



Board Agenda Item 27

DATE: October 22, 2019

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner-Public Administrator

SUBJECT: Amendment to Master Schedule of Fees - Sheriff, Second Hearing

RECOMMENDED ACTION(S):

Conduct second hearing to amend the Fresno County Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Subsection 2609 of Section 2600 - Sheriff and waive reading of the ordinance in its entirety.

Approval of the recommended action would revise the existing Master Schedule of Fees, Charges, and Recovered Costs based on the Sheriff's Office costs for FY 2019-20. Amendments to Subsection 2609-Contract Service Fees update current rates and will allow the Sheriff's Office to recover the salary and benefits costs, operating costs, and an indirect cost rate for a full time Deputy Sheriff, Community Service Officer, Correctional Officer, Dispatcher and Reserve Officer positions. The recommended action also includes a Prisoner Processing Service Fee that is utilized with other law enforcement agencies. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may direct staff to use current fees or propose alternative fees, which may not recover 100% of costs.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. It is anticipated that with the proposed fees for the Community Service Officer, Correctional Officer, Dispatcher, Reserve Officer, and the Prisoner Processing Service Fee, the Sheriff's Office will ensure full cost recovery for salary and benefits costs, mileage costs, radio usage, vehicle replacement recovery, and an indirect cost rate proposal (ICRP) of 9.41%. Maintaining the Deputy Sheriff regular and overtime rates at the FY 2018-19 level will recover approximately 92% and 90%, respectively, of the cost for services provided to those entities that contract with the Sheriff. The difference will be absorbed through additional salary savings within the Sheriff's FY 2019-20 budget for Org 3111.

DISCUSSION:

On October 8, 2019, your Board conducted the first hearing for the recommended updates to the MSF for Subsection 2609 - Contract Service Fees and directed that the Deputy Sheriff regular hourly and overtime rates remain at the MSF FY 2018-19 rates. All other rates were approved as recommended and are identified on Attachment A. The updated fees fully recover the salary and benefits costs that will be incurred for Community Service Officer, Correctional Officer, Dispatcher, and Reserve Officer positions, and the Prisoner Processing Service Fee used in developing contracts with cities, grants, and other organizations

that request additional law enforcement services in FY 2019-20. The recommended Deputy Sheriff rates will recover approximately 92% (regular hourly rate) and 90% (overtime hourly rate) of the salary and benefits costs, mileage costs, radio usage, vehicle replacement recovery, and the ICRP.

The recommended action adjusts the regular hourly rate due to increased salary and benefits costs and the supervisory costs for the positions listed as follows: 11% for a Community Service Officer, and 6% for a Correctional Officer. The Dispatcher per capita rate reflects a 5% increase due to a change in the overall population of related communities. The Reserve Officer hourly rate is recommended at a 1% increase due to the increase in the supervisory costs and radio charge. The Prisoner Processing regular hourly rate is recommended at a 9% increase due to salary and benefits adjustments.

The overtime hourly rates for the Community Service Officer and Correctional Officer positions are recommended at 10% and 5% increases, respectively, for FY 2019-20 due to adjustments in salary.

The proposed fees have been reviewed by the Auditor-Controller/Treasurer-Tax Collector.

As specified in existing contracts and following Board approval of the second hearing, the Sheriff's Office will return with any agreements with the different city/entity that require modification.

REFERENCE MATERIAL:

BAI #7 - October 8, 2019
BAI #26 - October 9, 2018

ATTACHMENTS INCLUDED AND/OR ON FILE:

MSF FY 2018-19 Attachment A
MSF FY 2018-19 Ordinance
MSF FY 2018-19 Exhibit A

CAO ANALYST:

Jeannie Z. Figueroa