

A G R E E M E N T

THIS AGREEMENT is made and entered into this 7th day of March 2017 (the "Effective Date"), by and between the COUNTY OF FRESNO, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and Cintas Corporation No. 3, a Nevada Corporation, whose address is 3604 W. Gettysburg Avenue, Fresno, CA 93722, hereinafter referred to as "CONTRACTOR".

W I T N E S S E T H:

WHEREAS, the COUNTY has a need for a qualified vendor to provide rental, laundering and delivery of uniforms, linens, mats and miscellaneous janitorial items, as set forth in COUNTY's Request for Proposal No. 954-5299 and all addendums thereto (collectively, the "RFP"), attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the CONTRACTOR is engaged in the business of performing such services and responded to the request for proposal; and

WHEREAS, the CONTRACTOR is qualified and willing to perform such services.

NOW, THEREFORE, both parties agree as follows:

1. OBLIGATIONS OF THE CONTRACTOR

A. CONTRACTOR shall provide all labor, materials, equipment, supplies, taxes, insurance, and warranties etc. to perform services in accordance with COUNTY's RFP and CONTRACTOR's Response to RFP (the "Response") attached hereto as Exhibit B and incorporated herein by reference.

2. OBLIGATIONS OF THE COUNTY

A. COUNTY shall work with CONTRACTOR to compile a detailed list of the quantity and type of uniforms needed for each County employee by department and delivery location. COUNTY and CONTRACTOR agree that such detailed list is subject to change based upon the needs of the COUNTY.

B. COUNTY shall provide a list of contact information for each delivery location.

C. COUNTY shall provide all information reasonably necessary for CONTRACTOR to

properly complete service requests.

3. TERM

This Agreement shall become effective upon execution, and shall terminate on the 6th day of March 2020. This Agreement may be extended for two (2) additional one (1) year extensions upon written authorization from the COUNTY's Director of Internal Services/Chief Information Officer or his designee, based on CONTRACTOR's satisfactory performance.

4. TERMINATION

A. Non-Allocation of Funds - The terms of this Agreement, and the services to be provided thereunder, are contingent on the approval of funds by the appropriating government agency. Should sufficient funds not be allocated, the services provided may be modified, or this Agreement terminated, at any time by giving the CONTRACTOR thirty (30) days advance written notice.

B. Breach of Contract - The COUNTY may immediately suspend or terminate this Agreement in whole or in part, where in the determination of the COUNTY there is:

- 1) An illegal or improper use of funds;
- 2) A failure to comply with any material term of this Agreement;
- 3) A substantially incorrect or incomplete report submitted to the COUNTY;
- 4) Improperly performed service that will not or cannot be reasonably corrected by the CONTRACTOR.

In no event shall any payment by the COUNTY constitute a waiver by the COUNTY of any breach of this Agreement or any default which may then exist on the part of the CONTRACTOR. Neither shall such payment impair or prejudice any remedy available to the COUNTY with respect to the breach or default. The COUNTY shall have the right to demand of the CONTRACTOR the repayment to the COUNTY of any funds disbursed to the CONTRACTOR under this Agreement, which in the judgment of the COUNTY were not expended in accordance with the terms of this Agreement. The CONTRACTOR shall promptly refund any such funds upon demand.

1 C. Without Cause – Under circumstances other than those set forth above, this
2 Agreement may be terminated by COUNTY upon the giving of thirty (30) days advance written notice of an
3 intention to terminate to CONTRACTOR.

4 5. COMPENSATION/INVOICING: COUNTY agrees to pay CONTRACTOR and
5 CONTRACTOR agrees to receive compensation pursuant to the rates set forth in the Response for the
6 initial three (3) years of this Agreement. CONTRACTOR may request changes to the cost proposal for
7 either of the renewal periods, however any proposed rate increases must be submitted to the COUNTY
8 in writing at least ninety (90) days prior to the then current contract expiration date and shall be subject
9 to approval by COUNTY's Director of Internal Services/Chief Information Officer or his designee.

10 Maximum compensation under the terms of this Agreement shall not exceed \$200,000
11 annually. In no event shall services performed under this Agreement be in excess of \$600,000 during the
12 initial three-year term of this Agreement, nor shall services performed under this Agreement be in excess of
13 \$1,000,000 for the potential five-year term of this Agreement.

14 CONTRACTOR and COUNTY shall together compile a master list of COUNTY
15 departments being serviced under this Agreement. CONTRACTOR shall submit monthly invoices to each
16 such department in arrears following the final date of service in each calendar month. Payment shall be
17 made by COUNTY within forty-five (45) days from receipt of an approved invoice.

18 6. INDEPENDENT CONTRACTOR: In performance of the work, duties and obligations
19 assumed by CONTRACTOR under this Agreement, it is mutually understood and agreed that
20 CONTRACTOR, including any and all of the CONTRACTOR'S officers, agents, and employees will at all
21 times be acting and performing as an independent contractor, and shall act in an independent capacity and
22 not as an officer, agent, servant, employee, joint venturer, partner, or associate of the COUNTY.
23 Furthermore, COUNTY shall have no right to control or supervise or direct the manner or method by which
24 CONTRACTOR shall perform its work and function. However, COUNTY shall retain the right to administer
25 this Agreement so as to verify that CONTRACTOR is performing its obligations in accordance with the
26 terms and conditions thereof.

27 CONTRACTOR and COUNTY shall comply with all applicable provisions of law and
28 the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject

1 thereof.

2 Because of its status as an independent contractor, CONTRACTOR shall have
3 absolutely no right to employment rights and benefits available to COUNTY employees. CONTRACTOR
4 shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required
5 employee benefits. In addition, CONTRACTOR shall be solely responsible and save COUNTY harmless
6 from all matters relating to payment of CONTRACTOR'S employees, including compliance with Social
7 Security withholding and all other regulations governing such matters. It is acknowledged that during the
8 term of this Agreement, CONTRACTOR may be providing services to others unrelated to the COUNTY or
9 to this Agreement.

10 7. MODIFICATION: Any matters of this Agreement may be modified from time to time
11 by the written consent of all the parties without, in any way, affecting the remainder.

12 8. NON-ASSIGNMENT: Neither party shall assign, transfer or sub-contract this
13 Agreement nor their rights or duties under this Agreement without the prior written consent of the other
14 party.

15 9. HOLD HARMLESS: CONTRACTOR agrees to indemnify, save, hold harmless, and
16 at COUNTY'S request, defend the COUNTY, its officers, agents, and employees from any and all costs and
17 expenses, damages, liabilities, claims, and losses occurring or resulting to COUNTY in connection with the
18 negligent performance, or failure to perform, by CONTRACTOR, its officers, agents, or employees under
19 this Agreement, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring
20 or resulting to any person, firm, or corporation who may be injured or damaged by the negligent
21 performance, or failure to perform, of CONTRACTOR, its officers, agents, or employees under this
22 Agreement.

23 10. INSURANCE

24 Without limiting the COUNTY's right to obtain indemnification from CONTRACTOR or
25 any third parties, CONTRACTOR, at its sole expense, shall maintain in full force and effect, the following
26 insurance policies or a program of self-insurance, throughout the term of this Agreement:

27 A. Commercial General Liability

28 Commercial General Liability Insurance with limits of not less than One Million

Dollars (\$1,000,000) per occurrence and an annual aggregate of Two Million Dollars (\$2,000,000). This policy shall be issued on a per occurrence basis. COUNTY may require specific coverages including completed operations, products liability, contractual liability, Explosion-Collapse-Underground, fire legal liability or any other liability insurance deemed necessary because of the nature of this contract.

B. Automobile Liability

Comprehensive Automobile Liability Insurance with limits for bodily injury of not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) per person, Five Hundred Thousand Dollars (\$500,000.00) per accident and for property damages of not less than Fifty Thousand Dollars (\$50,000.00), or such coverage with a combined single limit of Five Hundred Thousand Dollars (\$500,000.00). Coverage should include owned and non-owned vehicles used in connection with this Agreement.

C. Professional Liability

If CONTRACTOR employs licensed professional staff, (e.g., Ph.D., R.N., L.C.S.W., M.F.C.C.) in providing services, Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars (\$3,000,000.00) annual aggregate.

D. Worker's Compensation

A policy of Worker's Compensation insurance as may be required by the California Labor Code.

CONTRACTOR shall obtain endorsements to the Commercial General Liability insurance naming the County of Fresno, its officers, agents, and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned. Such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by COUNTY, its officers, agents and employees shall be excess only and not contributing with insurance provided under CONTRACTOR's policies herein. This insurance shall not be cancelled or changed without a minimum of thirty (30) days advance written notice given to COUNTY.

Within Thirty (30) days from the date CONTRACTOR signs and executes this Agreement, CONTRACTOR shall provide certificates of insurance and endorsement as stated above for all of the foregoing policies, as required herein, to the County of Fresno, Gary Cornuelle, 4525 E. Hamilton Ave., Fresno, CA 93702, stating that such insurance coverages have been obtained and are in full force;

1 that the County of Fresno, its officers, agents and employees will not be responsible for any premiums on
2 the policies; that such Commercial General Liability insurance names the County of Fresno, its officers,
3 agents and employees, individually and collectively, as additional insured, but only insofar as the operations
4 under this Agreement are concerned; that such coverage for additional insured shall apply as primary
5 insurance and any other insurance, or self-insurance, maintained by COUNTY, its officers, agents and
6 employees, shall be excess only and not contributing with insurance provided under CONTRACTOR's
7 policies herein; and that this insurance shall not be cancelled or changed without a minimum of thirty (30)
8 days advance, written notice given to COUNTY.

9 In the event CONTRACTOR fails to keep in effect at all times insurance coverage as
10 herein provided, the COUNTY may, in addition to other remedies it may have, suspend or terminate this
11 Agreement upon the occurrence of such event.

12 All policies shall be issued by admitted insurers licensed to do business in the State of
13 California, and such insurance shall be purchased from companies possessing a current A.M. Best, Inc.
14 rating of A FSC VII or better.

15 11. AUDITS AND INSPECTIONS: The CONTRACTOR shall at any time during business
16 hours, and as often as the COUNTY may deem necessary, make available to the COUNTY for examination
17 all of its records and data with respect to the matters covered by this Agreement. The CONTRACTOR
18 shall, upon request by the COUNTY, permit the COUNTY to audit and inspect all of such records and data
19 necessary to ensure CONTRACTOR'S compliance with the terms of this Agreement.

20 If this Agreement exceeds ten thousand dollars (\$10,000.00), CONTRACTOR shall be
21 subject to the examination and audit of the Auditor General for a period of three (3) years after final
22 payment under contract (Government Code Section 8546.7).

23 12. NOTICES: The persons and their addresses having authority to give and receive
24 notices under this Agreement include the following:

25 COUNTY
26 COUNTY OF FRESNO
27 Gary Cornuelle
28 4525 E. Hamilton Ave., 2nd Floor
Fresno, CA 93702

CONTRACTOR
CINTAS CORPORATION No. 3
Dion Doshier
3604 W. Gettysburg
Fresno, CA 93722

Any and all notices between the COUNTY and the CONTRACTOR provided for or

permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties, or in lieu of such personal services, when deposited in the United States Mail, postage prepaid, addressed to such party.

13. GOVERNING LAW: Venue for any action arising out of or related to this Agreement shall only be in Fresno County, California.

The rights and obligations of the parties and all interpretation and performance of this Agreement shall be governed in all respects by the laws of the State of California.

14. DISCLOSURE OF SELF-DEALING TRANSACTIONS

This provision is only applicable if the CONTRACTOR is operating as a corporation (a for-profit or non-profit corporation) or if during the term of the agreement, the CONTRACTOR changes its status to operate as a corporation.

Members of the CONTRACTOR's Board of Directors shall disclose any self-dealing transactions that they are a party to while CONTRACTOR is providing goods or performing services under this agreement. A self-dealing transaction shall mean a transaction to which the CONTRACTOR is a party and in which one or more of its directors has a material financial interest. Members of the Board of Directors shall disclose any self-dealing transactions that they are a party to by completing and signing a Self-Dealing Transaction Disclosure Form, attached hereto as Exhibit 1 and incorporated herein by reference, and submitting it to the COUNTY prior to commencing with the self-dealing transaction or immediately thereafter.

15. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the CONTRACTOR and COUNTY with respect to the subject matter hereof and supersedes all previous Agreement negotiations, proposals, commitments, writings, advertisements, publications, and understanding of any nature whatsoever unless expressly included in this Agreement. In the event of any inconsistency in interpreting the documents which constitute this Agreement, the inconsistency shall be resolved by giving precedence in the following order of priority: (1) the text of this Agreement (excluding COUNTY'S RFP and CONTRACTOR's Response thereto); (2) COUNTY'S RFP(Exhibit A); and (3) CONTRACTOR's Response to the RFP (Exhibit B).

1 IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first
2 hereinabove written.

3 CONTRACTOR

COUNTY OF FRESNO

4 Thomas E. Frooman
5 Thomas E. Frooman, Senior Vice President,
6 Secretary

Brian Pacheco
7 Brian Pacheco
8 Chairman, Board of Supervisors

9 ATTEST:
10 Bernice E. Seidel
11 Clerk, Board of Supervisors

12 By: Susan Bishop, Deputy

13 DATE: 2/22/17

14 Date: 3-7-17

15 REVIEWED & RECOMMENDED FOR
16 APPROVAL

17 Robert W. Bash
18 Robert W. Bash,
19 Director of Internal Services/
20 Chief Information Officer

21 APPROVED AS TO LEGAL FORM
22 Daniel C. Cederborg,
23 County Counsel

24 APPROVED AS TO ACCOUNTING FORM
25 Oscar J. Garcia, CPA,
26 Auditor-Controller/Treasurer-Tax Collector

27 By: James J. Smith

28 By: Oscar J. Garcia

FOR ACCOUNTING USE ONLY:

ORG No.: Various Orgs
Account No.:

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Exhibit 1

SELF-DEALING TRANSACTION DISCLOSURE FORM

In order to conduct business with the County of Fresno (hereinafter referred to as "County"), members of a contractor's board of directors (hereinafter referred to as "County Contractor"), must disclose any self-dealing transactions that they are a party to while providing goods, performing services, or both for the County. A self-dealing transaction is defined below:

"A self-dealing transaction means a transaction to which the corporation is a party and in which one or more of its directors has a material financial interest"

The definition above will be utilized for purposes of completing this disclosure form.

INSTRUCTIONS

(1) Enter board member's name, job title (if applicable), and date this disclosure is being made.

(2) Enter the board member's company/agency name and address.

(3) Describe in detail the nature of the self-dealing transaction that is being disclosed to the County. At a minimum, include a description of the following:

- a. The name of the agency/company with which the corporation has the transaction; and
- b. The nature of the material financial interest in the Corporation's transaction that the board member has.

(4) Describe in detail why the self-dealing transaction is appropriate based on applicable provisions of the Corporations Code.

(5) Form must be signed by the board member that is involved in the self-dealing transaction described in Sections (3) and (4).

(1) Company Board Member Information:			
Name:		Date:	
Job Title:			
(2) Company/Agency Name and Address:			
(3) Disclosure (Please describe the nature of the self-dealing transaction you are a party to):			
(4) Explain why this self-dealing transaction is consistent with the requirements of Corporations Code 5233 (a):			
(5) Authorized Signature			
Signature:		Date:	

Exhibit A – County's RFP

COUNTY OF FRESNO
REQUEST FOR PROPOSAL
NUMBER: 954-5299
COUNTYWIDE UNIFORMS & DUST CONTROL SERVICE

Issue Date: August 29, 2014

Closing Date: OCTOBER 22, 2014

Proposal will be considered LATE when the official Purchasing time clock reads 2:00 P.M PST

Questions regarding this RFP should be directed to: Louann M. Jones,
phone (559) 600-7118, e-mail ljones@co.fresno.ca.us.

Check County of Fresno Purchasing's Open Solicitations
website at <https://www2.co.fresno.ca.us/0440/Bids/BidsHome.aspx>
for RFP documents and changes.

Please submit all Proposals to:

County of Fresno - Purchasing
4525 E. Hamilton Avenue, 2nd Floor
Fresno, CA 93702-4599

BIDDER TO COMPLETE

UNDERSIGNED AGREES TO FURNISH THE COMMODITY OR SERVICE STIPULATED IN THE ATTACHED PROPOSAL SCHEDULE AT THE PRICES AND TERMS STATED, SUBJECT TO THE "COUNTY OF FRESNO PURCHASING STANDARD INSTRUCTIONS AND CONDITIONS FOR REQUEST FOR PROPOSALS (RFP'S)" ATTACHED.

COMPANY

ADDRESS

CITY

STATE

ZIP CODE

()

TELEPHONE NUMBER

()

FACSIMILE NUMBER

E-MAIL ADDRESS

SIGNED BY

PRINT NAME

TITLE

COUNTY OF FRESNO PURCHASING
STANDARD INSTRUCTIONS AND CONDITIONS FOR
REQUESTS FOR PROPOSALS (RFP'S) AND REQUESTS FOR QUOTATIONS (RFQ'S)

Note: the reference to "bids" in the following paragraphs applies to RFP's and RFQ's

GENERAL CONDITIONS

By submitting a bid the bidder agrees to the following conditions. These conditions will apply to all subsequent purchases based on this bid.

1. BID PREPARATION:

- A) All prices and notations must be typed or written in ink. No erasures permitted. Errors may be crossed out, initialed and corrections printed in ink by person signing bid.
- B) Brand Names: Brand names and numbers when given are for reference. Equal items will be considered, provided the offer clearly describes the article and how it differs from that specified. In the absence of such information it shall be understood the offering is exactly as specified.
- C) State brand or make of each item. If bidding on other than specified, state make, model and brand being bid and attach supporting literature/specifications to the bid.
- D) Bid on each item separately. Prices should be stated in units specified herein. All applicable charges must be quoted; charges on invoice not quoted herein will be disallowed.
- E) Time of delivery is a part of the consideration and must be stated in definite terms and must be adhered to. F.O.B. Point shall be destination or freight charges must be stated.
- F) All bids must be dated and signed with the firm's name and by an authorized officer or employee.
- G) Unless otherwise noted, prices shall be firm for one hundred eighty (180) days after closing date of bid.

2. SUBMITTING BIDS:

- A) Each bid must be submitted on forms provided in a sealed envelope/package with bid number and closing date and time on the outside of the envelope/package.
- B) Interpretation: Should any discrepancies or omissions be found in the bid specifications or doubt as to their meaning, the bidder shall notify the Buyer in writing at once. The County shall not be held responsible for verbal interpretations. Questions regarding the bid must be received by Purchasing stated within this document. All addenda issued shall be in writing, duly issued by Purchasing and incorporated into the contract.
- C) **ISSUING AGENT/AUTHORIZED CONTACT:** This RFP/RFQ has been issued by County of Fresno, Purchasing. Purchasing shall be the vendor's sole point of contact with regard to the RFP/RFQ, its content, and all issues concerning it.

All communication regarding this RFP/RFQ shall be directed to an authorized representative of County Purchasing. The specific buyer managing this RFP/RFQ is identified on the cover page, along with his or her telephone number, and he or she should be the primary

point of contact for discussions or information pertaining to the RFP/RFQ. Contact with any other County representative, including elected officials, for the purpose of discussing this RFP/RFQ, its content, or any other issue concerning it, is prohibited unless authorized by Purchasing. Violation of this clause, by the vendor having unauthorized contact (verbally or in writing) with such other County representatives, may constitute grounds for rejection by Purchasing of the vendor's quotation.

The above stated restriction on vendor contact with County representatives shall apply until the County has awarded a purchase order or contract to a vendor or vendors, except as follows. First, in the event that a vendor initiates a formal protest against the RFP/RFQ, such vendor may contact the appropriate individual, or individuals who are managing that protest as outlined in the County's established protest procedures. All such contact must be in accordance with the sequence set forth under the protest procedures. Second, in the event a public hearing is scheduled before the Board of Supervisors to hear testimony prior to its approval of a purchase order or contract, any vendor may address the Board.

- D) Bids received after the closing time will NOT be considered.
- E) Bidders are to bid what is specified or requested first. If unable to or unwilling to, bidder may bid alternative or option, indicating all advantages, disadvantages and their associated cost.
- F) Public Contract Code Section 7028.15

Where the State of California requires a Contractor's license, it is a misdemeanor for any person to submit a bid unless specifically exempted.

3. FAILURE TO BID:

- A) If not bidding, return bid sheet and state reason for no bid or your name may be removed from mailing list.

4. TAXES, CHARGES AND EXTRAS:

- A) County of Fresno is subject to California sales and/or use tax (8.225%). Please indicate as a separate line item if applicable.
- B) **DO NOT** include Federal Excise Tax. County is exempt under Registration No. 94-73-03401-K.
- C) County is exempt from Federal Transportation Tax. Exemption certificate is not required where shipping papers show consignee as County of Fresno.
- D) Charges for transportation, containers, packing, etc. will not be paid unless specified in bid.

Proposal No. 954-5299

5. W-9 – REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION & CALIFORNIA FORM 590 WITHHOLDING EXEMPTION CERTIFICATE:

Upon award of bid, the vendor shall submit to County Purchasing, a completed IRS Form W-9 - Request for Taxpayer Identification Number and Certification and a California Form 590 Withholding Exemption Certificate if not currently a County of Fresno approved vendor.

6. AWARDS:

- A) Award(s) will be made to the most responsive responsible bidder; however, the Fresno County Local Vendor Preference and/or the Disabled Veteran Business Enterprise Preference shall take precedence when applicable. Said Preferences apply only to Request for Quotations for materials, equipment and/or supplies only (no services); the preference does not apply to Request for Proposals. RFQ evaluations will include such things as life-cycle cost, availability, delivery costs and whose product and/or service is deemed to be in the best interest of the County. The County shall be the sole judge in making such determination.
- B) Unless bidder gives notice of all-or-none award in bid, County may accept any item, group of items or on the basis of total bid.
- C) The County reserves the right to reject any and all bids and to waive informalities or irregularities in bids.
- D) Award Notices are tentative: Acceptance of an offer made in response to this RFP/RFQ shall occur only upon execution of an agreement by both parties or issuance of a valid written Purchase Order by Fresno County Purchasing.
- E) After award, all bids shall be open to public inspection. The County assumes no responsibility for the confidentiality of information offered in a bid.

7. TIE BIDS:

All other factors being equal, the contract shall be awarded to the Fresno County vendor or, if neither or both are Fresno County vendors, it may be awarded by the flip of a coin in the presence of witnesses or the entire bid may be rejected and re-bid. If the General Requirements of the RFQ state that they are applicable, the provisions of the Fresno County Local Vendor Preference shall take priority over this paragraph.

8. PATENT INDEMNITY:

The vendor shall hold the County, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses, for infringement or use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with this bid.

9. SAMPLES:

Samples, when required, must be furnished and delivered free and, if not destroyed by tests, will upon written request (within thirty (30) days of bid closing date) be returned at the bidder's expense. In the absence of such notification, County shall have the right to dispose of the samples in whatever manner it deems appropriate.

10. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT:

- A) In case of default by vendor, the County may procure the articles or service from another source and may recover the cost difference and related expenses occasioned thereby from any unpaid balance due the vendor or by proceeding against performance bond of the

vendor, if any, or by suit against the vendor. The prices paid by the County shall be considered the prevailing market price at the time such purchase is made.

- B) Articles or services, which upon delivery inspection do not meet specifications, will be rejected and the vendor will be considered in default. Vendor shall reimburse County for expenses related to delivery of non-specified goods or services.
- C) Regardless of F.O.B. point, vendor agrees to bear all risks of loss, injury or destruction to goods and materials ordered herein which occur prior to delivery and such loss, injury or destruction shall not release vendor from any obligation hereunder.

11. DISCOUNTS:

Terms of less than fifteen (15) days for cash payment will be considered as net in evaluating this bid. A discount for payment within fifteen (15) days or more will be considered in determining the award of bid. Discount period will commence either the later of delivery or receipt of invoice by the County. Standard terms are Net forty-five (45) days.

12. SPECIAL CONDITIONS IN BID SCHEDULE SUPERSEDE GENERAL CONDITIONS:

The "General Conditions" provisions of this RFP/RFQ shall be superseded if in conflict with any other section of this bid, to the extent of any such conflict.

13. SPECIAL REQUIREMENT:

With the invoice or within twenty-five (25) days of delivery, the seller must provide to the County a Material Safety Data Sheet for each product, which contains any substance on "The List of 800 Hazardous Substances", published by the State Director of Industrial Relations. (See Hazardous Substances Information and Training Act, California State Labor Code Sections 6360 through 6399.7.)

14. RECYCLED PRODUCTS/MATERIALS:

Vendors are encouraged to provide and quote (with documentation) recycled or recyclable products/materials which meet stated specifications.

15. YEAR COMPLIANCE WARRANTY:

Vendor warrants that any product furnished pursuant to this Agreement/order shall support a four-digit year format and be able to accurately process date and time data from, into and between the twentieth and twenty-first centuries, as well as leap year calculations. "Product" shall include, without limitation, any piece or component of equipment, hardware, firmware, middleware, custom or commercial software, or internal components or subroutines therein. This warranty shall survive termination or expiration of this Agreement.

In the event of any decrease in product functionality or accuracy related to time and/or date data related codes and/or internal subroutines that impede the product from operating correctly using dates beyond December 31, 1999, vendor shall restore or repair the product to the same level of functionality as warranted herein, so as to minimize interruption to County's ongoing business process, time being of the essence. In the event that such warranty compliance requires the acquisition of additional programs, the expense for any such associated or additional acquisitions, which may be required, including, without limitation, data conversion tools, shall be borne exclusively by vendor. Nothing in this warranty shall be construed to limit any rights or remedies the County may otherwise have under this Agreement with respect to defects other than year performance.

