

PATH ALLOCATION WORKSHEET

STATE FISCAL YEAR: 2017-2018

FEDERAL CATALOG NO. 93.150

COUNTY: FRESNO		REVISION NO:
The State Department of Health Care Services (DHCS) provides the Federal Projects For Assistance in Transition From Homelessness (PATH) Formula Grant funds to counties for State Fiscal Year (SFY) 2017-2018. Your Allocation is identified below.		
PATH Funding Base:		\$315,179
Total PATH Expenditure:		\$315,179
PURPOSE: PLANNING ESTIMATE		July 11, 2017

I, the undersigned Director, have accepted the Federal PATH funds for the county under the specific conditions included in the assurances as part of the County Application Package (CAP) as well as those conditions established by other governing federal and state laws, policies regulations, and guidelines. The CAP, as approved by DHCS, will be followed in expending these funds.



Chairman, County of Fresno, Board of Supervisors

7/11/2017

Date

Brian Pacheco, Chairman, Board of Supervisors

Printed Name

ATTEST:

BERNICE E. SEIDEL, Clerk
Board of Supervisors

By



Deputy

CERTIFICATIONS

1. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package.

The applicant agrees by submitting this proposal that it will include, without modification, the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions" in all lower tier covered transactions (i.e., transactions with sub-grantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

2. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76 by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will--
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central

point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d) (2), with respect to any employee who is so convicted--
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Office of Grants and Acquisition Management
 Office of Grants Management
 Office of the Assistant Secretary for Management and Budget
 Department of Health and Human Services
 200 Independence Avenue, S.W., Room 517-D
 Washington, D.C. 20201

3. CERTIFICATION REGARDING LOBBYING

Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the under-

signed, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCRA)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

5. CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

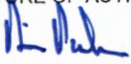
Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chairman, Board of Supervisors	
APPLICANT ORGANIZATION County of Fresno		DATE SUBMITTED July 11, 2017

ATTEST:

BERNICE E. SEIDEL, Clerk
Board of Supervisors

By Susan Bishop
Deputy

COMPLIANCE ASSURANCES

The county, as recipient of grant funds, acknowledges and agrees that the county and its subcontractors shall provide services in accordance with all applicable federal and State statutes and regulations.

I hereby certify that the County of Fresno agrees to the following:

- A. Amounts received under the PATH Formula Grant will be used solely to provide services to persons who have a serious mental illness, or have a co-occurring serious mental illness and substance abuse disorder, and who are homeless or at imminent risk of becoming homeless.
- B. PATH funds must be used to supplement, not supplant, existing services to individuals who have severe mental illness, or who have co-occurring severe mental illness and substance abuse disorders, and who are homeless or at imminent risk of becoming homeless.
- C. At a minimum, providers must provide both Outreach and Case Management. Additional grant funds shall be expended only for the following services:
 - 1. Screening and diagnostic treatment services;
 - 2. Habilitation and rehabilitation services (relating to training and education to improve the individual's functioning in the community);
 - 3. Community mental health services;
 - 4. Alcohol and/or drug treatment services;
 - 5. Staff training (for individuals who work in shelters, mental health clinics, substance abuse programs, and other sites where individuals require homeless services);
 - 6. Supportive and supervisory services in residential settings;
 - 7. Referrals for primary health services, job training, educational services, and relevant housing services; and
 - 8. Housing services including minor renovation, expansion, and repair of housing; planning of housing, technical assistance in applying for housing; improving the coordination of housing services; security deposits; the costs associated with matching eligible homeless individuals with appropriate housing situations; and one-time rental payment to prevent eviction.
- D. Grants will be made pursuant to Section 522(a) of the Public Health Service Act only to entities that have the capacity to provide, directly or through arrangements, the specified service(s) including coordinating the provision of service(s) in order to meet the needs of eligible homeless individuals who are both mentally ill and suffering from substance abuse.

- E. Special consideration will be given to funding entities with a demonstrated effectiveness in serving veterans who are homeless.
- F. Grant funds will not be given to any entity that has a policy of excluding individuals from mental health services due to the existence or suspicion of substance abuse or which excludes individuals from substance abuse services due to the existence or suspicion of mental illness.
- G. No more than ten percent of Federal PATH funds received shall be expended for administrative expenses. The ten percent administrative expense cap includes both the county's and the subcontractor's administrative costs in aggregate.
- H. None of the funds in this grant shall be used to pay the salary of an individual through a grant or other extramural mechanism at a rate in excess of Executive Level II of the Federal Executive Pay Scale. Effective January 18, 2017, the amount is \$187,000.
- I. Not more than 20 percent of the payments will be expended for allowable housing services. The payments will not be expended to support emergency shelters or construction of housing facilities for inpatient psychiatric or inpatient substance abuse treatment costs or to make cash payments to intended recipients of mental health or substance abuse services.
- J. The county will make available, directly or through donations from public or private entities, non-federal contributions toward such costs in an amount that is not less than one dollar (\$1) for each three dollars (\$3) of federal funds provided in such payments. The amount of the county match is \$105,060.
- K. The description of intended use will be revised throughout the year to reflect substantial changes in the programs and activities funded through the PATH grant. Changes in services will not be provided until the appropriate approval has been received.
- L. The county agrees to provide all reports required by the State Department of Health Care Services (DHCS).
- M. The county will comply, as applicable, with the Substance Abuse and Mental Health Services Administration's (SAMHSA) Charitable Choice statutes codified at sections 581-584 and 1955 of the Public Health Service Act (42 USC 290k, et seq., and 42 USC 300x-65 et seq.) and their governing regulations at 42 C.F.R. part 54 and 54a respectively.

N. The county has budgeted SFY 2017-2018 non-PATH funds for services to individuals who are homeless and mentally disabled as follows:

\$ _____ Federal (non-PATH)

\$ 105,060 Other



Chairman, County of Fresno, Board of Supervisors

July 11, 2017

Date

Brian Pacheco, Chairman, Board of Supervisors

Print Name

ATTEST:

BERNICE E. SEIDEL, Clerk
Board of Supervisors

By Susan Bishop
Deputy

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standard or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standard for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685- 1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to non- discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to

all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetland pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance. 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.



