



# Board Agenda Item 14

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DATE: June 20, 2017

TO: Board of Supervisors

SUBMITTED BY: Steven E. White, Director  
Department of Public Works and Planning

SUBJECT: Annual Assessment for the Park Maintenance Services within County  
Service Area 2, Tenaya Estates

RECOMMENDED ACTION(S):

- 1. Conduct public hearing to consider all oral statements and all written protests made or filed by any interested person, if any, to the annual assessment for the park maintenance costs in County Service Area 2, Tenaya Estates.**
- 2. Adopt resolution approving and levying the annual assessment for park maintenance on 142 parcels within the Tenaya Park Assessment District for County Service Area 2; and direct the Department of Public Works and Planning staff to amend the Master Schedule of Fees to reflect an annual assessment of \$356 per parcel.**

Approval of the first recommended action allows the Board of Supervisors (Board) to consider all oral statements, and written protests pertaining to the levying of an annual assessment in the Tenaya Park Assessment District for County Service Area 2 (CSA 2). Approval of the second recommended action approves the annual assessment for park maintenance for CSA 2.

ALTERNATIVE ACTION(S):

During the course or upon the conclusion of the hearing, the Board may order changes to the 2017 Annual Engineer's Report, provided none of those changes increases any applicable rate used to calculate the assessment, or revises the methodology by which the assessment is calculated, or result in an assessment being levied on any person or parcel that exceeds what was approved in the Proposition 218 proceeding in 2014.

The Board may approve or disapprove the annual assessment based on its independent discretion. The Board may continue the hearing from time to time, provided that no continuance shall be made to a date after August 10, 2017, without the prior consent of the County Auditor.

The Board may adopt, either the Resolution confirming the annual assessment as originally proposed, or as changed by the Board. The adoption of the Resolution constitutes the levy of an annual assessment for FY 2017-18.

FISCAL IMPACT:

There is no Net County Cost associated with the recommended actions. All operation, maintenance and staff costs are paid by the benefitted properties within CSA 2 from property assessments, interest income, and property tax revenues.

DISCUSSION:

County Service Area No. 2 was formed on December 26, 1962, to provide services for the subdivision known as Tenaya Estates located West of Palm Avenue, East of Fruit, North of Escalon and South of Sierra in Fresno, CA. The services consist of maintaining a 2 ½-acre community park, known as Tenaya Park, which is located in the center of the Tenaya Estates Subdivision. The subdivision consists of 142 residential parcels as shown on Exhibit A.

On June 17, 2014 after a Proposition 218 proceeding in which CSA 2 property owners received an opportunity to protest, and there was not a majority protest, the Board approved an assessment of \$43,736, or \$308 per parcel, for FY 2014-15. CSA 2 property owners also approved a formula providing that the assessment may be adjusted for any or all of the nine budget years after FY 2014-15 to provide for building reserves and addressing inflation at the rate of no more than 5 percent over the previous year. The maximum annual assessment per parcel approved by CSA 2 property owners for the succeeding years are detailed on Exhibit B. The assessment now proposed for FY 2017-18 is the maximum assessment that was approved by the CSA 2 property owners on June 17, 2014.

After the end of the ninth year (FY 2023-24), the annual assessment per parcel, adopted by the Board and approved by the District property owners, will remain at the same amount unless the CSA 2 property owners approve an increased assessment through another Proposition 218 ballot process. The 142 parcels receiving park maintenance service will pay 100% of the costs associated with the service.

Annual Engineer's Report:

As part of its May 2, 2017 resolution initiating this proceeding, the Board appointed and designated Steven C. Son, Deputy Director of the Department of Public Works and Planning, as the Assessment Engineer, and directed him to prepare an Engineer's Report, to be filed with the Board under Article XIID Section 4 of the California Constitution, and in compliance with the Landscaping and Lighting Act of 1972.

The Engineer's Report was filed with the Clerk to the Board on May 2, 2017, and the Board accepted that report as part of its adopted resolution of intention on May 2, 2017.

Annual Assessment:

As described in the Engineer's Report, the annual assessments are for:

- Playground resurfacing
- Sprinkler system maintenance
- Sidewalk repairs
- Curbs and gutter repairs
- Street lighting maintenance
- Electrical system maintenance for street lighting and sprinkler system
- Landscaping
- Playground equipment maintenance
- Recreational improvements
- Electrical power and water costs
- County administration costs (labor, annual audits)

This includes the administration and all operations and maintenance (O&M) of Tenaya Park, as well as the funding and maintaining of an O&M cash reserve.

Exhibit B shows the maximum assessment approved by the property owners for each of the 142 developed single-family residence parcels in CSA 2 over the first 10 years after the 2014 Proposition 218 proceeding. For the FY 2017-18, the assessment for each of the 142 developed single-family residence parcels in CSA 2 is \$356. That proportionality is based on each parcel receiving an equal special benefit from the operation and maintenance of Tenaya Park. The projected assessment for each of the 142 developed single-family residence parcels in CSA 2 may be increased by no more than 5% over the previous year to build reserves to comply with the Board's 50% cash reserve requirement.

Annual Assessment Process:

This is not a Proposition 218 proceeding. Assessments governed by the Landscaping and Lighting Act of 1972 must be levied annually. Because the assessment described in this report does not exceed the amount approved by the CSA 2 property owners in a Proposition 218 proceeding in 2014, it is not "increased" for purposes of Proposition 218. That means the special notice, protest, and hearing requirements of Proposition 218, including the provision of printed protest ballots, is not applicable here.

At the public hearing, the Board must consider all oral statements and all written protests made or filed by any interested person. Any interested person may, prior to the conclusion of the hearing, file a written protest with the clerk, or having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state the name of the property owner or authorized representative, all grounds of objection and the Assessor's Parcel Number of the property in CSA 2.

During the course or upon the conclusion of the hearing, the Board may order changes to the report, provided none of those changes increases any applicable rate used to calculate the assessment, or revises the methodology by which the assessment is calculated, or result in an assessment being levied on any person or parcel that exceeds what was approved in the Proposition 218 proceeding in 2014.

The Board may approve or disapprove the annual assessment based on its independent discretion. The Board may continue the hearing from time to time, provided that no continuance shall be made to a date after August 10, 2017, without the prior consent of the County Auditor.

The Board may adopt either the Resolution confirming the annual assessment as originally proposed, or as changed by the Board. The adoption of the Resolution constitutes the levy of an annual assessment for FY 2017-18.

REFERENCE MATERIAL:

BAI # 11, June 17, 2014  
BAI # 13, June 2, 2015  
BAI # 7, June 21, 2016  
BAI # 39, May 2, 2017

ATTACHMENTS INCLUDED AND/OR ON FILE:

Exhibit A-B  
On file with Clerk - Resolution  
On file with Clerk - Engineer's Report

CAO ANALYST:

John Hays