Proposal No. 954-5299

16. PARTICIPATION:

Bidder may agree to extend the terms of the resulting contract to other political subdivision, municipalities and tax-supported agencies.

Such participating Governmental bodies shall make purchases in their own name, make payment directly to bidder, and be liable directly to the bidder, holding the County of Fresno harmless.

17. CONFIDENTIALITY:

All services performed by vendor shall be in strict conformance with all applicable Federal, State of California and/or local laws and regulations relating to confidentiality, including but not limited to, California Civil Code, California Welfare and Institutions Code, Health and Safety Code, California Code of Regulations, Code of Federal Regulations.

Vendor shall submit to County's monitoring of said compliance.

Vendor may be a business associate of County, as that term is defined in the "Privacy Rule" enacted by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). As a HIPAA Business Associate, vendor may use or disclose protected health information ("PHI") to perform functions, activities or services for or on behalf of County as specified by the County, provided that such use or disclosure shall not violate HIPAA and its implementing regulations. The uses and disclosures of PHI may not be more expansive than those applicable to County, as the "Covered Entity" under HIPAA's Privacy Rule, except as authorized for management, administrative or legal responsibilities of the Business Associate.

Vendor shall not use or further disclose PHI other than as permitted or required by the County, or as required by law without written notice to the County.

Vendor shall ensure that any agent, including any subcontractor, to which vendor provides PHI received from, or created or received by the vendor on behalf of County, shall comply with the same restrictions and conditions with respect to such information.

18. APPEALS:

Appeals must be submitted in writing within seven (7) working days after notification of proposed recommendations for award. A "Notice of Award" is not an indication of County's acceptance of an offer made in response to this RFP/RFQ. Appeals should be submitted to County of Fresno Purchasing, 4525 E. Hamilton Avenue, Fresno, California 93702-4599. Appeals should address only areas regarding RFP contradictions, procurement errors, quotation rating discrepancies, legality of procurement context, conflict of interest, and inappropriate or unfair competitive procurement grievance regarding the RFP/RFQ process.

Purchasing will provide a written response to the complainant within seven (7) working days unless the complainant is notified more time is required.

If the protesting bidder is not satisfied with the decision of Purchasing, he/she shall have the right to appeal to the Purchasing Agent/CAO within seven (7) working days after Purchasing's notification; except if, notified to appeal directly to the Board of Supervisors at the scheduled date and time.

If the protesting bidder is not satisfied with Purchasing Agent/CAO's decision, the final appeal is with the Board of Supervisors.

19. OBLIGATIONS OF CONTRACTOR:

A) CONTRACTOR shall perform as required by the ensuing contract. CONTRACTOR also warrants on behalf of itself and all subcontractors engaged for the performance of the ensuing contract

that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the work hereunder.

B) CONTRACTOR shall obey all Federal, State, local and special district laws, ordinances and regulations.

20. AUDITS & RETENTION:

The Contractor shall maintain in good and legible condition all books, documents, papers, data files and other records related to its performance under this contract. Such records shall be complete and available to Fresno County, the State of California, the federal government or their duly authorized representatives for the purpose of audit, examination, or copying during the term of the contract and for a period of at least three (3) years following the County's final payment under the contract or until conclusion of any pending matter (e.g., litigation or audit), whichever is later. Such records must be retained in the manner described above until all pending matters are closed.

21. DISCLOSURE – CRIMINAL HISTORY & CIVIL ACTIONS:

Applies to Request for Proposal (RFP); does not apply to Request for Quotation (RFQ) unless specifically stated elsewhere in the RFQ document.

In their proposal, the bidder is required to disclose if any of the following conditions apply to them, their owners, officers, corporate managers and partners (hereinafter collectively referred to as "Bidder"):

- Within the three-year period preceding the proposal, they have been convicted of, or had a civil judgment rendered against them for:
 - fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
 - violation of a federal or state antitrust statute;
 - embezzlement, theft, forgery, bribery, falsification, or destruction of records; or
 - false statements or receipt of stolen property

Within a three-year period preceding their proposal, they have had a public transaction (federal, state, or local) terminated for cause or default.

22. DATA SECURITY:

Individuals and/or agencies that enter into a contractual relationship with the COUNTY for the purpose of providing services must employ adequate controls and data security measures, both internally and externally to ensure and protect the confidential information and/or data provided to contractor by the COUNTY, preventing the potential loss, misappropriation or inadvertent access, viewing, use or disclosure of COUNTY data including sensitive or personal client information; abuse of COUNTY resources; and/or disruption to COUNTY operations.

Individuals and/or agencies may not connect to or use COUNTY networks/systems via personally owned mobile, wireless or handheld devices unless authorized by COUNTY for telecommuting purposes and provide a secure connection; up to date virus protection and mobile devices must have the remote wipe feature enabled. Computers or computer peripherals including mobile storage devices may not be used (COUNTY or Contractor device) or brought in for use into the COUNTY's system(s) without prior authorization from COUNTY's Chief Information Officer and/or designee(s).

No storage of COUNTY's private, confidential or sensitive data on any hard-disk drive, portable storage device or remote storage installation unless

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encrypted according to advance encryption standards (AES of 128 bit or higher).

The COUNTY will immediately be notified of any violations, breaches or potential breaches of security related to COUNTY's confidential information, data and/or data processing equipment which stores or processes COUNTY data, internally or externally.

COUNTY shall provide oversight to Contractor's response to all incidents arising from a possible breach of security related to COUNTY's confidential client information. Contractor will be responsible to issue any notification to affected individuals as required by law or as deemed necessary by COUNTY in its sole discretion. Contractor will be responsible for all costs incurred as a result of providing the required notification.

23. PURCHASING LOCATION & HOURS:

Fresno County Purchasing is located at 4525 E. Hamilton Avenue (**second floor**), Fresno, CA 93702. Non-holiday hours of operation are Monday through Friday, 8:00 A.M. to 12:00 Noon and 1:00 P.M. to 5:00 P.M. PST; Purchasing is closed daily from 12:00 Noon to 1:00 P.M. The following holiday office closure schedule is observed:

January 1*	New Year's Day
Third Monday in January	Martin Luther King, Jr.'s Birthday
Third Monday in February	Washington - Lincoln Day
March 31*	Cesar Chavez' Birthday
Last Monday in May	Memorial Day
July 4*	Independence Day
First Monday in September	Labor Day
November 11*	Veteran's Day
Fourth Thursday in November	Thanksgiving Day
Friday following Thanksgiving	
December 25*	Christmas

* When this date falls on a Saturday, the holiday is observed the preceding Friday. If the date falls on a Sunday, the holiday is observed the following Monday.

24. FRESNO COUNTY BOARD OF SUPERVISORS ADMINISTRATIVE POLICIES:

The link below references the Fresno County Board of Supervisors Administrative policies that will apply to this Request for Proposal.

[Click here to view](#)

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OVERVIEW

The County of Fresno is requesting proposals from qualified vendors to provide the following uniform and dust control rental including rental, laundry and maintenance services as described in this Request for Proposal.

Successful bidder is fully licensed, insured, bonded as a contractor and shall provide all labor, material, equipment, etc. to:

1. Supply, service and maintain work garments, mats and towels for Fresno County over a three year contract period, with two potential one year extensions upon mutual written agreement of both parties. Garment ownership to remain with contractor.
2. Pick up garments, launder, repair, and deliver after servicing to various County locations on a weekly basis for approximately 425 employees. Pick-up and delivery shall be to approximately one hundred (100) County locations.
3. Pick up, launder, repair and deliver specified County owned garments on a weekly basis.
4. Maintain an inventory in order to provide all kinds and quantities of items requested from each location according to the agreed delivery schedule and quality requirements.
5. The above described service shall be performed in accordance with the terms, conditions, specifications and requirements of this RFP.

KEY DATES

RFP Issue Date: **August 29, 2014**

Vendor Conference: **September 17, 2014 at 10:00 a.m.**

Vendors are to contact Louann M. Jones at (559) 600-7118 if planning to attend vendor conference.

County of Fresno – Purchasing
4525 E. Hamilton Avenue, 2nd Floor
Fresno, CA 93702

Deadline for Written Requests for Interpretations or Corrections of RFP: **October 1, 2014, 10:00 a.m. PST**
E-Mail: ljones@co.fresno.ca.us

RFP Closing Date: **October 22, 2014 at 2:00 p.m. PST**

TRADE SECRET ACKNOWLEDGEMENT

All proposals received by the County shall be considered "Public Record" as defined by Section 6252 of the California Government Code. This definition reads as follows:

"...Public records" includes any writing containing information relating to the conduct of the public's business prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics "Public records" in the custody of, or maintained by, the Governor's office means any writing prepared on or after January 6, 1975."

Each proposal submitted is Public record and is therefore subject to inspection by the public per Section 6253 of the California Government Code. This section states that "every person has a right to inspect any public record".

The County will not exclude any proposal or portion of a proposal from treatment as a public record except in the instance that it is submitted as a trade secret as defined by the California Government Code. Information submitted as proprietary, confidential or under any other such terms that might suggest restricted public access will not be excluded from treatment as public record.

"Trade secrets" as defined by Section 6254.7 of the California Government Code are deemed not to be public record. This section defines trade secrets as:

"...Trade secrets," as used in this section, may include, but are not limited to, any formula, plan, pattern, process, tool, mechanism, compound, procedure, production data or compilation of information that is not patented, which is known only to certain individuals within a commercial concern who are using it to fabricate, produce, or compound an article of trade or a service having commercial value and which gives its user an opportunity to obtain a business advantage over competitors who do not know or use it."

Information identified by bidder as "trade secret" will be reviewed by County of Fresno's legal counsel to determine conformance or non-conformance to this definition. Such material should be submitted in a separate binder marked "Trade Secret". Examples of material not considered to be trade secrets are pricing, cover letter, promotional materials, etc.

INFORMATION THAT IS PROPERLY IDENTIFIED AS TRADE SECRET AND CONFORMS TO THE ABOVE DEFINITION WILL NOT BECOME PUBLIC RECORD. COUNTY WILL SAFEGUARD THIS INFORMATION IN AN APPROPRIATE MANNER.

Information identified by bidder as trade secret and determined not to be in conformance with the California Government Code definition shall be excluded from the proposal. Such information will be returned to the bidder at bidder's expense upon written request.

Trade secrets must be submitted in a separate binder that is plainly marked "Trade Secrets."

The County shall not in any way be liable or responsible for the disclosure of any proposals or portions thereof, if they are not (1) submitted in a separate binder that is plainly marked "Trade Secret" on the outside; and (2) if disclosure is required or allowed under the provision of law or by order of Court.

Vendors are advised that the County does not wish to receive trade secrets and that vendors are not to supply trade secrets unless they are absolutely necessary.

TRADE SECRET ACKNOWLEDGEMENT

I have read and understand the above "Trade Secret Acknowledgement."

I understand that the County of Fresno has no responsibility for protecting information submitted as a trade secret if it is not delivered in a separate binder plainly marked "Trade Secret." I also understand that all information my company submits, except for that information submitted in a separate binder plainly marked "Trade Secret," are public records subject to inspection by the public. This is true no matter whether my company identified the information as proprietary, confidential or under any other such terms that might suggest restricted public access.

Enter company name on appropriate line:

_____ (Company Name)	Has submitted information identified as Trade Secrets in a separate marked binder.**
_____ (Company Name)	Has <u>not</u> submitted information identified as Trade Secrets. Information submitted as proprietary confidential or under any other such terms that might suggest restricted public access will not be excluded from treatment as public record.

ACKNOWLEDGED BY:

_____ () _____	
Signature	Telephone
_____ Print Name and Title	_____ Date
_____ Address	

_____ City	_____ State
_____ Zip	

**Bidders brief statement that clearly sets out the reasons for confidentiality in conforming with the California Government Code definition.

DISCLOSURE – CRIMINAL HISTORY & CIVIL ACTIONS

In their proposal, the bidder is required to disclose if any of the following conditions apply to them, their owners, officers, corporate managers and partners (hereinafter collectively referred to as "Bidder"):

- Within the three-year period preceding the proposal, they have been convicted of, or had a civil judgment rendered against them for:
 - fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
 - violation of a federal or state antitrust statute;
 - embezzlement, theft, forgery, bribery, falsification, or destruction of records; or
 - false statements or receipt of stolen property
- Within a three-year period preceding their proposal, they have had a public transaction (federal, state, or local) terminated for cause or default.

Disclosure of the above information will not automatically eliminate a Bidder from consideration.

The information will be considered as part of the determination of whether to award the contract and any additional information or explanation that a Bidder elects to submit with the disclosed information will be considered. If it is later determined that the Bidder failed to disclose required information, any contract awarded to such Bidder may be immediately voided and terminated for material failure to comply with the terms and conditions of the award.

Any Bidder who is awarded a contract must sign an appropriate Certification Regarding Debarment, Suspension, and Other Responsibility Matters. Additionally, the Bidder awarded the contract must immediately advise the County in writing if, during the term of the agreement: (1) Bidder becomes suspended, debarred, excluded or ineligible for participation in federal or state funded programs or from receiving federal funds as listed in the excluded parties list system (<http://www.epls.gov>); or (2) any of the above listed conditions become applicable to Bidder. The Bidder will indemnify, defend and hold the County harmless for any loss or damage resulting from a conviction, debarment, exclusion, ineligibility or other matter listed in the signed Certification Regarding Debarment, Suspension, and Other Responsibility Matters.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS--PRIMARY COVERED TRANSACTIONS**

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

CERTIFICATION

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it, its owners, officers, corporate managers and partners:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature:

Date:

(Printed Name & Title)

(Name of Agency or Company)

VENDOR MUST COMPLETE AND RETURN WITH REQUEST FOR PROPOSAL

Firm: _____

REFERENCE LIST

Provide a list of at least five (5) customers for whom you have recently provided similar services. Be sure to include all requested information.

Reference Name: _____ Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone No.: (_____) _____ Date: _____
 Service Provided: _____

Reference Name: _____ Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone No.: (_____) _____ Date: _____
 Service Provided: _____

Reference Name: _____ Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone No.: (_____) _____ Date: _____
 Service Provided: _____

Reference Name: _____ Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone No.: (_____) _____ Date: _____
 Service Provided: _____

Reference Name: _____ Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone No.: (_____) _____ Date: _____
 Service Provided: _____

Failure to provide a list of at least five (5) customers may be cause for rejection of this RFP.

PARTICIPATION

The County of Fresno is a member of the Central Valley Purchasing Group. This group consists of Fresno, Kern, Kings, and Tulare Counties and all governmental, tax supported agencies within these counties.

Whenever possible, these and other tax supported agencies co-op (piggyback) on contracts put in place by one of the other agencies.

Any agency choosing to avail itself of this opportunity, will make purchases in their own name, make payment directly to the contractor, be liable to the contractor and vice versa, per the terms of the original contract, all the while holding the County of Fresno harmless. If awarded this contract, please indicate whether you would extend the same terms and conditions to all tax supported agencies within this group as you are proposing to extend to Fresno County.

☐ Yes, we will extend contract terms and conditions to all qualified agencies within the Central Valley Purchasing Group and other tax supported agencies.

☐ No, we will not extend contract terms to any agency other than the County of Fresno.

(Authorized Signature)

Title

*** Note: This form/information is not rated or ranked in evaluating proposal.**

GENERAL REQUIREMENTS

DEFINITIONS: The terms Bidder, Proposer, Contractor and Vendor are all used interchangeably and refer to that person, partnership, corporation, organization, agency, etc. which is offering the proposal and is identified on the Proposal Identification Sheet.

RFP CLARIFICATION AND REVISIONS: Any revisions to the RFP will be issued and distributed as written addenda.

FIRM PROPOSAL: All proposals shall remain firm for at least one hundred eighty (180) days.

PROPOSAL PREPARATION: Proposals should be submitted in the formats shown under "PROPOSAL CONTENT REQUIREMENTS" section of this RFP.

County of Fresno will not be held liable or any cost incurred by bidders responding to RFP.

Bidders are to bid what is specified or requested first. If unable to or unwilling to, bidder may bid alternative or option, indicating all advantages, disadvantages and their associated cost.

SUPPORTIVE MATERIAL: Additional material may be submitted with the proposal as appendices. Any additional descriptive material that is used in support of any information in your proposal must be referenced by the appropriate paragraph(s) and page number(s).

Bidders are asked to submit their proposals in a binder (one that allows for easy removal of pages) with index tabs separating the sections identified in the Table of Contents. Pages must be numbered on the bottom of each page.

Any proposal attachments, documents, letters and materials submitted by the vendor shall be binding and included as a part of the final contract should your bid be selected.

RETENTION: County of Fresno reserves the right to retain all proposals, excluding proprietary documentation submitted per the instructions of this RFP, regardless of which response is selected.

ORAL PRESENTATIONS: Each finalist may be required to make an oral presentation in Fresno County and answer questions from County personnel.

AWARD/REJECTION: The award will be made to the vendor offering the overall proposal deemed to be to the best advantage of the County. The County shall be the sole judge in making such determination. The County reserves the right to reject any and all proposals. The lowest bidders are not arbitrarily the vendors whose proposals will be selected. Award Notices are tentative: Acceptance of an offer made in response to this RFP shall occur only upon execution of an agreement by both parties or issuance of a valid written Purchase Order by Fresno County Purchasing.

County Purchasing will chair or co-chair all award, evaluation and contract negotiation committees.

Award may require approval by the County of Fresno Board of Supervisors.

WAIVERS: The County reserves the right to waive any informalities or irregularities and any technical or clerical errors in any quote as the interest of the County may require.

TERMINATION: The County reserves the right to terminate any resulting contract upon written notice.

MINOR DEVIATIONS: The County reserves the right to negotiate minor deviations from the prescribed terms, conditions and requirements with the selected vendor.

PROPOSAL REJECTION: Failure to respond to all questions or not to supply the requested information could result in rejection of your proposal.

TAXES: The quoted amount must include all applicable taxes. If taxes are not specifically identified in the proposal it will be assumed that they are included in the total quoted.

SALES TAX: Fresno County pays California State Sales Tax in the amount of 8.225% regardless of vendor's place of doing business.

ASSIGNMENTS: The ensuing proposed contract will provide that the vendor may not assign any payment or portions of payments without prior written consent of the County of Fresno.

BIDDERS LIABILITIES: County of Fresno will not be held liable for any cost incurred by vendors in responding to the RFP.

CONFIDENTIALITY: Bidders shall not disclose information about the County's business or business practices and safeguard confidential data which vendor staff may have access to in the course of system implementation.

DISPUTE RESOLUTION: The ensuing contract shall be governed by the laws of the State of California.

Any claim which cannot be amicably settled without court action will be litigated in the U. S. District Court for the Eastern District of California in Fresno, CA or in a state court for Fresno County.

NEWS RELEASE: Vendors shall not issue any news releases or otherwise release information to any third party about this RFP or the vendor's quotation without prior written approval from the County of Fresno.

BACKGROUND REVIEW: The County reserves the right to conduct a background inquiry of each proposer/bidder which may include collection of appropriate criminal history information, contractual and business associations and practices, employment histories and reputation in the business community. By submitting a proposal/bid to the County, the vendor consents to such an inquiry and agrees to make available to the County such books and records the County deems necessary to conduct the inquiry.

PERFORMANCE BOND: The successful bidders may be required to furnish a faithful performance bond. Bidders are to quote a separate price for a performance bond.

ACQUISITIONS: The County reserves the right to obtain the whole system/services/goods as proposed or only a portion of the system/services/goods, or to make no acquisition at all.

OWNERSHIP: The successful vendor will be required to provide to the County of Fresno documented proof of ownership by the vendor, or its designated subcontractor, upon request of the proposed programs/services/goods.

EXCEPTIONS: Identify with explanation, any terms, conditions, or stipulations of the RFP with which you *CAN NOT* or *WILL NOT* comply with by proposal group.

ADDENDA: In the event that it becomes necessary to revise any part of this RFP, addenda will be provided to all agencies and organizations that receive the basic RFP.

SUBCONTRACTORS: If a subcontractor is proposed, complete identification of the subcontractor and his tasks should be provided. The primary contractor is not relieved of any responsibility by virtue of using a subcontractor.

CONFLICT OF INTEREST: The County shall not contract with, and shall reject any bid or proposal submitted by the persons or entities specified below, unless the Board of Supervisors finds that special circumstances exist which justify the approval of such contract:

1. Employees of the County or public agencies for which the Board of Supervisors is the governing body.
2. Profit-making firms or businesses in which employees described in Subsection (1) serve as officers, principals, partners or major shareholders.
3. Persons who, within the immediately preceding twelve (12) months, came within the provisions of Subsection (1), and who were employees in positions of substantial responsibility in the area of service to be performed by the contract, or participated in any way in developing the contract or its service specifications.
4. Profit-making firms or businesses in which the former employees described in Subsection (3) serve as officers, principals, partners or major shareholders.
5. No County employee, whose position in the County enables him to influence the selection of a contractor for this RFP, or any competing RFP, and no spouse or economic dependent of such employee, shall be employees in any capacity by a bidder, or have any other direct or indirect financial interest in the selection of a contractor.
6. In addition, no County employee will be employed by the selected vendor to fulfill the vendor's contractual obligations to the County.

ORDINANCE 3.08.130 – POST-SEPARATION EMPLOYMENT PROHIBITED

No officer or employee of the County who separates from County service shall for a period of one year after separation enter into any employment, contract, or other compensation arrangement with any County consultant, vendor, or other County provider of goods, materials, or services, where the officer or employee participated in any part of the decision making process that led to the County relationship with the consultant, vendor or other County provider of goods, materials or services.

Pursuant to Government Code section 25132(a), a violation of the ordinance may be enjoined by an injunction in a civil lawsuit, or prosecuted as a criminal misdemeanor.

EVALUATION CRITERIA: Respondents will be evaluated on the basis of their responses to all questions and requirements in this RFP and product cost. The County shall be the sole judge in the ranking process and reserves the right to reject any or all bids. False, incomplete or unresponsive statements in connection with this proposal may be sufficient cause for its rejection.

SELECTION PROCESS: All proposals will be evaluated by a team consisting of representatives from appropriate County Department(s) and Purchasing. It will be their responsibility to make

the final recommendations. Purchasing will chair or co-chair the evaluation or evaluation process.

Organizations that submit a proposal may be required to make an oral presentation to the Selection Committee. These presentations provide an opportunity for the individual, agency, or organization to clarify its proposal to ensure thorough, mutual understanding.

INDEPENDENT CONTRACTOR: In performance of the work, duties, and obligations assumed by Contractor under any ensuing Agreement, it is mutually understood and agreed that Contractor, including any and all of Contractor's officers, agents, and employees will at all times be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venture, partner, or associate of the County. Furthermore, County shall have no right to control, supervise, or direct the manner or method by which Contractor shall perform its work and function. However, County shall retain the right to administer this Agreement so as to verify that Contractor is performing its obligations in accordance with the terms and conditions thereof. Contractor and County shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.

Because of its status as an independent contractor, Contractor shall have absolutely no right to employment rights and benefits available to County employees. Contractor shall be solely liable and responsible for providing to, or on behalf of, its employees all legally required employee benefits. In addition, Contractor shall be solely responsible and save County harmless from all matters relating to payment of Contractor's employees, including compliance with Social Security, withholding, and all other regulations governing such matters. It is acknowledged that during the term of the Agreement, Contractor may be providing services to others unrelated to the COUNTY or to the Agreement.

HOLD HARMLESS CLAUSE: Contractor agrees to indemnify, save, hold harmless and at County's request, defend the County, its officers, agents and employees, from any and all costs and expenses, damages, liabilities, claims and losses occurring or resulting to County in connection with the performance, or failure to perform, by Contractor, its officers, agents or employees under this Agreement and from any and all costs and expenses, damages, liabilities, claims and losses occurring or resulting to any person, firm or corporation who may be injured or damaged by the performance, or failure to perform, of Contractor, its officers, agents or employees under this Agreement.

SELF-DEALING TRANSACTION DISCLOSURE: Contractor agrees that when operating as a corporation (a for-profit or non-profit corporation), or if during the term of the agreement the Contractor changes its status to operate as a corporation, members of the Contractor's Board of Directors shall disclose any self-dealing transactions that they are a party to while Contractor is providing goods or performing services under the agreement with the County. A self-dealing transaction shall mean a transaction to which the Contractor is a party and in which one or more of its directors has a material financial interest. Members of the Board of Directors shall disclose any self-dealing transactions that they are a party to by completing and signing a Fresno County Self-Dealing Transaction Disclosure Form and submitting it to the County prior to commencing with the self-dealing transaction or immediately thereafter.

PRICE RESPONSIBILITY: The selected vendor will be required to assume full responsibility for all services and activities offered in the proposal, whether or not they are provided directly. Further, the County of Fresno will consider the selected vendor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the

contract. The contractor may not subcontract or transfer the contract, or any right or obligation arising out of the contract, without first having obtained the express written consent of the County.

ADDRESSES AND TELEPHONE NUMBERS: The vendor will provide the business address and mailing address, if different, as well as the telephone number of the individual signing the contract.

ASSURANCES: Any contract awarded under this RFP must be carried out in full compliance with The Civil Rights Act of 1964, The Americans With Disabilities Act of 1990, their subsequent amendments, and any and all other laws protecting the rights of individuals and agencies. The County of Fresno has a zero tolerance for discrimination, implied or expressed, and wants to ensure that policy continues under this RFP. The contractor must also guarantee that services, or workmanship, provided will be performed in compliance with all applicable local, state, or federal laws and regulations pertinent to the types of services, or project, of the nature required under this RFP. In addition, the contractor may be required to provide evidence substantiating that their employees have the necessary skills and training to perform the required services or work.

