00	\$6,450.00	
			TOTAL	\$29,398.96	
1070	Advertising Expense - \$1,500/mo. x 3 Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.				\$4,500
1071	Education Conference/Meeting – will occur in remaining 9 mos. of year 1.				\$0
1072	Postage and Printing – estimated at \$135/mo. (halved due to no clients placed) = \$67.50/mo. x 3 mos. Includes stamps, certification fees, overnight delivery services, and the cost of professional photocopying services.				\$405
1073	Contract Services - Psychiatric, Nursing, Consulting – None until clients are placed.				\$0
1074	Resource Family Payment - None until clients are placed.				\$0
1075	Supervised Activities - None until clients are placed.				\$0
1076	Family Support - None until clients are placed.				\$0
1077	Maintenance Payments - None until clients are placed.				\$0
1078	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$62.50 per family per month x 8 families.				\$1,500
	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$1,045/mo. x 3				\$3,135
	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals, including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$4,050/mo. x 3				\$12,150
	OPERATING EXPENSES TOTAL				\$124,481
FINANCIAL SERVICES EXPENSES:					
1080	Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1081	External Audit - Covered in Allocable Fiscal Services				
1082	Payroll Services - Covered in Allocable Fiscal Services				
1083	Contract Bed Rate - E homes (8) @ 2.43%				
1084	Fiscal Services - Included in Allocable				

ENHANCED INTENSIVE SERVICES FOSTER CARE
Aspiranet, Inc.
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1085	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$31,233
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$31,233
TOTAL PROGRAM EXPENSE		\$343,565

ENHANCED INTENSIVE SERVICES FOSTER CARE
Aspiranet, Inc.
FY 2024-2025 (December 1, 2024 - June 30, 2025)

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Budget Categories		Total Proposed Budget		
Line Item Description (Must be Itemized)		FTE %	Direct Admin. Support	Direct Program Cost
				Total Cost Cost
PERSONNEL SALARIES:				
0001	Director of Program	0.25		18,563
0002	Associate Division Director	0.25		17,940
0003	Clinical Director	0.50		39,375
0004	Program Manager	1.00		63,750
0005	Clinician/Social Worker	1.75		102,375
0006	Family Developer	0.50		25,497
0007	Dedicated Program Trainer	0.25		12,285
0008	Lead Support Counselor	2.00		93,600
0009	Support Counselor	8.00		299,520
0010	Program Assistant	0.50	18,750	18,750
0011	QA Billing and Compliance Manager	0.50	18,750	18,750
0012	Parent Partner	0.50		15,075
0013	Family Finder	1.00		48,750
0014	Staff On-Call			7,800
	Stipends/Overtime			15,480
	Salary Total	17.00	37,500	760,009
Payroll Taxes				
0030	OASDI		2,325	47,121
0031	FICA/MEDICARE		544	11,020
0032	SUI		731	14,820
	PAYROLL TAX TOTAL		3,600	72,961
EMPLOYEE BENEFITS:				
0040	Retirement		563	11,400
0041	Workers Compensation		750.00	15,200
0042	Health Insurance (Medical, Vision,Life, Dental)		3,600.00	72,961
0042	Fringe Benefits		863	17,480
	EMPLOYEE BENEFITS TOTAL		5,775	117,041
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				996,887
FACILITIES/EQUIPMENT EXPENSES:				
1010	Rent/Lease Building			46,800
1011	Rent/Lease Equipment			16,200
1012	Utilities			5,276
1013	Building Maintenance			457
1014	Equipment Purchase			3,371
	FACILITY/EQUIPMENT/TOTAL			72,104
OPERATING EXPENSES				
1060	Staff Recruitment			19,278
1061	Staff Training			16,200
1062	Communications			51,014
1063	Office Supplies			5,400
1064	Staff Mileage Reimbursement			12,600
1065	Clothing			14,400
1066	Program and Treatment Supplies			68,607
1067	Emergency Flex Fund			13,500
1068	Respite			10,092
1069	Other - Start Up			1,215
1070	Advertising Expense			44,213
1071	Education Conference/Meeting			180,000
1072	Postage and Printing			360,000
1073	Contract Services - Psychiatric, Nursing, Consulting			10,800
1074	Resource Family Payment @ 2,500 per bed per month			2,700
1075	Resource Family Payment Prorated Placement @ 5,000 per month			9,000
1076	Supervised Activities			4,500
1077	Family Support			9,405
1078	Maintenance Payments			36,450
1079	Parent Training			
1080	Liability Insurance			
1081	IT Services			
	OPERATING EXPENSES TOTAL			869,373
FINANCIAL SERVICES EXPENSES:				
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services			
1083	External Audit - Covered in Allocable Fiscal Services			
1084	Payroll Services - Covered in Allocable Fiscal Services			
1085	Fiscal Services - Included in Allocable			
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.			193,836
1087				\$193,836
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.			\$2,132,200
TOTAL PROGRAM EXPENSE				\$2,132,200
ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT				\$1,114,298
ESTIMATED NON MEDI-CAL BILLABLE COST				\$1,017,902

Total Cost/Day/Youth \$ 730
 MH Cost Per Day \$ 370
 Daily Foster Care State Approved ICM Rate Per Youth \$ 501
 Remaining ISFC Rate Per day/Youth \$ -

MEDICAL REVENUE:		Provider Type	Hours	Hourly rate	Amount
	Mental Health Services (Therapy)	LPHA	624	\$265.28	165,534.72
	Case Management (ICC)	Other Qualified Provider	468	\$199.58	93,403.44
	Crisis Services	LPHA	72	\$265.28	19,100.16
	Medication Support	Psychiatrist	72	\$1,019.30	73,389.60
	Plan Development	Other Qualified Provider	312	\$199.58	62,268.96
	Assessment	Other Qualified Provider	144	\$199.58	28,739.52
	Rehabilitation	Other Qualified Provider	2,184	\$199.58	435,882.72
	Peer Support	Peer Support Specialist	398	\$209.56	83,300.10
	IHBS	Other Qualified Provider	765	\$199.58	152,678.70
			5,039		\$ 1,114,298

OTHER REVENUE:				
4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
OTHER REVENUE TOTAL				
		TOTAL PROGRAM REVENUE		\$2,132,200
		Total Medi-Cal Revenue		\$1,114,298
		Total Medi-Cal Units		5,039
		Averaged Medi-Cal cost per unit		\$221
		Non Medi-Cal Billable Service Cost		\$1,017,902
		Total Non Medi-Cal Billable Units		96
		Non Medi-Cal cost per unit		\$10,603

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Aspiranet, Inc.
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Year 1 – FY 2024-2025 (December 1, 2024 – June 30, 2025)

Serving 8 Clients

PROGRAM EXPENSE

Total: \$2,132,200

Medi-Cal Portion: \$1,114,298

CWS Portion: \$1,017,902

Staff Expenses

0001	Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$99,000/year rate/12.	\$18,563
0002	Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$95,680/year rate/12.	\$17,940
0003	Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$105,000/year rate /12.	\$39,375
0004	Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies and procedures. This is a salaried position. 1.00 FTE x \$85,000/year rate/12.	\$63,750
0005	Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team	\$102,375

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	members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.75 FTE x \$78,000/year rate/12.	
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$67,992/year rate/12.</p>	\$25,497
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$65,520/year rate/12.</p>	\$12,285
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 2.00 FTE x \$62,400/year rate /12.</p>	\$93,600
0009	<p>Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 8.00 FTE x \$49,920/year rate /12.</p>	\$299,520
0010	<p>Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$50,000/year rate/12.</p>	\$18,750
0011	<p>QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed,</p>	\$18,750

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	and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$50,000/year rate/12.	
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$40,200/year rate/12.	\$15,075
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin, or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$65,000/year rate/12.	\$48,750
0014	Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks/12.	\$7,800
	Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends needed to fill hard to fill shifts typically overnight, weekends and holidays along with overtime. \$20,640 yearly cost/12.	\$15,480

Payroll Taxes

0030	OASDI	6.2%		\$49,446
0031	FICA/MEDICARE	1.45%		\$11,564
0032	SUI	1.95%		\$15,551
	PAYROLL TAX TOTAL			\$76,561

EMPLOYEE BENEFITS:

0040	Retirement	1.5%		\$11,963
0041	Workers Compensation	2%		\$15,950
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$76,561
0042	Fringe Benefits	2.3%		\$18,343
	EMPLOYEE BENEFITS TOTAL			\$122,816

SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)

\$996,887

FACILITIES/EQUIPMENT EXPENSES:

1010	Rent/Lease Building - \$5,200/mo.	\$46,800
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ENHANCED INTENSIVE SERVICES FOSTER CARE

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	For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	
1011	Rent/Lease Equipment - \$1,800/mo. Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long -term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$16,200
1012	Utilities - \$586.25/mo. Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract, or program as the base most appropriate.	\$5,276
1013	Building Maintenance - \$50.75/mo. Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$457
1014	Equipment Purchase - \$374.50/mo. Includes furnishing and technology equipment beyond the start-up costs.	\$3,371
	FACILITY/EQUIPMENT/TOTAL	\$72,104
OPERATING EXPENSES		
1060	Staff Recruitment – occurred in 3 month start-up	\$0
1061	Staff Training - occurred in 3 month start-up	\$0
1062	Communications - Covers the monthly charge for cost of cell phones used by staff to maintain communication in the field at \$50/line x 11 FTE = \$550/mo. = \$4,950/year. Internet and service desk estimated at \$1,592/mo. = \$14,328/year.	\$19,278
1063	Office Supplies - \$1,800/mo. Includes all office materials relevant to operating the program including pens, paperclips, paper, notepads, filing supplies, etc.	\$16,200
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for field based activity of Aspiranet program staff. Estimated at \$5,668.25/mo. for 15.75 driving staff. (An average of 642+/- miles per month per employee.) /12.	\$51,014
1065	Clothing - \$75/mo. per child (for 8 children) Clothing allowance per child to purchase new needed clothing items.	\$5,400

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Budget Narrative – FY 24-25

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1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo.	\$12,600
1067	Emergency Flex Fund - \$200/mo. per child for 8 children. Flexible pool that is utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only.	\$14,400
1068	Respite - *2 respite families available 24/7 *Each family provides 8 days/month of respite. *\$7,500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2,500/mo. rate is paid for nights with no child in the home, when family is "on call" for respite placements.	\$68,607
1069	Other - Start Up – None. Occurred in 3 mos. start-up.	\$0
1070	Advertising Expense - \$1,500/mo. Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$13,500
1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. \$593.65/training x 17 staff = \$10,092	\$10,092
1072	Postage and Printing – estimated at \$135/mo. Includes stamps, certification fees, overnight delivery services and the cost of professional photocopying services.	\$1,215
1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision</u> : Group Clinical Supervision \$150/hr. x 1 hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1.75 hours/week x 52 = \$13,650/year. Clinical consultation for non-licensure track staff \$150/hr. x .5hours/week x \$3,900/year. Total Clinical Supervision = \$25,350. Clinical supervision cost is split between E and EEISFC. <u>Psychiatrist</u> : \$275/hour x 8 hours/month x 12 = \$26,400 <u>Nursing consultation</u> \$150/hr. x 4hrs/mo. for any special healthcare related needs = \$600/mo. x 12mos. = \$7,200/year.	\$44,213
1074	Resource Family Payment - \$2,500/mo. per family for 8 families. Direct reimbursement for Resource Family and Respite family for care and supervision of client.	\$180,000
1075	Resource Family Payment Prorated Placement prorated placement estimated at 8 days/month at \$5,000/mo.	\$360,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, reactional teams, and other extracurricular activities such as music or sports, etc. Avg. \$150/child/x 8 children x 12mos = \$14,400/12.	\$10,800

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1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at \$300/mo. or \$37.50 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times.	\$2,700
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers repairs needed due to damages resulting from behavioral episodes. Estimated at \$1,000/mo.	\$9,000
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$62.50 per family per month x 8 families.	\$4,500
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$1,045/mo.	\$9,405
1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals, including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$4,050/mo.	\$36,450
	OPERATING EXPENSES TOTAL	\$869,373
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	

1087	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$193,836
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$193,836

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TOTAL PROGRAM EXPENSE	\$2,132,200
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Aspiranet, Inc.
FY 2025-2026**

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Budget Categories		Total Proposed Budget		
		Direct Admin.	Direct Program	Total Cost
Line Item Description (Must be Itemized)	FTE %	Support	Cost	Cost
PERSONNEL SALARIES:				
0001 Director of Program	0.25		25,988	25,988
0002 Associate Division Director	0.25		25,116	25,116
0003 Clinical Director	0.50		55,125	55,125
0004 Program Manager	1.00		89,250	89,250
0005 Clinician/Social Worker	1.75		143,325	143,325
0006 Family Developer	0.50		35,696	35,696
0007 Dedicated Program Trainer	0.25		17,199	17,199
0008 Lead Support Counselor	2.00		131,040	131,040
0009 Support Counselor	8.00		419,328	419,328
0010 Program Assistant	0.50	26,250		26,250
0011 QA Billing and Compliance Manager	0.50	26,250		26,250
0012 Parent Partner	0.50		21,105	21,105
0013 Family Finder	1.00		68,250	68,250
0014 Staff On-Call			10,400	10,400
Stipends/Overtime			20,640	20,640
Salary Total	17.00	52,500	1,062,461	1,114,961
Payroll Taxes				
0030 OASDI		3,255	65,873	69,128
0031 FICA/MEDICARE		761	15,406	16,167
0032 SUI		1,024	20,718	21,742
PAYROLL TAX TOTAL		5,040	101,996	107,036
EMPLOYEE BENEFITS:				
0040 Retirement		788	15,937	16,725
0041 Workers Compensation		1,050	21,249	22,299
0042 Health Insurance (Medical, Vision, Life, Dental)		5,040	101,996	107,036
0042 Fringe Benefits		1,208	24,437	25,644
EMPLOYEE BENEFITS TOTAL		8,085	163,619	171,704
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, Including Payroll Taxes)				1,393,702
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				64,272
1011 Rent/Lease Equipment				22,248
1012 Utilities				7,246
1013 Building Maintenance				627
1014 Equipment Purchase				4,629
FACILITY/EQUIPMENT/TOTAL				99,022
OPERATING EXPENSES				
1060 Staff Recruitment				16,201
1061 Staff Training				9,279
1062 Communications				26,475
1063 Office Supplies				6,000
1064 Staff Mileage Reimbursement				70,060
1065 Clothing				7,416
1066 Program and Treatment Supplies				17,304
1067 Emergency Flex Fund				19,776
1068 Respite				94,220
1069 Other - Start Up				-
1070 Advertising Expense				18,540
1071 Education Conference/Meeting				10,395
1072 Postage and Printing				1,669
1073 Contract Services - Psychiatric, Nursing, Consulting				60,719
1074 Resource Family Payment @ 2,500 per bed per month				240,000
1075 Resource Family Payment Prorated Placement				480,000
1076 Supervised Activities				14,832
1077 Family Support				3,708
1078 Maintenance Payments				12,360
1079 Parent Training				6,180
1080 Liability Insurance				12,916
1081 IT Services				50,058
OPERATING EXPENSES TOTAL				1,178,107
FINANCIAL SERVICES EXPENSES:				
1082 Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1083 External Audit - Covered in Allocable Fiscal Services				
1084 Payroll Services - Covered in Allocable Fiscal Services				
1085 Fiscal Services - Included in Allocable				
1086 Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including				
1087 HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.				267,083
TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.				\$267,083
TOTAL PROGRAM EXPENSE				\$2,937,913
ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT				1,569,065
ESTIMATED NON MEDI-CAL BILLABLE COST				\$1,368,848

Total Cost/Day/Youth	\$	1,006
MH Cost Per Day	\$	521
Daily Foster Care State Approved ICM Rate Per Youth	\$	501
Remaining ISFC Rate Per day/Youth	\$	-

MEDI-CAL REVENUE:		Provider Type	Hours	Hourly rate	Amount
Mental Health Services (Therapy)		LPHA	832	\$265.28	220,712.96
Case Management (ICC)		Other Qualified Provider	624	\$199.58	124,537.92
Crisis Services		LPHA	96	\$265.28	25,466.88
Medication Support		Psychiatrist	96	\$1,019.30	97,852.80
Plan Development		Other Qualified Provider	416	\$199.58	83,025.28
Assessment		Other Qualified Provider	192	\$199.58	38,319.36
Rehabilitation		Other Qualified Provider	2,619	\$199.58	522,700.02
Peer Support		Peer Support Specialist	593	\$209.56	124,348.71
IHBS		Other Qualified Provider	1,664	\$199.58	332,101.12
			7,132		\$ 1,569,065

OTHER REVENUE:				
4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
OTHER REVENUE TOTAL				
		TOTAL PROGRAM REVENUE		\$2,937,913
		Total Medi-Cal Revenue		\$1,569,065.00
		Total Medi-Cal Units		7,132
		Averaged Medi-Cal cost per unit		\$220
		Non Medi-Cal Billable Service Cost		\$1,368,848
		Total Non Medi-Cal Billable Units		96
		Non Medi-Cal cost per unit		\$14,259

Year 2 – FY 2025-2026 (July 1, 2025 – June 30, 2026)

Serving 8 Clients

PROGRAM EXPENSE

Total: \$2,937,913

Medi-Cal Portion: \$1,569,065

CWS Portion: \$1,368,848

Expenses

All Personnel related expenses are increased by 5% over prior year

Operational expenses are increased by 3%

Staff Expenses

0001	Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$103,950/year rate = \$25,988.	\$25,988
0002	Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$100,464/year rate = \$25,116.	\$25,116
0003	Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$110,250/year rate = \$55,125.	\$55,125
0004	Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies, and procedures. This is a salaried position. 1.00 FTE x \$89,250/year rate = \$89,250	\$89,250

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0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.75 FTE x \$81,900/year rate = \$143,325.</p>	\$143,325
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$71,392/year rate = \$35,696.</p>	\$35,696
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor in regard to a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$68,796/year rate = \$17,199.</p>	\$17,199
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 2.00 FTE x \$65,520/year rate = \$131,040.</p>	\$131,040
0009	<p>Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 8.00 FTE x \$52,416/year rate = \$419,328.</p>	\$419,328
0010	<p>Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$52,500/year rate = \$26,250.</p>	\$26,250

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0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$52,500/year rate = \$26,250.			\$26,250
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$42,210/year rate = \$21,105.			\$21,105
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$68,250/year rate = \$68,250.			\$68,250
0014	Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks = \$10,400.			\$10,400
	Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends needed to fill hard to fill shifts typically overnight, weekends and holidays along with overtime.			\$20,640
Payroll Taxes				
0030	OASDI	6.2%		\$69,128
0031	FICA/MEDICARE	1.45%		\$16,167
0032	SUI	1.95%		\$21,742
	PAYROLL TAX TOTAL			\$107,036
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$16,725
0041	Workers Compensation	2%		\$22,299
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$107,036
0042	Fringe Benefits	2.3%		\$25,644

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EMPLOYEE BENEFITS TOTAL	\$171,704
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)	\$1,393,702

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$5,200/mo. x 103% x 12 mos. = \$64,272 For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$64,272
1011	Rent/Lease Equipment - \$1,800/mo. x 103% x 12 mos. = \$22,248 Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long -term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$22,248
1012	Utilities - \$586.25/mo. x 103% x 12 mos. = \$7,246 Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract, or program as the base most appropriate.	\$7,246
1013	Building Maintenance - \$50.75/mo. x 103% x 12 mos. = \$627 Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$627
1014	Equipment Purchase - \$374.50/mo. x 103% x 12 mos. = \$4,629 Includes furnishing and technology equipment beyond the start-up costs.	\$4,629
	FACILITY/EQUIPMENT/TOTAL	\$99,022
OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions. Increased by 3% from Year 1.	\$16,201
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided up to 2 times per year as needed for new staff. Increased by 3% from Year 1.	\$9,279

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1062	Communications - Covers the monthly charge for the cost of cell phones used by staff to maintain communication in the field at \$50/line x 11 FTE = \$550/mo. x 12 mos. = \$6,600/year. Internet and VOIP service estimated at \$1,592/mo. x 12 mos. = \$19,104/year. Then increased by 3% from Year 1.	\$26,475
1063	Office Supplies – decreases to \$500/mo. x 12mos. = \$6,000 Includes all office materials relevant to operating the program including pens, paper clips, paper, notepads, filing supplies, etc.	\$6,000
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for field based activity of Aspiranet program staff. Estimated at \$5,668.25/mo. for 15.75 driving staff. (An average of 642+/- miles per month per employee.) with an increase of 3% from Year 1.	\$70,060
1065	Clothing - \$75/mo. per child x 8 children x 12 = \$7,200, then increased by 3% from Year 1. Clothing allowance per child to purchase new needed clothing items.	\$7,416
1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo. x 12mos. x 103% = \$17,304.	\$17,304
1067	Emergency Flex Fund - \$200/mo. per child for 8 children. Flexible pool that is utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only. Increase by 3% from Year 1.	\$19,776
1068	Respite - *2 respite families available 24/7 *Each family provides 8 days/month of respite. *\$7,500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2,500/mo. rate is paid for nights with no child in the home, when family is "on call" for respite placements. With an increase of 3% from Year 1.	\$94,220
1069	Other - Start Up – Not needed in subsequent years	
1070	Advertising Expense - \$1,500/mo. x 12 mos. x 103% from Year 1 = \$18,540. Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$18,540
1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. 103% from Year 1 \$611.46/training x 17 staff = \$10,395.	\$10,395
1072	Postage and Printing – estimated at \$135/mo. x 12 mos. x 103% from Year 1 = \$1,669. Includes stamps, certification fees, overnight delivery services and the cost of professional photocopying services.	\$1,669

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1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision:</u> Group Clinical Supervision \$150/hr. x 1 hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1.75 hours/week x 52 = \$13,650/year. Clinical consultation for non-licensure track staff \$150/hr. x .5 hours/week x \$3,900/year. Total Clinical Supervision = \$25,350. <u>Psychiatrist:</u> \$275/hour x 8 hours/month x 12 = \$26,400 <u>Nursing consultation</u> \$150/hr. x 4 hrs/mo. for any special healthcare related needs = \$600/mo. x 12 mos. = \$7,200/year. <u>All categories listed above are subject to 3% increase from Year 1.</u>	\$60,719
1074	Resource Family Payment - \$2,500/mo. per family for 8 families Direct reimbursement for Resource Family and Respite family for care and supervision of client.	\$240,000
1075	Resource Family Payment Prorated Placement @ 5,000 per month	\$480,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, reactional teams, and other extracurricular activities such as music or sports, etc. Avg. \$150/child/x 8 children x 12 mos = \$14,400 x 103% from Year 1.	\$14,832
1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at \$300/mo. or \$37.50 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times. With an increase of 3% from Year 1.	\$3,708
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers repairs needed due to damages resulting from behavioral episodes. Estimated at \$1,000/mo. With an increase of 3% from Year 1.	\$12,360
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$62.50 per family per month x 8 families. With an increase of 3% from Year 1.	\$6,180
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$1,045/mo. x 12 mos. = \$12,540/year. With an increase of 3% from Year 1.	\$12,916
1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals,	\$50,058

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	including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$4,050/mo. x 12 mos. = \$48,600/year. With an increase of 3% from Year 1.	
	OPERATING EXPENSES TOTAL	\$1,178,107
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
1087	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$267,083
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$267,083
TOTAL PROGRAM EXPENSE		\$2,937,913

