



## Fresno County Probation Department

Michael L. Elliott, Interim Chief Probation Officer



May 24, 2016

California Governor's Office of Emergency Services  
Criminal Justice/Emergency Management & Victim Services Branch  
3650 Schriever Avenue  
Mather, CA 95655

Attn: County Victim Services (XC) Program

RE: FRESNO COUNTY PROPOSAL

Good Afternoon,

Enclosed, please find Fresno County Probation Department's County Victim Services (XC) Program proposal for fiscal years (FY) 2016/2017 and 2017/2018. As requested, one original and one copy of the application is included.

Due to the meeting schedule and processing requirements for agenda items to reach the Fresno County Board of Supervisors, it was not possible to secure formal authorization prior to the submittal of this proposal.

We expect the proposal to be considered at the July 12, 2016 meeting of the Board of Supervisors. Upon the Board's approval, the signed Grant Award Face Sheet and Certification of Assurance of Compliance will be forwarded to your office.

Please let me know if anything further is required.

Respectfully yours,

A handwritten signature in blue ink, appearing to read "m l e", enclosed in a blue oval.

Michael L. Elliott  
Interim Chief Probation Officer

Enclosures

cc: Rosalinda Acosta, Deputy Chief Probation Officer  
Greg Reinke, Probation Administration Division Director  
Nancy Dominguez, Probation Services Manager

OFFICE OF THE CHIEF PROBATION OFFICER

3333 E. American Ave. / Building 701 / Suite B / Fresno, California 93725

Phone (559) 600-1294 / FAX (559) 455-2412

Equal Employment Opportunity Employer

EDMUND G. BROWN JR.  
GOVERNOR

MARK S. GHILARDUCCI  
DIRECTOR



**Application Cover Sheet**

**RFA PROCESS**

**COUNTY VICTIM SERVICES PROGRAM**

Submitted by:

County of Fresno  
Probation Department

Michael L. Elliott, Interim Chief Probation Officer  
3333 E. American Avenue, Suite B  
Fresno, CA 93725-9248  
(559) 600-1294

## GRANT SUBAWARD FACE SHEET INSTRUCTIONS

Cal OES Section: The top portion of the form contains blocks for four (4) important numbers.  
Please do not fill in these blocks. These numbers will be entered by Cal OES.

### 1. Subrecipient

The Subrecipient is the unit of government or community based organization (CBO) that will have legal responsibility for these grant funds (e.g. County of Alameda, City of Fresno or Women's Place of Merced). Enter the legal title of the Subrecipient.

### 1a. Federal DUNS Number (Subrecipient)

Enter the full 9-digit Federal Data Universal Numbering System (DUNS) ID number for the Subrecipient. If the Subrecipient does not yet have a DUNS number assigned, one may be obtained by contacting Dun & Bradstreet at 866-705-5711 or at [www.dnb.com](http://www.dnb.com). This requirement applies to federally funded grants only. Your DUNS # must be current and active in the System for Award Management (SAM) at the time of your Award.

### 2. Implementing Agency

Enter the complete name of the agency responsible for the day-to-day operation of the grant (e.g. Sheriff, Police Department, or Department of Public Works). If the Implementing Agency is the same as the Subrecipient, enter the same title again.

### 2a. Federal DUNS Number (Implementing Agency)

Enter the full 9-digit Federal Data Universal Numbering System (DUNS) ID number for the Implementing Agency. If the Implementing Agency does not yet have a DUNS number assigned, one may be obtained by contacting Dun & Bradstreet at 866-705-5711 or at [www.dnb.com](http://www.dnb.com). This requirement applies to federally funded grants only. Your DUNS # must be current and active in the System for Award Management (SAM) at the time of your Award.

### 3. Implementing Agency Address

Enter the address of the Implementing Agency. Provide the complete nine digit zip code (Zip+4).

### 4. Location of Project

Enter the City and County/Operational Area where the project is located. Provide the complete nine digit zip code (Zip+4).

### 5. Disaster/Program Title

Enter the name of the Disaster or Program providing the funds for this Grant Subaward. A disaster may be referred by the federal declaration number. Program titles should be complete without the use of acronyms.

### 6. Performance Period

Enter beginning and ending dates of the performance period for the Grant Subaward. (mm/dd/yy)

### 7. Indirect Cost Rate

Indicate whether you are using the 10% de minimis rate based on Modified Total Direct Costs (MTDC) or your cognizant agency approved indirect cost rate agreement. A copy of the approved ICR Negotiation Agreement must be enclosed with your application. Indicate N/A if you will not be claiming indirect costs under the award. *Indirect costs may or may not be allowable under all Federal fund sources.*

### 8A – 12G. Fund Allocations and Total Project Cost

For each fund source used in the program, select the correct grant year and acronym from the drop down lists, the amount of state or federal funds requested, the amount of cash and/or in-kind match contributed and the resulting totals. Please do not enter both state and federal on the same line. Block 12G should correspond to the total project cost specified in the budget.

### 13. Certification Paragraph

Please review the certification paragraph.

### 14. Official Authorized to sign for the Subrecipient

Enter the name, title, telephone number, and e-mail address of the official authorized to enter into the Grant Subaward for the Subrecipient as stated in Block 1 of the Grant Subaward Face Sheet (Cal OES 2-101). Enter the Payment Mailing Address where grant funds should be sent.

### 15. Federal Employer ID Number

Enter the 9-digit Federal Employer Identification Number for the Agency.

Provide an original signature of the authorized official. The use of white out or tape is prohibited and will invalidate the signature on the Grant Subaward Face Sheet.



## PROJECT CONTACT INSTRUCTIONS

1. Provide the name, title, address, telephone number, fax number and e-mail address for the **Project Director** for the project.
2. Provide the name, title, address, telephone number, fax number and e-mail address for the **Financial Officer** for the project.
3. Provide the name, title, address, telephone number, fax number and e-mail address for the **person** having **routine programmatic responsibility** for the project.
4. Provide the name, title, address, telephone number, fax number and e-mail address for the **person** having **routine fiscal responsibility** for the project.
5. Provide the name, title, address, telephone number, fax number and e-mail address for the **Executive Director** of a Community-Based Organization or the **Chief Executive Officer** (e.g. chief of police, superintendent of schools) for the implementing agency.
6. Provide the name, title, address, telephone number, fax number and e-mail address for the **person** who is the **Official Authorized** to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 14 of the Grant Subaward Face Sheet (Cal OES 2-101).
7. Provide the name, title, address, telephone number, fax number and e-mail address for the **Chair** of the **governing body** of the subrecipient.



### PROJECT CONTACT INFORMATION

Subrecipient: County of Fresno

Subaward #: \_\_\_\_\_

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.**

1. The **Project Director** for the project:

Name: Rosalinda Acosta

Title: Deputy Chief Probation Officer

Telephone #: (559) 600-1295

Fax#: (559) 455-2427

Email Address: racosta@co.fresno.ca.us

Address/City/Zip: 3333 E. American Ave. Ste B, Fresno, CA 93725-9248

2. The **Financial Officer** for the project:

Name: Greg Reinke

Title: Probation Administrative Division Director

Telephone #: (559) 600-1247

Fax#: (559) 455-4785

Email Address: greinke@co.fresno.ca.us

Address/City/Zip: 3333 E. American Ave. Ste B, Fresno, CA 93725-9248

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Nancy Dominguez

Title: Probation Services Manager

Telephone #: (559) 600-1675

Fax#: (559) 455-2430

Email Address: ndominguez@co.fresno.ca.us

Address/City/Zip: 2233 Kern Street, Fresno, CA 93720-2613

4. The **person** having **Routine Fiscal Responsibility** for the project:

Name: Norabelle Elegado

Title: Senior Accountant

Telephone #: (559) 600-1246

Fax#: (559) 600-1304

Email Address: nelegado@co.fresno.ca.us

Address/City/Zip: 3333 E. American Ave. Ste B, Fresno, CA 93725-9248

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Michael L. Elliott

Title: Interim Chief Probation Officer

Telephone #: (559) 600-1294

Fax#: (559) 455-2416

Email Address: melliott@co.fresno.ca.us

Address/City/Zip: 3333 E. American Ave. Ste B, Fresno, CA 93725-9248

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 14 of the Grant Subaward Face Sheet:

Name: Ernest Buddy Mendes

Title: Chairman, Board of Supervisors

Telephone #: (559) 600-4000

Fax#: (559) 600-1609

Email Address: District4@co.fresno.ca.us

Address/City/Zip: 2281 Tulare St., Room 301, Fresno, CA 93721-2198

7. The **chair** of the **Governing Body** of the subrecipient:

Name: Ernest Buddy Mendes

Title: Chairman, Board of Supervisors

Telephone #: (559) 600-4000

Fax#: (559) 600-1609

Email Address: District4@co.fresno.ca.us

Address/City/Zip: 2281 Tulare St., Room 301, Fresno, CA 93721-2198

## **SIGNATURE AUTHORIZATION INSTRUCTIONS**

The Project Director and Financial Officer are ***REQUIRED*** to sign this form and submit it with the Grant Subaward Forms package. The Subrecipient may request signature authority in addition to the designated Project Director and/or Financial Officer. Space is provided for the addition of up to five (5) additional authorizations for the Project Director or Financial Officer.