INSURANCE:

Without limiting the COUNTY's right to obtain indemnification from CONTRACTOR or any third parties, CONTRACTOR, at its sole expense, shall maintain in full force and effect, the following insurance policies or a program of self-insurance, including but not limited to, an insurance pooling arrangement or Joint Powers Agreement (JPA) throughout the term of the Agreement:

A. Commercial General Liability

Commercial General Liability Insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence and an annual aggregate of Two Million Dollars (\$2,000,000). This policy shall be issued on a per occurrence basis. COUNTY may require specific coverages including completed operations, products liability, contractual liability, Explosion-Collapse-Underground, fire legal liability or any other liability insurance deemed necessary because of the nature of this contract.

B. Automobile Liability

Comprehensive Automobile Liability Insurance with limits for bodily injury of not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) per person, Five Hundred Thousand Dollars (\$500,000.00) per accident and for property damages of not less than Fifty Thousand Dollars (\$50,000.00), or such coverage with a combined single limit of Five Hundred Thousand Dollars (\$500,000.00). Coverage should include owned and non-owned vehicles used in connection with this Agreement.

C. Professional Liability

If CONTRACTOR employs licensed professional staff, (e.g., Ph.D., R.N., L.C.S.W., M.F.C.C.) in providing services, Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars (\$3,000,000.00) annual aggregate.

This coverage shall be issued on a per claim basis. Contractor agrees that it shall maintain, at its sole expense, in full force and effect for a period of three (3) years following the termination of this Agreement, one or more policies of professional liability insurance with limits of coverage as specified herein.

D. Worker's Compensation

A policy of Worker's Compensation insurance as may be required by the California Labor Code.

Contractor shall obtain endorsements to the Commercial General Liability insurance naming the County of Fresno, its officers, agents, and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned. Such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by County, its officers, agents and employees shall be excess only and not contributing with insurance provided under Contractor's policies herein. This insurance shall not be cancelled or changed without a minimum of thirty (30) days advance written notice given to County.

Within thirty (30) days from the date Contractor executes this Agreement, Contractor shall provide certificates of insurance and endorsement as stated above for all of the foregoing policies, as required herein to the **County of Fresno - Purchasing, Attn: Gary Cornuelle, 4525 E. Hamilton Ave., Fresno, CA 93702**, stating that such insurance coverage have been obtained and are in full force; that the County of Fresno, its officers, agents and employees will not be responsible for any premiums on the policies; that such Commercial General Liability insurance names the County of Fresno, its officers, agents and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned; that such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by County, its officers, agents and employees, shall be excess only and not contributing with insurance provided under Contractor's policies herein; and that this insurance shall not be cancelled or changed without a minimum of thirty (30) days advance, written notice given to County.

In the event Contractor fails to keep in effect at all times insurance coverage as herein provided, the County may, in addition to other remedies it may have, suspend or terminate this Agreement upon the occurrence of such event.

All policies shall be with admitted insurers licensed to do business in the State of California. Insurance purchased shall be purchased from companies possessing a current A.M. Best, Inc. rating of A FSC VII or better.

AUDIT AND RETENTION: The Contractor shall maintain in good and legible condition all books, documents, papers, data files and other records related to its performance under this contract. Such records shall be complete and available to Fresno County, the State of California, the federal government or their duly authorized representatives for the purpose of audit, examination, or copying during the term of the contract and for a period of at least three years following the County's final payment under the contract or until conclusion of any pending matter (e.g., litigation or audit), whichever is later. Such records must be retained in the manner described above until all pending matters are closed.

DEFAULT: In case of default by the selected bidder, the County may procure materials and services from another source and may recover the loss occasioned thereby from any unpaid balance due the selected bidder, or by any other legal means available to the County.

BREACH OF CONTRACT: In the event of breach of contract by either party, the other party shall be relieved of its obligations under this agreement and may pursue any legal remedies.

CONFIDENTIALITY

All services performed by vendor shall be in strict conformance with all applicable Federal, State of California and/or local laws and regulations relating to confidentiality, including but not limited to, California Civil Code, California Welfare and Institutions Code, Health and Safety Code, California Code of Regulations, Code of Federal Regulations.

Vendor shall submit to County's monitoring of said compliance.

Vendor may be a Business associate of County, as that term is defined in the "Privacy Rule" enacted by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). As a HIPAA Business Associate, vendor may use or disclose protected health information ("PHI") to perform functions, activities or services for or on behalf of County, as specified by the County, provided that such use or disclosure shall not violate HIPAA and its implementing regulations. The uses and disclosures of PHI may not be more expansive than those applicable to County, as the "Covered Entity" under HIPAA's Privacy Rule, except as authorized for management, administrative or legal responsibilities of the Business Associate.

Vendor shall not use or further disclose PHI other than as permitted or required by the County, or as required by law without written notice to the County.

Vendor shall ensure that any agent, including any subcontractor, to which vendor provides PHI received from, or created or received by the vendor on behalf of County, shall comply with the same restrictions and conditions with respect to such information.

APPEALS

Appeals must be submitted in writing within seven (7)* working days after notification of proposed recommendations for award. A "Tentative Award Notice" is not an indication of County's acceptance of an offer made in response to this RFP. Appeals shall be submitted to County of Fresno Purchasing, 4525 E. Hamilton Avenue 2nd Floor, Fresno, California 93702-4599. Appeals should address only areas regarding RFP contradictions, procurement errors, proposal rating discrepancies, legality of procurement context, conflict of interest, and inappropriate or unfair competitive procurement grievance regarding the RFP process.

Purchasing will provide a written response to the complainant within seven (7)* working days unless the complainant is notified more time is required.

If the protesting bidder is not satisfied with the decision of Purchasing, he/she shall have the right to appeal to the Purchasing Agent/CAO within seven (7) working days after Purchasing's notification; except, if notified to appeal directly to the Board of Supervisors at the scheduled date and time.

If the protesting bidder is not satisfied with Purchasing Agent/CAO's decision, the final appeal is with the Board of Supervisors.

*The seven (7) working day period shall commence and be computed by excluding the first day and including the last day upon the date that the notification is issued by the County.

RIGHTS OF OWNERSHIP

The County shall maintain all rights of ownership and use to all materials designed, created or constructed associated with this service/project/program.

SPECIFIC BIDDING INSTRUCTIONS AND REQUIREMENTS

ISSUING AGENT: This RFP has been issued by County of Fresno, Purchasing. Purchasing shall be the vendor's sole point of contact with regard to the RFP, its content, and all issues concerning it.

AUTHORIZED CONTACT: All communication regarding this RFP shall be directed to an authorized representative of County Purchasing. The specific buyer managing this RFP is identified on the cover page, along with his or her telephone number, and he or she should be the primary point of contact for discussions or information pertaining to the RFP. Contact with any other County representative, including elected officials, for the purpose of discussing this RFP, its content, or any other issue concerning it, is prohibited unless authorized by Purchasing. Violation of this clause, by the vendor having unauthorized contact (verbally or in writing) with such other County representatives, may constitute grounds for rejection by Purchasing of the vendor's quotation.

The above stated restriction on vendor contact with County representatives shall apply until the County has awarded a purchase order or contract to a vendor or vendors, except as follows. First, in the event that a vendor initiates a formal protest against the RFP, such vendor may contact the appropriate individual, or individuals who are managing that protest as outlined in the County's established protest procedures. All such contact must be in accordance with the sequence set forth under the protest procedures. Second, in the event a public hearing is scheduled before the Board of Supervisors to hear testimony prior to its approval of a purchase order or contract, any vendor may address the Board.

VENDOR CONFERENCE: On September 17, 2014 at 10:00 a.m. PST, a vendor's conference will be held in which the scope of the project and proposal requirements will be explained. The meeting will be held at the office of County of Fresno Purchasing, 4525 E. Hamilton (between Cedar and Maple), 2nd Floor, Fresno, California. Addendum will be prepared and distributed to all bidders only if necessary to clarify substantive items raised during the bidders' conference.

Bidders are to contact Louann M. Jones at County of Fresno Purchasing, (559) 600-7118, if they are planning to attend the conference.

NUMBER OF COPIES: Submit one (1) original and five (5) reproducible compact discs** or thumb drives with five (5) hardcopies of your proposal no later than the proposal acceptance date and time as stated on the front of this document to County of Fresno Purchasing. The cover page of each document is to be appropriately marked "Original" or "Copy".

****Bidder shall submit five (5) reproducible compact discs containing the complete proposal in a PDF file format, excluding trade secrets. Compact disc should accompany the original binder and should be either attached to the inside cover of the binder or inserted in an attached sleeve or envelope in the front of the binder to insure the disc is not misplaced.**

INTERPRETATION OF RFP: Vendors must make careful examination of the requirements, specifications and conditions expressed in the RFP and fully inform themselves as to the quality and character of services required. If any person planning to submit a proposal finds discrepancies or omissions from the RFP or has any doubt as to the true meaning or interpretation, correction thereof may be requested at the scheduled Vendor Conference (see above). Any change in the RFP will be made only by written addendum, duly issued by the County. The County will not be responsible for any other explanations or interpretations.

Questions may be submitted subsequent to the Vendor Conference, subject to the following conditions:

- a. Such questions are submitted ***in writing*** to Louann M. Jones, Buyer II at County Purchasing **not later than October 1, 2014 at 10:00 a.m. PST.**
- b. Such questions are submitted with the understanding that County can respond only to questions it considers material in nature.
- c. Questions shall be e-mailed to CountyPurchasing@co.fresno.ca.us.

NOTE: The bidder is encouraged to submit all questions at the Vendor Conference. Time limitations can prevent a response to questions submitted after the conference.

SELECTION COMMITTEE: All proposals will be evaluated by a team co-chaired by Purchasing. All proposals will be evaluated by a review committee that may consist of County of Fresno Purchasing, department staff, community representatives from advisory boards and other members as appropriate.

The proposals will be evaluated in a multi-stage selection process. Some bids may be eliminated or set aside after an initial review. If a proposal does not respond adequately to the RFP or the bidder is deemed unsuitable or incapable of delivering services, the proposal may be eliminated from consideration. It will be the selection committee's responsibility to make the final recommendation to the Department Head.

CONTRACT TERM: It is County's intent to contract with the successful bidder for a term of three (3) years with the option to renew for up to two (2) additional one (1) year periods based on mutual written consent. County will retain the right to terminate the Agreement upon giving thirty (30) days advance written notification to the Contractor.

PAYMENT: The County of Fresno, if appropriate, may use a Procurement Card to place and make payment for orders under the ensuing contract.

AUDITED FINANCIAL STATEMENTS: Copies of the audited Financial Statements for the last three (3) years for the business, agency or program that will be providing the service(s) proposed. If audited statements are not available, compiled or reviewed statements will be accepted with copies of three years of corresponding federal tax returns. This information is to be provided after the RFP closes, if requested. **Do not provide with your proposal.**

CONTRACT NEGOTIATION: The County will prepare and negotiate its own contract with the selected vendor, giving due consideration to standard contracts and associated legal documents submitted as a part of bidder's response to the RFP. The tentative award of the contract is based on successful negotiation pending formal recommendation of award. Bidder is to include in response the names and titles of officials authorized to conduct such negotiations.

NOTICES: All notices, payments, invoices, insurance and endorsement certificates, etc. need to be submitted as follows: referencing contract/purchase order number, department, position, title and address of administering official.

EPAYMENT OPTION: The County of Fresno provides an EPay Program which involves payment of invoices by a secure Visa account number assigned to the supplier after award of contract. Notification of payments and required invoice information are issued to the supplier's designated Accounts Receivable contact by e-mail remittance advice at time of payment.

To learn more about the benefits of an EPay Program, how it works, and to obtain answers to frequently asked questions, click or copy and paste the following URL into your browser:

www.bankofamerica.com/epayablesvendors or call Fresno County Accounts Payable, 559-600-3609.

LOCAL VENDOR PREFERENCE: The Local Vendor Preference **does not** apply to this Request for Proposal.

SCOPE OF WORK

The County of Fresno is requesting proposals from qualified vendors to provide rental, laundering and delivery of approximately uniforms, linens, mats and miscellaneous janitorial items (e.g. mops, mop heads, etc.) for approximately one hundred (100) locations countywide. Services shall include fitting, laundering, repair, replacement and attachment of County specific patches for rental uniforms. Items listed on **ATTACHMENT A** are a representative sample of items needed by the County, items may be added or deleted from list throughout the contract period.

Upon execution of a contract by the vendor and the County, the Purchasing Manager and Buyer and successful bidder shall, arrange meetings with all County departments to determine their specific requirements (e.g. garment types, quantities, sizes, pick up/delivery locations, contact info, etc.).

The County will work with the awarded vendor to compile a detailed list of the quantity and type of uniforms for each employee by department and delivery location. The County will also assist in scheduling approximately 425 employees for measurements.

Successful bidder shall, prior to commencement of service, deliver to the Purchasing Manager and Buyer a detailed summary report of the services to be provided. Such summary shall, state the following for each County division and department:

1. Employee name
2. Type, color and item number of garments issued
3. Quantity of garments issued
4. Initial replacement cost
5. Quantity of garments scheduled for weekly pickup
6. Cost of weekly service for each garment.

STARTUP: At the startup of the contract, the Contractor will furnish all participating County employees with new uniforms. (In the event the incumbent contractor is selected, this will be negotiated.) eleven (11) sets of uniforms are required for each employee.

At the startup of the contract, the Contractor will supply, at no additional cost, an experienced fitter to measure, fit and finish all uniforms. Measurements will be conducted at the applicable delivery location during normal business hours. This will continue to be done on an individual, as-needed basis during the entire contract period. Each new uniform item will have an issue date attached to the item.

The Contractor will measure employees to ensure that correct uniform sizes and sleeve lengths are provided. Contractor will provide uniforms for all employees regardless of size or special fitting requirements. Contractor will provide replacement uniforms at no extra cost when an employee's size changes. Contractor will provide revised sized garments within a period of time specified in the vendor's proposal. Bidder can propose amount of per employee size changes per year.

UNIFORM EMBLEMS: Contractor shall furnish and maintain an approximately 4" x 2"-rectangular, 10-color patch with County of Fresno logo and the Department name and an approximately 3" x 1.5" rectangular one color patch with first name only. See example of patches in **Exhibit 1** and County of Fresno logo in **Exhibit 2**. At least one patch will be located

on virtually all shirts and coveralls. The exact number of patches and location of patches will be agreed upon between vendor and department during implementation.

The cost of these patches and their application to garment shall be included in the unit price of the garment. Other cost options can be proposed by vendor, but will not be considered if the unit price per garment cost is not also included in proposal.

QUANTITIES: Quantities shown in the bid are approximate and for bidding purposes and the County guarantees no minimum amount. The County reserves the right to increase or decrease quantities and items to be ordered. Contractor shall maintain an inventory for each employee of twice the number of changes per week, plus one, not to exceed a total of 11 changes per employee. These quantities are approximations only; no exact quantities are implied or inferred. Changes in quantities shall not affect the unit prices quoted by the Contractor.

County may cancel a service for any employee(s) at any time without a monetary penalty being imposed by the bidder. Upon cancellation, all uniforms will be turned into the vendor, if there is a shortage County will make restitution. Cost of replacement, including depreciation, shall be proposed by bidder on **ATTACHMENT A**.

The County shall have the right to add employees at any time during the term of the contract. There shall be no initial fee to add employees and the weekly service rates will be as stated under the original agreement. The garments issued may be new or used as specified by the Department Coordinator.

County shall be invoiced only for the services provided. Should scheduled service not be performed due to employee vacations, illness or for any other reason, County will not be liable for payment. County will notify bidder in writing to discontinue services in the event of extended (one month or more) employee absences or end of employment.

The vendor will pick up all uniforms for terminating employees within ten (10) working days after notification. Billing for the terminating employee's uniforms should be complete within twenty (20) days after notification, and the Contractor shall be paid only for work up to the date of vendor notification.

Bidder will notify authorized Department Coordinator when employee or item is removed from invoice.

Bidders must quote in accordance with this invoicing method. County will consider alternative methods providing they satisfy the intent of the Request for Proposal. Alternate proposals **cannot** be accepted when bidder fails to quote as originally requested.

SUMMARY OF SERVICE REPORT: A tracking system shall be kept current by vendor throughout the contract period. An updated report shall be provided to the Purchasing Buyer and to each County Department Coordinator **via email** on a bi-annual basis commencing upon the contract's beginning date. Report shall be digitally accessible and shall be received no later than the fifteenth of the month following the bi-annual ending date. Failure to provide report will potentially delay payment.

The usage reporting/tracking system should provide the following information:

- a. County department name and delivery location
- b. Employee's name and/or item name

- c. Current, itemized inventory for each County employee
- d. Description and number of garments or items picked-up and delivered (weekly), per employee
- e. Description and number of garments processed in Contractor's laundry system per month (6 month total), per employee
- f. Identify missing or repaired items to the County locations, Usage reporting/tracking system should also identify where missing garments are within the Contractor's processing facility or if lost by County
- g. Issues and resolutions for each delivery location (format to be determined by awarded Contractor and Purchasing Buyer)
- h. Notation of items/employees removed from list
- i. Initial delivery date of uniform to County.

The County *may* request the Contractor to conduct an inventory inspection on a semi-annual basis. Following the inventory inspection all uniforms and other materials will be brought up to their original counts.

CONDITION ISSUES: Garments must **at all times** be in a condition acceptable to the County. All initial uniforms delivered to new County employees must be new. Propose cost savings for like-new replacement uniforms that present a professional appearance. Acceptable appearance will be determined by the County upon delivery or within 3 days of receipt by employee. The Contractor will maintain all uniforms in good repair and condition (e.g., clean and neat, wrinkle free, no hem marks, no discoloration from previous emblems, no obvious repairs and with a complete set of matching buttons). Excessively worn or faded uniforms shall be replaced.

All repairs must be completed and garment returned to department within seven (7) days of submission to the vendor. Exception to this requirement must be noted in proposal and recommended process and timeline detailed. Uniforms shall be clean, pressed, well mended (no holes, tears, missing buttons, stains or ragged ends), and professionally altered when necessary at no additional cost to the County throughout the life of the contract.

Garments that, through normal use, are determined to be in an unacceptable condition shall be replaced at no cost by successful bidder. Normal wear and tear is defined as the usual and anticipated deterioration of uniforms due to repeated wear and laundering regardless of the length of time in use.

The County will be the primary authority in determining if garments must be replaced due to normal wear and tear.

If a garment is lost or damaged beyond repair due to County's negligence, replacement will be provided by Contractor within ten (10) working days of notification. County will pay the appropriate Replacement Charge as stated under the "Depreciated Garment Replacement Cost" section of **ATTACHMENT A**. The replacement article may be new or used, subject to County approval.

Any items delivered will be inspected to confirm compliance with all specifications. If, upon inspection for conformance to the specified requirement and deficiencies are detected, the item(s) will be rejected and the Contractor will be required to make the necessary adjustments

or replacements at Contractor's expense. If an item is rejected, it will be the Contractor's responsibility to correct the deficiency, make the necessary corrections, and re-deliver for inspection and acceptance. Payment will not be made until the defects are corrected and the garment is re-inspected and accepted by Department Coordinator.

CONTRACT REPRESENTATIVE: The successful bidder must provide the County with the name, email address and contact number of a Service Coordinator that will directly receive any and all complaints that arise during the performance of this contract. Complaints will be registered with the Service Coordinator by each Department Coordinator, and all complaints shall be resolved within five (5) working days. If a complaint cannot be resolved within the time stated, the employee's supervisor shall request assistance from the Purchasing Buyer and/or Manager.

DELIVERY & PICKUP SERVICE: Employees will receive back the same number of items, in the same styles and sizes, as were picked up for cleaning. Upon delivery, the driver may be required to count incoming and/or outgoing garments in the presence of a County employee.

Deficiencies will be corrected within a time period to be specified within the contract. Deficiencies include, but are not limited to: incorrect size; wrong deliveries; incomplete returns; and wrinkled, damaged or dirty items. The County reserves the right to cancel any order and/or to refuse delivery if the items ordered are not furnished within the time periods established in the contract.

Contractor shall make delivery and pick-up weekly, on a regularly scheduled day and time mutually agreed upon between the County and the Vendor. Contractor shall give prior notification to each location if service cannot be performed on the regularly scheduled day.

Each garment will labelled with a name or number specifying the garment to a specific employee for tracking purposes. Each garment shall be hung with sets sorted and clearly labelled by employee name for ease of distribution.

Contractor shall provide delivery receipts by department within each delivery location. Each delivery ticket shall contain at **minimum** the following information:

- Vendor's name
- Date of delivery
- Department name
- Delivery address & location id #
- Itemized list of garments by employee name
- Itemized list of supplies
- Quantity, unit price, extension of each item and total charges

Contractor may propose an alternative process with details for tracking pickup and delivery items in your bid.

Contractor shall provide a weekly written tally of soiled garments picked up from each service location, which shall be signed by the driver (unless otherwise provided by a usage report/tracking system).

Contractor will provide sufficient size and quantity of laundry bags or containers appropriate for soiled linens as needed at each location at no additional charge. The County shall furnish only the space necessary to store and place the cleaned and separately the soiled uniforms.

It will be the responsibility of the Contractor to count all materials at the time of exchange (incoming and outgoing) at the County locations. If materials are missing, it will be the Contractor's responsibility to notify the Department Coordinator in writing, and obtain a designated acknowledgement, at the time of discovery. All claims for losses must be handled within timeframe agreed upon between vendor and County.

REPLACEMENT COSTS: The Contractor will prorate any cost to the County for replacement of a rented item by attributing a value to the item based on a straight-line depreciation over a fixed depreciation period. If it is the County's responsibility to replace an item, the County will pay only the residual value based on the replacement cost of the item reduced by the depreciation amount. The Contractor will be responsible for demonstrating the calculated residual value for any item replaced under this provision.

If the exact age of a lost linen or garment cannot be determined, the average age of the remaining garments (the same shirts, pants, sheets, towels, etc.) for that employee or department will be used to determine the age.

SPECIAL CHARGES: There are to be no assessments, up-charges, single item charge, surcharge, re-stocking fee, minimum order charge nor will any additional charges be allowed that are not specifically detailed under the provisions of the standard terms and conditions of this bid and any ensuing contract awarded pursuant to this bid.

INVOICES: Invoicing shall be timely and in arrears following the final date of service in each calendar month. Charges shall reflect garments picked up, not delivered.

Invoices shall be mailed to each County department or division receiving service. See list provided in **ATTACHMENT B**.

Invoice pricing shall be as that quoted by successful bidder within their response to this RFP. **There shall be no additional miscellaneous fees added to the price of any service.**

Invoices shall plainly state the following:

1. County department name and address
2. Billing period
3. Type of service
4. Employee name
5. Frequency of service
6. Type & quantity of each garment being provided.
7. Unit pricing & total.

Payment will be made upon receipt of original invoice only. Vendor must provide original monthly invoice.

BIDDER TO SUBMIT

- 1 -- UNIFORM RENTAL SERVICE:** Describe your proposed step-by-step process and project schedule for completing the transition to your services if awarded contract.

Bidders are to propose the most effective and efficient process that they will utilize to transition departments to the bidders' services. Detail how employees will be measured and sized for uniforms, how locations will be set up to accommodate and secure the bidders' delivery and pick up process, how to accommodate new employee uniforms and how to process exiting employee uniforms, including timelines.

Bidder will specify their complete process to issue garments, add or delete scheduled employee uniform service or add or delete item from delivery schedule. Include sample of paper trail or accountability method in bid, e.g. identification tags, delivery receipts, sizing list, etc. Detail vendor process when employee does not turn in uniforms for laundry according to your definition of an extended period of time.

Detail in proposal state of uniforms when returned to department, e.g. folded, on hanger, plastic covered, etc.

Bidder will propose process to handle repairs, alterations and condition issues.

- 2 -- SUMMARY OF SERVICE REPORT:** Provide a sample of your report frameworks and explain the benefit of the information they reflect and how they would be best utilized for the County's needs. As detailed in the Scope of Work, submit a sample report with your bid that includes the following:

- a. County department name and delivery location
- b. Employee's name
- c. Current, itemized inventory for each County employee
- d. Description and number of garments picked-up and delivered (weekly), per employee
- e. Description and number of garments processed in Contractor's laundry system per month (6 month total), per employee
- f. Identify missing or repaired items to the County locations, Usage reporting/tracking system should also identify where missing garments are within the Contractor's processing facility or if lost by County.
- g. Notation of items/employees removed from list
- h. Issue date of uniform to County.

The County would like to track usage trends by department, semi-annually, annually and potentially by additional parameters.

- 3 -- PROCESSES:** Vendor must include in bid, their detailed process(es) to handle issues when notified by County including the timeframe, communication and resolution step-by-step, for following:

- issuing new garments (including with patches)
- indicate problem with garment
- extra care and handling of garments, e.g. garment with pesticide residue, diesel

- skin irritation or allergic reactions from wearer
- repairs needed or size changes
- replacing uniforms
- determining end of service of item.

Bidder shall provide with proposal copies of their written complaint procedure, copies of forms used for that purpose and information on standard time frames for resolving complaints or discrepancies. These procedures will become part of the agreement with the successful bidder.

Bidder to include in their proposal any pro-active processes they have in place to mitigate problems or anticipated situations.

Bidder to describe your quality control practices for accurate delivery and condition of clothing item

4 -- INVOICES: Bidders must provide a sample invoice with their bid response. Each location shall be invoiced separately.

5 -- SAMPLES: Include samples of the following items with your proposal. Label each sample with detailed description comparable to a catalog description. Add any special features and benefits on item.

- New Men's Work Shirt – Short Sleeve and Used after one (1) year of cleanup
- New Men's Executive Shirt – Long Sleeve and Used after one (1) year of cleanup
- New Men's Pants –Flex Waist, Blend, navy and Used after one (1) year of cleanup
- Men's Work Pants – Cargo Style
- Men's & Women's Polo Shirt – Short Sleeve, Blend
- Shop Towel
- Dust Mop Head – 36"
- Patches – 10-color (approximate size 2"x4") and a 1-color (approximate size 1.5"x3") both similar to **EXHIBIT 1**.
- Catalogs – include ARC Flash Flame, Resistant, High Visibility clothing offerings.

