



# Board Agenda Item 43

DATE: September 25, 2018

TO: Board of Supervisors

SUBMITTED BY: Robert W. Bash, Director of Internal Services/Chief Information Officer

SUBJECT: Agreement with San Joaquin Glass Company for Glass Replacement, Installation, and Repair Services

RECOMMENDED ACTION(S):

**Approve and authorize the Chairman to execute an Agreement with San Joaquin Glass Company for glass replacement, installation, and repair services, effective December 1, 2018, not to exceed five consecutive years, which includes a three-year base contract and two optional one-year extensions, total not to exceed \$360,000.**

Approval of the recommended action will allow the Internal Services Department - Facility Services Division (Facility Services) to contract for glass replacement, installation, and repair services on an as-needed basis for facilities located throughout Fresno County. This item is countywide.

ALTERNATIVE ACTION(S):

If the Board does not approve the recommended action, the County will be without a contract for glass replacement, installation, and repair services.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. All costs associated with these services are recovered through charge-backs to user departments. Sufficient appropriations and estimated revenues are included in Facility Services Org 8935 FY 2018-19 Recommended Budget. Sufficient appropriations for the remaining term of the Agreement will be included in future budget requests.

DISCUSSION:

On July 30, 2018, Facility Services issued a Request for Statement of Qualification (RFQ), No. 19-003, through the Purchasing Division, to solicit competitive bids for glass replacement, installation, and repair services, on an as-needed basis, for facilities located throughout Fresno County for an estimated five-year spend of three hundred sixty thousand (\$360,000) dollars.

The bid period closed on August 22, 2018. County Purchasing received one (1) bid, from San Joaquin Glass Company. Purchasing Division staff reviewed the bid and tentatively awarded San Joaquin Glass Company.

The recommended action approves and authorizes award of the Agreement for a three-year base contract with two optional one-year extensions, upon written approval of all parties, for a five-year spend not to exceed three hundred sixty thousand (\$360,000) dollars. No single service request performed pursuant to this Agreement will exceed \$75,000.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Agreement

CAO ANALYST:

Juan Lopez