

**AMENDMENT I TO AGREEMENT**

THIS AMENDMENT, hereinafter referred to as "Amendment I", is made and entered into this 20th day of June, 2017, by and between the **COUNTY OF FRESNO**, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY", and **SARAH SAMUELS CENTER FOR PUBLIC HEALTH RESEARCH AND EVALUATION**, a Corporation, whose address is 1222 Preservation Park Way, Oakland, California, 94612, hereinafter referred to as "CONTRACTOR" (collectively the "parties").

WHEREAS the parties entered into that certain Agreement, identified as COUNTY Agreement No. A-17-053, effective March 1, 2017, hereinafter referred to as "Agreement", whereby CONTRACTOR agreed to provide certain evaluation services to COUNTY's Department of Public Health; and

WHEREAS the parties now desire to amend the Agreement regarding changes as stated below and restate the Agreement in its entirety.

NOW, THEREFORE, in consideration of their mutual promises, covenants and conditions, hereinafter set forth, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. That the existing COUNTY Agreement No. A-17-053, Page 3, Section 4, "COMPENSATION," beginning on Line 6 with the word "For" and ending on Line 10 with "(\$100,000.00)" be deleted and the following inserted in its place:

"For the period of March 1, 2017 through and including September 30, 2017, in no event shall actual services performed under this Agreement be in excess of One Hundred Eighty-Five Thousand, One Hundred Thirty-Two Dollars and No/100 (\$185,132.00). For the period of October 1, 2017 through and including September 30, 2018, in no event shall actual services performed under this Agreement be in excess of One Hundred Twenty Thousand and No/100 Dollars (\$120,000.00)."

2. That all references in existing COUNTY Agreement No. A-17-053 to "Exhibit A" shall be changed to read "Revised Exhibit A," attached hereto and incorporated herein by reference.

3. That all references in existing COUNTY Agreement No. A-17-053 to "Exhibit B" shall be changed to read "Revised Exhibit B", attached hereto and incorporated herein by reference.

4. Except as otherwise provided in this Amendment I, all other provisions of the

Agreement remain unchanged and in full force and effect. This Amendment I shall become effective upon execution.

5. COUNTY and CONTRACTOR agree that this Amendment I is sufficient to amend the Agreement, and that upon execution of this Amendment I, the Agreement and Amendment I together shall be considered the Agreement.

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1 IN WITNESS WHEREOF, the parties hereto have executed this Amendment I to Agreement as  
2 of the day and year first hereinabove written.

3  
4 **CONTRACTOR:**  
5 **SARAH SAMUELS CENTER FOR PUBLIC**  
6 **HEALTH RESEARCH AND EVALUATION**

**COUNTY OF FRESNO:**

7 By: 

By: 

Chairman, Board of Supervisors

8 Print Name: Sallie Yoshida

9 Title: Executive Director

Date: 6/20/2017

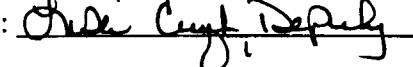
10 Chairman of the Board, or  
11 President, or any Vice President

12 Date: 5/30/2017

BERNICE E. SEIDEL, Clerk  
Board of Supervisors

13 By: \_\_\_\_\_

14 Print Name: \_\_\_\_\_

By: 

15 Title: \_\_\_\_\_

Date: 6/20/2017

16 Secretary (of Corporation), or  
17 any Assistant Secretary, or  
18 Chief Financial Officer, or  
19 any Assistant Treasurer

20 Date: \_\_\_\_\_

**PLEASE SEE ADDITIONAL  
SIGNATURE PAGE ATTACHED**

21  
22  
23 Mailing Address:  
24 1222 Preservation Park Way  
25 Oakland, CA 94612  
26 Phone #: (510) 271-6799  
27 Contact: Sallie Yoshida, Executive Director  
28 E-mail: [sallie@samuelscenter.com](mailto:sallie@samuelscenter.com)

1 APPROVED AS TO LEGAL FORM:  
2 DANIEL C. CEDERBORG, COUNTY COUNSEL

3  
4 By 

6 APPROVED AS TO ACCOUNTING FORM:  
7 OSCAR J. GARCIA, C.P.A., AUDITOR-CONTROLLER/  
8 TREASURER-TAX COLLECTOR

9  
10  
11 By 

12 REVIEWED AND RECOMMENDED FOR APPROVAL:

13  
14  
15 By   
16 David Pomaville  
17 Director  
18 Department of Public Health

