



## Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.

The Department of Social Services (DSS) seeks to continue the Home Visiting Program (HVP) for California Work Opportunity and Responsibility to Kids (CalWORKs) participants within the existing contracted network of Neighborhood Resource Centers (NRCs) in both rural and metro Fresno County communities. All NRC contractors will continue provision of HVP to support positive health, development, and well-being outcomes for eligible pregnant and parenting women, families, and infants born into poverty.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
  1. Centro La Familia Advocacy Services; Margarita Rocha; 302 Fresno St. Suite 102, Fresno, CA 93706; (559) 237-2961; mrocha@centrolafamilia.org
  2. Comprehensive Youth Services; Becky Kramer; 4545 N. West Ave., Fresno, CA 93705; (559) 229-3561; bkramer@cysfresno.org
  3. Exceptional Parents Unlimited; Lowell Ens; 4440 N 1<sup>st</sup> St., Fresno, CA 93726; (559-)229-2000; lens@epuchildren.org
  4. Westside Family Preservation Services Network; Jeannemarie Caris-McManus; 16846 4<sup>th</sup> St., Huron, CA 93234; (559) 945-1022; jeannemarie@sti.net
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The total cost is \$17,719,835. This includes three-year initial terms with a total annual cost of \$3,543,967, and two optional one-year renewals at an annual cost of \$3,543,967.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.

NRCs and HVP services are core components of DSS' child abuse prevention efforts. The current competitively-procured NRC are establishing themselves as trusted entities within the communities they serve. The addition of an evidence-base service such as HVP benefits the County as it strengthens the NRCs and furthers their capacity to provide an essential service to parents and their children.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
  - ☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
  - ☐ When the contract is with a federal, state, or local governmental agency.
  - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
  - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
  - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
  - ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.

By maintaining HVP within the existing infrastructure of NRCs, both Child Welfare and CalWORKs populations may continue to access valuable child abuse prevention, intervention and self-sufficiency supports within their immediate communities. Goals of HVP include reducing instances of child maltreatment, improving parent-child interactions, and promoting self-sufficiency, which directly align with the services offered by the current competitively-procured NRCs. As such, DSS seeks to continue to leverage the established infrastructure and maintain HVP within the array of services provided by the NRCs.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

The current contracted providers are the only County-funded NRC providers within Fresno County. No other vendors were contacted.

jepkins 3/23/2022 11:35:19 AM

Staff Analyst

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Requested By:

Title

**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

zaratm 3/29/2022 9:04:17 AM

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Department Head Signature

gcornuelle 3/29/2022 10:44:38 AM

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Purchasing Manager Signature