DocuSign Envelope ID: 8303033F-2445-4FA4-87D4-E6625FC789BD

THE CALIFORNIA ENDOWMENT

RESTRICTED PROJECT GRANT AGREEMENT

County of Fresno

EIN 94-6000512

Grant Number 20181522

This Restricted Project Grant Agreement ("Agreement"), upon execution on behalf of Grantee in the spaces provided for signature, will evidence Grantee's agreement with and commitment to The California Endowment ("The Endowment") as follows:

I. GRANTEE'S STATUS

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Endowment in accordance with this Section. Grantee warrants and represents that it is one of the following: (a) a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), and is not a private foundation as defined in Section 509(a) of the Code, (b) a governmental unit referred to in Section 170(c)(1) of the Code, or (c) a college or university that is an agency or instrumentality of a government or political subdivision of a government, or owned or operated by the same, within the meaning of Section 511(a)(2)(B) of the Code. If grantee is a Section 501(c)(3) organization described in (a), Grantee has provided The Endowment with a copy of IRS determination letter(s) evidencing its status as an eligible grantee and Grantee warrants and represents that such determination letter(s) are currently in full force and effect. Regardless of Grantee's current tax status, Grantee will notify The Endowment immediately of any actual or proposed change in tax status.

II. PURPOSE OF GRANT

Public Defender's Office - Health-Promoting Criminal Justice Reform: To support the establishment of a permanent and sustainable system for post-conviction services to advance health and well-being for low income individuals in Fresno County.

This grant is made only for the specific charitable purposes described in this Agreement. The grant funds, which includes any interest earned on the funds, may not be used for any other purpose without prior written approval from The Endowment.

III. EXPECTED OUTCOMES OF GRANT

- The Fresno County Public Defender's Office (PD) will establish a county wide, "Clean Slate" program which will provide post-conviction relief and referral services for juveniles and adults, in collaboration with county departments and community based organizations, as evidenced by:

1. Defense Attorney and Paralegal staff will be hired to coordinate the program.

2. Program staff will complete necessary Memorandum of Understandings (MOU) with the Fresno Housing Authority (HUD) and the Fresno County Economic Opportunity Commission (EOC);

3. Program staff will develop/formalize referral processes between with Fresno County PD, other county departments, and community based organizations based on existing relationships, in order to facilitate effective implementation.

- The Fresno County PD will establish an operational infrastructure (Clean Slate Program) for delivering post-conviction and referral services to underserved individuals involved with the criminal justice system in Fresno County, as evidenced by:

1. Approximately 400 underserved individuals will be assisted through Clean Slate's post-conviction services.

2. A demonstrated decrease in the rate of recidivism among Clean Slate clients compared to the PD's general client pool.

3. Clean Slate clients accessing public housing at higher rates than the general PD client pool.

4. An increase in the number of clients who successfully complete employment training and/or gain employment after being served, as compared to the PD's general client base.

IV. AMOUNT OF GRANT

$93,329.00, payable as follows.

$93,329.00 upon The Endowment's receipt of this executed Agreement;

First payment is contingent upon receipt of this original signed Agreement. Subsequent payments are contingent upon compliance with this Agreement, including timely receipt of progress reports, as outlined in the Terms and Conditions of Grant Section.

V. PERIOD OF GRANT

Grant funds are to be applied to expenses incurred for the period from September 15, 2017 to September 14, 2018, unless otherwise agreed upon in writing by The Endowment.

VI. TERMS AND CONDITIONS OF GRANT

Grantee agrees that the grant is subject to the following conditions:

A. Expenditure of Grant Funds.

1. Use of Funds. Grantee must spend the grant funds only for the purposes described above.

2. Prohibited Uses. Grantee shall not use any of the funds from this grant in a manner inconsistent with Section 501(c)(3) of the Code, including:

   a. carrying on propaganda, or otherwise attempting, to influence legislation, provided that this Section shall not prohibit the use of grant funds for any communication that constitutes nonpartisan analysis, study, or research, or a response to a written request for technical assistance from a government body, as defined in Section 4945 of the Code and regulations thereunder,

   b. influencing the outcome of any specific public election,

   c. carrying on, directly or indirectly, any voter registration drive,

   d. inducing or encouraging violations of law or public policy, or

   e. causing any private inurement or improper private benefit to occur.

3. Payment of Funds to Related Parties of The Endowment. No part of these grant funds shall be paid to any director, officer, or employee (or their family members) of The Endowment for any purpose.