19  
20  
21 Fund/Subclass: 0001/10000  
22 Organization: 56201662  
23 Account #: 7295

24  
25  
26 /ET  
27  
28

Activity No.	Evaluation Activity Description	Formative	Process	Outcome or Impact	Time Frame**	Tool/Documentation																								
E.1.1	On an on-going basis, record SNAP-Ed activities, sites, participants reached, and other required elements for USDA’s SNAP-Ed Education and Administration Reporting System.		X		<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4			x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	<div>X</div> <div>EARS/ATF</div> <div>PSE RE-AIM Report</div> <div>UC CalFresh Workbook</div> <div>Food Behavior Checklist</div> <div>UC Intent to Change</div> <div>List other:</div>
Q1	Q2	Q3	Q4																											
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Q1	Q2	Q3	Q4																											
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Q1	Q2	Q3	Q4																											
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E.1.2	Continue to develop & implement Champion Engagement System for SNAP-Ed agencies to track community and agency champions who are leading and assisting with Champions for Change work in their communities and the work that they do. Department will be the hub agency for the system.		X		<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Q1	Q2	Q3	Q4			x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4					<div></div> <div>EARS/ATF</div> <div>PSE RE-AIM Report</div> <div>UC CalFresh Workbook</div> <div>Food Behavior Checklist</div> <div>UC Intent to Change</div> <div>List other: Champion Engagement System</div>
Q1	Q2	Q3	Q4																											
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x	x	x	x																											
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E.1.3	Monitor reach, effectiveness, adoption, implementation, and maintenance of champion-led and community-driven PSE changes through policy review, surveys, key informant interviews, and/or observational assessments.		X	X	<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4			x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	<div></div> <div>EARS/ATF</div> <div>X</div> <div>PSE RE-AIM Report</div> <div>UC CalFresh Workbook</div> <div>Food Behavior Checklist</div> <div>UC Intent to Change</div> <div>List other: Champion Engagement System, evaluation tools, exposure surveys and related reports, evaluation summaries/ reports</div>
Q1	Q2	Q3	Q4																											
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E.1.4	Monitor reach, effectiveness, adoption, implementation, and maintenance of champion-led organizational changes at faith-based organizations through activity and communications tracking (Champion Engagement System), policy review, surveys, key informant interviews, and/or observational assessments.		X	X	<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4			x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	<div></div> <div>EARS/ATF</div> <div>x</div> <div>PSE RE-AIM Report</div> <div>UC CalFresh Workbook</div> <div>Food Behavior Checklist</div> <div>UC Intent to Change</div> <div>List other: Champion Engagement System, evaluation tools, evaluation summaries/reports</div>
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E.1.5	Monitor reach, effectiveness, adoption, implementation, and maintenance of champion-led PSE changes at schools through activity and		X	X	<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4			x	x	<div></div> <div>EARS/ATF</div> <div>PSE RE-AIM Report</div> <div>UC CalFresh Workbook</div>																
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	communications tracking (Champion Engagement System), policy review, surveys, key informant interviews, and/or observational assessments.				<table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Champion Engagement System, evaluation tools, evaluation summaries/reports		Food Behavior Checklist		UC Intent to Change																		
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E.1.6	Monitor reach, effectiveness, adoption, implementation, and maintenance of champion-led built environment (land use and planning) PSE changes through activity and communications tracking (Champion Engagement System), policy review, surveys, key informant interviews, and/or observational assessments.		X	X	<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Champion Engagement System, evaluation tools, evaluation summaries/reports		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.7	Monitor and evaluate outcomes of direct education activities with CDPH approved evaluation curriculum evaluation tools. Department and contractor will lead.		X	X	<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td>x</td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Evaluation summaries/reports		EARS/ATF	x	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.8	Success Stories: Give to adults who complete a class series to capture qualitative feedback.		X		<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Success Story forms		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.9	Pre/Post Assessments: Adult Evaluation of knowledge gain and behavior change in adult series-based classes		X		<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td>x</td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Plan, Shop, Save & Cook Evaluation		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook	x	Food Behavior Checklist		UC Intent to Change
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E.1.10	Policy System and Environment (PSE) Change – Annual reporting on measures of reach, effectiveness,	X		X	<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr></table>	Year 1				Q1	Q2	Q3	Q4	<table><tr><td></td><td>EARS/ATF</td></tr></table>		EARS/ATF																																				