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Budget Categories		Total Proposed Budget		
		Direct Admin.	Direct Program	Total Cost
Line Item Description (Must be Itemized)	FTE %	Support	Cost	Cost
PERSONNEL SALARIES:				
0001 Director of Program	0.25		27,225	27,225
0002 Associate Division Director	0.25		26,312	26,312
0003 Clinical Director	0.50		57,750	57,750
0004 Program Manager	1.00		93,500	93,500
0005 Clinician/Social Worker	1.75		150,150	150,150
0006 Family Developer	0.50		37,396	37,396
0007 Dedicated Program Trainer	0.25		18,018	18,018
0008 Lead Support Counselor	2.00		137,280	137,280
0009 Support Counselor	8.00		439,296	439,296
0010 Program Assistant	0.50	27,500		27,500
0011 QA Billing and Compliance Manager	0.50	27,500		27,500
0012 Parent Partner	0.50		22,110	22,110
0013 Family Finder	1.00		71,500	71,500
0014 Staff On-Call			10,400	10,400
Stipends/Overtime			20,640	20,640
Salary Total	17.00	55,000	1,111,577	1,166,577
Payroll Taxes				
0030 OASDI		3,410	68,918	72,328
0031 FICA/MEDICARE		798	16,118	16,915
0032 SUI		1,073	21,676	22,748
PAYROLL TAX TOTAL		5,280	106,711	111,991
EMPLOYEE BENEFITS:				
0040 Retirement		825	16,674	17,499
0041 Workers Compensation		1,100	22,232	23,332
0042 Health Insurance (Medical, Vision, Life, Dental)		5,280	106,711	111,991
0042 Fringe Benefits		1,265	25,566	26,831
EMPLOYEE BENEFITS TOTAL		8,470	171,183	179,653
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				1,458,221
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				66,144
1011 Rent/Lease Equipment				22,896
1012 Utilities				7,457
1013 Building Maintenance				646
1014 Equipment Purchase				4,764
FACILITY/EQUIPMENT/TOTAL				101,906
OPERATING EXPENSES				
1060 Staff Recruitment				16,673
1061 Staff Training				9,550
1062 Communications				27,246
1063 Office Supplies				6,000
1064 Staff Mileage Reimbursement				72,100
1065 Clothing				7,632
1066 Program and Treatment Supplies				17,808
1067 Emergency Flex Fund				20,352
1068 Respite				96,964
1069 Other - Start Up				-
1070 Advertising Expense				19,080
1071 Education Conference/Meeting				10,698
1072 Postage and Printing				1,717
1073 Contract Services - Psychiatric, Nursing, Consulting				62,487
1074 Resource Family Payment @ 2,500 per bed per month				240,000
1075 Resource Family Payment Prorated Placement				480,000
1076 Supervised Activities				15,264
1077 Family Support				3,816
1078 Maintenance Payments				12,720
1079 Parent Training				6,360
1080 Liability Insurance				13,292
1081 IT Services				51,516
OPERATING EXPENSES TOTAL				1,191,275
FINANCIAL SERVICES EXPENSES:				
1082 Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1083 External Audit - Covered in Allocable Fiscal Services				
1084 Payroll Services - Covered in Allocable Fiscal Services				
1085 Fiscal Services - Included in Allocable				
1086 Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, including				
1087 HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.				275,140
TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.				\$275,140
			TOTAL PROGRAM EXPENSE	\$3,026,542
			ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT	1,626,943
			ESTIMATED NON MEDI-CAL BILLABLE COST	\$1,399,599

Total Cost/Day/Youth	\$	1,036
MH Cost Per Day	\$	541
Daily Foster Care State Approved ICM Rate Per Youth	\$	501
Remaining ISFC Rate Per day/Youth	\$	-

MEDI-CAL REVENUE:		Provider Type	Hours	Hourly rate	Amount
Mental Health Services (Therapy)		LPHA	832	\$265.28	220,712.96
Case Management (ICC)		Other Qualified Provider	624	\$199.58	124,537.92
Crisis Services		LPHA	96	\$265.28	25,466.88
Medication Support		Psychiatrist	96	\$1,019.30	97,852.80
Plan Development		Other Qualified Provider	416	\$199.58	83,025.28
Assessment		Other Qualified Provider	192	\$199.58	38,319.36
Rehabilitation		Other Qualified Provider	2,909	\$199.58	580,578.22
Peer Support		Peer Support Specialist	593	\$209.56	124,348.71
IHBS		Other Qualified Provider	1,664	\$199.58	332,101.12
			7,422		\$ 1,626,943

OTHER REVENUE:				
4000 Other - (Identify)				
4100 Other - (Identify)				
4200 Other - (Identify)				
4300 Other - (Identify)				
OTHER REVENUE TOTAL				
		TOTAL PROGRAM REVENUE	\$3,026,542	
		Total Medi-Cal Revenue	\$1,626,943	
		Total Medi-Cal Units	7,422	
		Averaged Medi-Cal cost per unit	\$219	
		Non Medi-Cal Billable Service Cost	\$1,399,599	
		Total Non Medi-Cal Billable Units	96	
		Non Medi-Cal cost per unit	\$14,579	

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Serving 8 Clients

PROGRAM EXPENSE

Total: \$3,026,542

Medi-Cal Portion: \$1,626,943

CWS Portion: \$1,399,599

All Personnel related expenses are increased by 5% over prior year

Operational expenses are increased by 3%

Staff Expenses

0001	<p>Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$108,900/year rate = \$27,225.</p>	\$27,225
0002	<p>Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$105,248/year rate = \$26,312.</p>	\$26,312
0003	<p>Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$115,500/year rate = \$57,750.</p>	\$57,750
0004	<p>Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies, and procedures. This is a salaried position. 1.00 FTE x \$93,500/year rate = \$93,500.</p>	\$93,500

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0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.75 FTE x \$85,800/year rate = \$150,150.</p>	\$150,150
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$74,791/year rate = \$37,396.</p>	\$37,396
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$72,072/year rate = \$18,018.</p>	\$18,018
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 2.00 FTE x \$68,640/year rate = \$137,280.</p>	\$137,280
0009	<p>Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 8.00 FTE x \$54,912/year rate = \$439,296.</p>	\$439,296
0010	<p>Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$55,000/year rate = \$27,500.</p>	\$27,500

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0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$55,000/year rate = \$27,500.			\$27,500
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$44,220/year rate = \$22,110.			\$22,110
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$71,500/year rate = \$71,500.			\$71,500
0014	Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks = \$10,400.			\$10,400
	Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends needed to fill hard to fill shifts typically overnight, weekends and holidays along with overtime.			\$20,640
Payroll Taxes				
0030	OASDI	6.2%		\$72,328
0031	FICA/MEDICARE	1.45%		\$16,915
0032	SUI	1.95%		\$22,748
	PAYROLL TAX TOTAL			\$111,991
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$17,499
0041	Workers Compensation	2%		\$23,332
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$111,991
0042	Fringe Benefits	2.3%		\$26,831

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EMPLOYEE BENEFITS TOTAL	\$179,653
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)	\$1,458,221

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$5,200/mo. x 106% x 12 mos. = \$66,144. For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$66,144
1011	Rent/Lease Equipment - \$1,800/mo. x 106% x 12 mos. = \$22,896. Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long -term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$22,896
1012	Utilities - \$586.25/mo. x 106% x 12 mos. = \$7,457. Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract or program as the base most appropriate.	\$7,457
1013	Building Maintenance - \$50.75/mo. x 106% x 12 mos. = \$646 Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$646
1014	Equipment Purchase - \$374.50/mo. x 106% x 12 mos. = \$4,764 Includes furnishing and technology equipment beyond the start-up costs.	\$4,764
	FACILITY/EQUIPMENT/TOTAL	\$101,906
OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions. Increased by 6% from Year 1.	\$16,673
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided up to 2 times per year as needed for new staff. Increased by 6% from Year 1.	\$9,550

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1062	Communications - Covers the monthly charge for the cost of cell phones used by staff to maintain communication in the field at \$50/line x 11 FTE = \$550/mo. x 12 mos. = \$6,600/year. Internet and VOIP service estimated at \$1,592/mo. x 12 mos. = \$19,104/year. Then increased by 6% from Year 1.	\$27,246
1063	Office Supplies – decreases to \$500/mo. x 12mos. = \$6,000 Includes all office materials relevant to operating the program including pens, paper clips, paper, notepads, filing supplies, etc.	\$6,000
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for field based activity of Aspiranet program staff. Estimated at \$5,668.25/mo. for 15.75 driving staff. (An average of 642+/- miles per month per employee.) with an increase of 6% from Year 1.	\$72,100
1065	Clothing - \$75/mo. per child x 8 children x 12 = \$7,200, then increased by 6% from Year 1. Clothing allowance per child to purchase new needed clothing items.	\$7,632
1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo. x 12mos. x 106% = \$17,304.	\$17,808
1067	Emergency Flex Fund - \$200/mo. per child for 8 children. Flexible pool that is utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only. Increase by 6% from Year 1.	\$20,352
1068	Respite - *2 respite families available 24/7 *Each family provides 8 days/month of respite. *\$7,500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2,500/mo. rate is paid for nights with no child in the home, when family is "on call" for respite placements. With an increase of 6% from Year 1.	\$96,964
1069	Other - Start Up – Not needed in subsequent years	
1070	Advertising Expense - \$1,500/mo. x 12 mos. x 106% from Year 1 = \$18,450. Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$19,080
1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. 106% from Year 1, \$629.27/training x 17 staff = \$10,697.57.	\$10,698
1072	Postage and Printing – estimated at \$135/mo. x 12 mos. x 106% from Year 1 = \$1,669. Includes stamps, certification fees, overnight delivery services and the cost of professional photocopying services.	\$1,717

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1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision:</u> Group Clinical Supervision \$150/hr. x 1 hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1.75 hours/week x 52 = \$13,650/year. Clinical consultation for non-licensure track staff \$150/hr. x .5 hours/week x \$3,900/year. Total Clinical Supervision = \$25,350. <u>Psychiatrist:</u> \$275/hour x 8 hours/month x 12 = \$26,400 <u>Nursing consultation</u> \$150/hr. x 4 hrs/mo. for any special healthcare related needs = \$600/mo. x 12 mos. = \$7,200/year. <u>All categories listed above are subject to 6% increase from Year 1.</u>	\$62,487
1074	Resource Family Payment - \$2,500/mo. per family for 8 families Direct reimbursement for Resource Family and Respite family for care and supervision of client.	\$240,000
1075	Resource Family Payment Prorated Placement @ 5,000 per month	\$480,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, reactional teams, and other extracurricular activities such as music or sports, etc. Avg. \$150/child/x 8 children x 12 mos = \$14,400 x 106% from Year 1.	\$15,264
1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at \$300/mo. or \$37.50 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times. With an increase of 6% from Year 1.	\$3,816
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers repairs needed due to damages resulting from behavioral episodes. Estimated at \$1,000/mo. With an increase of 6% from Year 1.	\$12,720
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$62.50 per family per month x 8 families. With an increase of 6% from Year 1.	\$6,360
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$1,045/mo. x 12 mos. = \$12,540/year. With an increase of 6% from Year 1.	\$13,292
1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals,	\$51,516

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	including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$4,050/mo. x 12 mos. = \$48,600/year. With an increase of 6% from Year 1.	
	OPERATING EXPENSES TOTAL	\$1,191,275
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
1087	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$275,140
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$275,140
	TOTAL PROGRAM EXPENSE	\$3,026,542

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Budget Categories		Total Proposed Budget		
		Direct Admin.	Direct Program	Total Cost
Line Item Description (Must be Itemized)	FTE %	Support	Cost	Cost
PERSONNEL SALARIES:				
0001 Director of Program	0.25		28,463	28,463
0002 Associate Division Director	0.25		27,508	27,508
0003 Clinical Director	0.50		60,375	60,375
0004 Program Manager	1.00		97,750	97,750
0005 Clinician/Social Worker	1.75		156,975	156,975
0006 Family Developer	0.50		39,095	39,095
0007 Dedicated Program Trainer	0.25		18,837	18,837
0008 Lead Support Counselor	2.00		143,520	143,520
0009 Support Counselor	8.00		459,264	459,264
0010 Program Assistant	0.50	28,750		28,750
0011 QA Billing and Compliance Manager	0.50	28,750		28,750
0012 Parent Partner	0.50		23,115	23,115
0013 Family Finder	1.00		74,750	74,750
0014 Staff On-Call			10,400	10,400
Stipends/Overtime			20,640	20,640
Salary Total	17.00	57,500	1,160,692	1,218,192
Payroll Taxes				
0030 OASDI		3,565	71,963	75,528
0031 FICA/MEDICARE		834	16,830	17,664
0032 SUI		1,121	22,633	23,755
PAYROLL TAX TOTAL		5,520	111,426	116,946
EMPLOYEE BENEFITS:				
0040 Retirement		863	17,410	18,273
0041 Workers Compensation		1,150	23,214	24,364
0042 Health Insurance (Medical, Vision, Life, Dental)		5,520	111,426	116,946
0042 Fringe Benefits		1,323	26,696	28,019
EMPLOYEE BENEFITS TOTAL		8,855	178,747	187,602
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				1,522,740
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				68,016
1011 Rent/Lease Equipment				23,544
1012 Utilities				7,668
1013 Building Maintenance				664
1014 Equipment Purchase				4,898
FACILITY/EQUIPMENT/TOTAL				104,790
OPERATING EXPENSES				
1060 Staff Recruitment				17,145
1061 Staff Training				9,820
1062 Communications				28,017
1063 Office Supplies				6,000
1064 Staff Mileage Reimbursement				74,141
1065 Clothing				7,848
1066 Program and Treatment Supplies				18,312
1067 Emergency Flex Fund				20,928
1068 Respite				99,708
1069 Other - Start Up				-
1070 Advertising Expense				19,620
1071 Education Conference/Meeting				11,000
1072 Postage and Printing				1,766
1073 Contract Services - Psychiatric, Nursing, Consulting				64,256
1074 Resource Family Payment @ 2,500 per bed per month				240,000
1075 Resource Family Payment Prorated Placement				480,000
1076 Supervised Activities				15,696
1077 Family Support				3,924
1078 Maintenance Payments				13,080
1079 Parent Training				6,540
1080 Liability Insurance				13,669
1081 IT Services				52,974
OPERATING EXPENSES TOTAL				1,204,443
FINANCIAL SERVICES EXPENSES:				
1082 Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1083 External Audit - Covered in Allocable Fiscal Services				
1084 Payroll Services - Covered in Allocable Fiscal Services				
1085 Fiscal Services - Included in Allocable				
1086 Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, including				
1087 HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.				283,197
TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.				\$283,197
TOTAL PROGRAM EXPENSE				\$3,115,170
ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT				\$ 1,684,821
ESTIMATED NON MEDI-CAL BILLABLE COST				\$1,430,349

Total Cost/Day/Youth	\$	1,067
MH Cost Per Day	\$	560
Daily Foster Care State Approved ICM Rate Per Youth	\$	501
Remaining ISFC Rate Per day/Youth	\$	6

MEDI-CAL REVENUE:		Provider Type	Hours	Hourly rate	Amount
	Mental Health Services (Therapy)	LPHA	832	\$265.28	220,712.96
	Case Management (ICC)	Other Qualified Provider	624	\$199.58	124,537.92
	Crisis Services	LPHA	96	\$265.28	25,466.88
	Medication Support	Psychiatrist	96	\$1,019.30	97,852.80
	Plan Development	Other Qualified Provider	416	\$199.58	83,025.28
	Assessment	Other Qualified Provider	192	\$199.58	38,319.36
	Rehabilitation	Other Qualified Provider	3,199	\$199.58	638,456.42
	Peer Support	Peer Support Specialist	593	\$209.56	124,348.71
	IHBS	Other Qualified Provider	1,664	\$199.58	332,101.12
			7,712	\$	1,684,821
OTHER REVENUE:					
4000	Other - Allocated Program Expenses not covered by EPSDT (Salary, Operations, Financial & Special Expense, Facilities/Equip)				\$1,480,672
4100	Other - (Identify)				
4200	Other - (Identify)				
4300	Other - (Identify)				
	OTHER REVENUE TOTAL				\$1,480,672
TOTAL PROGRAM REVENUE					\$3,115,170
Total Medi-Cal Revenue					\$ 1,684,821
Total Medi-Cal Units					7,712
Averaged Medi-Cal cost per unit					\$218
Non Medi-Cal Billable Service Cost					\$1,480,672
Total Non Medi-Cal Billable Units					96
Non Medi-Cal cost per unit					\$15,424

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Serving 8 Clients

PROGRAM EXPENSE

Total: \$3,115,170

Medi-Cal Portion: \$1,684,821

CW Portion: \$1,430,349

All Personnel related expenses are increased by 5% over prior year

Operational expenses are increased by 3%

Staff Expenses

0001	<p>Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$113,850/year rate = \$28,463.</p>	\$28,463
0002	<p>Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$110,032/year rate = \$27,508.</p>	\$27,508
0003	<p>Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$120,750/year rate = \$60,375.</p>	\$60,375
0004	<p>Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies and procedures. This is a salaried position. 1.00 FTE x \$97,750/year rate = \$97,750.</p>	\$97,750

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0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.75 FTE x \$89,700/year rate = \$156,975.</p>	\$156,975
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$78,191/year rate = \$39,095.</p>	\$39,095
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$75,348/year rate = \$18,837.</p>	\$18,837
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will yearly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 2.00 FTE x \$71,760/year rate = \$143,520.</p>	\$143,520
0009	<p>Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 8.00 FTE x \$57,408/year rate = \$459,264.</p>	\$459,264
0010	<p>Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$57,500/year rate = \$28,750.</p>	\$28,750

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0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$57,500/year rate = \$28,750.			\$28,750
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$46,230/year rate = \$23,115.			\$23,115
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$74,750/year rate = \$74,750.			\$74,750
0014	Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks = \$10,400.			\$10,400
	Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends to back fill hard to fill shifts typically overnight, weekends and holidays along with overtime.			\$20,640
Payroll Taxes				
0030	OASDI	6.2%		\$75,528
0031	FICA/MEDICARE	1.45%		\$17,664
0032	SUI	1.95%		\$23,755
	PAYROLL TAX TOTAL			\$116,946
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$18,273
0041	Workers Compensation	2%		\$24,364
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$116,946
0042	Fringe Benefits	2.3%		\$28,019
	EMPLOYEE BENEFITS TOTAL			\$187,602

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SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)	\$1,522,740
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FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$5,200/mo. x 109% x 12 mos. = \$68,016. For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$68,016
1011	Rent/Lease Equipment - \$1,800/mo. x 109% x 12 mos. = \$23,544. Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long -term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$23,544
1012	Utilities - \$586.25/mo. x 109% x 12 mos. = \$7,668. Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract, or program as the base most appropriate.	\$7,668
1013	Building Maintenance - \$50.75/mo. x 109% x 12 mos. = \$664 Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$664
1014	Equipment Purchase - \$374.50/mo. x 109% x 12 mos. = \$4,898 Includes furnishing and technology equipment beyond the start-up costs.	\$4,898
	FACILITY/EQUIPMENT/TOTAL	\$104,790
OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions. Increased by 9% from Year 1.	\$17,145
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided up to 2 times per year as needed for new staff. Increased by 9% from Year 1.	\$9,820

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1062	Communications - Covers the monthly cost of cell phones used by staff to maintain communication in the field at \$50/line x 11 FTE = \$550/mo. x 12 mos. = \$6,600/year. Internet and VOIP service estimated at \$1,592/mo. x 12 mos. = \$19,104/year. Then increased by 9% from Year 1.	\$28,017
1063	Office Supplies – decreases to \$500/mo. x 12mos. = \$6,000 Includes all office materials relevant to operating the program including pens, paperclips, paper, notepads, filing supplies, etc.	\$6,000
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for field based activity of Aspiranet program staff. Estimated at \$5,668.25/mo. for 15.75 driving staff. (An average of 642+/- miles per month per employee.) with an increase of 9% from Year 1.	\$74,141
1065	Clothing - \$75/mo. per child x 8 children x 12 = \$7,200, then increased by 9% from Year 1. Clothing allowance per child to purchase new needed clothing items.	\$7,848
1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo. x 12mos. x 109% = \$17,304.	\$18,312
1067	Emergency Flex Fund - \$200/mo. per child for 8 children. Flexible pool that is utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only. Increase by 9% from Year 1.	\$20,928
1068	Respite - *2 respite families available 24/7 *Each family provides 8 days/month of respite. *\$7,500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2,500/mo. rate is paid for nights with no child in the home, when family is "on call" for respite placements. With an increase of 9% from Year 1.	\$99,708
1069	Other - Start Up – Not needed in subsequent years	
1070	Advertising Expense - \$1,500/mo. x 12 mos. x 109% from Year 1 = \$18,450. Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$19,620
1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. 109% increase from Year 1 \$647.08/training x 17 staff = 11,000.	\$11,000
1072	Postage and Printing – estimated at \$135/mo. x 12 mos. x 109% from Year 1 = \$1,669. Includes stamps, certification fees, overnight delivery services and the cost of professional photocopying services.	\$1,766

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1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision:</u> Group Clinical Supervision \$150/hr. x 1 hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1.75 hours/week x 52 = \$13,650/year. Clinical consultation for non-licensure track staff \$150/hr. x .5 hours/week x \$3,900/year. Total Clinical Supervision = \$25,350. E and EEISFC will share the cost of supervision. <u>Psychiatrist:</u> \$275/hour x 8 hours/month x 12 = \$26,400 <u>Nursing consultation</u> \$150/hr. x 4 hrs/mo. for any special healthcare related needs = \$600/mo. x 12 mos. = \$7,200/year. <u>All categories listed above are subject to 9% increase from Year 1.</u>	\$64,256
1074	Resource Family Payment - \$2,500/mo. per family for 8 families Direct reimbursement for Resource Family and Respite family for care and supervision of client.	\$240,000
1075	Resource Family Payment Prorated Placement @ 5,000 per month	\$480,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, reactional teams, and other extracurricular activities such as music or sports, etc. Avg. \$150/child/x 8 children x 12 mos = \$14,400 x 109% from Year 1.	\$15,696
1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at \$300/mo. or \$37.50 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times. With an increase of 9% from Year 1.	\$3,924
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers repairs needed due to damages resulting from behavioral episodes. Estimated at \$1,000/mo. With an increase of 9% from Year 1.	\$13,080
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$62.50 per family per month x 8 families. With an increase of 9% from Year 1.	\$6,540
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$1,045/mo. x 12 mos. = \$12,540/year. With an increase of 9% from Year 1.	\$13,669
1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals,	\$52,974

ENHANCED INTENSIVE SERVICES FOSTER CARE**Aspiranet, Inc.****Budget Narrative – FY 27-28**

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	including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$4,050/mo. x 12 mos. = \$48,600/year. With an increase of 9% from Year 1.	
	OPERATING EXPENSES TOTAL	\$1,204,443
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
1087	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$283,197
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$283,197
TOTAL PROGRAM EXPENSE		\$3,115,170

EMERGENCY ENHANCED INTENSIVE SERVICES FOSTER CARE
Aspiranet, Inc.
Startup Budget - FY 2024-2025 (Upon Execution - November 30, 2024)