No single individual may be authorized to sign for both the Project Director and the Financial Officer. **The Project Director and/or Financial Officer authorize the person(s) identified on the form to sign on their behalf on all grant-related matters.**

## SIGNATURE AUTHORIZATION


Subaward #: \_\_\_\_\_

Subrecipient: County of Fresno

Implementing Agency: Probation Department

\*The Project Director and Financial Officer are **REQUIRED** to sign this form.

\*Project Director: Rosalinda Acosta

Signature: 

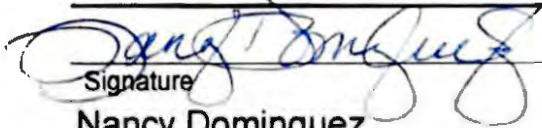
Date: 5-23-16

\*Financial Officer: Greg Reinke

Signature: 

Date: 5/23/16

The following persons are authorized to sign for the  
**Project Director**

  
Signature  
Nancy Dominguez  
Print Name

Signature

Print Name

Signature

Print Name

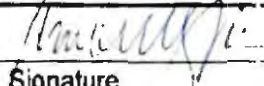
Signature

Print Name

Signature

Print Name

The following persons are authorized to sign for the  
**Financial Officer**

  
Signature  
Norabelle Elegado  
Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name



## **CERTIFICATION OF ASSURANCE OF COMPLIANCE**

### **Victims of Crime Act (VOCA) Fund**

The applicant must complete a Certification of Assurance of Compliance-VOCA (Cal OES 2-104f), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, Civil Rights Compliance, and the special conditions for Subaward with the above mentioned fund. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**Victims of Crime Act (VOCA) Fund**

I, \_\_\_\_\_ hereby certify that  
(official authorized to sign Subaward; same person as Section 14 on Subaward Face Sheet)

SUBRECIPIENT: \_\_\_\_\_

IMPLEMENTING AGENCY: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

**I. Federal Grant Funds**

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- ☐ The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- ☐ The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (*Subrecipient Handbook Section 2151*)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**III. Drug-Free Workplace Act of 1990 – (*Subrecipient Handbook, Section 2152*)**

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (*Subrecipient Handbook, Section 2153*)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**V. Lobbying – (*Subrecipient Handbook Section 2154*)**

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (*Subrecipient Handbook Section 2155*)**  
(*This applies to federally funded grants only.*)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

## **VIII. Civil Rights Compliance**

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

## **IX. Special Condition for Grant Subaward with Victims of Crime Act (VOCA) Funds**

- **Computer Network Requirement:** The recipient understands and agrees that (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
- **Prohibit use of funds for ACORN and its subsidiaries:** Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
- **Text Messaging Policy:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
- **Nondiscrimination in programs involving students:** The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
- **Registration with the System for Award Management and Universal Identifier Requirements:** The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural

person (i.e., unrelated to any business or nonprofit organization that he or she may own or operate in his or her name).

- **VA OCFO Access:** The Grantee authorizes Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant. The State will further ensure that all VOCA subgrantees will authorize representatives of OVC and OCFO access to and the right to examine all records, books, paper or documents related to the VOCA grant.
- **Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct:** The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by mail: Office of the Inspector General, U.S. Department of Justice Investigations Division, 950 Pennsylvania Avenue, N.W., Room 4706, Washington, DC 20530; email: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov); hotline: (contact information in English and Spanish): 800-869-4499; or hotline fax: 202-616-9881. Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Subaward [Section 14 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_

Authorized Official's Typed Name: Ernest Buddy Mendes

Authorized Official's Title: Chairman, Board of Supervisors

Date Executed: \_\_\_\_\_

Federal Employer ID #: 95-6000512

Federal DUNS # 188215180

Current Central Contractor Registration Expiration Date: \_\_\_\_\_

Executed in the City/County of: Fresno/Fresno

**AUTHORIZED BY:** *(not applicable to State agencies)*

- ☐ City Financial Officer  
☐ City Manager  
☐ Governing Board Chair

- ☒ County Financial Officer  
☐ County Manager

Signature: \_\_\_\_\_

Typed Name: Vicki Crow

Title: Auditor-Controller/Treasurer-Tax Collector

ATTEST:

BERNICE E. SEIDEL, Clerk  
Board of Supervisors

By \_\_\_\_\_

Deputy



## PROJECT SUMMARY

<b>1. Subaward #:</b>		<b>3. PERFORMANCE PERIOD</b>	
<b>2. PROJECT TITLE</b> County Victim Services (XC) Program		7/1/2016 to 6/30/2018	
<b>4. SUBRECIPIENT</b>		<b>5. GRANT AMOUNT</b> (this is the same amount as 12G of the Grant Subaward Face Sheet)	
Name: County of Fresno, Probation Dept.	Phone: (559) 600-1294	\$ 925,194	
Address: 3333 E American Ave, Suite B	Fax #: (559) 455-2412		
City: Fresno	Zip: 93725-9247		
<b>6. IMPLEMENTING AGENCY</b>			
Name: Probation Department	Phone: (559) 600-1294	Fax #: (559) 455-2412	
Address: 3333 E American Ave, Suite B	City: Fresno	Zip: 93725-9247	
<b>7. PROGRAM DESCRIPTION</b>			
<p>The Crime Victim Assistance Center (CVAC) provides a comprehensive system-wide approach designed to provide services to victims and witnesses of all types of crime. Pursuant to PC Section 13835 and guidelines established by Cal OES, this program provides the 14 mandatory and 10 optional services delineated in the code. This program will make every attempt to meet the needs of all crime victims, including those that reside in rural areas to minimize the effects of trauma of crime, to facilitate emotional recovery and, when applicable, to assist the victim with state compensation. These services will be provided regardless of age or any physical impairment as well as to the non-English speaking population of Fresno County. The goal of the program is to extend services to rural crime victims, immediate and extended housing, and accessible victim transportation.</p>			
<b>8. PROBLEM STATEMENT</b>			
<p>A review of active Fresno County Crime Victim Assistance Center (CVAC) cases highlights the rural nature of victimization in this county. Victims are often forced out of their homes in rural areas with no waiting safe shelter due to criminal victimization. Transportation including bus services is infrequent or non-existent to remove themselves and their children from the areas in which they reside.</p>			
<b>9. OBJECTIVES</b>			
<p>This program will utilize the experience of our highly-qualified staff, supplemented with volunteers, to provide crisis intervention and emergency services to crime victims, witnesses and their family members. These services include, but are not limited to: court support assistance, education and referrals, case status reports, Victim Impact Statement support, assistance with filing CalVAP applications for state compensation and an on-going public awareness campaign. Established working relationships through Operational Agreements with other service providers and law enforcement agencies are of prime importance in attaining these objectives.</p>			

**10. ACTIVITIES**

The Crime Victim Assistance Center (CVAC) will partner with the Fresno County Superior Court and community agencies to provide victims of violent crime services to sites in remote locations throughout the county through videoconferencing. CVAC will develop a housing voucher network throughout the county that allows for victims to be accommodated for up to 90 days. In addition, CVAC will establish a contract with an after-hour's crisis service provider in the community that will allow victims, law enforcement and medical treatment facilities to call for assistance for emergency transportation and housing.

**11. EVALUATION** (if applicable)

In accordance with Cal OES program guidelines, performance measures have been included within the Goals, Objectives, and Performance Outcomes to measure baseline data and effectiveness of services.

**12. NUMBER OF CLIENTS**

(if applicable)

**13. PROJECT BUDGET**

(these are the same amounts as on Budget Pages)

	<b>Personal Services</b>	<b>Operating Expenses</b>	<b>Equipment</b>	<b>TOTAL</b>
	\$364,056	\$561,138		\$925,194
				\$0
				\$0
				\$0
				\$0
				\$0
<b>Totals:</b>	\$364,056	\$561,138	\$0	\$925,194

## **Project Narrative**

### **PROBLEM STATEMENT**

Fresno County is culturally and economically in another world when compared to other cities and counties in California as well as defined by stark contrasts. The county is the tenth most populous in California and home to the fifth largest city in the state where many of its half million residents live in urban blight in the City of Fresno. Another approximately 490, 000 residents populate the widespread municipalities and towns in the county. The county's sprawling 6,017 square miles with 1.88 million farm acres fuel an agricultural-based economy to the east and west of the City of Fresno. Residents of Shaver Lake to the mountainous east, an approximate one hour drive to the City of Fresno and residents to the west of Fresno, an approximate one hour or longer to drive to the city center of government ( 70 miles), face hardships in transportation and housing and access to needed services following criminal victimization. These are immediate and unmet health and safety gaps in the county's victim's services network.