After notification by Buyer of award of contract, bidding vendors can arrange pick up of their samples. Samples from awarded vendor will be kept by Purchasing to utilize as a benchmark of quality and service.

6 -- PRICING: Proposals shall show a unit price for the rental and laundering cost of each item type per week, a unit price for replacement of each item and a depreciation period measured in months. The replacement costs and depreciation period will be considered in determining award of a contract.

Proposal prices shall be all-inclusive. No start-up or conversion costs, set-up or measuring fees, preparation charges, minimums, disposal or environmental fees, repair or replacement fees, or any other fees shall be allowed.

Should a proposal include alternatives to the required pricing structure, be sure to include the alternative pricing in clear detail to allow the County to accurately price out the option. **Be sure to include pricing as requested in the proposal in addition to your alternative(s).**

7 -- LAUNDRY PROCESSES: Explain the benefits of your cleaning processes for majority of items listed on **ATTACHMENT A**.

8 -- RECYCLING PROCESSES: Detail all established and planned recycling and/or environmentally-sound processing practices utilized by your company in the carrying out of this contract

9 -- State when you can begin service after date of award?

10 -- State standard sizes and non-standard sizes

11 -- Supply and affix County logo patch – onetime cost per item

12 -- Supply and affix individual name patch – onetime cost per item

13 -- Supply and affix County logo and name patches – onetime cost per item

14 -- Alterations – list the type, turnaround time and cost for any special alterations. If left blank, it will be considered at no cost to the County.

15 -- OTHER – provide any additional charges not listed in the proposal. Any charges not listed in the proposal under EXCEPTIONS or below, will not be paid.

COST PROPOSAL

See **ATTACHMENT A** for item costing spreadsheet

PROPOSAL CONTENT REQUIREMENTS

It is important that the vendor submit his/her proposal in accordance with the format and instructions provided under this section. Doing so will facilitate the evaluation of the proposal. It will limit the possibility of a poor rating due to the omission or miscategorization of the requested information. Responding in the requested format will enhance the evaluation team's item by item comparison of each proposal item. The vendor's proposal may be placed at a disadvantage if submitted in a format other than that identified below.

Bidders are requested to submit their proposals in a binder (one that allows for easy removal of pages) with index tabs separating the sections identified. Each page should be numbered.

Each binder is to be clearly marked on the cover with the proposal name, number, closing date, "Original" or "Copy", and bidder's name.

Merely offering to meet the specifications is insufficient and will not be accepted. Each bidder shall submit a complete proposal with all information requested. Supportive material may be attached as appendices. All pages, including the appendices, must be numbered.

Vendors are instructed not to submit confidential, proprietary and related information within the request for proposal. If you are submitting trade secrets, it must be submitted in a separate binder clearly marked "TRADE SECRETS", see Trade Secret Acknowledgement section.

The content and sequence of the proposals will be as follows:

- I. RFP PAGE 1 AND ADDENDUM(S) PAGE 1 (IF APPLICABLE) completed and signed by participating individual or agency.
- II. COVER LETTER: A one-page cover letter and introduction including the company name and address of the bidder and the name, address and telephone number of the person or persons to be used for contact and who will be authorized to make representations for the bidder.
 - A. Whether the bidder is an individual, partnership or corporation shall also be stated. It will be signed by the individual, partner, or an officer or agent of the corporation authorized to bind the corporation, depending upon the legal nature of the bidder. A corporation submitting a proposal may be required before the contract is finally awarded to furnish a certificate as to its corporate existence, and satisfactory evidence as to the officer or officers authorized to execute the contract on behalf of the corporation.
- III. TABLE OF CONTENTS
- IV. CONFLICT OF INTEREST STATEMENT: The Contractor may become involved in situations where conflict of interest could occur due to individual or organizational activities that occur within the County. In this section the bidder should address the potential, if any, for conflict of interest and indicate plans, if applicable, to address potential conflict of interest. This section will be reviewed by County Counsel for compliance with conflict of interest as part of the review process. The Contractor shall comply with all federal, state and local conflict of interest laws, statutes and regulations.

- V. TRADE SECRET:
 - A. Sign where required.
- VI. CERTIFICATION – DISCLOSURE – CRIMINAL HISTORY & CIVIL ACTIONS
- VII. REFERENCES
- VIII. PARTICIPATION
- IX. EXCEPTIONS: This portion of the proposal will note any exceptions to the requirements and conditions taken by the bidder. If exceptions are not noted, the County will assume that the bidder's proposals meet those requirements. The exceptions shall be noted as follows:
 - A. Exceptions to General Conditions.
 - B. Exceptions to General Requirements.
 - C. Exceptions to Specific Terms and Conditions.
 - D. Exceptions to Scope of Work.
 - E. Exceptions to Proposal Content Requirements.
 - F. Exceptions to any other part of this RFP.
- X. VENDOR COMPANY DATA: This section should include:
 - A. A narrative which demonstrates the vendor's basic familiarity or experience with problems associated with this service/project.
 - B. Descriptions of any similar or related contracts under which the bidder has provided services.
 - C. Descriptions of the qualifications of the individual(s) providing the services.
 - D. Any material (including letters of support or endorsement) indicative of the bidder's capability.
 - E. A brief description of the bidder's current operations, and ability to provide the services.
 - F. Copies of the audited Financial Statements for the last three (3) years for the agency or program that will be providing the service(s) proposed. If audited statements are not available, compiled or reviewed statements will be accepted with copies of three years of corresponding federal tax returns. This information is to be provided after the RFP closes, if requested. **Do not provide with your proposal.**
 - G. Describe all contracts that have been terminated before completion within the last five (5) years:
 - 1. Agency contract with
 - 2. Date of original contract
 - 3. Reason for termination
 - 4. Contact person and telephone number for agency
 - H. Describe all lawsuit(s) or legal action(s) that are currently pending; and any lawsuit(s) or legal action(s) that have been resolved within the last five (5) years:
 - 1. Location filed, name of court and docket number

2. Nature of the lawsuit or legal action
- I. Describe any payment problems that you have had with the County within the past three (3) years:
 1. Funding source
 2. Date(s) and amount(s)
 3. Resolution
 4. Impact to financial viability of organization.
- XI. SCOPE OF WORK:
 - A. Bidders are to use this section to describe the essence of their proposal.
 - B. This section should be formatted as follows:
 1. A general discussion of your understanding of the project, the Scope of Work proposed and a summary of the features of your proposal.
 2. A detailed description of your proposal as it relates to each item listed under the "Scope of Work" section of this RFP. Bidder's response should be stated in the same order as are the "Scope of Work" items. Each description should begin with a restatement of the "Scope of Work" item that it is addressing. **Bidders must explain their approach and method of satisfying each of the listed items.**
 - C. When reports or other documentation are to be a part of the proposal a sample of each must be submitted. Reports should be referenced in this section and submitted in a separate section entitled "REPORTS."
 - D. A complete description of any alternative solutions or approaches to accomplishing the desired results.
- XII. BIDDER TO SUBMIT:

Address each item listed under this section, number for clarification. Samples packaged separately.
- XIII. COST PROPOSAL: Quotations may be prepared in any manner to best demonstrate the worthiness of your proposal. Include details and rates/fees for all services, materials, equipment, etc. to be provided or optional under the proposal.
- XIV. CHECK LIST

AWARD CRITERIA

COST

- A. As submitted under the COST PROPOSAL section.
- B. Processes as submitted in BIDDERS TO SUBMIT section.

CAPABILITY AND QUALIFICATIONS

- A. Do the process and service descriptions address all the areas identified in the RFP? Will the proposed services satisfy County's needs and to what degree?
- B. Does the bidder demonstrate knowledge or awareness of the problems associated with providing the services proposed and knowledge of laws, regulations, statutes and effective operating principles required to provide this service?
- C. The amount of demonstrated experience in providing the services desired in a California County.
- D. Samples and requested reports included to be assessed as to benefitting the County:
 - 1. Quality of garments
 - 2. Quality of laundry service
 - 3. Tracking of items
 - 4. Communication
 - 5. Information accessibility

MANAGEMENT PLAN

- A. Is the organizational plan and management structure adequate and appropriate for overseeing the proposed services?
- B. Transition and continuing processes in place and ability to adapt to County's needs?
- C. Proposer's financial stability

CHECK LIST

This Checklist is provided to assist vendors in the preparation of their RFP response. Included in this list, are important requirements and is the responsibility of the bidder to submit with the RFP package in order to make the RFP compliant. Because this checklist is just a guideline, the bidder must read and comply with the RFP in its entirety.

Check off each of the following:

1. _____ The Request for Proposal (RFP) first page has been completed and signed.
2. _____ Addenda first page, if any, have been completed, signed and included in the bid package.
3. _____ **One (1) original plus five (5) copies** including digital copies of the RFP have been provided.
4. _____ The completed *Trade Secret Form* as provided with this RFP (Confidential/Trade Secret Information, if provided must be in a separate binder).
5. _____ The completed *Criminal History Disclosure Form* as provided with this RFP.
6. _____ The completed *Participation Form* as provided with this RFP.
7. _____ The completed *Reference List* as provided with this RFP.
8. _____ The completed *Cost Proposal and Bidder to Submit* response.
9. _____ Indicate all bidder EXCEPTIONS to the County's requirements, conditions and specifications as stated within this RFP.
10. _____ Lastly, on the **LOWER LEFT HAND CORNER** of the sealed envelope, box, etc. transmitting your bid include the following information:

County of Fresno RFP No. 954-5299

Closing Date: October 22, 2014

Closing Time: 2:00 P.M.

Commodity or Service: Countywide Uniforms & Dust Control Service

Return Checklist with your RFP response.

EXHIBITS ONE AND TWO

EXHIBIT ONE: Janitor Patches



EXHIBIT TWO: County Logo



ATTACHMENTS A & B

Attachment A: Cost Proposal

Attachment B: Delivery Locations

Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental ---- Extended Price Per Week	Rental ---- Extended Price Annual	Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specify your W&T periods in months)
						New	Used	New	Used		
1 Work Shirt - short sleeve - blend fabric - durable press - 2 button pockets - lined collar w/ stays - pencil stall			165								
2 Work Shirt - short sleeve - 100 % cotton fabric - wrinkle resist - 2 button pockets - collar stays - pencil stall			100								
3 Work Shirt - long sleeve - blend fabric - durable press - 2 pockets w/ button - lined collar w/ stays - pencil stall			145								
4 Work Shirt - long sleeve - 100 % cotton fabric - wrinkle resist - 2 button pockets - collar stays - pencil stall			40								
5 Work Shirt - short sleeve - blend fabric - postman style			115								
6 Executive Shirt - long sleeve - blend fabric - no iron - pen pocket - collar stays - adj cuffs			60								
7 Executive Shirt - short sleeve - blend fabric - no iron - pen pocket - collar stays			80								
8 Dress Shirt - long sleeve - oxford blend fabric - no iron - box pleat back - pen pocket - button down - collar stays - adjust cuffs			30								

Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental ---- Extended Price Per Week	Rental ---- Extended Price Annual	Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specifiy your W&T periods in months)
						New	Used	New	Used		
9			46								
10			250								
11			60								
12			35								
13			10								
14			90								
15			40								
16			75								

	Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental ---- Extended Price Per Week	Rental ---- Extended Price Annual	Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specify your W&T periods in months)
							New	Used	New	Used		
17	Cargo Work Pant - blend fabric - flex waist - pockets - dura press - reinforced pockets option			150								
18	Work Pants - blend fabric - flat front - side elastic waist inserts - comfort fit			300								
19	Western (Jean) Style Pant - heavy blend fabric - dura press - reinforced stress points			55								
20	Coveralls - cotton - long sleeve - button front - include HV option cost			25								
21	Coveralls - cotton - long sleeve - snap front			30								
22	Coveralls - blend fabric - long sleeve - zip front - medium weight - wrinkle resist - double needle contraction - multi pockets			50								
23	Shorts - blend fabric - cargo pockets			22								
24	Lab Coat - Blend fabric - long sleeve - 3 pockets - slits	white		140								

	Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental ----- Extended Price Per Week		Rental ----- Extended Price Annual		Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specifiy your W&T periods in months)
							New	Used	New	Used				
25	Shop Coat - Blend fabric - long sleeve - pockets - button up	blue		5										
26	Scrub Top - short sleeve - blend fabric - pockets	dark color - blue or green		35										
27	Scrub Bottom - blend fabric - pockets	dark color - blue or green		25										
28	Mat - 2x3			10										
29	Mat - 3x4			85										
30	Mat - 4x6			95										
31	Mat - 3x5			20										
32	Mat - 3x 10			50										
33	Mat - 3x4 Safety message			10										

Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental ---- Extended Price Per Week	Rental ---- Extended Price Annual	Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specifiy your W&T periods in months)
						New	Used	New	Used		
34 Mat - 3x5 antimicrobial			10								
35 Wet mop handle - wood - wet grip handle 1 1/8" x 60"			10								
36 Wet mop - antimicrobial looped - poly headband - double tailband large 9"			125								
37 Dry mop handle - wood - quick change 1"x60"			40								
38 Dry mop - 12" Infinity twist synthetic blend			60								
39 Dry mop - Infinity twist synthetic blend - 5x24"			35								
40 Dry mop - Infinity twist synthetic blend - 5x36"			15								
41 Dry mop - Infinity twist synthetic blend - 5X42"			10								

	Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental ---- Extended Price Per Week	Rental ---- Extended Price Annual	Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specifiy your W&T periods in months)
							New	Used	New	Used		
42	Dust Mops			45								
43	Treated dust mop 24" 36" 60"			10 each size								
44	Shop towel	best price		700								
45	Bath towel - cotton #2			1000								
46	Bar towel - microfiber			100								
47	Detail towel	yellow		100								
48	Glass towel 16"x28"	red		100								
49	Turkish towel	white		150								
totals \$ - \$ -												

LOCATION #	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	COUNTY COORDINATOR	PHONE NO.
AGRICULTURE				
1	4551 E. Hamilton Avenue Fresno, CA 93702	1730 S. Maple Avenue Fresno, CA 93702	Brian Cochran	600-1906
2	1730 S. Maple Avenue Fresno, CA 93702	"	Brian Cochran	600-1906
3	17299 W. Oakland Huron, CA 93234	"	Brian Cochran	600-1906
4	1325 "O" Street Firebaugh, CA 93622-2319	"	Brian Cochran	600-1906
DEPT OF BEHAVIORAL HEALTH				
5	Intensive Services 4411 Kings Canyon Fresno, CA 93702	Fresno County Attn: Fran Brown A/P P.O. Box 45003 Fresno, CA 93718	Brandon Hill	600-9187
6	Adult Services 4441 Kings Canyon Fresno, CA 93702	"	Brandon Hill	600-9187
7	Modular E 4447 Kings Canyon, Unit E Fresno, CA 93702	"	Brandon Hill	600-9187
8	PATHS 515 S. Cedar Ave Fresno, CA 93702	"	Brandon Hill	600-9187
CORONER PA/PG				
9	3150 E. Jefferson Fresno, CA 93725	3333 E. American Avenue Fresno, CA 93725	Kelly Matlock	600-3414
COUNTY CLERK				
10	Elections 2221 Kern St Fresno, CA 93721	2221 Kern St Fresno, CA 93721	Cindy Lee	600-3011
11	Central Warehouse 4525 E. Hamilton Avenue Fresno, CA 93702	4525 E. Hamilton Avenue Fresno, CA 93702	Theresa Thompson	600-3038
DEPARTMENT OF SOCIAL SERVICES				
12	Air Fresno 2719 N. Air Fresno Drive Fresno, CA 93727	Dept. of Social Services Accounts Payable P.O. Box 24055 Fresno, CA 93779-4055	Ed Moreno	600-1972
13	Airport Office 4944 E. Clinton Way, Ste. 112 Fresno, CA 93727	"	Ed Moreno	600-1972
14	Barton Bldg 4499 E. Kings Canyon Rd. Fresno, CA 93727	"	Ed Moreno	600-1972
15	Brix-Mercer Bldg 1221 Fulton Mall Fresno, CA 93721	"	Ed Moreno	600-1972
16	Center Mall Court (CMC) 2011 Fresno Street Fresno, CA 93721	"	Ed Moreno	600-1972
17	Coalinga Regional Center 311 Coalinga Plaza Coalinga, CA 93210	"	Ed Moreno	600-1972
18	Commissary Building 4449 E. Kings Canyon Rd. Fresno, CA 93702	"	Ed Moreno	600-1972
19	Community Medical Regional Center 2315 E. Illinois Avenue Fresno, CA 93721	"	Ed Moreno	600-1972
20	Crocker Building 2135 Fresno Street Fresno, CA 93721	"	Ed Moreno	600-1972

LOCATION #	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	COUNTY COORDINATOR	PHONE NO.
21	Dickey Youth Development Center 1515 E. Divisadero Fresno, CA 93721	"	Ed Moreno	600-1972
22	"E" Street Building 1209 (1219) "E" Street Fresno, CA 93706	"	Ed Moreno	600-1972
23	Fairgrounds Bldg 4468 E. Kings Canyon Road Fresno, CA 93702	"	Ed Moreno	600-1972
24	Fresno City College 1101 E. University Fresno, CA 93704	"	Ed Moreno	600-1972
25	Firebaugh Justice Court 1534 13th Street Firebaugh, CA 93622	"	Ed Moreno	600-1972
26	Fulton Bldg 1821 Fulton Street Fresno, CA 93721	"	Ed Moreno	600-1972
27	Heritage Millbrook - I.T. 3115 N. Millbrook Fresno, CA 93703	"	Ed Moreno	600-1972
28	Hertigage Center 3151 N. Millbrook Fresno, CA 93703	"	Ed Moreno	600-1972
29	Heritage 3109 (NOVA) 3109 N. Millbrook Fresno, CA 93703	"	Ed Moreno	600-1972
30	Heritage Radiology 3676 E. Shields Fresno, CA 93703	"	Ed Moreno	600-1972
31	Heritage Taft 3688 E. Shields Fresno, CA 93703	"	Ed Moreno	600-1972
32	Huntington Hall 435 S. Boyd Fresno, CA 93702	"	Ed Moreno	600-1972
33	Huron Office 36678 S. Lassen, Ste. #1 Huron, CA 93234	"	Ed Moreno	600-1972
34	Kerman Center 15180 W. Whitesbridge Fresno, CA 93630	"	Ed Moreno	600-1972
35	"L" Street 1404 "L" Street Fresno, CA 93721	"	Ed Moreno	600-1972
36	Laundry Room/Mimeo/Warehouse 445 S. Cedar Avenue Fresno, CA 93702	"	Ed Moreno	600-1972
37	Main Bldg 4455 E. Kings Canyon Rd. Fresno, CA 93702	"	Ed Moreno	600-1972
38	Manchester One Stop 3302 N. Blackstone, Ste. #221 Fresno, CA 93723	"	Ed Moreno	600-1972
39	Modular #326 445 S. Cedar Avenue (Rear UMC Laundry)	"	Ed Moreno	600-1972
40	Modular "D"-ERC 4452 E. Kings Canyon Road Fresno, CA 93702	"	Ed Moreno	600-1972
41	Modular "C" 4445 E. Inyo Fresno, CA 93702	"	Ed Moreno	600-1972

LOCATION #	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	COUNTY COORDINATOR	PHONE NO.
42	Mosqueda Center 4640 E. Butler Fresno, CA 93702	"	Ed Moreno	600-1972
43	Proteus/Jobs 2000 1815 Van Ness Fresno, CA 93721	"	Ed Moreno	600-1972
44	Reedley Community College 995 N. Reed Avenue Reedley, CA 93654	"	Ed Moreno	600-1972
45	Reedley Regional Center 1680 E. Manning Avenue Reedley, CA 93654	"	Ed Moreno	600-1972
46	Selma Regional Center 3800 N. McCall Avenue Selma, CA 93662	"	Ed Moreno	600-1972
47	Sequoia Building 3821 N. Clark Fresno, CA 93726	"	Ed Moreno	600-1972
48	Senior Resource Center 2025 E. Dakota Fresno, CA 93726	"	Ed Moreno	600-1972
49	Sunnyside Bldg 5693 E. Kings Canyon Road Fresno, CA 93727	"	Ed Moreno	600-1972
50	Veteran's Service Office 3845 N. Clark, Ste. #103 Fresno, CA 93726	"	Ed Moreno	600-1972
51	West Fresno Regional Center 142 E. California Avenue Fresno, CA 93706	"	Ed Moreno	600-1972
INTERNAL SERVICES DEPARTMENT				
52	2048 N. Fine Street Fresno, CA 93727	2048 N. Fine Street Fresno, CA 93727	Theron Toler	600-5809
53	ITSD 1020 S. Tenth Street Fresno, CA 93702	"	Theron Toler	600-5809
54	Radio Shop 4551 E. Hamilton Fresno, CA 93702	"	Theron Toler	600-5809
55	Facility Services 4590 E. Kings Canyon Rd. Fresno, CA 93702	4590 E. Kings Canyon Rd. Fresno, CA 93702	Mike Bartosch	600-7243
56	Facility Services Janitorial 4455 E. Kings Canyon Rd. Fresno, CA 93702	"	Mike Bartosch	600-7243
57	Facility Services 10th Complex 742 S. 10 th Street Fresno, CA 93702	"	Mike Bartosch	600-7243
58	Facility Services - Firebaugh 1325 "O" Street Firebaugh, CA 93622	"	Mike Bartosch	600-7243
59	Facility Services - Reedley 815 "G" Street Reedley, CA 93654	"	Mike Bartosch	600-7243
60	Courthouse Janitorial 100 Van Ness Fresno, CA 93721	"	Mike Bartosch	600-7243
61	Plaza Core 2220 Tulare Street Fresno, CA 93721	"	Mike Bartosch	600-7243
62	Plaza Core II 2281 Tulare Street Fresno, CA 93721	"	Mike Bartosch	600-7243

LOCATION #	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	COUNTY COORDINATOR	PHONE NO.
63	Facility Services - Jail 1100 Van Ness Avenue Fresno, CA 93721	"	Mike Bartosch	600-7243
64	Facility Services - Jail 2200 Fresno Street Fresno, CA 93721	"	Mike Bartosch	600-7243
65	UMC Laundry 445 S. Cedar Avenue Fresno, CA 93702	"	Mike Bartosch	600-7243
66	Facility Services – JJC 3333 E. American Avenue Fresno, CA 93725	3333 E. American Avenue Fresno, CA 93725	Mike Bartosch	600-7243
67	Graphic Communication Services 844 Van Ness Avenue Fresno, CA 93721	844 Van Ness Avenue Fresno, CA 93721	Richard Rose	600-3175
68	Fleet Services 4551 E. Hamilton Avenue Fresno, CA 93702	4551 E. Hamilton Avenue Fresno, CA 93702	Dennis Kerns	600-7516
69	Barton Motor Pool 500 S. Barton Fresno, CA 93702	"	Dennis Kerns	600-7516
70	Courthouse Motor Pool 1128 "M" Street Fresno, CA 93721	"	Dennis Kerns	600-7516
71	Security Division 1100 Van Ness Ave #101 Fresno, CA 93721	2220 Tulare St. 16 th Floor Fresno, CA 93721	Jerry Morris	600-1727
72	UMC Security 4455 E. Kings Canyon Rd. Fresno, CA 93702	"	Jerry Morris	600-1727
73	LIBRARY 2420 Mariposa Street Fresno, CA 93721	2420 Mariposa Street Fresno, CA 93721	Gabriel Mata	600-6235
74	Sunnyside Regional Library 5566 East Kings Canyon Road Fresno, CA 93721	"	Carina Gil	600-6235
76	PROBATION Boot Camp 500 E. Elkhorn Ave. Caruthers, CA 93609	500 E. Elkhorn Ave. Caruthers, CA 93609	Karen Campos	864-5933 x 251
77	Juvenile Justice Campus 3333 E. American Avenue Fresno, CA 93725	3333 E. American Avenue Fresno, CA 93725	Gerald Schielbelhut	495-3726
78	PUBLIC DEFENDER 2220 Tulare Street #300 Fresno, CA 93721	2220 Tulare Street #300 Fresno, CA 93721	Marsha Koop Ran Chan	600-1583 600-1543
79	PUBLIC HEALTH DPH Brix and Mercer Buildings 1221 Fulton Mall Fresno, CA 93721	1221 Fulton Mall; Brix/Mercer Fresno, CA 93721	Emma Mejia	600-3229
80	DPH Emergency Medical Services 4555 E. Hamilton Avenue, #435 Fresno, CA 93702	"	Dave Jones	600-7418
81	DPH Laboratory 1221 Fulton Mall - Basement Fresno, CA 93721	"	Claudia Soriano	600-6370
82	PUBLIC WORKS American Avenue Disposal Site 18950 W. American Ave Kerman, CA 93630	2220 Tulare St. 6th Floor Fresno, CA 93721	Herb Cantu	600-4259
83	Kearney Park 6725 W. Kearney Blvd. Fresno, CA 93706	2220 Tulare St. Ste. 1600 Fresno, CA 93721	David Chavez	600-3004

LOCATION #	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	COUNTY COORDINATOR	PHONE NO.
84	UMC Hospital 445 S. Cedar Avenue Fresno, CA 93702	"	David Chavez	600-3004
85	Road Maintenance Division Area 1 38885 West Nees Avenue	2220 Tulare St. 6th Floor Fresno, CA 93721	Jim Hodge	262-4102
86	Area 2 25411 W. Silveira Tranquillity, CA 93668	"	Jim Hodge	262-4102
87	Area 3 779 E. Polk Coalinga, CA 93210	"	Jim Hodge	262-4102
88	Area 4 12855 West "G" Street Biola, CA 93606	"	Jim Hodge	262-4102
89	Area 5 2544 W. Mt. View Caruthers, CA 93609	"	Jim Hodge	262-4102
90	Area 7 9400 N. Matus Clovis, CA 93612	"	Jim Hodge	262-4102
91	Area 8 9525 E. Olive Sanger, CA 93657	"	Jim Hodge	262-4102
92	Area 9 3633 South Del Rey Sanger, CA 93657	"	Jim Hodge	262-4102
93	Area 10 17626 E. Manning Reedley, CA 93657	"	Jim Hodge	262-4102
94	Area 11 33148 Auberry Road Auberry, CA 93602	"	Jim Hodge	262-4102
95	Traffic Sign Shop 4551 E. Hamilton Fresno, CA 93702	"	Jim Hodge	262-4102
SHERIFF DEPARTMENT				
96	Air Support 5029 E. Anderson Fresno, CA 93727	PO Box 1788 Fresno, CA 93717	Jan Stevens	600-8579
97	Forensic Lab & Training Unit 1256 Divisadero Fresno, CA 93721	P.O. Box 1788 Fresno, CA 93717	Lt. Bobby Salazar Donna Ramirez	233-3848
98	Main Jail Facility 1225 "M" Street Fresno, CA 93721	2200 Fresno Street Fresno, CA 93721	Drake Bell	600-8421
99	Patrol Area 1 21925 W. Manning San Joaquin, CA 93660	P.O. Box 1788 Fresno, CA 93717	Cathy Curtis	846-3991
100	Patrol Area 2 5717 E. Shields Fresno, CA 93727	2200 Fresno Street Fresno, CA 93721	Shaun Erwin	292-1126
101	Patrol Area 3 1055 S. Golden State Ave. Selma, CA 93662	P.O. Box 1788 Fresno, CA 93717	Jose Salinas	896-2003
102	Patrol Area 4 33155 Auberry Road Auberry, CA 93602	P.O. Box 1788 Fresno, CA 93717	Shaun Erwin	292-1126
103	Sheriff's Tech Services 2200 Fresno Street Fresno, CA 93721	P.O. Box 1788 Fresno, CA 93717	Mary Lynch	600-8115
104	Squaw Valley 30691 E. Kings Canyon Rd. Squaw Valley, CA 93675	P.O. Box 1788 Fresno, CA 93717	Shaun Erwin	332-2226

COUNTY OF FRESNO

ADDENDUM NUMBER: ONE (1)

RFP NUMBER: 954-5299

COUNTYWIDE UNIFORMS AND DUST CONTROL SERVICE

September 26, 2014

PURCHASING USE

jeb

G:\PUBLIC\RFP\FY 2014-15\954-5299\954-5299 ADD 1.DOC

IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON OCTOBER 22, 2014.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Louann M. Jones, phone (559) 600-7118,**
e-mail ljones@co.fresno.ca.us, **FAX (559) 600-7126.**

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 954-5299 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN *THIS PAGE* OF THE ADDENDUM WITH YOUR PROPOSAL.