Budget Categories		Total Proposed Budget		
Line Item Description (Must be Itemized)		FTE %	Direct Admin. Support	Direct Program Cost
				Total Cost Cost
PERSONNEL SALARIES:				
0001	Director of Program	0.25		6,188
0002	Associate Division Director	0.25		5,980
0003	Clinical Director	0.50		13,125
0004	Program Manager	1.00		14,167
0005	Clinician/Social Worker	1.00		13,000
0006	Family Developer	0.50		8,499
0007	Dedicated Program Trainer	0.25		4,095
0008	Lead Support Counselor	1.00		15,600
0009	Support Counselor	2.00		16,640
0010	Program Assistant	0.50	4,167	
0011	QA Billing and Compliance Manager	0.50	4,167	
0012	Parent Partner	0.50		3,350
0013	Family Finder	1.00		10,833
0014	Staff On-Call			-
	Stipends/Overtime			-
	Salary Total	9.25	8,333	111,476
				119,810
Payroll Taxes				
0030	OASDI		517	6,912
0031	FICA/MEDICARE		121	1,616
0032	SUI		163	2,174
	PAYROLL TAX TOTAL		800	10,702
				11,502
EMPLOYEE BENEFITS:				
0040	Retirement		125	1,672
0041	Workers Compensation		166.67	2,230
0042	Health Insurance (Medical, Vision, Life, Dental)		800.00	10,702
0042	Fringe Benefits		192	2,564
	EMPLOYEE BENEFITS TOTAL		1,283	17,167
				18,451
	SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, Including Payroll Taxes)			149,762
FACILITIES/EQUIPMENT EXPENSES:				
1010	Rent/Lease Building			13,724
1011	Rent/Lease Equipment			3,543
1012	Utilities			1,172
1013	Building Maintenance			101
1014	Equipment Purchase			749
	FACILITY/EQUIPMENT/TOTAL			19,290
OPERATING EXPENSES				
1060	Staff Recruitment			10,486
1061	Staff Training			6,006
1062	Communication			4,284
1063	Office Supplies			3,585
1064	Staff Mileage Reimbursement			2,267
1065	Clothing			
1066	Program and Treatment Supplies			
1067	Emergency Flex Fund - Child-related costs			
1068	Respite			
1069	Other - Start Up			42,752
1070	Advertising Expense			4,500
1071	Education Conference/Meeting			
1072	Postage and Printing			203
1073	Contract Services - Psychiatric, Nursing, Consulting			
1074	Resource Family Payment @ 2,500 per bed per month			
1075	Resource Family Payment Prorated Placement @ 5,000 per month			
1076	Supervised Activities			
1077	Family Support			
1078	Maintenance Payments			
1079	Parent Training			1,500
1080	Liability Insurance			2,075
1081	IT Services			8,041
	OPERATING EXPENSES TOTAL			85,697
FINANCIAL SERVICES EXPENSES:				
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services			
1083	External Audit - Covered in Allocable Fiscal Services			
1084	Payroll Services - Covered in Allocable Fiscal Services			
1085	Fiscal Services - Included in Allocable			
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.			25,475
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.			\$25,475
	TOTAL PROGRAM EXPENSE			\$280,225
	ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT			\$0
	ESTIMATED NON MEDI-CAL BILLABLE COST			\$280,225

Total Cost/Day/Youth	\$	-
MH Cost Per Day/Youth	\$	-
Daily Foster Care State Approved ICM Rate Per Youth	\$	-
Remaining ISFC Rate Per day/Youth	\$	-

MEDI-CAL REVENUE:

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Service	Provider Type	Hours	Hourly Rate	Amount
Mental Health Services (Therapy)	LPHA		\$265.28	\$0.00
Case Management (ICC)	Other Qualified Provider		\$199.58	\$0.00
Crisis Services	LPHA		\$265.28	\$0.00
Medication Support	Psychiatrist		\$1,019.30	\$0.00
Plan Development	Other Qualified Provider		\$199.58	\$0.00
Assessment	Other Qualified Provider		\$199.58	\$0.00
Rehabilitation	Other Qualified Provider		\$199.58	\$0.00
Peer Support	Peer Support Specialist		\$209.56	\$0.00
IHBS	Other Qualified Provider		\$199.58	\$0.00
		0		\$0.00

OTHER REVENUE:				
4000	Other - Allocated Program Expenses not covered by EPSDT (Salary, Operations, Financial & Special Expense, Facilities/Equip)			\$280,225
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
	OTHER REVENUE TOTAL			\$280,225
			TOTAL PROGRAM REVENUE	\$280,225
			Total Medi-Cal Revenue	-
			Total Medi-Cal Units	0.00
			Averaged Medi-Cal cost per unit	\$0.00
			Non Medi-Cal Billable Service Cost	\$280,225
			Total Non Medi-Cal Billable Units	48
			Non Medi-Cal cost per unit	\$5,838

Year 1 Startup – FY 2024-2025 (Upon Execution – November 30, 2024)**PROGRAM EXPENSE****Total: \$280,225**

Medi-Cal Portion: \$0

CWS Portion: \$280,225

Staff Expenses

0001	Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$99,000/year rate/12 x 3.	\$6,188
0002	Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$95,680/year rate = \$23,920/12 x 3.	\$5,980
0003	Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$105,000/year rate/12 x 3.	\$13,125
0004	Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies and procedures. This is a salaried position. 1.00 FTE x \$85,000/year rate/12 x 2mos. This staff will start in month 2.	\$14,167

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0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.0 FTE x \$78,000/year rate/12 x 2 mos. This staff will start in month 2.</p>	\$13,000
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$67,992/year rate/12 x 3.</p>	\$8,499
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$65,520/year rate/12 x 3.</p>	\$4,095
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 1.0 FTE x \$62,400/year rate/12 x 3.</p>	\$15,600
0009	<p>Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 2.0 FTE x \$49,920/year rate/12 x 2mos. These staff will start in month 2.</p>	\$16,640

Budget Narrative – Startup FY 24-25

0010	Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$50,000/year rate/12 x 2 mos. This staff will start in month 2.	\$4,167
0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$50,000/year rate/12 x 2 mos. This staff will start in month 2.	\$4,167
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$40,200/year rate/12 x 2 mos. This staff will start in month 2.	\$3,350
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$65,000/year rate/12 x 2 mos. This staff will start in month 2.	\$10,833
0014	Staff On-Call None until clients are placed.	\$0
	Stipends/Overtime None until clients are placed.	\$0

Budget Narrative – Startup FY 24-25

Payroll Taxes				
0030	OASDI	6.2%		\$7,428
0031	FICA/MEDICARE	1.45%		\$1,737
0032	SUI	1.95%		\$2,336
	PAYROLL TAX TOTAL			\$11,502
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$1,797
0041	Workers Compensation	2%		\$2,396
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$11,502
0042	Fringe Benefits	2.3%		\$2,756
	EMPLOYEE BENEFITS TOTAL			\$18,451
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				\$149,762

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$3,431/mo. x 4 (double rent in month 1 due to first and last rent due with regular rent amount in mos. 2-3) For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$13,724
1011	Rent/Lease Equipment - \$1,181/mo. x 3 Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long - term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$3,543
1012	Utilities - \$390.83/mo. x 3 Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint	\$1,172

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	costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract or program as the base most appropriate.	
1013	Building Maintenance - \$33.83/mo. x 3 Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$101
1014	Equipment Purchase - \$249.67/mo. x 3 Includes furnishing and technology equipment beyond the start-up costs.	\$749
	FACILITY/EQUIPMENT/TOTAL	\$19,290
OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions.	\$10,486
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided up to 2 times per year as needed for new staff.	\$6,006
1062	Communications - Covers the monthly charge for the cost of cell phones used by staff to maintain communication in the field at \$50/line x 10.25 FTE = \$512.50/mo. x 3 mos. = \$1,537.50/year. Internet and VOIP service estimated at \$915.50/mo. x 3 mos. = \$2,746.50/year.	\$4,284
1063	Office Supplies - \$1,195/mo. x 3 Includes all office materials relevant to operating the program including pens, paper clips, paper, notepads, filing supplies, etc.	\$3,585
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for field based activity of Aspiranet program staff. Estimated at \$3,778.83/mo. for 10.25 driving staff. (An average of 368.67+/- miles per month per employee.) then reduced by 80% during start-up due to not seeing clients yet in first 3 mos.	\$2,267
1065	Clothing - None until clients are placed.	\$0
1066	Program and Treatment Supplies - None until clients are placed.	\$0
1067	Emergency Flex Fund - None until clients are placed.	\$0
1068	Respite - None until clients are placed.	\$0

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1069	Other - Start Up – Furniture			\$42,752	
	QUANTITY	ITEM	COST PER UNIT		TOTAL
	10.75	Desk/cubicle	\$1,721.40		\$18,505.05
	0.75	Admin Desk	\$1,065.58		\$799.19
	15	Desk Chairs	\$100.00		\$1,500.00
	1	File Cabinets	\$300.00		\$300.00
	1.75	Bookshelves	\$200.00		\$350.00
	0.5	Fridge	\$1,200.00		\$600.00
		Signage	\$1,000.00		\$0.00
	2	Lobby furniture 4 chairs	\$200.00		\$400.00
	1	Lobby furniture side tables	\$100.00		\$100.00
	0.5	conference table	\$750.00		\$375.00
	TOTAL				\$22,929.24
	Tech Equipment				
	QUANTITY	ITEM	COST PER UNIT		TOTAL
		Monitor 24"	\$224.99		\$0.00
	11	Monitor 27"	\$339.99		\$3,739.89
		Thick Client	\$1,011.45		\$0.00
	1.25	Laptop w/standard build	\$1,097.80		\$1,372.25
	Laptop w/advance build	\$1,414.74	\$0.00		
11	Laptop Carrying Bag	\$21.99	\$241.89		
11	Docking Station	\$187.02	\$2,057.22		
10	Cell	\$700.00	\$7,000.00		
3.75	Desk phones	\$48.99	\$183.71		
0.5	Admin Desk Phone	\$119.99	\$60.00		
0.25	IT hookup	\$3,900.00	\$975.00		
9.75	Chromebook Touch Screen	\$430.00	\$4,192.50		
TOTAL			\$19,822.46		
1070	Advertising Expense - \$1,500/mo. x 3 Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.			\$4,500	
1071	Education Conference/Meeting – will occur in remaining 9 mos. of year 1.			\$0	
1072	Postage and Printing – estimated at \$135/mo. (halved due to no clients placed) = \$67.50/mo. x 3 mos. Includes stamps, certification fees, overnight delivery services, and the cost of professional photocopying services.			\$203	
1073	Contract Services - Psychiatric, Nursing, Consulting – None until clients are placed.			\$0	
1074	Resource Family Payment - None until clients are placed.			\$0	
1075	Resource Family Payment - None until clients are placed.			\$0	
1076	Supervised Activities - None until clients are placed.			\$0	
1077	Family Support - None until clients are placed.			\$0	
1079	Maintenance Payments - None until clients are placed.			\$0	

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1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$125 per family per month x 4 families.	\$1,500
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$691.50/mo. x 3 mos.	\$2,075
1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals, including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$2,680.17/mo. x 3 mos.	\$8,041
	OPERATING EXPENSES TOTAL	\$85,697
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$25,475
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$25,475
	TOTAL PROGRAM EXPENSE	\$280,225

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FY 2024-2025 (December 1, 2024 - June 30, 2025)

Budget Categories		Total Proposed Budget		
Line Item Description (Must be Itemized)		FTE %	Direct Admin. Support	Direct Program Cost
				Total Cost Cost
PERSONNEL SALARIES:				
0001	Director of Program	0.25		18,563
0002	Associate Division Director	0.25		17,940
0003	Clinical Director	0.50		39,375
0004	Program Manager	1.00		63,750
0005	Clinician/Social Worker	1.00		58,500
0006	Family Developer	0.50		25,497
0007	Dedicated Program Trainer	0.25		12,285
0008	Lead Support Counselor	1.00		46,800
0009	Support Counselor	4.00		149,760
0010	Program Assistant	0.50	18,750	18,750
0011	QA Billing and Compliance Manager	0.50	18,750	18,750
0012	Parent Partner	0.50		15,075
0013	Family Finder	1.00		48,750
0014	Staff On-Call			7,800
	Stipends/Overtime			15,480
	Salary Total	11.25	37,500	519,574
Payroll Taxes				
0030	OASDI		2,325	32,214
0031	FICA/MEDICARE		544	7,534
0032	SUI		731	10,132
	PAYROLL TAX TOTAL		3,600	49,879
EMPLOYEE BENEFITS:				
0040	Retirement		563	7,794
0041	Workers Compensation		750.00	10,391
0042	Health Insurance (Medical, Vision, Life, Dental)		3,600.00	49,879
0042	Fringe Benefits		863	11,950
	EMPLOYEE BENEFITS TOTAL		5,775	80,014
	SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, Including Payroll Taxes)			696,343
FACILITIES/EQUIPMENT EXPENSES:				
1010	Rent/Lease Building			30,879
1011	Rent/Lease Equipment			10,629
1012	Utilities			3,518
1013	Building Maintenance			304
1014	Equipment Purchase			2,247
	FACILITY/EQUIPMENT/TOTAL			47,577
OPERATING EXPENSES				
1060	Staff Recruitment			
1061	Staff Training			
1062	Communication			12,852
1063	Office Supplies			10,755
1064	Staff Mileage Reimbursement			34,010
1065	Clothing			9,000
1066	Program and Treatment Supplies			12,600
1067	Emergency Flex Fund - Child-related costs			7,200
1068	Respite			34,303
1069	Other - Start Up			
1070	Advertising Expense			13,500
1071	Education Conference/Meeting			6,679
1072	Postage and Printing			1,215
1073	Contract Services - Psychiatric, Nursing, Consulting			32,175
1074	Resource Family Payment @ 2,500 per bed per month			90,000
1075	Resource Family Payment Prorated Placement @ 5,000 per month			180,000
1076	Supervised Activities			10,800
1077	Family Support			2,700
1078	Maintenance Payments			9,000
1079	Parent Training			4,500
1080	Liability Insurance			6,224
1081	IT Services			24,122
	OPERATING EXPENSES TOTAL			501,633
FINANCIAL SERVICES EXPENSES:				
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services			
1083	External Audit - Covered in Allocable Fiscal Services			
1084	Payroll Services - Covered in Allocable Fiscal Services			
1085	Fiscal Services - Included in Allocable			
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.			124,555
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.			\$124,555
	TOTAL PROGRAM EXPENSE			\$1,370,109
	ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT			\$710,292
	ESTIMATED NON MEDI-CAL BILLABLE COST			\$659,817

Total Cost/Day/Youth	\$	1,259
MH Cost Per Day/Youth	\$	472
Daily Foster Care State Approved ICM Rate Per Youth	\$	535
Remaining ISFC Rate Per day/Youth	\$	252

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	Amount
Mental Health Services (Therapy)	LPHA	369	\$265.28	\$97,888.32
Case Management (ICC)	Other Qualified Provider	624	\$199.58	\$124,537.92
Crisis Services	LPHA	36	\$265.28	\$9,550.08
Medication Support	Psychiatrist	36	\$1,019.30	\$36,694.80
Plan Development	Other Qualified Provider	156	\$199.58	\$31,134.48
Assessment	Other Qualified Provider	360	\$199.58	\$71,848.80
Rehabilitation	Other Qualified Provider	608	\$199.58	\$121,244.85
Peer Support	Peer Support Specialist	295	\$209.56	\$61,720.66
IHBS	Other Qualified Provider	780	\$199.58	\$155,672.40
		3,263		\$710,292

OTHER REVENUE:				
4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
	OTHER REVENUE TOTAL			
			TOTAL PROGRAM REVENUE	\$1,370,109
			Total Medi-Cal Revenue	\$710,292
			Total Medi-Cal Units	3,263.03
			Averaged Medi-Cal cost per unit	\$218
			Non Medi-Cal Billable Service Cost	\$659,817
			Total Non Medi-Cal Billable Units	48
			Non Medi-Cal cost per unit	\$13,746

Year 1 – FY 2024-2025 (December 1, 2024 – June 30, 2025)

Serving 4 Clients

PROGRAM EXPENSE

Total: \$1,370,109

Medi-Cal Portion: \$710,292

CWS Portion: \$659,817

Staff Expenses

0001	<p>Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$99,000/year rate/12 x 9.</p>	\$18,563
0002	<p>Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$95,680/year rate/12 x 9.</p>	\$17,940
0003	<p>Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$105,000/year rate /12 x 9.</p>	\$39,375
0004	<p>Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies and procedures. This is a salaried position. 1.00 FTE x \$85,000/year rate/12 x 9.</p>	\$63,750

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0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.0 FTE x \$78,000/year rate/12 x 9.</p>	\$58,500
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$67,992/year rate/12 x 9.</p>	\$25,497
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$65,520/year rate/12 x 9.</p>	\$12,285
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 1.00 FTE x \$62,400/year rate /12 x 9.</p>	\$46,800
0009	<p>Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 4.00 FTE x \$49,920/year rate /12 x 9.</p>	\$149,760

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0010	<p>Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$50,000/year rate/12 x 9.</p>	\$18,750
0011	<p>QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$50,000/year rate/12 x 9.</p>	\$18,750
0012	<p>Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$40,200/year rate/12 x 9.</p>	\$15,075
0013	<p>Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin, or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$65,000/year rate/12 x 9.</p>	\$48,750
0014	<p>Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks/12 x 9.</p>	\$7,800
	<p>Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends needed to fill hard to fill shifts typically overnight, weekends and holidays along with overtime. \$20,640 yearly cost/12 x 9.</p>	\$15,480

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Payroll Taxes				
0030	OASDI	6.2%		\$34,539
0031	FICA/MEDICARE	1.45%		\$8,078
0032	SUI	1.95%		\$10,863
	PAYROLL TAX TOTAL			\$53,479
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$8,356
0041	Workers Compensation	2%		\$11,141
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$53,479
0042	Fringe Benefits	2.3%		\$12,813
	EMPLOYEE BENEFITS TOTAL			\$85,789
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				\$696,343

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$3,431/mo. x9 For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$30,879
1011	Rent/Lease Equipment - \$1,181/mo. x 9 Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long -term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$10,629
1012	Utilities - \$390.83/mo. x 9 Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract, or program as the base most appropriate.	\$3,518

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1013	Building Maintenance - \$33.83/mo. x 9 Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$304
1014	Equipment Purchase - \$249.67/mo. x 9 Includes furnishing and technology equipment beyond the start-up costs.	\$2,247
	FACILITY/EQUIPMENT/TOTAL	\$47,577
OPERATING EXPENSES		
1060	Staff Recruitment – occurred in 3 month start-up	\$0
1061	Staff Training - occurred in 3 month start-up	\$0
1062	Communications - Covers the monthly charge for cost of cell phones used by staff to maintain communication in the field at \$50/line x 10.25 FTE = \$550/mo. x 9 mos. = \$4,612.50/year. Internet and service desk estimated at \$915.50/mo. x 9 mos. = \$8,239.50/year.	\$12,852
1063	Office Supplies - \$1,195/mo. x 9 Includes all office materials relevant to operating the program including pens, paperclips, paper, notepads, filing supplies, etc.	\$10,755
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for field based activity of Aspiranet program staff. Estimated at \$5,668.25/mo. for 10.25 driving staff. (An average of 642+/- miles per month per employee.) /12 x 9mos.	\$34,010
1065	Clothing - \$250/mo. per child (for 4 children) x 9 mos. Clothing allowance per child to purchase new needed clothing items.	\$9,000
1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo. x 9 mos.	\$12,600
1067	Emergency Flex Fund - \$200/mo. per child for 4 children x 9 mos. Flexible pool that is utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only.	\$7,200
1068	Respite - *1 respite family available 24/7 *Each family provides 8 days/month of respite. *\$7,500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2,500/mo. rate is paid for nights with no child in the home, when family is "on call" for respite placements. Divided by 12 mos. x 9 mos.	\$34,303
1069	Other - Start Up – None. Occurred in 3 mos. start-up.	\$0
1070	Advertising Expense - \$1,500/mo. x 9 Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$13,500

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1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. \$593.65/training x 11.25 staff.	\$6,679
1072	Postage and Printing – estimated at \$135/mo. x 9 Includes stamps, certification fees, overnight delivery services, and the cost of professional photocopying services.	\$1,215
1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision</u> : Group Clinical Supervision \$150/hr. x 1 hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1 hour/week x 52 = \$7,800/year. Clinical consultation for non-licensure track staff \$150/hr. x .5hours/week x \$3,900/year. Total Clinical Supervision = \$19,500. <u>Psychiatrist</u> : \$275/hour x 6 hours/mo. x 12 = \$19,800 <u>Nursing consultation</u> \$150/hr. x 3hrs/mo. for any special healthcare related needs = \$300/mo. x 12mos. = \$3,600/year. All costs above divided by 12 x 9 mos.	\$32,175
1074	Resource Family Payment - \$2,500/mo. per family for 4 families Direct reimbursement for Resource Family and Respite family for care and supervision of client. For 9 months.	\$90,000
1075	Resource Family Payment Prorated Placement @ \$5,000 per month for 4 families. For 9 months.	180,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, recreational teams, and other extracurricular activities such as music or sports, etc. Avg. \$150/child/x 8 children x 12mos = \$14,400/12 x 9.	\$10,800
1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at 9 mos. at \$300/mo. or \$75 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times.	\$2,700
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers repairs needed due to damages resulting from behavioral episodes. Estimated at \$1,000/mo. x9 mos.	\$9,000
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$62.50 per family per month x 8 families x 9 mos.	\$4,500
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a	\$6,224

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	particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$1,045/mo. x 9 mos.	
1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals, including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$4,050/mo. x 9 mos.	\$24,122
	OPERATING EXPENSES TOTAL	\$501,633
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$124,555
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$124,555
	TOTAL PROGRAM EXPENSE	\$1,370,108

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Budget Categories		Total Proposed Budget		
		Direct Admin.	Direct Program	Total Cost
Line Item Description (Must be Itemized)	FTE %	Support	Cost	Cost
PERSONNEL SALARIES:				
0001 Director of Program	0.25		25,988	25,988
0002 Associate Division Director	0.25		25,116	25,116
0003 Clinical Director	0.50		55,125	55,125
0004 Program Manager	1.00		89,250	89,250
0005 Clinician/Social Worker	1.00		81,900	81,900
0006 Family Developer	0.50		35,696	35,696
0007 Dedicated Program Trainer	0.25		17,199	17,199
0008 Lead Support Counselor	1.00		65,520	65,520
0009 Support Counselor	4.00		209,664	209,664
0010 Program Assistant	0.50	26,250		26,250
0011 QA Billing and Compliance Manager	0.50	26,250		26,250
0012 Parent Partner	0.50		21,105	21,105
0013 Family Finder	1.00		68,250	68,250
0014 Staff On-Call			10,400	10,400
Stipends/Overtime			20,640	20,640
Salary Total	11.25	52,500	725,852	778,352
Payroll Taxes				
0030 OASDI		3,255	45,003	48,258
0031 FICA/MEDICARE		761	10,525	11,286
0032 SUI		1,024	14,154	15,178
PAYROLL TAX TOTAL		5,040	69,682	74,722
EMPLOYEE BENEFITS:				
0040 Retirement		788	10,888	11,675
0041 Workers Compensation		1,050	14,517	15,567
0042 Health Insurance (Medical, Vision, Life, Dental)		5,040	69,682	74,722
0042 Fringe Benefits		1,208	16,695	17,902
EMPLOYEE BENEFITS TOTAL		8,085	111,781	119,866
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, Including Payroll Taxes)				972,940
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				42,407
1011 Rent/Lease Equipment				14,597
1012 Utilities				4,831
1013 Building Maintenance				418
1014 Equipment Purchase				3,086
FACILITY/EQUIPMENT/TOTAL				65,339
OPERATING EXPENSES				
1060 Staff Recruitment				10,801
1061 Staff Training				6,186
1062 Cellular Phones				17,650
1063 Office Supplies				4,800
1064 Staff Mileage Reimbursement				46,706
1065 Clothing				12,360
1066 Program and Treatment Supplies				17,304
1067 Emergency Flex Fund				9,888
1068 Respite				46,706
1069 Other - Start Up				-
1070 Advertising Expense				18,540
1071 Education Conference/Meeting				6,879
1072 Postage and Printing				1,669
1073 Contract Services - Psychiatric, Nursing, Consulting				44,187
1074 Resource Family Payment @ 2,500 per bed per month				120,000
1075 Resource Family Payment Prorated Placement				240,000
1076 Supervised Activities				14,832
1077 Family Support				3,708
1078 Maintenance Payments				12,360
1079 Parent Training				6,180
1080 Liability Insurance				8,547
1081 IT Services				33,127
OPERATING EXPENSES TOTAL				682,430
FINANCIAL SERVICES EXPENSES:				
1082 Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1083 External Audit - Covered in Allocable Fiscal Services				
1084 Payroll Services - Covered in Allocable Fiscal Services				
1085 Fiscal Services - Included in Allocable				
1086 Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.				172,071
TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.				\$172,071
TOTAL PROGRAM EXPENSE				\$1,892,780
ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT				978,481
ESTIMATED NON MEDI-CAL BILLABLE COST				\$914,299

Total Cost/Day/Youth	\$	1,296
MH Cost Per Day/Youth	\$	650
Daily Foster Care State Approved ICM Rate Per Youth	\$	535
Remaining ISFC Rate Per day/Youth	\$	111

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	Amount
Mental Health Services (Therapy)	LPHA	624	\$265.28	\$165,534.72
Case Management (ICC)	Other Qualified Provider	832	\$199.58	\$166,050.56
Crisis Services	LPHA	48	\$265.28	\$12,733.44
Medication Support	Psychiatrist	48	\$1,019.30	\$48,926.40
Plan Development	Other Qualified Provider	208	\$199.58	\$41,512.64
Assessment	Other Qualified Provider	480	\$199.58	\$95,798.40
Rehabilitation	Other Qualified Provider	876	\$199.58	\$174,832.08
Peer Support	Peer Support Specialist	313	\$209.56	\$65,529.41
IHBS	Other Qualified Provider	1,040	\$199.58	\$207,563.20
		4,469		\$978,481

OTHER REVENUE:				
4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
	OTHER REVENUE TOTAL			
			TOTAL PROGRAM REVENUE	\$1,892,780
			Total Medi-Cal Revenue	\$978,481
			Total Medi-Cal Units	4,468.70
			Averaged Medi-Cal cost per unit	\$219
			Non Medi-Cal Billable Service Cost	\$914,299
			Total Non Medi-Cal Billable Units	48
			Non Medi-Cal cost per unit	\$19,048

Year 2 – FY 2025-2026 (July 1, 2025 – June 30, 2026)**Serving 4 Clients****PROGRAM EXPENSE****Total: \$1,892,780**

Medi-Cal Portion: \$978,481

CWS Portion: \$914,299

Expenses

Personnel expenses include a 5% increase over prior year

Operational Expenses have increased by 3% over the prior year.