Signature of Certifying Official
County of Fresno

Applicant Organization

Chairman, Board of Supervisors

Title
July 11, 2017


Date

ATTEST:

BERNICE E. SEIDEL, Clerk
Board of Supervisors

PATH 2017-18 Request for Application

By


Deputy

**PATH FY 2017-18
COUNTY INTENDED USE PLAN****County:** Fresno**Address:** 3133 N. Millbrook Ave**City, Zip Code:** Fresno, 93703**County Program Contact:** Janell Sidney Brown, Senior Staff Analyst**Telephone:** (559) 600-6831**Fax:** (559) 600-7674**Email:** jsidney@co.fresno.ca.us**County Fiscal Contact:** Laurentius Harlan Theng**Telephone:** (559) 600-4619**Fax:** (559) 600-4642**Email:** lharlantheng@co.fresno.ca.us**Indicate which of the following essential services will be provided by this provider with PATH funding:**

- ☒ Outreach
- ☒ Case Management
- ☒ Community Mental Health Services
- ☒ Habilitation & Rehabilitation Services (relating to training and education to improve the individual's functioning in the community)
- ☒ Staff Training
- ☒ Screening and Diagnostic Services
- ☐ Alcohol or Drug Treatment
- ☐ Supportive and Supervisory Services in Residential Settings
- ☒ Referrals for Primary Health Services, Job Training, Education Services and Relevant

Housing Services:

- ☐ Minor Renovation, Expansion, and Repair of Housing
- ☐ Planning of Housing
- ☒ Technical Assistance in Applying for Housing Services
- ☒ Improving the Coordination of Housing Services
- ☒ Security Deposits
- ☒ Cost Associated with Matching Eligible Homeless Individuals with Appropriate Housing Situations
- ☒ One-Time Rental Payments to Prevent Eviction

Indicate which budget categories are funded with PATH funds: Click on Check Box:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Personnel | <input checked="" type="checkbox"/> Equipment | <input checked="" type="checkbox"/> Travel |
| <input checked="" type="checkbox"/> Consultants | <input checked="" type="checkbox"/> Supplies | <input checked="" type="checkbox"/> Other |

Description of the flow of federal PATH funds in California: PATH funding in California is allocated to the counties from the California State Department of Health Care Services. Each county has a Mental Health Program that provides services to the public in California; the PATH funds are distributed at the county level to either county or contracted providers.

**PATH FY 2017-18
COUNTY INTENDED USE PLAN**
Directions – County Intended Use Plan –

The County Intended Used Plan should provide a summary of information from providers, as well as County specific information, and should be answered at the county level.

1. Total Federal PATH Dollars Allocated from County: \$315,179
2. Total Match Dollars in Budget: \$105,060
3. Who Provides the Match? Fresno County
4. What funding source is used for Match? Mental Health Services Act (MHSA)
5. Please provide the names of each organization you will contract with in FY 2017-18 to provide PATH eligible services in your county, and the amount of Federal PATH funds they will receive. Please also include the county administration costs as a provider.

Expected Contract Amount	Providers Name as Listed on the Provider Intended Use Plan
\$308,000	Kings View Corporation
\$7,179	County Administration
\$315,179	Total

6. The purpose of this section is to provide a description of your county plan to provide coordinated and comprehensive services to eligible PATH Clients. Please provide the following information as it relates to activities for FY 2017-18.
 - a. The projected number of adult clients to be contacted county-wide using PATH funds. 350
 - b. The projected number of adult clients to be enrolled county-wide using PATH funds. 200
 - c. The projected percentage of adult clients county-wide served with PATH funds to be “literally” homeless (i.e., living outdoors or in an emergency shelter rather than at imminent risk of homelessness). 80%
 - d. The projected number of adult clients served with PATH funds that have a criminal

**PATH FY 2017-18
COUNTY INTENDED USE PLAN**

history.

75

- e. Identify activities that will occur in the county to maximize the use of PATH funds to serve adults who are literally homeless as a priority population.

Fresno County Department of Behavioral Health (DBH), which oversees the PATH funding, has contracted with Kings View Corporation to provide services addressing the needs of adults who are homeless and have serious mental illness (SMI) and/or co-occurring disorders. As a vital resource to the community in seeking to reduce and end chronic homelessness, the PATH program will serve as a front door for clients into the continuum of care services and mainstream mental health, primary health care and the substance use disorder services system. The Kings View PATH program provides a partnership in which they commit to "meet the client where they are" in order to assist clients to achieve their personal recovery and wellness goals. Services include outreach, engagement and linkage in addition to case management, mental health treatment, co-occurring disorder counseling and supportive housing services. Collaboration with other agencies such as Federally Qualified Health Centers (FQHC) and the Public Guardian will ensure provision of non-direct mental health services that are needed to reach homeless adults with co-occurring chronic or medical conditions. Service goals are to help stabilize and transition clients into other County or community mental health programs.

- f. Identify strategies the county has planned to ensure PATH dollars are funding programs who provide the minimum services of street outreach and case management as priority services.

The PATH program has two components: Outreach, Engagement and Linkage (OEL) and Specialty Mental Health Treatment Services (SMHS). The PATH-funded OEL component will focus on client outreach and case management services. Through outreach efforts in the streets, shelters and other non-traditional settings as well as referrals from the County's Adult System of Care, Kings View PATH is expected to provide services to 350 clients during FY 2017-18 (July 1, 2017 through June 30, 2018). More than 70% of the OEL staff time will be in the field reaching out to homeless SMI adults. Enrollment in the PATH-OEL component is expected for 200 clients, who will receive services including, but not limited to, assessments, case management, mental health and/or co-occurring services, linkage to County programs and other community service providers, ongoing consultation, peer support services, assistance in applying for General Relief and SSI/SSD benefits, transportation, provision of basic necessities of daily life, and supportive interim or bridge housing services. The reduction in projected client numbers from FY 2016-17 (500 outreached and 400 engaged) is responsive to program experience, reflects realistic numbers and provides more in depth and substantial services to clients engaged. Case management services will be provided to all clients through an assigned personal service coordinator within 24 hours of enrollment in the program along with the development a client-centered Plan of Care to meet the client's needs. Program staff should have the flexibility to increase service intensity to a client in response to the client's presented needs. Additionally, staff should have the capacity to provide frequent contacts with clients where they live or are most comfortable, in order to assist them in accessing behavioral and physical health care, financial, educational, vocational, rehabilitative, or other needed community services, especially as these services relate to meeting the client's mental health and housing needs.

- g. Please summarize a list of the evidenced-based practices currently used in the county for the target population.

DBH promotes evidence-based practices (EBP) and encourages contracted providers to utilize EBP models in their service delivery. The PATH program is designed to deliver comprehensive services to homeless adults with SMI and/or co-occurring disorders whose needs have not been

**PATH FY 2017-18
COUNTY INTENDED USE PLAN**

met through traditional service delivery. Kings View PATH utilizes the Wellness Recovery Action Plan (WRAP) and Cognitive Behavioral and Motivational Enhancement Therapy evidence-based practices. The program model is designed to empower clients, improve quality of life, and allow staff to assist clients in attaining their personal goals. Team members collaborate on assessments, treatment plans, and day-to-day interventions. DBH has also moved forward with incorporating the Recovery 360 model into all County mental health program services, in order to build and measure wellness, recovery, and resiliency supports within a team approach. DBH encourages Kings View PATH team members to participate and receive training on an ongoing basis to ensure clients receive services that support this wellness and recovery model.