Despite being the richest farm region in the world, Central California including Fresno and its outlying areas has been described as the New Appalachia and a Rural Ghetto due to its poverty and social problems.

More than one quarter (26 percent) of Fresno County's 964,040 residents currently live below the federal poverty level, which is double the state poverty rate. An underlying factor is the dismal job market. The countywide unemployment rate is chronically double-digit, standing at 11 percent in January 2015 compared to the state and national averages of 6.7 and 5.4 percent, respectively. In fact, eight of the county's 30 incorporated and disadvantaged unincorporated communities reached or exceeded 20 percent unemployment, one reaching 31 percent. Fresno County lags behind most of the nation in economic recovery. At \$45,563, the county's median household income is 15 percent below the national average. Given the agrarian nature of employment in the county, low wages and unemployment also strain the

area's public and private sectors in responding to it. A low tax base and sub-par consumer spending have forced deep cuts in county social service programs for more than a decade. This is compounded by a severe lack of external resources and creates huge service deficits in the county's 15 outlying municipalities and in the small and impoverished unincorporated distant towns. Victims are often forced out of their homes in rural areas with no waiting safe shelter due to criminal victimization. Transportation including bus service is infrequent or non-existent to remove themselves and their children from the areas in which they reside. Those who need medical attention are transported to medical treatment centers by law enforcement but not beyond. For senior victims, housing and transportation needs are more acute and less available than may be for younger victims. Despite equal or greater need, Fresno County has historically received significantly less per-capita federal funding than other large counties in California resulting in fewer mental and physical health programs for its citizens, fewer shelters and an inadequate transportation system throughout the county.

As a culturally diverse county, nearly one-half of its residents are Hispanic or Latino. It has the second highest Hmong community in the United States and the largest in California. It is home to 112 ethnic groups and according to the American Community Survey and 43 % of Fresno County residents speaks a language other than English at home. The demand for agricultural workers in the area has brought immigrants from Mexico and Central America for over a century leaving Spanish as a primary language. Rural agricultural communities with high ratios of farm laborers are found in the East and West quadrants of the county. All of Fresno County's dismal conditions contribute to high rates of interpersonal and domestic violence in these areas. Of California's 10 largest counties, Fresno has the highest rate (11.0 percent) per 1,000 residents of DV calls for assistance -- 6,167 in 2013. This rate is significantly higher than counties of larger populations found in the state with highest rates of DV calls found in the Cities of Sanger, 12 miles to the east, Parlier, 14 miles to the east and Orange Cove, 20 miles to the east of Fresno. Unfortunately these cities are least equipped with

housing transportation and supportive local assistance after victimization. There are no emergency services excepting law enforcement, ambulance and fire. This data do not include the large number of victims who never call the police. A survey of local victims indicates that 70 percent are scared to call law enforcement because it will make the batterer angry and 57 percent are afraid to get the batterer in trouble because that person supports the family. This is acutely true for elder abuse victims whose abusers may be their caretakers. 3 Unfortunately, domestic violence affects the whole family and this is especially true in the isolated areas of the county.

A review of active Fresno County Crime Victim Assistance Center (CVAC) cases highlights the rural nature of victimization in this county: while 67 % of active victim cases (3333) are found in the City of Fresno, 7% generate from the City of Clovis (354), 13 miles to the east; 3 % from the City of Selma, (137) 14 miles to the south, the City of Reedley (119), 14 miles to the east, the City of Sanger, 12 miles (116) and in the city of Parlier, (80) approximately 17 miles from Fresno. It is noted that approximately 48 cases are currently at Victim Services under case management that reside in the City of Coalinga that is approximately 70 miles west of Fresno and another 46 cases in Firebaugh, 43 miles to the west of the city. These are cases with great need due to the lack of services in the impoverished rural areas and the only way to contact many of the rural victims is by car.

At present the Fresno County Crime Victim Assistance Center (CVAC) sees a representation in demographics that tends to mirror county populations: 50 % Hispanic, 17 % White, 10% Black, Asian, 2% and 16 % other or unknown. The highest crime types seen at the Victim Center continue to be interpersonal violent crimes: domestic violence, 42 %, child sexual abuse, 15 %, survivors of homicide victims 13 %, assault, 12 % and robbery, 6 %.4

The Fresno County Victims Services Steering Committee has addressed the serious gaps in victims of crime service delivery identified in the county. They have placed a priority for funding the creation and support of services to crime victims in the rural communities of Fresno County

Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

through more efficient and effective services including immediate and extended housing and transportation and, an expansion of services in the county for those least prepared and most impoverished. With approximately 33 % Fresno County victimization occurring in the distant and rural areas of the county, the focus will have an immediate impact in terms of efficient, effective and valuable services and be an important step in minimizing harm for all crime victims.

Lastly a significant issue is the ability for the CVAC to gather and process data and information relating to its victims and services. The decades old information/technology system does not allow for participation without problems in many state initiatives and day to day record keeping. The Center cannot participate with the Superior Courts' dashboard project through Bit-Wise for real time service openings in the county and private sector for immediate referral including treatment, counseling and housing.



**PLAN** – With Signatures

**Gap Number 1: Services to Rural Crime Victims**

The Steering Committee has prioritized expanding services to rural residents. Some areas of Fresno County are located an hour from the City of Fresno where the majority of social services and justice programs are located.

The Crime Victim Assistance Center (CVAC) will partner with the Fresno County Superior Court and community agencies to provide victims of violent crime services to sites in remote locations throughout the county through videoconferencing. This will include a collaborative planning process in which the court has given access to two remote locations for teleconferencing to victim advocate staff at two community agencies: the Rape Counseling Center and the Mennonite Central Committee, where the court has already established teleconferencing for civil litigants. This will allow victims in remote areas of the county to call the CVAC or an afterhour's service provider (to be developed), to set appointments for teleconferencing and to be able to fill out the State of California Victim Compensation Program (CalVCP) applications (a location more accessible to the victim). Staff at the remote agency locations will assist victims in accessing the videoconference with CVAC staff. The CalVCP application in PDF format can be completed jointly and will include an electronic signature pad. In addition, other needs can also be directly addressed. The program will pursue 24 hours crisis response through an established service provider. This method of providing service and assistance will also require two video conferencing centers. One center will be at the Crime Victim Assistance Center downtown and the development of a minimum of two off site locations in the east and west parts of Fresno County - a total of four offsite remotes and two at the Crime Victim Assistance Center.

CVAC will also partner with the Fresno County Superior Court in relation to streaming video from the two dedicated felony domestic violence courts to CVAC. Victims, especially in domestic violence hearings, fearful of attending court proceedings to obtain information

regarding case status, restraining orders, criminal justice process and disposition. Establishing teleconferencing between the court and CVAC provides victims a safe and secure location to observe Court proceedings. Fresno County Superior Court Presiding Judge Kimberly A. Gabe has as well as the two Judges from the dedicated Domestic Violence Courts, have endorsed this process. It is anticipated that these systems could be expanded to include victims giving their Victim Impact Statements.

Since security is of paramount importance and because the partners want to launch remote videoconferencing that will be effective and sustainable, a period of planning and implementation is needed to allow enough time to identify and address all aspects of operations. These include; delineating roles and responsibilities collaboratively with the remote host sites, developing safety and operation plans, executing memoranda of understanding, configuring the spaces at the sites and in the Crime Victim Assistance Center, purchasing and installing the videoconferencing equipment, testing the process, planning and conducting outreach, and launching remote video services.

#### Gap Number 2: Immediate and Extended Housing

Many rural areas in the County of Fresno are extremely impoverished. As such, housing is at a premium and housing insecurity abounds. The reality is housing is often temporary and unsafe. Many victims lose their homes and often times everything, following a crime. The Criminal Justice System may be an extended process with victims requiring immediate emergency housing assistance. This requirement is unmet at this time because most agencies do not have the resources to cover more than a one night stay in a motel, shelters have limited bed-space and availability, and some areas do not have motels or shelters.

CVAC will develop a housing voucher network throughout the county that allows for victims to be accommodated for up to 90 days, while permanent plans can be developed and implemented. The Crime Victim Assistance Center will, through a collaborative effort with individual law enforcement agencies and service providers, determine which facilities offer the

safety and security necessary to accommodate the needs of crime victims who are without shelter or in need of relocation.

The parameters for those who will qualify for assistance will focus on specific criteria. A Housing Committee will be established delineating the financial process, roles and responsibilities, memoranda of understanding, and outreach. The housing component will work with the provisions identified in the third gap of this project, transportation.

