



Board Agenda Item 27

DATE: November 14, 2017

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner

SUBJECT: California's Department of Corrections and Rehabilitation Parole Law Enforcement Data System Participation and Hold Harmless Agreements

RECOMMENDED ACTION(S):

1. **Retroactively approve and authorize the Sheriff-Coroner, on behalf of the County to execute an agency participation agreement with the California Department of Corrections and Rehabilitation (CDCR), for the use of Parole Law Enforcement Automated Data System (LEADS); and**
2. **Approve and authorize the Sheriff-Coroner, on behalf of the County to execute a participating agency hold harmless agreement with CDCR, for the use of Parole LEADS.**

There is no Net County Cost associated with the recommended actions. The CDCR is in the process of making improvements to the Parole LEADS application. The changes being made to the application will roll-out in at least two phases, with the first phase projected to start in November 2017. In preparation of the first phase, CDCR is asking each authorized law enforcement agency to complete both a participation and a hold harmless agreement.

ALTERNATIVE ACTION(S):

If your Board does not approve the recommended actions, the Sheriff-Coroner's Office would not be able to access parolee information over a secure internet connection needed for crime analysis and/or other law enforcement uses.

FISCAL IMPACT:

There is no Net County Cost associated with the recommended actions as no funds will be exchanged. Approval of the recommended actions will allow the Sheriff-Coroner to execute a participation agreement and a hold harmless agreement with the CDCR for use of Parole LEADS.

DISCUSSION:

The Division of Adult Parole Operations (DAPO) of the CDCR has implemented a Parole LEADS application that provides Criminal Offender Record Information (CORI) to qualified California law enforcement agencies over a secure public internet connection, primarily for crime analysis activities or other law enforcement uses.

The CDCR is in the process of making improvements to the Parole LEADS application. The changes being made to the application will roll-out to end users in at least two phases. In preparation of the first phase roll-out, the CDCR is asking each authorized agency to complete an agency participation agreement and a

participating agency hold harmless agreement. The CDCR requires the certifying chief law enforcement official to sign the Parole LEADS participating agency and hold harmless Agreements designating a "primary contact" person who has the authority to speak for the agency as it pertains to Parole LEAD matters.

The first recommended action includes the requirement that the Sheriff-Coroner's Office will ensure employees who have access to the CORI information will abide by the policy and procedures listed in the agency participation agreement, and will complete DAPO approved training before using Parole LEADS data or performing account maintenance.

The second recommended action includes a hold harmless agreement that is required between the CDCR and the user agency and all of the agency's officers and employees thereof connected with Parole LEADS.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Agreement with CDCR (Participation Agreement - Parole LEADS)

On file with Clerk - Agreement with CDCR (Hold Harmless - Parole LEADS)

CAO ANALYST:

Jeannie Z. Figueroa