7. Describe your organization's participation in the HUD Continuum of Care (CoC) program and any other local planning, coordinating or assessment activities. If you are not currently working with the CoC, briefly explain the approaches to be taken by your agency to collaborate with the local CoC.

The Fresno/Madera Continuum of Care (FMCoC) develops local strategies to build housing and service capacity to end homelessness. DBH and the Fresno County Department of Social Services (DSS) are active participants and voting members of the FMCoC, which is comprised of volunteers from over 21 government agencies, non-profits and individuals dedicated to serve homeless youth, adults, and families in Fresno and Madera Counties. DBH contributes to the community planning by advocating for the homeless mentally ill and encourages all appropriate County contracted providers serving the homeless and at risk of homelessness population who have SMI and/or a co-occurring disorder to also participate and provide feedback.

DBH is part of the leadership team along with the FMCoC in the national 25 Cities Initiative to end veteran and chronic homelessness for the Fresno community by identifying, assessing and matching housing for the veterans and the chronically homeless. A weekly meeting is held to clarify key processes and services, determine existing housing capacities, and follow-up with specific and high priority cases if needed. Kings View PATH assists in outreach efforts, service provision and data collection.

DBH also provides mental health clinicians and community mental health specialists at the Multi-Agency Access Program Point at Poverello House (MAP Point at Pov). MAP is the coordinated service entry effort created by the FMCoC and the Hospital Council's Community Conversations in Mental Health to establish and formalize a collaborative intake process across all service providers for individuals facing housing/homelessness, mental illness, substance use disorder, physical health, social service and/or vocational needs. The intake process consists of a standardized screening for life-domain needs and assessment with the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) to customize service eligibility and access to housing matches. As part of the DBH's work plan for Integrated Behavioral Health Access, operation of additional MAP Points were contracted out in January 2017 to target strategic, geographic locations with underserved and unserved populations. Kings View PATH staff may participate in MAP Point activities to assist in intake and serve as a service provider for the homeless with SMI and/or co-occurring disorder.

8. The purpose of this section is to provide a description of your required Homeless Management Information System (HMIS) implementation. This section should be written from the county perspective.

- a. Describe your county's status on HMIS migration and a plan, with accompanying timeline, to migrate data. If your county is fully utilizing HMIS for PATH services, please describe plans for continued training and how you will support new staff.

The County acknowledges and understands the importance of data collection in the Homeless Management Information System (HMIS), which is designed to capture client information over time, characteristics and service needs of persons experiencing homelessness, and the vital

**PATH FY 2017-18
COUNTY INTENDED USE PLAN**

importance in sharing this information with other community organizations serving the homeless within Fresno and Madera Counties. DBH worked with Kings View to incorporate ancillary cost associated with operating and maintaining HMIS (technical support, user licenses, and staff training) into the program budget beginning FY 2015-16 through PATH and County MHSA funds. When possible, PATH staff will have individual HMIS user licenses and receive training in HMIS data collection and data entry for more effective client care coordination. Once advised by the FMCoC and Housing Authority of Fresno County and City (HMIS lead agency) that PATH data fields had been incorporated into HMIS, the PATH staff were asked to complete training and began migrating data from PATH Program logs in the second quarter of FY 2015-16. Although all PATH-funded services were expected to be entered fully by the end of FY 2015-16, limitations in the HMIS software as adopted by the FMCoC and the release of the new PATH Annual Report guidelines have required additional on-going review and training for both the local HMIS Administrator at Housing Authority and PATH staff in FY 2016-17.

- b. Identify any known technical assistance needs that have been identified to complete the HMIS migration.

DBH and Kings View PATH completed the PATH Provider HMIS Self-Assessment in FY 2015-16 to identify existing technical assistance needs, which included primary challenges of PATH project set up in HMIS and collecting data during outreach. Housing Authority was advised of the challenges and provided additional training as well as appropriate modifications to PATH project set up and data fields. DBH and Kings View PATH also participated in the weekly California PATH HMIS Technical Assistance webinar sessions in FY 2015-16 and continue to participate in PATH HMIS Learning Community webinars provided by SAMHSA in FY 2016-17, in order to receive up to date guidance, best practices and peer-to-peer learning opportunities. DBH and Kings View PATH coordinate with Housing Authority to refine procedures for entering PATH client data in HMIS and understanding definitions of PATH data elements.

- c. Describe the connection with the Continuum of Care to facilitate data migration.

FMCoC and its designated HMIS lead agency, Housing Authority, set the local HMIS data standards and policies. Training is available for data collection and data entry. Additional one-on-one training and consultation is also provided to PATH staff with the purpose of understanding how information collected during the PATH outreach, engagement and linkage process convert to PATH data elements that generate the PATH Annual Report. Record-building protocols also include the new methodology for reporting services and referrals in HMIS. Housing Authority offers additional technical assistance in accessing the HMIS data and sharing the collected data with the other participating agencies associated with FMCoC to monitor and make program improvements.

- d. Describe your county's plan to work with local HMIS administrators to incorporate PATH data fields into HMIS.

DBH is working closely with the local HMIS Administrator (Housing Authority) to monitor the progress on incorporating PATH data fields into HMIS to generate the PATH Annual Report, based on feedback from Kings View PATH. The HMIS Administrator works with its HMIS vendor to resolve any additional technical issues or limitations presented by the vendor's specific HMIS system. DBH collaborates with the Housing Authority to ensure that all data fields continue to reflect the new PATH Annual Report data requirements. DBH has also encouraged the HMIS Administrator to participate in the SAMHSA Technical Assistance webinars.

**PATH FY 2017-18
COUNTY INTENDED USE PLAN**

9. Provide a detailed budget narrative that provides specifics and calculations used for PATH Administration funds. The narrative should describe the attached DHCS 1779P – Federal Grant Detailed Program Budget.

