



Board Agenda Item 5

DATE: March 28, 2017

TO: Board of Supervisors

SUBMITTED BY: Sal Quintero, Supervisor, District 3, County of Fresno

SUBJECT: Use of Board of Supervisors District Appropriations for Community Outreach and District Projects

RECOMMENDED ACTION(S):

- 1. Approve and authorize the use of Board of Supervisor District funds for Community Outreach and Projects.**
- 2. Direct the County Administrative Officer to develop an Administrative Policy setting out guidelines for District funds for Community Outreach and Projects.**

Approval of the first recommended action by the Board of Supervisors is to allow its members to make transfer(s) of funds within each of their respective district budgets for use in community outreach events and community district projects. The funds available are due to the transition from previous Supervisors and staff to newly elected Supervisors and staff as well as the conservative use of funds by existing Supervisors.

Approval of the second recommended action is to direct the County Administrative Officer to develop an administrative policy, for review and approval, setting guidelines and budget recommendations for Supervisor districts to use for Community Outreach and Projects. This will provide consistencies in utilizing such funds.

ALTERNATIVE ACTION(S):

The Board could approve with a defined set guidelines of approved expenditures. The Board could chose not to approve the described actions.

FISCAL IMPACT:

There is no increase in net county cost associated with the recommended action. Sufficient appropriations are included in the budget adopted for the 2016-17 fiscal year under the Board of Supervisors Org 0110, Departments 01100101-01100105, Account 6000, Salaries and Benefits and Account 7000 Services and Supplies.

DISCUSSION:

Examples of the types of events sponsored would be community informational outreach events for seniors, children and their families and would include expenditures for event literature, event equipment, signs & banners, concessions, event products and sponsorships. Additionally transferred funds could be for expenditures of small district projects such as alley clean up, alley gates, curb painting and small repairs.

On February 5, 2013, the Board designated the County Administrative Officer to approve transfers of appropriations between expenditure object levels within a budget unit if the overall appropriations of the budget unit are not increased. In addition, on December 2, 2014, the Board placed a maximum transfer amount of \$200,000 for object level transfers that the County Administrative Officer can approve. Transfers between accounts such as, Account 6000 Salaries and Benefits and the Account 7000 Services and Supplies, is a common practice within County Departments. Approval by the Board of Supervisors in this instance is wise for Transparency.

The available funds have been identified and confirmed with the Board's Budget Analyst in recalculating costs for Salaries, Extra help, Retirement and Benefits. Funds would transfer to budget accounts identified by the Auditor-Controller/Treasurer-Tax Collector's office within the County PeopleSoft system.

This practice is an adopted policy within other governmental agencies within Fresno and surrounding Counties.