B. Return of Funds. Grantee shall return to The Endowment any grant funds under the following conditions:

1. If The Endowment, in its reasonable discretion, determines that the Grantee has not performed in accordance with this Agreement; or

2. Any portion of the funding is not used for grant purposes.

C. Records, Audits, Site Visits. Funds provided by The Endowment, together with any interest thereon, shall be accounted for separately in the Grantee's books and records. A systematic accounting record shall be kept by the Grantee of the receipt and disbursement of such funds. The Grantee shall retain original substantiating documents related to restricted grant expenditures and make these records available for The Endowment's review upon request. Grantee shall be responsible for maintaining adequate financial records of this grant program. The Endowment, or a designated representative, reserves the right, upon written notice, to audit Grantee's books and records relating to the expenditure of any funds provided by The Endowment as a restricted grant.

D. Reports. Grantee shall make interim written reports to The Endowment according to the schedule set forth below. Each such written report shall describe in detail the use of the granted funds, compliance with the terms of the grant, and the progress made by the Grantee toward achieving the purposes for which the grant was made, during the period covered by such report. All such reports must be signed by an officer of the Grantee.

The schedule of due dates for such written reports is:

Final Report: October 31, 2018

E. Budget Variance and Grant Outcomes. Except as otherwise provided in this Section, Grantee's expenditure of grant funds must be made substantially in accordance with the grant budget attached hereto ("Grant Budget"). Grantee's expenditure of grant funds may vary from the Grant Budget, provided that (1) Grantee's Board of Directors or its designee has determined that the specific charitable purpose(s) of the grant can be accomplished more effectively or efficiently by modifying the allocation of grant funds; (2) despite such modification, Grantee shall remain able and obligated to accomplish the specific charitable purpose(s) and outcome(s) specified in Sections II and III, respectively, of this Agreement; and (3) no variance is permitted of the following line items without the prior written approval of The Endowment: benefits; indirect costs; subcontracts; or capital and equipment.

F. Licensing and Credentials. The Grantee hereby agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities, and for its employees and all other persons engaged in work in conjunction with this grant.

G. Management and Organizational Changes. The Grantee agrees to provide immediate written notice to The Endowment if significant changes or events occur during the term of this grant which could potentially impact the progress or outcome of the grant, including, without limitation, changes in the Grantee's management personnel or losses of funding.

H. Public Reporting. The Grantee agrees to disseminate to the public, by using established channels of communication, pertinent information relating to the results, findings, or methods developed through this grant.

I. Publications; License. Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements as The Endowment may establish from time to time. Grantee grants to The Endowment an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion.

J. Knowing Assumption of Obligations. Grantee acknowledges that it understands its obligations imposed by this Agreement, including but not limited to those obligations imposed by reference to the Code. Grantee agrees that if Grantee has any doubts about its obligations under this Agreement, including those incorporated by reference to the Code, Grantee will promptly contact The Endowment or legal counsel.

K. Terrorist Activity. The Grantee agrees that it will use the grant funds in compliance with all applicable anti-terrorists financing and asset control laws, regulations, rules, and executive orders, including, but not limited to the USA Patriot Act of 2001 and Executive Order 13224.

L. Identification of The Endowment. Grantee shall ensure that The Endowment is clearly identified as a funder or supporter of Grantee in all published material relating to the subject matter of the grant. Grantee shall list The Endowment as a funder or supporter in its annual report (if any). All proposed Grantee external communications regarding The Endowment shall be submitted first to The Endowment for its review and approval.

M. The Endowment Letterhead and Logo. Use of The Endowment letterhead or logo is prohibited without prior written consent from the Communications Department of The Endowment.

N. Subgrantees. With regard to the selection of any subgrantees to carry out the purposes of this grant, Grantee retains full discretion and control over the selection process, acting completely independently of The Endowment. There is no agreement, written or oral, by which The Endowment may cause Grantee to choose any particular subgrantee. Grantee shall ensure that every subgrantee, if any, shall be bound by the terms and conditions of this Agreement with respect to the use of grant funds.

O. No Agency. Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds, and the manner in which any such product may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.

P. No Waivers. The failure of The Endowment to exercise any of its rights under this Agreement shall not be deemed to be a waiver of such rights.

Q. No Further Obligations by The Endowment. This grant is made with the understanding that The Endowment has no obligation to provide other or additional support or grants to the Grantee.