In addition, CVAC will establish a contract with an afterhour's crisis service provider in the community that will allow victims, law enforcement and medical treatment facilities to call for assistance for emergency transportation and housing. Once contracted, this will be a focus of training and outreach to the affected agencies. CVAC has been in contact with the local Housing Authority to establish a comprehensive system of service. CVAV will provide case management.

In addition to the two victim advocates who will provide service and case management, it will be a priority to develop volunteer services to assist the identified population. With the Fresno State University Criminology Program, that includes a certificate in Victimology, it is felt that the practical skills with these students would need could be learned at the center. In addition there is strong interest at the Clovis City College and Fresno City College level to participate in volunteerism with crime victims.

#### Gap Number 3: Accessible Victim Transportation

Given the size of Fresno County, transportation to the center of Fresno by rural residents has always been problematic. While great strides are being made technologically to assist crime victims at their city of residence, the nature and time of victimization in terms of getting to needed services, court dates and medical appointments is challenging, even for those with automobiles. Law enforcement delivers victims to medical centers following injury but does not offer the ride home. Social service agencies with limited time and unlimited clients can only accommodate a very limited population including child victims. The Fresno County Rural

Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

Transit Authority that serves a wide area of the rural county ends at 5:30 pm daily. The Fresno County Crime Victim Assistance Center under the funding auspices of Unserved/Underserved Victim Advocacy and Outreach Program (UA) from the State of California received a vehicle to assist in the rural areas but at the present time does not have the capability to provide assistance nights and weekends.

Transportation is a high priority in terms of safety and security for victims. Given present constraints, a system for transportation especially for crime victims in crisis must be developed. The Victim Assistance Steering Committee for this grant has recommended a transportation voucher system for extremely rural areas through contracts to the metropolitan areas within the County. This approach would allow for more coverage than available through traditional government means and would provide the assistance immediately and in the place of need. Out of operational necessity and in order to serve the programs needs more efficiently victim services will develop the needs of all the justice and social service partners, identify a hierarchy of need for each area and seek to find the most effective way to meet these transportation needs. The understanding is that with the appropriate outreach to medical providers, law enforcement and public and private social services agencies, the network of transportation can be developed and launched be it a voucher or contract or both.

A contractor will be hired by the Crime Victim Assistance Center to upgrade the database so that the victims of crime information will be current and available for use. An upgrade through the hiring of a contractor will allow for greater participation with community service providers, assist in data for grant applications and, provide up to date meaningful data to assist victims of crime with their multiple levels of service needs. At present, the IT system at CVAC does not provide staff with the appropriate and comprehensive information for state and federal documents required to complete statistical reports nor is information on victimization easily neither acquired nor managed.

#### Goals, Objective's, and Performance Outcomes

Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

**Goal (1):** Bridge the gap to services for victims in the rural communities and towns through the provision of technological services. This will allow the Victim Advocates to facilitate mandated and optional services pursuant to PC 13835 and allow for more efficient processing of CalVCP applications and services.

**Objectives:**

- Eliminate transportation delays for crime victims to file CalVCP applications
- Establish video conferencing at the downtown Crime Victim Assistance Center to allow for CalVCP applications and face to face contact with victims in rural areas
- Establish a network of off-site video conferencing in rural communities through community partners
- Establish remote streaming video to two dedicated domestic violence Courts and the Crime Victim Assistance Center for victims to observe proceedings remotely and, to give Victim Impact Statements if preferred.

**Outcome Measures:**

- Document the number of victims served via video conference remote locations.
- Document rural communities and areas served
- Document the number of CalVCP application assistance provided to victims of violent crimes.
- Document number of victims served in remote video conferencing
- Document the number of victims served by streaming video from two domestic violence courts

**Goal (2):** Develop a protocol for victims in need of immediate shelter.

- Build or enhance housing services in rural areas in the County of Fresno for those victims in need of immediate or extended housing.

Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

- Create a housing committee to plan, direct, and implement a housing protocol of need and service providers
- Establish master list for available housing
- Establish after hours crisis phone service with an appropriate community agency
- Provide case management services to this population
- Implement a Crime Victim Assistance Center volunteer program
- Provide training and outreach services to agencies that will instrumental in assisting the Crime Victim Assistance Center in the development of this program including medical staff and law enforcement agencies

#### Outcome Measures

- Number of requests for services
- Number of calls received at afterhours phone service
- Number of victims placed in secure housing
- Number of residency days in in emergency accommodations in rural areas
- Number of crime types needing services
- Number of volunteers trained and providing services
- Number of outreach training services provided

Goal (3): Immediate and accessible victim transportation through the development of protocols and RFP's for services for victims in Fresno County.

#### Objectives:

- Establish transportation committee to develop protocols for service use and hierarchy of need
- Establish after hours phone service with community agency for services
- Advertise Request for Proposal for transportation services for Fresno County
- Begin providing services as needed.



Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

- Provide training and outreach services to agencies that will instrumental in assisting the Center in the development of transportation services including medical and law enforcement and community agencies

**Outcome Measures:**

- Number of transportation services provided
- Number of destination types (medical,, court, shelter) provided
- Places /community from which the service originated
- Number and types of crimes for which the service was provided
- Number of outreach services to community agencies and law enforcement

**Goal (4): Upgrade the IT system at the Fresno County Victim Center for statistical and service purposes**

- Hire consultant for system upgrade
- Review IT system capability
- Review federal and state requirements
- Upgrade to new probation System PRIMUS

**Objectives:**

- Create a new victims IT system as appropriate
- Convert forms to templates for more efficiency
- Train staff on new system

**Outcome Measures**

- Number of statistical forms completed in new formats
- Staff trained in use of new system

# VSSC PROGRAM PLAN APPROVAL FOR FRESNO COUNTY PROBATION

**My signature below proves I am in support of the plan which identifies and addresses serving victims who are in need of emergency housing, transportation and access to services in rural areas in Fresno County.**

**DATE: APRIL 06, 2016**

[illegible]

County of Fresno James Rowland Crime Victim Assistance Center 2233 Kern Street Fresno CA 93721  
(559)800-2822

# VSSC PROGRAM PLAN APPROVAL FOR FRESNO COUNTY PROBATION

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**DATE: APRIL 08, 2016**

[illegible]

County of Fresno James Rowland Crime Victim Assistance Center 2233 Kern Street Fresno CA 93721  
(559) 680-2822



# VSSC PROGRAM PLAN APPROVAL FOR FRESNO COUNTY PROBATION

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**DATE: APRIL 06, 2016**

[illegible]

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[illegible]

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[illegible]

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**DATE: APRIL 06, 2016**

[illegible]

County of Fresno James Rowland Crime Victim Assistance Center 2233 Kern Street Fresno CA 93721  
(559)600-2822

**CAPABILITIES**

The James Rowland Crime Victim Assistance Center (CVAC), better known as Victim Services has been part of the Fresno County Probation Department since 1975. This project was the first program in California to provide services to victims of crimes through a Probation Department, which was created by then, Chief James Rowland. CVAC provides comprehensive services to victims of all types of crimes. Victims are identified by a continuous screening of reports from the various law enforcement agencies in the county and from information in the news media; they are offered services through personal, telephone or letter contacts. Many victims are referred by other agencies including law enforcement, the District Attorney's office, physicians, hospitals, family members and therapists.

The program focuses on providing counseling referrals, information about the criminal justice system, court advocacy, support to victims, and assistance in obtaining reimbursement for qualifying losses through the California Victims of Crime Program. Advocates provide crisis intervention, emergency assistance (for food, clothing, shelter and medical needs), follow-up counseling, notification services, crime prevention and training from law enforcement. Comprehensive follow-up is provided to victims when needed; this may include accompaniment to police interviews, Identification Bureau (photo sessions for evidence), line-ups, further counseling, court assistance and support, and referrals to other community agencies.

A full spectrum of services designed to reduce the victim's trauma includes crisis intervention and counseling; emergency assistance, casework and referrals to other agencies; information about the criminal justice system and case processing, court assistance and accompaniment; intervention with employers, creditors, family members, service providers, and agency personnel; assistance with funeral arrangements, child care, property orders, transportation and translation.

CVAC will provide ongoing cultural competency training on issues specifically affecting elder and immigrant populations. The Victim Advocates will be assigned two different roles.

Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

The Victim Advocates will focus on case management that occurs during after hour calls in junction with the after hour emergency contracted agency. The Advocates will attend and participate in outreach and training with interagency partners, including law enforcement agencies, community medical facilities, Adult Protective Services.

The victim advocates will serve as liaisons between the service providers selected through the RFP process. The service provider will submit an electronic Referral for Service to CVAC and the assigned Advocate will follow up with the victim. Both advocates will serve victims who have utilized the identified services as outlined, document statistical information in CVAC case management system, and respond to referrals submitted by the service provider. The Victim Advocates goal is to make contact with the victim within 24 hours or upon the next business day and offer continuing support as the victim requests.