Staff Expenses

0001	Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$103,950/year rate = \$25,988.	\$25,988
0002	Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$100,464/year rate = \$25,116.	\$25,116
0003	Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$110,250/year rate = \$55,125.	\$55,125

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0004	<p>Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies, and procedures. This is a salaried position. 1.00 FTE x \$89,250/year rate = \$89,250</p>	\$89,250
0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.0 FTE x \$81,900/year rate = \$81,900.</p>	\$81,900
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$71,392/year rate = \$35,696.</p>	\$35,696
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$68,796/year rate = \$17,199.</p>	\$17,199
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small</p>	\$65,520

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	caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 1.00 FTE x \$65,520/year rate = \$65,520.	
0009	Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 4.00 FTE x \$52,416/year rate = \$209,664.	\$209,664
0010	Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$52,500/year rate = \$26,250.	\$26,250
0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$52,500/year rate = \$26,250.	\$26,250
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$42,210/year rate = \$21,105.	\$21,105
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case	\$68,250

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	record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$68,250/year rate = \$68,250.			
0014	Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks = \$10,400			\$10,400
	Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends as needed to fill hard to fill shifts typically overnight, weekends and holidays along with overtime.			\$20,640
Payroll Taxes				
0030	OASDI	6.2%		\$48,258
0031	FICA/MEDICARE	1.45%		\$11,286
0032	SUI	1.95%		\$15,178
	PAYROLL TAX TOTAL			\$74,722
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$11,675
0041	Workers Compensation	2%		\$15,567
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$74,722
0042	Fringe Benefits	2.3%		\$17,902
	EMPLOYEE BENEFITS TOTAL			\$119,866
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				\$972,940

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$3,431/mo. x 103% x 12 mos. = \$42,407. For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$42,407
1011	Rent/Lease Equipment - \$1,181/mo. x 103% x 12 mos. = \$14,597. Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to	\$14,597

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	building and equipment contract. Includes short- term and long - term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	
1012	Utilities - \$390.83/mo. x 103% x 12 mos. = \$4,831. Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract or program as the base most appropriate.	\$4,831
1013	Building Maintenance - \$33.83/mo. x 103% x 12 mos. = \$418 Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$418
1014	Equipment Purchase - \$249.67/mo. x 103% x 12 mos. = \$3,086. Includes furnishing and technology equipment beyond the start-up costs.	\$3,086
	FACILITY/EQUIPMENT/TOTAL	\$65,339
OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions. Increased by 3% from Year 1.	\$10,801
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided up to 2 times per year as needed for new staff. Increased by 3% from Year 1.	\$6,186
1062	Communications - Covers the monthly charge for the cost of cell phones used by staff to maintain communication in the field at \$50/line x 10.25 FTE = \$512.50/mo. x 12 mos. = \$6,150/year. Internet and VOIP service estimated at \$915.50/mo. x 12 mos. = \$10,986/year. Then increased by 3% from Year 1.	\$17,650
1063	Office Supplies - decreases to \$400/mo. x 12mos. = \$4,800 Includes all office materials relevant to operating the program including pens, paper clips, paper, notepads, filing supplies, etc.	\$4,800

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1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for filed based activity of Aspiranet program staff. Estimated at \$3,778.83/mo. for 10.25 driving staff. (An average of 368.67+/- miles per month per employee.) with an increase of 3% from Year 1.	\$46,706
1065	Clothing - \$250/mo. per child x 4 children x 12, then increased by 3% from Year 1. Clothing allowance per child to purchase new needed clothing items.	\$12,360
1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo. x 12mos. x 103% = \$17,304.	\$17,304
1067	Emergency Flex Fund - \$200/mo. per child for 4 children. Flexible pool that it utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only. Increase by 3% from Year 1.	\$9,888
1068	Respite - *1 respite family available 24/7 (1 respite family rather than 2 seems reasonable for a 4-client short term program) *Family provides 8 days/month of respite. *\$7500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2500/mo. rate is paid for nights with no child in the home, when the family is "on call" for respite placements. With an increase of 3% from Year 1.	\$46,706
1069	Other - Start Up – None after Year 1.	
1070	Advertising Expense - \$1,500/mo. x 12 mos. x 103% from Year 1 = \$18,540. Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$18,540
1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. \$593.65/training x 11.25 staff = \$6,678.56 x 103% from Year 1 = \$6,879.	\$6,879
1072	Postage and Printing – estimated at \$135/mo. x 103% from Year 1 = \$1,669. Includes stamps, certification fees, overnight delivery services and the cost of professional photocopying services.	\$1,669

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1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision</u> : Group Clinical Supervision \$150/hr. x 1hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1hour/week x 52 = \$7,800/year. Clinical consultation for nonlicensure track staff \$150/hr. x .5hours/week x \$3,900/year. Total Clinical Supervision = \$19,500. <u>Psychiatrist</u> : \$275/hour x 6 hours/mo. x 12 = \$19,800 <u>Nursing consultation</u> \$150/hr x 3hrs/mo. for any special healthcare related needs = \$300/mo. x 12mos. = \$3,600/year. <u>All categories listed above are subject to 3% increase from Year 1.</u>	\$44,187
1074	Resource Family Payment - \$2,500/mo. per family for 4 families Direct reimbursement for Resource Family and Respite family for care and supervision of client.	\$120,000
1075	Resource Family Payment Prorated Placement @ \$5,000 per month for 4 families.	\$240,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, reactional teams, and other extracurricular activities such as music or sports, etc. Avg. \$300/child/x 4 children x 12mos = \$14,400 x 103% from Year 1.	\$14,832
1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at \$300/mo. or \$75 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times. With an increase of 3% from Year 1.	\$3,708
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers cost of repairs needed as a result of damages resulting from behavioral episodes. Estimated at \$1,000/mo. With an increase of 3% from Year 1.	\$12,360
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$125 per family per month x 4 families. With an increase of 3% from Year 1.	\$6,180
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$691.50/mo. x 12 mos. = \$8,298/year. With an increase of 3% from Year 1.	\$8,547

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1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals, including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$2,680.17/mo. x 12 mos. = \$32,162/year. With an increase of 3% from Year 1.	\$33,127
	OPERATING EXPENSES TOTAL	\$682,430
FINANCIAL SERVICES EXPENSES:		
1080	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1081	External Audit - Covered in Allocable Fiscal Services	
1082	Payroll Services - Covered in Allocable Fiscal Services	
1083	Fiscal Services - Included in Allocable	
1084	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$172,071
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$172,071
	TOTAL PROGRAM EXPENSE	\$1,892,780

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Budget Categories	FTE %	Total Proposed Budget		
		Direct Admin.	Direct Program	Total Cost
Line Item Description (Must be Itemized)		Support	Cost	Cost
PERSONNEL SALARIES:				
0001 Director of Program	0.25		27,225	27,225
0002 Associate Division Director	0.25		26,312	26,312
0003 Clinical Director	0.50		57,750	57,750
0004 Program Manager	1.00		93,500	93,500
0005 Clinician/Social Worker	1.00		85,800	85,800
0006 Family Developer	0.50		37,396	37,396
0007 Dedicated Program Trainer	0.25		18,018	18,018
0008 Lead Support Counselor	1.00		68,640	68,640
0009 Support Counselor	4.00		219,648	219,648
0010 Program Assistant	0.50	27,500		27,500
0011 QA Billing and Compliance Manager	0.50	27,500		27,500
0012 Parent Partner	0.50		22,110	22,110
0013 Family Finder	1.00		71,500	71,500
0014 Staff On-Call			10,400	10,400
Stipends/Overtime			20,640	20,640
Salary Total	11.25	55,000	758,939	813,939
Payroll Taxes				
0030 OASDI		3,410	47,054	50,464
0031 FICA/MEDICARE		798	11,005	11,803
0032 SUI		1,073	14,799	15,872
PAYROLL TAX TOTAL		5,280	72,858	78,138
EMPLOYEE BENEFITS:				
0040 Retirement		825	11,384	12,209
0041 Workers Compensation		1,100	15,179	16,279
0042 Health Insurance (Medical, Vision, Life, Dental)		5,280	72,858	78,138
0042 Fringe Benefits		1,265	17,456	18,721
EMPLOYEE BENEFITS TOTAL		8,470	116,877	125,347
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, Including Payroll Taxes)				1,017,423
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				43,642
1011 Rent/Lease Equipment				15,022
1012 Utilities				4,971
1013 Building Maintenance				430
1014 Equipment Purchase				3,176
FACILITY/EQUIPMENT/TOTAL				67,242
OPERATING EXPENSES				
1060 Staff Recruitment				11,115
1061 Staff Training				6,366
1062 Cellular Phones				18,164
1063 Office Supplies				4,800
1064 Staff Mileage Reimbursement				48,067
1065 Clothing				12,720
1066 Program and Treatment Supplies				17,808
1067 Emergency Flex Fund				10,176
1068 Respite				48,482
1069 Other - Start Up				-
1070 Advertising Expense				19,080
1071 Education Conference/Meeting				7,079
1072 Postage and Printing				1,717
1073 Contract Services - Psychiatric, Nursing, Consulting				45,474
1074 Resource Family Payment @ 2,500 per bed per month				120,000
1075 Resource Family Payment Prorated Placement				240,000
1076 Supervised Activities				15,264
1077 Family Support				3,816
1078 Maintenance Payments				12,720
1079 Parent Training				6,360
1080 Liability Insurance				8,796
1081 IT Services				34,092
OPERATING EXPENSES TOTAL				692,096
FINANCIAL SERVICES EXPENSES:				
1082 Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1083 External Audit - Covered in Allocable Fiscal Services				
1084 Payroll Services - Covered in Allocable Fiscal Services				
1085 Fiscal Services - Included in Allocable				
1086 Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.				177,676
TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.				\$177,676
TOTAL PROGRAM EXPENSE				\$1,954,437
ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT				1,040,550
ESTIMATED NON MEDI-CAL BILLABLE COST				\$913,887

Total Cost/Day/Youth	\$	1,339
MH Cost Per Day/Youth	\$	691
Daily Foster Care State Approved ICM Rate Per Youth	\$	535
Remaining ISFC Rate Per day/Youth	\$	112

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	Amount
Mental Health Services (Therapy)	LPHA	624	\$265.28	\$165,534.72
Case Management (ICC)	Other Qualified Provider	832	\$199.58	\$166,050.56
Crisis Services	LPHA	48	\$265.28	\$12,733.44
Medication Support	Psychiatrist	48	\$1,019.30	\$48,926.40
Plan Development	Other Qualified Provider	208	\$199.58	\$41,512.64
Assessment	Other Qualified Provider	480	\$199.58	\$95,798.40
Rehabilitation	Other Qualified Provider	1,187	\$199.58	\$236,901.46
Peer Support	Peer Support Specialist	313	\$209.56	\$65,529.41
IHBS	Other Qualified Provider	1,040	\$199.58	\$207,563.20
		4,780		\$1,040,550

OTHER REVENUE:				
4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
	OTHER REVENUE TOTAL			
			TOTAL PROGRAM REVENUE	\$1,954,437
			Total Medi-Cal Revenue	\$1,040,550
			Total Medi-Cal Units	4,780
			Averaged Medi-Cal cost per unit	\$218
			Non Medi-Cal Billable Service Cost	\$913,887
			Total Non Medi-Cal Billable Units	48
			Non Medi-Cal cost per unit	\$19,039

Year 3 – FY 2026-2027 (July 1, 2026 – June 30, 2027)**Serving 4 Clients****PROGRAM EXPENSE****Total: \$1,954,437**

Medi-Cal Portion: \$1,040,550

CWS Portion: \$913,887

Expenses

Personnel expenses include a 5% increase over prior year

Operational Expenses have increased by 3% over the prior year.

Staff Expenses

0001	Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$108,900/year rate = \$27,225.	\$27,225
0002	Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$105,248/year rate = \$26,312.	\$26,312
0003	Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$115,500/year rate = \$57,750.	\$57,750

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0004	<p>Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies, and procedures. This is a salaried position. 1.00 FTE x \$93,500/year rate = \$93,500.</p>	\$93,500
0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.0 FTE x \$85,800/year rate = \$85,800.</p>	\$85,800
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$74,791/year rate = \$37,396.</p>	\$37,396
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$72,072/year rate = \$18,018.</p>	\$18,018
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small</p>	\$68,640

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	caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 1.00 FTE x \$68,640/year rate = \$68,640.	
0009	Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 4.00 FTE x \$54,912/year rate = \$209,664.	\$219,648
0010	Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$55,000/year rate = \$27,500.	\$27,500
0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$55,000/year rate = \$27,500.	\$27,500
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$44,220/year rate = \$22,110.	\$22,110
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the	\$71,500

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	youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$71,500/year rate = \$71,500.			
0014	Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks = \$10,400			\$10,400
	Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends as needed to fill hard to fill shifts typically overnight, weekends and holidays along with overtime.			\$20,640
Payroll Taxes				
0030	OASDI	6.2%		\$50,464
0031	FICA/MEDICARE	1.45%		\$11,802
0032	SUI	1.95%		\$15,872
	PAYROLL TAX TOTAL			\$78,138
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$12,209
0041	Workers Compensation	2%		\$16,279
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$78,138
0042	Fringe Benefits	2.3%		\$18,721
	EMPLOYEE BENEFITS TOTAL			\$125,347
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				\$1,017,423

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$3,431/mo. x 106% x 12 mos. = \$43,642. For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$43,642

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1011	Rent/Lease Equipment - \$1,181/mo. x 106% x 12 mos. = \$15,022. Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long - term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$15,022
1012	Utilities - \$390.83/mo. x 106% x 12 mos. = \$4,971. Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract or program as the base most appropriate.	\$4,971
1013	Building Maintenance - \$33.83/mo. x 106% x 12 mos. = \$430. Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$430
1014	Equipment Purchase - \$249.67/mo. x 106% x 12 mos. = \$3,176. Includes furnishing and technology equipment beyond the start-up costs.	\$3,176
	FACILITY/EQUIPMENT/TOTAL	\$67,242
OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions. Increased by 6% from Year 1.	\$11,115
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided up to 2 times per year as needed for new staff. Increased by 6% from Year 1.	\$6,366
1062	Communications - Covers the monthly charge for the cost of cell phones used by staff to maintain communication in the field at \$50/line x 10.25 FTE = \$512.50/mo. x 12 mos. = \$6,150/year. Internet and VOIP service estimated at \$915.50/mo. x 12 mos. = \$10,986/year. Then increased by 6% from Year 1.	\$18,164

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1063	Office Supplies - decreases to \$400/mo. x 12mos. = \$4,800 Includes all office materials relevant to operating the program including pens, paper clips, paper, notepads, filing supplies, etc.	\$4,800
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for filed based activity of Aspiranet program staff. Estimated at \$3,778.83/mo. for 10.25 driving staff. (An average of 368.67+/- miles per month per employee.) with an increase of 6% from Year 1.	\$48,067
1065	Clothing - \$250/mo. per child x 4 children x 12, then increased by 6% from Year 1. Clothing allowance per child to purchase new needed clothing items.	\$12,720
1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo. x 12mos. x 106% = \$17,304.	\$17,808
1067	Emergency Flex Fund - \$200/mo. per child for 4 children. Flexible pool that it utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only. Increase by 6% from Year 1.	\$10,176
1068	Respite - *1 respite family available 24/7 (1 respite family rather than 2 seems reasonable for a 4-client short term program) *Family provides 8 days/month of respite. *\$7500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2500/mo. rate is paid for nights with no child in the home, when the family is "on call" for respite placements. With an increase of 6% from Year 1.	\$48,482
1069	Other - Start Up – None after Year 1.	
1070	Advertising Expense - \$1,500/mo. x 12 mos. x 106% from Year 1 = \$18,540. Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$19,080
1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. \$593.65/training x 11.25 staff = \$6,678.56 x 103% from Year 1 = \$7,079.	\$7,079
1072	Postage and Printing – estimated at \$135/mo. x 106% from Year 1 = \$1,669. Includes stamps, certification fees, overnight delivery services and the cost of professional photocopying services.	\$1,717

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1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision</u> : Group Clinical Supervision \$150/hr. x 1hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1hour/week x 52 = \$7,800/year. Clinical consultation for non-licensure track staff \$150/hr. x .5hours/week x \$3,900/year. Total Clinical Supervision = \$19,500. <u>Psychiatrist</u> : \$275/hour x 6 hours/mo. x 12 = \$19,800 <u>Nursing consultation</u> \$150/hr x 3hrs/mo. for any special healthcare related needs = \$300/mo. x 12mos. = \$3,600/year. <u>All categories listed above are subject to 6% increase from Year 1.</u>	\$45,474
1074	Resource Family Payment - \$2,500/mo. per family for 4 families Direct reimbursement for Resource Family and Respite family for care and supervision of client.	\$120,000
1075	Resource Family Payment Prorated Placement @ \$5,000 per month for 4 families.	\$240,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, reactional teams, and other extracurricular activities such as music or sports, etc. Avg. \$300/child/x 4 children x 12mos = \$14,400 x 106% from Year 1.	\$15,264
1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at \$300/mo. or \$75 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times. With an increase of 6% from Year 1.	\$3,816
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers cost of repairs needed as a result of damages resulting from behavioral episodes. Estimated at \$1,000/mo. With an increase of 6% from Year 1.	\$12,720
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$125 per family per month x 4 families. With an increase of 6% from Year 1.	\$6,360
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$691.50/mo. x 12 mos. = \$8,298/year. With an increase of 6% from Year 1.	\$8,796

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1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals, including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$2,680.17/mo. x 12 mos. = \$32,162/year. With an increase of 6% from Year 1.	\$34,092
	OPERATING EXPENSES TOTAL	\$692,096
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
1087	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$177,676
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$177,676
	TOTAL PROGRAM EXPENSE	\$1,954,437

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Budget Categories	FTE %	Total Proposed Budget		
		Direct Admin.	Direct Program	Total Cost
Line Item Description (Must be Itemized)		Support	Cost	Cost
PERSONNEL SALARIES:				
0001 Director of Program	0.25		28,463	28,463
0002 Associate Division Director	0.25		27,508	27,508
0003 Clinical Director	0.50		60,375	60,375
0004 Program Manager	1.00		97,750	97,750
0005 Clinician/Social Worker	1.00		89,700	89,700
0006 Family Developer	0.50		39,095	39,095
0007 Dedicated Program Trainer	0.25		18,837	18,837
0008 Lead Support Counselor	1.00		71,760	71,760
0009 Support Counselor	4.00		229,632	229,632
0010 Program Assistant	0.50	28,750		28,750
0011 QA Billing and Compliance Manager	0.50	28,750		28,750
0012 Parent Partner	0.50		23,115	23,115
0013 Family Finder	1.00		74,750	74,750
0014 Staff On-Call			10,400	10,400
Stipends/Overtime			20,640	20,640
Salary Total	11.25	57,500	792,025	849,525
Payroll Taxes				
0030 OASDI		3,565	49,106	52,671
0031 FICA/MEDICARE		834	11,484	12,318
0032 SUI		1,121	15,444	16,566
PAYROLL TAX TOTAL		5,520	76,034	81,554
EMPLOYEE BENEFITS:				
0040 Retirement		863	11,880	12,743
0041 Workers Compensation		1,150	15,840	16,991
0042 Health Insurance (Medical, Vision, Life, Dental)		5,520	76,034	81,554
0042 Fringe Benefits		1,323	18,217	19,539
EMPLOYEE BENEFITS TOTAL		8,855	121,972	130,827
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, Including Payroll Taxes)				1,061,906
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building				44,877
1011 Rent/Lease Equipment				15,447
1012 Utilities				5,112
1013 Building Maintenance				443
1014 Equipment Purchase				3,266
FACILITY/EQUIPMENT/TOTAL				69,145
OPERATING EXPENSES				
1060 Staff Recruitment				11,430
1061 Staff Training				6,547
1062 Cellular Phones				18,678
1063 Office Supplies				4,800
1064 Staff Mileage Reimbursement				49,427
1065 Clothing				13,080
1066 Program and Treatment Supplies				18,312
1067 Emergency Flex Fund				10,464
1068 Respite				49,854
1069 Other - Start Up				-
1070 Advertising Expense				19,620
1071 Education Conference/Meeting				7,280
1072 Postage and Printing				1,766
1073 Contract Services - Psychiatric, Nursing, Consulting				46,761
1074 Resource Family Payment @ 2,500 per bed per month				120,000
1075 Resource Family Payment Prorated Placement				240,000
1076 Supervised Activities				15,696
1077 Family Support				3,924
1078 Maintenance Payments				13,080
1079 Parent Training				6,540
1080 Liability Insurance				9,045
1081 IT Services				35,057
OPERATING EXPENSES TOTAL				701,360
FINANCIAL SERVICES EXPENSES:				
1082 Accounting/Bookkeeping - Covered in Allocable Fiscal Services				
1083 External Audit - Covered in Allocable Fiscal Services				
1084 Payroll Services - Covered in Allocable Fiscal Services				
1085 Fiscal Services - Included in Allocable				
1086 Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp.				183,241
TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST.				\$183,241
TOTAL PROGRAM EXPENSE				\$2,015,653
ESTIMATED MENTAL HEALTH BILLABLE TO MENTAL HEALTH CONTRACT				1,079,269
ESTIMATED NON MEDI-CAL BILLABLE COST				\$936,384

Total Cost/Day/Youth	\$	1,381
MH Cost Per Day/Youth	\$	717
Daily Foster Care State Approved ICM Rate Per Youth	\$	535
Remaining ISFC Rate Per day/Youth	\$	128

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	Amount
Mental Health Services (Therapy)	LPHA	624	\$265,28	\$165,534,72
Case Management (ICC)	Other Qualified Provider	832	\$199,58	\$166,050,56
Crisis Services	LPHA	48	\$265,28	\$12,733,44
Medication Support	Psychiatrist	48	\$1,019,30	\$48,926,40
Plan Development	Other Qualified Provider	208	\$199,58	\$41,512,64
Assessment	Other Qualified Provider	480	\$199,58	\$95,798,40
Rehabilitation	Other Qualified Provider	1,381	\$199,58	\$275,619,98
Peer Support	Peer Support Specialist	313	\$209,56	\$65,529,41
IHBS	Other Qualified Provider	1,040	\$199,58	\$207,563,20
		4,974		\$1,079,269

OTHER REVENUE:				
4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
	OTHER REVENUE TOTAL			
			TOTAL PROGRAM REVENUE	\$2,015,653
			Total Medi-Cal Revenue	\$1,079,269
			Total Medi-Cal Units	4,974
			Averaged Medi-Cal cost per unit	\$217
			Non Medi-Cal Billable Service Cost	\$936,384
			Total Non Medi-Cal Billable Units	48
			Non Medi-Cal cost per unit	\$19,508

Year 4 – FY 2027-2028 (July 1, 2027 – June 30, 2028)**Serving 4 Clients****PROGRAM EXPENSE****Total: \$2,015,653**

Medi-Cal Portion: \$1,079,269

CWS Portion: \$938,384

Expenses

Personnel expenses include a 5% increase over prior year

Operational Expenses have increased by 3% over the prior year.