- Includes Delivery Locations with Items list.
- Includes a requested copy of the last winning bid.
- Includes Department of Social Services Building Locations using Floormats list.

ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFP 954-5299

COMPANY NAME: _____
(PRINT)

SIGNATURE: _____

NAME & TITLE: _____
(PRINT)

Q1. There's nothing in the RFP for High Visibility and Flame Resistant uniforms?

A1. Purchasing has contacted the departments utilizing types of uniforms and currently another company is being used. Include your company catalog for HV and FR in your proposal.

Q2. Are there any issues with the current vendor, good bad or otherwise that might be relevant to what you are asking for as far as the proposal goes? If you can change anything about your current service what will it be?

A2. The County will be evaluating specific service, reports, communication and processes referenced in the RFP.

Q3. There's a full list of locations and totals, but it will help to get quantities by location.

A3. Purchasing will provide item quantities by location, those quantities are an estimate and will be used for bidding purposes only, actual quantities will be determined after award of contract.

Q4. Departments that just need mats, do you ever have situations where instead of doing weekly delivery of mats you deliver four or five at a time and once a month you pick them up, are there other ways to make a proposal?

A4. Yes, this RFP is asking the bidders to propose what they would suggest to best meet our needs. Propose what you can do to make it work for yourself and us, while maintaining the service, quality, delivery, and costs. The way we have been doing things is not necessarily how we should do things moving forward.

Q5. On the worksheet in the Cost Proposal, page 6, item 42, dust mops are listed there. Are there specific sizes or specific dust mops you are looking for?

A5. See the attached. Delivery Locations with Items list.

Q6. This group will all be proposing new uniforms, the RFP says if the incumbent is selected, this will be negotiated, so are we all on the same page? Are we all going to be presenting the same and the incumbent as well?

A6. Yes, everyone will need to bid providing new uniforms to all County employees initially according to the RFP, which is how the proposals will be evaluated.

Q7. If there are changes after the contract is awarded, like adding items to the contract, will it take a long time put those changes in effect if they have to be approved by the Board of Supervisors?

A7. The Purchasing Manager will work to arrange to have the authority to approve Amendments to the contract.

Q8. I want to request a copy of the last winning bid.

A8. See attached Exhibit No. 2 Contractor's Response to County's Request for Quotation No. 983-3759.

**Delivery Locations with Items
for bidding purpose only**

DEPARTMENT & SERVICE ADDRESS		INVOICE TO ADDRESS	# Employees w/Uniforms	Mats Weekly	Towels, Etc Weekly	
AGRICULTURE						
1	4551 E. Hamilton Avenue Fresno, CA 93702	1730 S. Maple Avenue Fresno, CA 93702	4			
2	1730 S. Maple Avenue Fresno, CA 93702	"	5			
DEPT OF BEHAVIORAL HEALTH						
5	Intensive Services 4411 Kings Canyon Fresno, CA 93702	Fresno County Attn: Fran Brown A/P P.O. Box 45003 Fresno, CA 93718		1 - 3x4 1 - 3x5		
6	Adult Services 4441 Kings Canyon Fresno, CA 93702	"		3 - 3x4 2 - 3x5		
7	Modular E 4447 Kings Canyon, Unit E Fresno, CA 93702	"		7 - 3x4 4 - 3x5 4 - 4x6		
8	PATHS 515 S. Cedar Ave Fresno, CA 93702	"		15 - 3x4 1 - 3x5		
CORONER PA/PG						
9	3150 E. Jefferson Fresno, CA 93725	3333 E. American Ave Ste G Fresno, CA 93725	8	1 - 3x4 2 - 4x6 1 - 3x5 scraper		
COUNTY CLERK						
10	Elections 2221 Kern St Fresno, CA 93721	2221 Kern St Fresno, CA 93721		2 - 4x6		
11	Central Warehouse 4525 E. Hamilton Avenue Fresno, CA 93702	4525 E. Hamilton Avenue Fresno, CA 93702	2	2 - 3x4 4 - 4x6 2 - 3x10 2 - 3x5		
DEPARTMENT OF SOCIAL SERVICES						
12	Air Fresno 2719 N. Air Fresno Drive Fresno, CA 93727	Dept. of Social Services Accounts Payable P.O. Box 24055 Fresno, CA 93779-4055				
13	Airport Office 4944 E. Clinton Way, Ste. 112 Fresno, CA 93727	"				
14	Barton Bldg 4499 E. Kings Canyon Rd. Fresno, CA 93727	"				
15	Brix-Mercer Bldg 1221 Fulton Mall Fresno, CA 93721	"				
16	Center Mall Court (CMC) 2011 Fresno Street Fresno, CA 93721	"				
17	Coalinga Regional Center 311 Coalinga Plaza Coalinga, CA 93210	"				
18	Commissary Building 4449 E. Kings Canyon Rd. Fresno, CA 93702	"				
19	Community Medical Regional Center 2315 E. Illinois Avenue Fresno, CA 93721	"				
20	Crocker Building 2135 Fresno Street Fresno, CA 93721	"				

**Delivery Locations with Items
for bidding purpose only**

	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	# Employees w/Uniforms	Mats Weekly	Towels, Etc Weekly	
21	Dickey Youth Development Center 1515 E. Divisadero Fresno, CA 93721	"				
22	"E" Street Building 1209 (1219) "E" Street Fresno, CA 93706	"				
23	Fairgrounds Bldg 4468 E. Kings Canyon Road Fresno, CA 93702	"				
24	Fresno City College 1101 E. University Fresno, CA 93704	"				
25	Firebaugh Justice Court 1534 13th Street Firebaugh, CA 93622	"				
26	Fulton Bldg 1821 Fulton Street Fresno, CA 93721	"				
27	Heritage Millbrook - I.T. 3115 N. Millbrook Fresno, CA 93703	"				
28	Hertigage Center 3151 N. Millbrook Fresno, CA 93703	"				
29	Heritage 3109 (NOVA) 3109 N. Millbrook Fresno, CA 93703	"				
30	Heritage Radiology 3676 E. Shields Fresno, CA 93703	"				
31	Heritage Taft 3688 E. Shields Fresno, CA 93703	"				
32	Huntington Hall 435 S. Boyd Fresno, CA 93702	"				
33	Huron Office 36678 S. Lassen, Ste. #1 Huron, CA 93234	"				
34	Kerman Center 15180 W. Whitesbridge Fresno, CA 93630	"				
35	"L" Street 1404 "L" Street Fresno, CA 93721	"				
36	Laundry Room/Mimeo/Warehouse 445 S. Cedar Avenue Fresno, CA 93702	"				
37	Main Bldg 4455 E. Kings Canyon Rd. Fresno, CA 93702	"				
38	Manchester One Stop 3302 N. Blackstone, Ste. #221 Fresno, CA 93723	"				
39	Modular #326 445 S. Cedar Avenue (Rear UMC Laundry) Fresno, CA 93702	"				
40	Modular "D"-ERC 4452 E. Kings Canyon Road Fresno, CA 93702	"				

**Delivery Locations with Items
for bidding purpose only**

	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	# Employees w/Uniforms	Mats Weekly	Towels, Etc Weekly	
41	Modular "C" 4445 E. Inyo Fresno, CA 93702	"				
42	Mosqueda Center 4640 E. Butler Fresno, CA 93702	"				
43	Proteus/Jobs 2000 1815 Van Ness Fresno, CA 93721	"				
44	Reedley Community College 995 N. Reed Avenue Reedley, CA 93654	"				
45	Reedley Regional Center 1680 E. Manning Avenue Reedley, CA 93654	"				
46	Selma Regional Center 3800 N. McCall Avenue Selma, CA 93662	"				
47	Sequoia Building 3821 N. Clark Fresno, CA 93726	"				
48	Senior Resource Center 2025 E. Dakota Fresno, CA 93726	"				
49	Sunnyside Bldg 5693 E. Kings Canyon Road Fresno, CA 93727	"				
50	Veteran's Service Office 3845 N. Clark, Ste. #103 Fresno, CA 93726	"				
51	West Fresno Regional Center 142 E. California Avenue Fresno, CA 93706	"				
	INTERNAL SERVICES DEPARTMENT					
52	2048 N. Fine Street Fresno, CA 93727	2048 N. Fine Street Fresno, CA 93727		3 - 3x5 1 - 3x5 antibac		
53	ITSD 1020 S. Tenth Street Fresno, CA 93702	"	41	4 - 4x6		
55	Facility Services 4590 E. Kings Canyon Rd. Fresno, CA 93702	4590 E. Kings Canyon Rd. Fresno, CA 93702	22		1 - 3x5	
56	Facility Services Janitorial 4455 E. Kings Canyon Rd. Fresno, CA 93702	"	28	10 - 3x5	1 - wet mop handle 40 - wet mop large 15 - dry mop handle 30 - dry mop 36"	
59	Facility Services - Reedley 815 "G" Street Reedley, CA 93654	"				
60	Fresno County Court Archives 1963 E Street Fresno, CA 93706	Attn: A/P 1100 Van Ness Ave Fresno, CA 93724		1 - 3x4 1 - 4x6	1 - dry mop	
62	Plaza Core 2220 Tulare Street Fresno, CA 93721	"	22	4 - 3x10	1 - wet mop handle 40 - wet mop large	
63	Plaza - Hall of Records 2281 Tulare Street Fresno, CA 93721	"		3 - 4x6 3 - 3x5		

**Delivery Locations with Items
for bidding purpose only**

	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	# Employees w/Uniforms	Mats Weekly	Towels, Etc Weekly	
64	Facility Services Courthouse 1100 Van Ness Avenue Fresno, CA 93721	"			53 - dry mop 24" 9 - dry mop 42" 20 - dry mop handle 100 - red glass towel 50 - bar towel micro	
65	Facility Services - Jail 2200 Fresno Street Fresno, CA 93721	4590 E. Kings Canyon Rd. Fresno, CA 93702	13			
67	Facility Services - JJC 3333 E. American Avenue Fresno, CA 93725	3333 E. American Avenue Fresno, CA 93725	6	2 - 3x4		
68	Graphic Communication Services 844 Van Ness Avenue Fresno, CA 93721	844 Van Ness Avenue Fresno, CA 93721			100 printer towels	
69	Fleet Services 4551 E. Hamilton Avenue Fresno, CA 93702	4551 E. Hamilton Avenue Fresno, CA 93702	32	7 - 3x4 7 - 3x10 2 - 3x5	400 shop towels 60 bath towels	
	LIBRARY					
70	Main Library 2620 Mariposa Street Fresno, CA 93721	2420 Mariposa Street Fresno, CA 93721	29		22 - 24" dry mop treated 16 - 42" dry mop treated 4 - dry mop handle	
71	Sunnyside Regional Library 5566 East Kings Canyon Road Fresno, CA 93721	"	10	3- 3x5 2 - 4x6		
72	Parlier County Library 1130 E Parlier Ave Parlier, CA 93648	"		1- 3 x4		
	PROBATION					
73	Juvenile Justice Campus 3333 E. American Avenue Fresno, CA 93725	3333 E. American Avenue Fresno, CA 93725	9	13 - 3x4 1 - mat scraper 4 - 4x6	60 - bib apron 30 - 24" dry mop 14 - 36 "dry mop 7 - 60" dry mop	
	PUBLIC DEFENDER					
74	2220 Tulare Street #300 Fresno, CA 93721	2220 Tulare Street #300 Fresno, CA 93721				
	PUBLIC HEALTH					
75	DPH Brix and Mercer Buildings 1221 Fulton Mall Fresno, CA 93721	1221 Fulton Mall; Brix/Mercer Fresno, CA 93721 or PO Box 11867 Fresno, CA 93775		2 - 3x4 greeting 10 - 4x6		
76	DPH Emergency Medical Services 4555 E. Hamilton Avenue, #435 Fresno, CA 93702	"		5 - 3x4 3 - 4x6 4 - 3x10		
77	DPH Laboratory 1221 Fulton Mall - Basement Fresno, CA 93721	"	5			
	PUBLIC WORKS					
78	American Avenue Disposal Site 18950 W. American Ave Kerman, CA 93630	2220 Tulare St. 6th Floor Fresno, CA 93721		5 - 3x4 2 - 4x6	24 - bath towel 2 - 42" dry mop treated 100 - shop towel blue	
79	Kearney Park 6725 W. Kearney Blvd. Fresno, CA 93706	2220 Tulare St. Ste. 1600 Fresno, CA 93721	11	3 - 2x4 2 - 3x5	1 - 24" dry mop treated 106 - bar towel blue	
80	UMC Hospital Parks & Grounds 445 S. Cedar Avenue Fresno, CA 93702	"	5	2 - 2x3 1 - 3x4	50 - shop towel blue 50 - bar towel blue	

**Delivery Locations with Items
for bidding purpose only**

	DEPARTMENT & SERVICE ADDRESS	INVOICE TO ADDRESS	# Employees w/Uniforms	Mats Weekly	Towels, Etc Weekly	
81	Road Maintenance Division Area 1 38885 West Nees Avenue Firebaugh, CA 93622	2220 Tulare St. 6th Floor Fresno, CA 93721	11	2 - 3x5	2 - 24" dry mop	
82	Area 2 25411 W. Silveira Tranquillity, CA 93668	"	7	1 - 3x5 3 - 3x4 1 - 3x10	1 - dry treated mop	
83	Area 4 12855 West "G" Street Biola, CA 93606	"	9	1 - 3x4	1 - dry treated mop	
84	Area 5 2544 W. Mt. View Caruthers, CA 93609	"	12	3 - 3x4 2 - 3x5	1 - dry treated mop	
85	Area 7 9400 N. Matus Clovis, CA 93612	"	7	6 - 3x4	10 - bar towel micro 1 - 36" dry treated mop	
86	Area 8 9525 E. Olive Sanger, CA 93657	"	13	3 - 3x4 2 - 3x5		
87	Area 9 3633 South Del Rey Sanger, CA 93657	"	16	4 - 3x4 1 - 3x5	1 - dry treated mop	
88	Area 11 33148 Auberry Road Auberry, CA 93602	"	9	2 - 3x4 1 - 3x5 1 - 4x6	1 - dry treated mop	
SHERIFF DEPARTMENT						
89	Air Support 5029 E. Anderson Fresno, CA 93727	PO Box 1788 Fresno, CA 93717		7 - 3x4 1 - 4x6	1 - 42" dry mop 2 - wet mop large 200 - shop towel 50 - turk towel	
90	Forensic Lab & Training Unit 1256 Divisadero Fresno, CA 93721	P.O. Box 1788 Fresno, CA 93717	8	3 - 3x4 3 - 4x6 8 - 3x10	3 - soil lok 200 - bar towel white	
91	Main Jail Facility 1225 "M" Street Fresno, CA 93721	2200 Fresno Street Fresno, CA 93721	3	4 - 4x6		
92	Sheriff's Fleet 1128 M Street Fresno, CA 93721	P.O. Box 1788 Fresno, CA 93717	2	2 - 3x5 4 - 3x5 scraper 4 - 4x6	279 - bath towel	
93	Patrol Area 1 21925 W. Manning San Joaquin, CA 93660	P.O. Box 1788 Fresno, CA 93717		4 - 3x4 7 - 3x10 1 - 3x5 scraper	20 - bath towel 2 - restroom mat 1 - soil lok 20 - bar towel blue 20 - detail towel	
94	Patrol Area 2 5717 E. Shields Fresno, CA 93727	2200 Fresno Street Fresno, CA 93721			1 - 36" dry mop treated	
95	Patrol Area 3 1055 S. Golden State Ave. Selma, CA 93662	P.O. Box 1788 Fresno, CA 93717		1 - 3x5 scraper	1 - 24" dry mop treated	
96	Patrol Area 4 33155 Auberry Road Auberry, CA 93602	P.O. Box 1788 Fresno, CA 93717	5	1 - 3x4 1 - 4x6 1 x 3x10 2 - 3x5	1 - 36" dry mop treated	
98	Sheriff's Tech Services 2200 Fresno Street Fresno, CA 93721	P.O. Box 1788 Fresno, CA 93717	13	6 - 3x4 2 - 3x10 5 - 3x5 scraper 4 - 3x5 antimicr	75 - glass towel red	

PROCUREMENT AGREEMENT NUMBER 230105J
Ameripride Uniform Services

EXHIBIT NO. TWO
CONTRACTOR'S RESPONSE TO
COUNTY'S
REQUEST FOR QUOTATION NO. 983-3759

October 17, 2002



REQUEST FOR QUOTATION

NO. 983-3759

UNIFORM RENTAL AND LAUNDRY SERVICE

ORG/REQUISITION

Various/ Various

PURCHASING USE

JLG

G:\RFQ\983-3759 UNIFORM RENTAL & LAUNDRY SERVICE.DOC

IMPORTANT: SUBMIT QUOTATION IN SEALED ENVELOPE PACKAGE WITH QUOTATION NUMBER, CLOSING DATE AND BUYER'S NAME MARKED ON OUTSIDE TO:

COUNTY OF FRESNO Purchasing Division
4525 E. HAMILTON AVENUE
FRESNO, CA 93702-4531

CLOSING DATE OF BID WILL BE AT 2:00 P.M., ON NOVEMBER 15, 2002.

BIDS WILL BE CONSIDERED LATE AT 2:01 BY THE OFFICIAL PURCHASING TIME CLOCK.

Bids will be opened and publicly read at that time. All bids and bid information will be available for review after the award has been made.

For additional information contact: **Brian D. Tamblin, phone (559) 456-7110.**

GENERAL CONDITIONS

See "County Of Fresno Purchasing Standard Instructions And Conditions For Request For Proposals (RFP'S) and Requests for Quotations (RFQ'S)" attached.

BIDDER TO COMPLETE

UNDERSIGNED AGREES TO FURNISH THE COMMODITY OR SERVICE STIPULATED IN THE ATTACHED QUOTATION SCHEDULE AT THE PRICES AND TERMS STATED, SUBJECT TO THE "COUNTY OF FRESNO PURCHASING STANDARD INSTRUCTIONS AND CONDITIONS FOR REQUEST FOR PROPOSALS (RFP'S) AND REQUESTS FOR QUOTATIONS (RFQ'S)" ATTACHED.

Except as noted on individual items, the following will apply to all items in the Quotation Schedule.

1. Complete delivery will be made within 30 calendar days after receipt of Purchase Order.
2. A cash discount of 5 % 30 days will apply.

Ameripride Uniform Services

Company

1050 W. Whitesbridge Ave.

Address

Fresno

CA

93706

City

State

Zip Code

(559) 266-0627

(559) 485-2306

shawn.fromme@ameripride.org

Telephone Number

Facsimile Number

E-mail Address

Taxpayer Federal ID No.: 41-0831770

Signed By

LANCE WESTPHAL

G.M.

Print Name

Title

ORIGINAL

All policies shall be with admitted insurers licensed to do business in the State of California. Insurance purchased shall be purchased from companies possessing a current A.M. Best, Inc. rating of B+ FSC VIII or better.

INSURANCE:

Name of Insurance Carrier:	<u>Continental Casualty</u>		
Commercial General Liability:	<u>Willis Of Minnesota, Inc. (agency)</u>	Expires:	<u>10/01/03</u>
Automotive Insurance:	<u>American Casualty Co. of Reading, PA</u>	Expires:	<u>10/01/03</u>
Professional Liability (if applicable)	<u>N/A</u>	Expires:	<u>N/A</u>
Worker's Compensation:	<u>American Casualty Co. of Reading, PA</u>	Expires:	<u>10/01/03</u>

BIDDER TO COMPLETE THE FOLLOWING:**PARTICIPATION**

The County of Fresno is a member of the Central Valley Purchasing Group. This group consists of Fresno, Kern, Kings, and Tulare Counties and all governmental, tax supported agencies within these counties.

Whenever possible, these agencies co-op (piggyback) on contracts put in place by one of the other agencies.

Any agency choosing to avail itself of this opportunity, will make purchases in their own name, make payment directly to the contractor, be liable to the contractor and vice versa, per the terms of the original contract, all the while holding the County of Fresno harmless. If awarded this contract, please indicate whether you would extend the same terms and conditions to all tax supported agencies within this group as you are proposing to extend to Fresno County.

☒ Yes, we will extend contract terms and conditions to all qualified agencies within the Central Valley Purchasing Group.

☐ No, we will not extend contract terms to any agency other than the County of Fresno.



(Authorized Signature)

G.M.

Title

REFERENCE

List agencies, which you have provided with Uniforms and Laundry Service. Services provided should be similar in nature and quantity to those requested within this bid.

1. Name of Agency: Leprino Foods
Contact Person: Dave Derking Telephone (559) 924-7722
City: Lemoore State: CA Zip: 93245
Length of service: Start Date 12/18/1986

Describe the type of services provided:

Garments, Dust Control, Restroom Services

2. Name of Agency: California Daires Inc. (Danish Creamery)
Contact Person: Bill Twist Telephone (559) 233-5154
City: Fresno State: CA Zip: 93705
Length of service: Start Date 11/14/1967

Describe the type of services provided:

Garments, Dust Control, Restroom Services

3. Name of Agency: Mc Connick Schilling Co., Inc.
Contact Person: Steve Densmore Telephone (831) 758-2411
City: Salinas State: CA Zip: 93912
Length of service: Start Date 08/01/1986

Describe the type of services provided:

Garments, Dust Control, Restroom Services



REFERENCES

Leprino Foods

460 "F" Street

Lemoore, CA 93245

400 Employees

Phone: (559) 924-7722

Start Date: 12/18/86

Contact: Dave Derking - Plnt. Mgr

John Franckhauser - HR Mgr

Mark Oats - Controller

Susan Perry - Human Resources

California Dairies Inc. (Danish Creamery)

755 "F" Street

Fresno, CA

250 Employees

Phone: (559) 233-5154

Start Date: 11/14/67

Contact: Bill Twist - CFO

Moroni Debruin - Dept. Sup.

Stan Giest - HR Mgr.

Land "O" Lakes

240 North Ave.

Gustine, CA 95322

250 Employees

Contact: Chip Powell

Phone: (559) 584-2461

Morning Star - Avoset Foods

299 5th Ave.

Gustine, CA

250 Employees

Contact: Micky Ponder

Phone: (209) 854-6461

National Raisin

626 S. 5th Street

Fowler, CA 93625

180 Employees

Contact: Mike Bedrosian

Phone: (559) 834-5981

Kagome Inc.

333 Johnson Road

Los Banos, CA 93635

80 Employees

Contact: Dennis Brazil

Phone: (209) 826-8850

McCormick Schilling Co. Inc.