Upon initial contact, the victim is assessed to determine emotional and physical needs. At that time, referrals are made to help build trust and ensure the victim's safety, while restoring dignity and self-esteem. In the event of emotional trauma, staff will provide crisis intervention services, and/or arrange for appropriate outside agencies to provide more intensive intervention. When necessary, referrals can be made for assistance with: food, clothing, lodging, transportation, or other needs arising from the victimization. A small emergency cash fund is maintained at the main office to assist victims with their immediate needs. This emergency fund is maintained and controlled under the guidelines of the Fresno County Auditor-Controller's office.

Applications for emergency and non-emergency financial assistance through the California Victim Compensation Program (Cal VCP) will be completed by the Victim Advocate; and follow-up tracking of application status is provided upon request of the victim. Safety planning is addressed with each victim, and referrals are made to support the safety plan, including referral to Central California Legal Services for preparation of restraining orders, when appropriate. Follow-up contact with the victim is made on all safety plans.

Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

Non-emergency referrals will be made according to the initial assessment and followed up by a Victim Advocate. This protocol will continue to develop as collaborative efforts result in improved strategies and procedures to ensure victim safety and efficiency with service providers. Advocates will participate in training crisis intervention related issues and will provide case management services to ensure victims are linked to appropriate service agencies and the barriers identified are diminished.

Each advocate while have a laptop available to them and while out in the community will have access to various case management systems including access to the District Attorney STAR case management system, Adult Probation System, Juvenile Automated System, and have the ability to enter chronological notes while conducting field contacts. This will allow for the advocate to operate in the remote areas in the County.

There will be a collaborative effort by partnering agencies to ensure that the best practices and issues related to better serving victims in Fresno County. Operational Agreements are on file for participating agencies, and are updated as necessary.



### BUDGET CATEGORY AND LINE ITEM DETAIL

[illegible]

**BUDGET CATEGORY AND LINE ITEM DETAIL**

Subrecipient: County of Fresno		Subaward #:			
		VOCA15	Cash Match 15VOCA	In-kind Match 15VOCA	COST
<b>B. Operating Expenses</b>					\$0
Office Expense - (FY16-17)		\$7,500			\$7,500
6 scanner printer @ \$400 - 2,400 (one time)	2,400.00				\$0
Printing of brochures describing available services - \$4,500	4,500.00				\$0
Postage - \$50 x 12 months = \$ 600	600.00				\$0
	<u>7,500.00</u>				\$0
Office Expense (FY17-18)		\$5,100			\$5,100
Printing of brochures describing available services - \$4,500	4,500.00				\$0
Postage \$50 x 12 months = \$ 600	600.00				\$0
	<u>5,100.00</u>				\$0
Data Processing Services (Software equipment rental/lease, Telephone Charges) (2 Sites @ Victim Services; 4 Remote Sites) (FY16-17)		\$19,986			\$19,986
PC Rental	14.43 per device per month				\$0
Equipment Lease	38.80 per device per month				\$0
LAN Admin-County	42.57 per device per month				\$0
Equip Administration	26.83 per device per month				\$0
Info Storage & Admin	2.00 per device per month				\$0
i-Net Line Charges	17.45 per device per month				\$0
i-Net Logon	3.76 per device per month				\$0
Enterprise Base	32.08 per device per month				\$0
Total per month	\$ 177.92				\$0
Total per year	\$ 2,135.04				\$0
MS Enterprise License	198.00 per year				\$0
Webcam and Conference Phone	1,000.00 per year				\$0
	<u>3,331.04</u>				\$0
Data Processing Services (Software equipment rental/lease, Telephone Charges) (2 Sites @ Victim Services; 4 Remote Sites) (FY17-18)		\$19,986			\$19,986
PC Rental	14.43				\$0
Equipment Lease	38.80				\$0
LAN Admin-County	42.57				\$0
Equip Administration	26.83				\$0
Info Storage & Admin	2.00				\$0
i-Net Line Charges	17.45				\$0
i-Net Logon	3.76				\$0
Enterprise Base	32.08				\$0
Total per month	\$ 177.92				\$0
Total per year	\$ 2,135.04				\$0
MS Enterprise License	198.00				\$0
Webcam and Conference Phone	1,000.00				\$0
	<u>3,331.04</u>				\$0
Contract for transportation for Victims					\$0
\$100 per trip x 5 days per week x 52 weeks (FY16-17)		\$20,800	\$5,200		\$26,000
\$100 per trip x 5 days per week x 52 weeks (FY17-18)		\$20,800	\$5,200		\$26,000
Contract for Aftercare (\$20 an hour x 15 hours x 7 days x 52 weeks) (FY16-17)		\$78,824	\$19,465		\$98,289
Contract for Aftercare (\$20 hour x 15 hours x 7 days x 52 weeks) (FY16-17) Volunteer				\$10,920	\$10,920
Contract for Aftercare (\$20 hour 15 hours x 7 days x 52 weeks) (FY17-18)		\$78,824	\$19,465		\$98,289
Contract for Aftercare (\$20 hour x 15 hours x 7 days x 52 weeks) (FY17-18) Volunteer				\$10,920	\$10,920
Contract for emergency housing for victims (FY16-17)		\$20,384	\$5,096		\$25,480
7 beds (hotel rooms) x \$70 per room x 52 weeks					\$0
Contract for emergency housing for victims (FY17-18)		\$20,384	\$5,096		\$25,480
7 beds (hotel rooms) x \$70 per room x 52 weeks					\$0
Contract for IT Programmer (FY16-17)		\$118,480	\$29,120		\$145,600
\$70 per hour x 40 hrs x 52 weeks					\$0
Contract for rural location for use of space and personnel		\$15,360	\$3,840		\$19,200
400/month x 4 sites x 12 months					\$0
Contract for rural location for use of space and personnel		\$15,360	\$3,840		\$19,200
400/month x 4 sites x 12 months					\$0
Training - 40 Hour Entry Level Victim/Witness Training (2 VWAs) (FY16/17)		\$1,080			\$1,080
Lodging	546.70				\$0
Meals	323.00				\$0
Incidental Expenses	25.00				\$0
Parking	100.00				\$0
	<u>994.70</u>				\$0
Training - 24 Hour -Advanced Level Victim/Witness Training (2 VWAs) (FY17/18)		\$1,216			\$1,216
Lodging	327.75				\$0
Meals	205.00				\$0
Incidental Expenses	15.00				\$0
Parking	60.00				\$0
	<u>607.75</u>				\$0
Operating Section Totals		\$442,594	\$96,704	\$21,840	\$561,138
<b>OPERATING SECTION TOTAL</b>					<b>\$561,138</b>



### BUDGET CATEGORY AND LINE ITEM DETAIL

[illegible]

### **Budget Narrative**

In order to support the goals and objectives of providing direct services to the Victim Services (XE) Program, Fresno County Probation is proposing a total grant application amount of \$925,194 of which \$740,155 is from the California Office of Emergency Services (Cal OES) and \$185,039 (\$140,475 cash match and \$44,564 in in-kind match) is the required match from the County of Fresno.

In order to minimize administration costs and support direct services to victims, the implementing agency (Probation Department) absorbs operating expenses, including, in part, communication, liability insurance, PeopleSoft financial charges, vehicle charges, and costs associated with building maintenance. The salaries of the Project Director and Financial Officer are not paid by funds from this grant; however, they provide direct services regarding the fiscal requirements of this grant. The Financial Officer reviews documents for financial matters required by the grant, prepares the budget and any modifications, monitors compliance with regulations and procedures mandated by the funding source, and ensures the appropriate expenditure of grant funds.

The Fresno Probation Department proposes two (2) FTE permanent Victim Advocates which are included in the proposed salaries and benefits. Salaries are projected at actual Range and Step and are subject to mid-year adjustments for position incumbents. The salaries and benefits of the Victim Advocates partially contribute to our required cash match.

The Victim/Witness Advocate position will provide case management services as well as the thirteen mandatory and all ten optional services outlined in Penal Code Section 13835 to the identified population of this grant. In addition, the advocates will provide training to law enforcement agencies within Fresno County regarding the available services provided by this grant and how to access these services. These services, which are also provided to victim family members and witnesses of crimes, include advising participants of program services and outreach activities; referring program participants to professional care providers; explaining the

Applicant: County of Fresno Grant Number: \_\_\_\_\_

process of the criminal justice system; accompanying victims, family members, and witnesses to court and related hearings; and assisting participants with claim applications. Sixty semester units of academic work from one or more of the following disciplines: psychology, sociology, criminology or a related field is required for this position.

Volunteer services will also be available to assist the victim population. Many of the volunteers will come from Fresno State University and will mostly likely have a certificate in Victimology. In addition, volunteers may come from other higher education institutions. The Probation Department recruits volunteers through colleges, job fairs, community presentations and service agencies. Volunteers are required to complete an application similar to an employment application and agree to submit to a background check.