Staff Expenses

0001	Director of Program Under the supervision of the Division Director, the Director of Program maintains operational, fiscal, and programmatic oversight of one or more identified core programs. The Director of Program works with staff, community agencies, and other entities to provide quality services. Position is shared position with other RFA Programs. This is a salaried position. 0.25 FTE x \$113,850/year rate = \$28,463.	\$28,463
0002	Associate Division Director Assists Division Director in supporting local Program Directors/ Supervisors with hiring, training, performance managing staff, program oversight, QA, compliance, productivity oversight, and TJC accreditation standards. This is a salaried position. 0.25 FTE x \$110,032/year rate = \$27,508.	\$27,508
0003	Clinical Director The Clinical Director provides clinical oversight and supervision to all staff and program components after hours/weekends or in the absence of the Program Manager. The Clinical Director reports to the Program Director and can also assist in the field with the mobile response team. California Licensed Marriage Family Therapist or Licensed Clinical Social Worker. Meets the BBS qualifications to provide clinical supervision. Ability to develop and provide training; Ability to supervise evidence-based practices utilized by the agency (must be trained in the EB practices). Two years of experience providing clinical supervision to staff in family or child mental health or related fields. This is a salaried position. 0.50 FTE x \$120,750/year rate = \$60,375.	\$60,375

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0004	<p>Program Manager The Core Program Manager (CPM I) is responsible for hiring, training, supervising, and evaluating staff, inclusive of performance management. The CPM I has oversight of the program(s) budget and reports and interfaces with funder partners. The CPM I is responsible for program(s) oversight, including quality assurance and program compliance, including required documentation to federal, state, and funder, and Agency standards. The CPM I is also responsible for budgetary and strategic planning related to the program(s) they oversee. CPM I is responsible for upholding and supervising the Agency's operational, financial, personnel and practice rules, policies, and procedures. This is a salaried position. 1.00 FTE x \$97,750/year rate = \$97,750.</p>	\$97,750
0005	<p>Clinician/Social Worker Provides individual and/or family therapy; provides assessment, development, implementation, and evaluation of mental health Treatment Plans; promotes and ensures collaboration and ongoing communication with program team members. They are also the main point of contact for family and referring agency; schedules/ facilitates CFTs; provides assessment, development, implementation, and evaluation of Service Plans; ensures collaboration and ongoing communication between program team members. This is a salaried position. 1.0 FTE x \$89,700/year rate = \$89,700.</p>	\$89,700
0006	<p>Family Developer The Family Developer is responsible for recruiting, assessing, training, and approving specialized resource families, which provide Intensive Foster Care Services (ISFC). In addition, the Family Developer identifies community groups, delivers presentations with the goal of identifying potential resource families, and supports resource family applicants through the approval and training processes. This is a salaried position. 0.50 FTE x \$78,191/year rate = \$39,095.</p>	\$39,095
0007	<p>Dedicated Program Trainer The Trainer conducts precertification parent training and initial screening for potential foster families and consults with the Core Program Director and/or Supervisor regarding a family's preparedness to move forward in the assessment and screening process. This is an hourly position. 0.25 FTE x \$75,348/year rate = \$18,837.</p>	\$18,837
0008	<p>Lead Support Counselor Under the supervision of the CPD/CPM/CPS and/or ACDD, the Lead Support Counselor is responsible for training and supporting all Support Counselors at both the local program and division level within the ISFC program. At the local program level, the Lead Support Counselor will regularly meet with the Support Counselors for supervision and to monitor their implementation of identified components of the approved support plan. The Lead Support Counselor may also maintain a small</p>	\$71,760

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	caseload of ISFC children/youth. At the Division level, the Lead Support Counselor serves as Division lead for initial and on-going training of support counselors. The Lead Support Counselor will also facilitate regularly scheduled Support Counselor group calls. Additional responsibilities include completion of written documentation of weekly activities per agency standards. This is an hourly position. 1.00 FTE x \$71,760/year rate = \$71,760.	
0009	Support Counselor Meets directly one-on-one with the child/youth at home, school, or community, including behavior modification, communication skills, social skills, CRM, anger management skills, and role play/role modeling; Identifies/ accesses community resources. This is an hourly position. 4.00 FTE x \$57,408/year rate = \$229,632.	\$229,632
0010	Program Administrative Assistant Provides administrative support to Program Director, management team, and employees. Assist with daily program operations, completing employee safety and environment of care, data entry, filing, database management, and providing customer service to clients, community partners, and the public. This is an hourly position. 0.50 FTE x \$57,500/year rate = \$28,750.	\$28,750
0011	QA Billing and Compliance Manager Assures that the program complies with all County contractual requirements, including submission of required data, budget reviews, and federal and state laws. Implements county and agency QA policy and procedures for the Wraparound program. Ensures utilization reviews and audits are completed, and data collected is shared and used to increase the efficacy of staff and program compliance. Provides ongoing support to staff with compliance expectations associated with documentation and billing. This is an hourly position. 0.50 FTE x \$57,500/year rate = \$28,750.	\$28,750
0012	Parent Partner Bridge to services and supports while sharing their own lived experience advocating for their own child who was involved with either child welfare, probation, mental health, regional center, or IEP services; help parents/caregivers navigate systems; provide support, validation, and encouragement; accompany to community group meetings; coordinate respite and other stress-reducing measures; organize Parent Cafés. This is an hourly position. 0.50 FTE x \$46,230/year rate = \$23,115.	\$23,115
0013	Family Finder The Family Finding and Engagement Social Worker is responsible for supporting the Child Welfare Agency's identified permanency plan by searching for family members, fictive kin or natural supports of identified youth. The Family Finder works closely with a youth's County representative and Child and Family Team to identify connections the	\$74,750

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	youth has lost contact with due to placement in foster care. They are responsible for conducting thorough case record reviews and family finding searches to identify family members and other meaningful people who can provide positive support and a permanent lifelong connection to the youth being served. They then work closely with the Child Welfare Agency and other providers to prepare the youth for initial and ongoing contact and communicate and document all progress. This is a salaried position. 1.00 FTE x \$74,750/year rate = \$74,750.			
0014	Staff On-Call This is a stipend for employees who field after-hour crisis calls, working on a rotating basis. \$200/week x 52 weeks = \$10,400			\$10,400
	Stipends/Overtime Due to the 24/7 nature of the work, overtime and extra duty stipends will occur at times to cover unfilled shifts. This line item accounts for as needed 50-100 shift stipends as needed to fill hard to fill shifts typically overnight, weekends and holidays along with overtime.			\$20,640
Payroll Taxes				
0030	OASDI	6.2%		\$52,671
0031	FICA/MEDICARE	1.45%		\$12,318
0032	SUI	1.95%		\$16,566
	PAYROLL TAX TOTAL			\$81,554
EMPLOYEE BENEFITS:				
0040	Retirement	1.5%		\$12,743
0041	Workers Compensation	2%		\$16,991
0042	Health Insurance (Medical, Vision, Life, Dental)	9.6%		\$81,554
0042	Fringe Benefits	2.3%		\$19,539
	EMPLOYEE BENEFITS TOTAL			\$130,827
SALARY & BENEFITS GRAND TOTAL (Benefits @ 25% of payroll, including Payroll Taxes)				\$1,061,906

FACILITIES/EQUIPMENT EXPENSES:		
1010	Rent/Lease Building - \$3,431/mo. x 109% x 12 mos. = \$44,877. For cost of building lease. This space will include offices for staff and conference rooms for staff and client meetings. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$44,877

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1011	Rent/Lease Equipment - \$1,181/mo. x 109% x 12 mos. = \$15,447. Leases and rentals of equipment, furniture, and fixtures. Includes taxes and other items included with the lease. Excludes maintenance contracts on leased items which are charged to building and equipment contract. Includes short- term and long - term equipment leases. Examples include water coolers, copiers, mail machines, etc. Joint costs associated with shared equipment in offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll costs incurred by each grant, contract, or program as the base most appropriate. This methodology allows for automatic adjustment of costs charged based on the program or grant mix for each accounting period.	\$15,447
1012	Utilities - \$390.83/mo. x 109% x 12 mos. = \$5,112. Includes cost of VOIP phone serves, monthly charge for cost of cell phones used by staff to maintain communication in the field, and cost of gas, electric, water and sewer for leased office space. Joint costs associated with operation and maintenance of offices are divided and charged individually as direct costs to each category, program, or grant using the direct payroll cost incurred by each grant, contract or program as the base most appropriate.	\$5,112
1013	Building Maintenance - \$33.83/mo. x 109% x 12 mos. = \$443 Covers the cost of janitorial services. Items needed to maintain and/or repair facilities.	\$443
1014	Equipment Purchase - \$249.67/mo. x 109% x 12 mos. = \$3,266. Includes furnishing and technology equipment beyond the start-up costs.	\$3,266
	FACILITY/EQUIPMENT/TOTAL	\$69,145
OPERATING EXPENSES		
1060	Staff Recruitment - Includes physical exam, fingerprinting fee for background check, and advertising costs for new program staff and ongoing due to staff turnover. Recruitment of licensure and registered staff = \$3,500 per staff for advertising and as needed sign-on bonuses. \$500-1,000 for all other positions. Increased by 9% from Year 1.	\$11,430
1061	Staff Training - Includes cost of evidence-based ARC training. ARC (3 days), LSCI (5 Days), MI (1 day with follow-up consultation) training provided up to 2 times per year as needed for new staff. Increased by 9% from Year 1.	\$6,547
1062	Communications - Covers the monthly charge for the cost of cell phones used by staff to maintain communication in the field at \$50/line x 10.25 FTE = \$512.50/mo. x 12 mos. = \$6,150/year. Internet and VOIP service estimated at \$915.50/mo. x 12 mos. = \$10,986/year. Then increased by 9% from Year 1.	\$18,678

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1063	Office Supplies - decreases to \$400/mo. x 12mos. = \$4,800 Includes all office materials relevant to operating the program including pens, paper clips, paper, notepads, filing supplies, etc.	\$4,800
1064	Staff Mileage Reimbursement - Reimbursement for employee mileage @ .56 cents/mile. Covers cost of mileage reimbursement for filed based activity of Aspiranet program staff. Estimated at \$3,778.83/mo. for 10.25 driving staff. (An average of 368.67+/- miles per month per employee.) with an increase of 9% from Year 1.	\$49,427
1065	Clothing - \$250/mo. per child x 4 children x 12, then increased by 9% from Year 1. Clothing allowance per child to purchase new needed clothing items.	\$13,080
1066	Program and Treatment Supplies - Includes items for the clients to use including games, books, toys, and various recreational items. Estimated at an average of \$1,400/mo. x 12mos. x 109% = \$17,304.	\$18,312
1067	Emergency Flex Fund - \$200/mo. per child for 4 children. Flexible pool that it utilized according to flex fund policies. Dually enrolled youth will also be able to access flex funds through Wrap. This covers children's needs only. Increase by 9% from Year 1.	\$10,464
1068	Respite - *1 respite family available 24/7 (1 respite family rather than 2 seems reasonable for a 4-client short term program) *Family provides 8 days/month of respite. *\$7500/mo. rate is paid only for nights with a child in the home (8 days total per family) *\$2500/mo. rate is paid for nights with no child in the home, when the family is "on call" for respite placements. With an increase of 9% from Year 1.	\$49,854
1069	Other - Start Up – None after Year 1.	
1070	Advertising Expense - \$1,500/mo. x 12 mos. x 109% from Year 1 = \$18,540. Includes advertising for Resource Parents. Advertising costs include Google advertising, targeted marketing, and marketing materials.	\$19,620
1071	Education Conference/Meeting – Costs are allocated to the program benefiting from the training, conferences, or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses. Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses. \$593.65/training x 11.25 staff = \$6,678.56 x 109% from Year 1 = \$7,280.	\$7,280
1072	Postage and Printing – estimated at \$135/mo. x 109% from Year 1 = \$1,669. Includes stamps, certification fees, overnight delivery services, and the cost of professional photocopying services.	\$1,766

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1073	Contract Services - Psychiatric, Nursing, Consulting – Includes any outside contracted services needed such as identified professional services below. <u>Clinical Supervision</u> : Group Clinical Supervision \$150/hr. x 1hour/week x 52 = \$7,800/year. Clinical Supervision for all registered staff \$150/hr. x 1hour/week x 52 = \$7,800/year. Clinical consultation for non-licensure track staff \$150/hr. x .5hours/week x \$3,900/year. Total Clinical Supervision = \$19,500. <u>Psychiatrist</u> : \$275/hour x 6 hours/mo. x 12 = \$19,800 <u>Nursing consultation</u> \$150/hr x 3hrs/mo. for any special healthcare related needs = \$300/mo. x 12mos. = \$3,600/year. <u>All categories listed above are subject to 9% increase from Year 1.</u>	\$46,761
1074	Resource Family Payment - \$2,500/mo. per family for 4 families Direct reimbursement for Resource Family and Respite family for care and supervision of client.	\$120,000
1075	Resource Family Payment Prorated Placement @ \$5,000 per month for 4 families.	\$240,000
1076	Supervised Activities - \$1,200/mo. Includes those activities as identified per the client's needs and services plan. Can include such activities as tutoring, social groups, reactional teams, and other extracurricular activities such as music or sports, etc. Avg. \$300/child/x 4 children x 12mos = \$14,400 x 109% from Year 1.	\$15,696
1077	Family Support - Includes assisting a family with items needed to support the household. Estimated at \$300/mo. or \$75 per family to cover as needed expenses associated with supporting the family to support the child. Could include a 1 x cleaning service or dinner delivery during critical times. With an increase of 9% from Year 1.	\$3,924
1078	Maintenance Payments - Includes maintenance and repair needs for Resource Family homes. Covers cost of repairs needed as a result of damages resulting from behavioral episodes. Estimated at \$1,000/mo. With an increase of 9% from Year 1.	\$13,080
1079	Parent Training - Ongoing outside training for Resource Parents and Respite Parents. \$125 per family per month x 4 families. With an increase of 9% from Year 1.	\$6,540
1080	Liability Insurance Liability Insurance covers liability insurance based on the program's percentage of overall agency insurance costs. Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses. Estimated at \$691.50/mo. x 12 mos. = \$8,298/year. With an increase of 9% from Year 1.	\$9,045

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1081	IT Services Calculated based on the program's percentage of overall agency IT costs. The technology cost for Aspiranet provides complete support of all IT and telecommunications systems used by Aspiranet. Support includes, but is not limited to, the following: Network & Server monitoring and ongoing maintenance, data hosting, equipment repair and refurbishment, 24/7 user Helpdesk support, application development, application and hardware user support, application and equipment training, mobile device configuration and staff support, on-boarding and off-boarding staff, network peripherals, including multifunction devices, printers and other equipment, staff remote portal access to internet and email, and workstation configuration. Estimated to be \$2,680.17/mo. x 12 mos. = \$32,162/year. With an increase of 9% from Year 1.	\$35,057
	OPERATING EXPENSES TOTAL	\$701,360
FINANCIAL SERVICES EXPENSES:		
1082	Accounting/Bookkeeping - Covered in Allocable Fiscal Services	
1083	External Audit - Covered in Allocable Fiscal Services	
1084	Payroll Services - Covered in Allocable Fiscal Services	
1085	Fiscal Services - Included in Allocable	
1086	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including	
1087	HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership, Exp. Calculated at 10%. The indirect rate is calculated based on the cost trends wherein the headquarters cost allocation is 10% of costs. All headquarters activities involve executive level oversight of division staff, statewide networking and advocacy and fractional portions of rent, postage, equipment leases, phones, and office supplies required by executive staff engaged in the services benefiting the program. These costs include all payroll, accounts receivable and accounts payable, audits, banking, human resources, risk management, legal, program direction and other functions carried out by headquarters administrative staff.	\$183,241
	TOTAL FINANCIAL AND ALLOCABLE OVERHEAD AT 10% OF DIRECT COST	\$183,241
	TOTAL PROGRAM EXPENSE	\$2,015,653

ENHANCED INTENSIVE SERVICES FOSTER CARE

Promesa Behavioral Health

Startup Budget FY 2024-2025 (Upon Execution - November 30, 2024)

Revised Exhibit C-2

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Budget Categories -		Program			Start Up Allocation
Line Item Description (Must be itemized)		FTE %	Total Salary	Total Start Up Combined	E-ISFC
PERSONNEL SALARIES:					
0002	Administrator	0.45	42,500	3,542	1,771
0003	Program Director	1.00	180,000	15,000	7,500
0004	Clinical Director	1.00	157,500	9,844	4,922
0005	Program Supervisor	2.00	190,000	11,875	5,938
0006	Clinician	2.00	225,000	18,750	9,375
0007	Social Worker	1.50	112,500	9,375	4,688
0008	Counselors	12.00	540,000	55,000	27,500
0009	Lead Counselor	3.00	350,000	29,167	14,584
0011	Program Assistant	1.00	240,000	8,125	4,063
0012	Recruitment Specialist	1.00	97,500	5,000	2,500
0013	Permanency Specialist	2.00	60,000	5,208	2,604
0015	Health Information Specialist	1.00	125,000	4,063	2,032
SALARY TOTAL		27.95		174,949	\$ 87,475
PAYROLL TAX TOTAL					-
0030	OASDI				
0031	Fica/Medicare			13,384	6,692
0032	Payroll Tax Total			5,248	2,624
	Total Payroll Taxes			18,632	9,316
EMPLOYEE BENEFITS:					
0040	Retirement			8,747	4,374
0041	Workers Compensation			12,246	6,123
0042	Health Insurance (Medical, Vission, Life , Dental)			14,871	7,435
0042	Fringe Benefits			-	-
	Employee Benefits Total			35,865	17,932
Salary & Benefits Grand Total (Benefits @25%)				229,446	\$ 114,723
FACILITIES/EQUIPMENT EXPENSES:					
1010	Rent/Lease Building			2,200	1,100
1012	Utilites			370	185
1014	Equipment purchase/Lease			1,750	875
FACILITY/EQUIPMENT TOTAL				4,320	\$ 2,160
OPERATING EXPENSES:					
1060	Staff Recruitment/ On Boarding			5,000	2,500
1061	Staff Training			10,000	5,000
1062	Cellular Phones			-	-
1063	Office			4,000	2,000
1067	Resource Family Recruiting			22,500	11,250
1070	Advertising			-	-
1072	Furniture & Fixtures			4,500	2,250
OPERATING EXPENSES TOTAL				46,000	\$ 23,000
1096	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership			27,977	13,988
				27,977	\$ 13,988
				307,742	\$ 153,871

The Promesa start up budget for Enhanced Intensive Services Foster Care (E-ISFC) is designed to successfully implement and support the goals of the E-ISFC program. This start up budget is for onboarding and training the teams below, as well as recruiting and training Specialized Resource Parents so youth can be accepted into the program immediately following the ramp-up period.

Payroll Expense

The budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

Administrative Team: This team will include the Program Administrator, Program Assistant. This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director, Clinical Director, Program Supervisor, Clinician, Social Worker, BA Level Counselors, which includes Counselors dedicated to awake overnight in the event a youth is in need of supervision, Lead Counselor, Recruitment Specialist, Permanency Specialist, and a Health Information Specialist responsible for the review and accurate billing of all Medi-Cal Services.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed, conduct trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinician and as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal

Startup Budget Narrative – FY 24-25 (Upon Execution – November 30, 2024)

program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinician* will implement the treatment plan, and report to the Clinical Director. Social Work type services may also be provided by the clinician, but mental health services will be documented and invoiced on a daily basis. The Permanency Specialist will work with the clinician, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor is responsible for the day-to-day operations. It is anticipated that the majority of their time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to program solve and work effectively with the counselors and house parents and youth.

The Clinician and Social Worker will work with treatment team, youth, foster resource parent and prospective resource parents to ensure that the needs of each are processed and resolved.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ration is 25% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$114,723

Facilities/Equipment Expense includes an office lease, minor equipment expense, utilities and Building Maintenance. The total cost is \$2,160. Office lease is allocated for Startup at \$1,100, Leased equipment is \$875, and Utilities is budgeted at \$185. These costs are allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary. All other costs in this category are based upon historical costs and estimates. The total cost is \$23,000.

Overhead includes the indirect cost calculated at 10% of total cost. These expenses total \$13,988 for startup.

