



## EXHIBIT C

# Notice of a Public Meeting and Public Protest Hearing on Proposed New Water Service Fees for County Service Area No. 47

APN

«NAME1»

«ADDRESS1»

«ADDRESS2»

Dear Property Owner:

**This is an important notice regarding your rights under Proposition 218 relating to proposed new fees for the costs of water services within County Service Area No. 47.**

**Read this notice carefully.** If you have any questions, please contact Julie Zimmer-Belle, Staff Analyst, County of Fresno Department of Public Works and Planning, Resources Division, 2220 Tulare Street, 6th Floor, Fresno, California 93721, by telephone at (559) 600-4259 or by email at [jzimmer@co.fresno.ca.us](mailto:jzimmer@co.fresno.ca.us).

This notice is given under the California Constitution, Article XIII D, section 6, and California Government Code sections 53755 and 53954.6.

### Notice of Public Meeting

**You are notified** that on **August 31, 2016**, at **6:00 p.m.**, there will be a public meeting at the **Quail Lake Clubhouse, 4788 N. Quail Lake Drive, Clovis, California 93619**. The meeting will be open to all members of the public. During the meeting, members of the public may give testimony regarding the proposed new water fee. Staff from the County of Fresno (County) will also be present to answer questions. There will be no official action to impose the proposed new water fees at this meeting. The County staff person who conducts the meeting may continue it to a later date without further notice by the Board of Supervisors, but in any case the meeting must be completed not later than August 31, 2016.

### Notice of Public Protest Hearing

**You are notified** that on **September 13, 2016**, at **9:00 a.m.** (or as soon after as practicable), the Board of Supervisors (Board) will conduct a public protest hearing on the proposed new water fees. The public protest hearing will happen in the Board's regular meeting chambers in the **Hall of Records, 2281 Tulare Street, Third Floor, Fresno, California 93721**. The public protest hearing will be open to all members of the public. During the hearing, any person may present relevant oral or written testimony to the Board, and the Board will consider all objections or protests to the proposed new water fees. During the hearing, the Board may decide to continue the hearing to a later date without further notice.

## **How to Protest the Proposed New Water Service Fee**

If you disagree with the proposed new water fee, you may submit a written protest. The Board will not impose the new water fees if a majority of the County Service Area No. 47 (CSA 47) property owners or tenants submit **written protests** against the proposal. **Only one written protest per parcel will be counted in calculating a majority protest.**

Written protests may be on any type of paper and may be typed or handwritten, but **must include all** of the following information:

- Information sufficient to identify the affected property that you own or rent, such as the address of your property in CSA 47, the Assessor's Parcel Number (APN) for your property (the APN for your property is listed on the first page of this notice), or both;
- A brief written statement that you protest or disagree with the proposed new fee; and
- Your printed full name and signature.

**Written protests must be addressed, exactly as follows, and mailed or hand delivered to:**

**Clerk to the Board of Supervisors  
Quail Lake Water Fee Protest Hearing (September 13, 2016)  
HOLD UNTIL PROTEST HEARING  
2281 Tulare Street, Room 301  
Fresno, CA 93721**

**To be valid and counted, written protests must be received by the Clerk to the Board of Supervisors before the close of the public protest hearing on September 13, 2016.**

If there is not a majority protest, the Board may impose the proposed new water fee.

## **Explanation of the Proposed New Water Service Fee**

The current rate structure was passed on August 10, 2010. At that time, there were approximately 571 connections. Since then, CSA 47 has grown to 707 connections, which is the max number of available connections. The proposed new water service fees have been developed to cover the costs for the current operations and maintenance, and administration of the water system. The proposed new water fees were designed to bring revenues into alignment with costs for water service.

The new proposed water fee is comprised of two components, a "base water service fee" and a "water usage fee". The proposed "base water service fee" is calculated by averaging annual costs to 1.) operate, maintain and administer the water distribution facilities and services for CSA 47 over three years, 2.) adjust to account for inflation, and 3.) includes up to 5,000 gallons of water per connection per month. The proposed "water usage fee" is applied to water usage in excess of 5,000 gallons per connection per month, and billed on a bi-monthly basis for water services.

The following tables detail the two components of the water service fee:

**Table 1 - New Base Water Service Fee**

The first component is a “base water service fee”, which includes 5,000 gallons of water per month. The “base water service fee” is accounts for all operations, maintenance and administrative costs needed to maintain the water system over a five year period starting, November 1, 2016.