Enclosure 8A DHCS 1779P - County Budget and Enclosure 8B DHCS 1779P - Provider Budget provides the breakdown of PATH program costs. PATH Allocation (\$315,179) and County Match (\$105,060) in the amount of \$420,239 will be used to fund contracted services and administrative cost for the County and Kings View Corporation, while providing outreach, case management, housing, mental health and/or co-occurring services and linkage to homeless adults with SMI and/or co-occurring disorder. Staffing costs of \$263,788 will fund 4.18 FTE positions comprised of 0.043 FTE Program Director, 0.04 Operations Manager, 0.57 FTE Program Manager, 1.2 FTE Case Managers, 2 FTE OEL Coordinators (also may meet classifications as personal service coordinators/peer support specialists), 0.07 FTE Financial Analyst and 0.26 FTE Administrative Support, inclusive of personnel taxes and benefits. Consultant costs include \$14,620 for network and data management information services and the fees for HMIS implementation (training, system licenses and data maintenance). Equipment costs of \$3,906 will provide for the lease of a copier and computer and software expenses. \$17,805 will fund supplies for office operations in the course of providing services to clients and program supplies to be used in outreach and therapeutic activities. Funding will also provide for travel cost associated with client services in the amount of \$15,290. Other expenses related to the provision of services to clients include program building utilities of \$3,280, program building rent and maintenance of \$25,562, and professional liability insurance and background checks for staff of \$7,484. Direct client support expenses will include \$14,500 for basic life necessities (clothing, food and hygiene supplies) as well as assistance in transportation and education and employment activities. Client housing support is expected to be \$12,000 (less than 20% of PATH funding) and will assist clients in accessing housing, utilities, deposits and one-time payments to prevent eviction. In addition, funding will provide for administrative costs for the County (2%) and Kings View as the contracted provider (8%) in the amount of \$42,004 (no greater than 10% of PATH funding).

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN****County:** Fresno**Legal Name of Business:** Kings View Corporation**Program Name:** PATH Program**Address:** 4910 E Ashlan Ave. Suite 118**City, Zip Code:** Fresno, 93726**Service Area (City and Zip Codes):**

Fresno County - Metropolitan and Rural Areas

Provider Contact: Jorge Romero, LMFT, Clinical Manager**Telephone:** (559) 256-4474**Fax:** (559) 348-9345**Email:** jromero@kingsview.org

Indicate which of the following essential services will be provided by this provider with PATH funding:

- ☒ Outreach
- ☒ Case Management
- ☒ Community Mental Health Services
- ☒ Habilitation & Rehabilitation Services (relating to training and education to improve the individual's functioning in the community)
- ☒ Staff Training
- ☒ Screening and Diagnostic Services
- ☐ Alcohol or Drug Treatment
- ☐ Supportive and Supervisory Services in Residential Settings
- ☒ Referrals for Primary Health Services, Job Training, Education Services and Relevant

Housing Services:

- ☐ Minor Renovation, Expansion, and Repair of Housing
- ☐ Planning of Housing
- ☒ Technical Assistance in Applying for Housing Services
- ☒ Improving the Coordination of Housing Services
- ☒ Security Deposits
- ☒ Cost Associated with Matching Eligible Homeless Individuals with Appropriate Housing Situations
- ☒ One-Time Rental Payments to Prevent Eviction

Indicate which budget categories are funded with PATH funds: Click on Check Box:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Personnel | <input checked="" type="checkbox"/> Equipment | <input checked="" type="checkbox"/> Travel |
| <input checked="" type="checkbox"/> Consultants | <input checked="" type="checkbox"/> Supplies | <input checked="" type="checkbox"/> Other |

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

Description of the flow of federal PATH funds in California: PATH funding in California is allocated to the counties from the California State Department of Health Care Services. Each county has a Mental Health Program that provides services to the public in California; the PATH funds are distributed at the county level to either county or contracted providers.

Directions – Provider Intended Use Plan –

The Provider Intended Use Plan will provide specific information on each organization and program funded with PATH Federal and Match funds, and should be answered at the provider's level.

1. Provider Name (if different from the Legal Name): Kings View Corporation
2. Total Federal PATH Dollars Allocated from Counties: \$315,179
3. Total Match Dollars in Budget: \$105,060
4. Who Provides the Match? Fresno County
5. What funding source is used for Match? Mental Health Services Act (MHSA)
6. Please provide a brief overview of your organization's history, current existing programs, and services provided.
 Kings View Corporation, also known Kings View Behavioral Health Systems, has been providing mental health services in central and northern California for more than 60 years. Kings View started with the opening of a mental health hospital in Reedley and then expanded its scope of services for underserved and unserved populations through community programs providing drug and alcohol treatment and telepsychiatry to rural areas. Kings View has been responsive to mental health community service needs by serving the mentally ill homeless population in 14 local and regional California counties.
 In Fresno County, Kings View is contracted to operate several MHSA programs; one of which is the existing PATH program, providing an array of outreach, case management and treatment services to the homeless with serious mental illness (SMI). Kings View also operates the Blue Sky Wellness and Peer Support Center for mentally ill clients and their families along with Youth Empowerment Centers throughout the rural areas of the County. In FY 2015-16, Kings View began operation of the Rural Mental Health Triage Program to provide mental health services in working partnership with rural law enforcement and emergency services personnel (first responders). Starting in January 2017, Kings View participated in collaboration with two other community agencies go implement additional Multi-Agency Access Program (MAP) Points, where navigators provide an integrated screening process to link individuals and families facing behavioral, social, health and other related challenges to supportive services.
7. The purpose of this section is to provide a description of your organization's plan to provide coordinated and comprehensive services to eligible PATH Clients. Please provide the following information as it relates to activities for FY 2017-2018.
 - a. The projected number of adult clients to be contacted using PATH funds. 350
 - b. The projected number of adult clients to be enrolled using PATH funds. 200
 - c. The projected percentage of adult clients served with PATH funds to be "literally" homeless (i.e., living outdoors or in an emergency shelter rather than at imminent 80%

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

risk of homelessness.)

- d. The projected number of adult clients served with PATH funds that have a criminal history.

75

- e. Identify activities that your organization will perform to maximize the use of PATH funds to serve adults who are literally homeless as a priority population.

Kings View's PATH-funded program will prioritize serving adults who are literally homeless by focusing outreach efforts in places not meant for habitation. Eighty percent of clients served are projected to be literally homeless. By having evidence-based practice (EBP) trained and recovery experienced staff, clients are more likely to be engaged and reveal PATH-eligibility in order to start program services. Services include assistance to accessing housing services, food, clothes, transportation and linkage to other County programs and community-based organizations as needed. Additional services include: on-site contact; assessments; case management; individual/group therapy and rehabilitation; psychiatric services and medication monitoring; and supportive and stable housing services.

- f. Identify your organizations' strategies in utilizing PATH funds to target street outreach and case management as priority services.