Total Program Expense Summary

Total Program Expense: \$153,871

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Promesa Behavioral Health

FY 2024-2025 (December 1, 2024 - June 30, 2025)

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Budget Categories -		Total Direct Budget		
Line Item Description (Must be itemized)		Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:				
0002	Administrator	15,938		15,938
0003	Program Director		45,000	45,000
0004	Clinical Director		39,375	39,375
0005	Program Supervisor		71,250	71,250
0006	Clinician		67,500	67,500
0007	Social Worker		56,250	56,250
0008	Counselors		360,000	360,000
0009	Lead Counselor		105,000	105,000
0011	Program Assistant		24,375	24,375
0012	Recruitment Specialist		22,500	22,500
0013	Permanency Specialist		48,750	48,750
0015	Health Information Specialist		24,375	24,375
	Overnight/Overtime Stipends		15,000	15,000
SALARY TOTAL		\$15,938	\$879,375	\$895,313
PAYROLL TAXES:				
0030	OASDI			
0031	FICA/MEDICARE	1,219.2	67,272.2	68,491
0032	SUI	478.1	26,381.3	26,859
PAYROLL TAX TOTAL		\$1,697	\$93,653	\$95,351
EMPLOYEE BENEFITS:				
0040	Retirement	797	43,969	44,766
0041	Workers Compensation	223	61,556	61,779
0042	Health Insurance (medical, vision, life, dental)	1,355	74,747	76,102
EMPLOYEE BENEFITS TOTAL		\$2,375	\$180,272	\$182,647
SALARY & BENEFITS GRAND TOTAL		\$20,010	\$1,153,300	\$1,173,310
FACILITIES/EQUIPMENT EXPENSES:				
1010	Rent/Lease Building	45,000		45,000
1011	Rent/Lease Equipment			-
1012	Utilities	3,996		3,996
1013	Building Maintenance	5,850		5,850
1014	Equipment purchase			
FACILITY/EQUIPMENT TOTAL		\$54,846		\$54,846
OPERATING EXPENSES:				
1060	Telephone		7,500	7,500
1061	Accreditation	3,006		3,006
1062	Conference, Meetings, In-Service Training		18,563	18,563
1063	Dues, Membership, and Subscriptions	3,225		3,225
1064	Recruitment		7,500	7,500
1065	Licenses and Permits		3,750	3,750
1066	Office Supplies & printing		4,500	4,500
1067	Resource Family Payment Bed Fee@\$2,500/month		180,000	180,000
1068	Resource Family Payment		360,000	360,000
1069	External Audit	3,750		3,750
1070	Professional Liability Insurance			-
1071	Transportation of Clients		48,750	48,750
1072	Computers & Software			-
1073	Furniture & Fixtures		11,250	11,250
1074	Respite		68,607	68,607
OPERATING EXPENSES TOTAL		\$ 9,981.00	\$ 710,419.06	\$ 720,400

CHILDREN RELATED EXPENSES:				
1080	Food		\$7,200	7,200
1081	Clothing		\$2,700	2,700
1082	Personal Incidentals		\$2,700	2,700
1083	School Supplies		\$1,800	1,800
1084	Outside Activities		\$3,600	3,600
1085	Child related transportation			-
1086	Internet Services			-
1087	Supplies			-
1088	Emergency Flex Funds		\$14,400	14,400
1089	Treatment Supplies		\$3,750	3,750
1090	Medication Non-Medical		\$3,750	3,750
1091	Family Support		\$4,500	4,500
CHILD AND FAMILY RELATED SERVICES				\$44,400

SPECIAL EXPENSES (Consultant/Etc.):

1092	Nurse Consultant		21,600	21,600
1093	Psychiatrist Consultant		43,200	43,200
1094	Peer Mentor (Certified)		13,500	13,500
1096	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		207,126	207,126
SPECIAL EXPENSES TOTAL			\$285,426	\$285,426

FIXED ASSETS:

1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
1199	Other - (Identify)			
FIXED ASSETS TOTAL			\$0	\$0

TOTAL PROGRAM EXPENSES \$2,278,381

MEDI-CAL REVENUE:

Service	Provider	Hours	Rate	\$ Amount
Mental Health Services (Therapy)	LPHA	702	\$265.28	\$186,226.56
Case Management (ICC)	Other Qualified Provider	407	\$265.28	\$107,968.96
Case Management (ICC)	Other Qualified Provider	217	\$199.58	\$43,308.86
Crisis Services	LPHA	72	\$265.28	\$19,100.16
Medication Support	Pyschiatrist	72	\$1,019.30	\$73,389.60
Plan Development	Other Qualified Provider	359	\$199.58	\$71,609.30
Assessment	Other Qualified Provider	235	\$199.58	\$46,963.67
Rehabilitation	Other Qualified Provider	1,270	\$199.58	\$253,528.97
Peer Support	Peer Support Specialist	390	\$209.56	\$81,728.40
IHBS	Other Qualified Provider	936	\$199.58	\$186,806.88
DIRECT MH SERVICE REVENUE		4,660		\$1,070,631

OTHER REVENUE:

4000	Other - (Identify)		
4100	Other - (Identify)		
4200	Other - (Identify)		
4300	Other - (Identify)		
OTHER REVENUE TOTAL			

TOTAL MENTAL HEALTH PROGRAM COSTS \$1,070,631

ESTIMATED NON MEDI-CAL BILLABLE COST 1,207,750

TOTAL ISFC PROGRAM COSTS	\$2,278,381
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$535
ADDITIONAL DAILY ISFC COST	\$19
TOTAL MH DAILY RATE	\$367
Combined Daily Rate	\$1,039

The Promesa budget for Enhanced Intensive Services Foster Care (E-ISFC) is designed to successfully implement and support the goals of the E-ISFC program. The program will accept youth in need of stabilization, followed by placement in a more permanent home setting. The expected length of stay is not to exceed one year, unless there is an agreement between Fresno County and Promesa that an extension is in the best interests of the child and identified family. The treatment team will work with both a prospective family and the child, to ensure a smooth and lasting transition to the next placement setting.

Payroll Expense

The attached budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. This information is also available, and clearly presented, in the attached budget. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

There are a total of 16.75 FTE.

Administrative Team: This team will include the Program Administrator (0.25 FTE), Program Assistant (0.5 FTE). This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director (0.5 FTE), Clinical Director (0.5 FTE), Program Supervisor (1.0 FTE), Clinician (1.0 FTE), Social Worker (1.0 FTE), BA Level Counselors (8.0 FTE, which includes 4.0 FTE overnight counselors), Lead counselors (2.0 FTE), Recruitment Specialist (0.5 FTE) Permanency Specialist (1.0 FTE), and a Health Information Specialist (0.5 FTE) responsible for the review and accurate billing of all Medi-Cal Services. Note that several positions will work together with the E-E ISFC program to ensure maximum efficiency.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant (0.5 FTE) and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed, conduct

Budget Narrative – FY 24-25 (December 1, 2024 – June 30, 2025)

trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinicians as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinicians* will implement the treatment plan, and report to the Clinical Director. *Social Worker* (1FTE) will provide family and youth counseling, as needed to ensure transitional services are adequate and in place. Mental health services will be documented and invoiced by the clinicians. The Permanency Specialist will work with the clinicians, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor (1 FTE) is responsible for the day-to-day operations. It is anticipated that the majority of the time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to problem solve and work effectively with the counselors, house parents and youth.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ratio is 31.05% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$1,173,310

Facilities/Equipment Expense includes an office lease, utilities and Building Maintenance. The total cost is \$54,846. Office lease is allocated to this contract for FY 24-25 at \$45,000, Utilities is budgeted at \$3,996 and Building Maintenance at \$5,850. These are annual costs, allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary, with the exception of the Resource Family Payment. This payment is based upon the county payment of \$2500 per month guaranteed each month to the parent. The remaining fee of \$5000 per month will be passed through to the parent, depending upon the daily bed occupancy for each home. These payment amounts are based on rates that require State approval on an annual basis and therefore may be subject to change.

All other costs in this category are based upon historical costs and estimates. The total cost is \$720,400.

Child Related Expenses There is a total of \$44,400 now listed in this category. These costs are intended to cover costs that may be an extra ordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$4,500 of this fund is now dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$285,426 for the year.

Total Program Expense Summary

Total Program Expense: \$2,278,381

Mental Health Expense: \$1,070,631

CWS Expense: \$1,207,750

Combined Daily Rate: \$1,039

ENHANCED INTENSIVE SERVICES FOSTER CARE

Promesa Behavioral Health

FY 2025-2026 (July 1, 2025 - June 30, 2026)

Revised Exhibit C-2

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Budget Categories -		Total Direct Budget		
Line Item Description (Must be itemized)	FTE %	Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:				
0002 Administrator	0.25	22,313		22,313
0003 Program Director	0.50		63,000	63,000
0004 Clinical Director	0.50		55,125	55,125
0005 Program Supervisor	1.00		99,750	99,750
0006 Clinician	1.00		94,500	94,500
0007 Social Worker	1.00		78,750	78,750
0008 Counselors	8.00		504,000	504,000
0009 Lead Counselor	2.00		147,000	147,000
0011 Program Assistant	0.50		34,125	34,125
0012 Recruitment Specialist	0.50		31,500	31,500
0013 Permanency Specialist	1.00		68,250	68,250
0015 Health Information Specialist	0.50		32,500	32,500
Overnight/Overtime Stipends			20,000	20,000
SALARY TOTAL	16.75	\$22,313	\$1,228,500	\$1,250,813
PAYROLL TAXES:				
0030 OASDI				
0031 FICA/MEDICARE		1,706.9	93,980.3	95,687.2
0032 SUI		669.4	36,855.0	37,524.4
PAYROLL TAX TOTAL		\$2,376	\$130,835	\$133,212
EMPLOYEE BENEFITS:				
0040 Retirement		1,116	61,425	62,541
0041 Workers Compensation		312	85,995	86,307
0042 Health Insurance (medical, vision, life, dental)		1,897	104,423	106,319
EMPLOYEE BENEFITS TOTAL	31.05%	\$3,325	\$251,843	\$255,167
SALARY & BENEFITS GRAND TOTAL		\$28,013	\$1,611,178	\$1,639,191
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building		63,000		63,000
1011 Rent/Lease Equipment				-
1012 Utilities		5,872		5,872
1013 Building Maintenance		8,190		8,190
1014 Equipment purchase				
FACILITY/EQUIPMENT TOTAL		\$77,062		\$77,062
OPERATING EXPENSES:				
1060 Telephone			10,500	10,500
1061 Accreditation		4,208		4,208
1062 Conference, Meetings, In-Service Training			25,988	25,988
1063 Dues, Membership, and Subscriptions		4,500		4,500
1064 Recruitment			10,500	10,500
1065 Licenses and Permits			5,250	5,250
1066 Office Supplies & printing			6,300	6,300
1067 Resource Family Payment Bed Fee@\$2,500/month			240,000	240,000
1068 Resource Family Payment			480,000	480,000
1069 External Audit		5,250		5,250
1070 Professional Liability Insurance				-
1071 Transportation of Clients			68,250	68,250
1072 Computers & Software				-
1073 Furniture & Fixtures			15,750	15,750
1074 Respite			96,049	96,049
OPERATING EXPENSES TOTAL		13,958	958,587	\$ 972,545

CHILDREN RELATED EXPENSES:				
1080	Food		\$10,080	10,080
1081	Clothing		\$3,780	3,780
1082	Personal Incidentals		\$3,780	3,780
1083	School Supplies		\$2,520	2,520
1084	Outside Activities		\$5,040	5,040
1085	Child related transportation			-
1086	Internet Services			-
1087	Supplies			-
1088	Emergency Flex Funds		\$20,160	20,160
1089	Treatment Supplies		\$5,250	5,250
1090	Medication Non-Medical		\$5,250	5,250
1091	Family Support		\$6,300	6,300
CHILD AND FAMILY RELATED SERVICES				\$62,160

SPECIAL EXPENSES (Consultant/Etc.):

1092	Nurse Consultant		30,336	30,336
1093	Psychiatrist Consultant		60,480	60,480
1094	Peer Mentor (Certified)		18,900	18,900
1096	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		286,067	286,067
SPECIAL EXPENSES TOTAL			\$395,783	\$395,783

FIXED ASSETS:

1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
1199	Other - (Identify)			
FIXED ASSETS TOTAL			\$0	\$0

TOTAL PROGRAM EXPENSES \$3,146,741

MEDI-CAL REVENUE:

Service	Provider	Hours	Rate	\$ Amount
Mental Health Services (Therapy)	LPHA	936	\$265.28	\$248,302.08
Case Management (ICC)	LPHA	541	\$265.28	\$143,516.48
Case Management (ICC)	Other Qualified Provider	291	\$199.58	\$58,077.78
Crisis Services	LPHA	96	\$265.28	\$25,466.88
Medication Support	Pyschiatrist	96	\$1,019.30	\$97,852.80
Plan Development	Other Qualified Provider	478	\$199.58	\$95,479.07
Assessment	Other Qualified Provider	314	\$199.58	\$62,618.23
Rehabilitation	Other Qualified Provider	2,823	\$199.58	\$563,484.99
Peer Support	Peer Support Specialist	520	\$209.56	\$108,971.20
IHBS	Other Qualified Provider	1,319	\$199.58	\$263,190.14
DIRECT MH SERVICE REVENUE		7,414		\$1,666,960

OTHER REVENUE:

4000	Other - (Identify)		
4100	Other - (Identify)		
4200	Other - (Identify)		
4300	Other - (Identify)		
OTHER REVENUE TOTAL			

TOTAL MENTAL HEALTH PROGRAM COSTS \$1,666,960

ESTIMATED NON MEDI-CAL BILLABLE COST 1,479,782

TOTAL ISFC PROGRAM COSTS	\$3,146,741
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$535
ADDITIONAL DAILY ISFC COST	\$0
TOTAL MH DAILY RATE	\$571
Combined Daily Rate	\$1,078

The Promesa budget for Enhanced Intensive Services Foster Care (E-ISFC) is designed to successfully implement and support the goals of the E-ISFC program. The program will accept youth in need of stabilization, followed by placement in a more permanent home setting. The expected length of stay is not to exceed one year, unless there is an agreement between Fresno County and Promesa that an extension is in the best interests of the child and identified family. The treatment team will work with both a prospective family and the child, to ensure a smooth and lasting transition to the next placement setting.

Payroll Expense

The attached budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. This information is also available, and clearly presented, in the attached budget. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

There are a total of 16.75 FTE.

Administrative Team: This team will include the Program Administrator (0.25 FTE), Program Assistant (0.5 FTE). This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director (0.5 FTE), Clinical Director (0.5 FTE), Program Supervisor (1.0 FTE), Clinician (1.0 FTE), Social Worker (1.0 FTE), BA Level Counselors (8.0 FTE, which includes 4.0 FTE overnight counselors), Lead counselors (2.0 FTE), Recruitment Specialist (0.5 FTE) Permanency Specialist (1.0 FTE), and a Health Information Specialist (0.5 FTE) responsible for the review and accurate billing of all Medi-Cal Services. Note that several positions will work together with the E-E ISFC program to ensure maximum efficiency.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant (0.5 FTE) and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed, conduct

Budget Narrative – FY 25-26 (July 1, 2025 – June 30, 2026)

trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinicians as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinicians* will implement the treatment plan, and report to the Clinical Director. *Social Worker* (1FTE) will provide family and youth counseling, as needed to ensure transitional services are adequate and in place. Mental health services will be documented and invoiced by the clinicians. The Permanency Specialist will work with the clinicians, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor (1 FTE) is responsible for the day-to-day operations. It is anticipated that the majority of the time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to problem solve and work effectively with the counselors, house parents and youth.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ratio is 31.05% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$1,639,191

Facilities/Equipment Expense includes an office lease, utilities and Building Maintenance. The total cost is \$77,062. Office lease is allocated to this contract for FY 25-26 at \$63,000, Utilities is budgeted at \$5,872 and Building Maintenance at \$8,190. These are annual costs, allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary, with the exception of the Resource Family Payment. This payment is based upon the county payment of \$2500 per month guaranteed each month to the parent. The remaining fee of \$5000 per month will be passed through to the parent, depending upon the daily bed occupancy for each home. These payment amounts are based on rates that require State approval on an annual basis and therefore may be subject to change.

All other costs in this category are based upon historical costs and estimates. The total cost is \$972,545.

Child Related Expenses There is a total of \$62,160 now listed in this category. These costs are intended to cover costs that may be an extra ordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$6,300 of this fund is now dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$395,783 for the year.

Total Program Expense Summary

Total Program Expense: \$3,146,741

Mental Health Expense: \$1,666,960

CWS Expense: \$1,479,782

Combined Daily Rate: \$1,078

ENHANCED INTENSIVE SERVICES FOSTER CARE

Promesa Behavioral Health

FY 2026-2027 (July 1, 2026 - June 30, 2027)

Revised Exhibit C-2

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Budget Categories -		Total Direct Budget		
Line Item Description (Must be itemized)	FTE %	Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:				
0002 Administrator	0.25	23,428		23,428
0003 Program Director	0.50		66,150	66,150
0004 Clinical Director	0.50		57,881	57,881
0005 Program Supervisor	1.00		104,737	104,737
0006 Clinician	1.00		99,225	99,225
0007 Social Worker	1.00		82,687	82,687
0008 Counselors	8.00		529,200	529,200
0009 Lead Counselor	2.00		154,350	154,350
0011 Program Assistant	0.50		35,831	35,831
0012 Recruitment Specialist	0.50		33,075	33,075
0013 Permanency Specialist	1.00		71,662	71,662
0015 Health Information Specialist	0.50		32,500	32,500
Overnight/Overtime Stipends			21,000	21,000
SALARY TOTAL	16.75	\$23,428	\$1,288,298	\$1,311,726
PAYROLL TAXES:				
0030 OASDI				
0031 FICA/MEDICARE		1,792.2	98,554.8	100,347.0
0032 SUI		702.8	38,648.9	39,351.8
PAYROLL TAX TOTAL		\$2,495	\$137,204	\$139,699
EMPLOYEE BENEFITS:				
0040 Retirement		1,171	64,415	65,586
0041 Workers Compensation		328	90,181	90,509
0042 Health Insurance (medical, vision, life, dental)		1,991	109,505	111,497
EMPLOYEE BENEFITS TOTAL	31.05%	\$3,491	\$264,101	\$267,592
SALARY & BENEFITS GRAND TOTAL		\$29,414	\$1,689,603	\$1,719,017
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building		66,150		66,150
1011 Rent/Lease Equipment				-
1012 Utilities		6,166		6,166
1013 Building Maintenance		8,600		8,600
1014 Equipment purchase				
FACILITY/EQUIPMENT TOTAL		\$80,915		\$80,915
OPERATING EXPENSES:				
1060 Telephone			11,025	11,025
1061 Accreditation		4,418		4,418
1062 Conference, Meetings, In-Service Training			26,408	26,408
1063 Dues, Membership, and Subscriptions		2,363		2,363
1064 Recruitment			11,025	11,025
1065 Licenses and Permits			5,513	5,513
1066 Office Supplies & printing			6,615	6,615
1067 Resource Family Payment Bed Fee@\$2,500/month			240,000	240,000
1068 Resource Family Payment			480,000	480,000
1069 External Audit		5,513		5,513
1070 Professional Liability Insurance				-
1071 Transportation of Clients			71,663	71,663
1072 Computers & Software				-
1073 Furniture & Fixtures			18,638	18,638
1074 Respite			100,852	100,852
OPERATING EXPENSES TOTAL		12,293	971,737	\$ 984,030

CHILDREN RELATED EXPENSES:				
1080	Food		\$10,584	10,584
1081	Clothing		\$3,969	3,969
1082	Personal Incidentals		\$3,969	3,969
1083	School Supplies		\$2,646	2,646
1084	Outside Activities		\$5,292	5,292
1085	Child related transportation			-
1086	Internet Services			-
1087	Supplies			-
1088	Emergency Flex Funds		\$21,120	21,120
1089	Treatment Supplies		\$5,408	5,408
1090	Medication Non-Medical		\$5,408	5,408
1091	Family Support		\$6,615	6,615
CHILD AND FAMILY RELATED SERVICES				\$65,010

SPECIAL EXPENSES (Consultant/Etc.):

1092	Nurse Consultant		31,853	31,853
1093	Psychiatrist Consultant		63,504	63,504
1094	Peer Mentor (Certified)		19,845	19,845
1095	Contract Bed Fee @ 2.43%		-	-
1096	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		296,417	296,417
SPECIAL EXPENSES TOTAL			\$411,619	\$411,619

FIXED ASSETS:

1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
1199	Other - (Identify)			
FIXED ASSETS TOTAL			\$0	\$0

TOTAL PROGRAM EXPENSES \$3,260,591

MEDI-CAL REVENUE:

Service	Provider	Hours	Rate	\$ Amount
Mental Health Services (Therapy)	LPHA	936	\$265.28	\$248,302.08
Case Management (ICC)	LPHA	541	\$265.28	\$143,516.48
Case Management (ICC)	Other Qualified Provider	291	\$199.58	\$58,077.78
Crisis Services	LPHA	96	\$265.28	\$25,466.88
Medication Support	Pyschiatrist	96	\$1,019.30	\$97,852.80
Plan Development	Other Qualified Provider	478	\$199.58	\$95,479.07
Assessment	Other Qualified Provider	314	\$199.58	\$62,618.23
Rehabilitation	Other Qualified Provider	2,877	\$199.58	\$574,253.53
Peer Support	Peer Support Specialist	520	\$209.56	\$108,971.20
IHBS	Other Qualified Provider	1,673	\$199.58	\$333,844.65
DIRECT MH SERVICE REVENUE		7,822		\$1,748,383

OTHER REVENUE:

4000	Other - (Identify)		
4100	Other - (Identify)		
4200	Other - (Identify)		
4300	Other - (Identify)		
OTHER REVENUE TOTAL			
TOTAL MENTAL HEALTH PROGRAM COSTS			\$1,748,383
ESTIMATED NON MEDI-CAL BILLABLE COST			1,512,208

TOTAL ISFC PROGRAM COSTS	\$3,260,591
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$535
ADDITIONAL DAILY ISFC COST	\$0
TOTAL MH DAILY RATE	\$599
Combined Daily Rate	\$1,117

The Promesa budget for Enhanced Intensive Services Foster Care (E-ISFC) is designed to successfully implement and support the goals of the E-ISFC program. The program will accept youth in need of stabilization, followed by placement in a more permanent home setting. The expected length of stay is not to exceed one year, unless there is an agreement between Fresno County and Promesa that an extension is in the best interests of the child and identified family. The treatment team will work with both a prospective family and the child, to ensure a smooth and lasting transition to the next placement setting.

Payroll Expense

The attached budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. This information is also available, and clearly presented, in the attached budget. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

There are a total of 16.75 FTE.

Administrative Team: This team will include the Program Administrator (0.25 FTE), Program Assistant (0.5 FTE). This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director (0.5 FTE), Clinical Director (0.5 FTE), Program Supervisor (1.0 FTE), Clinician (1.0 FTE), Social Worker (1.0 FTE), BA Level Counselors (8.0 FTE, which includes 4.0 FTE overnight counselors), Lead counselors (2.0 FTE), Recruitment Specialist (0.5 FTE) Permanency Specialist (1.0 FTE), and a Health Information Specialist (0.5 FTE) responsible for the review and accurate billing of all Medi-Cal Services. Note that several positions will work together with the E-E ISFC program to ensure maximum efficiency.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant (0.5 FTE) and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed, conduct

Budget Narrative – FY 26-27 (July 1, 2026 – June 30, 2027)

trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinicians as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinicians* will implement the treatment plan, and report to the Clinical Director. *Social Worker* (1FTE) will provide family and youth counseling, as needed to ensure transitional services are adequate and in place. Mental health services will be documented and invoiced by the clinicians. The Permanency Specialist will work with the clinicians, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor (1 FTE) is responsible for the day-to-day operations. It is anticipated that the majority of the time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to problem solve and work effectively with the counselors, house parents and youth.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ratio is 31.05% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$1,719,017

Facilities/Equipment Expense includes an office lease, utilities and Building Maintenance. The total cost is \$80,915. Office lease is allocated to this contract for FY 26-27 at \$66,150, Utilities is budgeted at \$6,166 and Building Maintenance at \$8,600. These are annual costs, allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary, with the exception of the Resource Family Payment. This payment is based upon the county payment of \$2500 per month guaranteed each month to the parent. The remaining fee of \$5000 per month will be passed through to the parent, depending upon the daily bed occupancy for each home. These payment amounts are based on rates that require State approval on an annual basis and therefore may be subject to change.

All other costs in this category are based upon historical costs and estimates. The total cost is \$984,030.

Child Related Expenses There is a total of \$65,010 now listed in this category. These costs are intended to cover costs that may be an extra ordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$6,615 of this fund is now dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$411,619 for the year.