<b>TABLE 1 - PROPOSED NEW BASE WATER FEE (include 5,000 gal of water) - YEAR ONE THROUGH YEAR FIVE</b>					
<u>All Service Connection Types</u>	Proposed MONTHLY Fee Effective 9/1/2016	Proposed MONTHLY Fee Effective 9/1/2017	Proposed MONTHLY Fee Effective 9/1/2018	Proposed MONTHLY Fee Effective 9/1/2019	Proposed MONTHLY Fee Effective 9/1/2020
<b>New Base Water Fee</b>	\$17.35	\$17.87	\$18.41	\$18.96	\$19.53

**Table 2 – New Monthly Water Usage Fee**

The second component is the water usage fee, to be charged based on actual monthly water usage for each 1,000 gallons used in excess of 5,000 gallons.

<b>TABLE 2 - PROPOSED NEW WATER USAGE FEE - YEAR ONE THROUGH YEAR FIVE</b>					
<u>All Service Connection Types</u>	Proposed Fee Effective 9/1/2016	Proposed Fee Effective 9/1/2017	Proposed Fee Effective 9/1/2018	Proposed Fee Effective 9/1/2019	Proposed Fee Effective 9/1/2020
<b>New Water Usage Fee</b>	\$2.35 per 1,000 gal exceeding 5,000 gal	\$2.42 per 1,000 gal exceeding 5,000 gal	\$2.50 per 1,000 gal exceeding 5,000 gal	\$2.58 per 1,000 gal exceeding 5,000 gal	\$2.66 per 1,000 gal exceeding 5,000 gal

The proposed new water fee includes inflation adjustments of 3.0% annually over a five-year period (effective November 1st of each year beginning on November 1, 2017, with the last adjustment to occur on November 1, 2020).

**Additional Information**

The proposed new water fee, if not opposed by a majority of the property owners, and if approved by the Board at the public protest hearing on September 13, 2016, will be implemented on November 1, 2016. Property owners would first see this change on the November/December bill, which they can expect to receive in January 2017.

If proposed new water fee is not imposed due to a “majority protest,” as defined above, then the current fees will remain in effect and County staff will schedule a public community meeting to discuss other options to bring revenues into alignment with costs.



# Notice of a Public Meeting and Public Protest Hearing on Proposed Increased Sewer Service Fee for County Service Area No. 47

APN

«NAME1»

«ADDRESS1»

«ADDRESS2»

Dear Property Owner:

**This is an important notice regarding your rights under Proposition 218 relating to a proposed increase to your sewer fee, for sewer services within County Service Area No. 47.**

**Read this notice carefully.** If you have any questions, please contact Julie Zimmer-Belle, Staff Analyst, County of Fresno Department of Public Works and Planning, Resources Division, 2220 Tulare Street, 6th Floor, Fresno, California 93721, by telephone at (559) 600-4259 or by email at [jzimmer@co.fresno.ca.us](mailto:jzimmer@co.fresno.ca.us).

This notice is given under the California Constitution, Article XIII D, section 6, and California Government Code sections 53755 and 53954.6.

## Notice of Public Meeting

**You are notified** that on **August 31, 2016**, at **6:00 p.m.**, there will be a public meeting at the **Quail Lake Clubhouse, 4788 N. Quail Lake Drive, Clovis, California 93619**. The meeting will be open to all members of the public. During the meeting, members of the public may give testimony regarding the proposed sewer fee increase. Staff from the County of Fresno (County) will also be present to answer questions. There will be no official action to impose the proposed sewer fee increase at this meeting. The County staff person who conducts the meeting may continue it to a later date without further notice by the Board of Supervisors, but in any case the meeting must be completed not later than August 31, 2016.

## Notice of Public Protest Hearing

**You are notified** that on **September 13, 2016**, at **9:00 a.m.** (or as soon after as practicable), the Board of Supervisors (Board) will conduct a public protest hearing on the proposed sewer fee increase. The public protest hearing will happen in the Board's regular meeting chambers in the **Hall of Records, 2281 Tulare Street, Third Floor, Fresno, California 93721**. The public protest hearing will be open to all members of the public. During the hearing, any person may present relevant oral or written testimony to the Board, and the Board will consider all objections or protests to the proposed sewer fee increase. During the hearing, the Board may decide to continue the hearing to a later date without further notice.

