



Board Agenda Item 9

DATE: September 26, 2017

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner

SUBJECT: Amendment to Master Schedule of Fees - Sheriff-Coroner

RECOMMENDED ACTION(S):

1. **Conduct first hearing to amend the Fresno County Master Schedule of Fees, Charges and Recovered Costs Ordinance by amending Subsection 2609 of Section 2600 - Sheriff-Coroner; waive reading of the Ordinance in its entirety; and set second hearing for October 17, 2017;**
2. **Designate County Counsel to prepare a fair and adequate summary of the proposed Ordinance; and**
3. **Direct the Clerk to the Board to post and publish the required summary in accordance with Government Code Section 25124(b)(1).**

Approval of the recommended actions would revise the existing Master Schedule of Fees, Charges, and Recovered Costs based on the Sheriff-Coroner's Office costs for FY 2017-18. Amendments to Subsection 2609-Contract Service Fees update current rates and will allow the Sheriff-Coroner's Office to recover the salary and benefits costs, operating costs, and an indirect cost rate for a full time Deputy Sheriff, Community Service Officer, Correctional Officer, Dispatcher, and Reserve Officer positions. The recommended actions also include a Prisoner Processing Service Fee that is utilized with other law enforcement agencies.

ALTERNATIVE ACTION(S):

Your Board may direct staff to use current fees or propose alternative fees which may not recover 100% of costs.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. It is anticipated that with the proposed fees, the Sheriff-Coroner's Office will ensure full cost recovery for salary and benefits costs, mileage costs, radio usage, vehicle replacement recovery, and an indirect cost rate proposal (ICRP) of 9.69%, a less than 1% decrease for FY 2017-18.

DISCUSSION:

Recommended updates to the Master Schedule of Fees for Subsection 2609 - Contract Service Fees are detailed in Attachment A. The updated fees recover the salary and benefits costs that will be incurred for Deputy Sheriff, Community Service Officer, Correctional Officer, Dispatcher, and Reserve Officer positions, and the Prisoner Processing Service Fee used in developing contracts with cities, grants, and other organizations that request additional law enforcement services in FY 2017-18. The current fees reflect FY 2015-16 rates as approved by the Board on May 24, 2016.

The recommended actions increase the regular hourly rate due to increased salary and benefits costs and the addition of supervisory costs for the positions listed as follows: 14% for a Deputy Sheriff, 16% for a Community Service Officer, and 14% for a Correctional Officer. The increase in the regular hourly rates for a Deputy Sheriff, Community Service Officer, and a Correctional Officer reflect a two year adjustment.

The Dispatcher per capita rate reflects a 1% increase due to a change in the overall population of related communities. The Reserve Officer hourly rate is recommended at a less than 1% decrease due to a reduction in mileage costs and a lower ICRP rate from the prior year (from 10% to 9.69%). The Prisoner Processing regular hourly rate is recommended at a 15% increase due to salary and benefits adjustments and the addition of ICRP. The current Prisoner Processing regular hourly rate does not include an ICRP.

The overtime rates for the Deputy Sheriff, Community Service Officer, and Correctional Officer positions are recommended at 12%, 14%, and 10% increases, respectively, for FY 2017-18 due to adjustments in salary.

The proposed fees ensure proper cost recovery and have been reviewed by the Auditor-Controller/Treasurer-Tax Collector. As specified in existing contracts and following Board approval of the second hearing, which is scheduled to take place on October 17, 2017, the Sheriff-Coroner's Office will return with any agreements with the different city/entity that require modification.

REFERENCE MATERIAL:

BAI # 28 - May 24, 2016

ATTACHMENTS INCLUDED AND/OR ON FILE:

MSF FY 2017-18 Attachment A
MSF FY 2017-18 Ordinance
MSF FY 2017-18 Exhibit A
On file with Clerk - Summary of Ordinance

CAO ANALYST:

Jeannie Z. Figueroa