1311 Schilling Place

Salinas, CA 93912

600 Employees

Contact: Steve Densmore

Phone: (831) 758-2411



REFERENCES

Reedley College
995 N. Reed
Reedley, CA 93654
(559) 638-3641

Ito Packing
18697 E. So. Ave.
Reedley, CA 93654
(559) 638-0117

Reedley School District
1250 K St.
Reedley, CA 93654
(559) 638-6976

Ballentine Packing
8686 S. Rio Vista
Reedley, CA 93654
(559) 578-2583

Marten Chevrolet
1050 I. St.
Reedley, CA 93654
(559) 538-2240

Golden State Vinter
8418 S. Lac Jac Ave
Reedley, CA 93706
(559) 638-3544

Bret's Ford
1500 I St.
Reedley, CA 93654
(559) 637-7751

Jim Manning Dodge
194 W. Tulare
Dinuba, CA 93618
(559) 591-4910

Enns Pontiac
1307 G St.
Reedley, CA 93654
(559) 538-2259

Enns Farms
4572 Ave 400
Dinuba, CA 93618
(559) 897-7700



REFERENCES

Alfred Matthews, Inc.
3807 McHenry Ave.
Modesto, CA 95356
Contact: Brett Wade
Phone: (209) 577-0140

Bronco Wine Company
6342 Bystram Rd.
Ceres, CA 95307
Contact: Bob Martini
Phone: (209) 538-3131

Bunge Foods Bakery
436 S. McClure
Modesto, CA 95357
Contact: Ken Lindsay
Phone: (209) 574-9981

Bunge Foods Oil Plant
436 S. McClure
Modesto, CA 95357
Contact: Richard Brown
Phone: (209) 574-9981

Central Valley Auto
109 E. 6th St.
Madera, CA 93638
Contact: Rich May
Phone: (559) 674-2451

Central Valley Automotive
4460 N. McHenry Ave
Modesto, CA 95356
Contact: Rich May
Phone: (209) 526-3300

Central Valley Nissan
4530 N. McHenry Ave
Modesto, CA 95356
Contact: Rich May
Phone: (209) 526-3320

Ceres Unified School District
2503 Lawrance Ave
Ceres, CA 95307
Contact: Joe Kissey
Phone: (209) 538-0153

Clark Pest Control
408 N. Service Rd.
Ceres, CA 95307
Phone: (209) 524-6384
Contact: Jerry Silva

Dairy Farmers of America
2331 Tully
Hughson, CA 95326
Contact: John Crockett
Phone: (209) 883-4461

Dan Gamel's RV
4400 Salida Blvd
Modesto, CA 95368
Contact: Fred Shaeffer
Phone: (209) 545-5535

Doctors Medical
1441 Florida Ave
Modesto, CA 95350
Contact: Steve Flanagan
Phone: (209) 576-3611

Helena Chemical
312 W. Service
Modesto, CA 95351
Contact: Ken Lea
Phone: (209) 538-2615

Kraft General Foods
901 E. Whitmore
Modesto, CA 95358
Contact: Cindy Ingle
Phone: (209) 541-3400

Modesto City Schools
426 Locust Ave.
Modesto, CA 95351
Contact: Richard Boek
Phone: (209) 576-4011

Stanislaus Foods
1202 D. Street
Modesto, CA 95354
Contact: Louise Palmer
Phone: (209) 522-7201

Company: Ameripride Uniform

GROUP I

QUOTATION SCHEDULE

Bidder shall state the unit cost to provide, launder and maintain each garment as specified within this Request for Quotation.

All quoted prices shall contain all taxes, environmental fees and surcharge fees.

GARMENT TYPE (REFER TO EXHIBIT NO. ONE)	GARMENT DESCRIPTION	A	B	C
		*UNIT COST PER GARMENT PER WEEK	MAXIMUM GARMENTS SERVICED PER WEEK (ESTIMATED)	**TOTAL COST PER WEEK
A	Smock	\$.65	93	\$ 60.45
B	Coat, Lapel	\$.65	0	\$ N/A
C	Lab Coat	\$.75	74	\$ 55.50
D	Coveralls	\$.80	86	\$ 68.80
E	Coveralls	\$.80	82	\$ 65.60
F	Shirt	\$.40	35	\$ 14.00
G	Shirt	\$.40	5	\$ 2.00
H	Shirt	\$.40	480	\$ 192.00
I	Shirt	\$.40	120	\$ 48.00
J	Shirt	\$.40	245	\$ 98.00
K	Shirt	\$.40	240	\$ 96.00
L	Shirt	\$.40	165	\$ 66.00
M	Shirt	\$.40	530	\$ 212.00
N	Shirt	\$.40	-0-	\$ N/A
O	Shirt	\$.40	260	\$ 104.00
P	Pants	\$.40	890	\$ 356.00
Q	Pants	\$.40	875	\$ 350.00
R	Pants	\$.40	30	\$ 12.00
S	Pants	\$.40	55	\$ 22.00

* ~~Bidder to Complete: Quote one time charge (per garment) to sew on patches for the initial garments.~~ *MA*

** Bidder to Complete: Column A multiplied by Column B = Column C.

Company: Ameripride Uniforms

GARMENT TYPE (REFER TO EXHIBIT NO. ONE)	GARMENT DESCRIPTION	A	B	C
		*UNIT COST PER GARMENT PER WEEK	MAXIMUM GARMENTS SERVICED PER WEEK (ESTIMATED)	**TOTAL COST PER WEEK
(Continued next page)				
T	Shirt	\$.40	10	\$ 4.00
U	Pants	\$.40	65	\$ 26.00
V	Shirt	\$.40	375	\$150.00
W	Pants	\$.40	375	\$150.00
X	Pants	\$.40	-0-	\$ N/A
Y	Dress	\$.40	5	\$ 2.00
Z	Skirt	\$.40	5	\$ 2.00
ZA	Blouse	\$.40	5	\$ 2.00
Grand Total Per Week				\$ 2,158.35

TAXES:

All applicable taxes, environmental fees, surcharge fees etc. must be included in the above quoted unit costs.

* Bidder to Complete: Quote one time charge (per garment) to sew on patches for the initial garments.

** Bidder to Complete: Column A multiplied by Column B = Column C.

Company: Ameripride Uniform Services**PATCHES (PROVIDE AND SEW) QUOTATION SCHEDULE**

PATCHES: The initial allotment of garments may include uniform patches, emblems, name tags, etc. Successful bidder may provide patches etc. and sewing of patches for the initial garments provided.

Cost of vendor-provided patches, emblems, name tags, etc. and the sewing on of these shall be added to the initial cost of new garments. Refer to Exhibit No. Two, Page 49, for Patch Description (colors to be provided later). **Bidder(s) shall quote on embroidered patches (for silk-screen patches see Attachment page 43).**

The successful bidder shall invoice each County department and/or division monthly over the thirty-six (36) month contract period. Such charges shall be separate from the uniform laundry service charges.

Subsequent to the initial allotment of clothing being issued, patches, emblems, name tags, etc. may be furnished by the successful bidder. These patches, emblems, name tags, etc. added after the contract's initial issuance of garments shall be paid for in a lump sum after proper invoice is received by County department. Cost will be as quoted below under Column B and **shall be in effect for the entire contract period.**

<i>Department</i>	<i>Total Garments</i>	<i>Patches per Garments</i>	<i>A Estimated Total Patches</i>	<i>B * Cost of Patch & Sewing</i>	<i>C **Total Cost</i>
1. Sheriff Lab	98	1	98	\$ N/C	\$ N/C
2. Sheriff Air Support	11	3	33	\$ N/C	\$ N/C
3. Human Services	133	2	266	\$ N/C	\$ N/C
4. Central Warehouse	55	1	55	\$ N/C	\$ N/C
5. Graphic Communication Services	77	2	154	\$ N/C	\$ N/C
6. G.S. Parks	385	2	770	\$ N/C	\$ N/C
7. G.S. Fleet Services	576	1	576	\$ N/C	\$ N/C
8. Building Maintenance	1,225	3	3,675	\$ N/C	\$ N/C
9. Information Technology Services Div.	45	1	45	\$ N/C	\$ N/C
10. Probation	11	2	22	\$ N/C	\$ N/C
11. Security	825	2	1,650	\$ N/C	\$ N/C
12. Main Jail	33	1	33	N/C	N/C
Name Tags				\$ 0.00	\$ 0.00
TOTAL					\$ 0.00

* Bidder to Complete: Quote one time charge (per garment) to sew on patches for the initial garments. This charge will be added to the initial cost of the garment.

** Bidder to Complete: Column A multiplied by Column B = Column C.

Company: Ameripride Uniform Services**PATCHES (SEW ONLY) QUOTATION SCHEDULE**

Patches: The initial allotment of garments may include uniform patches, emblems, name tags, etc. Successful bidder may provide the sewing only of these patches for the initial garments provided. The County may supply patches to contractor to be sewn on.

Cost of vendor-provided sewing only of patches, emblems, name tags, etc. shall be added to the initial cost of new garments. Refer to Exhibit No. Two, Page 49, for Patch Description (colors to be provided later). The successful bidder shall invoice each County department and/or division monthly over the thirty-six (36) month contract period. Such charges shall be separate from the uniform laundry service charges.

Cost of sewing only shall be as quoted below under Column B.

<i>Department</i>	<i>Total Garments</i>	<i>Patches per Garments</i>	<i>A Estimated Total Patches</i>	<i>B * Cost of Sewing on Patch</i>	<i>C **Total Cost</i>
1. Sheriff Lab	98	1	98	\$ N/C	\$ N/C
2. Sheriff Air Support	11	3	33	\$ N/C	\$ N/C
3. Human Services	133	2	266	\$ N/C	\$ N/C
4. Central Warehouse	55	1	55	\$ N/C	\$ N/C
5. Graphic Communication Services	77	2	154	\$ N/C	\$ N/C
6. Parks	385	2	770	\$ N/C	\$ N/C
7. G.S. Fleet Services	576	1	576	\$ N/C	\$ N/C
8. G.S. Building Maintenance	1,225	3	3,675	\$ N/C	\$ N/C
9. Information Technology Services	45	1	45	\$ N/C	\$ N/C
10. Probation	11	2	22	\$ N/C	\$ N/C
11. Security	825	2	1,650	\$ N/C	\$ N/C
12. Main Jail	33	1	33	N/C	N/C
Name Tags				\$ 0	\$ 0
TOTAL					\$ 0.00

* Bidder to Complete: Quote one time charge (per garment) to sew on patches for the initial garments. This charge will be added to the initial cost of the garment.

** Bidder to Complete: Column A multiplied by Column B = Column C.

GARMENT DESCRIPTION/REPLACEMENT COST

Bidder shall describe the garments they are offering under this RFQ. Description shall include the brand, weight and style no. Please indicate the initial replacement cost for each garment offered. The replacement cost quoted shown will be used through out the contract period in conjunction with the Replacement Cost Formula previously described.

NOTE: Garment weight must be equal to current garment weight.

(Refer to EXHIBIT NO. ONE)	Description - Weight	*Initial Replacement Cost
A. Smock	AU 5oz S507	\$ 12.00
B. Coat, Lapel	AU 5oz S307	\$ 12.00
C. Coat, Lab	AU 5oz S315	\$ 12.00
D. Coveralls	AU 7.25oz S415	\$ 12.00
E. Coveralls	AU 8.50oz S406	\$ 14.00
F. Shirt	RK 4.25oz SR60	\$ 9.00
G. Shirt	RK 4.25oz SR70	\$ 9.00
H. Shirt	AU 4.25oz S364	\$ 9.00
I. Shirt	AU 4.25oz S364	\$ 9.00
J. Shirt	AU 4.25oz S365	\$ 9.00
K. Shirt	AU 4.25oz S365	\$ 9.00
L. Shirt	RU 6oz SC40	\$ 9.00
	AU 6oz S366	\$ 9.00
	RK 6oz SC40	\$ 9.00
M. Shirt	AU 6oz S366	\$ 9.00
	RK 6oz SC30	\$ 9.00
N. Shirt	AU 6oz S369	\$ 9.00

*** EXCLUDE TAX**

AU - American Uniforms
RK - Red Kap

(Continued on next page.)

(Refer to EXHIBIT NO. ONE)	Description - Weight	*Initial Replacement Cost
O. Shirt	RK 6oz SC30 AU 6oz S369	\$ 9.00
P. Pants	AU 7.75oz S400	\$ 14.00
Q. Pants	AU 8.50oz S401	\$ 14.00
R. Pants	RK 7.50oz PT38	\$ 14.00
S. Pants	AU 7.75oz S400	\$ 14.00
T. Shirts	AU 4.25oz S364-1	\$ 9.00
U. Pants	RK 8.0oz PT59	\$ 14.00
V. Shirt	RK 4.25oz Sp66 White Navy Lt. Blue	\$ 14.00
W. Pants	RK 6.2oz Polyester PS36	\$ 14.00
X. Pants	Dickies 8.75oz 1953WH	\$ 14.00
Y. Dress (County Owned)		N/A
Z. Skirt (County Owned)		N/A
ZA. Blouse (County Owned)		N/A
TOTAL		\$ 273.00

* EXCLUDE TAX

AU - American Uniform
RK - Red Kap

Company: Ameripride Uniform

QUOTATION SCHEDULE (COUNTY OWNED GARMENTS)

LAUNDRY & MAINTENANCE

<u>Garment Type</u>	<u>*Cost of Service</u>
1. Pants	\$.40
2. Shirt (Short sleeve)	\$.40
3. Shirt (Long sleeve)	\$.40
4. Smock	\$.40
5. Lab Coat	\$.40
6. Coverall	\$.40
7. Skirts	\$.40
8. Blouses	\$.40
9. Dresses	\$.40
Industrial Waste Cost Per Invoice	\$ N/C

Maintenance to County owned garments:

1. Sewing Charges	\$ N/C
2. Button Replacement	\$ N/C
3. Pants-Zipper Replacement	\$ N/C
4. Coverall-Zipper Replacement	\$ N/C

*Cost to pick up, launder and deliver back each garment, one time. Quoted price shall include maintenance and all applicable taxes, environmental fees, surcharge fees, waste water charges etc., if applicable.

County's present usage of this service is reflected in the quantities shown below. Please complete this section as instructed. The total shown will be used in part to determine award of bid.

<u>Garment Type</u>	<u>A</u> Quantity Serviced Per Week	<u>B</u> *Cost Per Garment	<u>**C</u> <u>TOTAL</u>
1. Pants	6	\$.40	\$ 2.40
2. Shirts	6	\$.40	\$ 2.40
3. Lab Coat	36	\$.40	\$ 14.40
TOTAL			\$ 19.20

* From Quotation Schedule (above), cost of service column

** Column A x Column B = Column C

Company: Ameripride Uniforms**GROUP I**
QUOTATION SUMMARY

Bidder(s) shall include within their quoted pricing, all other charges connected with the County's service requirements e.g.: taxes, environmental fees, surcharge fees, waste water charges etc.

Additional charges added to the base service if quoted this way by bidder(s), will not be acceptable and may be cause for rejection of bid.

BIDDER TO COMPLETE:

Provide, launder and maintain garments (maximum garments one week, total from Page 28).

\$ 2,158.35

Launder and Maintain County-Owned garments (total from Page 35).

\$ 19.20

Per Week Total \$ 2,177.55

Award to be based on a fifty (50) week year to allow for employee time off. No minimum is guaranteed

50 weeks x 2,177.55 = \$ 108,877.50
TOTAL FROM ABOVE

Cost to provide, and sew patches for initial issuance of garments (total from Page 30).

\$ 0

TOTAL GROUP I \$ 108,877.50

Additional Item Cost:

Cost to sew on patches provided by County (total from Page 31).

\$ 0Ameripride Uniform Svcs.

COMPANY NAME


AUTHORIZED SIGNATURELAURE WESTONAL

PERSON AUTHORIZED TO SUBMIT QUOTATION

Company: Ameripride Uniforms

GROUP II

QUOTATION SCHEDULE

MATS	<u>A</u> RENTAL PRICE	<u>B</u> PER WEEK ESTIMATED	<u>C</u> TOTAL COST PER WEEK	SERVICED	REPLACEMENT COST
AA. 2 x 3 Mats	\$.48	9	\$ 4.32	Weekly	\$ 24.00
BB. 3 x 5 Mats	\$.96	187	\$ 179.52	Weekly	\$ 34.00
BBG. 3 x 5 Greeting Mat	\$.96	2	\$ 1.92	Weekly	\$ 34.00
CC. 4 x 6 mats	\$ 1.92	160	\$307.20	Weekly	\$ 44.00
DD. 3 x 10 Mats	\$ 2.40	68	\$163.20	Weekly	\$ 54.00
SS. Scraper Mats	\$.96	27	\$ 25.92	Weekly	\$ 34.00

DUST MOPS UNTREATED	<u>A</u> RENTAL PRICE	<u>B</u> PER WEEK ESTIMATED	<u>C</u> TOTAL COST PER WEEK	SERVICED	REPLACEMENT COST
EE. 12" Mop	\$.35		\$ N/A	Weekly	\$ 8.00
FF. 18" Mop	\$.35	2	\$.70	Weekly	\$ 9.00
GG. 24" Mop	\$.45	3	\$ 1.35	Weekly	\$ 11.00
HH. 30" Mop	\$.55	18	\$ 9.90	Weekly	\$ 12.00
II. 36" Mop	\$.65	15	\$ 9.75	Weekly	\$ 13.00
JJ. 42" Mop	\$.75	39	\$ 29.25	Weekly	\$ 14.00
UU. 50" Mop	\$.85	1	\$.85	Weekly	\$ 15.00
KK. 60" Mop	\$.95		\$ N/A	Weekly	\$ 16.00

DUST MOPS TREATED	<u>A</u> RENTAL PRICE	<u>B</u> PER WEEK ESTIMATED	<u>C</u> TOTAL COST PER WEEK	SERVICED	REPLACEMENT COST
EE. 12" Mop	\$.35		\$ N/A	Weekly	\$ 8.00
FF. 18" Mop	\$.35		\$ N/A	Weekly	\$ 9.00

Company: Ameripride Uniforms

DUST MOPS TREATED	<u>A</u> RENTAL PRICE	<u>B</u> PER WEEK ESTIMATED	<u>C</u> TOTAL COST PER WEEK	SERVICED	REPLACEMENT COST
GG. 24" Mop	\$ <u>.45</u>		\$ <u>N/A</u>	Weekly	\$ <u>11.00</u>

(Treated mops shall be delivered individually wrapped in plastic to prevent treatment from drying).

HH. 30" Mop	\$ <u>.55</u>		\$ <u>N/A</u>	Weekly	\$ <u>12.00</u>
II. 36" Mop	\$ <u>.65</u>		\$ <u>N/A</u>	Weekly	\$ <u>13.00</u>
JJ. 42" Mop	\$ <u>.75</u>		\$ <u>N/A</u>	Weekly	\$ <u>14.00</u>
KK. 60" Mop	\$ <u>.85</u>		\$ <u>N/A</u>	Weekly	\$ <u>16.00</u>

(Treated mops shall be delivered individually wrapped in plastic to prevent treatment from drying).

TOWELS	<u>A</u> RENTAL PRICE	<u>B</u> PER WEEK ESTIMATED	<u>C</u> TOTAL COST PER WEEK	SERVICED	REPLACEMENT COST
LL. Small Dust Cloth-Lint Free	\$ <u>.10</u>	100	\$ <u>10.00</u>	Weekly	\$ <u>.80</u>
MM. Large Dust Cloth	\$ <u>.12</u>	400	\$ <u>48.00</u>	Weekly	\$ <u>1.00</u>
NN. Hand Towels	\$ <u>.07</u>	700	\$ <u>49.00</u>	Weekly	\$ <u>.65</u>
OO. White, Blue or Red, Cotton Shop Towels 18" x 18"	\$ <u>.03</u>	Piece Rate 1200	\$ <u>36.00</u>	Weekly	\$ <u>.42</u>
PP. Large Glass Towels	\$ <u>.07</u>	Piece Rate 60	\$ <u>4.20</u>	Weekly	\$ <u>.65</u>
QQ. Bar Towels	\$ <u>.07</u>	Piece Rate 400	\$ <u>28.00</u>	Weekly	\$ <u>.65</u>
RR. Hand Duster	\$ <u>.50</u>		\$ <u>N/A</u>	Weekly	\$ <u>1.75</u>
VV. Machinist Apron	\$ <u>.40</u>	16	\$ <u>6.40</u>	Weekly	\$ <u>8.00</u>
TOTAL WEEKLY			\$ <u>915.48</u>		
TT. Automatic Roll Towel & Dispenser	\$ <u>1.15</u>	2	\$ <u>2.30</u>	Monthly	\$ <u>16.00</u>
GL. Garment Locker	\$ <u>N/C</u>	1	\$ <u>N/A</u>	Monthly	\$ <u>240.00</u>
TOTAL MONTHLY			\$ <u>9.20</u>		

Transfer this total to Group II Quotation Summary Page 39.

Company: Ameripride Uniforms

GROUP II

QUOTATION SUMMARY

Bidder(s) shall include within their quoted pricing, all other charges connected with the County's service requirements e.g.: taxes, environmental fees, surcharge fees, waste water charges etc.

Additional charges added to the base service if quoted this way by bidder(s), will not be acceptable and may be cause for rejection of bid.

BIDDER TO COMPLETE:

Provide, launder and maintain mats, mops, and towels.

Per Week Total \$ 915.48

52 weeks x 915.48 = * \$ 47,604.96

Roll Towel & Garment Locker Rental

Per Month Total \$ 9.20

12 months x 9.20 = * \$ 110.40

TOTAL GROUP II \$ 47,715.36

(* Add both totals)

Ameripride Uniform Svs.

COMPANY NAME

LAURE WESTPHAL

PERSON AUTHORIZED TO SUBMIT QUOTATION



AUTHORIZED SIGNATURE

Company: Ameripride Uniforms**ATTACHMENTS – (CONTINUED)***(If additional space is needed to complete requested information, please use an attachment.)*

Bidders must submit the following as attachments to their bid response. If additional space is needed to complete requested information, please use an attachment.

Failure on the part of the bidder to comply with all requirements and conditions of the Request for Quotation and this specification may be cause for rejection of bid.

1. Summary of Service Report (refer to Page No. 16)
2. Description of Bidder's Complaint Procedures and Compliant Report (refer to Page No. 17)
3. Sample invoice (refer to Page No's. 17 and 18)
4. Describe Bidder's procedure in terms of method and time frame of correction and method of billing correction for the following situations:
 - a. Delivery of mismatched Garments:

Upon notification Ameripride will pick up mismatch garments
and will return corrected items within 48 hours.

Lost Garments:

- b. County Employee Lost:

All lost garments will be addressed and accounted for before any
charges are applied. In addition Ameripride Uniform will provide all
back-up for verification. All loss will be approved by County Repre-
sentative.

- c. Bidder Lost (i.e.: 5 picked up, 3 returned the following week):

All uniforms not received by Ameripride excluding sizes unable to fulfill
(ie 4xl, 5xl, ect.) Will be returned within 2 days of notification of
shortage. Larger size may take longer to provide.

Company: Ameripride Uniforms**ATTACHMENTS – (CONTINUED)***(If additional space is needed to complete requested information, please use an attachment.)*

d. Missing Patches

Missing patches are reviewed on a Daily bases. Through our
quality inspection. Patches will be put on at notification
at no charge.

5. Bidder to state their mechanism for tracking multiple departments.

Multiple locations are handles on individual bases. Our state of
the art sort system and accounting procedures allows us to monitor
every account individually.

6. Bidder to state County Contact and phone number for person responsible for complaints that arise during the performance of the contracted period.

Lyn Pearce – Service Cordinator

Rick Minkkinen – Service Manager

7. How often does bidder change solvent solution for cleaning uniforms, and based on frequency, how many loads can be cleaned before repeating this step. Also, what quantity of uniforms make up a "Load".

Solvent Solutions are only used with dry cleaning facilities and
not used with the Ameripride process.

Company: Ameripride Uniforms**ATTACHMENTS – (CONTINUED)***(If additional space is needed to complete requested information, please use an attachment.)*

8. Bidder to explain any advantages afforded the County, if the ensuing contract were to be renewed for an additional three (3) year period. All conditions of this RFQ would be in effect for any renewal of the contract including the issue of all new uniforms after the expiration of the initial contract period. (If more space is needed, attach additional page(s) and reference the attachment number and page number.

Advantages afforded to the County will be in relationships developed with quality service provided by Ameripride CSR drivers. If County selects to re-bid this will result in time loss in training of new drivers which could result in attitude due to the changes. Possible disruption towards work performance of County employee's due to lack of stability.

Ameripride will be changing out garments as needed during the three (3) year period, so if garments are meeting County's quality standards, and they do not wish these garments to be switched, this could result in additional discounts to the Uniform Program for the County.

9. Bidder(s) quotations within RFQ are for embroidered patches. If silk-screen patches are a requirement by some County departments, bidder(s) shall state any price difference here (see page 30 Quotation Sheet).