## How to Protest the Proposed Sewer Fee Increase

If you disagree with the proposed sewer fee increase, you may submit a written protest. The Board will not impose the increased fee if a majority of the County Service Area No. 47 (CSA 47) property owners or tenants submit **written protests** against the proposal. **Only one written protest per parcel will be counted in calculating a majority protest.**

Written protests may be on any type of paper and may be typed or handwritten, but **must include all** of the following information:

- Information sufficient to identify the affected property that you own or rent, such as the address of your property in CSA 47, the Assessor's Parcel Number (APN) for your property (the APN for your property is listed on the first page of this notice), or both;
- A brief written statement that you protest or disagree with the proposed fee increase; and
- Your printed full name and signature.

**Written protests must be addressed, exactly as follows, and mailed or hand delivered to:**

**Clerk to the Board of Supervisors  
Quail Lake Sewer Fee Protest Hearing (September 13, 2016)  
HOLD UNTIL PROTEST HEARING  
2281 Tulare Street, Room 301  
Fresno, CA 93721**

**To be valid and counted, written protests must be received by the Clerk to the Board of Supervisors before the close of the public protest hearing on September 13, 2016.**

If there is not a majority protest, the Board may impose the proposed sewer fee adjustment.

## **Explanation of the Proposed Sewer Fee Increase**

The current rate structure was passed on August 10, 2010. At that time, there were approximately 571 connections. The district's expenses have increased since the 2010 Prop 218 by an average of 15% year over year, while revenues have increased by an average of 4% year over year. A fee increase is necessary because the current revenues are not sufficient to cover the existing operations and maintenance costs, and the repair of the District's aging sewer system.

The proposed sewer service fee is calculated by averaging annual costs to: 1.) operate, maintain and administer the sewer collection facilities and services for CSA 47 over three years, 2.) adjust to account for inflation, and 3.) build reserves for operations and maintenance, and capital replacement. The Charter School will continue to be billed annually based on the number of registered students, faculty and staff, as determined by the Engineer's Report.

## **Monthly Sewer Fee For Sewer Services**

The average cost of the sewer system operations and maintenance, and administration over three years was analyzed to develop the fee for sewer services. The sewer service fee includes the cost to deliver sewer services, operation and maintenance of the sewer system, for sewage collection and disposal services.

<b>MONTHLY SEWER FLAT FEE</b>					
<b>Service Connection Type</b>	<b>Effective 9/1/2016</b>	<b>Effective 9/1/2017</b>	<b>Effective 9/1/2018</b>	<b>Effective 9/1/2019</b>	<b>Effective 9/1/2020</b>
<b>Residential, Commercial and Clubhouse</b>	\$75.55	\$77.82	\$80.15	\$82.56	\$85.03
<b>Service Connection Type</b>	<b>Effective 9/1/2016</b>	<b>Effective 9/1/2017</b>	<b>Effective 9/1/2018</b>	<b>Effective 9/1/2019</b>	<b>Effective 9/1/2020</b>
<b>Quail Lake Elementary School</b>	\$34.75 per Student, Faculty or Staff	\$35.79 per Student, Faculty or Staff	\$36.87 per Student, Faculty or Staff	\$37.97 per Student, Faculty or Staff	\$39.11 per Student, Faculty or Staff

Billing to Quail Lake Elementary School is based on the registered student, faculty and staff count, which the School shall provide to County staff at the beginning of each school year. If County staff do not receive a census by September 30 of each year, Quail Lake Elementary School will be billed for a total population of 598 students, faculty and staff.

The proposed sewer fee includes inflation adjustments of 3.0% annually over a five-year period (effective November 1st of each year beginning on November 1, 2017, with the last adjustment to occur on November 1, 2020).

## **Additional Information**

The proposed sewer fees, if not opposed by a majority of the property owners, and if approved by the Board at the public protest hearing on September 13, 2016, will be implemented on November 1, 2016. Property owners would first see this change on the November/December bill, which they can expect to receive in January 2017.

If the proposed fee increase is not imposed due to a "majority protest," as defined above, then the current fees will remain in effect and County staff will schedule a public community meeting. The purpose of that meeting will be to discuss cost saving strategies to prevent costs from exceeding available revenues.