R. Remedies. If The Endowment determines, in its reasonable discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, The Endowment may, in addition to any other legal remedies it may have, refuse to make any further grant payments to Grantee under this or any other grant agreement, and The Endowment may demand the return of all or part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately repay to The Endowment. The Endowment may also avail itself of any other remedies available by law.

S. Indemnification. Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless The Endowment, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, in expending or applying the grant funds, or in carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of The Endowment, its officers, directors, employees, or agents.

T. Captions. All captions and headings in this Agreement are for the purposes of reference and convenience only. They shall not limit or expand the provisions of this Agreement.

U. Entire Agreement; Amendments and Modifications. This Agreement constitutes the entire agreement of the parties with respect to its subject matter and supersedes any and all prior written or oral agreements or understandings with

respect to the subject matter hereof. This Agreement may not be amended or modified, except in a writing signed by both parties.

V. Governing Law. This Agreement shall be governed by, and construed and interpreted in accordance with, the laws of the State of California, applicable to contracts to be performed wholly within said state.

VII. ACCEPTANCE OF AGREEMENT

The Endowment reserves the right to withhold or suspend payments of grant funds if the Grantee fails to comply strictly with any of the terms and conditions of this Agreement or any other grant agreement between The Endowment and Grantee.

If this Agreement correctly sets forth your understanding and acceptance of the arrangements made regarding this grant, please countersign and return to The Endowment.

"THE ENDOWMENT"	"GRANTEE"
THE CALIFORNIA ENDOWMENT, a California nonprofit public benefit corporation.	**COUNTY OF FRESNO**
By: DocuSigned by: Anthony Iton, M.D. BCA4FFD699E94C7...	By: DocuSigned by: Brian Pacheco 7A1822DA7AC44E1...
Name: Anthony Iton, M.D.	Name: Brian Pacheco
Title: Senior Vice President, Healthy Communities	Title: Chairman Fresno County Board of Supervisors
Date: 10/23/2017 | 5:09 PM PDT	Date: 11/15/2017 | 3:28 PM PST

DS
DE

DocuSign Envelope ID: 8303033F-2445-4FA4-87D4-E6625FC789BD

The California Endowment

Payment Form

The California Endowment issues electronic payments via an ACH credit directly to your bank account. In order to process your payment, please enter your Bank Name, nine-digit ACH Bank Routing Number and Bank Account Number in the fields below. Please note that any inaccurate information entered may result in a delayed ACH payment or payment by check.

Please note that fees of $0.10-$0.20 cents may be imposed by your bank for each ACH transaction. Please refer to your bank representative for details.

If you prefer not to receive payment electronically, please enter "N/A" in the fields, and The Endowment will issue a paper check that will be mailed via US post.

Grantee Organization Name	County of Fresno
Project Title and File Number	Public Defender's Office - Health-Promoting Criminal Justice Reform (20181522)
Grantee Organization Address	Public Defender's Office 2220 Tulare Street, Suite 300 Fresno, CA 93721
Payee Organization Name	County of Fresno
Bank Name	Bank of the West
ACH Bank Routing Number	
Bank Account Number	
Confirm Bank Account Number	
Name of Authorized Person Providing Banking Information	Oscar J. Garcia, CPA
Title of Authorized Person Providing Banking Information	Auditor Controller/Treasurer-Tax Collector, Fresno County
Phone Number for Authorized Person Providing Banking Information	559-600-3487
Contact email address (we will send an email confirmation once the ACH is processed)	ogarcia@co.fresno.ca.us

By signing this form, I confirm that the above bank information is accurate and that I authorize The California Endowment to issue an ACH credit to the above named account:

I further acknowledge that ***The California Endowment cannot be held liable for lost funds due to incorrect bank information provided. A funds transfer from The California Endowment's bank to a submitted incorrect bank account will require any future distributions to be in paper check form only.***

Signed by: DocuSigned by: Brian Pacheco 7A1822DA7AC44E1...

Title: Chairman Fresno County Board of Supervisors

DS DE

DocuSign Envelope ID: 8303033F-2445-4FA4-87D4-E6625FC789BD

The California Endowment

Monitoring Form

County of Fresno

Public Defender's Office

2220 Tulare Street, Suite 300

Fresno, CA 93721

Project Title and File Number: Public Defender's Office - Health-Promoting Criminal Justice Reform (20181522)

The California Endowment uses online submission of monitoring reports for grantees. Upon receipt of this completed form and your signed Grant Agreement, we will establish an online account for you. Only one accountholder per grant is allowed. Thereafter, you will be able to log into that account, establish a permanent password, view reporting requirements and submit reports.