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E.1.12	CX3 is a protocol for evaluating neighborhood environments. As such, all methods and deliverables are listed in the above table as opposed to in a separate evaluation table.				<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <p>List other: CX3 Tools, completed forms, maps, data base</p>		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.13	UCCE, Department and contractor will explore, identify, and plan a joint outcome evaluation, related to nutrition education and/or school wellness efforts.		X	X	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <p>List other: UCCE and Department joint evaluation plan</p>		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.14	UCCE, Department and contractor will pilot a joint outcome evaluation.		X	X	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4					<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <p>List other: UCCE and Department joint evaluation tools</p>		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.15	UCCE, Department and contractor will implement a joint outcome evaluation.		X	X	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr></table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr></table>		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist																		
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E.1.16	Department and contractor will explore and identify a C4C staff training to build capacity of staff and champions to identify, lead and support community-driven PSE work.		X		<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr><tr><td colspan="2">List other: Selected training curriculum</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4						EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	List other: Selected training curriculum	
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E.1.17	Department will provide staff training on selected curriculum(a) in year 1 and conduct 3 trainings with champions in year 2 and 3 trainings with champions in year 3. Contractor will take lead on evaluating trainings.		X	X	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr><tr><td colspan="2">List other: Training evaluation tools and evaluation results</td></tr></table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	List other: Training evaluation tools and evaluation results	
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E.1.18	Research current and past environmental assessments conducted in the six targeted communities (including assessing aspects of the built environment and policies related to active/public transportation, community parks, and other open space opportunities)	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td>x</td><td>x</td><td></td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><td>X</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr><tr><td colspan="2">Research gathered on file</td></tr></table>	Year 1				Q1	Q2	Q3	Q4		x	x		Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					X	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	Research gathered on file	
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E.1.19	Research and identify existing assessment tool(s) to conduct baseline comprehensive environmental assessments in six targeted communities to identify barriers and opportunities for physical activity.	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td>x</td><td>x</td><td></td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr><tr><td colspan="2">Existing tools found and identified tool to utilize on file</td></tr></table>	Year 1				Q1	Q2	Q3	Q4		x	x		Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4						EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	Existing tools found and identified tool to utilize on file	
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E.1.20	In collaboration with Department, train stakeholders and champions from at least 2 of the participating communities to assist with conducting baseline comprehensive environmental assessment(s).	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td></td></tr><tr><td colspan="4">Year 2</td></tr></table> <table><tr><td>X</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x		Year 2				X	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook																										
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E.1.21	In collaboration with Department, coordinate and conduct baseline comprehensive environmental assessment(s) in at least 4 targeted communities.	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					<table><tr><td>X</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> copies of assessments completed	X	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.22	Analyze baseline comprehensive assessment(s) results.	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					<table><tr><td>X</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table>	X	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.23	Develop a report on baseline findings that includes the identified priorities and a one page community summary for each of the participating communities to disseminate in the community as appropriate.	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4				x	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					<table><tr><td>X</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> evaluation report/summaries	X	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.24	Present results back to stakeholders and champions with in the respective participating communities. From the results, champions and stakeholders will identify priorities to increase access to physical activity opportunities.	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4				x	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					<table><tr><td>X</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> list of Identified priorities from each of participating communities	X	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.25	In collaboration with Department, coordinate and conduct baseline comprehensive environmental assessment(s) in 1 of the targeted communities.	X			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4					ATF, copies of assessments completed																																		
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E.1.26	Analyze baseline comprehensive assessment(s) results for 1 of the targeted communities.	X			<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>X</td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4			X	X	Year 3				Q1	Q2	Q3	Q4					ATF									
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E.1.27	Develop a report on baseline findings that includes the identified priorities and a one page community summary the participating community to disseminate in the community as appropriate.	X			<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4				X	Year 3				Q1	Q2	Q3	Q4					ATF, evaluation report/summaries									