Total Program Expense Summary

Total Program Expense: \$3,260,591

Mental Health Expense: \$1,748,383

CWS Expense: \$1,512,208

Combined Daily Rate: \$1,117

ENHANCED INTENSIVE SERVICES FOSTER CARE

Promesa Behavioral Health

FY 2027-2028 (July 1, 2027 - June 30, 2028)

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Budget Categories - Line Item Description (Must be itemized)		FTE %	Total Direct Budget		
			Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:					
0002	Administrator	0.25	24,600		24,600
0003	Program Director	0.50		69,458	69,458
0004	Clinical Director	0.50		60,775	60,775
0005	Program Supervisor	1.00		109,974	109,974
0006	Clinician	1.00		104,186	104,186
0007	Social Worker	1.00		86,821	86,821
0008	Counselors	8.00		555,664	555,664
0009	Lead Counselor	2.00		162,068	162,068
0011	Program Assistant	0.50		37,623	37,623
0012	Recruitment Specialist	0.50		34,729	34,729
0013	Permanency Specialist	1.00		75,245	75,245
0015	Health Information Specialist	0.50		32,500	32,500
	Overnight/Overtime Stipends			21,000	21,000
SALARY TOTAL		16.75	\$24,600	\$1,350,042	\$1,374,642
PAYROLL TAXES:					
0030	OASDI				
0031	FICA/MEDICARE		1,881.9	103,278.2	105,160.1
0032	SUI		738.0	40,501.3	41,239.2
PAYROLL TAX TOTAL			\$2,620	\$143,779	\$146,399
EMPLOYEE BENEFITS:					
0040	Retirement		1,230	67,502	68,732
0041	Workers Compensation		344	94,503	94,847
0042	Health Insurance (medical, vision, life, dental)		2,091	114,754	116,845
EMPLOYEE BENEFITS TOTAL		31.05%	\$3,665	\$276,759	\$280,424
SALARY & BENEFITS GRAND TOTAL			\$30,885	\$1,770,580	\$1,801,465
FACILITIES/EQUIPMENT EXPENSES:					
1010	Rent/Lease Building		68,135		68,135
1011	Rent/Lease Equipment				-
1012	Utilities		6,472		6,472
1013	Building Maintenance		9,028		9,028
1014	Equipment purchase				
FACILITY/EQUIPMENT TOTAL			\$83,635		\$83,635
OPERATING EXPENSES:					
1060	Telephone			11,576	11,576
1061	Accreditation		4,639		4,639
1062	Conference, Meetings, In-Service Training			27,665	27,665
1063	Dues, Membership, and Subscriptions		4,500		4,500
1064	Recruitment			11,576	11,576
1065	Licenses and Permits			5,789	5,789
1066	Office Supplies & printing			6,946	6,946
1067	Resource Family Payment Bed Fee@\$2,500/month			240,000	240,000
1068	Resource Family Payment			480,000	480,000
1069	External Audit		5,789		5,789
1070	Professional Liability Insurance				-
1071	Transportation of Clients			75,246	75,246
1072	Computers & Software				-
1073	Furniture & Fixtures			19,570	19,570
1074	Respite			103,106	103,106
OPERATING EXPENSES TOTAL			14,928	981,474	\$ 996,401

CHILDREN RELATED EXPENSES:				
1080	Food		\$11,113	11,113
1081	Clothing		\$4,167	4,167
1082	Personal Incidentals		\$4,167	4,167
1083	School Supplies		\$2,646	2,646
1084	Outside Activities		\$5,557	5,557
1085	Child related transportation			-
1086	Internet Services			-
1087	Supplies			-
1088	Emergency Flex Funds		\$22,176	22,176
1089	Treatment Supplies		\$5,788	5,788
1090	Medication Non-Medical		\$5,677	5,677
1091	Family Support		\$6,946	6,946
CHILD AND FAMILY RELATED SERVICES				\$68,237

SPECIAL EXPENSES (Consultant/Etc.):				
1092	Nurse Consultant		33,466	33,466
1093	Psychiatrist Consultant		66,528	66,528
1094	Peer Mentor (Certified)		20,836	20,836
1095	Contract Bed Fee @ 2.43%		-	-
1096	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		307,057	307,057
SPECIAL EXPENSES TOTAL				\$427,887

FIXED ASSETS:				
1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
1199	Other - (Identify)			
FIXED ASSETS TOTAL				\$0
TOTAL PROGRAM EXPENSES				\$3,377,624

MEDI-CAL REVENUE:					
Service	Provider	Hours	Rate	\$ Amount	
Mental Health Services (Therapy)	LPHA	936	\$265.28	\$248,302.08	
Case Management (ICC)	LPHA	541	\$265.28	\$143,516.48	
Case Management (ICC)	Other Qualified Provider	291	\$199.58	\$58,077.78	
Crisis Services	LPHA	96	\$265.28	\$25,466.88	
Medication Support	Pyschiatrist	96	\$1,019.30	\$97,852.80	
Plan Development	Other Qualified Provider	478	\$199.58	\$95,479.07	
Assessment	Other Qualified Provider	314	\$199.58	\$62,618.23	
Rehabilitation	Other Qualified Provider	3,338	\$199.58	\$666,259.91	
Peer Support	Peer Support Specialist	520	\$209.56	\$108,971.20	
IHBS	Other Qualified Provider	1,673	\$199.58	\$333,844.65	
DIRECT MH SERVICE REVENUE		8,283		\$1,840,389	

OTHER REVENUE:				
4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
OTHER REVENUE TOTAL				
TOTAL MENTAL HEALTH PROGRAM COSTS				\$1,840,389
ESTIMATED NON MEDI-CAL BILLABLE COST				1,537,235

TOTAL ISFC PROGRAM COSTS	\$3,377,624
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$535
ADDITIONAL DAILY ISFC COST	\$0
TOTAL MH DAILY RATE	\$630
Combined Daily Rate	\$1,157

The Promesa budget for Enhanced Intensive Services Foster Care (E-ISFC) is designed to successfully implement and support the goals of the E-ISFC program. The program will accept youth in need of stabilization, followed by placement in a more permanent home setting. The expected length of stay is not to exceed one year, unless there is an agreement between Fresno County and Promesa that an extension is in the best interests of the child and identified family. The treatment team will work with both a prospective family and the child, to ensure a smooth and lasting transition to the next placement setting.

Payroll Expense

The attached budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. This information is also available, and clearly presented, in the attached budget. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

There are a total of 16.75 FTE.

Administrative Team: This team will include the Program Administrator (0.25 FTE), Program Assistant (0.5 FTE). This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director (0.5 FTE), Clinical Director (0.5 FTE), Program Supervisor (1.0 FTE), Clinician (1.0 FTE), Social Worker (1.0 FTE), BA Level Counselors (8.0 FTE, which includes 4.0 FTE overnight counselors), Lead counselors (2.0 FTE), Recruitment Specialist (0.5 FTE) Permanency Specialist (1.0 FTE), and a Health Information Specialist (0.5 FTE) responsible for the review and accurate billing of all Medi-Cal Services. Note that several positions will work together with the E-E ISFC program to ensure maximum efficiency.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant (0.5 FTE) and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed, conduct

Budget Narrative – FY 27-28 (July 1, 2027 – June 30, 2028)

trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinicians as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinicians* will implement the treatment plan, and report to the Clinical Director. *Social Worker* (1FTE) will provide family and youth counseling, as needed to ensure transitional services are adequate and in place. Mental health services will be documented and invoiced by the clinicians. The Permanency Specialist will work with the clinicians, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor (1 FTE) is responsible for the day-to-day operations. It is anticipated that the majority of the time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to problem solve and work effectively with the counselors, house parents and youth.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ratio is 31.05% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$1,801,465

Facilities/Equipment Expense includes an office lease, utilities and Building Maintenance. The total cost is \$83,635. Office lease is allocated to this contract for FY 27-28 at \$68,135, Utilities is budgeted at \$6,472 and Building Maintenance at \$9,028. These are annual costs, allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary, with the exception of the Resource Family Payment. This payment is based upon the county payment of \$2500 per month guaranteed each month to the parent. The remaining fee of \$5000 per month will be passed through to the parent, depending upon the daily bed occupancy for each home. These payment amounts are based on rates that require State approval on an annual basis and therefore may be subject to change.

All other costs in this category are based upon historical costs and estimates. The total cost is \$996,401.

Child Related Expenses There is a total of \$68,237 now listed in this category. These costs are intended to cover costs that may be an extra ordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$6,946 of this fund is now dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$427,887 for the year.

Total Program Expense Summary

Total Program Expense: \$3,377,624

Mental Health Expense: \$1,840,389

CWS Expense: \$1,537,235

Combined Daily Rate: \$1,157

EMERGENCY ENHANCED INTENSIVE SERVICES FOSTER CARE

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Promesa Behavioral Health

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Startup Budget FY 2024-2025 (Upon Execution - November 30, 2024)

Budget Categories -		Program			Start Up Allocation
Line Item Description (Must be itemized)		FTE %	Total Salary	Total Start Up Combined	E-E-ISFC
PERSONNEL SALARIES:					
0002	Administrator	0.45	42,500	3,542	1,771
0003	Program Director	1.00	180,000	15,000	7,500
0004	Clinical Director	1.00	157,500	9,844	4,922
0005	Program Supervisor	2.00	190,000	11,875	5,938
0006	Clinician	2.00	225,000	18,750	9,375
0007	Social Worker	1.50	112,500	9,375	4,688
0008	Counselors	12.00	540,000	55,000	27,500
0009	Lead Counselor	3.00	350,000	29,167	14,584
0011	Program Assistant	1.00	240,000	8,125	4,063
0012	Recruitment Specialist	1.00	97,500	5,000	2,500
0013	Permanency Specialist	2.00	60,000	5,208	2,604
0015	Health Information Specialist	1.00	125,000	4,063	2,032
SALARY TOTAL		27.95		174,949	\$ 87,475
PAYROLL TAX TOTAL					
0030	OASDI				-
0031	Fica/Medicare			13,384	6,692
0032	Payroll Tax Total			5,248	2,624
	Total Payroll Taxes			18,632	9,316
EMPLOYEE BENEFITS:					
0040	Retirement			8,747	4,374
0041	Workers Compensation			12,246	6,123
0042	Health Insurance (Medical, Vission, Life , Dental)			14,871	7,435
0042	Fringe Benefits			-	-
	Employee Benefits Total			35,865	17,932
Salary & Benefits Grand Total (Benefits @25%)				229,446	\$ 114,723
FACILITIES/EQUIPMENT EXPENSES:					
1010	Rent/Lease Building			2,200	1,100
1012	Utilites			370	185
1014	Equipment purchase/Lease			1,750	875
FACILITY/EQUIPMENT TOTAL				4,320	\$ 2,160
OPERATING EXPENSES:					
1060	Staff Recruitment/ On Boarding			5,000	2,500
1061	Staff Training			10,000	5,000
1062	Cellular Phones			-	-
1063	Office			4,000	2,000
1067	Resource Family Recruiting			22,500	11,250
1070	Advertising			-	-
1072	Furniture & Fixtures			4,500	2,250
OPERATING EXPENSES TOTAL				46,000	\$ 23,000
1096	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership			27,977	13,988
				27,977	\$ 13,988
				307,742	\$ 153,871

Startup Budget Narrative – FY 24-25 (Upon execution – November 30, 2024)

The Promesa start up budget for Emergency Enhanced Intensive Services Foster Care (E-E-ISFC) is designed to successfully implement and support the goals of the E-E-ISFC program. This start up budget is for onboarding and training the teams below, as well as recruiting and training Specialized Resource Parents so youth can be accepted into the program immediately following the ramp-up period.

Payroll Expense

The budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

Administrative Team: This team will include the Program Administrator, Program Assistant. This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director, Clinical Director, Program Supervisor, Clinician, Social Worker, BA Level Counselors, which includes Counselors dedicated to awake overnight in the event a youth is in need of supervision, Lead Counselor, Recruitment Specialist, Permanency Specialist, and a Health Information Specialist responsible for the review and accurate billing of all Medi-Cal Services.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed, conduct trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinician and as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal

Startup Budget Narrative – FY 24-25 (Upon execution – November 30, 2024)

program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinician* will implement the treatment plan, and report to the Clinical Director. Social Work type services may also be provided by the clinician, but mental health services will be documented and invoiced on a daily basis. The Permanency Specialist will work with the clinician, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor is responsible for the day-to-day operations. It is anticipated that the majority of their time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to program solve and work effectively with the counselors and house parents and youth.

The Clinician and Social Worker will work with treatment team, youth, foster resource parent and prospective resource parents to ensure that the needs of each are processed and resolved.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ration is 25% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$114,723

Facilities/Equipment Expense includes an office lease, minor equipment expense, utilities and Building Maintenance. The total cost is \$2,160. Office lease is allocated for Startup at \$1,100, Leased equipment is \$875, and Utilities is budgeted at \$185. These costs are allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary. All other costs in this category are based upon historical costs and estimates. The total cost is \$23,000.

Overhead includes the indirect cost calculated at 10% of total cost. These expenses total \$13,988 for startup.

Total Program Expense Summary

Total Program Expense: \$153,871

EMERGENCY ENHANCED INTENSIVE SERVICES FOSTER CARE

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Promesa Behavioral Health

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FY 2024-2025 (December 1, 2024 - June 30, 2025)

Budget Categories -		Total Direct Budget		
Line Item Description (Must be itemized)	FTE %	Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:				
0002 Administrator	0.20	12,750		12,750
0006 Program Director	0.50		45,000	45,000
0005 Clinical Director	0.50		39,375	39,375
0006 Program Supervisor	1.00		71,250	71,250
0007 Clinician	1.00		67,500	67,500
0008 Social Worker	0.50		28,125	28,125
0009 Counselors	4.00		180,000	180,000
0010 Lead Counselor	1.00		52,500	52,500
0012 Program Assistant	0.50		24,375	24,375
0013 Recruitment Specialist	0.50		22,500	22,500
0014 Permanency Specialist	1.00		48,750	48,750
0016 Health Information Specialist	0.50		24,375	24,375
Overnight/Overtime Stipends			9,375	9,375
SALARY TOTAL	11.20	\$12,750	\$613,125	\$625,875
PAYROLL TAXES:				
0030 OASDI		975	46,904	47,879
0031 FICA/MEDICARE		383	18,394	18,776
0032 SUI				
PAYROLL TAX TOTAL		\$1,358	\$65,298	\$66,656
EMPLOYEE BENEFITS:				
0040 Retirement		638	30,656	31,294
0041 Workers Compensation		179	42,919	43,097
0042 Health Insurance (medical, vision, life, dental)		1,084	52,116	53,199
EMPLOYEE BENEFITS TOTAL	31.04%	\$1,900	\$125,691	\$127,590
SALARY & BENEFITS GRAND TOTAL		\$16,008	\$804,113	\$820,121
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building		22,500		22,500
1011 Rent/Lease Equipment		900		900
1012 Utilities		1,998	1,980	3,978
1013 Building Maintenance		2,925	2,700	5,625
1014 Equipment purchase/Lease				
FACILITY/EQUIPMENT TOTAL		\$28,323	\$4,680	\$33,003
OPERATING EXPENSES:				
1060 Telephone			8,568	8,568
1061 Accreditation		1,503		1,503
1062 Conference, Meetings, In-Service Training			17,100	17,100
1063 Dues, Membership, and Subscriptions			2,700	2,700
1064 Recruitment			19,500	19,500
1065 Licenses and Permits			2,250	2,250
1066 Office Supplies & printing			10,080	10,080
1067 Resource Family Payment Bed Fee @\$2,500/month			90,000	90,000
1068 Resource Family Payment			180,000	180,000
1069 External Audit			1,800	1,800
1070 Professional Liability Insurance				
1071 Transportation of Clients			28,875	28,875
1072 Computers & Software				
1073 Furniture & Fixtures			5,625	5,625
1074 Respite			\$34,580	\$34,580
OPERATING EXPENSES TOTAL		\$1,503	\$401,078	\$402,581

CHILDREN RELATED EXPENSES:				
1080	Food		7,200	7,200
1081	Clothing		9,000	9,000
1082	Personal Incidentals		2,700	2,700
1083	School Supplies		1,800	1,800
1084	Outside Activities		3,600	3,600
1085	Child related transportation		5,625	5,625
1086	Internet Services			-
1087	Supplies			-
1088	Emergency Flex Funds		7,200	7,200
1089	Speicalized Treatment Supplies		3,750	3,750
1090	Medication Non-Medical		3,750	3,750
1091	Family Support		3,000	3,000
CHILD AND FAMILY RELATED SERVICES			\$0	\$47,625
				\$47,625

SPECIAL EXPENSES (Consultant/Etc.):

1092	Nurse Consultant		21,600	21,600
1093	Psychiatrist Consultant		21,600	21,600
1094	Peer Mentor (Certified)		6,750	6,750
1095	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		135,328	135,328
SPECIAL EXPENSES TOTAL			\$185,278	\$185,278

FIXED ASSETS:

1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
FIXED ASSETS TOTAL			\$0	\$0
TOTAL PROGRAM EXPENSES				\$1,488,608

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	\$ Amount
Mental Health Services (Therapy)	LPHA	312	\$265.28	\$82,767.36
Case Management (ICC)	LPHA	407	\$265.28	\$107,968.96
Case Management (ICC)	Other Qualified t	217	\$199.58	\$43,308.86
Crisis Services	LPHA	36	\$265.28	\$9,550.08
Medication Support	Pyschiatrist	36	\$1,019.30	\$36,694.80
Plan Development	Other Qualified t	156	\$199.58	\$31,134.48
Assessment	Other Qualified t	360	\$199.58	\$71,848.80
Rehabilitation	Other Qualified t	682	\$199.58	\$136,156.47
Peer Support	Peer Support Sp	52	\$209.56	\$10,881.00
IHBS	Other Qualified t	738	\$199.58	\$147,376.86
DIRECT MH SERVICE REVENUE				\$677,688

OTHER REVENUE:

4000	Other - (Identify)		
4100	Other - (Identify)		
4200	Other - (Identify)		
4300	Other - (Identify)		
OTHER REVENUE TOTAL			
TOTAL MENTAL HEALTH PROGRAM REVENUE			\$677,688
ESTIMATED NON MEDI-CAL BILLABLE COST			810,920

TOTAL ISFC PROGRAM COSTS	\$1,488,608
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$ 535
ADDITIONAL DAILY ISFC COST	\$ 20
TOTAL MH DAILY RATE	\$ 464
Combined Daily Rate	\$ 1,020

The Promesa budget for Emergency Enhanced Intensive Services Foster Care (E-E-ISFC) is designed to successfully implement and support the goals of the E-E-ISFC program. The program will accept youth in need of short-term stabilization, followed by placement in a more permanent home setting. The expected length of stay will not exceed one month, unless there is an agreement between Fresno County and Promesa that an extension is in the best interests of the child and identified family. The treatment team will work with both the prospective family and the child, to ensure a smooth and lasting transition to the next placement setting.

Payroll Expense

The attached budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. This information is also available, and clearly presented, in the attached budget. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

There is a total of 11.20 FTE.

Administrative Team: This team will include the Program Administrator (0.2 FTE), Program Assistant (0.5 FTE). This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director (0.5 FTE), Clinical Director (0.5 FTE), Program Supervisor (1.0 FTE), Clinician (1.0 FTE) Social Worker (0.5 FTE), BA Level Counselors (4.0 FTE, which includes 2.0 FTE dedicated to awake overnight in the event a youth is in need of supervision), Lead Counselor (1.0 FTE), Recruitment Specialist (0.5 FTE), Permanency Specialist (1.0 FTE), and a Health Information Specialist (0.5 FTE) responsible for the review and accurate billing of all Medi-Cal Services.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant (0.5 FTE) and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed,

Budget Narrative – FY 24-25 (December 1, 2024 – June 30, 2025)

conduct trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinician and as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinician* will implement the treatment plan, and report to the Clinical Director. Social Work type services may also be provided by the clinician, but mental health services will be documented and invoiced on a daily basis. The Permanency Specialist will work with the clinician, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor is responsible for the day-to-day operations. It is anticipated that the majority of their time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to program solve and work effectively with the counselors and house parents and youth.

The Clinician and Social Worker will work with treatment team, youth, foster resource parent and prospective resource parents to ensure that the needs of each are processed and resolved.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ration in 31.4% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$820,121

Facilities/Equipment Expense includes an office lease, minor equipment expense, utilities and Building Maintenance. The total cost is \$33,003. Office lease is allocated to this contract for FY 24-25 at \$22,500, Leased equipment is \$900, Utilities is budgeted at \$3,978 and Building Maintenance at \$5,625. These costs are allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary, with the exception of the Resource Family Payment. This payment is based upon the county payment of \$2500 per month guaranteed each month to the parent. The remaining fee of \$5000 per month will be passed through to the parent, depending upon the daily bed occupancy for each home. These payment amounts are based on rates that require State approval on an annual basis and therefore may be subject to change.

Budget Narrative – FY 24-25 (December 1, 2024 – June 30, 2025)

All other costs in this category are based upon historical costs and estimates. The total cost is \$402,581.

Child Related Expenses There is a total of \$47,625 listed in this category. These costs are intended to cover costs that may be an extraordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$3,000 of this fund is dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$185,278 for the year.