PATH program services focus on client outreach and case management through Outreach Linkage and Engagement (OEL) Coordinators and Case Manager staff positions. Through the outreach efforts in the community and referrals from the County's Adult System of Care, Kings View will provide services to 350 clients during FY 2017-18, engaging the target population appropriately. Of the 350 clients contacted, 200 will be enrolled and assessed for ongoing mental health, substance use and supportive housing services. Case management services will be provided to all enrolled clients through the OEL Coordinators, also acting as Personal Service Coordinators/Peer Support Specialists, and Case Managers who will develop client centered Plan of Care to meet the client's needs. Case management will consist of referral and linkage to County programs and other community organizations, assistance in applying for General Relief, SSI/SSD benefits, and ensuring the client obtains the basic necessities of daily life. Additional services include contact on-site and as many times as needed, individual/group therapy and rehabilitation, psychiatric services and transportation to other appropriate services as needed.

Kings View collaborates with local emergency shelters (Poverello House, Rescue Mission and others) and participates in the Fresno Madera Continuum of Care (FMCoC) Coordinated Entry System, which deals with a large amount of homeless individuals throughout Fresno County.

- g. Provide specific examples of how the organization maximizes use of PATH funds by leveraging use of other available funds for PATH client services.

The PATH Program is composed of two components, PATH-funded OEL and Specialty Mental Health Services (SMHS). PATH funds are used for outreach, engagement and linkage services to eligible PATH clients. The SMHS component provides an enhanced treatment program to a smaller group of PATH clients who would benefit from direct specialty mental health services that are reimbursable by Medi-Cal and long-term supportive housing services funded by MHSA.

- h. Identify how your organization will provide, pay for, or support evidenced-based practices and other training for local PATH-funded staff.

Kings View provides ongoing online training to all PATH-funded staff including administrative, outreach and case management staff as well as clinical supervision to mental

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

health interns and trainees. Kings View Corporation also has slots in Relias Training online, which provides constant EBP workshops. Program staff will also continue to participate in training workshops offered by County, community programs and private training opportunities. Funding for EBP and other training opportunities will be financed through PATH and County MHSA funds.

i. List the evidenced-based practices currently used.

In outreach and engagement efforts, the Kings View PATH team utilizes the L.E.A.P. method (Listen, Empathize, Accept, and Partner) and is trained and aware of trauma informed and gender specific needs of clients. Kings View PATH program utilizes the Wellness Recovery Action Plan (WRAP) model along with the Cognitive Behavioral and Motivational Enhancement Therapy models designed to deliver comprehensive services to individuals with serious mental health challenges, whose needs have not been met through the traditional service delivery model. Team members collaborate on assessments, treatment plans and day to day interventions. Kings View PATH also uses Prochaska and DiClemente's Stages of Change Model in the treatment program, in order to better monitor and assist clients to a self-sustained recovery and wellness.

j. Describe your organization's status on HMIS migration, noting that HMIS implementation is required for organizations receiving PATH funding. If your organization is fully utilizing HMIS for PATH services, please describe plans for continued training and how you will support new staff.

As of now, Kings View PATH is about 65% achievement of its goal to have HMIS fully implemented for PATH services. OEL staff and the Program Manager have been trained in HMIS data collection and entry. Staff currently input and maintain clients' PATH data elements in HMIS. Kings View has established a relationship with Fresno Housing Authority, designated by the FMCoC as the HMIS Lead Administrator, to resolve data collection and entry issues, specifically the setup of appropriate PATH data element fields and to ensure data quality through the creation of specialized reports. The PATH project set up in HMIS will continue to be an evolving process to meet PATH Annual Report guidelines. However, the new methodology for reporting services and referrals in HMIS that only counts one instance for each category does not reflect the true quantity of services and referrals provided.

k. Describe how your organization will provide, pay for, or otherwise support HMIS training and activities to migrate PATH data into HMIS.

HMIS training and data system maintenance will be financed through PATH and County MHSA funds. It is currently cost-prohibitive to support HMIS training and system user licenses for staff not directly involved in outreach and case management services.

l. Identify community organizations that provide key services (e.g., primary health, mental health, substance abuse, housing, employment) to PATH eligible clients within your service area and describe coordination activities and policies with those organizations.

Kings View PATH collaborates with various community organizations to provide key services to homeless adults who are mentally ill. Initial contact and stabilization of PATH grant eligible clients will be done through the PATH program. Homeless mentally ill clients with a substance use disorder who receive case management services and require additional

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

support will be referred to the Fresno County Department of Behavioral Health and its other contracted providers specializing in treatment services for co-occurring disorders such as Comprehensive Addiction Program. For primary health care, linkage will be made to Federally Qualified Health Care clinics, other health care facilities such as Fresno Community Hospitals, Clinica Sierra Vista, and local private doctors. PATH encourages and assists clients to register through the Affordable Health Care Act Programs within California. Social services and employment service linkages will be made to the Fresno County Department of Social Services, Social Security Administration, California DMV, and West Fresno Family Resource Center. Additional organizations that may provide services or resources include Fresno County Superior Court, Centro La Familia, Marjaree Mason Center, Veterans Administration, Kings View Behavioral Health Services, MAP, West Care SOS, NAMI, Fresno County Housing Authority and many faith based organizations such as Miracles In Community Action Services among others.

- m. Please explain the gaps in current service systems that pertain to your PATH client population.

Permanent housing is still scarce for the homeless population in Fresno County. Permanent supportive housing is even more limited and has strict guidelines which homeless individuals with mental illness and/or co-occurring disorders do not meet. Kings View PATH is struggling with an increasing substance use disorder problem in this population and the lack of available residential treatment facilities for such high demand. There is also a large number of homeless in the rural areas who lack the ability to access basic services in the areas where they live.

- n. Please explain services you provide for clients who have both a serious mental illness and substance use disorder in your PATH client population.

Kings View PATH program provides a variety of mental health services including assistance into permanent housing, targeted case management, psychiatric services, referrals into other program services and the support that may be needed to which may mean providing transportation. Groups with rehabilitation interventions are provided to support relapse prevention and maintenance. Co-occurring clients will also receive substance use disorder education and counseling. Appropriate referrals are made to substance use disorder treatment providers when a higher level of care is needed.

- o. Describe your plan to train PATH staff on SSI/SSDI Outreach, Access, and Recovery (SOAR). Provide a) the number of PATH staff trained in SOAR last fiscal year (2016-17); b) the number of staff who provided assistance with SSI/SSDI applications using the SOAR model; c) the number of consumers assisted through SOAR; d) application eligibility results (i.e. approval rate on initial application and average time to approve the application); and e) the number of staff dedicated to SOAR, both part- and full-time.