One hundred percent of staff time specified in this proposal for grant funding is committed to the goals and objectives of this project.

The proposed grant application will require contracts for transportation services; emergency housing; remote locations for teleconferencing and on-site victim assistance; and after hour call services. The budgeted costs for each of services have been listed in the operating budget. The after hour call service contract will likely be with an existing community based organization and will require 10% of the after hour call service hours be accomplished by volunteers. The contracts for the remote locations are for the use of the office space and personnel from the community based organization to assist the victim in completing necessary forms while teleconferencing with a Victim Advocate at Crime Victim Assistance Center (CVAC). In addition, operating expenses include the necessary data processing equipment and services in order for victims in rural areas to teleconference to the CVAC in order to complete the State of California Victim Compensation Program (CalVCP) application and set appointments at a location near where the victim resides. It will also allow for victims to observe court proceedings at the CVAC and watch in a safe and secure place. An information technology programmer is

Applicant: County of Fresno Grant Number: \_\_\_\_\_

also included in this application in order to upgrade the data management system so that victims of crime information is available and current and provides meaningful information to assist victims in order to address their multiple level of service needs. The programmer will be required to have strong experience working with a wide range of programming frameworks and language needed to create single page responsive web applications. The operations budget also includes a small amount of funding for office expenses for scanners, printers and postage.

## PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Fresno County  
3333 East American Avenue, Suite B, Fresno, CA 93725\*

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

18  
19  
20\*  
21

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

29  
30  
31\*

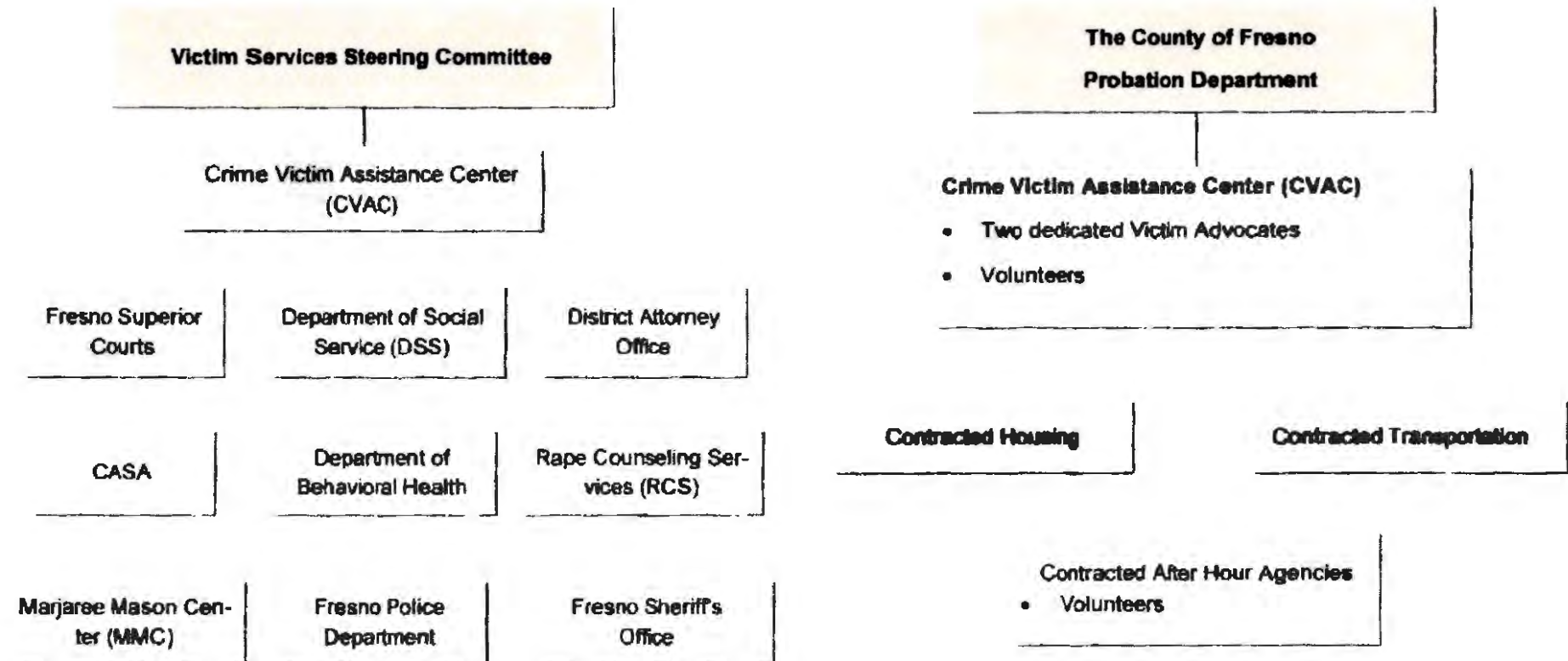
4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

14\*  
16

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

964,040

## Organizational Chart



## Operational Agreements (OA) Summary Form

List of Agencies/Organizations/Individuals	Date OA Signed (xx/xx/xxxx)	Dates of OA	
		From:	To:
✓ 1. Central Valley Regional Center	06/17/15	06/30/15	to 07/01/18
✓ 2. Fresno County Deaf and Hard of Hearing Serving Center	06/17/15	06/30/15	to 07/01/18
✓ 3. Fresno County District Attorney	06/17/15	06/30/15	to 07/01/18
✓ 4. Marjaree Mason Center	06/17/15	06/30/15	to 07/01/18
✓ 5. Clovis Police Department	06/05/15	06/30/15	to 07/01/18
✓ 6. Firebaugh Police Department	06/17/15	06/30/15	to 07/01/18
✓ 7. Fresno City Police Department	06/19/15	06/30/15	to 07/01/18
✓ 8. Fresno County Sheriffs Office	06/17/15	06/30/15	to 07/01/18
✓ 9. Kerman Police Department	06/24/15	06/30/15	to 07/01/18
✓ 10. Kingsburg Police Department	06/17/15	06/30/15	to 07/01/18
✓ 11. Orange Cove Police Department	07/29/15	06/30/15	to 07/01/18
✓ 12. Reedley Police Department	07/23/15	06/30/15	to 07/01/18
✓ 13. Selma Police Department	06/19/15	06/30/15	to 07/01/18
✓ 14. Fresno County Department of Social Services	09/04/15	07/01/15	to 07/01/18
15.			to
16.			to
17.			to
18.			to
19.			to
20.			to

Use additional pages if necessary.



**CHILD ABUSE TREATMENT (CHAT) PROGRAM  
OPERATIONAL AGREEMENT BETWEEN**

**Comprehensive Youth Services of Fresno, Inc.**

**and**

**Fresno County Probation – Crime Victim Assistance Center**

This Operational Agreement (OA) stands as evidence the **Comprehensive Youth Services of Fresno, Inc.** and the **Fresno County Probation – Crime Victim Assistance Center** intend to work together toward the mutual goal of providing maximum available assistance for child crime victims residing in Fresno County. Both agencies believe the implementation of the Child Abuse Treatment (CHAT) Program application will further this goal. To this end, the two agencies agree to participate in the exchange of services by coordinating the provision of CHAT Program objectives.

1. The **Comprehensive Youth Services of Fresno, Inc.** will closely coordinate the following services with the:
  - The **Comprehensive Youth Services of Fresno, Inc.** will refer to the **Fresno County Probation–Crime Victim Assistance Center** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to obtain information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.
  - The **Comprehensive Youth Services of Fresno, Inc.** will refer to the **Fresno County Probation–Crime Victim Assistance Center** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assisting them in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.
2. The **Fresno County Probation–Crime Victim Assistance Center** will closely coordinate the following services with
  - The **Fresno County Probation–Crime Victim Assistance Center** will receive referrals from the **Comprehensive Youth Services of Fresno, Inc.** of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to provide them with information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.

- In the event of a denial of the claim on behalf of the child victim, the **Fresno County Probation-Crime Victim Assistance Center** shall provide assistance for an appeal with the California Victim Compensation and Government Claims Board.
  - The **Fresno County Probation-Crime Victim Assistance Center** will receive referrals from the **Comprehensive Youth Services of Fresno, Inc.** of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assistance in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.
  - The **Fresno County Probation-Crime Victim Assistance Center** will refer to the **Comprehensive Youth Services of Fresno, Inc.** child victims of child abuse to include neglect, sexual, physical, and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for treatment services to include crisis counseling and psychotherapy.
3. Regularly scheduled meetings between designated staff from the **Comprehensive Youth Services of Fresno, Inc.** and **Fresno County Probation-Crime Victim Assistance Center** should be maintained to discuss strategies, timetables, and implementation of the Child Abuse Treatment Program services discussed herein.