N/C

DSS Building Locations using Floormats

954-5299 Add 1

BLDG #	BUILDING NAME	FLOORS	ADDRESS	CITY	ZIP	# 2'x3' Mats	# 3'x4' Mats	# 4'x6' Mats	# 3'x10' Mats	Total # Mats
641	Air Fresno	1	2719 N. Air Fresno Dr.	Fresno	93727	0	6	4	1	11
628	Airport Office	1	4944 E. Clinton Way, Ste # 112	Fresno	93727	0	2	1	0	3
315	Barton Building	1, 2, 3	4499 E. Kings Canyon Rd.	Fresno	93702	0	1	4	0	5
611	Brix Building	1, Mezz	1221 Fulton Mall	Fresno	93721	0	0	0	0	0
612	Brix-Mercer Building	2	1221 Fulton Mall	Fresno	93721	0	1	8	1	10
898	Center Mall Court (CMC)	1, 2, 3, 4	2011 Fresno Street	Fresno	93721	2	4	1	2	9
870	Coalinga Regional Center	G, 1, 2	311 Coalinga Plaza	Coalinga	93210	0	5	2	0	7
313	Commissary Building	1, 2	4449 E. Kings Canyon Rd.	Fresno	93702	0	2	9	0	11
N/A	Community Medical Regional Center	1	2315 E. Illinois Ave.	Fresno	93721	0	0	0	0	0
864	Crocker Building	B, 1, 2, 3, 4	2135 Fresno Street	Fresno	93721	0	5	2	0	7
N/A	Dickey Youth Development Center	1,2	1515 E. Divisadero	Fresno	93721	0	0	0	0	0
834	"E" Street Building	1	1209 (1219) "E" Street	Fresno	93706	0	4	0	1	5
341	Fairgrounds Annex	1	4468 E. Kings Canyon Rd.	Fresno	93702	0	0	2	0	2
340	Fairgrounds Building	1	4468 E. Kings Canyon Rd.	Fresno	93702	0	0	6	0	6
000-	Fresno City College	1, 2	1101 E. University	Fresno	93704	0	0	0	0	0
151	Firebaugh Justice Court	1	1534 13th Street	Firebaugh	93622	0	0	0	0	0
622	Fulton Building	1	1821 Fulton Street	Fresno	93721	0	6	0	3	9
1846	Heritage Millbrook- I.T.	1	3115 N. Millbrook	Fresno	93703	0	3	3	1	7
848	Heritage Center	B, 1, 2	3151 N. Millbrook	Fresno	93703	0	0	6	4	10
846	Heritage 3109 (NOVA)	1	3109 N. Millbrook	Fresno	93703	0	4	0	0	4
843	Heritage Radiology	1, 2	3676 E. Shields	Fresno	93703	0	2	1	0	3
844	Heritage Taft	1	3688 E. Shields	Fresno	93703	0	2	1	0	3
318	Huntington Hall	1, 2	435 S. Boyd	Fresno	93702	0	1	5	3	9
886	Huron Office	1	36678 S. Lassen, Ste # 1	Huron	93234	0	2	0	0	2
853	Kerman Center	1	15180 W. Whitesbridge	Kerman	93630	0	1	0	0	1
884	"L" Street	1, 2	1404 "L" Street	Fresno	93721	0	3	5	4	12
308	Laundry Room/Mimeo/Warehouse	1	445 S. Cedar	Fresno	93702	0	3	1	0	4
311	Main Building	1, 2, 3	4455 E. Kings Canyon Rd.	Fresno	93702	0	5	2	0	7
001-	Manchester One Stop	1, 2	3302 N. Blackstone, Ste # 221	Fresno	93726	0	0	0	0	0
326	Modular # 326	1	445 S. Cedar (Rear UMC Laundry)	Fresno	93702	0	0	0	0	0
343	Modular "D"- ERC	1	4452 E. Kings Canyon Rd.	Fresno	93702	0	1	1	0	2
334	Modular "C"	1	4445 E. Inyo Ave.	Fresno	93702	0	0	2	0	2
1816	Mosqueda Center	1	4640 E. Butler	Fresno	93702	0	1	1	0	2
002-	Proteus/Jobs 2000	1	1815 Van Ness	Fresno	93721	0	0	0	0	0
003-	Reedley Community College	1	995 N. Reed Ave.	Reedley	93654	0	0	0	0	0
840	Reedley Regional Center	1	1680 E. Manning Ave.	Reedley	93654	0	4	3	2	9
882	Selma Regional Center	1	3800 N. McCall Ave.	Selma	93662	0	0	0	13	13
835	Sequoia Building	1	3821 N. Clark	Fresno	93726	3	1	3	0	7
836	Senior Resource Center	1, 2, 4	2025 E. Dakota	Fresno	93726	0	0	1	1	2
655	Sunnyside Building	1	5693 E. Kings Canyon Rd.	Fresno	93727	0	0	7	2	9
836	Veteran's Service Office	1	3845 N. Clark, Ste # 103	Fresno	93726	0	0	0	0	0
656	West Fresno Regional Center	1	142 E. California Ave.	Fresno	93706	3	0	0	0	3

32 Locations w/floormats

8

69

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38

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**Exhibit B –
Cintas Corporation
Response**

COUNTY OF FRESNO
REQUEST FOR PROPOSAL
NUMBER: 954-5299
COUNTYWIDE UNIFORMS & DUST CONTROL SERVICE

Issue Date: August 29, 2014

Closing Date: OCTOBER 22, 2014

Proposal will be considered LATE when the official Purchasing time clock reads 2:00 P.M PST

Questions regarding this RFP should be directed to: Louann M. Jones,
phone (559) 600-7118, e-mail ljones@co.fresno.ca.us.

Check County of Fresno Purchasing's Open Solicitations
website at <https://www2.co.fresno.ca.us/0440/Bids/BidsHome.aspx>
for RFP documents and changes.

Please submit all Proposals to:

County of Fresno - Purchasing
4525 E. Hamilton Avenue, 2nd Floor
Fresno, CA 93702-4599

BIDDER TO COMPLETE

UNDERSIGNED AGREES TO FURNISH THE COMMODITY OR SERVICE STIPULATED IN THE ATTACHED PROPOSAL SCHEDULE AT THE PRICES AND TERMS STATED, SUBJECT TO THE "COUNTY OF FRESNO PURCHASING STANDARD INSTRUCTIONS AND CONDITIONS FOR REQUEST FOR PROPOSALS (RFP'S)" ATTACHED.

Cintas Corporation
COMPANY

3604 W Gettysburg Ave
ADDRESS

Fresno
CITY

CA 93722
STATE ZIP CODE

(559) 643-2826
TELEPHONE NUMBER

(559) 457-0191
FACSIMILE NUMBER

doshierd@cintas.com
E-MAIL ADDRESS


SIGNED BY

Ben Spring
PRINT NAME

Senior Sales Executive
TITLE



EXECUTIVE SUMMARY: BACKGROUND & APPROACH

Introduction:

Cintas designs, manufactures and implements corporate identity programs for approximately 1,000,000 businesses in the United States. Cintas operates more than 400 facilities in the U.S. and Canada, including 11 manufacturing plants and eight distribution centers that employ more than 34,000 people.

The Cintas facility in Fresno California that will service all of The County of Fresno is the local Cintas facility to the service station. This includes about 80 uniform processing employees along with about 10 Service Representatives and routes.

Local Service Capabilities:

The County of Fresno will have the full resources of Cintas Corporation as well as the local Fresno California staff including a dedicated Service Representative that performs on-site weekly pick up, delivery, changes, credits, ordering, and verification that all is running smoothly with the garment services.

In addition The County of Fresno has a Service Manager and access to General Manager that can be called on to help with any items beyond the week to week services, including but not limited to, uniforms ordering, changing, and billing credits or clarification.

General Manager:

Dion Doshier: doshierd@cintas.com: 559.457.0183: 14 years with Cintas:

Service Manager:

Mike Hammack: : 559.457.0183: 10 years with Cintas

Customer Service:

Jill Douty – doutyj@cintas.com : 559.457.0183: 18 years with Cintas

Weekly Service Representative: Representative will vary depending on location

Dan Naranjo: 10 years with Cintas

Accounting:

Karen Goodrum – goodrumk@cintas.com : 559.457.0183: 17 years with Cintas

Cintas Fresno location is at:
3604 W Gettysburg Ave
Fresno, CA 93722

Cintas is a publicly Traded Corporation.

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CONFLICT OF INTEREST STATEMENT:

We do not see any conflicts of interest arising out of our partnership together. If one does arise we will abide by those set forth by The State of California and the County of Fresno and will work through them together.

TRADE SECRET ACKNOWLEDGEMENT

I have read and understand the above "Trade Secret Acknowledgement."

I understand that the County of Fresno has no responsibility for protecting information submitted as a trade secret if it is not delivered in a separate binder plainly marked "Trade Secret." I also understand that all information my company submits, except for that information submitted in a separate binder plainly marked "Trade Secret," are public records subject to inspection by the public. This is true no matter whether my company identified the information as proprietary, confidential or under any other such terms that might suggest restricted public access.

Enter company name on appropriate line:

_____ (Company Name)	Has submitted information identified as Trade Secrets in a separate marked binder.**
Cintas Corporation _____ (Company Name)	Has not submitted information identified as Trade Secrets. Information submitted as proprietary confidential or under any other such terms that might suggest restricted public access will not be excluded from treatment as public record.

ACKNOWLEDGED BY:

 _____ Signature	 _____ Telephone
Ben Spring- Senior Sales Executive _____ Print Name and Title	(818) 414-6035 _____ Date
3604 W Gettysburg Ave _____ Address	
Fresno _____ City	CA _____ State
	93722 _____ Zip

**Bidders brief statement that clearly sets out the reasons for confidentiality in conforming with the California Government Code definition.

CERTIFICATION

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it, its owners, officers, corporate managers and partners:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature:

Ben Spring



Date:

10-1-14

Ben Spring- Senior Sales Executive
(Printed Name & Title)

Cintas Corporation
(Name of Agency or Company)

VENDOR MUST COMPLETE AND RETURN WITH REQUEST FOR PROPOSAL

Firm: Cintas Corporation

REFERENCE LIST

Provide a list of at least five (5) customers for whom you have recently provided similar services. Be sure to include all requested information.

Reference Name: Pacific Southwest Contact: Donna Stone
 Address: 4530 Leckron Rd
 City: Medesto State: CA Zip: 95357
 Phone No.: (209) 526-0444 Date: 10-1-14
 Service Provided: Uniforms and Facility Services

Reference Name: R.R. Donelly Contact: Tori Bruce
 Address: 9801 W Goshen Ave
 City: Visalia State: CA Zip: 93291
 Phone No.: (559) 651-2153 Date: 10-1-14
 Service Provided: Uniforms and Facility Services

Reference Name: International Paper Contact: Mike Mrrnko
 Address: 1111 N Anderson Rd
 City: Exeter State: CA Zip: 93221
 Phone No.: (559) 594-1003 Date: 10-1-14
 Service Provided: Uniforms and Facility Services

Reference Name: Toyota of Clovis Contact: Mike Gibson
 Address: 895 W Shaw Ave
 City: Clovis State: CA Zip: 93612
 Phone No.: (559) 291-5544 Date: 10-1-14
 Service Provided: Uniforms and Facility Services

Reference Name: Freshko Contact: Tom Moreland
 Address: 2155 E Muscat
 City: Fresno State: CA Zip: 93725
 Phone No.: (559) 497-7000 Date: 10-1-14
 Service Provided: Uniforms and Facility Services

Failure to provide a list of at least five (5) customers may be cause for rejection of this RFP.

PARTICIPATION

The County of Fresno is a member of the Central Valley Purchasing Group. This group consists of Fresno, Kern, Kings, and Tulare Counties and all governmental, tax supported agencies within these counties.

Whenever possible, these and other tax supported agencies co-op (piggyback) on contracts put in place by one of the other agencies.

Any agency choosing to avail itself of this opportunity, will make purchases in their own name, make payment directly to the contractor, be liable to the contractor and vice versa, per the terms of the original contract, all the while holding the County of Fresno harmless. If awarded this contract, please indicate whether you would extend the same terms and conditions to all tax supported agencies within this group as you are proposing to extend to Fresno County.

☒ Yes, we will extend contract terms and conditions to all qualified agencies within the Central Valley Purchasing Group and other tax supported agencies.

☐ No, we will not extend contract terms to any agency within the County of Fresno.

Ben Aj



(Authorized Signature)

Senior Sales Executive

Title

*** Note: This form/information is not rated or ranked in evaluating proposal.**

EXCEPTIONS:

Under the insurance section please strike out the Professional Liability section. Cintas does not employ such professional staff (e.g., Ph.D, R.N.).

EXECUTIVE SUMMARY: BACKGROUND & APPROACH

Introduction:

Cintas designs, manufactures and implements corporate identity programs for approximately 1,000,000 businesses in the United States. Cintas operates more than 400 facilities in the U.S. and Canada, including 11 manufacturing plants and eight distribution centers that employ more than 34,000 people.

The Cintas facility in Fresno California that will service all of The County of Fresno is the local Cintas facility to the service station. This includes about 80 uniform processing employees along with about 10 Service Representatives and routes.

Local Service Capabilities:

The County of Fresno will have the full resources of Cintas Corporation as well as the local Fresno California staff including a dedicated Service Representative that performs on-site weekly pick up, delivery, changes, credits, ordering, and verification that all is running smoothly with the garment services.

In addition The County of Fresno has a Service Manager and access to General Manager that can be called on to help with any items beyond the week to week services, including but not limited to, uniforms ordering, changing, and billing credits or clarification.

Potential Partner: SAFETY , ENVIRONMENTAL & CORPORATE CITIZENSHIP

Cintas Safety Record vs. Competitors

	Number of OSHA inspections	Number of inspections with citations	Number of OSHA citations	Number of citations per inspection	Percent of inspections with citations
Cintas	68	13	23	0.34	19%
Angelica	14	8	15	1.07	57%
G&K Services	9	4	13	1.44	44%
Aramark	72	38	104	1.44	53%
Unifirst	20	12	45	2.25	60%

This information is from CLOSED OSHA Inspections conducted from January 1, 2009 through December 31, 2012.

Safety



Cintas' new **Wash Alley Safety System** is a state-of-the-art motion-detection network that minimizes unauthorized entrance and automatically shuts off all hazardous motion in the area where washers and dryers operate.



Cintas' **Three Points of Contact** initiative reduces the incidences of slip, trip, fall and sprain injuries, among our SSR drivers by installing grab bars on the outside of all service vehicles as well as handrails on the descending side of the passenger steps.



Inthinc tiwiPro™ is used to monitor vehicles' fuel usage, view GPS-based trip details and help ensure our **drivers' safety** via in-cab verbal alerts for speeding, seatbelt use and other aggressive driving behavior.

More than **4,100** Cintas management and production partners have taken the U.S. Occupational Health and Safety Administration's (OSHA's) 10-hour safety improvement course.

10 Cintas facilities have now been awarded OSHA VPP "Star" status.

And more than **290** Cintas operations are actively pursuing OSHA or COR certifications.

Since January 2008, Cintas' Total Recordable Incident Rate (TIR) has declined more than

53%

Environment



Cintas recycles all paper that we shred for our customers, annually saving:

Over eight million trees

More than 10 million BTUs in net energy

Almost two billion pounds of CO₂

7.2 billion gallons of wastewater

Approximately 626 million pounds of solid waste.

Cintas received awards from Chesterfield County, Virginia and Fort Worth, Texas for 100% water pre-treatment compliance.



In 2012, we diverted over **15 million** plastic water bottles from landfills by using them in our Regeneration™ Collection uniforms.

First U.S. industrial launderer to employ washing standards that are 100% NPE-free, phosphate-free and EDTA-free at all uniform laundry facilities.

Cintas and six other Cincinnati-area corporations established the Greater Cincinnati Green Business Council to promote sustainability while increasing the bottom line.



Cintas' Microfiber Cleaning System reduces chemical and water usage up to

95%.



Cintas' Phoenix Floor Mats are manufactured from ground and extruded post-consumer waste.

Garment drying time has been reduced by as much as

50%

using state of the art moisture measurement methods, saving significant amounts of fossil fuel and eliminating related greenhouse gas emissions.

Mission Statement: Cintas is committed to improving the lives of our customers, partners and communities by integrating environmentally sustainable practices, principles and solutions across our business lines.

- Cintas ID Tapes every garment for internal tracking at the processing facility. This ensures that the garments are returned to The County of Fresno's sites each week they are turned in to be processed.
- Manual Backup: If there is a discrepancy in what was picked up to delivery. Cintas has an "Individual Garment Check sheet" system that is employed by the service representative; whereby they count each garment that is picked up on site. A copy of a tri-copy is given to the locations contact with that weeks pick up count. These are then counted, manually; again at the Cintas facility prior to delivery to ensure what was picked up the week before is also being delivered.
- This manual counting is done in addition to the electronic tracking already in place. This helps to still have a human hand in the process for our customers to ensure that the garments are returned in full.

Weekly Garment Inspection

- Every garment that is washed is inspected for repairs and replacement orders without our clients asking. 97% of our weekly replacements are initiated by Cintas at no cost to our clients.

- Each shirt is hung on a lighted mannequin for our inspectors to look for missing buttons, and rips and tears needing attention. Pants are inspected for zippers, seam rips, and other holes.
- All garments are slated for replacement the week of inspection if they are not up to standards outlined by the ID Tape Date and Contract.

Service/Customer Service/Accounting

- All Cintas Service Personnel are paid on performance of a CSI (Customer Service Index) This ensures that the weekly check in process and survey is directing the District experience with Cintas.
- The County of Fresno have a variety of ways to access Cintas Service:
 - **Weekly Service Rep** (Onsite changes)(Weekly Satisfaction Checklist)
 - **Customer Service** (E-mail or Phone)(Backup for weekly requests)
 - **Service Manager** (E-mail or Phone)(Service Rep Vacation/Backup/Escalation/Quarterly Survey)
 - **General Manager** (E-mail or Phone)(Escalation, Annual Survey)
 - **Senior Executive** (E-mail or Phone)(Ongoing Support for District across Cintas Services)
 - **Protective Apparel Director** (E-mail or Phone)(Ongoing Support for District across Flame Resistant Products/Services)

Methodologies & Workplan:

The included Cintas team will work with each one of the site coordinators for the County of Fresno along with Cintas resources to accomplish the following items and any other The County of Fresno and Cintas agree on to ensure a smooth transition and on time delivery to commence services 4 weeks from each fitting event.

Cintas will utilize internal Cintas personnel and resources to accomplish these tasks beyond the management team listed but will be directed by the Government Manager to ensure all processes are being implemented.

Cintas has internal garment Manufacturing, Distribution, and vertically integrated supply chain management all owned and operated by Cintas. These proprietary systems and resources will be utilized to ensure timely delivery of all products and services outlined in this RFP.

Cintas Overview/Product/Systems/Service Summary:

INTEGRATED SUPPLY CHAIN EFFICIENCY



Cintas will continually refine our services and delivery process with to ensure the most transparent, accurate, and effective program management every week.



Product choices: Cintas offers most standard products in the rental industry, some made by Cintas at higher quality and comfort than outsourced firms. Every item in this RFP will be offered as outlined with Cotton have a Cintas comparable substitute available to The County of Fresno.

Pick-up and delivery tasks: Weekly documentation will provided to The County of Fresno at weekly pick up of Hand counts of all products. A mandated check in contact will always be done at each delivery department to help ensure weekly accuracy.

Sizing, ordering, and replacement procedures: The Cintas team will ensure each employee is individually sized for accuracy in the beginning (eliminating upfront errors). Replacements are done weekly at the site of inspection in the Cintas plant. No charge replacements are done automatically; any others will be brought to The County of Fresno department's attention for approval as outlined in the RFP.

Quality control (item appearance, cleanliness, delivery quantity accuracy) processes. : All items are washed and hand inspected through industry leading and patented inspection processes. This allows Cintas to provide The County of Fresno a maintenance free service vs. relying on The County of Fresno to always request or tag items for replacement.

Tracking and billing processes: All items are tracked. Garments are barcoded and bulk items counted. Billing is set up as flat inventory/delivery quantities to provide The County of Fresno with Even billing without many large charges or small additional charges... This allows for consistent billing weekly invoicing with monthly statements reflecting those invoices for payment. Additional reports are available as needed to help refine/streamline any necessary information to The County of Fresno. We'll develop a close relationship with each departments ensuring all needs are met.

Customer service plan: The County of Fresno will have the Cintas team in Fresno as a whole available to them at any time during business hours. The weekly service representative should be able to make changes. However, your Customer Services reps, Service Manager, & General Manager are always available by phone or e-mail to help resolve any item that may come up. When you contact customer service Cintas policy is to respond with an action plan within 24 hours for you at all times.

Problem resolution procedures:

Step 1. Weekly Service Rep: Order/Change/Billing can be handled through them to ensure quick/accurate follow through within the outlined time frames.

Step 2. Customer Service: Call or e-mail them at your local Vista office and your Service Rep or Service Manager has 24 hours to complete a resolution plan and call/e-mail you back to ensure you're satisfied with that (typically it's sooner or end of that day).

Step 3. General Manager: Call or e-mail and it will get resolved.

Average turnaround times for sizing, ordering, and replacement of items. Specify turnaround time in Calendar days from date of request/order: Cintas Manufacturing and Stockroom abilities allow us to offer a 7-10 Calendar day turnaround on over 90% of orders up to 3XL and 46 inch waist. All other times would be clearly communicated with The County of Fresno to ensure we promise an accurate target date.

Reporting capabilities.: Cintas has a range of reports available to The County of Fresno and can create Queries as needs at a local level if there is specific information needed: Below are a few standard items that are popular, automatic, or upon request.

Report 1: Invoices + Monthly Statements: Audit for active personnel and accurate billing

Report 2: Individual Garment Check Sheet: Hand Count Records for all garments picked up and delivered weekly.

Report 3: Replacement Investment: Cintas can provide a report of total garment investment and replacement's applied to the Cities accounts by department.

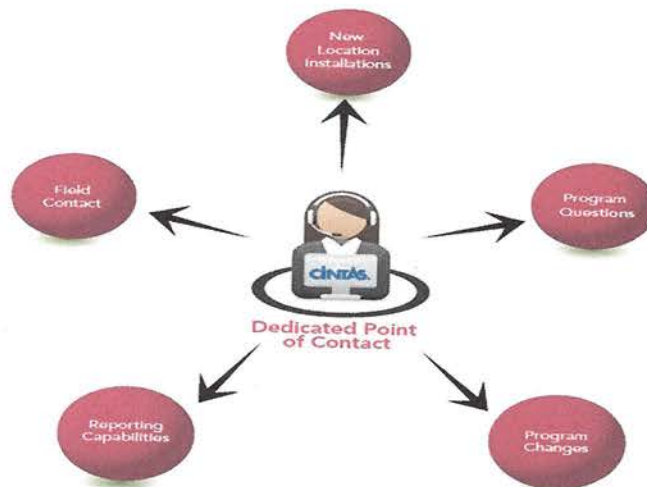
Access to Information

- Cintas has Internal reports to track all usage data and help The County of Fresno Identify any items needing attention immediately --- Below Is an visual example of the information we track to better service your account (exact reports may vary)
- The County of Fresno can simply call or e-mail for any information and a LIVE person will help get any information needed

Cintas delivers a consistent program.

Ensuring your business maintains an image of quality to your customers is a high priority. The Cintas Account Management Program will ensure you maintain program quality and consistency across all of your locations. With our new process, you will be assigned a single point of contact, be able to compare costs/spend throughout all of your locations, and ensure program consistency. Let Cintas simplify your program.

- You will be assigned a single point of contact.
- You will be able to compare costs/spend throughout all of your locations.
- You will be able to ensure program consistency.



Date Report Printed

Customer Name & Number

Employee Name

Item Inventory Quantity

Billing Quantity

Pick-up Quantity

Delivered Quantity

Employee Number
Each wearer has his/her own employee number for your account

Individual Garment ID

Garment Type

Garment Color

Garment Size

Garment Upgrades
Upgrade requested by Cintas Quality Control Department

Repair Type

Courtesy Repair
Repairs performed upon request by customer or Cintas Quality Control Department

Emp#	Emp Name	Ty	Item	SI	CI	SI	Size	Inv	Pickup	Delivery	Difference
1	FRICKLEY, J	PF	00045	0	20	RG	36.11	11	1	1	0
2	WRIGHT, L	SH	00028	0	80	RG	0012	6	1	1	0
3	WRIGHT, L	SH	00015	0	37	SS	0003	11	5	5	0
4	WRIGHT, L	PT	00045	0	37	SS	0003	11	5	5	0
5	HEIMER, RAN	SH	00035	0	37	SS	0003	11	5	5	0
6	HEIMER, RAN	PT	00045	0	37	SS	0003	11	5	5	0
7	REED, RAND	SH	00035	0	37	RG	0003	11	4	4	0
8	REED, RAND	PT	00045	0	37	RG	0003	11	4	4	0
9	SMITH, MAR	SH	00035	0	37	RG	0003	11	4	4	0
10	SMITH, MAR	PT	00045	0	37	RG	0003	11	4	4	0
11	ALLEN, WIL	SH	00045	0	37	RG	0003	11	4	4	0
12	ALLEN, WIL	PT	00045	0	37	RG	0003	11	4	4	0
13	TRAVNOR, J	SH	00035	0	37	SS	0003	11	5	5	0
14	TRAVNOR, J	PT	00045	0	37	SS	0003	11	5	5	0
15	BURGESS, T	SH	00035	0	37	RG	0003	11	4	4	0
16	BURGESS, T	PT	00045	0	37	SS	0003	11	4	4	0

Emp#	Emp Name	Garment ID	Item	CI	SI	Status	Reason
1	FRICKLEY, J	9005875967	00045	20	36.11	Pulled	Courtesy Upgrade W
2	FRICKLEY, J	9005875967	00045	20	36.11	Pulled	Courtesy Upgrade W
3	SMITH, MAR	9005875967	00045	11	36.11	Pulled	Destroyed Garment
4	SMITH, MAR	9005875967	00045	11	36.11	Pulled	Destroyed Garment

Emp#	Emp Name	Garment ID	Item	CI	SI	Type	Requested By
1	FRICKLEY, J	9005877426	00045	20	36.11	Button	Customer/SSR
2	FRICKLEY, J	9005877426	00045	20	36.11	Button	Customer/SSR
3	FRICKLEY, J	9005877426	00045	20	36.11	Button	Customer/SSR
4	FRICKLEY, J	9005877426	00045	20	36.11	Button	Customer/SSR

Invoice Sample

The County of Fresno will have access to all invoices online as well



SHIP TO: PECHANGA CASINO
45000 PECHANGA PKWY
TEMECULA, CA 92592-5810

REMIT TO: CINTAS CORPORATION #055
460 W. CALIFORNIA AVE
VISTA, CA 92083
760-941-8422

BILL TO: PECHANGA CASINO
P.O. BOX 9041
ATTN: KELLY DURBAN
TEMECULA, CA 92589-9041

CONTRACT NO. 04347 ACCOUNT NO. 04347 STOP SEQ 8 DELIVERY CODE W100040 SOIL TXT CNT R

G E2M4

INVOICE NO. 055344427

INVOICE DATE 7/14/11

LOC 055 ROUTE 78 DAY 4 CUST NO. 04347 DEPARTMENT CENTRLPLNT CUSTOMER P.O. NO.