Should you have any questions, please contact tcegrantreports@calendow.org

---

Reporting Contact – person responsible for submitting reports

Name:	Cheri Yau
Title:	Business Manager, Fresno County
Phone number:	559-600-1543
Fax number:	559-600-1570
Email address:	cyau@co.fresno.ca.us
Organization website:	www.co.fresno.ca.us

WORK PLAN
20181522, County of Fresno (Public Defender's Office)

Project Goal: To increase the number of persons obtaining post-conviction relief in Fresno County.

Activities/Objective and Indicators	Outcomes and Indicators	Timeline
Objective: Develop and implement the Clean Slate Program in Fresno County to offer post-conviction relief. **Activities:** • Recruit and Hire program staff; • Enact MOUs w/ HUD and EOC (for clinic locations); • Purchase equipment, furnishings, and program materials. • Develop referral process and forms; and, • Conduct County of Fresno hiring process, including recruitment, selection, and County approval. **Indicator for all:** Program implementation.	**The Fresno County Public Defender's Office (PD) will establish a county wide, "Clean Slate" program which will provide post-conviction relief and referral services for juveniles and adults, in collaboration with county departments and community based organizations, as evidenced by:** 1. Defense Attorney and Paralegal staff will be hired to coordinate the program. 2. Program staff will complete necessary Memorandum of Understandings (MOU) with the Fresno Housing Authority (HUD) and the Fresno County Economic Opportunity Commission (EOC); 3. Program staff will develop/formalize referral processes between with Fresno County PD, other county departments, and community based organizations based on existing relationships, in order to facilitate effective implementation.	Months 1-4

Objective: Provide free legal services to indigent, low-income persons convicted of offenses eligible for record clearance (hereafter referred to as clients).
 	
Activities:
• Assist clients by reviewing rap sheets/criminal histories to determine offenses eligible for clearance.
  o Indicator: Number of clients and number of completed reviews.
• Review eligibility for public housing assistance with program partner, the Fresno Housing and Urban Development (HUD).
  o Indicator: Number of client housing checks through HUD.
• Review eligibility for employment services and/or training with program partner, the Economic Opportunities Commission (EOC)
  o Indicator: Number of clients referred to EOC; Number of clients referred to One-Stop
• Preparing court documents to apply for record clearance.
  o Indicators: Number of petitions/applications filed with the Fresno Superior Court.
• Provide assistance through free, bimonthly clinics and ongoing personal consultations with qualified personnel working through the Public Defender's Office.
  o Indicator: Number of clients who attend clinics and appointments.
• Providing process service and court filing assistance.
  o Indicator: Number of completed and served documents to the District Attorney's Office and Probation Department.
	The Fresno County PD will establish an operational infrastructure (Clean Slate Program) for delivering post-conviction and referral services to underserved individuals involved with the criminal justice system in Fresno County, as evidenced by:
	
	1. Approximately 400 underserved individuals will be assisted through Clean Slate's post-conviction services.
	2. A demonstrated decrease in the rate of recidivism among Clean Slate clients compared to the PD's general client pool.
	3. Clean Slate clients accessing public housing at higher rates than the general PD client pool.
	4. An increase in the number of clients who successfully complete employment training and/or gain employment after being served, as compared to the PD's general client base.
		Months 4-12

20181522, County of Fresno

	Total Project Budget		Request to The California Endowment		TCE Approved Budget	
	Year 1	Total	Year 1	Total	Year 1	Total
Personnel						
Defense Attorney III @ 1.0 FTE	81,512	81,512	40,756	40,756	40,756	40,756
Paralegal II @ 1.0 FTE	29,321	29,321	14,661	14,661	14,661	14,661
		0				
Benefits @ 32%	**86,450**	**86,450**	**17,733**	**17,733**	**17,733**	**17,733**
Total Personnel	**197,283**	**197,283**	**73,150**	**73,150**	**73,150**	**73,150**
Non-Personnel						
Operating Costs						
*Office space/utilities	3,420	3,420	1,710	1,710	1,710	1,710
**Laptop with accessories	4,000	4,000	2,000	2,000	2,000	2,000
Program supplies	3,200	3,200	1,600	1,600	1,600	1,600
***Professional Memberships (American Bar Association, Fresno Paralegal Association)	425	425	213	213	213	213
Total Non-Personnel	**11,045**	**11,045**	**5,523**	**5,523**	**5,523**	**5,523**
Direct Costs	**208,328**	**208,328**	**78,672**	**78,672**	**78,672**	**78,672**
Indirect Costs @ 15%	**31,187**	**31,187**	**11,801**	**11,801**	**11,801**	**11,801**
Total Direct and Indirect	**239,515**	**239,515**	**90,473**	**90,473**	**90,473**	**90,473**
Other Costs						
Subcontracts						
Fresno Housing Authority	2,855	2,855	2,855	2,855	2,855	2,855
Total Other Costs	**2,855**	**2,855**	**2,855**	**2,855**	2,855	**2,855**
					0	
Grand Total	**242,371**	**242,371**	**93,329**	**93,329**	**93,329**	**93,329**

