



Board Agenda Item 49

DATE: July 13, 2021

TO: Board of Supervisors

SUBMITTED BY: Steven E. White, Director
Department of Public Works and Planning

SUBJECT: Agreement with Riverdale Memorial District

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute an Agreement with the Riverdale Memorial District for the Riverdale Memorial Hall Improvements, Community Development Block Grant Project No. 20591, effective upon execution through October 31, 2022, total not to exceed \$250,000.

Approval of the recommended action will provide Community Development Block Grant (CDBG) funding for the Riverdale Memorial Hall Improvements (Project), included in the County's 2020-21 Action Plan approved by your Board on April 28, 2020. The Project consists of the installation of Americans with Disabilities Act (ADA) compliant doors with automatic openers, and the construction of additional permanent paved parking and related improvements adjacent to the Memorial Hall. The Project will provide safe off-street parking and improved access to the building for mobility-impaired visitors. The Project is located at the Riverdale Memorial Hall at 3085 W. Mt. Whitney, in the community of Riverdale. If necessary to complete the Project by October 31, 2022, the Riverdale Memorial District (District) will provide a local financial contribution for project costs in excess of the CDBG funds. This item pertains to a location in District 4.

ALTERNATIVE ACTION(S):

Your Board may reject the recommended actions and direct the Department of Public Works and Planning staff to identify a project from the FY 2020-21 Back-Up list for consideration. However, deletion may impact the County's ability to meet its CDBG expenditure timelines set by the U.S. Department of Housing and Urban Development (HUD).

FISCAL IMPACT:

There is no Net County Cost associated with the recommended action. The Project's total estimated cost is \$250,000, which includes construction, design, and construction engineering, and contingency and permits. CDBG funds in the amount of \$250,000 are included in the Department of Public Works and Planning - Community Development Block Grant Org 7205, FY 2021-22 Recommended Budget. The funds are provided on a reimbursement basis.

DISCUSSION:

On April 28, 2020, your Board approved the FY 2020-21 Unincorporated Area Projects list as part of the Annual Action Plan, which included the Project.

The Project consists of the installation of Americans with Disabilities Act (ADA) compliant doors with

automatic openers, and the construction of additional permanent paved parking and related improvements adjacent to the Memorial Hall. The Project will provide safe off-street parking and improved access to the Memorial Hall for mobility-impaired visitors. The Project is located at the Riverdale Memorial Hall at 3085 W. Mt. Whitney, in the community of Riverdale. The Project is expected to be completed by October 31, 2022.

If necessary, in addition to providing local funds in excess of the CDBG funds for the Project, the recommended agreement requires the District to prepare design plans and specifications that conform to Federal and State regulations governing Federally-assisted projects. The District will also be responsible for advertising and awarding of the Project to the lowest responsible bidder, and completion of the necessary construction engineering. The County agrees to review and approve the plans and specifications for compliance with Federal regulations prior to the District advertising the Project for bid. The District agrees to maintain the Project after completion.

Environmental Review No. 7922 was completed for the Project under the provisions of the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). Based on the environmental review, the project is categorically exempt from the provisions of the CEQA Guidelines under Section 15301, Class 1 - Existing Facilities, and Section 15311, Class 11 - Small Parking Lots. Under Section 15301, a Class 1(c) exemption covers minor alterations that do not result in expansion of use. Under Section 15311, a Class 11 exemption covers the construction of small parking lots. It has also been determined that the project is exempt per Section 58.34 (a)(12) of the NEPA Guidelines because the Project meets the requirements for a categorical exclusion under Section 58.35 (a)(1).

With your Board's approval, the recommended CDBG allocation of \$250,000 will be made to the District for the Project, which was listed in the County's FY 2020-21 Action Plan.

OTHER REVIEWING AGENCIES:

The Riverdale Memorial District has reviewed and approved the recommended agreement on June 8, 2021.

REFERENCE MATERIAL:

BAI #5, April 28, 2020

ATTACHMENTS INCLUDED AND/OR ON FILE:

Location Map
On file with Clerk - Agreement with Riverdale Memorial District

CAO ANALYST:

Ron Alexander