Total Program Expense Summary

Total Program Expense: \$1,488,608

Mental Health Expense: \$677,688

CWS Expense: \$810,920

Combined Daily Rate: \$1,020

EMERGENCY ENHANCED INTENSIVE SERVICES FOSTER CARE**Promesa Behavioral Health****FY 2025-2026 (July 1, 2025 - June 30, 2026)**

Revised Exhibit C-2

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Budget Categories -		Total Direct Budget		
Line Item Description (Must be itemized)	FTE %	Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:				
0002 Administrator	0.20	17,850		17,850
0006 Program Director	0.50		63,000	63,000
0005 Clinical Director	0.50		55,125	55,125
0006 Program Supervisor	1.00		99,750	99,750
0007 Clinician	1.00		94,500	94,500
0008 Social Worker	0.50		39,375	39,375
0009 Counselors	4.00		252,000	252,000
0010 Lead Counselor	1.00		73,500	73,500
0012 Program Assistant	0.50		32,500	32,500
0013 Recruitment Specialist	0.50		31,500	31,500
0014 Permanency Specialist	1.00		68,250	68,250
0016 Health Information Specialist	0.50		34,125	34,125
Overnight/Overtime Stipends			12,500	12,500
SALARY TOTAL	11.20	\$17,850	\$856,125	\$873,975
PAYROLL TAXES:				
0030 OASDI				
0031 FICA/MEDICARE		1,366	65,494	66,859
0032 SUI		536	25,684	26,219
PAYROLL TAX TOTAL		\$1,901	\$91,177	\$93,078
EMPLOYEE BENEFITS:				
0040 Retirement		893	42,806	43,699
0041 Workers Compensation		250	59,929	60,179
0042 Health Insurance (medical, vision, life, dental)		1,517	72,771	74,288
EMPLOYEE BENEFITS TOTAL	31.04%	\$2,660	\$175,506	\$178,165
SALARY & BENEFITS GRAND TOTAL		\$22,411	\$1,122,808	\$1,145,219
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building		31,500		31,500
1011 Rent/Lease Equipment		1,260		1,260
1012 Utilities		2,798	2,798	5,596
1013 Building Maintenance		4,095	4,095	8,190
1014 Equipment purchase/Lease				
FACILITY/EQUIPMENT TOTAL		\$39,653	\$6,893	\$46,546
OPERATING EXPENSES:				
1060 Telephone			11,995	11,995
1061 Accreditation		2,104		2,104
1062 Conference, Meetings, In-Service Training			23,940	23,940
1063 Dues, Membership, and Subscriptions			3,780	3,780
1064 Recruitment			27,300	27,300
1065 Licenses and Permits			3,150	3,150
1066 Office Supplies & printing			14,112	14,112
1067 Resource Family Payment Bed Fee @\$2,500/month			120,000	120,000
1068 Resource Family Payment			240,000	240,000
1069 External Audit			2,520	2,520
1070 Professional Liability Insurance				
1071 Transportation of Clients			40,425	40,425
1072 Computers & Software				
1073 Furniture & Fixtures			7,875	7,500
1074 Respite			\$48,412	\$48,412
OPERATING EXPENSES TOTAL		\$2,104	\$543,509	\$545,238

CHILDREN RELATED EXPENSES:				
1080	Food		10,080	10,080
1081	Clothing		12,576	12,576
1082	Personal Incidentals		3,780	3,780
1083	School Supplies		2,520	2,520
1084	Outside Activities		5,040	5,040
1085	Child related transportation		7,875	7,875
1086	Internet Services			-
1087	Supplies			-
1088	Emergency Flex Funds		10,080	10,080
1089	Speicalized Treatment Supplies		5,250	5,250
1090	Medication Non-Medical		5,250	5,250
1091	Family Support		4,200	4,200
CHILD AND FAMILY RELATED SERVICES			\$0	\$66,651

SPECIAL EXPENSES (Consultant/Etc.):

1092	Nurse Consultant		30,144	30,144
1093	Psychiatrist Consultant		30,240	30,240
1094	Peer Mentor (Certified)		9,450	9,450
1095	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		187,349	187,349
SPECIAL EXPENSES TOTAL			\$257,183	\$257,183

FIXED ASSETS:

1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
FIXED ASSETS TOTAL			\$0	\$0
TOTAL PROGRAM EXPENSES				\$2,060,836

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	\$ Amount
Mental Health Services (Therapy)	LPHA	686	\$265.28	\$182,088.19
Case Management (ICC)	LPHA	541	\$265.28	\$143,516.48
Case Management (ICC)	Other Qualified	291	\$199.58	\$58,077.78
Crisis Services	LPHA	48	\$265.28	\$12,733.44
Medication Support	Pyschiatrist	48	\$1,019.30	\$48,926.40
Plan Development	Other Qualified	208	\$199.58	\$41,512.64
Assessment	Other Qualified	480	\$199.58	\$95,798.40
Rehabilitation	Other Qualified	1,411	\$199.58	\$281,639.31
Peer Support	Peer Support Sp	260	\$209.56	\$54,485.60
IHBS	Other Qualified	942	\$199.58	\$188,000.37
DIRECT MH SERVICE REVENUE				\$1,106,779

OTHER REVENUE:

4000	Other - (Identify)		
4100	Other - (Identify)		
4200	Other - (Identify)		
4300	Other - (Identify)		
OTHER REVENUE TOTAL			
TOTAL MENTAL HEALTH PROGRAM REVENUE			\$1,106,779
ESTIMATED NON MEDI-CAL BILLABLE COST			954,058

TOTAL ISFC PROGRAM COSTS	\$2,060,836
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$ 535
ADDITIONAL DAILY ISFC COST	\$ 118
TOTAL MH DAILY RATE	\$ 758
Combined Daily Rate	\$ 1,412

The Promesa budget for Emergency Enhanced Intensive Services Foster Care (E-E-ISFC) is designed to successfully implement and support the goals of the E-E-ISFC program. The program will accept youth in need of short-term stabilization, followed by placement in a more permanent home setting. The expected length of stay will not exceed one month, unless there is an agreement between Fresno County and Promesa that an extension is in the best interests of the child and identified family. The treatment team will work with both the prospective family and the child, to ensure a smooth and lasting transition to the next placement setting.

Payroll Expense

The attached budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. This information is also available, and clearly presented, in the attached budget. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

There is a total of 11.20 FTE.

Administrative Team: This team will include the Program Administrator (0.2 FTE), Program Assistant (0.5 FTE). This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director (0.5 FTE), Clinical Director (0.5 FTE), Program Supervisor (1.0 FTE), Clinician (1.0 FTE) Social Worker (0.5 FTE), BA Level Counselors (4.0 FTE, which includes 2.0 FTE dedicated to awake overnight in the event a youth is in need of supervision), Lead Counselor (1.0 FTE), Recruitment Specialist (0.5 FTE), Permanency Specialist (1.0 FTE), and a Health Information Specialist (0.5 FTE) responsible for the review and accurate billing of all Medi-Cal Services.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant (0.5 FTE) and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed,

Budget Narrative – FY 25-26 (July 1, 2025 – June 30, 2026)

conduct trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinician and as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinician* will implement the treatment plan, and report to the Clinical Director. Social Work type services may also be provided by the clinician, but mental health services will be documented and invoiced on a daily basis. The Permanency Specialist will work with the clinician, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor is responsible for the day-to-day operations. It is anticipated that the majority of their time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to program solve and work effectively with the counselors and house parents and youth.

The Clinician and Social Worker will work with treatment team, youth, foster resource parent and prospective resource parents to ensure that the needs of each are processed and resolved.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ration in 31.4% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$1,145,219

Facilities/Equipment Expense includes an office lease, minor equipment expense, utilities and Building Maintenance. The total cost is \$46,546. Office lease is allocated to this contract for FY 25-26 at \$31,500, Leased equipment is \$1,260, Utilities is budgeted at \$5,596 and Building Maintenance at \$8,190. These costs are allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary, with the exception of the Resource Family Payment. This payment is based upon the county payment of \$2500 per month guaranteed each month to the parent. The remaining fee of \$5000 per month will be passed through to the parent, depending upon the daily bed occupancy for each home. These payment amounts are based on rates that require State approval on an annual basis and therefore may be subject to change.

Budget Narrative – FY 25-26 (July 1, 2025 – June 30, 2026)

All other costs in this category are based upon historical costs and estimates. The total cost is \$545,238.

Child Related Expenses There is a total of \$66,651 listed in this category. These costs are intended to cover costs that may be an extraordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$4,200 of this fund is dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$257,183 for the year.

Total Program Expense Summary

Total Program Expense: \$2,060,836

Mental Health Expense: \$1,106,779

CWS Expense: \$954,058

Combined Daily Rate: \$1,412

EMERGENCY ENHANCED INTENSIVE SERVICES FOSTER CARE**Promesa Behavioral Health****FY 2026-2027 (July 1, 2026 - June 30, 2027)**

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Budget Categories -		Total Direct Budget		
Line Item Description (Must be itemized)	FTE %	Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:				
0002 Administrator	0.20	18,743		18,743
0006 Program Director	0.50		66,150	66,150
0005 Clinical Director	0.50		57,881	57,881
0006 Program Supervisor	1.00		104,738	104,738
0007 Clinician	1.00		99,225	99,225
0008 Social Worker	0.50		41,344	41,344
0009 Counselors	4.00		264,600	264,600
0010 Lead Counselor	1.00		77,175	77,175
0012 Program Assistant	0.50		35,831	35,831
0013 Recruitment Specialist	0.50		33,075	33,075
0014 Permanency Specialist	1.00		71,663	71,663
0016 Health Information Specialist	0.50		35,831	35,831
Overnight/Overtime Stipends			13,125	13,125
SALARY TOTAL	11.20	\$18,743	\$900,638	\$919,380
PAYROLL TAXES:				
0030 OASDI				
0031 FICA/MEDICARE		1,434	68,899	70,333
0032 SUI		562	27,019	27,581
PAYROLL TAX TOTAL		\$1,996	\$95,918	\$97,914
EMPLOYEE BENEFITS:				
0040 Retirement		937	45,032	45,969
0041 Workers Compensation		262	63,045	63,307
0042 Health Insurance (medical, vision, life, dental)		1,593	76,554	78,147
EMPLOYEE BENEFITS TOTAL	31.04%	\$2,793	\$184,631	\$187,423
SALARY & BENEFITS GRAND TOTAL		\$23,531	\$1,181,186	\$1,204,717
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building		33,075		33,075
1011 Rent/Lease Equipment		1,323		1,323
1012 Utilities		2,931	2,931	5,862
1013 Building Maintenance		4,300	4,300	8,600
1014 Equipment purchase/Lease				
FACILITY/EQUIPMENT TOTAL		\$41,629	\$7,231	\$48,860
OPERATING EXPENSES:				
1060 Telephone			12,499	12,499
1061 Accreditation		2,210		2,210
1062 Conference, Meetings, In-Service Training			25,126	25,126
1063 Dues, Membership, and Subscriptions			3,969	3,969
1064 Recruitment			28,665	28,665
1065 Licenses and Permits			3,307	3,307
1066 Office Supplies & printing			14,784	14,784
1067 Resource Family Payment Bed Fee @\$2,500/month			120,000	120,000
1068 Resource Family Payment			240,000	240,000
1069 External Audit			2,646	2,646
1070 Professional Liability Insurance				
1071 Transportation of Clients			42,446	42,446
1072 Computers & Software				
1073 Furniture & Fixtures			8,269	8,269
1074 Respite			\$52,061	\$52,061
OPERATING EXPENSES TOTAL		\$2,210	\$553,772	\$555,982

CHILDREN RELATED EXPENSES:				
1080	Food		10,584	10,584
1081	Clothing		13,152	13,152
1082	Personal Incidentals		3,969	3,969
1083	School Supplies		2,646	2,646
1084	Outside Activities		5,292	5,292
1085	Child related transportation		8,269	8,269
1086	Internet Services		-	-
1087	Supplies		-	-
1088	Emergency Flex Funds		10,560	10,560
1089	Speicalized Treatment Supplies		5,513	5,513
1090	Medication Non-Medical		5,513	5,513
1091	Family Support		4,410	4,410
CHILD AND FAMILY RELATED SERVICES			\$0	\$69,908
				\$69,908

SPECIAL EXPENSES (Consultant/Etc.):

1092	Nurse Consultant		31,488	31,488
1093	Psychiatrist Consultant		31,680	31,680
1094	Peer Mentor (Certified)		9,923	9,923
1095	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		195,256	195,256
SPECIAL EXPENSES TOTAL			\$268,347	\$268,347

FIXED ASSETS:

1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
FIXED ASSETS TOTAL			\$0	\$0

TOTAL PROGRAM EXPENSES \$2,147,814

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	\$ Amount
Mental Health Services (Therapy)	LPHA	718	\$265.28	\$190,364.93
Case Management (ICC)	LPHA	545	\$265.28	\$144,577.60
Case Management (ICC)	Other Qualified	297	\$199.58	\$59,275.26
Crisis Services	LPHA	48	\$265.28	\$12,733.44
Medication Support	Pyschiatrist	48	\$1,019.30	\$48,926.40
Plan Development	Other Qualified	208	\$199.58	\$41,512.64
Assessment	Other Qualified	480	\$199.58	\$95,798.40
Rehabilitation	Other Qualified	1,593	\$199.58	\$317,958.88
Peer Support	Peer Support Sp	260	\$209.56	\$54,485.60
IHBS	Other Qualified	992	\$199.58	\$197,963.40
DIRECT MH SERVICE REVENUE				\$1,163,597

OTHER REVENUE:

4000	Other - (Identify)		
4100	Other - (Identify)		
4200	Other - (Identify)		
4300	Other - (Identify)		
OTHER REVENUE TOTAL			

TOTAL MENTAL HEALTH PROGRAM REVENUE \$1,163,597

ESTIMATED NON MEDI-CAL BILLABLE COST 984,217

TOTAL ISFC PROGRAM COSTS	\$2,147,814
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$ 535
ADDITIONAL DAILY ISFC COST	\$ 139
TOTAL MH DAILY RATE	\$ 797
Combined Daily Rate	\$ 1,471

The Promesa budget for Emergency Enhanced Intensive Services Foster Care (E-E-ISFC) is designed to successfully implement and support the goals of the E-E-ISFC program. The program will accept youth in need of short-term stabilization, followed by placement in a more permanent home setting. The expected length of stay will not exceed one month, unless there is an agreement between Fresno County and Promesa that an extension is in the best interests of the child and identified family. The treatment team will work with both the prospective family and the child, to ensure a smooth and lasting transition to the next placement setting.

Payroll Expense

The attached budget reflects the full annual salary of each staff, the title of each position, the FTE that will be provided and charged to the contract, identifies the Direct Administrative and Direct Program Costs, and the full annual amount paid for each position. This information is also available, and clearly presented, in the attached budget. The following section of this narrative will discuss the direct administrative and treatment team presented in this budget section.

There is a total of 11.20 FTE.

Administrative Team: This team will include the Program Administrator (0.2 FTE), Program Assistant (0.5 FTE). This team will work together to ensure that the administrative systems are in place to support the program team. This will include, but may not be limited to, ensuring that communications from the executive leadership team are shared in a timely manner and accurately delivered, that timesheets and requests for staff reimbursements are properly reviewed and submitted in a timely manner, that account payable invoices have been reviewed and submitted, that email questions referred to this team are resolved, and generally will ensure that reasonable support systems are in place.

Treatment Team: This team includes the Program Director (0.5 FTE), Clinical Director (0.5 FTE), Program Supervisor (1.0 FTE), Clinician (1.0 FTE) Social Worker (0.5 FTE), BA Level Counselors (4.0 FTE, which includes 2.0 FTE dedicated to awake overnight in the event a youth is in need of supervision), Lead Counselor (1.0 FTE), Recruitment Specialist (0.5 FTE), Permanency Specialist (1.0 FTE), and a Health Information Specialist (0.5 FTE) responsible for the review and accurate billing of all Medi-Cal Services.

Leadership Treatment Team: This includes the Program Director, Clinical Director, and the Program Supervisor. This team will work together to ensure that the Treatment Team is meeting its goals and operating as effectively and efficiently as possible. The Program Assistant (0.5 FTE) and the Health Information Specialist will work with this team as required and provide support as needed.

The Program Director bears responsibility for the entire E-E-ISFC program and works closely with the Leadership Team to ensure that this unit operates as a cohesive unit. The Director will meet with this team at least weekly and as needed, delegate when necessary, ensure that all CCL Licensing and Mental Health regulations are followed, liaison with HR staff as needed,

Budget Narrative – FY 26-27 (July 1, 2026 – June 30, 2027)

conduct trainings with staff when necessary, meet and participate in any functions with county staff as requested, and generally ensure that the program is well staffed, grounded and serving the youth and families to the best of their ability. The Director will supervise the members of the Leadership team, including the Program Assistant and the Health Information Specialist.

The Clinical Director is responsible for the Clinician and as well as the direction and implementation of the clinical program. The Clinical Director will ensure that the Medi-Cal program is in compliance with the standards, that clinical staff understand the Medi-Cal service continuum and that the required documentation is completed accurately and on time. This includes daily notes as well as initial treatment plans and assessments as required. *The Clinician* will implement the treatment plan, and report to the Clinical Director. Social Work type services may also be provided by the clinician, but mental health services will be documented and invoiced on a daily basis. The Permanency Specialist will work with the clinician, youth and prospective resource parents so that the youth will be able to transition as smoothly as possible. The Permanency Specialist will report to the Clinical Director.

The Program Supervisor is responsible for the day-to-day operations. It is anticipated that the majority of their time will be working in the houses, meeting and/or working with the counselors, parents and youth in the program. These Supervisors will be either master level, or very senior counselors with the skills required to program solve and work effectively with the counselors and house parents and youth.

The Clinician and Social Worker will work with treatment team, youth, foster resource parent and prospective resource parents to ensure that the needs of each are processed and resolved.

Benefits include both mandated and discretionary benefits, as broken out in the budget. The overall benefit ration in 31.4% of payroll expense. This includes FICA, SUI, Retirement contribution, Workers Compensation and Health, Vision, Life and Dental Insurance.

Total Payroll and Benefits is:
\$1,204,717

Facilities/Equipment Expense includes an office lease, minor equipment expense, utilities and Building Maintenance. The total cost is \$48,860. Office lease is allocated to this contract for FY 26-27 at \$33,075, Leased equipment is \$1,323, Utilities is budgeted at \$5,682 and Building Maintenance at \$8,600. These costs are allocated to this contract based upon square footage of total space and numbers of staff in each program.

Operating Expenses reflect those costs that are normal and customary, with the exception of the Resource Family Payment. This payment is based upon the county payment of \$2500 per month guaranteed each month to the parent. The remaining fee of \$5000 per month will be passed through to the parent, depending upon the daily bed occupancy for each home. These payment amounts are based on rates that require State approval on an annual basis and therefore may be subject to change.

Budget Narrative – FY 26-27 (July 1, 2026 – June 30, 2027)

All other costs in this category are based upon historical costs and estimates. The total cost is \$55,982.

Child Related Expenses There is a total of \$69,908 listed in this category. These costs are intended to cover costs that may be an extraordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$4,410 of this fund is dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$268,347 for the year.

Total Program Expense Summary**Total Program Expense:** \$2,147,814**Mental Health Expense:** \$1,163,597**CWS Expense:** \$984,217**Combined Daily Rate:** \$1,471

EMERGENCY ENHANCED INTENSIVE SERVICES FOSTER CARE

Promesa Behavioral Health

FY 2027-2028 (July 1, 2027 - June 30, 2028)

Revised Exhibit C-2

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Budget Categories -		Total Direct Budget		
Line Item Description (Must be itemized)	FTE %	Admin. - Direct	Direct	Total Direct
PERSONNEL SALARIES:				
0002 Administrator	0.20	19,680		19,680
0006 Program Director	0.50		69,458	69,458
0005 Clinical Director	0.50		60,776	60,776
0006 Program Supervisor	1.00		109,974	109,974
0007 Clinician	1.00		104,186	104,186
0008 Social Worker	0.50		43,411	43,411
0009 Counselors	4.00		277,832	277,832
0010 Lead Counselor	1.00		81,034	81,034
0012 Program Assistant	0.50		37,623	37,623
0013 Recruitment Specialist	0.50		34,729	34,729
0014 Permanency Specialist	1.00		75,246	75,246
0016 Health Information Specialist	0.50		37,623	37,623
Overnight/Overtime Stipends			13,125	13,125
SALARY TOTAL	11.20	\$19,680	\$945,016	\$964,696
PAYROLL TAXES:				
0030 OASDI				
0031 FICA/MEDICARE		1,505	72,294	73,799
0032 SUI		590	28,350	28,941
PAYROLL TAX TOTAL		\$2,096	\$100,644	\$102,740
EMPLOYEE BENEFITS:				
0040 Retirement		984	47,251	48,235
0041 Workers Compensation		276	66,151	66,427
0042 Health Insurance (medical, vision, life, dental)		1,673	80,326	81,999
EMPLOYEE BENEFITS TOTAL	31.04%	\$2,932	\$193,728	\$196,661
SALARY & BENEFITS GRAND TOTAL		\$24,708	\$1,239,388	\$1,264,096
FACILITIES/EQUIPMENT EXPENSES:				
1010 Rent/Lease Building		34,728		34,728
1011 Rent/Lease Equipment		1,389		1,389
1012 Utilities		3,078	3,078	6,156
1013 Building Maintenance		4,514	4,514	9,028
1014 Equipment purchase/Lease				
FACILITY/EQUIPMENT TOTAL		\$43,709	\$7,592	\$51,301
OPERATING EXPENSES:				
1060 Telephone			13,171	13,171
1061 Accreditation		2,319		2,319
1062 Conference, Meetings, In-Service Training			26,387	26,387
1063 Dues, Membership, and Subscriptions			4,167	4,167
1064 Recruitment			30,098	30,098
1065 Licenses and Permits			3,473	3,473
1066 Office Supplies & printing			15,456	15,456
1067 Resource Family Payment Bed Fee @\$2,500/month			120,000	120,000
1068 Resource Family Payment			240,000	240,000
1069 External Audit			2,778	2,778
1070 Professional Liability Insurance				
1071 Transportation of Clients			44,568	44,568
1072 Computers & Software				
1073 Furniture & Fixtures			8,682	8,682
1074 Respite			\$48,412	\$48,412
OPERATING EXPENSES TOTAL		\$2,319	\$557,192	\$559,511

CHILDREN RELATED EXPENSES:				
1080	Food		11,113	11,113
1081	Clothing		13,824	13,824
1082	Personal Incidentals		4,167	4,167
1083	School Supplies		2,778	2,778
1084	Outside Activities		5,556	5,556
1085	Child related transportation		8,862	8,862
1086	Internet Services		-	-
1087	Supplies		-	-
1088	Emergency Flex Funds		11,088	11,088
1089	Speicalized Treatment Supplies		5,788	5,788
1090	Medication Non-Medical		5,788	5,788
1091	Family Support		4,630	4,630
CHILD AND FAMILY RELATED SERVICES		\$0	\$73,594	\$73,594

SPECIAL EXPENSES (Consultant/Etc.):

1092	Nurse Consultant		33,216	33,216
1093	Psychiatrist Consultant		33,312	33,312
1094	Peer Mentor (Certified)		10,418	10,418
1095	Allocable Overhead - includes Staff and Associated Exp. that benefit all programs, Including HR, IT, Accounting, Prof. Liability, QA Leadership, Executive Leadership		202,545	202,545
SPECIAL EXPENSES TOTAL			\$279,491	\$279,491

FIXED ASSETS:

1196	Computers & Software			
1197	Furniture & Fixtures			
1198	Other - (Identify)			
FIXED ASSETS TOTAL		\$0		\$0

TOTAL PROGRAM EXPENSES \$2,227,993

MEDI-CAL REVENUE:

Service	Provider Type	Hours	Hourly Rate	\$ Amount
Mental Health Services (Therapy)	LPHA	718	\$265.28	\$190,364.93
Case Management (ICC)	LPHA	674	\$265.28	\$178,798.72
Case Management (ICC)	Other Qualified	363	\$199.58	\$72,447.54
Crisis Services	LPHA	48	\$265.28	\$12,733.44
Medication Support	Pyschiatrist	48	\$1,019.30	\$48,926.40
Plan Development	Other Qualified	208	\$199.58	\$41,512.64
Assessment	Other Qualified	480	\$199.58	\$95,798.40
Rehabilitation	Other Qualified	1,560	\$199.58	\$311,372.74
Peer Support	Peer Support Sp	260	\$209.56	\$54,485.60
IHBS	Other Qualified	992	\$199.58	\$197,963.40
DIRECT MH SERVICE REVENUE				\$1,204,404

OTHER REVENUE:

4000	Other - (Identify)			
4100	Other - (Identify)			
4200	Other - (Identify)			
4300	Other - (Identify)			
OTHER REVENUE TOTAL				
TOTAL MENTAL HEALTH PROGRAM REVENUE				\$1,204,404
ESTIMATED NON MEDI-CAL BILLABLE COST				1,023,590

TOTAL ISFC PROGRAM COSTS	\$2,227,993
TOTAL DAILY FOSTER CARE STATE APPROVED IMC RATE Per Youth	\$ 535
ADDITIONAL DAILY ISFC COST	\$ 166
TOTAL MH DAILY RATE	\$ 825
Combined Daily Rate	\$ 1,526

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Budget Narrative – FY 27-28 (July 1, 2027 – June 30, 2028)

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Total Payroll and Benefits is:
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Budget Narrative – FY 27-28 (July 1, 2027 – June 30, 2028)

All other costs in this category are based upon historical costs and estimates. The total cost is \$559,511.

Child Related Expenses There is a total of \$73,594 listed in this category. These costs are intended to cover costs that may be an extraordinary expense, when a new child enters the program, or a child has a specific situation causing the need to supplement the parent fee. \$4,630 of this fund is dedicated to the Family Support Line, in the event that the child's family has an emergency so that we can assist.

Special Expenses are primarily those costs associated with the Contract Psychiatrist and Nurse Consultant. These contractors will provide direct services to youth and consultation to the treatment team, as needed. Included in this section is a Peer Mentor to work with the youth, as needed. Also included in this section is the indirect cost calculated at 10% of total cost. These expenses total \$279,491 for the year.

Total Program Expense Summary

Total Program Expense: \$2,227,993

Mental Health Expense: \$1,204,404

CWS Expense: \$1,023,590

Combined Daily Rate: \$1,526