DocuSign SECURED

Certificate Of Completion

Envelope Id: 8303033F24454FA487D4E6625FC789BD
Status: Completed
Subject: 20181522, Grant from The California Endowment to County of Fresno
Source Envelope:
Document Pages: 13
Signatures: 3
Certificate Pages: 5
Initials: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Susan Bozeman
1000 N Alameda St
Los Angeles, CA 90012
sbozeman@calendow.org
IP Address: 64.60.230.130

Record Tracking

Status: Original
10/20/2017 11:19:08 AM

Holder: Susan Bozeman
sbozeman@calendow.org

Location: DocuSign

Signer Events	Signature	Timestamp
Dolores Estrada destrada@calendow.org Director, Grant Operations The California Endowment Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DS DE Using IP Address: 64.60.230.130	Sent: 10/20/2017 11:54:46 AM Viewed: 10/20/2017 12:47:07 PM Signed: 10/20/2017 12:47:23 PM
Anthony Iton, M.D. aiton@calendow.org Senior Vice President, Healthy Communities The California Endowment Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by: Anthony Iton, M.D. BCA4FFD699E94C7... Using IP Address: 73.70.43.251 Signed using mobile	Sent: 10/20/2017 12:47:24 PM Viewed: 10/23/2017 5:09:48 PM Signed: 10/23/2017 5:09:53 PM
Brian Pacheco District1@co.fresno.ca.us Chairman Fresno County Board of Supervisors Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by: Brian Pacheco 7A1822DA7AC44E1... Using IP Address: 64.171.224.83	Sent: 10/23/2017 5:09:56 PM Viewed: 10/24/2017 3:54:40 PM Signed: 11/15/2017 3:28:38 PM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Electronic Approvals eapprovals@calendow.org The California Endowment Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Accepted: 3/5/2012 10:45:26 AM ID: a140b8cb-882d-4d5f-b94d-fd95b51f9f42	COPIED	Sent: 11/15/2017 3:28:39 PM
TCE Grant Reports tcegrantreports@calendow.org Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Accepted: 3/6/2014 11:30:39 AM ID: 5ffd3a07-009e-4507-9716-d78a999b2f93	COPIED	Sent: 11/15/2017 3:28:40 PM

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/15/2017 3:28:40 PM
Certified Delivered	Security Checked	11/15/2017 3:28:40 PM
Signing Complete	Security Checked	11/15/2017 3:28:40 PM
Completed	Security Checked	11/15/2017 3:28:40 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC CONSENT

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures in electronic format on the terms and conditions described below, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this ELECTRONIC CONSENT; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify The California Endowment as described above, I consent to receive through electronic means notices, disclosures, authorizations, acknowledgements, and other documents made available to me by The California Endowment during the course of my relationship with you.

ELECTRONIC CONSENT DISCLOSURE

From time to time, The California Endowment (we, us or Organization) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system.

Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive

notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive notices and consents electronically from us or to sign documents electronically from us.

How to contact The California Endowment

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us, please email or call your Endowment representative directly.

To advise The California Endowment of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to your Endowment representative and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from The California Endowment

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail your Endowment representative and in the body of such request you must state your e-mail address, full name and title, legal name of organization, US Postal address, and telephone number.

To withdraw your consent with The California Endowment

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent or you may;

ii. send an e-mail to your Endowment representative and in the body of such request you must state your e-mail, full name and title, legal name of organization, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

Required hardware and software

Operating Systems:	WindowsÂ® 2000, WindowsÂ® XP, Windows VistaÂ®; Mac OSÂ® X
Browsers:	Final release versions of Internet ExplorerÂ® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safariâ„¢ 3.0 or above (Mac only)
PDF Reader:	AcrobatÂ® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.