If the provider does not use SOAR, describe the system used to improve accurate and timely completion of mainstream benefit applications, timely determination of eligibility, and the outcomes of those applications. Describe efforts used to train staff on the alternative system and what technical assistance or support the provider receives to ensure quality applications.

Kings View PATH will assist clients in obtaining any and all benefits by applying for Social Security Income/Social Security Disability Income (SSI/SSDI) and Affordable Health Care Act (ACA). Two PATH Case Managers had received SOAR training in FY 2014-15, but left in early FY 2016-17. Two OEL Coordinators and one new Case Manager will complete the

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

online SOAR training before the end of FY 2016-17. Four clients were assisted with SSI/SSDI applications through the SOAR model in FY 2016-17 to date; all claims are still pending. New staff hires within the PATH program are expected to complete SOAR training and existing staff will participate in any refresher course.

This year, there were 18 clients that PATH assisted who were already working with attorneys or paralegals on their appeals and reapplication processes. PATH assisted those individuals to obtain proper documentation and support to follow up with their attorney's recommendations as well as make it to their appointments or hearings.

- p. What are your organization's strategies for making suitable housing available to PATH clients (e.g., indicate the type of housing usually provided and the name of the agency that provides such housing) in your client population.

Kings View continuously supports the development of housing works with community organizations such as the Housing Authorities and the County by participating in weekly outreach committees. Fresno County provides housing opportunities through the MHSA Housing programs and Housing Authorities. The County currently provides for supported independent living through Trinity Housing project (20 Single Room Occupancy-SRO units), Park Grove (five 1-3 bedroom units), Alta Monte Housing project consisting of 29 SRO units available to homeless mentally ill adults, and the Santa Clara project which consist of 69 units (25 of which are dedicated to the mentally ill and homeless). All of these projects exist through a Memorandum of Understanding between the County and Housing Authorities. In addition to the various placement facilities available within the County, Kings View PATH program will provide ongoing supported housing services to assist clients to attain and maintain housing. The PATH program will utilize less than 20% of the available PATH Program funding to support assisted housing, security deposits, and one-time payments to prevent eviction.

PATH staff also work with different room and board providers in order to assist people getting off the streets as soon as possible while still waiting for other permanent housing solutions (Olive Heights R&B, Quality Homes Inc, Cedar Heights, David Rosales Home, among others). PATH provides technical assistance to individuals on navigating and advocating for them with programs like Shelter Plus Care, STASIS, Fresno County DBH Permanent Supportive Housing, Fresno Housing Authority, low income housing apartments throughout the county.

Additionally, staff is committed to assist and support people in staying connected to their local natural supports who may also be able to provide them housing (e.g. family members, friends, church members, churches or other organizations).

8. Describe your organization's participation in the HUD Continuum of Care (CoC) program and any other local planning, coordinating or assessment activities. If you are not currently working with the CoC, briefly explain the approaches to be taken by your agency to collaborate with the local CoC.

Kings View PATH is an associate member of the FMCoC. The PATH program does not receive any HUD funds and so FMCoC full membership is not required. The County is a voting member. Although not a voting member, Kings View participates in activities to better serve the homeless youth, adults, and families in the Fresno area including the Point in Time (PIT) homeless count and outreach efforts in the 25 Cities Initiative. Kings View also attends at coordinated entry meetings and planning sessions.

9. Describe your Coordinated Entry/Assessment program and roles of key partners.

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

The FMCoC has a Coordinated Entry System, which Kings View PATH has been participating in since the planning stage. The system includes the use of an entry survey and shared database, weekly shifts at MAP, outreach referrals taken regularly for new coordinated entry clients and navigation through housing referral process. Close collaboration is necessary with the MAP Community Coordinator, Clinica Sierra Vista, San Joaquin Valley Veterans, WINGS Advocacy Fresno, Poverello House, DBH and the Department of Social Services, who all participate in the FMCoC and may provide the needed services or resources identified in the entry survey.

10. Describe your efforts, including specific examples, to minimize the challenges and foster support for PATH clients with a criminal history, such as jail diversion and other programs, policies and laws.

Kings View supports clients and links them to find advocacy services when facing issues with the criminal justice system. The PATH program assists clients with criminal history to find housing services and meet probation or other court requirements. To minimize client involvement with the criminal justice system, services include but are not limited to: helping the client identify precipitants to the client's criminal involvement; providing necessary treatment, support and education to eliminate any unlawful activities or criminal involvement that may be a consequence of the client's mental illness; and collaborating with police, court personnel and jail/prison officials and psychiatric staff to ensure appropriate use of legal and mental health services.

11. Please describe the following information for your specific client population: (a) the demographics of the client population; (b) the demographics of the staff serving the clients; (c) how staff providing services to the target population will be sensitive to age; gender and racial/ethnic differences of clients; and (d) the extent to which staff receive periodic training in cultural competence. (See Enclosure 10: "Guidelines for Accessing Cultural Competence".)

Based on data from FY 2016-17 to date, our client population is:

41% White or Caucasian; 33% Hispanic or Latino;
23% African American; 0.8% American Indian;
0.8% Asian.

Age group breakdowns:

18-30: 21%; 31-50 years: 48%;
51-61: 24%; 62 and older: 7%.

Males accounted for 45.5% and females 54.5%.

9% self-reported as Veterans. The PATH program staff composition reflects the client population by identifying as 50% White or Caucasian, 40% Hispanic, and 10% Asian. Staff ages range from 29 to 61 years old. Some staff providers speak Spanish. Diverse backgrounds and exposures allow staff to identify, understand and respect the variety of cultural and even religious values of the client population. The PATH program has also hired previously homeless and staff struggling with mental illness. Staff are able to relate and engage clients on various levels. Services are culturally sensitive to client needs based on age, gender, and ethnicity. The County encourages and mandates all contractors to provide services in a culturally sensitive and competent manner. Kings View staff are able to participate annually in Cultural Competency trainings and workshops provided by the County at no cost.

12. Describe how persons who are homeless and have serious mental illnesses and any family members will be involved at the organizational level in the planning, implementation, and evaluation of PATH-funded services. For example, indicate whether persons who are PATH-eligible are employed as staff or as volunteers or serve on governing or formal advisory boards. (See Enclosure 11: "Guideline for Consumer and Family Participation".)

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

Clients and their family members are encouraged to participate at the organizational level in the planning, implementation and evaluation of PATH-funded services through the Fresno County Behavioral Health Board (BHB). The BHB is a public advisory board on adult, children and justice system mental health and substance use disorder issues. Although at least 50% of the members of the Behavioral Health Board are mental health clients and/or family members, none of the PATH-eligible clients have chosen to participate. Additionally, Fresno County DBH conducts a Community Planning Process to collect stakeholder input for the County's MHSA Three-Year Plan and Annual Updates, which report on the status of current and future planned MHSA-funded programs. Kings View PATH encourages clients to attend Behavioral Health Board and Community Planning Process meetings to provide input and feedback. As previously identified, Kings View PATH program has hired homeless, mentally ill clients at various levels of the organization.