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E.1.28	Present results back to stakeholders and champions with in the community. From the results, champions and stakeholders will identify priorities to increase access to physical activity opportunities.	X			<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4				X	Year 3				Q1	Q2	Q3	Q4					ATF, list of Identified priorities from each of participating communities									
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E.1.29	Monitor reach, effectiveness, adoption, implementation, and maintenance of champion-led active transportation PSE changes associated with strategies identified through the Comprehensive Environmental Assessment (Rural Active Living Assessment). Evaluation methods may include policy review, surveys, key informant interviews, and/or observational assessments.		X	X	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><td></td><td>EARS/ATF</td></tr><tr><td>X</td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Champion Engagement System, evaluation tools, exposure surveys and related reports, evaluation summaries/ reports	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4						EARS/ATF	X	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.2.1	On an on-going basis, record SNAP-Ed activities, sites, participants reached, and other required elements for USDA’s SNAP-Ed Education and Administration Reporting System.		X	X	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td>x</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other:	x	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.2.2	Use the RE-AIM evaluation framework to report on an annual basis progress for Healthy Retail, Food Access, and Marketing Objective activity and communications tracking, on-site nutrition assessments, surveys and/or key informant interviews of champions, funded staff, customers, managers, and/or other stakeholders.		X	X	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td>x</td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Evaluation tools, evaluation summaries/reports		EARS/ATF	x	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.2.3	Develop evaluation plan and provide technical assistance for evaluation piloting and implementation of Mobile Demonstration Kitchen Sustainability Model.		X	X	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other:		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.2.4	Use the RE-AIM evaluation framework to report on an annual basis progress for the FCHIP Farm to Table Workgroup’s local best practice to expand access to fruits and vegetables through activity and communications tracking, on-site nutrition assessments, surveys and/or key informant interviews of champions, funded staff, customers, and/or other stakeholders.		X	X	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td>x</td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Evaluation tools, evaluation		EARS/ATF	x	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.3.2	Use the RE-AIM evaluation framework to report on an annual basis progress for Worksite Wellness Objective, for worksites and school districts, with specific indicators of reach, effectiveness, adoption, implementation and maintenance through pre- and post-assessments (Check for Health survey in the Get Fit Business Kit), activity and communications tracking, interviews with staff, worksite policy review, and environmental observations where appropriate.		X	X	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td>X</td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Evaluation tools, evaluation summaries/reports		EARS/ATF	X	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.4.4	Teacher Observation Tool: Assess teachers perceived behavior change of students	x			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Teacher Observation Tool, Online Data Entry Portal		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
Year 1																																																				
Q1	Q2	Q3	Q4																																																	
		x	x																																																	
Year 2																																																				
Q1	Q2	Q3	Q4																																																	
x	x	x	x																																																	
Year 3																																																				
Q1	Q2	Q3	Q4																																																	
x	x	x	x																																																	
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E.4.5	Teacher Tasting Tool: assesses the teacher’s perception of student’s baseline exposure to various foods and willingness to either try again or ask for these foods in the future	x			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table>		EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change								
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		x	x																																																	
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Q1	Q2	Q3	Q4																																																	
X	X	X	X																																																	
E.4.7	Policy System and Environment (PSE) Change – Annual reporting on measures of reach, effectiveness, adoption, implementation and maintenance	x		x	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>X</td><td>X</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td>X</td><td>PSE RE-AIM Report</td></tr><tr><td>X</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other:		EARS/ATF	X	PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.4.8	Community Assessment: Smarter Lunchrooms Self-Assessment Scorecard	x			<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td>X</td><td>X</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	Year 1				Q1	Q2	Q3	Q4			X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table><tr><td>x</td><td>EARS/ATF</td></tr><tr><td>x</td><td>PSE RE-AIM Report</td></tr><tr><td>X</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> List other: Smarter Lunchrooms Scorecards, Smarter Lunchrooms Site Plans, Photos, Success Stories	x	EARS/ATF	x	PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
Year 1																																																				
Q1	Q2	Q3	Q4																																																	
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**\*\*Time Frame: Year & Quarter:** Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019); Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

