



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
The requested service is to perform disaster/emergency clean up services.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Belfor Property Restoration - Jerry Randrup, 3461 W. Holland Ave., Fresno, CA 93722, 559-244-0811
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Initial term of 3 years with 2 additional one year renewals for possible total of 5 years at costs not to exceed maximum amount of \$2,500,000 total.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
The County of Fresno's insurance carrier has advised that Belfor is a preferred vendor due to preapproved work rates which results in cleanup services starting quicker. This is especially important due to the fact that these services are used in emergency situations in which any delay can cause additional significant damage to County equipment/property. In addition, the insurance carrier has a high level of confidence in Belfor's ability to provide the services in a thorough and timely manner.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - ☒ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - ☐ When the contract is with a federal, state, or local governmental agency.
 - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$1,000 whichever is more.
 - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The County does not have the resources or staff to quickly clean up a large scale disaster and therefore the services from the identified vendor are essential to quickly prevent further damage and to protect County assets.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
The County of Fresno's insurance carrier has advised that Belfor is a preferred vendor due to preapproved work rates, which would ensure that the County receives the maximum potential reimbursement with claims. Additionally, it enables cleanup services to begin immediately. This is critical due to the fact that these services are used in emergency situations in which any delay can cause additional significant damage to County equipment/property. In addition, the insurance carrier has a high level of confidence in Belfor's ability to respond in a timely manner, do thorough work, maintain detailed records, and bill accurately and fairly. In the past, the County has had an incident in which the insurance carrier has pulled a vendor from a remediation job due to poor quality of work and required the County to utilize Belfor for completion of the job.

mvilanova 7/6/2017 8:37:05 AM

Requested By:

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

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Department Head Signature

[\[Sign\]](#) Double click!

