



Board Agenda Item 29

DATE: August 9, 2016

TO: Board of Supervisors

SUBMITTED BY: Jean M. Rousseau, County Administrative Officer

SUBJECT: Veterans Memorial Museum Funding Agreement

RECOMMENDED ACTION(S):

Make a finding that it is in the best interest of the County to waive the competitive bidding process consistent with Administrative Policy No. 34 under “unusual or extraordinary circumstances” exception and authorize the Chairman to execute the Agreement with the Veterans Memorial Museum for the continued promotion, improvement, operation and maintenance of the museum effective September 1, 2016 through July 31, 2017 (\$20,000).

Approval of the Agreement will allow the County of Fresno to continue to honor Fresno County's veterans and help preserve its military history through partial funding of the Veterans Memorial Museum.

ALTERNATIVE ACTION(S):

Approval of this Agreement is consistent with funding included in the FY 2016-17 Adopted Budget Interest and Miscellaneous Expenses Org 2540. Should your Board not approve the recommended action; FY 2016-17 Adopted Budget appropriations for the Veterans Memorial Museum will not be expended.

SUSPENSION OF COMPETITION/SOLE SOURCE CONTRACT:

It is requested that the County waive the competitive bidding process consistent with Administrative Policy No. 34 under the “unusual or extraordinary circumstances” exceptions.

FISCAL IMPACT:

There is no additional Net County Cost associated with the recommended action. Appropriations are included in the FY 2016-17 Adopted Budget Interest and Miscellaneous Expenses Org 2540 (\$20,000). Consistent with past annual agreements, payment to Veterans Memorial Museum of the recommended \$20,000 will be made in full after the execution of the Agreement and submission of a valid invoice.

DISCUSSION:

The Veterans Memorial Museum continues to provide recognition to veterans of all wars with special emphasis for those that have either joined the armed services from Fresno County or presently reside there. In doing so, a corridor of flags recognizing each of the U.S. Military Services and Fresno County veterans groups have been placed on display along the entry to the Fresno Veterans Memorial Building and a “Lobby of Honor” displays medals with a listing of the Fresno County recipients.

In the FY 2016-17 Adopted Budget a total of \$20,000 in appropriations were designated for the Veterans Memorial Museum and included in Interest and Miscellaneous Expenditures Org 2540 to fund this Agreement.

The funding assists the Veterans Memorial Museum in the promotion, improvement, operation or maintenance of the Museum that preserves Fresno County's military history and honors its veterans. The recommended Agreement is for the period of September 1, 2016 through July 31, 2017, a term more closely aligned with the County Budget cycle. The County's current agreement with the Veteran's Memorial Museum that provides \$20,000 of annualized funding to the Museum terminates September 30, 2016, and therefore overlaps one month of the recommended Agreement.

REFERENCE MATERIAL:

BAI #24, December 8, 2015

ATTACHMENTS INCLUDED AND/OR ON FILE:

Sole Source Acquisition Request (Veterans Museum)
On file with the Clerk - Agreement
On file with the Clerk - Exhibit A - Self-Dealing Disclosure

CAO ANALYST:

Charlotte Tilkes