



Sole Source Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Fire Protection in the eastern foothill and mountain portions of the County during the State's non-fire season
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
California Department of Forestry and Fire Protection (Cal Fire)
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
\$1,029,377 for FY 2016-17
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.
Cal Fire typically does not staff their fire stations in the eastern portions of the County during the winter and spring months. This agreement provides for staffing of those stations and use of equipment to provide fire and emergency response during the non-fire season as declared by the State each year.
5. Explain why the unique qualities and/or capabilities described above are essential to your department.
Provides an essential public safety service to County residents, businesses and visitors.
6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.
Local volunteer fire departments do not have the capacity to provide the level of public safety services that can be provided by Cal Fire.

ronalexander 7/27/2016 11:11:29 AM

Requested By:

Administrative Analyst

Title

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I approve this request to sole source for the service(s) and/or product(s) identified herein.

JRousseau 7/27/2016 11:28:29 AM

Department Head Signature

[\[Sign\]](#) Double click!

gcornuelle 8/1/2016 11:01:55 AM

Purchasing Manager Signature

[\[Sign\]](#) Double click!