This OA will begin 10/01/2015 and end 09/30/2016

We the undersigned, as authorized representatives of **Comprehensive Youth Services of Fresno, Inc.** and **Fresno County Probation-Crime Victim Assistance Center**, do hereby approve this MOU.

Name and signature of person authorized to  
sign the CHAT Grant Award Agreement

Name and signature of person authorized to  
sign for the victim/witness assistance center

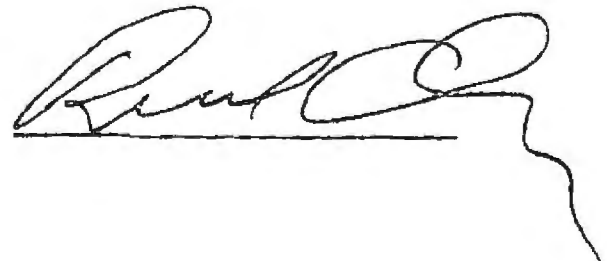
Name Becky Kramer, LMFT, Executive Director

Name Rick Chavez, Chief of Probation

Signature



Signature



Date

7/23/15

Date

7-23-15

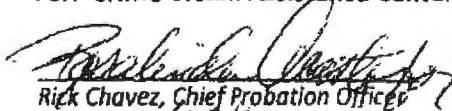
**DOCUMENT OF INTENT TO COLLABORATE BETWEEN  
THE FRESNO PROBATION DEPARTMENT, CRIME VICTIM ASSISTANCE CENTER  
AND RAPE COUNSELING SERVICES OF FRESNO**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center, which includes the Unserved/Underserved Victim Advocacy and Outreach Program (CVAC), and Rape Counseling Services of Fresno (RCS) intend to work together toward the mutual goal of providing maximum available assistance to victims of crimes. As such, we are committed to efforts that avoid service fragmentation and duplication, and are mutually committed to enhance services. To this end, each agency agrees to provide and/or coordinate the following services:

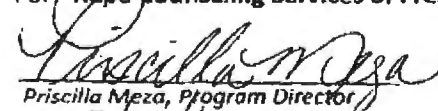
1. **CVAC** will use its best good faith efforts to do all of the following:
  - a. Provide prompt notice and referral to RCS of all persons alleging victimization by unwanted sexual contact or, if RCS is unavailable, only to another Penal Code 13837 sexual assault program that is subject to the California Service Standards for Sexual Assault Programs.
  - b. Collaborate with RCS and other community stakeholders through community stakeholder meetings and other events to advocate and promote full compliance with all applicable laws protecting persons traumatized by unwanted sexual contact, including but not limited to Penal Code 264.2, 679.04, 13823.95 and Evidence Code 1035, *et seq.* and without discrimination based on race, gender, sexual orientation or religious preference.
  - c. Provide ongoing community presentations and trainings on best practices and key issues in the fields of intimate partner violence intervention and prevention.
  - d. Promptly notify RCS of any intent or need to modify its commitments made as part of this Document of Intent.
  
2. **RCS** will use its best good faith efforts to do all of the following:
  - a. attend meetings with designated personnel to discuss strategies, timetables, and implementation of mandated services with CVAC.
  - b. Maintain a mutual referral network with CVAC.
  - c. Share information about victims with CVAC subject to Evidence Code 1035, *et seq.*
  - d. Augment coordination of services as needed through exchange of updated information and in-service training with CVAC.
  - e. Distribute information and brochures for CVAC to citizens, as appropriate.
  - f. Promptly notify CVAC of any intent or need to modify its commitments made as part of this Document of Intent.

We, the undersigned, as authorized representatives of CVAC and RCS do hereby approve this Document of Intent which will commence June 30, 2015 and continue through July 1, 2018.

For: **Crime Victim Assistance Center**

  
Rick Chavez, Chief Probation Officer  
Date 3/18/14

For: **Rape Counseling Services of Fresno**

  
Priscilla Meza, Program Director  
Date 3/18/14

**Document of Intent to Collaborate  
Between**

The Fresno Probation Department, Crime Victim Assistance Center  
and the  
**Central Valley Regional Center**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Central Valley Regional Center (CVRC) intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Providing training and presentations to law enforcement and service providers regarding victims' rights and assistance
- Will provide community presentations regarding victims' rights and assistance throughout the county.

CVRC staff and Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of Services will be augmented as needed through the exchange of updated information and in-service training

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

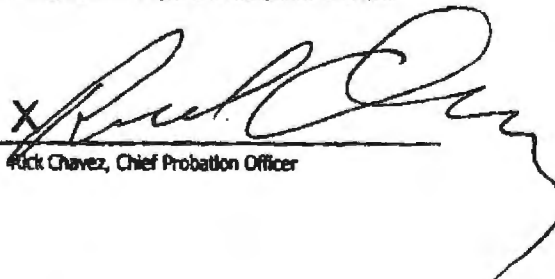
We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Central Valley Regional Center do Hereby Approve of this document.

The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Central Valley Regional Center

For the Crime Victim Assistance Center

X   
Robert Riddick, Director

X   
Rick Chavez, Chief Probation Officer

X 6-8-2015  
Date

X 6-15-15  
Date

**Document of Intent to Collaborate  
Between**

The Fresno Probation Department, Crime Victim Assistance Center  
and the  
**Fresno County Deaf and Hard of Hearing Service Center**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Fresno County Deaf and Hard of Hearing Service Center intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Providing training and presentations to law enforcement and service providers regarding victims' rights and assistance,
- Will provide community presentations regarding victims' rights and assistance throughout the county.

Fresno County Deaf and Hard of Hearing Service Center staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of Services will be augmented as needed through the exchange of updated information and in-service training

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Fresno County Deaf and Hard of Hearing Service Center do Hereby Approve of this document.

The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For Fresno County Deaf and Hard of Hearing Service Center

For the Crime Victim Assistance Center

X Michelle J Bronson  
Director Michelle Bronson

X [Signature]  
Rick Chavez, Chief Probation Officer

X 4/2/15  
Date

X 6-17-15  
Date



## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and the  
Fresno County District Attorney**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Fresno County District Attorney intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

District Attorney staff and CVAC Project staff will schedule and attend meetings between designed personnel to discuss strategies, time's tables, and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Fresno County District Attorney's Office do Hereby Approve of this document.

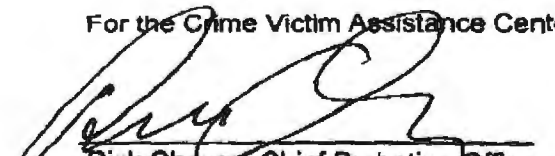
The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Fresno County District Attorney'

  
Lisa A. Smittcamp, District Attorney

5/28/15  
Date

For the Crime Victim Assistance Center

  
Rick Chavez, Chief Probation Officer

6-17-15  
Date

**Document of Intent to Collaborate  
Between**

The Fresno Probation Department, Crime Victim Assistance Center  
and the  
**Marjaree Mason Center**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Marjaree Mason Center intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals,
- Training and presentations to law enforcement and service providers regarding victims' rights and assistance,
- Community presentations regarding victims' rights and assistance throughout the county.

Marjaree Mason Center staff and Project staff will schedule and attend meetings between designed personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network


Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of Services will be augmented as needed through the exchange of updated information and in-service training

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Marjaree Mason Center do Hereby Approve of this document. The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

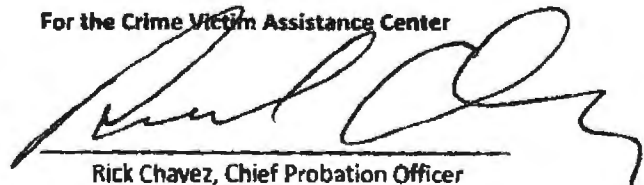
**For the Marjaree Mason Center**

  
\_\_\_\_\_  
Genelle Taylor Kumpe, Director

\_\_\_\_\_  
Date

6/2/15

**For the Crime Victim Assistance Center**

  
\_\_\_\_\_  
Rick Chavez, Chief Probation Officer

\_\_\_\_\_  
Date

6-17-15

## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Clovis Police Department**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Clovis Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.


Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Clovis Police Department do Hereby approve of this document.

The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Clovis Police Department

  
\_\_\_\_\_  
Matt Basgall, Chief of Police

6/2/15  
\_\_\_\_\_  
Date

For the Crime Victim Assistance Center

  
\_\_\_\_\_  
Rick Chavez, Chief Probation Officer

6-5-15  
\_\_\_\_\_  
Date

## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Firebaugh Police Department**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Firebaugh Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Firebaugh Police Department do Hereby approve of this document.

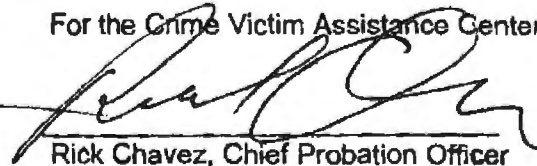
The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Firebaugh Police Department

For the Crime Victim Assistance Center



Salvador Raygoza, Chief of Police



Rick Chavez, Chief Probation Officer

6-1-15

Date

6-17-15

Date

## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Fresno City Police Department**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Fresno City Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Fresno City Police Department do Hereby approve of this document.

