



DEPARTMENT OF SOCIAL SERVICES

Transitional Shelter Care Facility Operations Review

Year 2, Quarter 2 of Licensure

Board of Supervisors Quarterly Meeting

As outlined in CDSS Transitional Shelter Care Facility (TrSCF) Chapter 12 Operating Standards, Fresno County Board of Supervisors will meet at least quarterly to review and discuss DSS Transitional Shelter Care Facility also known as Mod C, operations and documents as specified in HS 1520.1(f), and shall include incidents involving contact with law enforcement.

Topic 1: Policies and Procedures

There were no new policy and procedure guides requiring approval this quarter.

Topic 2: Community Care Licensing Reports/Contact with Law Enforcement

Chapter 12 Article 6 Section 86661 of the Transitional Shelter Care Operating Standards requires DSS to furnish to Community Care Licensing (CCL):

- 1) **Report for unusual incidents:** to include, but not limited to: A) Death of any client from any cause;(B) Death of any client as a result of injury, abuse, or other than natural causes, regardless of where the death occurred;(C) Any complication to a medical condition or to an injury that existed prior to the client's admission which requires medical treatment. ;(D) Any injury to any client that occurs in the facility which requires medical treatment; (E) Any unusual incident or client absence which threatens the physical or emotional health or safety of any client; (F) Any suspected physical or psychological abuse of any client; (G) Epidemic outbreaks; (H) Poisonings; (I) Catastrophes; (J) Fires or explosions which occur in or on the premises. Reports are submitted to CCL on the 5th of each month.

Total of 24 incident reports submitted to Community Care License Q2:

Law enforcement contacts: 24

- a. Unauthorized AWOL: 23
- b. Aggressive act amongst youth in facility: 0
- c. Aggressive act against staff: 0
- d. Aggressive act against self: 1
- e. Property damage: 0
- f. Hospitalization: 0
- g. Other: 0



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Months:	Youth Incidents:						Totals:
December	Youth A – 1 Incident	Youth B – 1 Incident					2 Total Incidents
January	Youth C – 2 Incidents	Youth D – 1 Incident	Youth E – 7 Incidents				10 Total Incidents
February	Youth C – 6 Incidents	Youth F – 1 Incident	Youth G – 1 Incident	Youth H – 1 Incident	Youth I – 2 Incidents		11 Total Incidents
March	Youth J – 1 Incident						1 Total Incident

2) Report on Population & Overstays

Q2 Population:

- A. Total entries: 46
- B. Total unduplicated youth: 36
- C. Sex assigned at birth.
 - Female: 12
 - Male: 24
- D. Age at admission:
 - a. 17 years old: 8
 - b. 16 years old: 10
 - c. 15 years old: 7
 - d. 14 years old: 8
 - e. 13 years old: 2
 - f. 12 years old: 1

Overstays:

Possible reasons for overstays (Youth stays more than 9 days):

- I. No willing and/or safe relatives available
- II. Unable to find appropriate and suitable RFA, FFA, or STRTP placements.
- III. Youth refused placements that were found.

	Decemeber-25	January-26	February-26	March-26
Youth E		Reasons I, II, III		
Youth K				Reasons I, II, III
Youth L				Reasons I, II, III



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Topic 3: Fiscal and Program Audit reports

- Salaries & Benefits are staffing costs that are part of DSS budgeted allocations
- Services & Supplies and Other Charges are operational costs that are part of DSS County Budget
- Fiscal Year 2025-2026 is used for the budget portion; however, the Quarterly Report is based on Year 2, Quarter 2 of the Licensure Period (12/14/2025 – 3/13/2026)

		Expenditure Report for				
		Budgeted	12/14/2025 to 3/13/2026	2nd Reporting Period	YTD as of Q2	YTD Total July 2025- June 2026
6000	SALARIES & BENEFITS					
6100	REGULAR SALARIES	621,609.00	173,226.59	317,133.69	\$	424,555.38
6300	OVERTIME	162,575.00	25,435.96	48,531.68	\$	66,045.51
6310	OT DUE TO HOLIDAY		13,638.39	18,487.63	\$	19,196.91
6400	RETIREMENT CONTRIBUTION	287,155.00	74,907.68	79,756.92	\$	186,463.30
6500	OASDI CONTRIBUTION	44,213.00	15,212.74	27,581.65	\$	36,647.94
6570	401(a) MATCHING CONTRIBUTION	6,525.00	1,156.35	2,062.86	\$	2,707.97
6600	HEALTH INSURANCE CONT.	109,984.00	27,636.99	49,106.68	\$	65,378.32
6650	LIFE AND DISABILITY INSURANCE	128.00	30.73	56.81	\$	65.70
6000	TOTAL SALARIES & BENEFITS	1,232,189.00	331,245.43	542,717.92	\$	801,061.03
7000	SERVICES & SUPPLIES					
7055	FOOD	7,600.00	2,445.52	5,561.81	\$	7,452.09
7070	LAUNDRY SERVICES	33,531.00	276.50	2,768.50	\$	3,461.50
7222	MAINT-PARK & REC		2,943.64	6,439.52	\$	8,555.22
7295	PROF & SPEC SERVICES	26,000.00	623.00	3,115.00	\$	1,818.99
7340	RENTS & LEASES-BLDGS	118,116.00	55,269.80	223,106.10	\$	223,106.10
7345	FACILITY OPERATIONS & MAINT.	174,040.00	16,289.89	39,301.26	\$	46,370.26
7385	SMALL TOOLS & INSTRUMENTS		6,140.47	6,140.47	\$	6,140.47
7430	UTILITIES	2,429.00	1,154.21	2,810.37	\$	4,068.67
7611	SECURITY SERVICES	962,271.00	227,305.81	494,656.21	\$	571,433.27
7000	TOTAL SERVICES & SUPPLIES	1,323,987.00	312,448.84	783,899.23	\$	872,406.57
7800	OTHER CHARGES					
7870	SUPPORT & CARE OF PERSONS	400,000.00	39.40	4,549.65	\$	4,919.63
7800	TOTAL OTHER CHARGES	400,000.00	39.40	4,549.65	\$	4,919.63
	Q2 EXPENDITURES	2,956,176.00	643,733.67	1,331,166.80	\$	1,678,387.23

*Support & Care of Persons are direct services offered which can include therapy, counseling, training and extracurricular activities in support of the direct needs of the youth.

Topic 4: Administrative Actions against Licensee/Employees

There were no administrative actions against licensee/employees this quarter.