13. Describe Veteran specific services your organization will provide.

Kings View PATH is proactive in encouraging veterans to seek services. Clients who self-identify as a veteran are eligible to all PATH program services in regards to mental health, substance use and housing services. In addition to PATH services, veterans are referred to programs available through the Veterans Administration (VA). Veterans who have been Other than Honorably (OTH) discharged or do not qualify for VA services are linked to other County programs or community agencies. Kings View has partnered with different agencies to identify and navigate veterans to appropriate services. Specific services also include transportation to veteran's services. The ability to work closely with agencies that work with veterans, i.e. contact information of individuals we can call at any time who are willing to assist in the moment, plays a key role in successful referral and linkage.

14. Identify community organizations that provide key Veteran services (e.g., primary health, mental health, substance abuse, housing, employment) to PATH eligible veteran clients within your service area and describe coordination activities and policies with those organizations.

FMCoC and all the agencies participating in the Coordinated Entry System have dedicated to end chronic homelessness for Fresno veterans. West Care, Turning Point Services of the Central Valley, Mental Health Systems, Poverello House, Fresno Rescue Mission and others have all been identified as FMCoC participants providing primary health, mental health, substance use, housing and/or employment services. In addition, the County maintains a network of care website specific to veterans at no charge to the client or provider (www.fresno.networkofcare.org). The website is an active "one stop shop" for services.

15. Provide a detailed budget narrative that provides specifics and calculations used for PATH funds. The narrative should describe the attached DHCS 1779P – Federal Grant Detailed Program Budget.

Enclosure 8A DHCS 1779P - County Budget and Enclosure 8B DHCS 1779P - Provider Budget provides the breakdown of PATH program costs. PATH Allocation (\$315,179) and County Match (\$105,060) in the amount of \$420,239 will be used to fund contracted services and administrative cost for the County and Kings View Corporation, while providing outreach, case management, housing, mental health and/or co-occurring services and linkage to homeless adults with SMI and/or co-occurring disorder. Staffing costs of \$263,788 will fund 4.18 FTE positions comprised of 0.043 FTE Program Director, 0.04 Operations Manager, 0.57 FTE Program Manager, 1.2 FTE Case Managers, 2 FTE OEL Coordinators (also may meet classifications as personal service coordinators/peer support specialists), 0.07 FTE Financial Analyst and 0.26 FTE Administrative Support, inclusive of personnel taxes and benefits. Consultant costs include \$14,620 for network and data management information services and the fees for HMIS

**PATH FY 2017-18
PROVIDER INTENDED USE PLAN**

implementation (training, system licenses and data maintenance). Equipment costs of \$3,906 will provide for the lease of a copier and computer and software expenses. \$17,805 will fund supplies for office operations in the course of providing services to clients and program supplies to be used in outreach and therapeutic activities. Funding will also provide for travel cost associated with client services in the amount of \$15,290. Other expenses related to the provision of services to clients include program building utilities of \$3,280, program building rent and maintenance of \$25,562, and professional liability insurance and background checks for staff of \$7,484. Direct client support expenses will include \$14,500 for basic life necessities (clothing, food and hygiene supplies) as well as assistance in transportation and education and employment activities. Client housing support is expected to be \$12,000 (less than 20% of PATH funding) and will assist clients in accessing housing, utilities, deposits and one-time payments to prevent eviction. In addition, funding will provide for administrative costs for the County (2%) and Kings View as the contracted provider (8%) in the amount of \$42,004 (no greater than 10% of PATH funding).

FEDERAL BUDGET SUMMARY

TYPE OF GRANT: PATH

STATE FISCAL YEAR 2017-18

COUNTY: FresnoFISCAL CONTACT: Harlan Laurentius Theng TELEPHONE NUMBER: (559) 600-4619E-MAIL ADDRESS: lharlantheng@co.fresno.ca.us

BUDGET CATEGORIES		
Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY	
	(1) Federal	(2) Non-Federal
a. Personnel	\$ 205,410	\$
b. Fringe Benefits	\$ 58,378	\$
c. Travel	\$ 13,712	\$ 1,578
d. Equipment	\$	\$ 3,906
e. Supplies	\$ 1,000	\$ 16,805
f. Contractual	\$ 1,500	\$ 13,120
g. Construction	\$	\$
h. Other	\$ 4,000	\$ 58,826
i. Total Direct Charges (<i>sum of a -h</i>)	\$ 284,000	\$ 94,235
j. Indirect Charges	\$ 31,179	\$ 10,825
k. TOTALS (<i>sum of i and j</i>)	\$ 315,179	\$ 105,060

DHCS APPROVAL BY:

TELEPHONE:

DATE:

FEDERAL GRANT DETAILED PROGRAM BUDGET

STATE FISCAL YEAR 2017-18TYPE OF GRANT: PATHCOUNTY: FresnoSUBMISSION DATE: July 11, 2017FISCAL CONTACT: Laurentius Harlan ThengPROGRAM CONTACT: Janell Sidney BrownTELEPHONE NUMBER: (559) 600-4619TELEPHONE NUMBER: (559) 600-6831EMAIL ADDRESS: lharlantheng@co.fresno.ca.usE-MAIL ADDRESS: jsidney@co.fresno.ca.usPROGRAM NAME: PATH Program

STAFFING			1	2	3	
TITLE OF POSITION		ANNUAL SALARY	GRANT FTE	FEDERAL PATH AMOUNT	NONFEDERAL MATCH AMOUNT	TOTAL
1						\$ -
2						\$ -
3						\$ -
4						\$ -
5						\$ -
6						\$ -
7						\$ -
8						\$ -
9						\$ -
10						\$ -
11						\$ -
12	TOTAL STAFF EXPENSES (sum lines 1 thru 11)		\$ -	0.00	\$ -	\$ -
13	Consultant Costs (Itemize):					\$ -
14						\$ -
15						\$ -
16						\$ -
17	Equipment (Where feasible lease or rent) (Itemize):					\$ -
18						\$ -
19						\$ -
20						\$ -
21						\$ -
22	Supplies (Itemize):					\$ -
23						\$ -
24						\$ -
25						\$ -
26						\$ -
27						\$ -
28	Travel -Per diem, Mileage, & Vehicle Rental/Lease					\$ -
29						\$ -
30	Other Expenses (Itemize):					\$ -
31						\$ -
32						\$ -
33						\$ -
34						\$ -
35						\$ -
36						\$ -
37	COUNTY ADMINISTRATIVE COSTS (2% PATH)			\$ 7,179	\$ 2,283	\$ 9,462
38	NET PROGRAM EXPENSES (sum lines 12 thru 37)			\$ 7,179	\$ 2,283	\$ 9,462
39	OTHER FUNDING SOURCES: Federal Funds					
40	Non-Federal Funds					
41	TOTAL OTHER FUNDING SOURCES (sum lines 39 & 40)			\$ -	\$ -	\$ -
42	GROSS COST OF PROGRAM (sum lines 38 and 41)			\$ 7,179	\$ 2,283	\$ 9,462