**Standard Activities**

<b>Activity</b>	<b>Description</b>	<b>Timeframe</b>	<b>Documentation</b>
5.1	Utilize media, social media, blogs, and agency websites to promote and cross-promote SNAP-Ed activities, success stories, events, community forums, and/or approved messaging.	Ongoing	On file: Facebook analytics, blog analytics  *Contributes to all objectives as appropriate
5.2	Monthly invoices	Due 30 days after the end of each month	Monthly invoices with backup documentation including but not limited to: Checklist, Personnel Salaries and Benefits, Summary Spreadsheets, Bi-weekly Time Logs or timesheets, detail for travel, receipts, invoices, recipes
5.3	Enter program activity data entry into Activity Tracking Forum (ATF) state data base.	Due Jan. 15, Apr. 15, Jul. 15, Oct. 15. Year 1 reporting will only include April 15, Jul. 15 and Oct. 15.	Program activity, demographic and participation data entry single sessions provided into ATF.
5.3	Work with Department to complete the Semi-Annual Progress Report	Due Apr. 15 and Oct. 15	May include but is not limited to: backup documentation, pictures, evaluation reports, policies, success stories, press releases, challenges and strategies to address them, fiscal reports.
5.4	Submit Quarterly Champions for Change Narrative Reports on progress towards meeting subcontractors' respective activities.	Due Jan. 31, Apr. 30, Jul. 31, Oct. 31. Year 1 reporting will only include April 30, Jul. 31 and Oct. 31.	Back up documentation includes Champions for Change Narrative Report. Back up documentation for activity reporting <u>must be kept on file</u> by activity number and quarter and readily accessible if needed. This includes but not limited to: <ul style="list-style-type: none"> <li>• Evaluation activities</li> <li>• Trainings/Meetings (agenda, notes)</li> <li>• PSE (meeting agendas, e-mails, pictures)</li> <li>• Success Stories</li> <li>• Evaluation Reports</li> </ul>
5.5	Work with Department subcontractors to plan, monitor, analyze, report, evaluate and comply with required and PSE change evaluation activities.	Ongoing	Evaluation Reports, RE-AIM framework (PSE year-end reporting form) and Success Stories
5.6	Participate in Department and State periodic in-person trainings and webinars as appropriate.	Ongoing	ATF, Department Quarterly Champions for Change Narrative Reports
5.7	Participate in Champions for Change Program Lead meetings and All-Team meetings as appropriate.	Ongoing	Agenda, meeting notes

Sarah Samuels Center

### Budget Adjustment

Statutory benefits include SSI, Medicare, CA UI, ETT/FUTA and Worker's Compensation. Discretionary benefits include 401K, Health, Dental and Vision Insurance, Commuter benefits, Paid time off, all Federal and State holidays

Statutory benefits include SSI, Medicare, CA UI, ETT/FUTA and Worker's Compensation. Discretionary benefits include 401K, Health, Dental and Vision Insurance, Commuter benefits, Paid time off, all Federal and State holidays

### Budget Adjustment

<b>Total Supplies:</b>	<b>\$1,881</b>
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### Budget Adjustment

Total Materials:	\$1,200
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### Budget Adjustment

Total Travel:	\$8,095
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5. Building/Space:

Location Name/Address		Calculation Description	FTE	Cost per Month	# of Mo(s).	Total
1						\$0
Total Building/Space:						\$0

6. Maintenance:

Location Name/Address		Calculation Description	FTE	Cost per Month	# of Mo(s).	Total
1						\$0
Total Maintenance:						\$0

7. Equipment and Other Capital Expenditures:

Budget Item		Description/Justification	FTE	Cost per Item	# of Items	Misc.	Total
1							\$0
							\$0

8. Indirect Costs:

Budget Adjustment		Last Amount Approved	Calculation Method	Indirect Cost Rate	Total Admin/Program Dollars	Total
Add Delete Reduce Increase						
1 Increase	\$23,226		Rent, Communications, Insurance, Equipment, General office support, Training, IT support, General office supplies, Accountant and Payroll Services, Business Licenses, Dues & Subscriptions, and Postage	24.00%	\$149,300	\$35,832
Total Indirect Costs:						\$35,832
Total Year 1 Budget:						\$185,132

**1. Staffing: Salary/Benefits:**

Statutory benefits include SSI, Medicare, CA UI, ETT/FUTA and Worker's Compensation. Discretionary benefits include 401K, Health, Dental and Vision Insurance, Commuter benefits, Paid time off, all Federal and State holidays.