The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Fresno City Police Department

  
Jerry Dyer, Chief of Police

6/8/13  
Date

For the Crime Victim Assistance Center

  
Rick Chavez, Chief Probation Officer

6-19-15  
Date



## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Fresno County Sheriff's Office**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Fresno County Sheriff's Office (FSO) intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The FSO staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

FSO Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

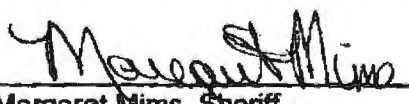
Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Fresno County Sheriff's Office do Hereby approve of this document.

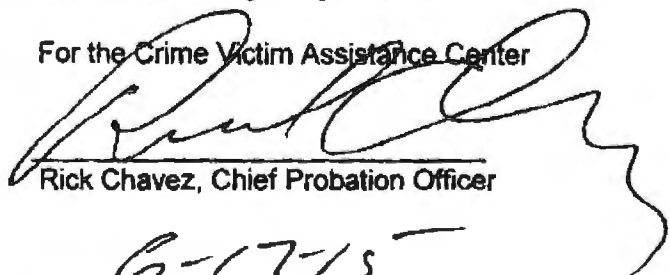
The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Fresno County Sheriff's Office

  
Margaret Mims, Sheriff

6-4-15  
Date

For the Crime Victim Assistance Center

  
Rick Chavez, Chief Probation Officer

6-17-15  
Date

## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Kerman Police Department**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Kerman Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Kerman Police Department do Hereby approve of this document.

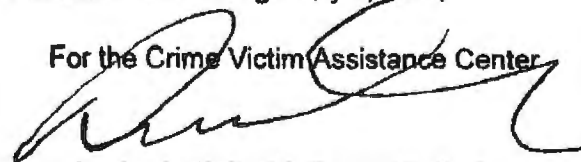
The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Kerman Police Department

  
Joseph Blohm, Chief of Police

6/18/15  
Date

For the Crime Victim Assistance Center

  
Rick Chavez, Chief Probation Officer

6-24-15  
Date

## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Kingsburg Police Department**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Kingsburg Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Kingsburg Police Department do Hereby approve of this document.

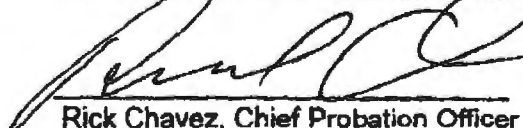
The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Kingsburg Police Department

  
Neil Dadian, Chief of Police

6-1-15  
Date

For the Crime Victim Assistance Center

  
Rick Chavez, Chief Probation Officer

6-17-15  
Date

## Document of Intent to Collaborate Between

The Fresno Probation Department, Crime Victim Assistance Center  
and  
Orange Cove Police Department

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Orange Cove Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

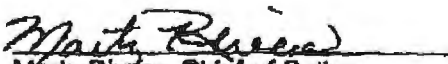
Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Orange Cove Police Department do Hereby approve of this document.

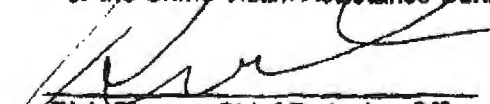
The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Orange Cove Police Department

  
Marty Rivera, Chief of Police

7-24-15  
Date

For the Crime Victim Assistance Center

  
Rick Chavez, Chief Probation Officer

7-29-15  
Date

## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Reedley Police Department**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Reedley Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

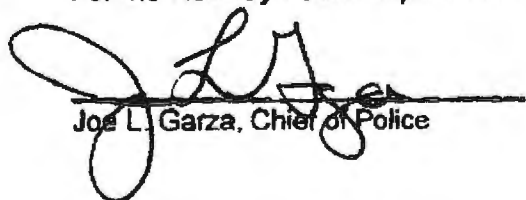
Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Reedley Police Department do Hereby approve of this document.

The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

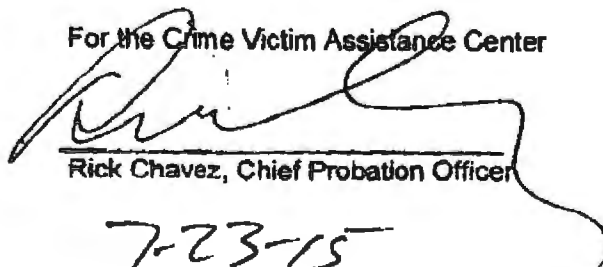
For the Reedley Police Department



Joe L. Garza, Chief of Police

Date

For the Crime Victim Assistance Center



Rick Chavez, Chief Probation Officer

Date



## **Document of Intent to Collaborate Between**

**The Fresno Probation Department, Crime Victim Assistance Center  
and  
Selma Police Department**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and the Selma Police Department intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

Both agencies believe that implementation of the Crime Victim Assistance Center's proposal will further this goal. To this end, each agency agrees to participate in the program in a collaborative effort, if selected for funding. It is agreed that:

CVAC Project staff will provide:

- Direct services to crime victims in a through timely response to request and referrals
- Training and presentations to law enforcement regarding victims' rights and assistance
- Community presentations regarding victims' rights and assistance throughout the county

The Police Agency staff will:

- Make referrals to the Crime Victim Assistance Center,
- Provide police reports as needed.

Police Department staff and CVAC Project staff will schedule and attend meetings between designated personnel to discuss strategies, time's tables and implementation of mandated services.

Each agency will maintain a mutual referral network.

Each agency agrees to share information about the status of a victim as authorized by the victim.

Coordination of services will be augmented as needed through the exchange of updated information and in-service training.

Each agency agrees to distribute information and brochures for the other agency during the agencies' provisions of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and the Selma Police Department do Hereby approve of this document.

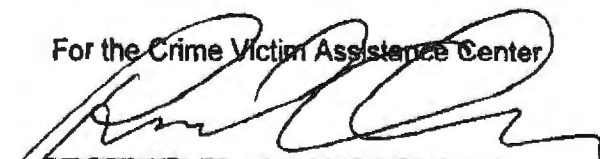
The Document of Intent will begin June 30<sup>th</sup> 2015 and continue through July 1, 2018.

For the Selma Police Department

  
\_\_\_\_\_  
Greg Garner, Chief of Police

6/11/15  
\_\_\_\_\_  
Date

For the Crime Victim Assistance Center

  
\_\_\_\_\_  
Rick Chavez, Chief Probation Officer

6-19-15  
\_\_\_\_\_  
Date

## **Document of Intent to Collaborate Between**

**The Fresno County Probation Department  
James Rowland Crime Victim Assistance Center  
and  
Fresno County Department of Social Services**

This Document of Intent stands as evidence that the Fresno County Probation Crime Victim Assistance Center (CVAC), which includes the Unserved/Underserved Victim Advocacy and Outreach Program, and Department of Social Services intend to work together toward the mutual goal of providing maximum available assistance to crime victims residing in Fresno County.

CVAC Project staff will provide:

- Direct services to crime victims in a thorough and timely response to requests and referrals.
- Training and presentations to law enforcement regarding victims' rights and assistance.
- Community presentations regarding victims' rights and assistance throughout the county.

Department of Social Services will:

- Send and receive referrals from crime victims residing in Fresno County
- Attend meetings, as needed, between designated personnel to discuss strategies, timelines, and implementation of mandated services to crime victims residing in Fresno County.

Each agency agrees to share information about the status of a victim as authorized by the victim.

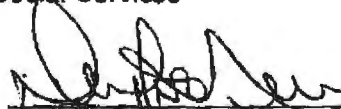
Coordination of services will be adjusted as needed through the exchange of updated information and in-service training.

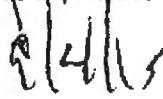
Each agency agrees to distribute information and brochures for the other agency as needed for referrals and awareness during the provision of services to citizens as needed.

We, the undersigned, as authorized representatives of the Fresno County Probation Crime Victim Assistance Center and Department of Social Services do Hereby Approve of this document.

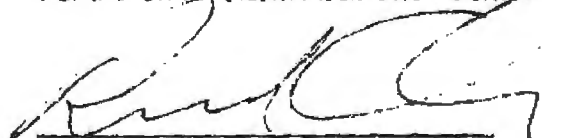
The Document of Intent will be good from July 1<sup>st</sup> 2015 until July 1<sup>st</sup>, 2018.

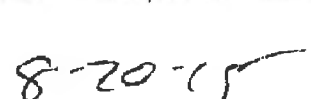
For Fresno County Department of  
Social Services

  
Delfino E. Neira, Director

  
Date

For the Crime Victim Assistance Center

  
Rick Chavez, Chief Probation Officer

  
Date