

## **ATTACHMENT B**

### **Removal of Administrative Policy No. 5**

- **Promesa Behavioral Health Agreement** will not necessitate inclusion of administrative cost compared to total budget and employee benefits cost compared to total salaries, as services under the agreement are based on current published DMC rates.
- **Residential Master Agreement No. 16-295** will not necessitate inclusion of administrative cost compared to total budget and employee benefits cost compared to total salaries, as services under the agreement are based on negotiated bed day rates.
- **Family Development Center Agreement No. 14-292**  
The recommended administrative costs for FY 2016-17, 2017-18, and 2018-19 are at 21% as compared to the total budget for each year. The recommended employee benefits costs for each FY are 24.3% as compared to total salaries. The benefits calculation includes the full amount of employee health and retirement costs, life insurance, payroll taxes, State disability and unemployment insurance. Based on similar contract services, the percentages are both reasonable and necessary for the administration of the program.
- **Family Focused Master Agreement No. 13-709**  
The recommended administrative costs for FY 2016-17 and 2017-18 for Central California Recovery are at 0% as compared to the total budget for each year. The recommended employee benefits costs for each FY are 0% for Central California Recovery as compared to total salaries. This provider does not have employee health and retirement costs, life insurance, payroll taxes, State disability and unemployment insurance. Based on similar contract services, the percentages are both reasonable and necessary for the administration of the program.
- **California Health Collaborative Agreement No. 16-430**  
The recommended administrative costs for FY 2016-17, 2017-18 and 2018-19 and 2019-20 are at 21% for Performing Above the High (PATH) program and 16% for Lock It Up Project (LIUP) program as compared to the total budget for each year. The recommended employee benefits costs for each FY are 21% for both the PATH and LIUP programs as compared to total salaries for both programs. The benefits calculation includes the full amount of employee health and retirement costs, life insurance, payroll taxes, State disability and unemployment insurance. Based on similar contract services, the percentages are both reasonable and necessary for the administration of the program.
- **Youth Leadership Institute Agreement No. 16-431**  
The recommended administrative costs for FY 2016-17, 2017-18, 2018-19 and 2019-20 are at 29% for Underage Drinking program and 33% for Friday Night Live (FNL) program as compared to the total budget for each year. The recommended employee benefits costs for each FY are 20% for both the Underage Drinking and FNL programs as compared to total salaries for both programs. The benefits calculation includes the full amount of employee health and retirement costs, life insurance, payroll taxes, State disability and unemployment insurance. Based on similar contract services, the percentages are both reasonable and necessary for the administration of the program.