**2. Non-Capital Equipment/Supplies:**

### 3. Materials:

#### 4. Travel:

			Position Title/Name	Location	Description/ Justification	Trips	FTE	Days	Nights	Per Diem	Lodging	Air	Miles @ \$.54	Reg. Fee	Other	Total
In-State																
1			Research Specialist/Bryden Johnston	Oakland-Sacramento	1 day conference, 2 overnights lodging, 3 days per diem and the rental car fee	1	1	1	2	\$46.00	\$111.00				\$155.00	\$530
2			Research Specialist/Bryden Johnston	Oakland-Fresno	Data collection, overnight lodging, 2 days per diem and the rental car fee	4	1	1	1	\$46.00	\$111.00				\$155.00	\$1,472
3			Research Specialist/Christine Mineart	Oakland-Fresno	Data collection, overnight lodging, 2 days per diem and the rental car fee	1	1	1	1	\$46.00	\$111.00				\$155.00	\$368
4			Research Specialist/Bryden Johnston	Oakland-Fresno	Trainings, overnight lodging, 2 days per diem and the rental car fee	1	1	1	1	\$46.00	\$111.00				\$155.00	\$368
5			Research Specialist/Bryden Johnston	Oakland-Fresno	Trainings, overnight lodging, 2 days per diem and the rental car fee	4	1	1	1	\$46.00	\$111.00				\$155.00	\$1,472
6			Research Specialist/Christine Mineart	Oakland-Fresno	Trainings, overnight lodging, 2 days per diem and the rental car fee	4	1	1	1	\$46.00	\$111.00				\$155.00	\$1,472
Out-of-State																
1																\$0
															Total Travel:	\$5,682

5. Building/Space:

Location Name/Address		Calculation Description	FTE	Cost per Month	# of Mo(s).	Total
1						\$0
Total Building/Space:						\$0

6. Maintenance:

Location Name/Address		Calculation Description	FTE	Cost per Month	# of Mo(s).	Total
1						\$0
Total Maintenance:						\$0

7. Equipment and Other Capital Expenditures:

Budget Item		Description/Justification	FTE	Cost per Item	# of Items	Misc.	Total
1							\$0
Total Equipment:							\$0

8. Indirect Costs:

Calculation Method			Indirect Cost Rate	Total Admin/Program Dollars	Total
1		Rent, Communications, Insurance, Equipment, General office support, Training, IT support, General office supplies, Accountant and Payroll Services, Business Licenses, Dues & Subscriptions, and Postage	24.00%	\$96,774	\$23,226
Total Indirect Costs:					\$23,226
Total Year 2 Budget:					\$120,000

Sarah Samuels Center

Position Title	Name	FTE	SNAP-Ed Time Spent		Annual Salary	Total SNAP-Ed Salary	Benefit Rate	Total SNAP-Ed Benefits	SNAP-Ed Admin Costs	Total SNAP-Ed Funded Salary and Benefits
			% of SNAP-Ed Time spent on Mgmt/Admin Duties	% of SNAP-Ed Time spent on Direct SNAP-						
Director of Programs	Sallie Yoshida	0.09	25.00%	75.00%	\$136,270.00	\$12,264.30	38.30%	\$4,697.23	\$4,240.38	\$16,962
Research Specialist	TBD	0.15	100.00%	100.00%	\$ 75,000.00	\$11,175.00	38.30%	\$4,280.03	\$0.00	\$15,455
Research Specialist	Christine Mineart	0.18	100.00%	100.00%	\$ 65,000.00	\$11,635.00	38.30%	\$4,456.21	\$0.00	\$16,091
Research Specialist	Bryden Johnston	0.23	100.00%	100.00%	\$ 63,000.00	\$14,364.00	38.30%	\$5,501.41	\$0.00	\$19,865
Research Specialist	TBD	0.15	100.00%	100.00%	\$ 40,000.00	\$6,041.60	38.30%	\$2,313.93	\$0.00	\$8,356
Contract Manager	Yoko Shimizu	0.08	100.00%		\$ 57,000.00	\$4,617.00	38.30%	\$1,768.31	\$6,385.31	\$6,385
Office Manager	Keiko Kanayama	0.08	100.00%		\$ 45,000.00	\$3,600.00	38.30%	\$1,378.80	\$4,978.80	\$4,979
		0.96	Total Staffing: Salary/Benefits:			\$63,697		\$24,396	\$15,604	\$88,093