TERMS DUE 8/10/11
EVEN BILLING

CONTACT: KELLY DURBIN
951-303-2543

TAX CODE
TAX EXEMPT

PAGE 3

LINE NO.	SOIL CNT	MIN CHG.	C O	BB	ITEM DESCRIPTION OR EMPLOYEE NAME	EMP. NO.	ITEM NO.	QUANTITY INVENTORY	QUANTITY INVOICED	PRICE	INVOICE AMOUNT	T X
60					K SH PIQUE WHT PKT S BADGE15099	211	69148	7SH		.408	2.86	N
61					ALEJ 15099-VALE COTTON WORK -SZ PREM BADGE14900	211 293		4SH	SUBTOTAL		13.03	
62					COTTON WORK PANTS BADGE14900	293	330	11PT		.598	2.39	N
63					PERMA LINED -SZ PREM BADGE14900	293	677	2JK		.740	1.48	N
64					K SH PIQUE W-SZ PREM BADGE14900	293	69148	7SH		.567	3.97	N
65					STEPHEN 14900-C SERVICE CHARGE	293 F	15	1	SUBTOTAL 1 INVOICE TOTAL	6.019	12.33 6.01 181.78	N

Easy to read Invoices

- Accurate
- Detailed

General Item description
Any Larger Sizing

Item Number
for Pricing or
Re-order

Quantity
Inventory being
Used/Billed

Unit Pricing+
Total Verification
Based on Inventory

Totaled by Department
Or Account Number
Based on PR&C's preference

REVIEWED BY

SIGNATURE

INVOICE # 055344427

FINAL TOTAL

Customer: 04347 - PECHANGA CASINO
Invoice #: 344427 for \$181.78
Date: 07-14-2011 Time: 15:27
Signer Name: BOZA PRODILIGAD

A/R

CINTAS Corp - The Service Professionals

E-Signature
Verification

Cintas Staff: The County of Fresno:

QUALIFICATIONS / EXPERIENCE / PROJECT APPLICABILITY/ CONTACT INFORMATION –

General Manager:

Dion Doshier: doshierd@cintas.com: 559.457.0183: 14 years with Cintas:

- Executive overseeing East Valley areas of Operation
- He is personally available to you if needed and would be listed as the ultimate single point of contact for any service items that come up.

Market Sales Manager:

Scott Yingling: Yinglings@cintas.com : 951.233.3171: 3 ½ years with Cintas:

- Project Manager during transition to facilitate sizing and logistics for a smooth transition to Cintas and first delivery.
- Including gathering all transition logistics and scheduling and coordinating Cintas resources with The County of Fresno's staff for transition plan.

Service Manager:

Mike Hammack: : 559.457.0183: 10 years with Cintas

- Oversees weekly Service Reps to ensure a week to week smooth program.
- He can reached directly by e-mail or phone and can supplement the weekly service for any follow up items including Reporting, Finance, Product support follow up.

Weekly Service Representative: Representative will vary depending on location

Dan Naranjo: 10 years with Cintas

- Weekly service representative.
- Responsible and empowered to manage all weekly deliveries to The County of Fresno
- Will be knowledgeable about all County of Fresno service requirements and needs in the departments.

Customer Service:

Jill Douty – doutyj@cintas.com : 559.457.0183: 18 years with Cintas

- Customer service assigned to The County of Fresno. She can be called or e-mailed beyond the weekly delivery to initiate Ordering, Billing, or Reporting questions will :
 1. Immediate account look up and resolution to your concern.
 2. Initiate the 24 hour contact for a resolution plan by your service rep and service manager.

Accounting:

Karen Goodrum – goodrumk@cintas.com : 559.457.0183: 17 years with Cintas

- Accounting Manager can provide a range of reporting and billing analysis for The County of Fresno. Access to all accounting data for invoice reprinting, electronic invoice e-mails and any accounting changed corrections or adjustments necessary.

Uniforms Sales Representative:

Andrew Garud: garuda@cintas.com 559.304.6108 2 Years with Cintas

- Assists in coordinating the sizing of all employees.

Senior Sales Executive:

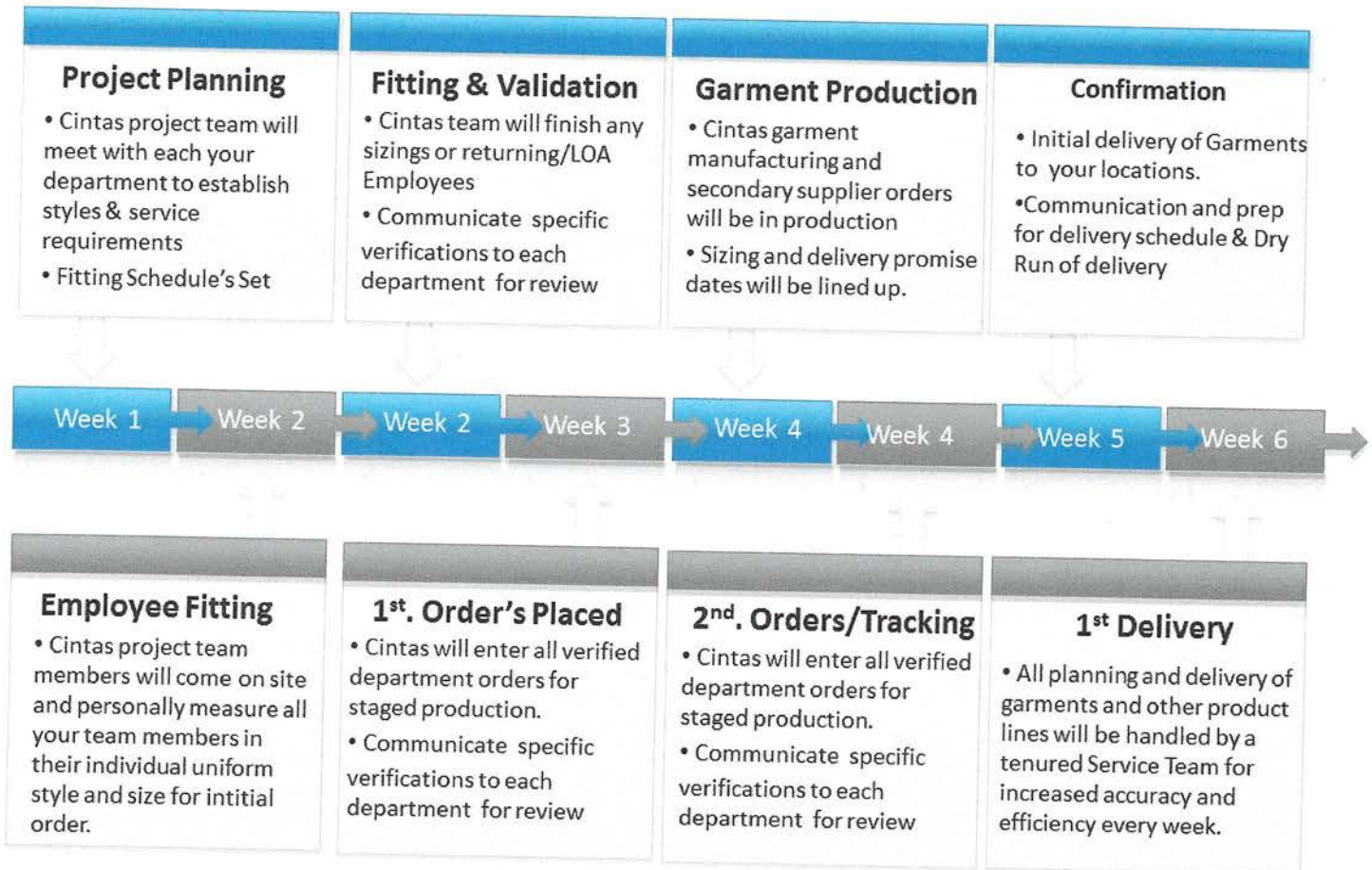
Benjamin Spring: springb@cintas.com 818.414.6035 Mobile: 10 years with Cintas

- Prepared BID response with the help of all follow up team members.
- Will help to ensure a smooth transition to Cintas Services along with contract compliance if awarded.

Visual Workplan/Transition Overview

- Below is a visual transition overview and weekly service steps for The County of Fresno
- This supports the text detail of the weekly delivery logistics in the prior sections

UNIFORM TRANSITION TIMELINE VISUAL EXAMPLE



QUALIFICATIONS FOR SERVICE:

Cintas is very familiar with this type of service. We actually service Fresno Unified School District, Visalia Unified School District, as well as Woodlake Unified School District.

We have extremely qualified Service Sales Representatives that will service your account. We have 18 routes/drivers at our Fresno facility as well as 2 service managers to help you out as well.

It's actually against Cintas policy because we are a publicly traded company to give out names of companies that have left Cintas in the last five years as well as any current or resolved lawsuits that Cintas may have ongoing.

Cintas Fresno has had no payment problems with the County in the past 3 years.

SCOPE OF WORK:

Cintas Fresno understands the scope of this project. The County of Fresno has over 100 locations where 425 employees need to be fitted in a timely manner. We will handle the laundering, repair, replacement of uniforms for The County of Fresno. We will also handle the laundering of floor mats and other fs products as well.

On award of the bid Cintas will contact each of the 100 locations to arrange the fitting of the employees as well as pick out the (e.g. garment types, quantities, sizes, pickup/delivery locations, contact info, etc).

Prior to the commencement of service we will provide the following:

1. Employee name
2. Type, color and item number of garments issued
3. Quantity of garments issued
4. Initial replacement cost
5. Quantity of garments scheduled for weekly pickup
6. Cost of weekly service for each garment.

STARTUP:

Cintas will provide brand new garments for each employee. 11 shirts and 11 pants will be issued to each employee. We will have experienced fitters there to get the job done right the first time. We will also do not charge for size changes so you don't need to worry about that. Depending on the size change required we can make most size changes available in 1-2 weeks. If there is an employee 3XL and over a 48 inch waist those can take up to 6 weeks to fulfill.

UNIFORM EMBLEMS:

CINTAS will provide all company and name emblems at no charge to the county of fresno in the appropriate size. They will be located on all shirts and coveralls.

QUANTITIES:

The County can increase the quantities up or down at its own discretion. Cintas realizes that the inventories are approximate. The County may also cancel any employee at any time and that weekly cost will be taken off the invoice as long as all 11 shirts and 11 pants and any coveralls are turned in in good and useable condition. Cintas billing is based off of a 52 weeks calendar. All pricing reflects that.

Cintas will pick up all inventories of garments within 10 days of employee termination.

SUMMARY OF SERVICE REPORT:

Cintas will track all activity with the uniforms and submit via email to the county department coordinator and the purchasing buyer on a bi-annual basis.

The usage reporting/tracking system will provide the following information: items a-i.

CONDITION ISSUES:

Garments will always be in good and usable condition. Garments that are not will be up graded to good and usable garments at no additional cost.

Garments will be repaired and returned within 7 days of submission to Cintas. Garments will be cleaned and steam tunneled and be in good repair with no holes or rips or tears.

Cintas will replace all garments that normal wear in tear at no cost to the county.

CONTRACT REPRESENTATIVE;

Cintas will provide the county with the name, email address and contact number of the service sales representative.

DELIVERY & PICKUP SERVICE:

The county employees will get back the same number of garments that they turned in.

Delivery and pick up will be done on a weekly basis for sites that have employees. Sites that just have floor mats and fs items may be serviced on a monthly basis.

Garments will be labeled properly with employees name and barcoded for tracking purposes.

Cintas will provide the detailed tracking report for each delivery. We will also provide a weekly individual garment check sheet so that the manager knows how many shirts and pants or coveralls were turned in.

REPLACEMENT COSTS:

Replacement costs are extremely hard to figure out. Since Cintas is currently in fluxing like new garments we do not have a prorated amount to offer.

SPECIAL CHARGES:

There will be no additional assessments, up charges, single item charge, surcharge, re-stocking fee, minimum order charge.

INVOICES:

Cintas understands this section.

UNIFORM RENTAL SERVICE:

If awarded the contract we will immediately reach out with the 100 locations and arrange a fitting event timeline with each location. We have a large sales team and sales manager that will be involved with the fitting event to get them completed quickly.

We will be fitting each employee with the garments you choose for them. Each employees waist, inseam and sleeve length will be measured with a measuring tape but the actual pants, shirts and coveralls will be tried on by each employee. We will have that particular account fitted and will have lockers sent to each location 1 week before we install that account. We will be in communication with each department head of the timeline for delivery. The week of delivery we will have Ameripride pick up their garments after we have already installed the account.

Cintas garments will be delivered back to the county of fresno professionally cleaned on hangers.

Repairs will be done proactively by Cintas but we also have repair tags as well. Every shirt, pant, and coverall is physically inspected by a Cintas employee at our washing facility. It is there they will make the needed repairs.

SUMMARY OF SERVICE REPORT:

Information is on page 15 of this proposal.

PROCESSES:

Information is on page 14 of this proposal.

INVOICES:

Invoice sample is on page 16 of this proposal.

PRICING:

The pricing is attached and complies to the counties standards.

BIDDER TO SUBMIT:

Cintas submitted:

1. Invoice on page 16 of the proposal
2. 1 navy pant 1 year old
3. 1 executive shirt 1 year old
4. 1 work shirt 1 year old
5. 1 mens polo shirt brand new
6. 1 womens polo shirt brand new
7. 1 cargo pant brand new
8. 1 work shirt brand new
9. 1 shop towel
10. 1 36 inch dust mop
11. 5 copies of the proposal on CD
12. Company emblem
13. Name emblem
14. Fire resistant Arc flash and high visibility garment catalog
15. Pricing

Attachment A - Cost Proposal

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Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental --- Extended Price Per Week	Rental - Extended Price Annual	Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specifiy your W&T periods in months)			
						New	Used	New	Used					
1	Work Shirt - short sleeve - blend fabric - durable press - 2 button pockets - lined collar w/ stays - pencil stall	Various	Small-6XL	165	\$ 0.18	N/A	29.70	N/A	1,458.60	N/A	0.17	15.28	935	depends but 24 months
2	Work Shirt - short sleeve - 100 % cotton fabric - wrinkle resist - 2 button pockets - collar stays - pencil stall	Various	Small-6XL	100	0.245	N/A	24.50	N/A	1,274.00	N/A	0.245	\$ 17.32	330	depends but 24 months
3	Work Shirt - long sleeve - blend fabric - durable press - 2 pockets w/ button - lined collar w/ stays - pencil stall	Various	Small-6XL	145	0.183	N/A	26.54	N/A	1,379.82	N/A	0.183	\$ 15.28	935	depends but 24 months
4	Work Shirt - long sleeve - 100 % cotton fabric - wrinkle resist - 2 button pockets - collar stays - pencil stall	Various	Small-6XL	40	0.245	N/A	9.80	N/A	509.60	N/A	0.245	\$ 17.32	330	depends but 24 months
5	Work Shirt - short sleeve - blend fabric - postman style	Various	Small-6XL	115	0.183	N/A	21.04	N/A	1,094.34	N/A	0.183	\$ 15.28	935	depends but 24 months
6	Executive Shirt - long sleeve - blend fabric - no iron - pen pocket - collar stays - adj cuffs	Light blue, Royal blue, white	Small-6XL	60	\$ 0.26	N/A	15.30	N/A	795.60	N/A	0.255	21.39	374	depends but 24 months
7	Executive Shirt - short sleeve - blend fabric - no iron - pen pocket - collar stays	Light blue, Royal blue, white	Small-6XL	80	\$ 0.26	N/A	20.40	N/A	1,060.80	N/A	0.255	17.323	374	depends but 24 months
8	Dress Shirt - long sleeve - oxford blend fabric - no iron - box pleat back - pen pocket - button down - collar stays - adjust cuffs	Light blue, Royal blue, white	Small-6XL	30	\$ 0.26	N/A	7.80	N/A	405.60	N/A	0.255	21.39	374	depends but 24 months

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						New	Used	New	Used				
9 Dress Shirt - short sleeve - oxford blend fabric - no iron - box pleat back - pen pocket - button down - collar stays	Light blue, Royal blue, white	Small-6XL	46	\$ 0.25	N/A	11.50	N/A	598.00	N/A	0.25	17.323	374	depends but 24 months
10 Polo Shirt - short sleeve - blend or poly knit fabric - single pocket	Various	Small-6XL	250	\$ 0.27	N/A	67.50	N/A	3,510.00	N/A	0.27	20.125	259/262	depends but 24 months
11 Work Shirts - long sleeve - 100% cotton - 2 front pockets - pencil stall - orange	Orange	Small-6XL	60	0.183	N/A	10.98	N/A	570.96	N/A	0.183	\$ 17.32	?	depends but 24 months
12 Work Shirts - short sleeve - 100% cotton - 2 front pockets - pencil stall - orange	Orange	Small-6XL	35	\$ 0.25	N/A	8.57	N/A	445.90	N/A	0.25	17.32	?	depends but 24 months
13 Jeans Cut Pants - denim fabric - cotton or blend - relaxed fit	Denim Jean color	28-58	10	\$ 0.30	N/A	3.00	N/A	156.00	N/A	0.3	\$ 19.87	394	depends but 24 months
14 Jeans Cut Pants - denim fabric - cotton or blend - regular fit	Denim Jean color	28-58	90	\$ 0.30	N/A	27.00	N/A	1,404.00	N/A	0.3	\$ 19.87	394	depends but 24 months
15 Pants - 100% Cotton Twill - heavy fabric - flat front - deep front pockets - preshrunk - lined dress waistband - belt loops	Various	28-58	40	0.34	N/A	13.60	N/A	707.20	N/A	0.34	\$ 24.20	340	depends but 24 months
16 Pants - Blend Twill - heavy fabric - double pleat front - slash front pockets - perma press - lined dress waistband	Various	28-58	75	0.284	N/A	21.30	N/A	1,107.60	N/A	0.284	\$ 26.99	865	depends but 24 months

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Item	Colors Offered	Sizes Available	Qty per week	New Cost (each)	Used Cost (each)	Rental --- Extended Price Per Week	Rental - Extended Price Annual	Lease Garment, Employee Launderers Weekly Cost	Depreciated Garment Proposed Replacement Cost & Schedule	Brand & Product Code (specify below)	Normal Wear & Tear Schedule (specifiy your W&T periods in months)			
						New	Used	New	Used					
17	Cargo Work Pant - blend fabric - flex waist - pockets - dura press - reinforced pockets option	Various	28-58	150	0.326	N/A	48.90	N/A	2,542.80	N/A	0.326	\$ 27.00	270	depends but 24 months
18	Work Pants - blend fabric - flat front - side elastic waist inserts - comfort fit	Various	28-58	300	0.209	N/A	62.70	N/A	3,260.40	N/A	0.209	\$ 18.09	945	depends but 24 months
19	Western (Jean) Style Pant - heavy blend fabric - dura press - reinforced stress points	Denim Jean color	28-58	55	0.3	N/A	16.50	N/A	858.00	N/A	0.3	\$ 19.87	394	depends but 24 months
20	Coveralls - cotton - long sleeve - button front - include HV option cost	Various	36-56	25	0.612	N/A	15.3	N/A	795.60	N/A	0.612	60.122	912	depends but 24 months
21	Coveralls - cotton - long sleeve - snap front	Various	36-56	30	0.418	N/A	12.54	N/A	652.08	N/A	0.418	\$ 41.27	910	depends but 24 months
22	Coveralls - blend fabric - long sleeve - zip front - medium weight - wrinkle resist - double needle contraction - multi pockets	Various	36-56	50	0.306	N/A	15.30	N/A	795.60	N/A	1.5	\$ 30.06	912	depends but 24 months
23	Shorts - blend fabric - cargo pockets	Various	28-58	22	0.326	N/A	7.17	N/A	372.94	N/A	0.326	\$ 27.00	270	depends but 24 months
24	Lab Coat - Blend fabric - long sleeve - 3 pockets - slits	white	38-50	140	0.24	N/A	33.60	N/A	1,747.20	N/A	0.24	\$ 30.06	925	depends but 24 months

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						New	Used	New	Used					
25	Shop Coat - Blend fabric - long sleeve - pockets - button up	blue	S-3XL	5	0.29	N/A	1.45	N/A	75.40	N/A	0.29	\$ 25.99	82497	depends but 24 months
26	Scrub Top - short sleeve - blend fabric - pockets	dark color - blue or green		35	\$ 0.18	N/A	6.40	N/A	333.06	N/A	0.18	15.285		depends but 24 months
27	Scrub Bottom - blend fabric - pockets	dark color - blue or green		25	\$ 0.21	N/A	5.25	N/A	273.00	N/A	0.21	18.087		depends but 24 months
28	Mat -2x3	Various	10	2.04	N/A	20.40	N/A	1,060.80	N/A		\$ 45.86			
29	Mat - 3x4	Various	85	2.04	N/A	173.40	N/A	9,016.80	N/A		\$ 45.86			
30	Mat - 4x6	Various	95	2.517	N/A	239.12	N/A	12,433.98	N/A		\$ 71.33			
31	Mat - 3x5	Various	20	2.04	N/A	40.80	N/A	2,121.60	N/A		\$ 45.86			
32	Mat - 3x 10	Various	50	\$ 3.00	N/A	150.00	N/A	7,800.00	N/A		91.71			
33	Mat - 3x4 Safety message	Various	10	\$ 3.71	N/A	37.10	N/A	1,929.20	N/A		66.24	84302		

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						New	Used	New	Used				
34	Mat - 3x5 antimicrobial	Black	10	\$ 2.18	N/A	21.80	N/A	1,133.60	N/A		66.24	2477	
35	Wet mop handle - wood - wet grip handle 1 1/8" x 60"		10	\$ -	N/A	0.00	N/A	0.00	N/A				
36	Wet mop - antimicrobial looped - poly headband - double tailband large 9"		125	\$ 1.41	N/A	7.04	N/A	9,165.00	N/A				
37	Dry mop handle - wood - quick change 1"x60"		40	\$ -	N/A	0.00	N/A	0.00	N/A				
38	Dry mop - 12" Infinity twist synthetic blend		60	\$ 0.28	N/A	16.80	N/A	873.60	N/A		12.228	6998	
39	Dry mop - Infinity twist synthetic blend - 5x24"		35	\$ 0.28	N/A	9.80	N/A	509.60	N/A		12.228	6998	
40	Dry mop - Infinity twist synthetic blend - 5x36"		15	\$ 0.46	N/A	6.90	N/A	358.80	N/A		7.133	7000	
41	Dry mop - Infinity twist synthetic blend - 5X42"		10	\$ 0.46	N/A	4.60	N/A	239.20	N/A		7.133	7000	

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						New	Used	New	Used				
42 Dust Mops			45	\$ 0.82	N/A	36.90	N/A	1,918.80	N/A		8.152	1946	
treated dust mop 24"			10	\$ 0.82	N/A	8.20	N/A	426.40	N/A		8.152	1946	
treated dust mop 36"			10	\$ 0.97	N/A	9.70	N/A	504.40	N/A		10.19	2590	
Treated dust mop			10 each size	\$ 1.50	N/A	15.00	N/A	780.00	N/A		10.19	2610	
43 60"													
44 Shop towel	best price		700	\$ 0.11	N/A	77.00	N/A	4,004.00	N/A		0.46	2169	
45 Bath towel - cotton #2	white		1000	\$ 0.90	N/A	900.00	N/A	46,800.00	N/A				
46 Bar towel - microfiber	blue/orange		100	\$ 0.17	N/A	17.00	N/A	884.00	N/A		1.325	7432	
47 Detail towel	yellow		100	\$ 0.17	N/A	17.00	N/A	884.00	N/A		1.325		
48 Glass towel 16"x28"	red		100	\$ 0.17	N/A	17.00	N/A	884.00	N/A		1.325	2921	
49 Turkish towel	white		150	\$ 0.13	N/A	19.20	N/A	998.40	N/A				

totals \$ 33.55 \$ -

CHECK LIST

This Checklist is provided to assist vendors in the preparation of their RFP response. Included in this list, are important requirements and is the responsibility of the bidder to submit with the RFP package in order to make the RFP compliant. Because this checklist is just a guideline, the bidder must read and comply with the RFP in its entirety.

Check off each of the following:

1. ☐ The Request for Proposal (RFP) first page has been completed and signed.
2. ☐ Addenda first page, if any, have been completed, signed and included in the bid package.
3. ☐ **One (1) original plus five (5) copies** including digital copies of the RFP have been provided.
4. ☐ The completed *Trade Secret Form* as provided with this RFP (Confidential/Trade Secret Information, if provided must be in a separate binder).
5. ☐ The completed *Criminal History Disclosure Form* as provided with this RFP.
6. ☐ The completed *Participation Form* as provided with this RFP.
7. ☐ The completed *Reference List* as provided with this RFP.
8. ☐ The completed *Cost Proposal and Bidder to Submit* response.
9. ☐ Indicate all bidder EXCEPTIONS to the County's requirements, conditions and specifications as stated within this RFP.
10. ☐ Lastly, on the **LOWER LEFT HAND CORNER** of the sealed envelope, box, etc. transmitting your bid include the following information:

County of Fresno RFP No. <u>954-5299</u>
Closing Date: <u>October 22, 2014</u>
Closing Time: <u>2:00 P.M.</u>
Commodity or Service: <u>Countywide Uniforms & Dust Control Service</u>

Return Checklist with your RFP response.