DHCS APPROVAL BY:
TELEPHONE:
DATE:

FEDERAL GRANT DETAILED PROGRAM BUDGET

STATE FISCAL YEAR 2017-18TYPE OF GRANT: PATHCOUNTY: FresnoSUBMISSION DATE: July 11, 2017FISCAL CONTACT: Laurentius Harlan ThengPROGRAM CONTACT: Janell Sidney BrownTELEPHONE NUMBER: (559) 600-4619TELEPHONE NUMBER: (559) 600-6831EMAIL ADDRESS: lharlantheng@co.fresno.ca.usE-MAIL ADDRESS: jsidney@co.fresno.ca.usPROGRAM NAME: PATH Program

STAFFING			1	2	3		
TITLE OF POSITION		ANNUAL SALARY	GRANT FTE	FEDERAL PATH AMOUNT	NONFEDERAL MATCH AMOUNT	TOTAL	
1	Program Director	\$180,860.47	0.043	\$ 7,777		\$ 7,777.00	
2	Program Manager	\$108,421.05	0.57	\$ 61,800		\$ 61,800.00	
3	Case Manager	\$ 43,651.67	1.2	\$ 52,382		\$ 52,382.00	
4	OEL Coordinator	\$ 33,582.00	2	\$ 67,164		\$ 67,164.00	
5	Financial Analyst	\$ 46,028.57	0.07	\$ 3,222		\$ 3,222.00	
6	Administrative Support	\$ 40,703.85	0.26	\$ 10,583		\$ 10,583.00	
7	Operations Manager	\$ 62,050.00	0.04	\$ 2,482		\$ 2,482.00	
8	Benefits & Taxes			\$ 58,378		\$ 58,378.00	
9						\$ -	
10						\$ -	
11						\$ -	
12	TOTAL STAFF EXPENSES (sum lines 1 thru 11)		\$ 515,298	4.18	\$ 263,788	\$ -	\$ 263,788
13	Consultant Costs (Itemize):						
14	Consultant - Network & Data Management				\$ 13,120	\$ 13,120	
15	Consultant - (HMIS training, user licenses & maintenance)			\$ 1,500		\$ 1,500	
16						\$ -	
17	Equipment (Where feasible lease or rent) (Itemize):						
18	Equipment Rent/Lease				\$ 2,706	\$ 2,706	
19	Computers & Software				\$ 1,200	\$ 1,200	
20						\$ -	
21						\$ -	
22	Supplies (Itemize):						
23	Office Supplies & Equipment & Postage				\$ 6,116	\$ 6,116	
24	Telephone				\$ 5,280	\$ 5,280	
25	Program Supplies (Outreach)			\$ 1,000	\$ 5,409	\$ 6,409	
26						\$ -	
27						\$ -	
28	Travel -Per diem, Mileage, & Vehicle Rental/Lease						
29				\$ 13,712	\$ 1,578	\$ 15,290	
30	Other Expenses (Itemize):						
31	Utilities				\$ 3,280	\$ 3,280	
32	Client Housing - One Time Emergency Housing			\$ 4,000	\$ 8,000	\$ 12,000	
33	Client Clothing, Food & Hygiene				\$ 2,500	\$ 2,500	
34	Client Transportation, Education & Employment				\$ 12,000	\$ 12,000	
35	Building Rent/Lease & Maintenance				\$ 25,562	\$ 25,562	
36	Liability/Professional Liability Insurances & Staff Background Checks				\$ 7,484	\$ 7,484	
37	PROVIDER ADMINISTRATIVE COSTS (8% PATH)			\$ 24,000	\$ 8,542	\$ 32,542	
38	NET PROGRAM EXPENSES (sum lines 12 thru 37)			\$ 308,000	\$ 102,777	\$ 410,777	
39	OTHER FUNDING SOURCES: Federal Funds						
40	Non-Federal Funds						
41	TOTAL OTHER FUNDING SOURCES (sum lines 39 & 40)			\$ -	\$ -	\$ -	
42	GROSS COST OF PROGRAM (sum lines 38 and 41)			\$ 308,000	\$ 102,777	\$ 410,777	

DHCS APPROVAL BY:
TELEPHONE:
DATE:

1 PROJECTS FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS (PATH)
2 GRANT APPLICATION FY 2017-18

3 ATTEST:

4
5 COUNTY OF FRESNO

6 By 
7 Chairman, Board of Supervisors

8
9 Date: 7-11-17

10
11
12 BERNICE E. SEIDEL, Clerk
Board of Supervisors

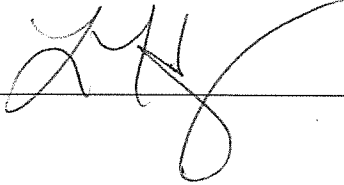
13
14 By Susan Bishop
15 Deputy

16 Date: 7-11-17

17
18 PLEASE SEE ADDITIONAL
19 SIGNATURE PAGE ATTACHED

1 APPROVED AS TO LEGAL FORM:
2 DANIEL C. CEDERBORG, COUNTY COUNSEL

3
4 By



Date:

6/15/17

5
6 APPROVED AS TO ACCOUNTING FORM:
7 OSCAR J. GARCIA, CPA, AUDITOR-CONTROLLER/
8 TREASURER-TAX COLLECTOR

9 By

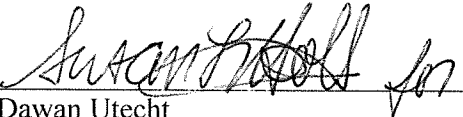


Date:

6/15/17

10
11 REVIEWED AND RECOMMENDED FOR
12 APPROVAL:

13
14 By



Dawan Utecht

Director, Department of Behavioral Health

Date:

06-15-17

15
16
17 Fund/Subclass: 0001/10000
18 Organization: 56302493 (\$420,239)
19 Account/Program: 4375/0
20
21
22
23
24
25
26
27
28