Statutory benefits include SSI, Medicare, CA UI, ETT/FUTA and Worker's Compensation. Discretionary benefits include 401K, Health, Dental and Vision Insurance, Commuter benefits, Paid time off, all Federal and State holidays.

Budget Item	Description/Justification	FTE	Cost per Item	# of Items	Total
Postage	For completed surveys and other evaluation tools	1	\$0.50	100	\$50
Quicktap	3 months (\$49/month)	1	\$49.00	3	\$147
Survey monkey	2 months (\$26/month)	1	\$26.00	2	\$52
Transcription	Key informational interviews (15 60-minute and 22 30-minute; \$1.85 per minute)	1	\$1.85	1560	\$2,886
	Theft-sensitive equipment/supplies that are less than \$5,000 (Computers, printers, projectors, etc.)				
					\$0
			Total Supplies:		\$3,135

Budget Item	Description/Justification	Cost per Item	# of Items	Total
Printing	Training and Evaluation Materials (\$600 total; approx \$.10/page)	\$ 0.10	6000	\$600
			Total Materials:	\$600

Position Title/Name	Location	Description/ Justification	Trips	FTE	Days	Nights	Per Diem	Lodging	Air	Miles @ \$.54	Reg. Fee	Other	Total
<i>In-State</i>													
Research Specialist/Bryden Johnston	Oakland-Sacramento	1 day conference, 2 overnights lodging, 3 days per diem and the rental car fee	1	1	1	2	\$46.00	\$111.00				\$155.00	\$530
Research Specialist/Bryden Johnston	Oakland-Fresno	Data collection, overnight lodging, 2 days per diem and the rental car fee	4	1	1	1	\$46.00	\$111.00				\$155.00	\$1,472
Research Specialist/Christine Mineart	Oakland-Fresno	Data collection, overnight lodging, 2 days per diem and the rental car fee	1	1	1	1	\$46.00	\$111.00				\$155.00	\$368
Research Specialist/Bryden Johnston	Oakland-Fresno	Trainings, overnight lodging, 2 days per diem and the rental car fee	1	1	1	1	\$46.00	\$111.00				\$155.00	\$368
Research Specialist/Bryden Johnston	Oakland-Fresno	Trainings, overnight lodging, 2 days per diem and the rental car fee	3	1	1	1	\$46.00	\$111.00				\$155.00	\$1,104
Research Specialist/Christine Mineart	Oakland-Fresno	Trainings, overnight lodging, 2 days per diem and the rental car fee	3	1	1	1	\$46.00	\$111.00				\$155.00	\$1,104
<i>Out-of-State</i>													
													\$0
												<b>Total Travel:</b>	<b>\$4,946</b>

Location Name/Address	Calculation Description	FTE	Cost per Month	# of Mo(s)	Total
					\$0
Total Building/Space:					\$0

Location Name/Address	Calculation Description	FTE	Cost per Month	# of Mo(s)	Total
					\$0
Total Maintenance:					\$0

7. Equipment and Other Capital Expenditures:

Budget Item		Description/Justification	FTE	Cost per Item	# of Items	Misc.	Total
1							\$0
							\$0

8. Indirect Costs:

		Calculation Method	Indirect Cost Rate	Total Admin/ Program Dollars	Total
1		Rent, Communications, Insurance, Equipment, General office support, Training, IT support, General office supplies, Accountant and Payroll Services, Business Licenses, Dues & Subscriptions, and Postage	24.00%	\$96,774	\$23,226
Total Indirect Costs:					\$23,226
Total Year 3 Budget:				\$120,000	